RANGITĪKEI DISTRICT COUNCIL

P 06 327 0099 | 0800 422 522 (24 hrs)
E licensing@rangitikei.govt.nz
46 High Street, Private Bag 1102, Marton 4741
www.rangitikei.govt.nz

APPLICATION FOR LOCAL AUTHORITY CONSENT

Class 4 Gambling Venue Licence

Sections 98-100, Gambling Act 2003 | Complete all applicable sections and attach supporting information.

01 APPLICATION TYPE

- ☐ New Class 4 gambling venue
- ☐ Relocation of existing Class 4 venue
- ☐ Merger of existing clubs
- ☐ Other / change to machine numbers

If other, describe the proposed consent or change

02 APPLICANT: SOCIETY / CORPORATE SOCIETY / TRUST

Full legal name of applicant

- ☐ Society
- ☐ Corporate society
- ☐ Trust
- ☐ Other

Incorporation / registration number

Date of incorporation (DD/MM/YYYY)

Legislation / authority under which incorporated

Postal address (include postcode)

Contact person / authorised representative

Position / role

Daytime phone / mobile

Email address

Policy 4.1(a)-(c): provide applicant contact information and incorporation details. Trust and trustee details, management staff and the 12-month business plan are requested on page 3.

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Venue identity, proposed machine numbers, ownership and operator details.

03 PROPOSED GAMING VENUE

Venue name / trading name

Full street address of proposed venue (not a PO Box)

Town / locality

Venue contact person and phone

Existing Class 4 venue licence number (if any)

Current number of approved gaming machines

Number of gaming machines proposed

Primary activity at the venue

- [ ] Premises currently licensed for alcohol
- [ ] Alcohol licence pending / not held
- [ ] Primary activity associated with family / children
- [ ] Primary activity NOT predominantly family / children

04 VENUE OPERATOR AND OWNERSHIP

Full legal name of venue operator (if different from applicant)

Operator structure (e.g. company, society, partnership)

Operator contact person and phone

Legal owner of premises (name and contact details)

Nature of all businesses and activities operated at the premises

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Alcohol licence, police approval evidence, applicant structure and proposed business plan.

05 ALCOHOL LICENCE AND POLICE APPROVALS

Licence type(s) - on / off / club / other

Licence number(s) and expiry date(s)

Details of restricted / supervised areas or relevant licence conditions

Names of owners and managers of the venue with police approval

Police approval references / dates (attach supporting evidence)

06 APPLICANT STRUCTURE AND 12-MONTH BUSINESS PLAN

Describe applicant structure and trust / trustee arrangements (if applicable)

Names and roles of management staff

Outline gambling and other business activities proposed for the next 12 months

☐ 12-month business plan attached

☐ 12-month budget attached

Policy 4.1(c) requires a 12-month business plan or budget covering gambling and other activities. For new venues, policy 5.1 allows up to nine machines, subject to the district cap of 58.

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Describe the harm minimisation and host responsibility measures that will operate at the venue.

07 HOST RESPONSIBILITY AND GAMBLING HARM MINIMISATION

Staff training: how operational staff will identify and deal with problem gambling

Problem gambling material: how information will be provided and displayed

Support and supervision for those affected by addictive gambling

How policies and procedures will be implemented, monitored and reviewed

☐ Host responsibility policy attached

☐ Harm minimisation / staff training information attached

These four matters are required by the Council Gambling Venue (Class 4) Policy, section 4.1(d).

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Plans should show the venue layout and the surrounding businesses and sensitive sites.

08 VENUE FLOOR PLAN - ALL FLOORS AND ACTIVITIES

- ☐ Layout of each floor and other activities
- ☐ Position and number of gaming machines
- ☐ Location of clocks
- ☐ Location and description of signage
- ☐ Location of problem gambling information
- ☐ Detailed floor plan attached

Floor plan notes: machine-room locations, supervision, signs, clocks and other facilities

09 LOCATION MAP AND SURROUNDING SENSITIVE SITES

Attach a map showing nearby business activities, existing Class 4 venues and sensitive sites in the general neighbourhood.

- ☐ Other businesses / activities
- ☐ Other licensed Class 4 venues
- ☐ Kindergartens / pre-schools
- ☐ Schools
- ☐ Marae
- ☐ Places of worship
- ☐ Parks / playgrounds
- ☐ ATMs (particularly for relocation)

List relevant nearby venues and sensitive sites, with locations / distances where known

- ☐ Location map attached
- ☐ Supporting proximity information attached

For a relocation, policy 6.2 includes 100 m legal-boundary proximity tests for specified sensitive sites, other Class 4 venues and ATMs.

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Public distribution-of-proceeds trust information and evidence of statutory compliance.

10 TRUST RESPONSIBLE FOR DISTRIBUTION OF GAMBLING PROFITS

Name of distribution trust / organisation

Contact / postal address

Phone number(s)

Electronic contact / email / website

Names of trustees

How will contact details and trustee names be made available to Council and the public?

11 PLANNING AND STATUTORY COMPLIANCE EVIDENCE

Evidence that the proposed activity is permitted under the District Plan, Resource Management Act 1991 and Gambling Act 2003

☐ District Plan / planning evidence attached

☐ Other statutory supporting evidence attached

Council may request comment from health providers or people working with problem gambling (policy 4.2). The consent decision is assessed against the policy criteria.

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Complete only if applying to relocate an existing venue or merge licensed clubs.

12 RELOCATION OF AN EXISTING CLASS 4 VENUE

Current venue name and full address

Existing Class 4 venue licence number

Proposed relocation / closure date

Explain why the existing venue cannot continue at its current site

Machines currently at existing venue

Machines requested at relocated venue

List distances to legal boundaries of sensitive sites, other Class 4 venues and ATMs (in metres)

12B MERGER OF TWO OR MORE EXISTING CLUBS

List merging clubs, original venue addresses, current Class 4 licences and licensed machine numbers

☐ Copy of each merging club Class 4 venue licence attached

☐ Combined machines requested (maximum nine) stated

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Use the checklist and declaration before submitting the application and its attachments.

13 SUPPORTING DOCUMENTS AND INFORMATION CHECKLIST

- ☐ Incorporation documents
- ☐ Host responsibility procedures
- ☐ Police approval evidence
- ☐ Neighbourhood / sensitive map
- ☐ Relocation justification
- ☐ Management / trustee details
- ☐ Problem gambling training
- ☐ Floor plan: machines / clocks
- ☐ Distribution trust information
- ☐ Merging clubs: licence copies
- ☐ 12-month plan or budget
- ☐ Harm minimisation / support
- ☐ Liquor licence details
- ☐ Statutory compliance evidence

Policy 3.3 provides for public notification and a notice displayed on the proposed premises. The application fee is set under Council's current fees and charges (policy 9).

14 APPLICANT DECLARATION

I confirm that, to the best of my knowledge, the information is true and complete, and I am authorised to make this application on behalf of the applicant.

Full name of person making declaration

Position / authority to sign

Applicant signature (or typed name, if accepted by Council)

Date (DD/MM/YYYY)

Send this form and attachments to licensing@rangitikei.govt.nz, or to Rangitīkei District Council, Private Bag 1102, Marton 4741. Council may seek additional information.

OFFICE USE ONLY

Date received

Council reference / request number

Fee paid / receipt reference

Officer / assessor

- ☐ Application complete for assessment
- ☐ Further information requested
- ☐ Consent granted
- ☐ Consent declined