

Vehicle Crossing Application

RFS NUMBER:		DATE	
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IMPORTANT INFORMATION:

- Please lodge at any Rangitikei District Council Office, or email info@rangitikei.govt.nz
- Note – RFS number is issued by Rangitikei District Council and is required for payment reference.**
- This form serves as a tax invoice
- Installation of the crossing can only be completed by an Approved Council Contractor (refer to page 2) and constructed to Council's standards and specifications.

CONTACT DETAILS			
APPLICANT DETAILS		AGENT DETAILS	
Name/s:		Name/s:	
Address:		Address:	
Phone:		Phone:	
Email:		Email:	

PROJECT LOCATION (if multiple please make a note in site locality plan on the last page)			
Street Address:			Town/Area:
Valuation Number:			Building Consent Number: (If applicable)
Legal Description:	Lot:	DP:	Section:
Current Owner:			

PAYMENT			
Application fee:	\$340.00*	<ul style="list-style-type: none"> Payable per Vehicle Crossing Application *See current Schedule of Fees and Charges on www.rangitikei.govt.nz for current fee. Effective date 30 June 2025, subject to annual review. 	
	(gst inclusive)		
Payment is accepted by Eftpos or cash at RDC reception or by electronic banking.			
IMPORTANT: If paying by electronic banking please choose registered biller - Rangitikei District Council – Vehicle Crossing			
Account Number:	03 0683 0195600 00		
	Particulars	Code	Reference
	Surname/Business	Vehicle Xing	RFS Number - from above
IMPORTANT: No approval will be given until payment receipt is confirmed by Council.			

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CONTRACTOR / TRAFFIC MANAGEMENT DETAILS

APPROVED CONTRACTOR CONSTRUCTING CROSSING:

Name:		Phone:	
Address/Email:			

COMPANY/PERSON IN CHARGE OF TRAFFIC MANAGEMENT:

Traffic management plan to be submitted via Submitica www.submitica.com

Name:		Phone:	
Address/Email:			

Important: Excavation must not commence until you receive Traffic Management approval from Rangitikei District Council

VEHICLE CROSSING DETAILS

<input type="checkbox"/> New Crossing	<input type="checkbox"/> Upgrade Existing	<input type="checkbox"/> Relocate Existing
<input type="checkbox"/> Single Residential	<input type="checkbox"/> Double Residential	
<input type="checkbox"/> Commercial	<input type="checkbox"/> Other (specify)	
Estimated number of vehicles per day over crossing:		

ROAD INFORMATION

<input type="checkbox"/> Urban	<input type="checkbox"/> Rural	
<input type="checkbox"/> Sealed with kerb and channel	<input type="checkbox"/> Sealed with no kerb and channel	<input type="checkbox"/> Unsealed road

Council's vehicle crossing engineering standards and specification drawings can be found here:

www.rangitikei.govt.nz/council/publications/forms/roading

Approved Contractors List

Contractors are responsible for arranging all necessary Council Permits and road opening notices as required before commencing work and providing appropriate as-built location plans to the Council Roading Team.

Please see Approved Contractors on our website: www.rangitikei.govt.nz/services/approved-contractors

For more information email info@rangitikei.govt.nz or phone 0800 422 522.

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SITE LOCALITY PLAN

Important Information:

- A sketch, or an engineer's/architect's site plan, or similar, that shows all the property boundaries to scale is to be provided in all cases. Please attach any additional pages
- Please show the proposed vehicle crossing location relative to the side boundaries, complete with dimensions. Also include the location of other features that may affect the proposed location of the vehicle crossing including: trees, power poles, streetlights, transformers, drainage pits and manholes, fire hydrants or service valves, redundant vehicle crossings etc.
- The contractor must complete a Dial Before U Dig application
- Total number of vehicle crossings: