



Rangitikei District Council

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Rangitikei
UNspoilt...

Activity Management Templates – October 2016

These reports outline progress with the year's projects set in the 2015/25 Long-Term Plan (as modified in the 2016/17 Annual Plan) and performance against the framework in the 2015/25 Long term Plan.

The reports cover Council's main group of activities – community leadership, roading & footpaths, water, wastewater, stormwater, community and leisure assets, rubbish and recycling, environmental and regulatory services, and community well-being. In the past triennium, these reports were part of the Order Papers for the Assets/Infrastructure and Policy/Planning Committees.

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Performance measures in LTP/Annual Plan

What are they:	Targets	Progress for this reporting period	Progress to date	Planned for the next two months
<p>Road Condition: The average quality of ride on a sealed local road network measured by smooth travel exposure</p>	<p>96.5% The most recent measurement was in June 2014. The mean rating for the sampled District's roads was 98%. This is the percentage of the road distance travelled in the sample which met the specified service level</p>	Nothing to report for this period	Nothing to report to date.	The next annual survey will be conducted in March-April 2017. The survey of the footpaths will be done bi-annually but the network contractor is also tasked to monitor and carry out footpath maintenance as required.
<p>Road Maintenance: The percentage of the sealed road network that is resurfaced</p>	8% of the sealed road network that is resurfaced	Nothing to report for this period	Reseal programme has as yet not started. Scheduled for November 16.	
<p>The percentage of the unsealed road network which is resealed during the year</p>	At least 75% of network resealed each year – 12,000m ³	1335m ³ placed on the network this period.	8347m ³ placed on the network to date.	
<p>Footpaths: The percentage of footpaths within the District that fall within the level of service or service standard for the condition of footpaths that is set out in the Council's relevant document (such as its annual plan, activity management plan, asset management plan, annual works programme or long term plan)</p> <p>Note: A five point grading system to rate footpath condition based on visual inspections 1) Excellent 2) Good 3) Fair 4) Poor 5) Very Poor</p>	<p>At least 80% of footpath lengths in CBD areas in Bulls, Marton, Hunterville and Taihape are at grade 3 or higher At least 65% of sampled footpaths lengths outside CBD areas are at grade 3 or higher At least 90% of sampled footpaths assessed at grade 5 are included in upgrade programme during the following two years.</p>	A reassessment is being undertaken to align the inspection and actioning of faults identified as a result of such so that the decision making follows the rating identified in the visual inspection process. To date inspections have been carried by Bri-Ken but the out come of this has not clearly identified such things as trip hazards e.g. The responsibility has clearly been put back onto the contractor to identify.	Normal footpath maintenance being carried out.	
<p>Road Safety The change from the previous financial year in the number of fatalities and serious injury crashes on the local road network expressed as a number</p>	No change or a reduction from previous year During the year 1 July 2015 and 30 June 2016, there were nil fatalities and 3 serious injury accidents.	No fatal or serious accidents to report for the month of September.	No fatal or serious accidents to report to date on the network.	
<p>Adequacy of provision and maintenance of footpaths, street-lighting and local roads (annual survey)</p>	A greater proportion (than in the benchmark) or more than 10% of the sample believe that Council's service is getting better 2014/15 13% believed it was better than last year, 65% about the same, 21% worse than last year (2% didn't know).	Processes are in place to ensure that the evidence required to give the required information is in place.	Commitment made to improve the service to our customers from Council.	
<p>Response to service requests The percentage of customer service requests relating to roads and footpaths to which the territorial authority responds within the time frame specified in the long-term plan.</p>	<p>95% after-hours callouts responded to within 12 hours 95% callouts during working hours, responded to within 6 hours 85% of all callouts resolved (i.e. completed) within one month of the request. Specific reference to callouts relating to potholes</p> <p>During 2014/15, 91% of footpath and road requests were responded to within time (256 requests) and 90% of footpath and road requests were resolved in time.</p>	<p>For the current month:37 callouts recorded with 31 responded to on time (84%) and 0 current (0.0%) Callouts after hours 6 (100%) responded to on time Potholes 4 (100% completed on time) Callouts completed (one month prior); Callouts received 40 with 21 completed on time (53%), with 3 current (0.08%)</p>	<p>Total callouts to date number = 161 (79% responded to on time) Number of callouts after hours = 16 (88% responded to on time) Number of potholes = 8 (87% responded to on time)</p>	

Roading Contract Performance	
Monthly update on the performance of Council's Roading contractor.	The performance of the contractor continues to improve overall. The second round of the mowing programme is into its second week. The working relationship between Council and the contract management staff is working well and with the introduction of a new Contract Manager for Higgins who is clearly focused on improving their performance is certainly helping to set in place process and systems that should improve further there performance. As a result of a change in required output from Audit NZ discussions with the contractor around callout documentation have taken place to ensure that the correct information is obtained. There has been some confusion and misunderstanding but the contractor will record when arrived on site and an additional column will be added to their RFS report indicating such.

Requests for Service								
What are they:	Responded in time	Completed in time*	Responded late	Completed late*	Response overdue	Uncompleted overdue*	Response current	Uncompleted current*
Bridges								
Maintenance (bridges)								
Culverts/Drainage								
Maintenance (culverts/drainage)	2	1	1			3		1
Footpaths								
Maintenance (footpaths)		1		1		1		
Road Signs								
Maintenance (road signs)	5	2						
Roads								
Maintenance (roads - potholes only)	4	5						1
Maintenance (roads - not potholes)	14	6	1	1	1	2		
Roadside Berm Mowing								
Rural/Urban berm mowing								
Roadside Weeds/Vegetation/Trees								
Maintenance (roadside weeds/vegetation/trees)	6	2	1	1	1	5		1
Street Cleaning and Litter Bins								
CBD cleaning - Turakina and Mangaweka only								
Street Lighting								
Maintenance (street lighting)		4	1			1		

* Data is for the month PRIOR to allow for correct analysis

Major programmes of work outlined in the LTP/Annual Plan 2016/17

Pavement Rehabilitation	Route Position Length	Status	Start date	Completion date	Planned for the next two months
Wanganui Road	0-544		Jan-16	Mid September	
Report on the Wanganui Road Project. This project is completed. The paving has been completed. The concern over the bump at a service cover has been rectified. Shelton Place street has been paved. The background to this is that the head of the culdesac was planned to be paved and the short section off Wanganui Road was also to be paved so it made sense to pave the short section in between rather than chip seal.					
Marton - Bond Street/Skerman Street (94m)		Milling and paving.	Feb-17	Feb-17	Contractor rescheduled
Marton - Wanganui Road/Skerman Street (70m)		milling and paving.	Nov-16	Nov-16	
Franklin Road (580m)		Under Construction.	Jul-16	Jan-17	
Okirae Road (338m)		Under Investigation			
Paraewanui Road (1,403m)		Under investigation.			
Taihape-Napier Road (880m)		Under investigation.			
Te Moehau Road (450m)		Under investigation.			
Turakina Valley Road (721m)		Under investigation.			
Griffins Road (920m)		Under Construction.	Sep-16	Dec-16	
Sealed Road Resurfacing (over 200m)	Route Position Length	Status	Start date	Completion date	Planned for the next two months
Broadway (Marton)					
Daniell Street					
Goldings Line					
Kauangaroa Road					
Koeke Road					
Leedstown Road					
McHardies Road					
Makirikiri Road					
Mangahoe Road					
Matawhero Road					
Mellingon Road					
Mill Street (Marton)					
Moa Street					
Mt Curl Road					
Neumans Line					
Oaklea Avenue					
Otuarei Road					
Potaka Road					
Putorino Road					
Rangatira Road					
Ross Street					
Ruanui Road					
Stantialls Road					
Tennent Court					
Turakina Beach Road					
Turakina Valley Road					
Tutaenui Road					
Union Line					
Waiaruhe Road					
Wanganui Road					
Wellington Road					
Capex report 2016/17	cumulative to 30/09/2016	cumulative to 31/12/2016	cumulative to 30/3/2017	cumulative to 30/6/2017	Budget
Sealed road surfacing:	1%				2,390,746
Drainage Renewals	21%				500,000
Pavement rehabilitation	2%				1,770,000
Structures component replacement	7%				316,993
Traffic services renewal	63%				224,900
Associated improvements	1%				25,000
Unsealed road metalling	33%				460,125
TOTAL					5,687,764
Streetlight renewals	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Planned for the next two months
The proposed LED streetlight replacement program will initially target areas in Marton as there are several large streetlight circuits which intermittently suffer from outages due to overloading. Installation of LED's will reduce the connected load and alleviate these issues. Once this stage of the program is completed it is anticipated that the program will continue through to 2018 in other areas of the district as current renewal budgets allow. In 2018 progress will be re-assessed and any additional that is required may be sought through the 2018 – 2021 NZTA funding cycle					100k approved for the purchase of LED'S. 167 units have been delivered with the remaining 100 to be delivered by the end of October. Currently being stored at the King Street depot. Due to the latish arrival of the LED's the contractor has been commissioned to do work elsewhere HDC/PNCC etc.

Footpath Renewals	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Contractor
Taihapa: Robin Street	Design - 100% complete (length 70m)	This site part of contract 1007		Being reconsidered due to funding.	Crimpy's
Marton: Lower High Street	Design - 100% complete (length 30m)	This site part of Contract 1008	completed	Completed May	Loader's
Taihapa: Hautapu Street	Design - 100% complete (length 73m)	This site part of contract 1007	contract has commenced	Completed Sept.	Crimpy's
Taihapa: Hawk Street	Design - 100% complete (length 25m)	This site part of contract 1007	contract has commenced.	Completed Sept.	Crimpy's
Taihapa: Kaka Road	Design - 100% complete (length 160m)	This site part of contract 1007.	under construction	Completed Oct.	Crimpy's
Monitor upgrades of footpaths in Turakina including the laying of chipseal					
New Footpaths	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Contacto
Bulls: Hammond Street	Design - 100% complete (length 190m)	This site part of contract 1008.	completed	Completed May	Loader's
Ratana: Taihauuru Street	Design - 100% complete (length 76m)	This site part of contract 1008.	completed	Completed May	Loader's
Ratana: Tairawhiti Street	Design - 100% complete (length 100m)	This site part of contract 1008	completed	Completed May	Loader's
Ratana: Rangatahi Road	Design - 100% complete (length 75m)	This site part of Contract 1008	completed	Completed May	Loader's
Footpath Programme for 16/17.	The footpath programme for the 16/17 year is still being worked on.				
Bulls: 136-160 High Street (investigate costs only)					
Taihapa: SH1 to Dixon Way (investigate costs only)	This particular project is a major one running from the town to Dixon way heading south and potentially will traverse along the SH. Discussions have been held with NZTA who are not receptive in giving approval.				
Ratana: Te Taitokerau and Seamer Streets (investigate costs only)	\$42,000 Te Taitokerau length approx 230m - 1.4wide -10 driveways. Seamer street was identified to have a footpath on the opposite side of the street, but the recommendation is not to as a lot of parking of buses takes place along here. This matter will be brought to Council's meeting on 3 November 2016 for consideration.				
Minor safety improvements	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Planned for the next two months
Orchard Road	Design completed	Roading contract	Under construction	Planned for completeion Nov - 16	
Turakina Valley 3 - widening Majuba Bluff RP 9450-9660 (in conjunction with flood damage repair work)	Design completed.	Tender closed.			Work planned to commence January.
Parewanui Road seal widening	This site is currently under investigation.	Roading Contract			Continuing with Investigation and design.
Other major programmes of work carried out during 2016/17					
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Planned for the next two months
Makirkiri Road seal widening RP 8500-8820 (in conjunction with new milk tanker entranceway @ McCarthy's)	Second coat seal in conjunction with reseal programme planned for 16/17	Roading contract.			To consider
Note At Ratana, the speed humps have been constructed and barriers and bollards have been placed on the grass verges to stop people by passing the speed humps and driving on the grass. A request for an additional speed hump has been requested and currently being investigated. A new street light has been erected in Rangitahi Street					

Performance measures in LTP/Annual Plan

What are they:	Targets	Progress for this reporting period	Progress to date
Safety of Drinking Water The extent to which the local authority's drinking water supply complies with: (a) part 4 of the drinking-water standards (bacteria compliance criteria), and	No incidents of non-compliance	Compliant Achieved	Achieved
(b) part 5 of the drinking-water standards (protozoal compliance criteria).	No incidents of non-compliance	Throughout October 2016 multiple plants have not been able to demonstrate protozoa compliance due purely to issues establishing the correct UV treatment monitoring regime. This regime is currently in the process of being established to ensure ongoing monitoring.	Not Achieved
Compliance with resource consents	No more than one incident of non-compliance with resource consents	Marton WTP backwash and alum sludge discharge to settling ponds exceeded consent limits.	The new consent application has been filed for this plant and this in part addresses the alum sludge discharge issue.
Number of unplanned water supply disruptions affecting multiple properties	Fewer unplanned water supply disruptions affecting multiple properties than in the previous year (there were zero unplanned water interruption during 2015/16)	None	None
Maintenance of the Reticulation Network: The percentage of real water loss from the local authority's networked reticulation system (including a description of the methodology used to calculate this).	Using a sampling approach, Water Outlook enables SCADA information to be interrogated in-house. The target is less than 40%	Using Minimum Night Flow calculations, the estimated water loss for October 2016 (including industry flow which may be a legitimate use) is 46%. Note: end of year bench loss figures will be lower.	Estimated water loss for the year to date, using Minimum Night Flow calculations, is currently 47%. However, the actual end of year bench loss figures will be lower due to the more accurate nature of the calculations.
Demand Management The average consumption of drinking water per day per resident within the territorial authority district.	600 litres per person per day	The average daily consumption of drinking water during October 2016 was 531 l/day.	The average daily consumption of drinking water during the last financial year was 536 l/day.
Fault Response Times Where the local authority attends a call-out in response to a fault or unplanned interruption to its networked reticulation system, the following median response times measured: (a) attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site, and	Specified standard: 0.5 hours Target is less than the previous year During 2015/16, there were 71 notifications of urgent callouts. Of these, 66 were responded to in time. The request for service system is being adapted to record median response times to set the benchmark. In the interim, the benchmark used is the prescribed service standard.	Nothing further to report	The calculation of median times is not automatic. These will be done at the 6, 9 and 12 month reports.
(b) resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption.	Specified standard: 24 hours Target is less than the previous year During 2015/16, there were 71 notifications of urgent callouts. Of these, 66 were responded to in time. The request for service system is being adapted to record median response times to set the benchmark. In the interim, the benchmark used is the prescribed service standard.	Nothing further to report	The calculation of median times is not automatic. These will be done at the 6, 9 and 12 month reports.
(c) attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site, and	Specified standard: 24 hours Target is less than the previous year During 2015/16, there were 270 notifications of non-urgent callouts. Of these, 258 were responded to in time.	Nothing further to report	The calculation of median times is not automatic. These will be done at the 6, 9 and 12 month reports.

(d) resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption.	Specified standard: 96 hours Target is less than the previous year During 2015/16, there were 270 notifications of non-urgent callouts. Of these, 258 were responded to in time.	While the request for service system is reporting response times and resolution times, these are not consistently the times required for this mandatory measure. Work is underway to amend procedures and system reporting so that the correct information is available for calculating the median times.	The calculation of median times is not automatic. These will be done at the 6, 9 and 12 month reports.
Customer Satisfaction The total number of complaints received by the local authority about any of the following: (a) drinking water clarity	Total number of complaints is less than 45/1000	1.8/1000	3.2/1000 pro rata
(b) drinking water taste	Total number of complaints is less than 45/1000	0/1000	0/1000
(c) drinking water pressure or flow	Total number of complaints is less than 45/1000	0/1000	1.6/1000 pro rata
(d) continuity of supply, and	Total number of complaints is less than 45/1000	0/1000	0/1000
(e) the local authority's response to any of these issues expressed per 1000 connections to the local authority's networked reticulation system	Total number of complaints is less than 45/1000	1.8/1000	4.8/1000 pro rata
Ensure fire-fighting capacity in urban areas through random flow checks at the different supplies	98% of checked fire hydrant installations are in compliance	Programme of hydrant checks is ongoing	Programme of hydrant checks is ongoing
What are they: Rural water supplies	Targets	Progress for this reporting period	Progress to date
Compliance with resource consents	No incidents of non-compliance with resource		Achieved.
The percentage of real water loss from the Council's rural water schemes	A sampling approach will be used. Water Outlook enables SCADA information to be interrogated in-house. The target is less than 40%.		Cannot be completed as there is no appropriate industry methodology to assess the rural unmetered water supply.
Where the Council attends a call-out in response to a fault or unplanned interruption to its rural reticulation system, the following median times are measured (a) attendance time: from the time that the Council receives notification to the time that service personnel reach the site, and	The request for service system is being adapted to record median response times to set the benchmark. In the interim, the benchmark used is the prescribed service standard. However, given the nature of rural water schemes, the target is to continue achieving the benchmark. Specified standard: a) 24 hours	No change from previous reporting period	Connections on the rural schemes are not metered, therefore no formal assessment of water loss can be undertaken with any degree of certainty. In terms of day-to-day scheme operation, water losses are identified by the exceedances of the limits imposed in the relevant resource consents. Refer to the Jun Consent Compliance Report for a summary of consent compliance for the reporting period.
(b) resolution time: from the time that the Council receives notification to the time that service personnel confirm resolution of the fault of interruption	b) 96 hours		

Requests for Service								
What are they:	Responded in time	Completed in time	Responded late	Completed late	Response overdue	Completed overdue	Response current	Uncompleted current
Bad tasting drinking water								
Dirty drinking water	7				1			
HRWS Maintenance required					1			
HRWS No water supply								
Location of meter/toby/other utility	1	2						
Low drinking water pressure (non urgent)	1							
No drinking water supply (urgent)								
Replace lid (non urgent)								
Replace lid (urgent)	1							

Replace toby or meter	12	10						
Water flooding (other than stormwater and wastewater)								
Water leak - Council-owned network	5	4		1				
Water leak at meter/toby	3	4						

WATER SUPPLY GROUP OF ACTIVITIES 2016/17

Oct-16

Major programmes of work outlined in the LTP/Annual Plan 2016/17

Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Marton: WTP Seismic assessment of Clarifier & strengthening (\$300k)	Detailed seismic investigation underway.	EOI invited, tender awarded to Kevin O'Connor & Assoc		
Marton: Complete replacement of line from Calico Line bore and commence design for replacement of Tutaenui Road falling main from Jeffersons Line to Town (\$748k 2017/18)	Renew existing 100 mm AC water main down Calico Line towards Nga Tawa School. Upsize to 150 mm to provide fire flows. Broadway water main renewal will now take place in 2016-2017, this budget will be used for that project instead, and Calico Line will instead take place in 2019-2020 as per the Long Term Plan.	Project on hold as undertaking Broadway as per original brief.		
Taihape: Water Treatment Plant structural renewals and various reticulation renewals including design and preparation work for renewals of 1.2km of trunkmain (\$1.91M 2017/18)	Reservoir deemed earthquake prone requiring \$200-\$300k of earthquake strengthening. Reservoir is also in need of new roof supporting structure. Investigate option of a new reservoir to replace existing and report by 30 September 2016. Work may be required over two years.	Briefs still to be finalised - with utilities team.		
Taihape: Reticulation upgrade for Dixon Way and Mangaone Valley Road (\$104k)	Investigation followed by capital works; level of upgrade to be determined; investigate Rauma Rd school connection; need to report back to Council on options i.e. on demand, trickle feed, complete ring main. Replacement of small diameter mains with 50mm NB mains (JS). Brief already issued for investigation.		90% completed, final pressure test scheduled for early November.	
Bulls: Renewals to reservoirs and lift pumps. Improved treatment storage, filtration, backwash and river pump station (\$757k)	New reservoir at Trickers, seismic strengthening of Concrete building and filter at Bridge St (est. \$100-\$200k) and possible strengthening of mushroom at Bulls. New reservoir to be minimum 900m ³ , preferably 1200m ³ , with new access track on legal title. Seismic assessment of mushroom indicates \$300-\$400k of strengthening work required. Money available will depend on cost of new reservoir and a requirement for the mushroom to remain as a feature of Bulls. Annual Plan budget - renewals to reservoirs and lift pumps (\$757,000 plus \$633,000 carry over for seismic strengthening). Note that costs may include some rising main improvements (replace 2.4 km rising main off Flower Street along alternative route Taumaihi, Kittyhawk, High Street, Johnson Street)	Investigation underway, in discussions with landowner for reservoir. Seismic analysis will be handled as part of larger contract.		
Mangaweka: WTP Structural improvements to reservoir, river pump station, renewal of mains in Weka Street, Mangawharariki Road and Broadway (\$820k)	Seismic assessment shows reservoir needs approx \$200-\$300k of strengthening. Investigate options for a new reservoir with an increased height and size. Investigate condition of river pump station and intake structures to enable renewal of consent for abstraction.	Seismic analysis will be handled as part of larger contract.		
Hunterville: Treatment and reticulation upgrades (rural & urban schemes), Erewhon and Omatane rural schemes (\$475k)	Operations carrying out initial investigation & prioritisation			

Major projects Carry-forwards 2015/16				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Marton: Broadway duplication (\$140k)	Programme was for 2015-2016 ahead of major Rooding work; approx. 460 m between High St and Signal St; duplicate existing 150 mm AC on east side with new 150 mm on west side. Design only and defer to year 6 or later to align with replacement of AC main. We will now instead renew the main in the Follett to Signal block, upsizing from 150 mm to 200 mm.			
Taihape: WTP Structural repairs as a result of seismic assessment (\$129k)	Reservoir deemed earthquake prone requiring \$200-\$300k of earthquake strengthening. Reservoir is also in need of new roof supporting structure. Investigate option of a new reservoir to replace existing and report by 30 September 2016. Work may be required over two years.			
Taihape: Complete installation of lamella clarifier (\$70k)	Complete installation of lamella plate clarifier; will need pad for it to sit on and reinstatement of ladders and handrails. Allow \$50k for removal of old clarifier, \$20k for I&E.	Design complete, tender awarded to Andrew Morris Construction	Foundation works underway	
Taihape: Reticulation upgrade for Dixon Way & Mangaone Valley Road (\$70k)	Investigation followed by capital works; level of upgrade to be determined; investigate Rauma Rd school connection; need to report back to Council on options i.e. on demand, trickle feed, complete ring main. Replacement of small diameter mains with 50mm NB mains (JS). Brief already issued for investigation. Design complete, Tender issued, closes		90% completed, final pressure test scheduled for early November.	
Bulls: Design and construction of new reservoir as a result of seismic assessment (\$633k)	In conjunction with above.			
Mangaweka: Structural repairs as a result of seismic assessment (\$80k)	In conjunction with above.			
Ratana; water supply upgrade - new reservoir, bore and treatment system. (Est \$1.6M)	Water treatment system under design	Water treatment building Tender awarded to KiwiSpan Ltd. (est\$130k) Water treatment processing awarded to Filtec. (est \$630k). Application made to Ministry for extension of time to complete works June 2016. Approved.	Building works programmed Dec 2015 Treatment works programmed Jan 2016 Reservoir & Network Connections TBC. Meeting with Dairylands & Ricky Taiaroa, land ownership issues resolved. Meeting with Ratana Waipu Trust Feb 14 to sign lease. Survey plan to be prepared to give effect to lease. Site access to be upgraded. Building Consent application made. Building foundation works to commence early April. Delays with KiwiSpan NZ commencing the construction of the process building. Letter from the Engineer to the Contract (Hamish Waugh) to be sent to KiwiSpan NZ in the week beginning 9 May 2016 instructing them to order the building kit and commence construction of the foundations.	Water reticulation network completed. Reservoir completed. Bore installation completed. Land Entry (easement) agreement signed with Ratana Waipu Trust. Filtec has fabricated most of the equipment. this stored at their Auckland factory. Final Engineering design completed, Building Consent applied for. Works on treatment shed to commence mid Sept, shed completion mid October commissioning complete end Dec 2016.

SEWERAGE AND THE TREATMENT AND DISPOSAL OF SEWAGE GROUP OF ACTIVITIES 2016/17

Oct-16

Performance measures in LTP/Annual Plan

What are they:	Targets	Progress for this reporting period	Progress to date
Discharge compliance Compliance with the Council's resource consents for discharge from its sewerage system measured by the number of	No abatement notices	No abatement notices received.	Achieved
(b) infringement notices	No infringement notices	No infringement notices received	Achieved
(c) enforcement orders, and	No enforcement orders	No enforcement orders received	Achieved
(d) convictions received by the Council in relation to those resource consents	No convictions	No convictions received.	Achieved
Routine compliance monitoring of discharge	6 out of 7 systems comply		Achieved - no recorded overflows from the network this month.
System and adequacy The number of dry weather sewerage overflows from the Council's sewerage system, expressed per 1000 sewerage connections to that sewerage system	Not more than one per 1,000 connections	0/1000	0/1000
Fault response time Where the Council attends to sewerage overflows resulting from a blockage or other fault in the Council's sewerage system, the following median times are measured (a) attendance time: from the time that the Council receives notification to the time that service personnel reach the site, and	Specified standard: Urgent 0.5 hours Non-urgent 24 hours During 2015/16, there were 20 faults reported for the year.	Nothing further to report	The calculation of median times is not automatic. These will be done at the 6, 9 and 12 month reports.
(b) resolution time: from the time that the Council receives notification to the time that service personnel confirm resolution of the fault of interruption	Specified standard: Urgent 24 hours Non-urgent 96 hours During 2015/16, there were 20 faults reported for the year.	Nothing further to report	The calculation of median times is not automatic. These will be done at the 6, 9 and 12 month reports.
Customer satisfaction The total number of complaints received by the Council about any of the following: a) sewage odour b) sewerage system faults c) sewerage system blockages, and d) the Council's response to issues with its sewerage systems expressed per 1,000 connections to the Council's sewerage system.	Less than 18/1000 The request for service system currently does not show all complaints for any one incident so there is potential under-reporting. Benchmark figures from 2014/15 are: (a) 4/1000 (b) 7/1000 (c) 14/1000 (d) 10/1000* The total is 35/1000 *These are complaints about wastewater overflows.	(a)0/1000 (b)0.5/1000 (c) 0.25/1000 (d) 0.75/1000	(a) 0/1000 (b) 1.3/1000 (c) 3/1000 (d) 5.5/1000

Requests for Service								
What are they:	Responded in time	Completed in time*	Responded late	Completed late*	Response overdue	Completed overdue*	Response current	Uncompleted current*
Caravan effluent dump station	1	1						
Maintenance (wastewater)	1							
Wastewater blocked drain	1							
Wastewater leak								
Wastewater network failure (follow up item only)								
Wastewater odour								
Wastewater overflow (dry weather)								
Wastewater overflow (wet weather)								

* figures are for month prior

Major programmes of work outlined in the LTP/Annual Plan 2016/17				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Bulls: WWTP Aeration improvements and installation of infiltration galleries	Dependent on Consent renewal - consent lodged 2015			
Marton: WTP Upgrades or changes to treatment system to improve effluent quality, solids removal etc.	Refer to Marton WWTP monthly report - most work on hold pending results of treatment at landfill.			
Marton: WWTP Anaerobic pond desludging	Desludging of pond on hold until leachate from landfill is no longer discharged to Marton.			
Taihape: Improvements to reticulation, particularly sewer main renewals in Linnet Street and Paradise Terrace (\$304k)	Design underway. 21-33 Linnet St Sewer and 7-8 Linnet St Sewer have been assessed as being in Condition 5 (Very Poor) and requires either re-lining or spot repairs. This is a 98 m length of 150 mm diameter earthenware gravity main. 12-15 Paradise Tce Sewer and 30 Paradise Tce Sewer have been assessed as being in Condition 5 (Very Poor) and requires either re-lining or spot repairs. This is a 46 m length of 150 mm diameter earthenware gravity main.			
Taihape: WWTP Improvements at treatment plant including clarifier to protect membrane filters (\$301k)	Complete installation of lamella plate clarifier. Joint Project with WTP Clarifier.		Lamella clarifier in place and connected, treatment process still being optimised.	
Huntermville Sewer renewals	Sewers for renewal being surveyed ready for lining.			
Ratana: Upgraded treatment plant and reticulation (\$1.9M)	Additional treatment processes needed to treat ammonia and DRP. To be investigated. Operations to investigate and report on options.		Kiwispan have started work on the concrete pad for the building.	
Koitiata: Upgraded reticulation (subject to consultation) (\$119k)	Operations/assets completing investigation works	Septic disposal field being installed.		
Other major programmes of work carried out during 2016/17				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Marton WWTP - essential renewals prior to full assessment and drafting of consent application (\$302k)	Works needed to assist with Consent renewal (subject to successful treatment of leachate and advice from Advisory Group) to prepare for consent renewal in 2018. Sucker truck dump site required, to be installed before Christmas.	1) Assets team is responsible for consent. 2) Design of road is completed and will be started after Christmas.		
Huntermville WWTP - desludging (\$80k)	Sludge removed from forebays in 2015/16 year. Remaining sludge to be removed from amongst reeds weather permitting.	Sludge removal currently programmed for January/February		

Performance measures in LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	Progress to date
Discharge compliance Compliance with the Council's resource consents for discharge from its stormwater system measured by the number of (a) abatement notices (b) infringement notices (c) enforcement orders, and (d) convictions received by the Council in relation to those resource consents	Council currently has no resource consents for stormwater discharges Horizons Regional Council has indicated that resource consents may be required in the future, but the timeline for this has yet to be confirmed. When this occurs the anticipated benchmark will be no abatement or infringement notices, no enforcement orders and no convictions.	Achieved	Achieved
System adequacy a) The number of flooding events that occurred in the District b) For each flooding event, the number of habitable floors affected (expressed per 1,000 properties connected to the Council's stormwater system) Note: This is a District-wide assessment The rules for the mandatory measures define a 'flooding event' as an overflow from a territorial authority's stormwater system that enters a habitable floor	Less than 1/1000 There are 4,122 properties in the District which pay the stormwater rate.	(a) 0/1000, (b) 0/1000	(a) 0/1000, (b) 0/1000
Customer satisfaction The number of complaints received by the Council about the performance of its stormwater system, expressed per 1,000 properties connected to the Council's stormwater system.	Less than 15/1000 The request for service system does not show all complaints for any one incident, so there is potential under-reporting. Outcome for 2014/15: 62/1000	0.5/1000	13.7/1000
Response time: The median response time to attend a flooding event, measured from the time that the Council receives notification to the time that service personnel reach the site.	1 hour There are very few such events, so the target set is identical with the benchmark.	The calculation of median times is not automatic. These will be done at the 6, 9 and 12 month reports.	The calculation of median times is not automatic. These will be done at the 6, 9 and 12 month reports.

Requests for Service								
What are they:	Responded in time	Completed in time*	Responded late	Completed late*	Response overdue	Completed overdue*	Response current	Uncompleted current*
Stormwater blocked drain (non urgent)	1	2						
Stormwater blocked drain (urgent)	1							
Stormwater road surface flooding (non urgent)								
Stormwater road surface flooding (urgent)								

* figures are for month prior

Major programmes of work outlined in the LTP/Annual Plan 2016/17				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
<p>Marion: Hammond Street Stormwater Renewal</p>	<p>Historic flooding at rugby grounds etc.; design work carried over to 2014-2015. Stage 1 of construction, from the Tutaenui Stream to Hair St, was programmed for 2015-2016. Stage 2 follows, from Hair St to the roundabout at the intersection with Broadway. Work must be completed ASAP in 2016-2017 so that Roding can hotmix in the vicinity of the roundabout. Refer to existing brief for further details. Retic network under investigation and design. (est \$225k)</p>	<p>Contract awarded to Blackley Construction 30/4/16</p>	<p>Works programmed to commence late May. Construction Works commenced. Outlet to Tutaenui Stream on hold pending "dry" conditions in accordance with resource consent conditions.</p>	<p>Outlet design complete. Discharge consent granted from Horizons. Stg1 works completed.</p>
<p>Marion: Pukepapa Road Stormwater renewal</p>	<p>(road culvert from 68 to rail line on Russell) - 20m 450mm CON Gravity Main</p>			
<p>Marion: Harris Street Stormwater renewal</p>	<p>(50 & 53, thru private) - 54m 300mm CON Gravity Main</p>			
<p>Marion: Wanganui Road Stormwater renewal</p>	<p>(29, culvert under road) - 13m 450mm CON Gravity Main. Renewal and potential upgrade; concurrent with Roding; possibly up to 200 m (not all shown on IntraMaps); include collapsed section at 20-24.</p>			
<p>Upgraded culverts, drains and inlet protection - Taihape, Mangaweka, Hunterville and Bulls</p>	<p>18 Wilson St: 11 m of 450 mm concrete gravity main crossing road; needs investigation</p>			
<p>Upgrades to mitigate future flooding in Marion and Bulls</p>	<p>Hot spots investigation and design mitigation underway.</p>	<p>Projects on hold pending information from Horizons on Tutaenui water levels.</p>		
<p>Taihape: Paradise Terrace Stormwater renewal</p>	<p>Operations/assets to investigate.</p>			
Other major programmes of work carried out during 2016/17				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete

COMMUNITY AND LEISURE ASSETS GROUP OF ACTIVITIES 2016/17

Oct-16

Major programmes of work outlined in the LTP/Annual Plan 2016/17

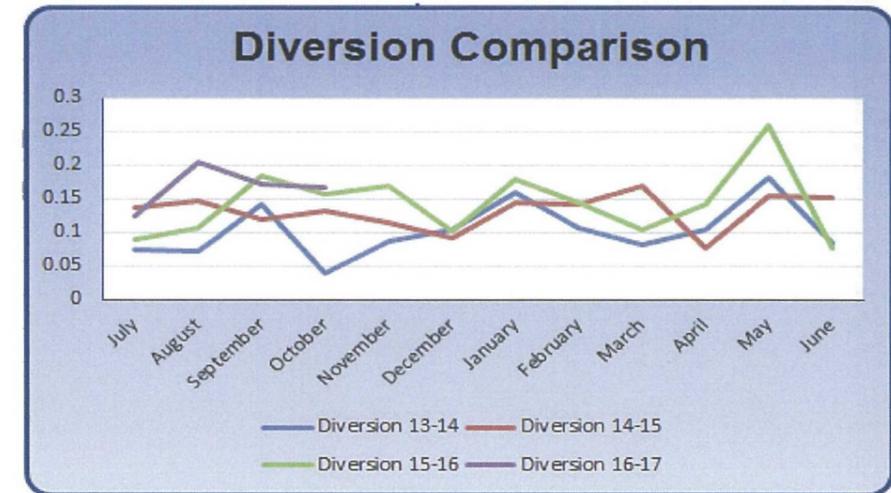
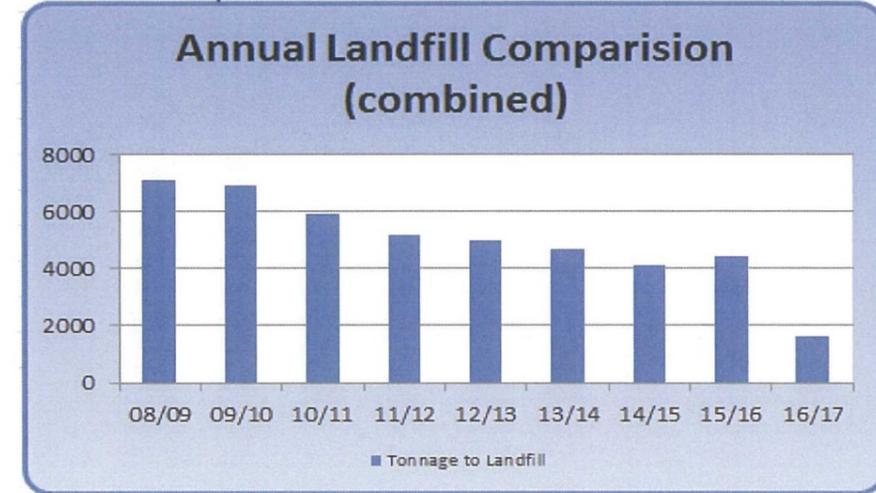
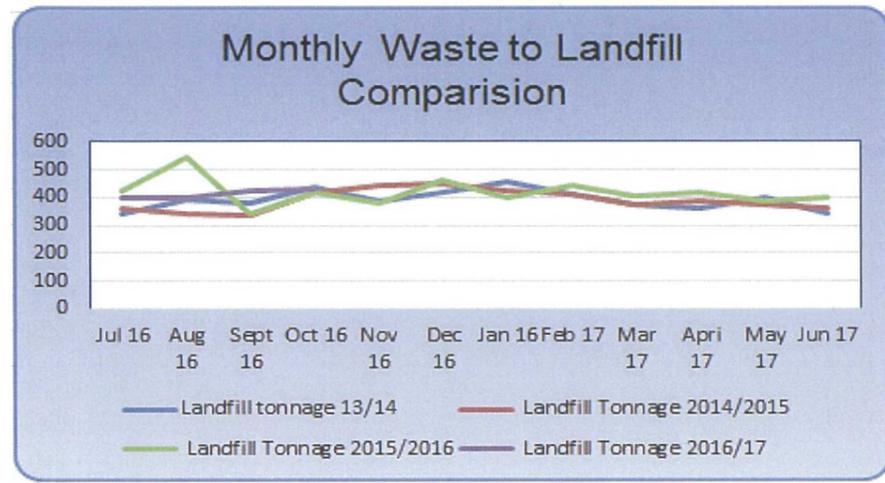
Parks and Open Spaces	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Turf Regeneration in Parks		Centennial Park irrigation installation, and turf renovation was carried out in August.	Irrigation installation commenced at Memorial Park, Taihape	Fertiliser will be spread at Marton Park and Memorial Park, Taihape.
Tree Management in Parks		Tree management was carried out in Queens Park, Hunterville, and at Marton Park, along Follett Street.		
Establish Wasp Control Programme				Training will be undertaken and bait stations will be installed.
Parks Upgrade Partnership	\$12177.22 available. \$6,000 is tagged for a gas BBQ at Sir James Wilson Park, Marton. \$14,226.00 has been tagged for Friends of Mt Stewart for a new lookout tower.	\$17,586.79 was allocated to Marton Saracens Cricket Club for irrigation/outfield renovation at Centennial Park, Marton.		
Community Buildings	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Complete Multi-purpose Facility in Bulls - dispose of surplus sites and re-develop Library site	Draft preliminary estimate has been received for the new multi-purpose facility in Bulls. Public meeting held 8 August, with an opportunity to provide feedback in the following week. The present Bulls Information Centre site is the only property that has no constraints affecting disposal of the site. Legal advice is being sought on other properties identified for disposal in Bulls.			Information Centre site will be advertised for tender in late January.
Re-Roof Marton Plunket Rooms				Re-assessment will be carried out.
Renovations at Mangaweka, Ohingaiti and Wainui Halls	Work programmes identified; Specification finalised for painting at Wainui.		Tender document was released for re-roofing of Mangaweka Hall. Kitchen renovation has been completed at Mataroa Hall.	Mangaweka re-roofing contractor will be appointed. Vinyl will be installed in the amenity rooms at Koitiata Hall. Final work programme will be determined for Ohingaiti Hall.
Re-paint Marton Memorial Hall	Specification to be finalised			Pre-painting assessment will be conducted.
Demolish Conference Hall in Taihape			TCB recommended resolved that they do not support the demolition of this hall.	
Construct new Amenity Block on Taihape Memorial Park				
Re-paint Jubilee Pavilion at Marton Park	Preliminary work underway - estimate obtained, specification to be finalised. Awaiting confirmation of Heritage colours for paintwork.			Minor maintenance will be carried out prior to painting.
Re-paint Hunterville Grandstand	Preliminary work underway - estimate obtained, specification to be finalised		Item has been placed on the next HCC order paper for confirmation of colour scheme.	
Replace Ablution Block Roof at Dudding Lake	Order has been issued for this work.			Ablution block re-roofing is scheduled for mid November.

Swimming Pools	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Fit Solar-Heating at Marton Swim Centre	Under investigation			
Chemical Shed at Marton Swim Centre	Order has been issued for this work.			Building consent will be applied for.
Filtration & Heating at Taihape Swim Centre	Estimated costs are in the vicinity of \$446,000 for the following works: a required upgrade to the main power switchboard, upgrading of lighting to meet the Code, new heat pumps for all pools, a new plant room, separate chlorine systems for all pools, upgrading the DE backwash system, and upgrading treatment and filtration for the toddlers, and learners pools. This cost does not include any building code requirements that may arise as a result of a building consent being applied for, or for upgrading the filtration to the main pool. The filtration for the main pool is considered adequate, although it does not meet NZS 4441, which is not a mandatory standard. TCDT has committed \$100,000 towards. This leaves a shortfall of \$200,000.			External funding sources will be investigated.
Install Space-Heating at Taihape Swim Centre				
Community Housing	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Community Housing Management and Upgrades	The incoming Council to consider this item.			Presentation to 15 December Council meeting.
Property	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Purchase Cobbler/Davenport/Abraham & Williams Properties as site for Council's Administration and Library Services, and undertake initial Heritage and Development Concept		Purchase of this property has been finalised.	Expression of Interest documentation for a site concept design and heritage report has been sent out to four consultants.	
Other major programmes of work carried out during 2016/17				
Projects	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Contribute to Multi-Purpose Turf Facility in Marton				
Mangaweka Camp Ground Ablution Block			sss	Architect scheduled to meet with planner and building officer.
Painting of Marton Library	Order has been issued for the remedial painting work.	Painting complete. Signwriting to be completed in October.	Signwriting has been completed. Discussion has been held with Julie Oliver regarding options for painting the mural on a medium that will allow it to be relocated at a future date.	
Huntermville Cemetery Roadway	Stage I of the upgrade will be completed during summer of 2016/17.	Order has been issued for this work.		

COMMUNITY AND LEISURE GROUP OF ACTIVITIES 2016/17 **Oct-16**

Performance measures in LTP/Annual Plan			
What are they:	Progress to date	Progress to date	Progress for the period
Provide a "good enough" range of community and leisure assets at an appropriate proximity to centres of population	Provide a "good enough" range of 4:9 community and leisure assets at an appropriate proximity to centres of population		Survey will be conducted in March/April 2017.
	Progressive improvement in provision and maintenance of the swimming pools: A greater proportion (benchmark = 17%) of the sample believe that Council's service is getting better		Survey will be conducted in March/April 2017.
	Progressive improvement in provision and maintenance of the sports fields and parks: A greater proportion (benchmark = 5%) of the sample believe that Council's service is getting better		Survey will be conducted in March/April 2017.
	Progressive improvement in provision and maintenance of public toilets: A greater proportion (benchmark = 19%) of the sample believe that Council's service is getting better		Survey will be conducted in March/April 2017.
	Progressive improvement in provision and maintenance of community buildings: A greater proportion (benchmark = 4%) of the sample believe that Council's service is getting better		Survey will be conducted in March/April 2017.
	Progressive improvement in provision and maintenance of community housing: A greater proportion (benchmark = 0%) of the sample believe that Council's service is getting better		Survey will be conducted in March/April 2017.
Number of users of libraries	An increase in use compared with the benchmark: During 2013/14, 124,801 people entered the libraries Bulls: 20,373 Marton: 49,967 Taihape: 56,461 Count adjusted to compensate for non-recording periods		Bulls 3068 Marton - reporting inaccurately; corrected from November Taihape 8131
Number of users of pools	An increase in use compared with the benchmark For the 2014/15 season: 19,445 in Marton 10,099 in Taihape		Marton 3907 Taihape Swim Centre does not open until November.
Requests for Service			
What are they:	Completed on time	Completed late	Overdue
Cemeteries			
Cemetery maintenance			
Council Housing/Property			
Maintenance (Council housing/property)	12	7	4
Graffiti/Vandalism			
Graffiti/Vandalism			
Halls	1		
Maintenance (halls)			
Street Cleaning			
Street litter bins/maintenance			
Parks and Reserves			
Maintenance (parks and reserves)			
Waterleaks - Parks only			
Public Toilets			
Cleaning (public toilets)			
Maintenance (public toilets)	11	1	1

Performance measures in LTP/Annual Plan				
What are they:	Targets	Progress to date	Progress for the period	Planned for the next Two Months
Waste to landfill	4,250 tonnes to landfill	1,651 Tonnes for year starting 1st July equating to 38.8% of target volume	431 Tonnes to landfill - October	
Waste diverted from landfill (tonnage and percentage of total waste)	Percentage of waste diverted from landfill 14%	Rate for year July - September - 16.7 % diversion	16.7% diversion - October	
Requests for Service				
What are they:	Completed on time	Completed late	Overdue	
Open fuse box - Marton WTS	Y	N	N	



Major programmes of work outlined in the LTP/Annual Plan			
What are they:	Targets	Progress to date	Work planned for next three months
Waste management	Bulls Waste Transfer Station - trial recycle shop	Container on site. Safety fencing needs scoping first	Erect safety fencing at Bulls WTS
	Marion Waste Transfer Station - trial recycle shop	Shelves made	Rearrange Marion WTS to accommodate Reuse shop.
Waste minimisation	Waste Education NZ visits.	Marion, Makirikiri, Turakina, Taoroa received Zero Waste Education module	Not yet known. Acceptance of programme by schools is voluntary.
	Horizons EnviroSchools programme.	No reported visits for September	Visit all schools who have embraced the EnviroSchools programme.(12 month plan)
Other projects			
What they are:	Targets:	Progress to Date	Work planned for next three months
Scope of review of the Waste Management and Minimisation Plan	Review of WMMP	Data being collated	No work planned for the next three months, review due in 2018.
Review of options for the continuing operation of the Marion Waste Transfer Station	Investigate the land value of site	Ross Mc Neil enquiry to LIMS	Parks and Property Department in association with R McNeil to investigate this further.

Major programmes of work outlined in the LTP/Annual Plan 2016/17

Major programmes of work outlined in the LTP/Annual Plan

What are they:	Targets	Progress for this reporting period	Planned for the next two months
Strategic Planning Activity	Annual Report 2015/16	Complete	
	Annual Plan 2017/18	No progress to report during this period.	Draft to be available for Councillors in late December
	Preparation of Project Plan for 2018-28 Long Term Plan and begin implementation	Work started with Activity Management Plans in the infrastructure area.	Early scoping of medium-long-term issues for consideration in financial and infrastructure strategies, review of non-statutory policies to ensure alignment with financial and infrastructure strategies, identify further research required to describe strategic environment for this LTP
Elections	Managing the triennial election process, preparation of the pre-election report, preparation and conduct of the 2016 triennial election	Triennium elections completed. Inaugural meeting of Council held. Nominations open for the Community Committees. Closing in early November.	Appoint to Community Committees, hold inaugural meetings.
	Managing induction processes for the new Council and Community Boards, including updating the Local Governance Statement and Elected Members' Handbook, co-ordinating provision of comprehensive background information, arranging Powhiri, and supporting initial strategic scene setting	Local Governance Statements updated and distributed with Elected Members Induction Pack. Meeting at Whangaehu Marae arranged.	Inductions to be completed post-elections in October.
Iwi/Maori Liaison	Delivering the Māori Community Development Programme to build capacity in hapu and iwi to take part in Council's strategic planning and decision-making	Nothing further to report.	Possible hui to further refine goals.
Council	Delivery of programme of policy and bylaw review, focusing on review of non-statutory policies (see below) and preparing for review of statutory policies for inclusion in 2018-28 LTP	Reported below.	Reported below.
	Preparation of order papers that ensure compliant decision-making	Order papers prepared for inaugural Council meeting and hui with Te Roopu Ahi Kaa.	Ongoing for meetings are required.
	Review governance structure, specifically (before the triennial elections) community and reserve management committees and (following triennial election) Council's standing committees	Reports prepared and included in order Paper for Council meeting on 3 November.	Implement structure as agreed.
	Giving effect to the adopted option to replace the current infrastructure shared service with Manawatu District Council, for example, the establishment of an Infrastructure Council Controlled Organisation	No progress to report during this period.	To be confirmed
Policy and Bylaw Review	Compliance date	Progress for this reporting period	Planned for the next two months
Section 17A review: Regulatory Services	31 August 2016	No progress to report during this period.	Finish regulatory section 17A review. Co-ordinate with MWLASS.
Section 17A review: Infrastructure Services	1 October 2016	No progress to report during this period.	
Rates Policy	31 December 2016	No progress to report during this period.	
Legal Compliance Project	31 December 2016	No progress to report during this period.	Finalise outstanding issues.
Review Earthquake Prone Buildings Policy	31 December 2016	Completed.	
Section 17A review: Rural Water Schemes	31 December 2016	No progress to report during this period.	Report to Hunterville and Erehon Rural Water Committees.
District Plan change	0 January 1900	Appeals closed - no appeals received. Council resolved to place its seal on the Plan Change - completing the process.	Plan change becomes fully operative 14 November 2016.
Koitiata Waste Water Reference Group	tbc	Nothing to report during this period.	Examine testing trends and plan future steps.

Development of reserve management plans: Marton Park	31 December 2016	Workshop with submitters held and draft plan finalised for Council consideration in early November.	Adoption and notification
Appointment of Directors	30 June 2017	Nothing to report during this period.	
Residents' survey	31 March 2017	Nothing to report during this period.	Due to take place in March 2017.
Section 17A review: Libraries & Information Centres	30 April 2017	Nothing to report during this period.	
Section 17A review: Civil Defence	30 June 2017	Nothing to report during this period.	
Finalisation of urban/rural stormwater drainage maps to complete Water Services Bylaw	tbc	Update to Assets/Infrastructure Committee's September meeting; redraft of bylaw in conjunction with Utilities staff	Monitor and update
Noxious weeds (analysis of problems on Council land including road reserves - background for deciding the long-term operational programme with Horizons and REG)	tbc	Nothing to report during this period.	
Contaminated land (initially to analyse how the current budget is used, followed by discussion paper on contaminated land in the district and issues needing consideration)	tbc	Nothing to report during this period.	
Other pieces of work	Reference for inclusion	Progress for this reporting period	Planned for the next two months
Feral cats policy- investigation	tbc	Nothing to report during this period.	Review policies from other councils.
Complaints policy	tbc	Nothing further to report.	Develop a draft policy for consideration.
Speed Limit Bylaw	Request from the public	Amendment proposed for Kauangaroa village: draft adopted and currently out for consultation	Administer consultation process in accordance with Engagement Plan
Easter Sunday Shop trading Policy	Amendment of the Shop Trading Hours Act	Draft policy adopted and currently out for consultation. All retailers in CBD areas have had information delivered.	Administer consultation process in accordance with Engagement Plan
Submissions	Strategic Planning Activity LOS for Council to be a strong and successful advocate for the District's interests	Nothing to report for this period	Submissions to: 1. MBIE proposals on regulations for Building (Earthquake-prone buildings) Amendment Act and methodology to identify earthquake-prone buildings

COMMUNITY LEADERSHIP GROUP OF ACTIVITIES 2016/17

Oct-16

Performance measures in LTP/Annual Plan 2016/17

What are they:	Targets	Progress for this reporting period	Planned for the next two months
Make decisions that are robust, fair, timely, legally compliant and address critical issues, and that are communicated to the community and followed through	83% of Annual Plan actions substantially undertaken or completed during the year, all groups of activities to achieve at least 75% of identified actions	Not assessed	Quarterly update at end of December 2016
	75% of planned capital programme expended, all network utilities groups of activities to achieve at least 60% of planned capital expenditure	Not assessed	Quarterly update at end of December 2017

Requests for Service

What are they:	Completed on time	Completed late	Overdue
General enquiry			
Feedback requested:	Email/Telephone/Letter	In Person	Not Required
Animal Control	5	16	9
Building Control	0	0	0
Council Housing/Property	2	2	3
Cemeteries	0	0	0
Culverts, Drainage and Non-CBD Sumps	0	0	2
Environmental Health	1	0	6
Footpaths	0	0	0
General enquiry	1	0	1
Halls	0	0	1
Parks and Reserves	2	1	0
Public Toilets	1	0	0
Road Signs	0	0	1
Roads	3	0	1
Roadside Berm Mowing	0	0	0
Roadside Weeds/ Vegetation/Trees	1	0	0
Solid Waste	0	0	0
Stormwater	0	1	0
Street Cleaning and Litter Bins	0	0	0
Street Lighting	0	0	0
Vehicle Crossings	0	1	0
Wastewater	0	0	1
Water	2	4	3
Grand Total	18	25	28

2015/16

Performance measures in LTP/Annual Plan

What are they:	Targets	Progress to date	Planned for the next two months
Timeliness of processing the paperwork (building control, consent processes, licence applications)	At least 92% of the processing of documentation for each of Council's regulatory and enforcement services is completed within the prescribed times	98% of all building and 100% resource consents issued within statutory timeframes	
Possession of relevant authorisations from central government	Accreditation as a building consent authority maintained	Maintained	
Timeliness of response to requests for service for enforcement call-outs (animal control and environmental health); within prescribed response and resolution times	Improvement in timeliness reported in 2013/14 (84% were responded to in time and 61% completed in time)	To be calculated	
Requests for Service			
What are they:	Completed on time	Completed late	Overdue
Animal Control	87	14	4
Animal Control Bylaw matter	0	0	0
Animal welfare	9	0	0
Attacks on animal	2	0	0
Attacks on humans	2	0	0
Barking dog	18	3	0
Dog Property Inspection (for Good Owner status)	3	1	3
Found dog	4	2	0
General enquiry	2	0	0
Lost animal	5	1	0
Microchip dog	2	0	0
Property Investigation - animal control problem	2	1	0
Rushing at animal	0	0	0
Rushing at human	1	2	0
Stock worrying	0	0	0
Wandering stock	7	3	0
Wandering/stray dog	30	1	1
Building Control	0	0	0
Dangerous or Insanitary Building	0	0	0
Property inspection	0	0	0
Environmental Health	34	4	4
Abandoned vehicle	2	1	0
Dead animal	0	0	0
Dumped rubbish (outside town boundary)	2	1	1
Dumped rubbish (within town boundary)	5	0	0
Fire permit - rural	0	0	0
Fire Permit - urban (restricted fire season only)	0	0	0
Food premises health issue	0	0	0
Hazardous substances	0	0	0
Livestock (not normally impounded)	0	0	0
Noise - day and night	23	1	3
Pest Problem (Council Property)	0	0	0
Untidy/overgrown section	1	1	0
Vermin	1	0	0
Grand Total	121	18	8

Major programmes of work outlined in the LTP/Annual Plan 2016/17

What are they:	Targets	Progress for this reporting period	Planned for the next two months
District Plan (and other) review processes conducted frugally	Continuous monitoring of operative District plan for minor changes.	Complete - work now focused on DP Change	Nothing planned - focus on Plan Changes.
	District Plan change process complete	Appeal period open, closing 7 October 2016.	Awaiting outcome of appeal period.
Give effect to the provisions of the Food Bill, when enacted	Implement the Food Premises Grading Bylaw	Regulations now in effect.	

Other regulatory functions

What are they:	Targets	Statistics for this month	Narrative (if any)
Building Consents	Report on number of building consents processed, the timeliness and the value of consented work	15 BC processed: 100% completed on time, average days to process was 9 days. Value of building work was \$1,430,334	2 new house builds valued at \$656,000, Woolshed and covered yards valued at \$450,000, Parewanui School conversion valued at \$175,000. All the rest of the work was house additions/ alterations, polesheds and woodfire installations
	Code of Compliance Certificates, Notices to Fix and infringements issued.	11 CCC issued: 100% completed on time, average days to process was 8 days . 3 NTF issued for unconsented building work.	
Resource Consents	Report on: a) number of land use consents issued and timeliness	1 Land Use Resource Consents granted, 100% completed on time, average days to process was 17 days.	
	b) subdivision consents and timeliness	0 Subdivision Resource Consent granted	
	c) section 223 and 224 certification and timeliness,	1 section 223 and 2 224 certificates issued this month, 100% completed on time.	
	d) abatement and infringements issued.	None issued this month	
Dog Control	Report on number of new registrations issued, dogs impounded, dogs destroyed and infringements issued.	35 New Dogs Registered, 8 Impounded, 2 Infringements, 2 destroyed, 318 Unregistered	
Bylaw enforcement	Enforcement action taken	No Letters regarding litter sent for explanation. No infringements.	
Liquor Licensing	Report on number and type of licences issued .	Renew 9 Manager Certificates, 5 Special Licences	

Performance measures in LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Provide opportunities to be actively involved in partnerships that provide community and ratepayer wins	A greater proportion (than in the previous year) of the sample believe that Council's service is getting better: 37% in 2012, 30% in 2013, 16% in 2014, 17% in 2015, 19% in 2016	To be reported in March/April 2017	
Identify and promote opportunities for economic growth in the District	The District's GDP growth: In 2013, Rangitikei's GDP growth was -0.8% and trending downwards with an increasing divergence from the national trend. The Rangitikei GDP grew sharply during 2015, compared to NZ GDP growth and the trend is now upwards.	Annual GDP growth to be released in early 2017	
	A greater proportion of young people living in the District are attending local schools. Based on latest available Statistics New Zealand population estimates (June 2013) and school enrolments for 2014 (TKI), 56% of residents of high school age were enrolled in local schools and trending upwards. Latest school rolls (July 2015) compared to population estimates indicate that the upward trend of residents enrolled in local high schools stabilised in 2015.	School enrolments to July 2016 to be released shortly.	
	More people living in the District (than is currently projected by Statistics New Zealand). Based on population projections from Statistics New Zealand (medium projection based on 2013 Census), the resident population is projected to decline from 14,450 in June 2013 to 13,900 in June 2028. Population estimates from Statistics New Zealand in December 2015 show a small increase in the population since the Census 2013, tracking at above the high estimates produced from Census data.	Next population estimates due in early 2017.	
Requests for Service			
What are they:	Completed on time	Completed late	Overdue
None			

Major programmes of work outlined in the LTP/Annual Plan 2016/17			
What are they:	Targets	Progress to date	Planned for the next two months
Community Partnerships	Facilitation of Path to Well-being groups	See below	
	Delivery of work programme through the MOU	See below	
Key elements of the work outlined in Path to Well-being and MOU workplans			
What are they:	Targets	Progress to date	Planned for the next two months
Advocacy to support the economic interests in the District at regional and national level	Lead partner in regional collaborative initiatives around economic development	The development of a regional growth strategy for the Maori Economy is underway, to be launched in early November.	To actively promote the District through multi-media advertising, the Mayor and Chief Executive undertake promotional tours on behalf of the District.
		About Us is being actively promoted through the database update project (see below) and through monthly workshops organised through Project Marton at the ICT Hub.	Implementation of Digital Enablement Plan Regional collaboration with ED officers: develop promotional materials for the Covey Motor Home Show. Develop further collaborative economic development and District promotion services across the Horizons region.
Timely and effective interventions that create economic stability, opportunity and growth	Increased investment into economic development, e.g. partnering in rural water storage, seeding retail initiatives ('pop-up shops')	Ongoing progress being made on the Tutaenui Feasibility Study. This project is being reported separately through Assets/Infrastructure Committee.	Progress solutions to water availability in area between Marton and Hunterville.
A wide range of gainful employment opportunities in the District	Facilitate and lead on a Rangitikei Growth Strategy that also aligns with and contributes to a regional Agribusiness Strategy	Nothing to report for this period.	Growing Business programme to be confirmed.
Attractive and vibrant towns that attract business and residents	Provision of good infrastructure, well-maintained streets in the CBD of main towns	Fundraising plan for the Bulls community centre has been notified to the community through a door-to-door leaflet drop.	Detailed design and costings for tender documents.
	Events, activities and projects to enliven the towns and District	Shepherd's Shemozzle took place at end of October. Second round of events sponsorship scheme to be open in October.	Council sponsorship of events aiming to increase visitor numbers (compared to 2015/16).
Up to date and relevant information for visitors and residents on a range of services, activities and attractions	Maintain information centres in Taihape and Bulls, the gateways to the District.	Business as usual	
	Develop an information centre in Marton as part of the "libraries as community hubs" concept.	Staff resources and a project plan has been identified to update the database of contacts to link to the rangitikei.com website. Progress expected before Christmas.	Information Centres team will maintain the website.
	Contract with local organisations to provide a range of information, including: * Up-to-date calendar of events, and * Community newsletters, for local distribution	Business as usual	Launch of new rangitikei.com website at the Rangitikei Tourism AGM to be advised.
An up to date, relevant and vibrant on line presence with information about services, activities and attractions, the District lifestyle, job opportunities and social media contacts	Maintain a website that provides information about Council and community services and activities	Nothing to report for this period	Web content for business-friendly Council, dedicated facilitators within Council staff team.
	Provide a website that is a gateway to the District, with links through to more local web pages, with information about living in the District and social media opportunities.	Business as usual	Web content for lifestyle sections of rangitikei.com to be developed as part of new website.

Opportunities for residents to remain socially and physically active into their retirement years, to enable them to stay in the District for as long as possible	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District	Information received via the Older Persons Health network distributed and uploaded to website at https://www.rangitikei.govt.nz/district/community/partnership-projects-1/positive-ageing-strategy	Participate in meetings of the Healthy Families Governance Group.
Opportunities for people with children to access the quality of life they desire for their families	Facilitate and lead on a Youth Action Plan that aims to enhance quality of life for children and young people in the District	Youth Zones established in Marton and Taihape. Advisory group meeting in process of being convened. Job descriptions being prepared.	Recruit Youth Development Coordinators Investigate new models for community development, develop District-wide collaborative practice Continue to seek funding from external sources Continue to support Samoan community in the southern District to develop representative organisation and participate in civic life
A more equal and inclusive community where all young people are thriving, irrespective of their start in life	Council will facilitate and lead on a Community Charter that supports all young people in our District to become the best adult that they can	As above	Establish youth development services based in Taihape and Marton, recruit FTE youth development role. Youth Awards Scheme Facilitate Marton Community Charter Board and Advisory Group: Develop services for young people (0-18), such as driving safety, career development pathways, Youth Voice in local decisions Annual achievement Scholarships for Taihape Area School and Rangitikei College
Cohesive and resilient communities that welcome and celebrate diversity	Develop high trust contracts with agencies in each of the three main towns to undertake community development	Ongoing. Discussions initiated regarding focus for the annual Path to Well-being conference on community-led development.	Five + high profile events and 20 community events Community newsletters distributed through Marton, Bulls and Taihape Dynamic and attractive web presence for the District and towns Interactive and appropriate social media opportunities Community development and place-making support in Marton, Bulls and Taihape
	Treasured Natural Environment Theme Group	Meeting held during October.	Support for Hautapu and Tutaenui catchment groups Develop access to Kahui reserve, Mangaweka Continue to produce and distribute the Theme Group newsletter
Funding schemes which have clear criteria, which are well publicised, and where there is a transparent selection process	Facilitate at least an annual opportunity for community organisations to apply for funding under the various grant schemes administered by the Council	Council staff met with the northern Rangitikei School Sports Cluster to publicise Swim 4 All programme for 2016/17.	Administering Swim-4-All programme; Two Creative Communities Scheme rounds; Two Community Initiatives Fund rounds; Two Events Sponsorship Scheme rounds; One Sport NZ Rural Travel Fund round
	Publish the results of grant application process to a Council-run forum show-casing the results of grant application processes where successful applicants provide brief presentations and are open to questions	Meeting of events organisers held in late October in Hunterville.	Publish results of all funding rounds on Council's website and Rangitikei Line.
To see Council civil defence volunteers and staff at times of emergency (confidence in the activity)	Contract with Horizons to provide access to a full-time Emergency Management Officer	Contract remains in place and staff available on full time basis.	
	Arrange regular planning and operational activities	Koitita has developed a draft community response plan and should be finalised in November 2016.	
To be assured of adequately trained, resourced and responsive rural fire force to reduce the incidence of life and property threatening fire	Provide fully trained and adequately resourced volunteer personnel who are in a position to respond to rural fire call-out with the minimum of delay	Volunteers receiving training and train regular to maintain and enhance skills.	NRFA Audit undertaken of Rural Fire Authority and awaiting audit report.