

Hall Charges

The charges outlined below relate to hiring the whole facility or dedicated meeting rooms. The full fee is payable by any commercial hirer, and a substantial discount applied for non-profit community users. Fees, but not deposits against damage or for keys, can be waived at the discretion of the Chief Executive within the delegation agreed by Council (as set out on the following page) Where an organisation or group wishes to have exclusive use of a Council facility not otherwise specified in the Schedule, the fee (if any) will be determined by the Chief Executive or his nominee.

	2018/2019
Refundable deposit against damage to be charged to all users*	\$150.00
Refundable deposit against damage to be charged for 21st birthdays*	\$500.00
Taihape Town Hall, Marton Memorial Hall, Bulls Town Hall and Mangaweka Town Hall	
Half day (up to five hours)	\$107.00
Full day (key returned before 5.00 pm)	\$160.00
Evening (key returned by 10.00 am the following day)	\$160.00
Multiple days	One day at full cost, consecutive days at half full day rate
Full day and evening	\$239.00
Profit making/commercial use per day	\$585.00
Supper rooms/meeting rooms, etc	
Up to three hours	\$52.00
Half day (up to five hours)	\$69.00
Full day	\$107.00
Evening	\$107.00
Additional resources	
Banner system (Taihape Town Hall only)	\$400.00
Screen	\$5.00
Furniture is not to be removed from any of Council-owned buildings, except for trestle table hire – by arrangement	\$15 per trestle table
Cancellation Fee for all halls	
Payable if cancelled later than 14 days prior to booked event	Full fee
Key deposit for all halls	
Refundable when key returned**	\$50.00
Commercial kitchen – Marton Memorial Hall***	\$16.00
Weighting of fees specified below at all halls	
Local, non-profit community organisation	One fifth of full fee
Callouts – staff	\$48.00
Callouts – security	\$160.00

* Where the damage costs are more than the deposit, the actual cost of reparation will be charged

** Where the replacement cost is more than the deposit, the actual cost will be charged

*** Local residents preparing food for sale within the district, on a casual basis, up to ten times a year. More frequent usage would be at the daily charge for the hall hireage

Fees for using the Hunterville Town Hall are set by the Hunterville Sport and Recreation Trust which has a lease agreement with Council to operate the Hall. Contact Barry Lampp on 06 322 8662 or 06 322 8009 for all bookings.

Fees for the Shelton Pavilion are set by Marton Saracens Cricket Club. Contact Felix Bell on 06 327 8984.

Policy on reducing or waiving fees on Council facilities.

1. **Objective**
 1. To recognise in a tangible way the contribution made to the lives of District residents by a range of not-for-profit organisations or event organisers.
2. **Council may reduce fees by 100% when**
 1. The event is a community commemoration (such as Anzac Day).
3. **Council may reduce fees by 50% when**
 1. The organisation has been established for less than twelve months, or
 2. The organisation/event organiser is predominantly young people (under 20 years), or
 3. The activity or event has free entry to residents of the District, or
 4. The organisation or event organiser has secured financial assistance from Council's Community Initiatives Fund or the Events Sponsorship Scheme for the activity or event.
4. **Council may reduce fees by 25% when**
 1. The activity or event commemorates the life or lives of individuals who have lived in the District and made a contribution to the community, or
 2. The organisation/event organiser can demonstrate hardship arising from loss of other sponsorship.
5. **Council will not reduce or waive fees when**
 1. The organisation or event organiser is raising funds for another organisation, event or individual, or
 2. The activity or event is primarily for the organisation making the application and at which the community will not typically have a presence, or
 3. The fee is a refundable bond against damage or payment of remaining fees if not waived.
6. **Application**
 1. The Chief Executive is delegated to apply the policy on Council's behalf. Where a greater reduction in fee is requested than the thresholds allow, the application will be referred to the Council for a decision.

Notes

1. Local, community organisations are charged on-fifth of the hireage charges set for Council's halls. Such automatic discounts do not apply to such organisations for the exclusive use of other Council facilities, including parks