



APPLICATION FOR SPECIAL LICENCE (CONVEYANCE)

Form 11, Section 76, Sale of Liquor Act 1989

To: **The Secretary**
The District Licensing Agency,
At Marton

DATE RECEIVED

___/___/20___

Application for Special Licence is made in accordance with the details set out below:

DETAILS OF APPLICANT(S)

Full name _____

FULL postal address for service of documents

DAYTIME contact name and telephone number

Full name and address of proposed manager to be employed and Manager(s) Certificate Number

Status of applicant:

- | | | |
|---|--|--|
| <input type="checkbox"/> Natural person | <input type="checkbox"/> Private company | <input type="checkbox"/> Public company |
| <input type="checkbox"/> Licensing trust | <input type="checkbox"/> Partnership | <input type="checkbox"/> Local authority |
| <input type="checkbox"/> Trustee | <input type="checkbox"/> Government department or Other instrument of the Crown | <input type="checkbox"/> Manager under the Protection of Personal and Property Rights Act 1988 |
| <input type="checkbox"/> Body corporate to which section 30 (1) (ba) of the Act applies | <input type="checkbox"/> Board, organisation or other body to which section 30 (1) (bb) of the Act applies | <input type="checkbox"/> Club |

PREMISES DETAILS

Type of conveyance _____

Address of home base (if any) _____

Proposed trading name for the conveyance (if any) _____

Is the licence sought conditional on the construction or completion of the premises?

Yes

No

Does the applicant own the conveyance?

Yes

No

If no, What is the full name and address of the owner?

And, What form of tenure of the conveyance will the applicant have (including term of tenure)?

What part (if any) of the conveyance does the applicant intend should be designated as:

A restricted area _____

A supervised area _____

PURPOSES

What is the occasion or event, or series of occasions or events, in respect of which the licence is sought? _____

When is this occasion or event, or series of occasions or events, to occur? _____

On which days and during which hours does the applicant intend to sell liquor under the licence?

Monday	<input type="checkbox"/>	_____
Tuesday	<input type="checkbox"/>	_____
Wednesday	<input type="checkbox"/>	_____
Thursday	<input type="checkbox"/>	_____
Friday	<input type="checkbox"/>	_____
Saturday	<input type="checkbox"/>	_____
Sunday	<input type="checkbox"/>	_____

CONDITIONS

What provision does the applicant intend to make for the sale and supply of:

Food? _____

Non-alcoholic refreshments? _____

Low-alcohol beverages? _____

What steps does the applicant propose to take to provide assistance with or information about alternative forms of transport from the licensed premises?

What other steps does the applicant propose to take aimed at promoting the responsible consumption of liquor?

What steps does the applicant propose to take to ensure that the requirements of the Act in relation to the sale of liquor to prohibited persons are observed?

What containers does the applicant propose to sell liquor in? _____

Dated at _____ this _____ day of _____ 20 _____

Applicant _____

FEES

Special Licence \$64.40 Receipt _____ Date _____

NOTES

1. In respect of the status of the applicant, see section 75 of the Sale of Liquor Act 1989.
2. For the matters that are to accompany this application, see regulation 14(3) of the Sale of Liquor Regulations 1990.

CHECKLIST

Three copies of the application	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the applicant:		
EITHER		
A natural person	<input type="checkbox"/> Yes	<input type="checkbox"/> No
OR		
A board or organisation	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, have they provided written authorisation to sell liquor/hold an on licence?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
OR		
Acting for any person pursuant to a property order?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, has copy of the property order been provided?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
OR		
A club and <u>does</u> hold a club licence?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes has a copy of the club licence been provided?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
OR		

A club but <u>does not</u> hold a club licence?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, has the applicant provided a Certificate of Incorporation?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has the applicant provided a copy of the club charter?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has the applicant provided a copy of the club constitution or rules?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the application for a special licence for social gatherings?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, has the on-licence or club licence number held by the applicant been provided?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has the applicant provided a floor plan (if relevant) showing:		
Parts of the conveyance to be used for sale/supply of liquor	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Parts of the conveyance (if any) designated/restricted/supervised areas	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the applicant the owner of the conveyance?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If no, has written permission from the owner been provided?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has the applicant provided photos of the conveyance?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has the applicant provided photo identification that provides they are older than 20 years?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
(Where the application is made in respect of any conveyance that is a ship, ferry, hovercraft or aircraft) a current Safe Ship Management certificate (if a ship, ferry or hovercraft) or a current certificate of airworthiness (if an aircraft)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has the applicant provided copies of the manager's certificates?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
OR		
Has the applicant asked for a waiver of requiring a manager for the event?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, have they provided proof of their knowledge of the Act and their obligations in relation to the event?	<input type="checkbox"/> Yes	<input type="checkbox"/> No