

*Fees may apply please see the current Fees and Charges document for more information.

Applicants Details	
Name:	
Organisation: <i>(if applicable)</i>	
Address:	
Phone:	
Email:	
Contact Person 1:	
Phone:	
Contact Person 2:	
Phone:	

Booking Details	
Name of Public place, Park, or Reserve:	
Area(s) required: <i>(e.g.: No 1 Field)</i>	
Date(s) of Use:	
Hour(s) of Use:	
Purpose:	
Activity is:	<input type="checkbox"/> Private <input type="checkbox"/> Public
Expected attendance:	<input type="checkbox"/> 1-20 <input type="checkbox"/> 21-100 <input type="checkbox"/> 101-500 <input type="checkbox"/> 500+
Applying for food to be sold:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Applying for alcohol to be on site:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Applying to erect a tent;	<input type="checkbox"/> Yes <input type="checkbox"/> No
Applying to erect other structure(s):	<input type="checkbox"/> Yes <input type="checkbox"/> No
	What type of structure(s):

Applying for overnight stay:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Applying for toilet facilities:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Applying for services: (e.g.: power)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Which services:	
Any on-site parking required:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Any animals involved:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Please specify:	
Any traffic issues:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Please specify:	
Any noise issues:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Please specify:	
Any health and safety issues:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Please specify:	
Any site preparation required:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Please specify:	

Use of Parks or Reserves Application Form

What is your clean-up plan:

What is your plan for reinstatement of any damaged area(s) (caused by the event):

Other considerations:

Signature		Date	
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