

Rangitikei District Council

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RANGITĪKEI
DISTRICT COUNCIL

LICENCE TO TRADE IN A PUBLIC PLACE - GROUP

(In accordance with the Trading in Public Places Bylaw 2013)

*There is no fee for a Licence to Trade in a Public Place .

DETAILS OF APPLICANT

Name of community event _____

Full name of organiser _____

Address _____

Phone _____ Fax _____

Email _____

DETAILS OF THE TRADER/COMMUNITY EVENT

Date/Duration of community event (*e.g.: 10am – 6pm, Saturday 7 January 2008*) _____

Location of community event (*Where practicable attach a plan showing the general location of stalls*) _____

List of stallholders with contact addresses and phone numbers, with type of goods to be sold by each, attached Yes No

Evidence of consent attached (*where proposing to trade outside an existing shop or business*) Yes No

SIGNATURE

Signature of applicant _____ Date _____

BUSINESS/SHOP CONSENT

If your stall or stand is outside an existing shop or business, please get written consent from that shop or business.

Name _____

Position _____

Business/Shop _____

give consent for _____

to trade in front of my premises for the period shown on this form.

Signed _____ Date _____

OFFICE USE ONLY

Licence granted

Yes

No

Authorised Officer _____

Date _____

NOTES

1. Please read the Trading in Public Places Bylaw 2013. The bylaw can be found on the website or request a copy from the Marton Office, Bulls Information Centre or Taihape Information Centre.
2. If you are planning to sell food (non-profit or for one-off events), please check with Council staff to ensure you also comply with the conduct of the food hygiene regulations.
3. If you are planning to sell food regularly or for profit, you may also need to apply separately for a food licence. Application forms are available for the Council offices.
1. If your stall or stand is outside an existing shop or business, please get written consent from that shop or business –use the area titled Business/Shop Consent included in this form.
- 2.
3. Please make sure your details are correct. Further information might be required and we may need to contact you.
4. Please allow two full weeks from the date this application is lodged with the Council for it to be processed.