



Rangitikei District Council

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Rangitikei
UNspoilt...

Activity Management Templates – September 2016

These reports outline progress with the year's projects set in the 2015/25 Long-Term Plan (as modified in the 2016/17 Annual Plan) and performance against the framework in the 2015/25 Long term Plan.

The reports cover Council's main group of activities – community leadership, roading & footpaths, water, wastewater, stormwater, community and leisure assets, rubbish and recycling, environmental and regulatory services, and community well-being. In the past triennium, these reports were part of the Order Papers for the Assets/Infrastructure and Policy/Planning Committees.

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ROADING AND FOOTPATHS GROUP OF ACTIVITIES 2016/17				Sep-16
Performance measures in LTP/Annual Plan				
What are they:	Targets	Progress for this reporting period	Progress to date	Planned for the next two months
Road Condition: The average quality of ride on a sealed local road network measured by smooth travel exposure	96.5% The most recent measurement was in June 2014. The mean rating for the sampled District's roads was 98%. This is the percentage of the road distance travelled in the sample which met the specified service level	Nothing to report for this period	Nothing to report to date.	The next annual survey will be conducted in March-April 2017. The survey of the footpaths will be done bi-annually but the network contractor is also tasked to monitor and carry out footpath maintenance as required.
Road Maintenance: The percentage of the sealed road network that is resurfaced	8% of the sealed road network that is resurfaced	Nothing to report for this period	Reseal programme has as yet not started. Scheduled for November 16.	
The percentage of the unsealed road network which is retalalled during the year	At least 75% of network retalalled each year – 12,000m ³	2780m3 placed on the network this period.	7012m3 placed on the network to date.	
Footpaths: The percentage of footpaths within the District that fall within the level of service or service standard for the condition of footpaths that is set out in the Council's relevant document (such as its annual plan, activity management plan, asset management plan, annual works programme or long term plan) Note: A five point grading system to rate footpath condition based on visual inspections 1) Excellent 2) Good 3) Fair 4) Poor 5) Very Poor	At least 80% of footpath lengths in CBD areas in Bulls, Marton, Hunterville and Taihape are at grade 3 or higher At least 65% of sampled footpaths lengths outside CBD areas are at grade 3 or higher At least 90% of sampled footpaths assessed at grade 5 are included in upgrade programme during the following two years.	A reassessment is being undertaken to align the inspection and actioning of faults identified as a result of such so that the decision making follows the rating identified in the visual inspection process. To date inspections have been carried by Bri-Ken but the out come of this has not clearly identified such things as trip hazards e.g. The responsibility has clearly been put back onto the contractor to identify.	Normal footpath maintenance being carried out.	
Road Safety The change from the previous financial year in the number of fatalities and serious injury crashes on the local road network expressed as a number	No change or a reduction from previous year During the year 1 July 2015 and 30 June 2016, there were nil fatalities and 3 serious injury accidents.	No fatal or serious accidents to report for the month of September.	No fatal or serious accidents to report to date on the network.	
Adequacy of provision and maintenance of footpaths, street-lighting and local roads (annual survey)	A greater proportion (than in the benchmark) or more than 10% of the sample believe that Council's service is getting better 2014/15 13% believed it was better than last year, 65% about the same, 21% worse than last year (2% didn't know).	Processes are in place to ensure that the evidence required to give the required information is in place.	Commitement made to improve the service to our customers from Council.	

<p>Response to service requests</p> <p>The percentage of customer service requests relating to roads and footpaths to which the territorial authority responds within the time frame specified in the long-term plan.</p>	<p>95% after-hours callouts responded to within 12 hours</p> <p>95% callouts during working hours, responded to within 6 hours</p> <p>85% of all callouts resolved (i.e. completed) within one month of the request.</p> <p>Specific reference to callouts relating to potholes</p> <p>During 2014/15, 91% of footpath and road requests were responded to within time (256 requests) and 90% of footpath and road requests were resolved in time.</p>	<p>For the current month:41 callouts recorded with 30 responded to on time (73%) and 2 current (0.6%)</p> <p>Callouts after hours 5 (80%) responded to on time</p> <p>Potholes 6 (83% completed on time) Callouts completed (one month prior); Callouts received 37 with 29 completed on time (78%), with 0 current (0.00%)</p>	<p>Total callouts to date number = 124 (78% responded to on time)</p> <p>Number of callouts after hours = 10 (87% responded to on time)</p> <p>Number of potholes = 4 (70% responded to on time)</p>	
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Roading Contract Performance					
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<p>Monthly update on the performance of Council's Roading contractor.</p>	<p>The performance of the contactor currently is progressing relatively well. The contractor has issued a mowing programme early which is great as last year this was one of the areas that they failed in badly and the first cut of the network has now been completed and was to a very good standard. There has been a marked improvement overall of the contractors perfromance. The management staff are clearly understanding Councils vision and committment and the inter-relationship with Councils customers is definiteley showing improvement. Discussions with the contractor around callout documentation have taken place to ensure that the correct information is obtained. There has been some confusion and misunderstanding but the contractor will record when arrived on site and an additional column will be added to their RFS report indicating such.</p>
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Requests for Service								
What are they:	Responded in time	Completed in time*	Responded late	Completed late*	Response overdue	Uncompleted overdue*	Response current	Uncompleted current*
Bridges								
Maintenance (bridges)								
Culverts/Drainage								
Maintenance (culverts/drainage)	5	2		1				
Footpaths								
Maintenance (footpaths)	2	2		1	1			
Road Signs								
Maintenance (road signs)	2	6						
Roads								
Maintenance (roads - potholes only)	5	1	1	1				
Maintenance (roads - not potholes)	7	15	1	1	1			
Roadside Berm Mowing								
Rural/Urban berm mowing								
Roadside Weeds/Vegetation/Trees								
Maintenance (roadside weeds/vegetation/trees)	5			2	3		1	
Street Cleaning and Litter Bins								
CBD cleaning - Turakina and Mangaweka only		1						
Street Lighting								
Maintenance (street lighting)	4	2	2	2			1	

* Data is for the month PRIOR to allow for correct analysis

ROADING AND FOOTPATHS GROUP OF ACTIVITIES 2016/17					Sep-16
Major programmes of work outlined in the LTP/Annual Plan 2016/17					
Pavement Rehabilitation	Route Position Length	Status	Start date	Completion date	Planned for the next two months
Wanganui Road	0-544		Jan-16	Mid September	
		Report on the Wanganui Road Project. This project is now all but completed. The paving has been copmpleted. A service cover is requiring some minor adjustment to be made to it due to a bump left after paving. Some minor attention to the pavement required on the two side streets accessing Wanganui Road. The Project Review Report is included as a separate document to these templates and will form an item on the first meeting of the Assets/Infrastructure Committee.			
Marton - Bond Street/Skerman Street (94m)		Milling and paving.	Oct-16	Nov-16	
Marton - Wanganui Road/Skerman Street (70m)		milling and paving.	Oct-16	Nov-16	
Franklin Road (580m)		Under Construction.	Jul-16	Nov-16	
Okirae Road (338m)		Under Investigation			
Paraewanui Road (1,403m)		Under investigation.			
Taihape-Napier Road (880m)		Under investigation.			
Te Moehau Road (450m)		Under investigation.			
Turakina Valley Road (721m)		Under investigation.			
Griffins Road (920m)		Under Construction.	Sep-16	Dec-16	
Sealed Road Resurfacing (over 200m)	Route Position Length	Status	Start date	Completion date	Planned for the next two months
Broadway (Marton)					
Daniell Street					
Goldings Line					
Kauangaroa Road					
Koeke Road					
Leedstown Road					
McHardies Road					
Makirikiri Road					
Mangahoe Road					
Matawhero Road					
Mellingon Road					
Mill Street (Marton)					
Moa Street					
Mt Curl Road					
Neumans Line					
Oaklea Avenue					
Otuarei Road					
Potaka Road					
Putorino Road					
Rangatira Road					
Ross Street					
Ruanui Road					
Stantialls Road					
Tennent Court					
Turakina Beach Road					
Turakina Valley Road					
Tutaenui Road					
Union Line					
Waiaruhe Road					
Wanganui Road					
Wellington Road					
Capex report 2016/17	cumulative to 30/09/2016	cumulative to 31/12/2016	cumulative to 30/3/2017	cumulative to 30/6/2017	Budget
Sealed road surfacing:	1%				2,390,746
Drainage Renewals	21%				500,000
Pavement rehabilitation	2%				1,770,000
Structures component replacement	7%				316,993
Traffic services renewal	63%				224,900
Associated improvements	1%				25,000
Unsealed road metalling	33%				460,125
TOTAL					5,687,764
Streetlight renewals	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Planned for the next two months
The proposed LED streetlight replacement program will initially target areas in Marton as there are several large streetlight circuits which intermittently suffer from outages due to overloading. Installation of LED’s will reduce the connected load and alleviate these issues. Once this stage of the program is completed it is anticipated that the program will continue through to 2018 in other areas of the district as current renewal budgets allow. In 2018 progress will be re-assessed and and any additional that is required may be sought through the 2018 – 2021 NZTA funding cycle					100k approved for the purchase of LED’S. 167 units have been delivered with the remaining 100 to be delivered by the end of October. Currently being stored at the King Street depot. Installation will commence October 2016.

Footpath Renewals	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Contractor
Taihape: Robin Street	Design - 100% complete (length 70m)	This site part of contract 1007		Being reconsidered	Crimpy's
Marton: Lower High Street	Design - 100% complete (length 30m)	This site part of Contract 1008	completed	Completed May	Loader's
Taihape: Hautapu Street	Design - 100% complete (length 73m)	This site part of contract 1007	contract has commenced	Completed	Crimpy's
Taihape: Hawk Street	Design - 100% complete (length 25m)	This site part of contract 1007	contract has commenced.	Completed	Crimpy's
Taihape: Kaka Road	Design - 100% complete (length 160m)	This site part of contract 1007.	under construction	approx 75% complete	Crimpy's
Monitor upgrades of footpaths in Turakina including the laying of chipseal					
New Footpaths	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Contactor
Bulls: Hammond Street	Design - 100% complete (length 190m)	This site part of contract 1008.	completed	Completed May	Loader's
Ratana: Taihauauru Street	Design - 100% complete (length 76m)	This site part of contract 1008.	completed	Completed May	Loader's
Ratana: Tairawhiti Street	Design - 100% complete (length 100m)	This site part of contract 1008	completed	Completed May	Loader's
Ratana: Rangatahi Road	Design - 100% complete (length 75m)	This site part of Contract 1008	completed	Completed May	Loader's
Footpath Programme for 16/17.	The footpath programme for the 16/17 year is still being worked on.				
Bulls: 136-160 High Street (investigate costs only)					
Taihape: SH1 to Dixon Way (investigate costs only)	This particular project is a major one running from the town to Dixon way heading south and potentially will traverse along the SH. Discussions have been held with NZTA who are not receptive in giving approval.				
Ratana: Te Taitokerau and Seamer Streets (investigate costs only)	\$42,000 Te Taitokerau length approx 230m - 1.4wide -10 driveways. Seamer street was identified to have a footpath on the opposite side of the street, but the recommendation is not to as a lot of parking of buses takes place along here. This matter will be brought to Council's meeting on 3 November 2016 for consideration.				
Minor safety improvements	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Planned for the next two months
Orchard Road	This site being investigated.	Roading contract			Work planned to commence November.
Turakina Valley 3 - widening Majuba Bluff RP 9450-9660 (in conjunction with flood damage repair work)	Design completed.	Currently out to Tender.			Work planned to commence January.
Parewanui Road seal widening	This site being investigated.				Planning to commence this section February. There are a number sections along this road.
Other major programmes of work carried out during 2016/17					
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Planned for the next two months
Makirkiri Road seal widening RP 8500-8820 (In conjunction with new milk tanker entranceway @ McCarthy's)	Design completed.	Gribbons's Contractor and Higgins	Work commenced late February.	Widening completed. Second coat seal planned for 16/17.	
Note At Ratana, the speed humps have been constructed and barriers and bollards have been placed on the grass verges to stop people by passing the speed humps and driving on the grass. A request for an additional speed hump has been requested and currently being investigated. A new street light has been erected in Rangitahi Street					

Project Review Report

Project Name:	Wanganui Road Reconstruction	Project Sponsor:	
Review Date:	13 September 2016	Project Manager:	Utilities – Michael Shaw Road – Allen Geerkens

HISTORY OF THE PROJECT

What was the justification for the project to proceed?

Wanganui Road (550M) experiencing condition decline and scheduled in LTP for full depth reconstruction.
Scheduled water main and storm water replacement were brought forward

What were the key project milestones and their key issues?

Funding Obtained: Budgets were adjusted and approvals received.

Water Main Installed: Tight timeframes for design, tendering and works. No prior evaluations were able to be made. Position of High Capacity Chorus services impacted works. Higgins starting after Waitangi Weekend

Higgins available to Commence: 1 week delay due to overlapping works; Separate contracts and different traffic management plans; two on-site contractors with incompatible H&S regimes; Resource availability from contractor team

Storm Water Installed: Discovery of buried manholes

Completion by 30 April (Before winter conditions): Schedule updates due to scope changes, e.g. volume of footpath; Delays were then impacted by rainy weather

Final Contractor Payment TBC

What was the output delivered by the project?

Underground utilities with 50-80 year life span
Reconstructed road and pavement with 40 year life span. Final road seal is yet to be completed at time of review.

What are the planned benefits of the project? How and when will these be achieved?

Level of Service Improvements

- Amenity including lower road noise
- Better township entrance
- Increased quantity of footpath
- Robust underground utilities

How Successful Was the Project?	No	Yes	Explanation Assessment & Consequences
Were Budget targets met?		✓	Water budget \$250k Actual \$210K Road budget & actual \$1.127M
Were Schedule Target Dates met?	✓		Utilities work was 1 week over. The roading schedule target of end of April was not met and final completion is delayed until spring 2016.
Did the project deliver its Scope ?		✓	There were scope changes: footpath works extended & 40% increase of completed entranceways; storm water scope expanded; alignment changes.
Were Quality targets met?		✓	These were achieved, although a holding seal needs to be replaced with the final seal when spring weather permits.
Was Customer Satisfaction achieved?	✓		Customer satisfaction was hit and miss. Residents' complaints were echoed by Councillors.
Did Teamwork meet requirements?	✓		Some things were good with regard to teamwork, but overall there were definitely some difficulties. Hard honest words were required. There were frustrations within the team but it did not break the team. Better coordination and overlaps of teams, and communications at beginning would have helped.
Were Stakeholder Engagement targets achieved?	✓		Project needed a community context and there was a lack of community understanding
Were Procurement Management targets achieved?	✓		From the Council point of view, we got very competitive prices (even though the tight timeframe could have meant that wouldn't happen on the Utilities side). From the road contractor perspective it was not a satisfactory outcome. The contract was conducted under area maintenance contract, which tested assumptions for the contractor.

Project Review Report

Project Name: Wanganui Road Reconstruction

Review Date: 13 September 2016

Project Sponsor:

Project Manager:

Utilities – Michael Shaw
Road – Allen Geerkens

Were Change Management targets achieved?		Not Applicable
Were Communication targets met?	✓	Internal communication could have been better. Inconsistent communication about access ways. Later in project, letter drops and door knocking worked better.
Were Iwi consultation targets met?		Not Applicable

What Lessons have been learnt?	Lessons (Key recommendations for change in bold)
What went well and should be retained?	<p>Keep flexibility of forward works programming to respond</p> <p>Roading & Utilities working together</p> <p>Maintain focus on technical quality of work</p> <p>Keep teams together with positive working relationships</p>
What could be improved and how?	<p>Assess project risk profile when investigations are not performed</p> <p>Perform a stakeholder identification and assessment at project initiation</p> <p>Ensure project ownership</p> <p>Have a coordinating project manager</p> <p>Ensure effective and early communication with residents</p> <p>Prepare for Councillor engagement</p> <p>Ensure robustness in pre-design investigation and option development</p> <p>Consider impact of factors surrounding a project e.g. other work that may affect contractor resource availability</p> <p>Consider multi-agency planning</p> <p>Start project planning early with designs prepared in prior FY year</p> <p>Do not have a project end date next to winter period when it is a complex overlapping project</p>

WATER SUPPLY GROUP OF ACTIVITIES 2016/17

Sep-16

Major programmes of work outlined in the LTP/Annual Plan 2016/17				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Marton: WTP Seismic assessment of Clarifier & strengthening (\$300k)	Detailed seismic investigation underway.	EOI invited, tender awarded to Kevin O'Connor & Assoc		
Marton: Complete replacement of line from Calico Line bore and commence design for replacement of Tutaenui Road falling main from Jeffersons Line to Town (\$748k 2017/18)	Renew existing 100 mm AC water main down Calico Line towards Nga Tawa School. Upsize to 150 mm to provide fire flows. Broadway water main renewal will now take place in 2016-2017, this budget will be used for that project instead, and Calico Line will instead take place in 2019-2020 as per the Long Term Plan.			
Taihape: Water Treatment Plant structural renewals and various reticulation renewals including design and preparation work for renewals of 1.2km of trunkmain (\$1.91M 2017/18)	Reservoir deemed earthquake prone requiring \$200-\$300k of earthquake strengthening. Reservoir is also in need of new roof supporting structure. Investigate option of a new reservoir to replace existing and report by 30 September 2016. Work may be required over two years.			
Taihape: Reticulation upgrade for Dixon Way and Mangaone Valley Road (\$104k)	Investigation followed by capital works; level of upgrade to be determined; investigate Rauma Rd school connection; need to report back to Council on options i.e. on demand, trickle feed, complete ring main. Replacement of small diameter mains with 50mm NB mains (JS). Brief already issued for investigation.			
Bulls: Renewals to reservoirs and lift pumps. Improved treatment storage, filtration, backwash and river pump station (\$757k)	New reservoir at Trickers, seismic strengthening of Concrete building and filter at Bridge St (est. \$100-\$200k) and possible strengthening of mushroom at Bulls. New reservoir to be minimum 900m³, preferably 1200m³, with new access track on legal title. Seismic assessment of mushroom indicates \$300-\$400k of strengthening work required. Money available will depend on cost of new reservoir and a requirement for the mushroom to remain as a feature of Bulls. Annual Plan budget - renewals to reservoirs and lift pumps (\$757,000 plus \$633,000 carry over for seismic strengthening). Note that costs may include some rising main improvements (replace 2.4 km rising main off Flower Street along alternative route Taumaihi, Kittyhawk, High Street, Johnson Street)			
Mangaweka: WTP Structural improvements to reservoir, river pump station, renewal of mains in Weka Street, Mangawharariki Road and Broadway (\$820k)	Seismic assessment shows reservoir needs approx \$200-\$300k of strengthening. Investigate options for a new reservoir with an increased height and size. Investigate condition of river pump station and intake structures to enable renewal of consent for abstraction.			
Hunternville: Treatment and reticulation upgrades (rural & urban schemes), Erewhon and Omatane rural schemes (\$475k)	Operations carrying out initial investigation & prioritisation			

Major projects Carry-forwards 2015/16				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Marton: Broadway duplication (\$140k)	Programme was for 2015-2016 ahead of major Roothing work; approx. 460 m between High St and Signal St; duplicate existing 150 mm AC on east side with new 150 mm on west side. Design only and defer to year 6 or later to align with replacement of AC main. We will now instead renew the main in the Follett to Signal block, upsizing from 150 mm to 200 mm.			
Taihape: WTP Structural repairs as a result of seismic assessment (\$129k)	Reservoir deemed earthquake prone requiring \$200-\$300k of earthquake strengthening. Reservoir is also in need of new roof supporting structure. Investigate option of a new reservoir to replace existing and report by 30 September 2016. Work may be required over two years.			
Taihape: Complete installation of lamella clarifier (\$70k)	Complete installation of lamella plate clarifier; will need pad for it to sit on and reinstatement of ladders and handrails. Allow \$50k for removal of old clarifier, \$20k for I&E.	Design complete, tender awarded to Andrew Morris Construction	Foundation works underway	
Taihape: Reticulation upgrade for Dixon Way & Mangaone Valley Road (\$70k)	Investigation followed by capital works; level of upgrade to be determined; investigate Rauma Rd school connection; need to report back to Council on options i.e. on demand, trickle feed, complete ring main. Replacement of small diameter mains with 50mm NB mains (JS). Brief already issued for investigation. Design complete, Tender issued, closes	Tender/Contract docs issued. Blackley contractors awarded.	Contractor commenced early September, Programmed completion Oct 2016	
Bulls: Design and construction of new reservoir as a result of seismic assessment (\$633k)	In conjunction with above.			
Mangaweka: Structural repairs as a result of seismic assessment (\$80k)	In conjunction with above.			
Ratana; water supply upgrade - new reservoir, bore and treatment system. (Est \$1.6M)	Water treatment system under design	Water treatment building Tender awarded to Kiwispan Ltd. (est\$130k) Water treatment processing awarded to Filtec. (est \$630k). Application made to Ministry for extension of time to complete works June 2016. Approved.	Building works programmed Dec 2015 Treatment works programmed Jan 2016 Reservoir & Network Connections TBC. Meeting with Dairylands & Ricky Taiaroa, land ownership issues resolved. Meeting with Ratana Waipu Trust Feb 14 to sign lease. Survey plan to be prepared to give effect to lease. Site access to be upgraded. Building Consent application made. Building foundation works to commence early April. Delays with KiwiSpan NZ commencing the construction of the process building. Letter from the Engineer to the Contract (Hamish Waugh) to be sent to KiwiSpan NZ in the week beginning 9 May 2016 instructing them to order the building kit and commence construction of the foundations.	Water reticulation network completed. Reservoir completed. Bore installation completed. Land Entry (easement) agreement signed with Ratana Waipu Trust. Filtec has fabricated most of the equipment. this stored at their Auckland factory. Final Engineering design completed, Building Consent applied for. Works on treatment shed to commence mid Sept, shed completion mid October commissioning complete end Dec 2016.

WATER SUPPLY GROUP OF ACTIVITIES 2016/17			Sep-16
Performance measures in LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	Progress to date
Safety of Drinking Water The extent to which the local authority's drinking water supply complies with: (a) part 4 of the drinking-water standards (bacteria compliance criteria), and	No incidents of non-compliance	There were no incidents of non-compliance at any of the RDC Water Treatment Plants in September	Achieved.
(b) part 5 of the drinking-water standards (protozoal compliance criteria).	No incidents of non-compliance	Throughout September 2016 multiple plants have not been able to demonstrate protozoa compliance due purely to issues establishing the	Not Achieved
Compliance with resource consents	No more than one incident of non-compliance with	Marton WTP backwash and alum sludge discharge to settling ponds	The new consent application has been filed for this plant and this in part
Number of unplanned water supply disruptions affecting multiple properties	Fewer unplanned water supply disruptions affecting multiple properties than in the previous year (there were zero unplanned water		None
Maintenance of the Reticulation Network: The percentage of real water loss from the local authority's networked reticulation system (including a description of the methodology used	Using a sampling approach, Water Outlook enables SCADA information to be interrogated in-house. The target is less than 40%	Using Minimum Night Flow calculations, the estimated water loss for September 2016 (including industry flow which may be a legitimate use) is 48%. Note: end of year bench loss figures will be lower.	Estimated water low for the year to date, using Minimum Night Flow calculations, is currently 47%. However, the actual end of year bench loss figures will be lower due to the more accurate nature of the calculations.
Demand Management The average consumption of drinking water per day per resident within the territorial authority district.	600 litres per person per day	The average daily consumption of drinking water during September 2016 was 542 l/day.	The average daily consumption of drinking water during the last financial year was 499 l/day.
Fault Response Times Where the local authority attends a call-out in response to a fault or unplanned interruption to its networked reticulation system, the following median response times measured: (a) attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site, and	Specified standard: 0.5 hours Target is less than the previous year During 2014/15, there were 27 notifications of urgent callouts. Of these, 24 were responded to in time. The request for service system is being adapted to record median response times to set the benchmark. In the interim, the benchmark used is	While the request for service system is reporting response times and resolution times, these are not consistently the times required for this mandatory measure. Work is underway to amend procedures and system reporting so that the correct information is available for calculating the median times.	While the request for service system is reporting response times and resolution times, these are not consistently the times required for this mandatory measure. Work is underway to amend procedures and system reporting so that the correct information is available for calculating the median times.
(b) resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption.	Specified standard: 24 hours Target is less than the previous year During 2014/15, there were 27 notifications of urgent callouts. Of these, 21 were resolved in	While the request for service system is reporting response times and resolution times, these are not consistently the times required for this mandatory measure. Work is underway to amend procedures and system reporting so that the correct information is available for calculating the median times.	While the request for service system is reporting response times and resolution times, these are not consistently the times required for this mandatory measure. Work is underway to amend procedures and system reporting so that the correct information is available for calculating the median times.
(c) attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site, and	Specified standard: 24 hours Target is less than the previous year During 2014/15, there were 382 notifications of non-urgent callouts. Of these, 346 were	While the request for service system is reporting response times and resolution times, these are not consistently the times required for this mandatory measure. Work is underway to amend procedures and system reporting so that the correct information is available for calculating the median times.	While the request for service system is reporting response times and resolution times, these are not consistently the times required for this mandatory measure. Work is underway to amend procedures and system reporting so that the correct information is available for calculating the median times.
(d) resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption.	Specified standard: 96 hours Target is less than the previous year During 2014/15, there were 382 notifications of non-urgent callouts. Of these, 342 were resolved	While the request for service system is reporting response times and resolution times, these are not consistently the times required for this mandatory measure. Work is underway to amend procedures and system reporting so that the correct information is available for calculating the median times.	While the request for service system is reporting response times and resolution times, these are not consistently the times required for this mandatory measure. Work is underway to amend procedures and system reporting so that the correct information is available for calculating the median times.
Customer Satisfaction The total number of complaints received by the local authority about any of the following: (a) drinking water clarity	Total number of complaints is less than 45/1000	0/1000	3.2/1000 pro rata
(b) drinking water taste	Total number of complaints is less than 45/1000	0/1000	0/1000
(c) drinking water pressure or flow	Total number of complaints is less than 45/1000	0/1000	1.6/1000 pro rata
(d) continuity of supply, and	Total number of complaints is less than 45/1000	0/1000	0/1000

(e) the local authority's response to any of these issues expressed per 1000 connections to the local authority's networked reticulation system	Total number of complaints is less than 45/1000	0/1000	4.8/1000 pro rata					
Ensure fire-fighting capacity in urban areas through random flow checks at the different	98% of checked fire hydrant installations are in compliance	Programme of hydrant checks is ongoing	Programme of hydrant checks is ongoing					
What are they: Rural water supplies	Targets	Progress for this reporting period	Progress to date					
Compliance with resource consents	No incidents of non-compliance with resource		Achieved.					
The percentage of real water loss from the Council's rural water schemes	A sampling approach will be used. Water Outlook enables SCADA information to be interrogated in-		Cannot be completed as there is no appropriate industry methodology to assess the rural unmetered water supply.					
Where the Council attends a call-out in response to a fault or unplanned interruption to its rural reticulation system, the following median times are measured (a) attendance time: from the time that the Council receives notification to the time that	The request for service system is being adapted to record median response times to set the benchmark. In the interim, the benchmark used is the prescribed service standard. However, given the nature of rural water schemes, the target is to continue achieving the benchmark.	No change from previous reporting period	Connections on the rural schemes are not metered, therefore no formal assessment of water loss can be undertaken with any degree of certainty. In terms of day-to-day scheme operation, water losses are identified by the exceedances of the limits imposed in the relevant resource consents. Refer to the Jun Consent Compliance Report for a summary of consent compliance					
(b) resolution time: from the time that the Council receives notification to the time that service personnel confirm resolution of the fault	b) 96 hours							
Requests for Service								
What are they:	Responded in time	Completed in time	Responded late	Completed late	Response overdue	Completed overdue	Response current	Uncompleted current
Bad tasting drinking water								
Dirty drinking water		2						
HRWS Maintenance required								
HRWS No water supply								
Location of meter/toby/other utility	1	2			1			
Low drinking water pressure (non urgent)		2						
No drinking water supply (urgent)								
Replace lid (non urgent)		1		1				
Replace lid (urgent)				1				
Replace toby or meter	8	8		1	1		1	
Water flooding (other than stormwater and wastewater)								
Water leak - Council-owned network	5	5	1					
Water leak at meter/toby	4	5						

SEWERAGE AND THE TREATMENT AND DISPOSAL OF SEWAGE GROUP OF ACTIVITIES 2016/17

Sep-16

Major programmes of work outlined in the LTP/Annual Plan 2016/17

Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Bulls: WWTP Aeration improvements and installation of infiltration galleries	Operations completing investigation			
Marton: WTP Upgrades or changes to treatment system to improve effluent	Operations completing investigation			
Marton: WWTP Anaerobic pond desludging	Upgrade for nitrogen removal; needs investigation; potentially use new inlet works as septage disposal			
Taihape: Improvements to reticulation, particularly sewer main renewals in Linnet Street and Paradise Terrace (\$304k)	Design underway. 21-33 Linnet St Sewer and 7-8 Linnet St Sewer have been assessed as being in Condition 5 (Very Poor) and requires either re-lining or spot repairs. This is a 98 m length of 150 mm diameter earthenware gravity main. 12-15 Paradise Tce Sewer and 30 Paradise Tce Sewer have been assessed as being in Condition 5 (Very Poor) and requires either re-lining or spot repairs. This is a 46 m length of 150 mm diameter earthenware gravity main.			
Taihape: WWTP Improvements at treatment plant including clarifier to protect membrane filters (\$301k)	Complete installation of lamella plate clarifier. Joint Project with WTP Clarifier.			
Huntermville Sewer renewals	Investigation underway			
Ratana: Upgraded treatment plant and reticulation (\$1.9M)	Additional treatment processes needed to treat ammonia and DRP. To be investigated. Operations to investigate and report on options.			
Koitiata: Upgraded reticulation (subject to consultation) (\$119k)	Operations/assets completing investigation works			

Other major programmes of work carried out during 2016/17

Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Marton WWTP - essential renewals prior to full assessment and drafting of consent application (\$302k)	Works needed to assist with Consent renewal (subject to successful treatment of leachate and advice from Advisory Group) to prepare for consent renewal in 2018. Sucker truck dump site required, to be installed before Christmas.			
Huntermville WWTP - desludging (\$80k)	Based on 0.5 m sludge depth across 50 x 50 m area, 20% weight/volume and \$775/Tons dry solids			

SEWERAGE AND THE TREATMENT AND DISPOSAL OF SEWAGE GROUP OF ACTIVITIES 2016/17			Sep-16
Performance measures in LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	Progress to date
Discharge compliance Compliance with the Council's resource consents for discharge from its sewerage system measured by the number of	No abatement notices	No abatement notices received.	Achieved
(b) infringement notices	No infringement notices	No infringement notices received	Achieved
(c) enforcement orders, and	No enforcement orders	No enforcement orders received	Achieved
(d) convictions received by the Council in relation to those resource consents	No convictions	No convictions received.	Achieved
Routine compliance monitoring of discharge	6 out of 7 systems comply		Achieved - no recorded overflows from the network this month.
System and adequacy The number of dry weather sewerage overflows from the Council's sewerage system, expressed per 1000 sewerage connections to that sewerage system	Not more than one per 1,000 connections	0/1000	0/1000
Fault response time Where the Council attends to sewerage overflows resulting from a blockage or other fault in the Council's sewerage system, the following median times are measured (a) attendance time: from the time that the Council receives notification to the time that service personnel reach the site, and	Specified standard: Urgent 0.5 hours Non-urgent 24 hours Target is less than the previous year. The request for service system is being adapted to record median response times to set the benchmark. In the interim, the benchmark used is the prescribed service standard. During 2014/15, there were 35 faults reported during first nine months of the year. Of these, 34 were responded to in time.	While the request for service system is reporting response times and resolution times, these are not consistently the times required for this mandatory measure. Work is underway to amend procedures and system reporting so that the correct information is available for calculating the median times.	While the request for service system is reporting response times and resolution times, these are not consistently the times required for this mandatory measure. Work is underway to amend procedures and system reporting so that the correct information is available for calculating the median times.
(b) resolution time: from the time that the Council receives notification to the time that service personnel confirm resolution of the fault of interruption	Specified standard: Urgent 24 hours Non-urgent 96 hours Target is less than the previous year. The request for service system is being adapted to record median response times to set the benchmark. In the interim, the benchmark used is the prescribed service standard. During 2014/15, there were 35 faults reported during first nine months of the year. Of these, 32 were resolved in time.	While the request for service system is reporting response times and resolution times, these are not consistently the times required for this mandatory measure. Work is underway to amend procedures and system reporting so that the correct information is available for calculating the median times.	While the request for service system is reporting response times and resolution times, these are not consistently the times required for this mandatory measure. Work is underway to amend procedures and system reporting so that the correct information is available for calculating the median times.
Customer satisfaction The total number of complaints received by the Council about any of the following: a) sewage odour b) sewerage system faults c) sewerage system blockages, and d) the Council's response to issues with its sewerage systems expressed per 1,000 connections to the Council's sewerage system.	Less than 18/1000 The request for service system currently does not show all complaints for any one incident so there is potential under-reporting. Benchmark figures from 2014/15 are: (a) 4/1000 (b) 7/1000 (c) 14/1000 (d) 10/1000* The total is 35/1000	(a)0/1000 (b)0/1000 (c) 0/1000 (d) 0/1000	(a) 0/1000 (b) 0.2/1000 (c) 0.7/1000 (d) 1.2/1000

Requests for Service								
What are they:	Responded in time	Completed in time*	Responded late	Completed late*	Response overdue	Completed overdue*	Response current	Uncompleted current*
Caravan effluent dump station	1							
Maintenance (wastewater)		1						
Wastewater blocked drain		1						
Wastewater leak								
Wastewater network failure (follow up item only)								
Wastewater odour								
Wastewater overflow (dry weather)								
Wastewater overflow (wet weather)								

* figures are for month prior

STORMWATER GROUP OF ACTIVITIES 2016/17						Sep-16		
Performance measures in LTP/Annual Plan								
What are they:		Targets		Progress for this reporting period			Progress to date	
Discharge compliance Compliance with the Council’s resource consents for discharge from its stormwater system measured by the number of (a) abatement notices (b) infringement notices (c) enforcement orders, and (d) convictions		Council currently has no resource consents for stormwater discharges Horizons Regional Council has indicated that resource consents may be required in the future, but the timeline for this has yet to be confirmed. When this occurs the anticipated benchmark will be no abatement or infringement notices, no enforcement orders and no convictions.		Achieved			Achieved	
System adequacy a) The number of flooding events that occurred in the District b) For each flooding event, the number of habitable floors affected (expressed per 1,000 properties connected to the Council’s stormwater system) Note: This is a District-wide assessment The rules for the mandatory measures define a		Less than 1/1000 There are 4,122 properties in the District which pay the stormwater rate.		(a) 0/1000, (b) 0/1000			(a) 0/1000, (b) 0/1000	
Customer satisfaction The number of complaints received by the Council about the performance of its stormwater system, expressed per 1,000 properties connected to the Council’s stormwater system.		Less than 15/1000 The request for service system does not show all complaints for any one incident, so there is potential under-reporting. Outcome for 2014/15: 62/1000		0.2/1000			13.2/1000	
Response time: The median response time to attend a flooding event, measured from the time that the Council receives notification to the time that service personnel reach the site.		1 hour There are very few such events, so the target set is identical with the benchmark.		While the request for service system is reporting response times and resolution times, these are not consistently the times required for this mandatory measure. Work is underway to amend procedures and system reporting so that the correct information is available for calculating the median times.			While the request for service system is reporting response times and resolution times, these are not consistently the times required for this mandatory measure. Work is underway to amend procedures and system reporting so that the correct information is available for calculating the median times.	
Requests for Service								
What are they:	Responded in time	Completed in time*	Responded late	Completed late*	Response overdue	Completed overdue*	Response current	Uncompleted current*
Stormwater blocked drain (non urgent)	1	1						
Stormwater blocked drain (urgent)								
Stormwater road surface flooding (non urgent)								
Stormwater road surface flooding (urgent)		1		1				

* figures are for month prior

STORMWATER GROUP OF ACTIVITIES 2016/17				Sep-16
Major programmes of work outlined in the LTP/Annual Plan 2016/17				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Marton: Hammond Street Stormwater Renewal	Historic flooding at rugby grounds etc.; design work carried over to 2014-2015. Stage 1 of construction, from the Tutaenui Stream to Hair St, was programmed for 2015-2016. Stage 2 follows, from Hair St to the roundabout at the intersection with Broadway. Work must be completed ASAP in 2016-2017 so that Roding can hotmix in the vicinity of the roundabout. Refer to existing brief for further details. Retic network under investigation and design. (est \$225k)	Contract awarded to Blackley Construction 30/4/16	Works programmed to commence late May. Construction Works commenced. Outlet to Tutaenui Stream on hold pending "dry" conditions in accordance with resource consent conditions.	Outlet design complete. Discharge consent granted from Horizons. Stg1 works completed.
Marton: Pukepapa Road Stormwater renewal	(road culvert from 68 to rail line on Russell) - 20m 450mm CON Gravity Main			
Marton: Harris Street Stormwater renewal	(50 & 53, thru private) - 54m 300mm CON Gravity Main			
Marton: Wanganui Road Stormwater renewal	(29, culvert under road) - 13m 450mm CON Gravity Main. Renewal and potential upgrade; concurrent with Roding; possibly up to 200 m (not all shown on IntraMaps); include collapsed section at 20-24.			
Upgraded culverts, drains and inlet protection - Taihape, Mangaweka, Hunterville and Bulls	18 Wilson St: 11 m of 450 mm concrete gravity main crossing road; needs investigation			
Upgrades to mitigate future flooding in Marton and Bulls	Hot spots investigation and design mitigation underway.			
Taihape: Paradise Terrace Stormwater renewal	Operations/assets to investigate.			
Other major programmes of work carried out during 2016/17				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete

COMMUNITY AND LEISURE GROUP OF ACTIVITIES 2016/17

Sep-16

Performance measures in LTP/Annual Plan			
What are they:	Progress to date	Progress to date	Progress for the period
Provide a “good enough” range of community and leisure assets at an appropriate proximity to centres of population	Provide a “good enough” range of4:9 community and leisure assets at an appropriate proximity to centres of population		Survey will be conducted later in the year.
	Progressive improvement in provision and maintenance of the swimming pools: A greater proportion (benchmark = 17%) of the sample believe that Council’s service is getting better		Survey will be conducted later in the year.
	Progressive improvement in provision and maintenance of the sports fields and parks: A greater proportion (benchmark = 5%) of the sample believe that Council’s service is getting better		Survey will be conducted later in the year.
	Progressive improvement in provision and maintenance of public toilets: A greater proportion (benchmark = 19%) of the sample believe that Council’s service is getting better		Survey will be conducted later in the year.
	Progressive improvement in provision and maintenance of community buildings: A greater proportion (benchmark = 4%) of the sample believe that Council’s service is getting better		Survey will be conducted later in the year.
	Progressive improvement in provision and maintenance of community housing: A greater proportion (benchmark = 0%) of the sample believe that Council’s service is getting better		Survey will be conducted later in the year.
Number of users of libraries	An increase in use compared with the benchmark: During 2013/14, 124,801 people entered the libraries Bulls: 20,373 Marton: 49,967 Taihape: 56,461 Count adjusted to compensate for non-recording periods		Bulls 1559 Marton 5407 Taihape 4455
Number of users of pools	An increase in use compared with the benchmark For the 2014/15 season: 19,445 in Marton 10,099 in Taihape		
Requests for Service			
What are they:	Completed on time	Completed late	Overdue
Cemeterles			
Cemetery maintenance			
Council Housing/Property			
Maintenance (Council housing/property)	12	7	4
Graffiti/Vandalism			
Graffiti/Vandalism			
Halls	1		
Maintenance (halls)			
Street Cleaning			
Street litter bins/maintenance			
Parks and Reserves			
Maintenance (parks and reserves)			
Waterleaks - Parks only			
Public Toilets			
Cleaning (public toilets)			
Maintenance (public toilets)	11	1	1

COMMUNITY AND LEISURE ASSETS GROUP OF ACTIVITIES 2016/17				Sep-16
Major programmes of work outlined in the LTP/Annual Plan 2016/17				
Parks and Open Spaces	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Turf Regeneration in Parks		Centennial Park irrigation installation, and turf renovation was carried out in August.		
Tree Management in Parks		Tree management was carried out in Queens Park, Hunterville, and at Marton Park, along Follett Street.		
Establish Wasp Control Programme				
Parks Upgrade Partnership	\$12177.22 available. \$6,000 is tagged for a gas BBQ at Sir James Wilson Park, Marton. \$14,226.00 has been tagged for Friends of Mt Stewart for a new lookout tower.	\$17,586.79 was allocated to Marton Saracens Cricket Club for irrigation/outfield renovation at Centennial Park, Marton.		
Community Buildings	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Complete Multi-purpose Facility in Bulls - dispose of surplus sites and re-develop Library site	Draft preliminary estimate has been received for the new multi-purpose facility in Bulls. Public meeting held 8 August, with an opportunity to provide feedback in the following week. The present Bulls Information Centre site is the only property that has no constraints affecting disposal of the site. Legal advice is being sought on other properties identified for disposal in Bulls.			
Re-Roof Marton Plunket Rooms				
Renovations at Mangaweka, Ohingaiti and Wainui Halls	Work programmes identified; Specification finalised for painting at Wainui.			
Re-paint Marton Memorial Hall	Specification to be finalised			
Demolish Conference Hall in Taihape				
Construct new Amenity Block on Taihape Memorial Park				
Re-paint Jubilee Pavilion at Marton Park	Preliminary work underway - estimate obtained, specification to be finalised. Awaiting confirmation of Heritage colours for paintwork.			
Re-paint Hunterville Grandstand	Preliminary work underway - estimate obtained, specification to be finalised			
Replace Ablution Block Roof at Dudding Lake	Order has been issued for this work.			

Swimming Pools	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Fit Solar-Heating at Marton Swim Centre	Under investigation			
Chemical Shed at Marton Swim Centre	Order has been issued for this work.			
Filtration & Heating at Taihape Swim Centre	Estimated costs are in the vicinity of \$446,000 for the following works: a required upgrade to the main power switchboard, upgrading of lighting to meet the Code, new heat pumps for all pools, a new plant room, separate chlorine systems for all pools, upgrading the DE backwash system, and upgrading treatment and filtration for the toddlers, and learners pools. This cost does not include any building code requirements that may arise as a result of a building consent being applied for, or for upgrading the filtration to the main pool. The filtration for the main pool is considered adequate, although it does not meet NZS 4441, which is not a mandatory standard. TCDT has committed \$100,000 towards. This leaves a shortfall of \$200,000. External funding options are being investigated.			
Install Space-Heating at Taihape Swim Centre				
Community Housing	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Community Housing Management and Upgrades	The incoming Council to consider this item.			
Property	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Purchase Cobbler/Davenport/Abraham & Williams Properties as site for Council's Administration and Library Services, and undertake initial Heritage and Development Concept		Purchase of this property has been finalised.		
Other major programmes of work carried out during 2016/17				
Projects	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Contribute to Multi-Purpose Turf Facility in Marton				
Mangaweka Camp Ground Ablution Block	Concept plans have been received from the architect.			
Painting of Marton Library	Order has been issued for this work.	Painting complete. Signwriting to be completed in October.	Due to be completed by 23 September.	
Huntermville Cemetery Roadway	Stage I of the upgrade will be completed during summer of 2016/17.			

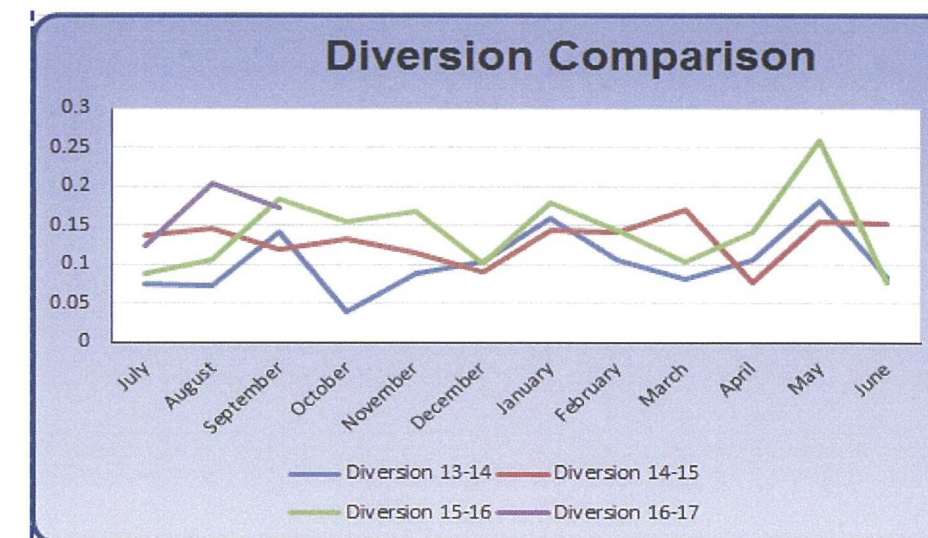
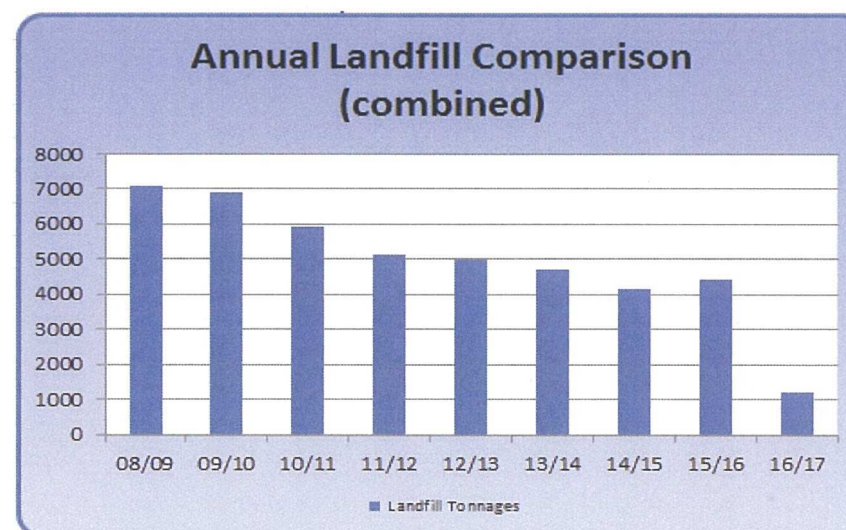
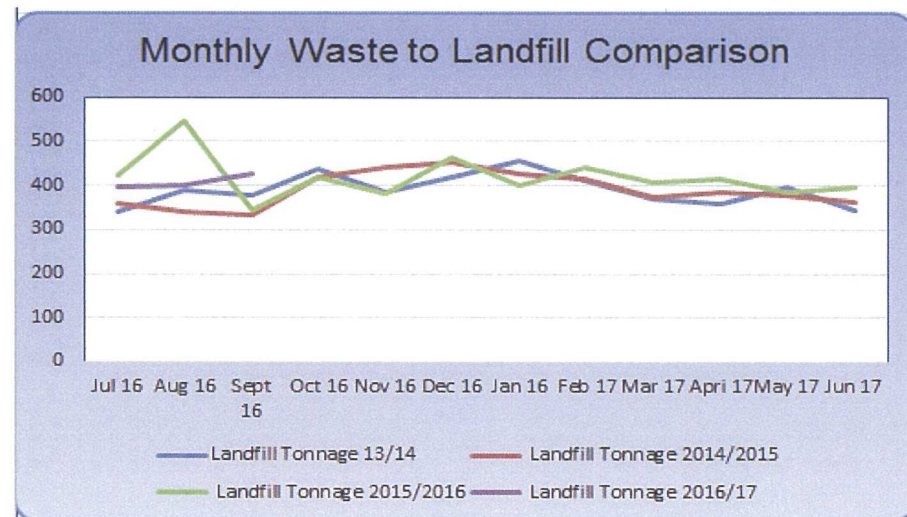
COMMUNITY LEADERSHIP GROUP OF ACTIVITIES 2016/17			Sep-16
Major programmes of work outlined in the LTP/Annual Plan 2016/17			
Major programmes of work outlined in the LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Strategic Planning Activity	Annual Report 2015/16	Approved at Council's September meeting	Complete
	Annual Plan 2017/18	No progress to report during this period.	Draft to be available for Councillors in late December
	Preparation of Project Plan for 2018-28 Long Term Plan and begin implementation	No progress to report during this period.	Early scoping of medium-long-term issues for consideration in financial and infrastructure strategies, review of non-statutory policies to ensure alignment with financial and infrastructure strategies, identify further research required to describe strategic environment for this LTP
Elections	Managing the triennial election process, preparation of the pre-election report, preparation and conduct of the 2016 triennial election	Voting period opened 16 September. Eletoral officers trained on issuing special votes.	Elections complete.
	Managing induction processes for the new Council and Community Boards, including updating the Local Governance Statement and Elected Members' Handbook, co-ordinating provision of comprehensive background information, arranging Powhiri, and supporting initial strategic scene setting	No progress to report during this period.	Inductions to be completed post-elections in October.
Iwi/Maori Liaison	Delivering the Māori Community Development Programme to build capacity in hapu and iwi to take part in Council's strategic planning and decision-making	Nothing further to report.	Possible hui to further refine goals.
Council	Delivery of programme of policy and bylaw review, focusing on review of non-statutory policies (see below) and preparing for review of statutory policies for inclusion in 2018-28 LTP	Reported below.	Reported below.
	Preparation of order papers that ensure compliant decision-making	Order papers prepared for Council, Bulls, Turakina and Marton Community Committees, Taihape Community Board, Turakina Reserve Management Committee, Policy/Planning Committee, Assets/Infrastructure Committee, Finance/Performance Committee.	Order paper for inaugural Council meeting in October, Te Roopu Ahi Kaa meeting in early November.
	Review governance structure, specifically (before the triennial elections) community and reserve management committees and (following triennial election) Council's standing committees	No progress to report during this period.	Briefing to Council post-elections.
	Giving effect to the adopted option to replace the current infrastructure shared service with Manawatu District Council, for example, the establishment of an Infrastructure Council Controlled Organisation	No progress to report during this period.	To be confirmed

Policy and Bylaw Review	Compliance date	Progress for this reporting period	Planned for the next two months
Section 17A review: Regulatory Services	31 August 2016	No progress to report during this period.	Finish regulatory section 17A review. Co-ordinate with MWLASS.
Section 17A review: Infrastructure Services	1 October 2016	No progress to report during this period.	
Rates Policy	31 December 2016	No progress to report during this period.	
Legal Compliance Project	31 December 2016	No progress to report during this period.	Finalise outstanding issues.
Review Earthquake Prone Buildings Policy	31 December 2016	Preliminary deliberations by PPL, adoption by Council.	Notify policy.
Section 17A review: Rural Water Schemes	31 December 2016	No progress to report during this period.	Report to Hunterville and Erewhon Rural Water Committees.
District Plan change	30 September 2016	Appeal period open until 7 October.	Formally making the Plan operative by Council.
Koitiata Waste Water Reference Group	tbc	Nothing to report during this period.	Examine testing trends and plan future steps.
Development of reserve management plans: Marton Park	31 December 2016	Submission period open. Display in the Cobbler building. Second park walk conducted.	Consultation period (two months), two final park walks, public workshop, adoption.
Appointment of Directors	30 June 2017	Nothing to report during this period.	
Residents' survey	31 March 2017	Nothing to report during this period.	Due to take place in March 2017.
Section 17A review: Libraries & Information Centres	30 April 2017	Nothing to report during this period.	
Section 17A review: Civil Defence	30 June 2017	Nothing to report during this period.	
Finalisation of urban/rural stormwater drainage maps to complete Water Services Bylaw	tbc	Nothing to report during this period.	Update to Assets/Infrastructure Committee's September meeting; redraft of bylaw in conjunction with Utilities staff
Noxious weeds (analysis of problems on Council land including road reserves - background for deciding the long-term operational programme with Horizons and REG)	tbc	Nothing to report during this period.	
Contaminated land (initially to analyse how the current budget is used, followed by discussion paper on contaminated land in the district and issues needing consideration)	tbc	Nothing to report during this period.	
Other pieces of work	Reference for inclusion	Progress for this reporting period	Planned for the next two months
Feral cats policy- investigation	tbc	Nothing to report during this period.	Review policies from other councils.
Complaints policy	tbc	Report to September PPL.	Develop a draft policy for consideration.
Speed Limit Bylaw	Request from the public	Amendment proposed for Kauangaroa village: draft adopted for consultation	Administer consultation process in accordance with Engagement Plan
Easter Sunday Shop trading Policy	Amendment of the Shop Trading Hours Act	Draft policy adopted for consultation at Council in September.	Administer consultation process in accordance with Engagement Plan
Submissions	Strategic Planning Activity LOS for Council to be a strong and successful advocate for the District's interests	Submission prepared and approved by Council to 1) National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health. 2) Productivity Commission's draft report 'Better urban planning' 3) Local Government New Zealand discussion paper 'The 2050 challenge'	Submissions to: 1. MBIE proposals on regulations for Building (Earthquake-prone buildings) Amendment Act and methodology to identify earthquake-prone buildings

RUBBISH AND RECYCLING GROUP OF ACTIVITIES 2016/17

Sep-16

Performance measures in LTP/Annual Plan				
What are they:	Targets	Progress to date	Progress for the period	Planned for the next Two Months
Waste to landfill	4,250 tonnes to landfill	1,221Tonnes for year starting 1st July equating to 28.7% of target volume	4250Tonnes to landfill - September	
Waste diverted from landfill (tonnage and (percentage of total waste)	Percentage of waste diverted from landfill 14%	Rate for year July - September - 16.7 % diversion	17.2% diversion - September	
Requests for Service				
What are they:	Completed on time	Completed late	Overdue	
None for Solid waste				



RUBBISH AND RECYCLING GROUP OF ACTIVITIES 2016/17

Sep-16

Major programmes of work outlined in the LTP/Annual Plan			
What are they:	Targets	Progress to date	Work planned for next three months
Waste management	Bulls Waste Transfer Station - trial recycle shop	Container purchased-Shelves under construction	Fit out container -Erect safety fencing at Bulls WTS
	Marton Waste Transfer Station - trial recycle shop	Container purchased- Design given to engineer	Fit out container
Waste minimisation	Waste Education NZ visits.	Marton, Makirikiri, Turakina received Zero Waste Education module	Not yet known. Acceptance of programme by schools is voluntary.
	Horizons Enviroschools programme.	No reported visits for September	Visit all schools who have embraced the Enviroschools programme.(12 month plan)
Other projects			
What they are:	Targets:	Progress to Date	Work planned for next three months
Scope of review of the Waste Management and Minimisation Plan	Review of WMMP	Data being collated	No work planned for the next three months, review due in 2018.
Review of options for the continuing operation of the Marton Waste Transfer Station	Investigate the land value of site	Ross Mc Neil enquiry to LIMS	Parks and Property Department in association with R McNeil to investigate this further.