



Rangitikei District Council

Telephone: 06 327-0099

Facsimile: 06 327-6970

Rangitikei
UNSPOILT...

Activity Management Templates – November 2016

These reports outline progress with the year's projects set out in the 2015-25 Long Term Plan (as modified in the 2016/17 Annual Plan) and performance against the framework in the 2015/25 Long Term Plan.

The reports cover Council's main group of activities – community leadership, roading & footpaths, water, wastewater, stormwater, community and leisure assets, rubbish and recycling, environmental and regulatory services, and community well-being. In the past triennium, these reports were part of the Order Papers for the Assets/Infrastructure and Policy/Planning Committees.

ROADING AND FOOTPATHS GROUP OF ACTIVITIES 2016/17

Nov-16

Performance measures in LTP/Annual Plan

What are they:	Targets	Progress for this reporting period	Progress to date	Planned for the next two months
<p>Road Condition: The average quality of ride on a sealed local road network measured by smooth travel exposure</p>	<p>96.5% The most recent measurement was in June 2014. The mean rating for the sampled District's roads was 98%. This is the percentage of the road distance travelled in the sample which met the specified service level</p>	Nothing to report for this period	Nothing to report to date.	The next annual survey will be conducted in March-April 2017. The survey of the footpaths will be done bi-annually but the network contractor is also tasked to monitor and carry out footpath maintenance as required.
<p>Road Maintenance: The percentage of the sealed road network that is resurfaced</p>	8% of the sealed road network that is resurfaced	Nothing to report for this period	Reseal programme has as yet not started. Scheduled for January 16 2017.	Commence resurfacing programme. Programme is planned to commence on the northern part of the network.
<p>The percentage of the unsealed road network which is resealed during the year</p>	At least 75% of network resealed each year – 12,000m ³	Only 485m ³ placed on the network this period.	8832m ³ placed on the network to date.	
<p>Footpaths: The percentage of footpaths within the District that fall within the level of service or service standard for the condition of footpaths that is set out in the Council's relevant document (such as its annual plan, activity management plan, asset management plan, annual works programme or long term plan)</p> <p>Note: A five point grading system to rate footpath condition based on visual inspections 1) Excellent 2) Good 3) Fair 4) Poor 5) Very Poor</p>	<p>At least 80% of footpath lengths in CBD areas in Bulls, Marton, Hunterville and Taihape are at grade 3 or higher At least 65% of sampled footpaths lengths outside CBD areas are at grade 3 or higher At least 90% of sampled footpaths assessed at grade 5 are included in upgrade programme during the following two years.</p>	A reassessment is being undertaken to align the inspection and actioning of faults identified as a result of such so that the decision making follows the rating identified in the visual inspection process. To date inspections have been carried by Bri-Ken but the out come of this has not clearly identified such things as trip hazards e.g. The responsibility has clearly been put back onto the contractor to identify.	Normal footpath maintenance being carried out.	Continuing with footpath maintenance.
<p>Road Safety The change from the previous financial year in the number of fatalities and serious injury crashes on the local road network expressed as a number</p>	<p>No change or a reduction from previous year During the year 1 July 2015 and 30 June 2016, there were nil fatalities and 3 serious injury accidents.</p>	No fatal or serious accidents to report for the month of November.	No fatal or serious accidents to report to date on the network.	
<p>Adequacy of provision and maintenance of footpaths, street-lighting and local roads (annual survey)</p>	<p>A greater proportion (than in the benchmark) or more than 10% of the sample believe that Council's service is getting better 2014/15 13% believed it was better than last year, 65% about the same, 21% worse than last year (2% didn't know).</p>	Processes are in place to ensure that the evidence required to give the required information is in place.	Commitment made to improve the service to our customers from Council.	
<p>Response to service requests The percentage of customer service requests relating to roads and footpaths to which the territorial authority responds within the time frame specified in the long-term plan.</p>	<p>95% after-hours callouts responded to within 12 hours 95% callouts during working hours, responded to within 6 hours 85% of all callouts resolved (i.e. completed) within one month of the request. Specific reference to callouts relating to potholes</p> <p>During 2014/15, 91% of footpath and road requests were responded to within time (256 requests) and 90% of footpath and road requests were resolved in time.</p>	<p>For the current month:31 callouts recorded with 15 responded to on time (48%) and 0 current (0.0%) Callouts after hours 4 (75%) responded to on time Potholes 4 (50% completed on time) Callouts completed (one month prior); Callouts received 39 with 28 completed on time (72%), with 0 current (0.0%)</p>	<p>Total callouts to date number = 192 (74% responded to on time) Number of callouts after hours = 20 (85% responded to on time) Number of potholes = 12 (75% responded to on time)</p>	

Roading Contract Performance								
Monthly update on the performance of Council's Rooding contractor.	The performance of the contractor continues to improve overall. The second round of the mowing programme is into its final stages. The working relationship between Council and the contract management staff is working well. The introduction of a new Contract Manager for Higgins who is clearly focused on improving their performance is certainly helping to set in place process and systems that should further improve there overall performance. The handling and management of the RFS system is going through a rejuvenating phase. The required performance is not being achieved and Councils roading team have been given notice to lift there act. The contractor has made changes as discussed and there performace regards the mitigation of the RFS's has improved.							

Requests for Service								
What are they:	Responded in time	Completed in time*	Responded late	Completed late*	Response overdue	Uncompleted overdue*	Response current	Uncompleted current*
Bridges								
Maintenance (bridges)								
Culverts/Drainage								
Maintenance (culverts/drainage)	1		1		1	3		
Footpaths								
Maintenance (footpaths)	2		1	1	3			
Road Signs								
Maintenance (road signs)		4				1		
Roads								
Maintenance (roads - potholes only)	2	4	2					
Maintenance (roads - not potholes)	7	15		1		1		
Roadside Berm Mowing								
Rural/Urban berm mowing								
Roadside Weeds/Vegetation/Trees								
Maintenance (roadside weeds/vegetation/trees)		5		2		1		
Street Cleaning and Litter Bins								
CBD cleaning - Turakina and Mangaweka only								
Street Lighting								
Maintenance (street lighting)	3			1	8			

* Data is for the month PRIOR to allow for correct analysis

Major programmes of work outlined in the LTP/Annual Plan 2016/17

Pavement Rehabilitation	Route Position Length	Status	Start date	Completion date	Planned for the next two months
Wanganui Road	0-544		Jan-16	Nov-16	
Report on the Wanganui Road Project. This project is now completed.					
Marion - Bond Street/Skerman Street (94m)		Milling and paving.	Feb-17	Feb-17	Rescheduled/ new K&C plus drainage
Marion - Wanganui Road/Skerman Street (70m)		milling and paving.	Dec-16	Dec-16	Weather dependent- require 4 days fine
Franklin Road (580m)		Under Construction.	Jul-16	Jan-17	
Okirae Road (338m)		Under Construction.	Nov-16	Jan-17	
Paraewanui Road (1,403m)		Under investigation.			
Taihape-Napier Road (880m)		Under investigation/design.	Jan-17	Mar-17	
Te Moehau Road (450m)		Under Construction.	Nov-16	Jan-17	
Turakina Valley Road (721m)		Under investigation/design.			
Griffins Road (920m)		Under Construction.	Sep-16	Dec-16	
Sealed Road Resurfacing (over 200m)	Route Position Length	Status	Start date	Completion date	Planned for the next two months
Broadway (Marion)		The resurfacing programme for RDC is now planned to commence on January 16.			
Daniell Street					
Goldings Line					
Kauangaroa Road					
Koeke Road					
Leedstown Road					
McHardies Road					
Makirikiri Road					
Mangahoe Road					
Matawhero Road					
Mellingon Road					
Mill Street (Marion)					
Moa Street					
Mt Curl Road					
Neumans Line					
Oaklea Avenue					
Otuarei Road					
Potaka Road					
Putorino Road					
Rangatira Road					
Ross Street					
Ruanui Road					
Stantialls Road					
Tennent Court					
Turakina Beach Road					
Turakina Valley Road					
Tutaenui Road					
Union Line					
Waiaruhe Road					
Wanganui Road					
Wellington Road					
Capex report 2016/17	cumulative to 30/09/2016	cumulative to 31/12/2016	cumulative to 30/3/2017	cumulative to 30/6/2017	Budget
Sealed road surfacing:	1%				2,390,746
Drainage Renewals	21%				500,000
Pavement rehabilitation	2%				1,770,000
Structures component replacement	7%				316,993
Traffic services renewal	63%				224,900
Associated improvements	1%				25,000
Unsealed road metalling	33%				460,125
TOTAL					5,687,764

Streetlight renewals	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Planned for the next two months
The proposed LED streetlight replacement program will initially target areas in Marton as there are several large streetlight circuits which intermittently suffer from outages due to overloading. Installation of LED's will reduce the connected load and alleviate these issues. Once this stage of the program is completed it is anticipated that the program will continue through to 2018 in other areas of the district as current renewal budgets allow. In 2018 progress will be re-assessed and any additional that is required may be sought through the 2018 – 2021 NZTA funding cycle					100k approved for the purchase of LED'S. 167 units have been delivered with the remaining 100 to be delivered by the end of October. Currently being stored at the King Street depot. Due to the latish arrival of the LED's the contractor has been commissioned to do work elsewhere HDC/PNCC etc.
Footpath Renewals	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Contractor
Taihapa: Robin Street	Design - 100% complete (length 70m)	Contract 1007		Being reconsidered due to funding.	Crimpy's
Marton: Lower High Street	Design - 100% complete (length 30m)	Contract 1008	completed	Completed May	Loader's
Taihapa: Hautapu Street	Design - 100% complete (length 73m)	Contract 1007	completed	Completed Sept.	Crimpy's
Taihapa: Hawk Street	Design - 100% complete (length 25m)	Contract 1007	completed	Completed Sept.	Crimpy's
Taihapa: Kaka Road	Design - 100% complete (length 160m)	Contract 1007.	completed	Completed Oct.	Crimpy's
Monitor upgrades of footpaths in Turakina including the laying of chipseal					
New Footpaths	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Contractor
Bulls: Hammond Street	Design - 100% complete (length 190m)	Contract 1008.	completed	Completed May	Loader's
Ratana: Taihauauro Street	Design - 100% complete (length 76m)	Contract 1008.	completed	Completed May	Loader's
Ratana: Tairawhiti Street	Design - 100% complete (length 100m)	Contract 1008	completed	Completed May	Loader's
Ratana: Rangatahi Road	Design - 100% complete (length 75m)	Contract 1008	completed	Completed May	Loader's
Footpath Programme for 16/17.	The footpath programme for the 16/17 year is still being worked on.				
Bulls: 136-160 High Street (investigate costs only)					
Taihapa: SH1 to Dixon Way (investigate costs only)	This particular project is a major one running from the town to Dixon way heading south and potentially will traverse along the SH. Discussions have been held with NZTA who are not receptive in giving approval.				
Ratana: Te Taitokerau and Seamer Streets (investigate costs only)	\$42,000 Te Taitokerau length approx 230m - 1.4wide -10 driveways. Seamer street was identified to have a footpath on the opposite side of the street, but the recommendation is not to as a lot of parking of buses takes place along here. This matter will be brought to Council's meeting on 3 November 2016 for consideration.				
Minor safety improvements	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Planned for the next two months
Orchard Road	Design completed	Roading contract	Under construction	Planned for completeion Nov - 16	
Turakina Valley 3 - widening Majuba Bluff RP 9450-9660 (in conjunction with flood damage repair work)	Design completed.	Tender closed. Approval to proceed given by Council 1/12/16. \$400k EW, \$300 MI, and 15k drainage.			Work planned to commence January.
Parewanui Road seal widening	This site is currently under investigation.	Roading Contract			Continuing with Investigation and design.
Other major programmes of work carried out during 2016/17					
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Planned for the next two months
Makirkiri Road seal widening RP 8500-8820 (in conjunction with new milk tanker entranceway @ McCarthy's)	Second coat seal in conjunction with reseal programme planned for 16/17	Roading contract.			second coat seal to be applied.
Note At Ratana, Two sets of speed humps have now been constructed with a third in Rangitahi Street about to be placed. Barriers and bollards have been placed on the grass verges to stop people by passing the speed humps.					

Performance measures in LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	Progress to date
Safety of Drinking Water The extent to which the local authority's drinking water supply complies with: (a) part 4 of the drinking-water standards (bacteria compliance criteria), and	No incidents of non-compliance	Compliant	Achieved
(b) part 5 of the drinking-water standards (protozoal compliance criteria).	No incidents of non-compliance	Throughout November 2016 multiple plants have not been able to demonstrate protozoa compliance due purely to issues establishing the correct UV treatment monitoring regime. This regime is currently in the process of being established to ensure ongoing monitoring.	Not Achieved
Compliance with resource consents	No more than one incident of non-compliance with resource consents	Marton WTP backwash and alum sludge discharge to settling ponds exceeded consent limits.	The new consent application has been filed for this plant and this in part addresses the alum sludge discharge issue.
Number of unplanned water supply disruptions affecting multiple properties	Fewer unplanned water supply disruptions affecting multiple properties than in the previous year (there were zero unplanned water interruption during 2015/16)	None	None
Maintenance of the Reticulation Network: The percentage of real water loss from the local authority's networked reticulation system (including a description of the methodology used to calculate this).	Using a sampling approach, Water Outlook enables SCADA information to be interrogated in-house. The target is less than 40%	Using Minimum Night Flow calculations, the estimated water loss for November 2016 (including industry flow which may be a legitimate use) is 48%. Note: end of year bench loss figures will be lower.	Estimated water low for the year to date, using Minimum Night Flow calculations, is currently 48%. However, the actual end of year bench loss figures will be lower due to the more accurate nature of the calculations.
Demand Management The average consumption of drinking water per day per resident within the territorial authority district.	600 litres per person per day	The average daily consumption of drinking water during November 2016 was 503 l/day.	The average daily consumption of drinking water during the last financial year was 530 l/day.
Fault Response Times Where the local authority attends a call-out in response to a fault or unplanned interruption to its networked reticulation system, the following median response times measured: (a) attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site, and	Specified standard: 0.5 hours Target is less than the previous year During 2015/16, there were 71 notifications of urgent callouts. Of these, 66 were responded to in time. The request for service system is being adapted to record median response times to set the benchmark. In the interim, the benchmark used is the prescribed service standard.	Nothing further to report	The calculation of median times is not automatic. These will be done at the 6, 9 and 12 month reports.
(b) resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption.	Specified standard: 24 hours Target is less than the previous year During 2015/16, there were 71 notifications of urgent callouts. Of these, 66 were responded to in time. The request for service system is being adapted to record median response times to set the benchmark. In the interim, the benchmark used is the prescribed service standard.	Nothing further to report	The calculation of median times is not automatic. These will be done at the 6, 9 and 12 month reports.

(c) attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site, and	Specified standard: 24 hours Target is less than the previous year During 2015/16, there were 270 notifications of non-urgent callouts. Of these, 258 were responded to in time.	Nothing further to report	The calculation of median times is not automatic. These will be done at the 6, 9 and 12 month reports.
(d) resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption.	Specified standard: 96 hours Target is less than the previous year During 2015/16, there were 270 notifications of non-urgent callouts. Of these, 258 were responded to in time.	While the request for service system is reporting response times and resolution times, these are not consistently the times required for this mandatory measure. Work is underway to amend procedures and system reporting so that the correct information is available for calculating the median times.	The calculation of median times is not automatic. These will be done at the 6, 9 and 12 month reports.
Customer Satisfaction The total number of complaints received by the local authority about any of the following: (a) drinking water clarity	Total number of complaints is less than 45/1000	0.6/1000	2.4/1000 pro rata
(b) drinking water taste	Total number of complaints is less than 45/1000	0/1000	0/1000
(c) drinking water pressure or flow	Total number of complaints is less than 45/1000	0/1000	0/1000 pro rata
(d) continuity of supply, and	Total number of complaints is less than 45/1000	0/1000	0/1000
(e) the local authority's response to any of these issues expressed per 1000 connections to the local authority's networked reticulation system	Total number of complaints is less than 45/1000	0.6/1000	2.4/1000 pro rata
Ensure fire-fighting capacity in urban areas through random flow checks at the different supplies	98% of checked fire hydrant installations are in compliance	Programme of hydrant checks is ongoing	Programme of hydrant checks is ongoing
What are they: Rural water supplies	Targets	Progress for this reporting period	Progress to date
Compliance with resource consents	No incidents of non-compliance with resource		Achieved.
The percentage of real water loss from the Council's rural water schemes	A sampling approach will be used. Water Outlook enables SCADA information to be interrogated in-house. The target is less than 40%.		Cannot be completed as there is no appropriate industry methodology to assess the rural unmetered water supply.
Where the Council attends a call-out in response to a fault or unplanned interruption to its rural reticulation system, the following median times are measured (a) attendance time: from the time that the Council receives notification to the time that service personnel reach the site, and	The request for service system is being adapted to record median response times to set the benchmark. In the interim, the benchmark used is the prescribed service standard. However, given the nature of rural water schemes, the target is to continue achieving the benchmark. Specified standard: a) 24 hours	No change from previous reporting period	Connections on the rural schemes are not metered, therefore no formal assessment of water loss can be undertaken with any degree of certainty. In terms of day-to-day scheme operation, water losses are identified by the exceedances of the limits imposed in the relevant resource consents. Refer to the Jun Consent Compliance Report for a summary of consent compliance for the reporting period.
(b) resolution time: from the time that the Council receives notification to the time that service personnel confirm resolution of the fault of interruption	b) 96 hours		

Requests for Service								
What are they:	Responded in time	Completed in time	Responded late	Completed late	Response overdue	Completed overdue	Response current	Uncompleted current
Bad tasting drinking water								
Dirty drinking water	3	8						
HRWS Maintenance required	3			1				

HRWS No water supply							
Location of meter/toby/other utility	3	1					
Low drinking water pressure (non urgent)		1					
No drinking water supply (urgent)							
Replace lid (non urgent)			1				
Replace lid (urgent)		1					
Replace toby or meter	2	12					
Water flooding (other than stormwater and wastewater)							
Water leak - Council-owned network	6	5	1				
Water leak at meter/toby	9	3					

WATER SUPPLY GROUP OF ACTIVITIES 2016/17

Nov-16

Major programmes of work outlined in the LTP/Annual Plan 2016/17

Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Marton: WTP Seismic assessment of Clarifier & strengthening (\$300k)	Detailed seismic investigation underway.	EOI invited, tender awarded to Calibre	Investigation only	
Marton: Complete replacement of line from Calico Line bore and commence design for replacement of Tutaenui Road falling main from Jeffersons Line to Town (\$748k 2017/18)	Renew existing 100 mm AC water main down Calico Line towards Nga Tawa School. Upsize to 150 mm to provide fire flows. Broadway water main renewal will now take place in 2016-2017, this budget will be used for that project instead, and Calico Line will instead take place in 2019-2020 as per the Long Term Plan.	Broadway watermain designed and being prepared for tender.		
Taihape: Water Treatment Plant structural renewals and various reticulation renewals including design and preparation work for renewals of 1.2km of trunk main (\$1.91M 2017/18)	Reservoir deemed earthquake prone requiring \$200-\$300k of earthquake strengthening. Reservoir is also in need of new roof supporting structure. Investigate option of a new reservoir to replace existing and report by 30 September 2016. Work may be required over two years.	Design only underway		
Taihape: Reticulation upgrade for Dixon Way and Mangaone Valley Road (\$104k)	Investigation followed by capital works; level of upgrade to be determined; investigate Rauma Rd school connection; need to report back to Council on options i.e. on demand, trickle feed, complete ring main. Replacement of small diameter mains with 50mm NB mains (JS). Brief already issued for investigation.			Pipeline complete all residents to be connected in early December.
Bulls: Renewals to reservoirs and lift pumps. Improved treatment storage, filtration, backwash and river pump station (\$757k)	New reservoir at Trickers, seismic strengthening of Concrete building and filter at Bridge St (est. \$100-\$200k) and possible strengthening of mushroom at Bulls. New reservoir to be minimum 900m ³ , preferably 1200m ³ , with new access track on legal title. Seismic assessment of mushroom indicates \$300-\$400k of strengthening work required. Money available will depend on cost of new reservoir and a requirement for the mushroom to remain as a feature of Bulls. Annual Plan budget - renewals to reservoirs and lift pumps (\$757,000 plus \$633,000 carry over for seismic strengthening). Note that costs may include some rising main improvements (replace 2.4 km rising main off Flower Street along alternative route Taumaihi, Kittyhawk, High Street, Johnson Street)	Investigation underway, in discussions with landowner for reservoir, Access and easements required. Seismic analysis will be handled as part of larger contract.		
Mangaweka: WTP Structural improvements to reservoir, river pump station, renewal of mains in Weka Street, Mangawharariki Road and Broadway (\$820k)	Seismic assessment shows reservoir needs approx \$200-\$300k of strengthening. Investigate options for a new reservoir with an increased height and size. Investigate condition of river pump station and intake structures to enable renewal of consent for abstraction.	EOI invited, tender awarded to Calibre		
Huntermville: Treatment and reticulation upgrades (rural & urban schemes), Erewhon and Omatane rural schemes (\$475k)	Operations carrying out initial investigation & prioritisation	Works underway		

Major projects Carry-forwards 2015/16				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Marion: Broadway duplication (\$140k)	Programme was for 2015-2016 ahead of major Rooding work; approx. 460 m between High St and Signal St; duplicate existing 150 mm AC on east side with new 150 mm on west side. Design only and defer to year 6 or later to align with replacement of AC main. We will now instead renew the main in the Follett to Signal block, upsizing from 150 mm to 200 mm.	Design only -underway		
Taihapa: WTP Structural repairs as a result of seismic assessment (\$129k)	Reservoir deemed earthquake prone requiring \$200-\$300k of earthquake strengthening. Reservoir is also in need of new roof supporting structure. Investigate option of a new reservoir to replace existing and report by 30 September 2016. Work may be required over two years.	EOI invited, tender awarded to Calibre		
Taihapa: Complete installation of lamella clarifier (\$70k)	Complete installation of lamella plate clarifier; will need pad for it to sit on and reinstatement of ladders and handrails. Allow \$50k for removal of old clarifier, \$20k for I&E.	Design complete, tender awarded to Andrew Morriss Construction	Foundation works underway	
Taihapa: Reticulation upgrade for Dixon Way & Mangaone Valley Road (\$70k)	Investigation followed by capital works; level of upgrade to be determined; investigate Rauma Rd school connection; need to report back to Council on options i.e. on demand, trickle feed, complete ring main. Replacement of small diameter mains with 50mm NB mains (JS). Brief already issued for investigation. Design complete, Tender issued, closes			Complete
Bulls: Design and construction of new reservoir as a result of seismic assessment (\$633k)	In conjunction with above.			
Mangaweka: Structural repairs as a result of seismic assessment (\$80k)	In conjunction with above.			
Ratana; water supply upgrade - new reservoir, bore and treatment system. (Est \$1.6M)	Water treatment system under design	Water treatment building Tender awarded to Kiwispan Ltd. (est\$130k) Water treatment processing awarded to Filtec. (est \$630k). Application made to Ministry for extension of time to complete works June 2016. Approved.	Building works programmed Dec 2015 Treatment works programmed Jan 2016 Reservoir & Network Connections TBC. Meeting with Dairylands & Ricky Taiaroa, land ownership issues resolved. Meeting with Ratana Waipu Trust Feb 14 to sign lease. Survey plan to be prepared to give effect to lease. Site access to be upgraded. Building Consent application made. Building foundation works to commence early April. Delays with KiwiSpan NZ commencing the construction of the process building. Letter from the Engineer to the Contract (Hamish Waugh) to be sent to KiwiSpan NZ in the week beginning 9 May 2016 instructing them to order the building kit and commence construction of the foundations.	Water reticulation network completed. Reservoir completed. Bore installation completed. Land Entry (easement) agreement signed with Ratana Waipu Trust. Filtec has fabricated most of the equipment. Final Engineering design completed, Building Consent granted. Works on treatment shed commenced, shed completion January 2017 commissioning complete end June 2017.

SEWERAGE AND THE TREATMENT AND DISPOSAL OF SEWAGE GROUP OF ACTIVITIES

Nov-16

2016/17

Performance measures in LTP/Annual Plan

What are they:	Targets	Progress for this reporting period	Progress to date
Discharge compliance Compliance with the Council's resource consents for discharge from its sewerage system measured by the number of	No abatement notices	No abatement notices received.	Achieved
(b) infringement notices	No infringement notices	No infringement notices received	Achieved
(c) enforcement orders, and	No enforcement orders	No enforcement orders received	Achieved
(d) convictions received by the Council in relation to those resource consents	No convictions	No convictions received.	Achieved
Routine compliance monitoring of discharge	6 out of 7 systems comply		Achieved - no recorded overflows from the network this month.
System and adequacy The number of dry weather sewerage overflows from the Council's sewerage system, expressed per 1000 sewerage connections to that sewerage system	Not more than one per 1,000 connections	0/1000	0/1000
Fault response time Where the Council attends to sewerage overflows resulting from a blockage or other fault in the Council's sewerage system, the following median times are measured (a) attendance time: from the time that the Council receives notification to the time that service personnel reach the site, and	Specified standard: Urgent 0.5 hours Non-urgent 24 hours During 2015/16, there were 20 faults reported for the year.	Nothing further to report	The calculation of median times is not automatic. These will be done at the 6, 9 and 12 month reports.
(b) resolution time: from the time that the Council receives notification to the time that service personnel confirm resolution of the fault of interruption	Specified standard: Urgent 24 hours Non-urgent 96 hours During 2015/16, there were 20 faults reported for the year.	Nothing further to report	The calculation of median times is not automatic. These will be done at the 6, 9 and 12 month reports.
Customer satisfaction The total number of complaints received by the Council about any of the following: a) sewage odour b) sewerage system faults c) sewerage system blockages, and d) the Council's response to issues with its sewerage systems expressed per 1,000 connections to the Council's sewerage system.	Less than 18/1000 The request for service system currently does not show all complaints for any one incident so there is potential under-reporting. Benchmark figures from 2015/16 are: (a) 3/1000 (b) 18/1000 (c) 22/1000 (d) 0/1000* The total is 10.2/1000 *These are complaints about wastewater overflows.	(a)0.2/1000 (b)0.2/1000 (c) 0.46/1000 (d) 0.9/1000	(a) 0.8/1000 (b) 0.8/1000 (c) 1.84/1000 (d) 3.4/1000

Requests for Service								
What are they:	Responded in time	Completed in time*	Responded late	Completed late*	Response overdue	Completed overdue*	Response current	Uncompleted current*
Caravan effluent dump station	2	1						
Maintenance (wastewater)	1	1						
Wastewater blocked drain	2	1						
Wastewater leak			1					
Wastewater network failure (follow up item only)								
Wastewater odour	1							
Wastewater overflow (dry weather)								
Wastewater overflow (wet weather)								

* figures are for month prior

Major programmes of work outlined in the LTP/Annual Plan 2016/17				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Bulls: WWTP Aeration improvements and installation of infiltration galleries	Dependent on Consent renewal - consent lodged 2015			
Marion: WTP Upgrades or changes to treatment system to improve effluent quality, solids removal etc.	Refer to Marion WWTP monthly report - most work on hold pending results of treatment at landfill.			
Marion: WWTP Anaerobic pond desludging	Desludging of pond on hold until leachate from landfill is no longer discharged to Marion.			
Taihape: Improvements to reticulation, particularly sewer main renewals in Linnet Street and Paradise Terrace (\$304k)	Design underway. 21-33 Linnet St Sewer and 7-8 Linnet St Sewer have been assessed as being in Condition 5 (Very Poor) and requires either re-lining or spot repairs. This is a 98 m length of 150 mm diameter earthenware gravity main. 12-15 Paradise Tce Sewer and 30 Paradise Tce Sewer have been assessed as being in Condition 5 (Very Poor) and requires either re-lining or spot repairs. This is a 46 m length of 150 mm diameter earthenware gravity main.	Under design		
Taihape: WWTP Improvements at treatment plant including clarifier to protect membrane filters (\$301k)	Complete installation of lamella plate clarifier. Joint Project with WTP Clarifier.		Lamella clarifier in place and connected, treatment process being optimised.	Complete
Huntermville Sewer renewals	Sewers for renewal being surveyed ready for lining.			
Ratana: Upgraded treatment plant and reticulation (\$1.9M)	Additional treatment processes needed to treat ammonia and DRP. To be investigated. Operations to investigate and report on options.	On hold pending consent		
Koitiata: Upgraded reticulation (subject to consultation) (\$119k)	Operations/assets completing investigation works	Septic disposal field installed.	Further work subject to community consultation.	
Other major programmes of work carried out during 2016/17				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Marion WWTP - essential renewals prior to full assessment and drafting of consent application (\$302k)	Works needed to assist with Consent renewal (subject to successful treatment of leachate and advice from Advisory Group) to prepare for consent renewal in 2018. Sucker truck dump site required, to be installed before Christmas.	1) Assets team is responsible for consent. 2) Design of road is completed and will be started after Christmas.		
Huntermville WWTP - desludging (\$80k)	Sludge removed from forebays in 2015/16 year. Remaining sludge to be removed from amongst reeds weather permitting.	Sludge removal currently programmed for January/February		

Performance measures in LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	Progress to date
Discharge compliance Compliance with the Council's resource consents for discharge from its stormwater system measured by the number of (a) abatement notices (b) infringement notices (c) enforcement orders, and (d) convictions received by the Council in relation to those resource consents	Council currently has no resource consents for stormwater discharges Horizons Regional Council has indicated that resource consents may be required in the future, but the timeline for this has yet to be confirmed. When this occurs the anticipated benchmark will be no abatement or infringement notices, no enforcement orders and no convictions.	Achieved	Achieved
System adequacy a) The number of flooding events that occurred in the District b) For each flooding event, the number of habitable floors affected (expressed per 1,000 properties connected to the Council's stormwater system) Note: This is a District-wide assessment The rules for the mandatory measures define a 'flooding event' as an overflow from a territorial authority's stormwater system that enters a habitable floor	Less than 1/1000 There are 4,122 properties in the District which pay the stormwater rate.	(a) 0/1000, (b) 0/1000	(a) 0/1000, (b) 0/1000
Customer satisfaction The number of complaints received by the Council about the performance of its stormwater system, expressed per 1,000 properties connected to the Council's stormwater system.	Less than 15/1000 The request for service system does not show all complaints for any one incident, so there is potential under-reporting. Outcome for 2014/15: 62/1000	0.5/1000	2/1000
Response time: The median response time to attend a flooding event, measured from the time that the Council receives notification to the time that service personnel reach the site.	1 hour There are very few such events, so the target set is identical with the benchmark.	The calculation of median times is not automatic. These will be done at the 6, 9 and 12 month reports.	The calculation of median times is not automatic. These will be done at the 6, 9 and 12 month reports.

Requests for Service								
What are they:	Responded in time	Completed in time*	Responded late	Completed late*	Response overdue	Completed overdue*	Response current	Uncompleted current*
Stormwater blocked drain (non urgent)	1	1						
Stormwater blocked drain (urgent)		1						
Stormwater road surface flooding (non urgent)	1							
Stormwater road surface flooding (urgent)								

* figures are for month prior

STORMWATER GROUP OF ACTIVITIES 2016/17

Nov-16

Major programmes of work outlined in the LTP/Annual Plan 2016/17				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Marton: Hammond Street Stormwater Renewal	Historic flooding at rugby grounds etc.; design work carried over to 2014-2015. Stage 1 of construction, from the Tutaenui Stream to Hair St, was programmed for 2015-2016. Stage 2 follows, from Hair St to the roundabout at the intersection with Broadway. Work must be completed ASAP in 2016-2017 so that Roading can hotmix in the vicinity of the roundabout. Refer to existing brief for further details. Retic network under investigation and design. (est \$225k)	Contract awarded to Blackley Construction 30/4/16	Works programmed to commence late May. Construction Works commenced. Outlet to Tutaenui Stream on hold pending "dry" conditions in accordance with resource consent conditions.	Outlet design complete. Discharge consent granted from Horizons. Stg1 works completed.
Marton: Pukepapa Road Stormwater renewal	Replacement of steel mains from Wilson Pl to Pukepapa Rd.	Design underway		
Marton: Harris Street Stormwater renewal	Section of Armco culvert in poor condition being investigated with a view to lining or replacement.			
Marton: Wanganui Road Stormwater renewal				Work completed in 2015-16
Upgraded culverts, drains and inlet protection - Taihape, Mangaweka, Hunterville and Bulls	Various minor inlet improvements underway in Taihape, Mangaweka, Hunterville and Bulls.	Taihape stormwater outfall improvements - 900mm pipe behind swimming pool - existing flume to be replaced with new outfall structure.		
Upgrades to mitigate future flooding in Marton and Bulls	Hot spots investigation and design mitigation underway.	Most projects on hold pending modelling information from Horizons on Tutaenui water levels.	Skerman and Milne St price accepted and programmed for construction in December.	
Taihape: Paradise Terrace Stormwater renewal	Gravity main to be replaced.	Design underway		
Other major programmes of work carried out during 2016/17				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete

COMMUNITY AND LEISURE ASSETS GROUP OF ACTIVITIES 2016/17

Nov-16

Major programmes of work outlined in the LTP/Annual Plan 2016/17

Parks and Open Spaces	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Turf Regeneration in Parks		Centennial Park irrigation installation, and turf renovation was carried out in August.	Taihape Irrigation project is 98% complete.	Fertiliser will be spread at Marton Park and Memorial Park, Taihape.
Tree Management in Parks		Tree management was carried out in Queens Park, Hunterville, and at Marton Park, along Follett Street.	Trees in Broadway, Marton, were reduced. Remedial work was required on some trees at Centennial Park, Marton, following high winds.	
Establish Wasp Control Programme			Training undertaken for two members of the Parks & Reserves team to become approved handlers. Taihape Area School and Ministry of Health have been notified of intention to carry out this work.	Environmental assessment and Iwi consultation will be carried out as part of the DoC required process to conduct this programme.
Parks Upgrade Partnership	\$12177.22 available. \$6,000 is tagged for a gas BBQ at Sir James Wilson Park, Marton. \$14,226.00 has been tagged for Friends of Mt Stewart for a new lookout tower.	\$17,586.79 was allocated to Marton Saracens Cricket Club for irrigation/outfield renovation at Centennial Park, Marton.		
Community Buildings	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Complete Multi-purpose Facility in Bulls - dispose of surplus sites and re-develop Library site	Draft preliminary estimate has been received for the new multi-purpose facility in Bulls. Public meeting held 8 August, with an opportunity to provide feedback in the following week. The present Bulls Information Centre site is the only property that has no constraints affecting disposal of the site. Legal advice is being sought on other properties identified for disposal in Bulls.			Information Centre site will be advertised for tender in late January.
Re-Roof Marton Plunket Rooms				Re-assessment will be carried out.
Renovations at Mangaweka, Ohingaiti and Wainui Halls	Work programmes identified; Specification finalised for painting at Wainui.		Tender document was released for re-roofing of Mangaweka Hall. Kitchen renovation has been completed at Mataroa Hall.	Mangaweka re-roofing contractor will be appointed. Vinyl will be installed in the amenity rooms at Koitiata Hall. Final work programme will be determined for Ohingaiti Hall.
Re-paint Marton Memorial Hall	Specification to be finalised			Pre-painting assessment will be conducted.
Demolish Conference Hall in Taihape			TCB recommended resolved that they do not support the demolition of this hall.	
Construct new Amenity Block on Taihape Memorial Park				
Re-paint Jubilee Pavilion at Marton Park	Preliminary work underway - estimate obtained, specification to be finalised. Awaiting confirmation of Heritage colours for paintwork.			Minor maintenance will be carried out prior to painting.
Re-paint Hunterville Grandstand	Preliminary work underway - estimate obtained, specification to be finalised		Item has been placed on the next HCC order paper for confirmation of colour scheme.	Meeting will be held with a small group of locals tasked to define the colour scheme.
Replace Ablution Block Roof at Dudding Lake	Order has been issued for this work.		This work has been completed.	

Swimming Pools	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Fit Solar-Heating at Marton Swim Centre	Under investigation			
Chemical Shed at Marton Swim Centre	Order has been issued for this work.		Building Consent has been lodged.	
Filtration & Heating at Taihape Swim Centre	Estimated costs are in the vicinity of \$446,000 for the following works: a required upgrade to the main power switchboard, upgrading of lighting to meet the Code, new heat pumps for all pools, a new plant room, separate chlorine systems for all pools, upgrading the DE backwash system, and upgrading treatment and filtration for the toddlers, and learners pools. This cost does not include any building code requirements that may arise as a result of a building consent being applied for, or for upgrading the filtration to the main pool. The filtration for the main pool is considered adequate, although it does not meet NZS 4441, which is not a mandatory standard. TCDT has committed \$100,000 towards. This leaves a shortfall of \$200,000.			External funding sources will be investigated.
Install Space-Heating at Taihape Swim Centre				
Community Housing	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Community Housing Management and Upgrades	The incoming Council to consider this item.			Presentation to 15 December Council meeting.
Property	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Purchase Cobbler/Davenport/Abraham & Williams Properties as site for Council's Administration and Library Services, and undertake initial Heritage and Development Concept		Purchase of this property has been finalised. Expression of Interest documentation for a site concept design and heritage report has been sent out to four consultants.	Opus has been engaged to prepare a heritage assessment and concept development design. They undertook preliminary site investigations in mid-November.	A preliminary heritage precinct assessment and concept design will be submitted by 23 December 2016.
Other major programmes of work carried out during 2016/17				
Projects	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Contribute to Multi-Purpose Turf Facility in Marton				
Mangaweka Camp Ground Ablution Block		Version II Concept plans have been received from the architect. Architect held discussions with Infrastructure staff.	Architect has met with Council's planner and building officer.	
Painting of Marton Library	Order has been issued for the remedial painting work.	Painting complete. Signwriting to be completed in October.	Signwriting has been completed. Discussion has been held with Julie Oliver regarding options for painting the mural on a medium that will allow it to be relocated at a future date.	
Huntermville Cemetery Roadway		Order has been issued for this work.		Stage I of the upgrade will be completed during summer of 2016/17.

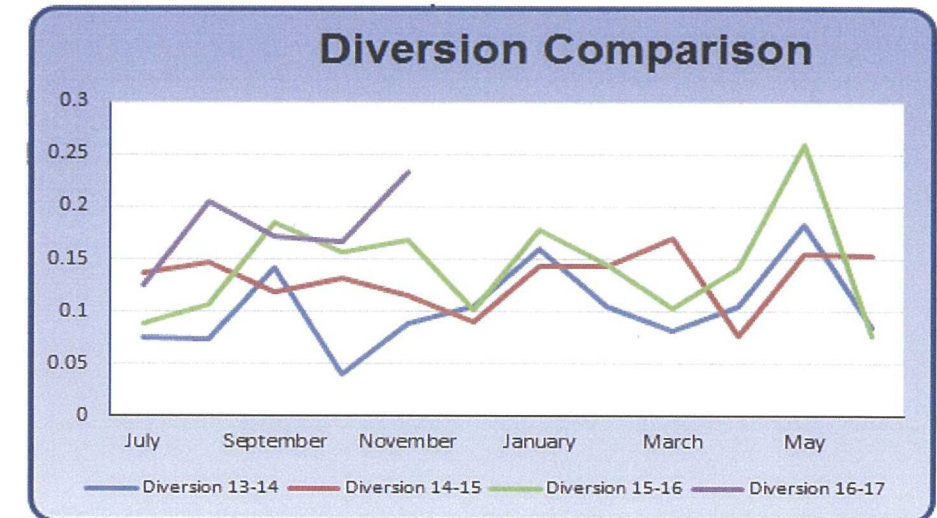
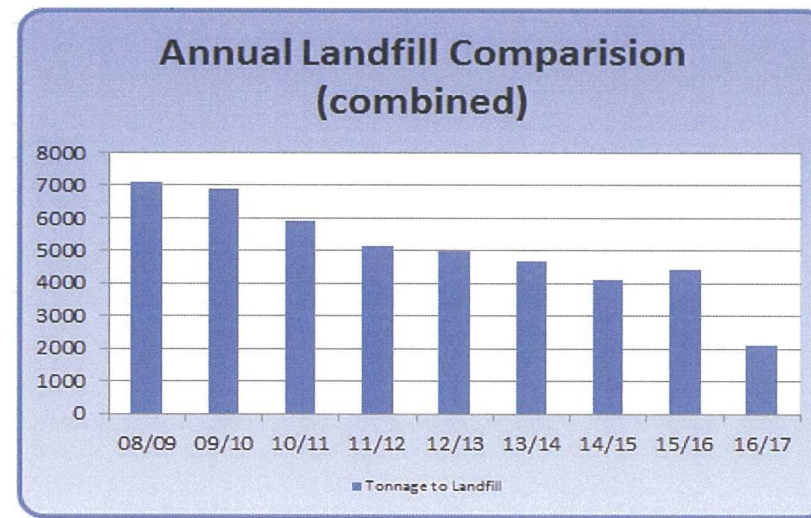
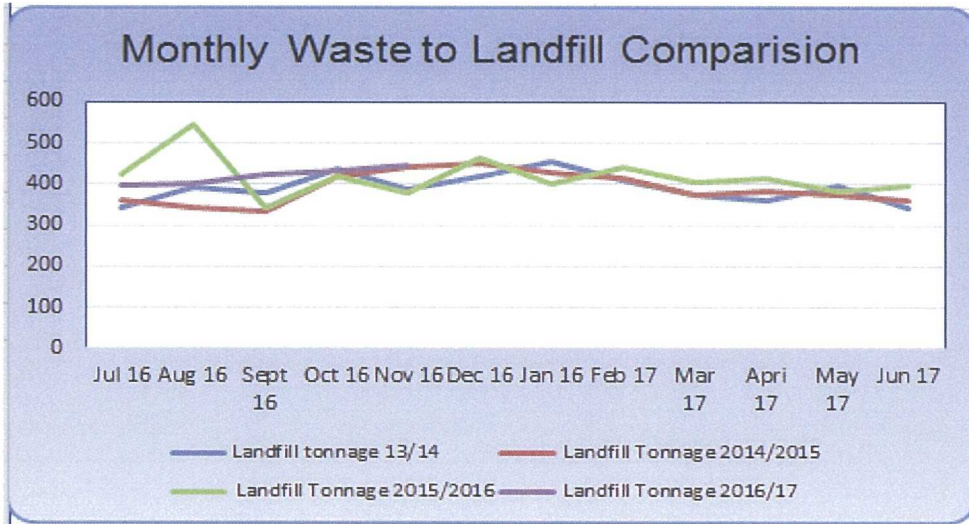
COMMUNITY AND LEISURE GROUP OF ACTIVITIES 2016/17 **Nov-16**

Performance measures in LTP/Annual Plan			
What are they:	Progress to date	Progress to date	Progress for the period
Provide a "good enough" range of community and leisure assets at an appropriate proximity to centres of population	Provide a "good enough" range of 4:9 community and leisure assets at an appropriate proximity to centres of population		Survey will be conducted in March/April 2017.
	Progressive improvement in provision and maintenance of the swimming pools: A greater proportion (benchmark = 17%) of the sample believe that Council's service is getting better		Survey will be conducted in March/April 2017.
	Progressive improvement in provision and maintenance of the sports fields and parks: A greater proportion (benchmark = 5%) of the sample believe that Council's service is getting better		Survey will be conducted in March/April 2017.
	Progressive improvement in provision and maintenance of public toilets: A greater proportion (benchmark = 19%) of the sample believe that Council's service is getting better		Survey will be conducted in March/April 2017.
	Progressive improvement in provision and maintenance of community buildings: A greater proportion (benchmark = 4%) of the sample believe that Council's service is getting better		Survey will be conducted in March/April 2017.
	Progressive improvement in provision and maintenance of community housing: A greater proportion (benchmark = 0%) of the sample believe that Council's service is getting better		Survey will be conducted in March/April 2017.
Number of users of libraries	An increase in use compared with the benchmark: During 2013/14, 124,801 people entered the libraries Bulls: 20,373 Marton: 49,967 Taihape: 56,461 Count adjusted to compensate for non-recording periods		Bulls 4882 Taihape 12,368 Marton 6309 (from Nov)
Number of users of pools	An increase in use compared with the benchmark For the 2014/15 season: 19,445 in Marton 10,099 in Taihape		Marton 5786 (Opened Sept) Taihape 1941 (Opened Nov)
Requests for Service			
What are they:	Completed on time	Completed late	Overdue
Cemeteries			
Cemetery maintenance			
Council Housing/Property			
Maintenance (Council housing/property)	12	7	4
Graffiti/Vandalism			
Graffiti/Vandalism			
Halls			
Maintenance (halls)	1		
Street Cleaning			
Street litter bins/maintenance			
Parks and Reserves			
Maintenance (parks and reserves)			
Waterleaks - Parks only			
Public Toilets			
Cleaning (public toilets)			
Maintenance (public toilets)	11	1	1

RUBBISH AND RECYCLING GROUP OF ACTIVITIES 2016/17

Nov-16

Performance measures in LTP/Annual Plan				
What are they:	Targets	Progress to date	Progress for the period	Planned for the next Two Months
Waste to landfill	4,250 tonnes to landfill	2,095 Tonnes for year starting 1st July equating to 49% of target volume	444 Tonnes to landfill - November	
Waste diverted from landfill (tonnage and percentage of total waste)	Percentage of waste diverted from landfill 14%	Rate for year July - November- 18 % diversion	23.3% diversion - November	
Requests for Service				
What are they:	Completed on time	Completed late	Overdue	
None			None	



RUBBISH AND RECYCLING GROUP OF ACTIVITIES 2016/17

Nov-16

Major programmes of work outlined in the LTP/Annual Plan

What are they:	Targets	Progress to date	Work planned for next three months
Waste management	Bulls Waste Transfer Station - trial recycle shop	Container on site. Safety fencing needs scoping first.	Erect safety fencing at Bulls WTS.
	Marton Waste Transfer Station - trial recycle shop	Container on site.	Drop off arrangements need finalising with contractor- SEL.
Waste minimisation	Waste Education NZ visits.	Marton, Makirikiri, Turakina, Taoroa, Papanui, Bulls received Zero Waste Education module.	Not yet known. Acceptance of programme by schools is voluntary.
	Horizons Enviroschools programme.	Greenday held at Bulls School in July. Cluster workshop in September -Water conservation. Held at South Makirikiri School.	Visit all schools who have embraced the Enviroschools programme.(12 month plan).

Other projects

What they are:	Targets:	Progress to Date	Work planned for next three months
Scope of review of the Waste Management and Minimisation Plan	Review of WMMP	Data being collated.	No work planned for the next three months, review due in 2018.
Review of options for the continuing operation of the Marton Waste Transfer Station	Investigate the land value of site	Ross Mc Neil enquiry to LIMS.	Parks and Property Department in association with R McNeil to investigate this further.

COMMUNITY LEADERSHIP GROUP OF ACTIVITIES 2016/17			Nov-16
Performance measures in LTP/Annual Plan 2016/17			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Make decisions that are robust, fair, timely, legally compliant and address critical issues, and that are communicated to the community and followed through	83% of Annual Plan actions substantially undertaken or completed during the year, all groups of activities to achieve at least 75% of identified actions	Not assessed	Quarterly update at end of December 2016
	75% of planned capital programme expended, all network utilities groups of activities to achieve at least 60% of planned capital expenditure	Not assessed	Quarterly update at end of December 2017
Requests for Service			
What are they:	Completed on time	Completed late	Overdue
General enquiry			
Feedback requested:	Email/Telephone/Letter	In Person	Not Required
Animal Control	15	14	4
Building Control	0	1	0
Council Housing/Property	1	2	2
Cemeteries	0	0	1
Culverts, Drainage and Non-CBD Sumps	0	0	1
Environmental Health	3	0	10
Footpaths	0	0	1
General enquiry	0	0	2
Graffiti/Vandalism	0	1	0
Halls	0	0	0
Parks and Reserves	4	0	0
Public Toilets	0	0	1
Road Signs	0	0	0
Roads	3	0	2
Roadside Berm Mowing	0	0	0
Roadside Weeds/ Vegetation/Trees	0	0	2
Solid Waste	0	0	0
Stormwater	0	0	1
Street Cleaning and Litter Bins	1	0	0
Street Lighting	0	0	1
Vehicle Crossings	0	0	0
Wastewater	2	0	0
Water	3	4	1
Grand Total	32	22	29

Major programmes of work outlined in the LTP/Annual Plan 2016/17

Major programmes of work outlined in the LTP/Annual Plan

What are they:	Targets	Progress for this reporting period	Planned for the next two months
Strategic Planning Activity	Annual Report 2015/16	Complete	
	Annual Plan 2017/18	No progress to report during this period.	Draft to be available for Councillors in late December
	Giving effect to the adopted option to replace the current infrastructure shared service with Manawatu District Council, for example, the establishment of an Infrastructure Council Controlled Organisation	No progress to report during this period.	To be confirmed
	Preparation of Project Plan for 2018-28 Long Term Plan and begin implementation	SOLGM training event attended in Palmerston North.	Early scoping of medium-long-term issues for consideration in financial and infrastructure strategies, review of non-statutory policies to ensure alignment with financial and
Elections	Managing the triennial election process, preparation of the pre-election report, preparation and conduct of the 2016 triennial election	Appointment of Community Committees. Elections held for Bulls Community Committee and McIntyre Reserve Committee.	Hold inaugural meetings.
	Review governance structure, specifically (before the triennial elections) community and reserve management committees and (following triennial election) Council's standing committees	Governance structure agreed and in place.	Completed
	Managing induction processes for the new Council and Community Boards, including updating the Local Governance Statement and Elected Members' Handbook, co-ordinating provision of comprehensive background information, arranging Powhiri, and supporting initial strategic scene setting	Northern and Southern tours undertaken, workshop sessions with senior management team and activity managers. Strategic Planning sessions taken place with elected members and senior management team.	Complete
Iwi/Maori Liaison	Delivering the Māori Community Development Programme to build capacity in hapu and iwi to take part in Council's strategic planning and decision-making	Nothing further to report.	Possible hui to further refine goals.
Council	Delivery of programme of policy and bylaw review, focusing on review of non-statutory policies (see below) and preparing for review of statutory policies for inclusion in 2018-28 LTP	Reported below.	Reported below.
	Preparation of order papers that ensure compliant decision-making	Order papers prepared for Council meeting, Ratana and Taihape Community Boards.	Ongoing for meetings are required.
Policy and Bylaw Review	Compliance/end date	Progress for this reporting period	Planned for the next two months
Section 17A review: Regulatory Services	31 August 2016	No progress to report during this period.	Finish regulatory section 17A review. Co-ordinate with MWLASS.
Section 17A review: Infrastructure Services	30 June 2017	No progress to report during this period.	
Rates Policy	30 June 2017	No progress to report during this period.	
Legal Compliance Project	30 June 2017	No progress to report during this period.	Finalise outstanding issues.
Review Earthquake Prone Buildings Policy	30 June 2017	Completed.	
Section 17A review: Rural Water Schemes	30 June 2017	No progress to report during this period.	Report to Hunterville and Erewhon Rural Water Committees.
District Plan change	30 September 2016	Plan Change became fully operative. Final administrative work publishing the changes.	Process complete.
Koitiata Waste Water Reference Group	tbc	Nothing to report during this period.	Examine testing trends and plan future steps.
Development of reserve management plans: Marton Park	31 December 2016	Adopted by Council 3 November 2016.	Process complete.
Appointment of Directors	30 June 2017	Nothing to report during this period.	
Residents' survey	31 March 2017	Nothing to report during this period.	Due to take place in March 2017.
Section 17A review: Libraries & Information Centres	30 April 2017	Nothing to report during this period.	
Section 17A review: Civil Defence	30 June 2017	Nothing to report during this period.	
Finalisation of urban/rural stormwater drainage maps to complete Water Services Bylaw	tbc	Nothing to report during this period.	Complete maps, review bylaw
Noxious weeds (analysis of problems on Council land including road reserves - background for deciding the long-term operational programme with Horizons and REG)	tbc	Nothing to report during this period.	
Contaminated land (initially to analyse how the current budget is used, followed by discussion paper on contaminated land in the district and issues needing consideration)	tbc	Nothing to report during this period.	

Other pieces of work	Reference for inclusion	Progress for this reporting period	Planned for the next two months
Feral cats policy- investigation	tbc	Nothing to report during this period.	Review policies from other councils.
Complaints policy	tbc	Nothing further to report.	Develop a draft policy for consideration.
Speed Limit Bylaw	Request from the public	Submissions closed.	Oral hearings at Council 1 December 2016. Deliberations at Council 15 December 2016.
Easter Sunday Shop trading Policy	Amendment of the Shop Trading Hours Act	Consultation closed.	Deliberations and adoption at Council 1 December 2016.
Submissions	Strategic Planning Activity LOS for Council to be a strong and successful advocate for the District's interests	Submission to the Minister for Communications strongly supporting the Commerce Committee's proposal (in its interim report of 3 November 2016) to grant statutory rights of access to use existing electricity works (e.g. power poles) for deploying fibre optic cable. Submission to the New Zealand Fire Service Commission on the funding of Fire and Emergency New Zealand in 2017/18.	Submissions to: 1. MBIE proposals on regulations for Building (Earthquake-prone buildings) Amendment Act and methodology to identify earthquake-prone buildings

Major programmes of work outlined in the LTP/Annual Plan 2016/17

What are they:	Targets	Progress for this reporting period	Planned for the next two months
Complete any outstanding actions in the targeted review of the District Plan	Continuous monitoring of operative District plan for minor changes.	Complete - work now focused on DP Change	Nothing planned - focus on Plan Changes.
	District Plan change process complete	Plan changes became formally operative.	Process complete.
Give effect to the Food Act 2014	Implement the Food Premises Grading Bylaw	Regulations now in effect.	
Regional collaboration over regulatory functions	Form a regional regulatory committee	First meeting held on 21 October 2016 PNC,RDC,HDC,WDC attended.	
Prepare for implementation of Buildings (Pools) Amendment Bill (when enacted and in effect)	In effect 1 Jan 2017	Awaiting standards to clarify Alternative solutions	Currently compiling pool register
Prepare for next accreditation review as Building Consent Authority (April 2017)	Feb-17	Received conformation IANZ visit to take place 8-10 February 2017	

Other regulatory functions

What are they:	Targets	Statistics for this month	Narrative (if any)
Building Consents	Report on number of building consents processed, the timeliness and the value of consented work	21 BC processed: 100% completed on time, average days to process was 12 days. Value of building work was \$1,140,500	2 new transportable house builds valued at \$280,000, new bin for Rangitikei Aggregates valued at \$450,000. All the rest of the work was house additions/ alterations, polesheds and woodfire installations
	Code of Compliance Certificates, Notices to Fix and infringements issued.	18 CCC issued: 100% completed on time, average days to process was 1 day . 4 NTF issued for unconsented building work and failing to display a current BWOFF.	
Resource Consents	Report on: a) number of land use consents issued and timeliness	3 Land Use Resource Consents granted, 100% completed on time, average days to process was 15 days.	
	b) subdivision consents and timeliness	1 Subdivision Resource Consent granted, 100% completed on time, average days to process was 17	
	c) section 223 and 224 certification and timeliness,	1 section 223 and 1 224 certificates issued this month, 100% completed on time.	
	d) abatement and infringements issued.	None issued this month	
Dog Control	Report on number of new registrations issued, dogs impounded, dogs destroyed and infringements issued.	62 New Dogs Registered, 8 Impounded, 0 Infringements, 4 destroyed, 228 Unregistered	
Bylaw enforcement	Enforcement action taken	No Letters regarding litter sent for explanation. No infringements.	
Liquor Licensing	Report on number and type of licences issued .	Renew 2 Club Licences, Renew 6 Manager Certificates, 2 New Managers, 6 Special Licences	CPO held in November 16 premises inspected 1 failure

ENVIRONMENTAL AND REGULATORY SERVICES GROUP OF ACTIVITIES

Nov-16

2015/16

Performance measures in LTP/Annual Plan

What are they:	Targets	Progress to date	Planned for the next two months
Timeliness of processing the paperwork (building control, consent processes, licence applications)	At least 93% of the processing of documentation for each of Council's regulatory and enforcement services is completed within the prescribed times	99% of all building and 100% resource consents issued within statutory timeframes	
Possession of relevant authorisations from central government	Accreditation as a building consent authority maintained	Maintained	
	Functions of a registration authority and role of a recognised agency under the Food Act not subject to Ministerial review		
Timeliness of response to requests for service for enforcement call-outs (animal control and environmental health); within prescribed response and resolution times	Improvement in timeliness reported in 2013/14 (84% were responded to in time and 61% completed in time)	To be calculated	
Requests for Service			
What are they:	Completed on time	Completed late	Overdue
Animal Control	91	16	1
Animal Control Bylaw matter	0	0	0
Animal welfare	10	0	0
Attacks on animal	0	0	0
Attacks on humans	0	0	0
Barking dog	11	2	0
Dog Property Inspection (for Good Owner status)	5	4	1
Found dog	9	2	0
General enquiry	0	0	0
Lost animal	13	2	0
Microchip dog	0	0	0
Property Investigation - animal control problem	2	1	0
Rushing at animal	0	0	0
Rushing at human	1	1	0
Stock worrying	1	0	0
Wandering stock	4	3	0
Wandering/stray dog	35	1	0
Building Control	0	2	0
Dangerous or Insanitary Building	0	0	0
Property inspection	0	2	0
Environmental Health	43	7	9
Abandoned vehicle	1	1	0
Dead animal	0	0	0
Dumped rubbish (outside town boundary)	2	0	0
Dumped rubbish (within town boundary)	1	0	0
Fire permit - rural	0	0	0
Fire Permit - urban (restricted fire season only)	0	0	0
Food premises health issue	1	0	0
Hazardous substances	1	0	0
Livestock (not normally impounded)	6	1	3
Noise - day and night	27	0	5
Pest Problem (Council Property)	0	0	0
Untidy/overgrown section	3	5	1
Vermin	1	0	0
Grand Total	134	25	10

COMMUNITY WELL-BEING GROUP OF ACTIVITIES 2016/17			Nov-16
Major programmes of work outlined in the LTP/Annual Plan 2016/17			
What are they:	Targets	Progress to date	Planned for the next two months
Community Partnerships	Facilitation of Path to Well-being groups	See below	
	Delivery of work programme through the MOU	See below	
Key elements of the work outlined in Path to Well-being, MOU workplans and Annual Plan			
What are they:	Targets	Progress to date	Planned for the next two months
Advocacy to support the economic interests in the District at regional and national level	Develop collaborative economic development and District promotion services across the Horizons region	Launch of Te Pae Tawhiti, the Māori economic development strategy for Horizons Region, with an event held with Te Ururoa Flavell in Ohakune in early November.	To actively promote the District through multi-media advertising, the Mayor and Chief Executive undertake promotional tours on behalf of the District.
		Leading the regional collaboration to attend the COVI Motor Home Show in March - meeting of TAs involved in Bulls. Briefing at the ED officers meeting from Simon Appleton of Eastern Bridge	Implementation of Digital Enablement Plan Regional collaboration with ED officers: develop promotional materials for the Covey Motor Home Show. Develop further collaborative economic development and District promotion services across the Horizons region.
Timely and effective interventions that create economic stability, opportunity and growth	Progress solutions to water availability in area between Marton and Hunterville	Ongoing progress being made on the Tutaenui Feasibility Study. This project is being reported separately through Assets/Infrastructure Committee.	Progress solutions to water availability in area between Marton and Hunterville.
A wide range of gainful employment opportunities in the District	Facilitate and lead on a Rangitikei Growth Strategy that also aligns with and contributes to a regional Agribusiness Strategy	Policy Team attended a meeting in Dannevirke to investigate the potential for matching soil types with specific horticultural products and further linking to markets.	Growing Business programme to be confirmed.
Attractive and vibrant towns that attract business and residents	Provision of good infrastructure, well-maintained streets in the CBD of main towns	Fundraising plan for the Bulls community centre has been ongoing. Packs prepared and awaiting outcome of Community Facilities Fund application to launch locally. Local briefing meetings with Architecture Workshop to continue the detailed plans. Initial meeting with the team from Opus who will be preparing the heritage assessment and concept plans for the Marton CBD development.	Detailed design and costings for tender documents.
	Place-making support in Marton, Bulls and Taihape	Nothing to report	To be confirmed
	Events, activities and projects to enliven the towns and District Five + high profile events and 20 community events Council sponsorship of events aiming to increase visitor numbers (compared to 2015/16)	Marton Market Day took place on 26 November.	Evaluation of events sponsorship scheme for visitor numbers and economic impact due in March/April 2017
Up to date and relevant information for visitors and residents on a range of services, activities and attractions	Maintain information centres in Taihape and Bulls, the gateways to the District.	Business as usual	
	Develop an information centre in Marton as part of the "libraries as community hubs" concept.	The updating of the Council database has started with good results to date. The updated database is being prepared in three sections; Live (health and social welfare agencies, education etc.), Work (business directory) and Play (community organisations) will link through to rangitikei.com	Information Centres team will maintain the website.
	Contract with local organisations to provide a range of information, including: * Up-to-date calendar of events, and * Community newsletters distributed through Marton, Bulls and Taihape		Business as usual
An up to date, relevant and vibrant on line presence with information about services, activities and attractions, the District lifestyle, job	Maintain a website that provides information about Council and community services and activities	Online guide to Council processes and business support is now available through the website.	Business as usual

opportunities and social media contacts	Dynamic and attractive web presence for the District and towns (Provide a website that is a gateway to the District, with links through to more local web pages, with information about living in the District and Interactive and appropriate social media opportunities	Launch of new rangitikei.com website at the Rangitikei Tourism AGM. Content still to be input.	Web content for lifestyle sections of rangitikei.com to be developed as part of new website.
Opportunities for residents to remain socially and physically active into their retirement years, to enable them to stay in the District for as long as possible	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District	Nothing to report	Participate in meetings of the Healthy Families Governance Group.
Opportunities for people with children to access the quality of life they desire for their families	Establish youth development service based in Taihape and Marton, transitioning from current arrangements to a one-stop shop concept involving other agencies - \$60,000 from Council (continuing to seek equivalent contribution from external sources) - Develop services for young people (0-18), such as driving safety, career development pathways, Youth Voice in local decisions	Youth Zones established in Marton and Taihape. Advisory group convened. Recruitment process for FTE youth development position (1/2 each in Taihape and Marton) in process.	Complete recruitment process and induction process for new staff Continue to seek funding from external sources
	Coordinate a Swim-4-All programme 2016/17	Funding in place and schools informed of the programme.	Administering Swim-4-All programme; reporting to funders, applying for funds for 2017/18
	Healthy Families programme: take part in Governance Group, act as local Prevention Partnership		
A more equal and inclusive community where all young people are thriving, irrespective of their start in life	Council will facilitate and lead on a Community Charter that supports all young people in our District to become the best adult that they can Annual achievement Scholarships fro Taihape Area School and Rangitikei College	Scholarships at local schools awarded.	Holiday programmes in place in Taihape and Marton
Cohesive and resilient communities that welcome and celebrate diversity	Develop high trust contracts with agencies to undertake community development in each of the three main towns (Marton, Bulls and Taihape)	Business as usual	Investigate new models for community development, develop District-wide collaborative practice Continue to support Samoan community in the southern District to develop representative organisation and participate in civic life
	Organise the annual Path to Well-being Conference 2016/17	Path to Well-being conference in planning stages for 10 February event.	Hold conference and evaluate
	Through Treasured Natural Environment Theme Group: - Support Hautapu and Tutaenui catchment groups - Develop access to Kahui reserve, Mangaweka - Continue to produce and distribute the Theme Group newsletter	Meeting held during October. Discussion on wide range of issues including; mobstocking, newsletter, Tutaenui project, local and agency updates.	
Funding schemes which have clear criteria, which are well publicised, and where there is a transparent selection process	Facilitate at least an annual opportunity for community organisations to apply for funding under the various grant schemes administered by the Council	Creative Communities Assessment Panel convened and first round of applications for 2016/17 were awarded. Reports prepared for the Community Initiatives Fund and Events Sponsorship Scheme for discussion at Council ion 1 December.	Two Creative Communities Scheme rounds; one more Community Initiatives Fund round; one Sport NZ Rural Travel Fund round
	Publish the results of grant application process to a Council-run forum show-casing the results of grant application processes where successful applicants provide brief presentations and are open to questions	Nothing to report	Publish results of all funding rounds on Council's website and Rangitikei Line.
To see Council civil defence volunteers and staff at times of emergency (confidence in the activity)	Contract with Horizons to provide access to a full-time Emergency Management Officer	Contract remains in place and staff available on full time basis.	
	Arrange regular planning and operational activities	Awaiting final plan for Koitiata.	
To be assured of adequately trained, resourced and responsive rural fire force to reduce the incidence of life and property threatening fire	Provide fully trained and adequately resourced volunteer personnel who are in a position to respond to rural fire call-out with the minimum of delay: - Staff EMIS Training (Emergency Management Information Training)	Volunteers receiving training and train regular to maintain and enhance skills. Basic EMIS training undertaken, further ITF training to be undertaken before advanced EIMES training to take place(ITF - CIMS two full day course)	NRFA Audit undertaken of Rural Fire Authority and awaiting audit report.

COMMUNITY WELL-BEING GROUP OF ACTIVITIES 2016/17

Nov-16

Performance measures in LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Provide opportunities to be actively involved in partnerships that provide community and ratepayer wins	A greater proportion (than in the previous year) of the sample believe that Council's service is getting better: 37% in 2012, 30% in 2013, 16% in 2014, 17% in 2015, 19% in 2016	To be reported in March/April 2017	
Identify and promote opportunities for economic growth in the District	The District's GDP growth: In 2013, Rangitikei's GDP growth was -0.8% and trending downwards with an increasing divergence from the national trend. The Rangitikei GDP grew sharply during 2015, compared to NZ GDP growth and the trend is now upwards.	Annual GDP growth to be released in early 2017	
	A greater proportion of young people living in the District are attending local schools. Based on latest available Statistics New Zealand population estimates (June 2013) and school enrolments for 2014 (TKI), 56% of residents of high school age were enrolled in local schools and trending upwards. Latest school rolls (July 2015) compared to population estimates indicate that the upward trend of residents enrolled in local high schools stabilised in 2015.	School enrolments years 9-13 are slightly down (703 in 2015 and 653 in 2017). However, the closure of Turakina Maori Girls College has impacted on this figure (loss of 63 students). Rangitikei College's roll has risen from 263 in 2015 to 306 in 2016. Poulataion estimates to June 2016 have been delayed due to the Kaikoura earthquake so the proportion of local residents of high scholl age to calculate the ration is unavailable at present.	
	More people living in the District (than is currently projected by Statistics New Zealand). Based on population projections from Statistics New Zealand (medium projection based on 2013 Census), the resident population is projected to decline from 14,450 in June 2013 to 13,900 in June 2028. Population estimates from Statistics New Zealand in December 2015 show a small increase in the population since the Census 2013, tracking at above the high estimates produced from Census data.	Next population estimates due in early 2017.	
Requests for Service			
What are they:	Completed on time	Completed late	Overdue
None			