

**Compliance Schedule Details:  
SS 11 – Laboratory Fume Cupboards**

Please provide the following information with your Building Consent Application - Form 2

(If you need help to complete this form, consult the system provider or an IQP who is registered for the system above)

Applicant Name: .....	Building Name: .....
Site Address: .....	Installation provider: (if known) .....
.....	.....
Existing Compliance Schedule Number(s): (if applicable)	Risk / Purpose group: .....
.....	Fire Hazard Category: .....
.....	Total Occupant Load: .....

**SPECIFIED SYSTEM DESCRIPTION** (address those items that apply)

**Specified systems:**  Existing  New  Modified  Removed

**Type:**  Ducted fume cupboard for laboratory use

**Location Plan for specified systems and records is attached:**  YES  NO

No.	Equipment location	Make (Main components)	Model
1			
2			
3			
4			

*If needed continue the list on another sheet of paper*

**STANDARDS** (address those items that apply)

Specifically, designed solutions do not apply if the system has been installed against a specific Standard(s) / document.

<b>Performance / installation:</b>	<input type="checkbox"/> AS/NZS 2243:2005 Safety in laboratories. Part 1: Planning and operational aspects.
	<input type="checkbox"/> AS/NZS 2243:1997 Safety in laboratories. Part 1: Safety in laboratories - General
	<input type="checkbox"/> AS/NZS 2243.8:2014 Safety in laboratories. Part 8: Fume cupboards.
	<input type="checkbox"/> AS/NZS 2243:2006 Safety in laboratories. Part 8: Fume cupboards.
	<input type="checkbox"/> AS/NZS 2243:2001 Safety in laboratories. Part 8: Fume cupboards.
	<input type="checkbox"/> NZS 7203:1992 Safety in laboratories - Fume cupboards
	<input type="checkbox"/> NZS 7203:1987 Safety in laboratories - Fume cupboards
	<input type="checkbox"/> Specifically, designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided)
<input type="checkbox"/> Other:.....	

<b>Inspections:</b>	<input type="checkbox"/> AS/NZS 2243.8:2014 - Section 5	<input type="checkbox"/> Specifically, designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided)
	<input type="checkbox"/> Other: .....	

<b>Maintenance:</b>	<input type="checkbox"/> AS/NZS 2243.8:2014 – Section 5	<input type="checkbox"/> Specifically, designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided)
	<input type="checkbox"/> Other: .....	

*Continue on the next page*

<p><b>Minimum inspection and maintenance procedures:</b></p>	<p>Regular inspection and testing and planned preventative maintenance and responsive maintenance will be carried out in accordance with the nominated performance and inspection standard/ document to ensure safe and suitable system operation.</p>
<p><b>Inspection frequency and responsibility:</b></p>	<p>Depending on the type of installation and its performance standard/document:</p> <p><input type="checkbox"/> Specifically, designed solutions: by IQP only</p> <p><input type="checkbox"/> Standard /other document:</p> <p style="padding-left: 20px;"><input type="checkbox"/> Weekly by owner or representative</p> <p style="padding-left: 20px;"><input type="checkbox"/> Six-Monthly by IQP only</p> <p style="padding-left: 20px;"><input type="checkbox"/> Annually by IQP only</p>
<p><b>Reporting:</b></p>	<p>The owner will keep records of all inspections, maintenance and repairs undertaken in the previous 24 months. These will be recorded in the On-Site Log Book, which will remain on the premises with the most recent compliance schedule, and as a minimum include:</p> <ul style="list-style-type: none"> <li>• Details of any inspection, test or preventative maintenance carried out, including dates, works undertaken, faults found, remedies applied and the person who performed the work.</li> <li>• Form 12A provided annually by the IQP</li> </ul>