

Rangitikei District Council

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## LICENCE TO TRADE IN A PUBLIC PLACE – INDIVIDUAL

*(In accordance with the Trading in Public Places Bylaw 2013)*

\*There is no fee for a Licence to Trade in a Public Place.

### DETAILS OF APPLICANT

Full name of applicant \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

### DETAILS OF THE TRADER *(if different from above)*

Full name of trader \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

### DETAILS OF PROPOSED TRADING

Location/site of trading *(attach map(s) if necessary)* \_\_\_\_\_

\_\_\_\_\_

Type of goods to be traded/sold \_\_\_\_\_

\_\_\_\_\_

Period sought for trading *(this maybe a period of days or months, a specific time of the day, or specific days of the week)* \_\_\_\_\_

\_\_\_\_\_

Evidence of consent attached (*where proposing to trade outside an existing shop or business*)  Yes  No

Details of vehicles attached (*if applicable. Include details of number and type of vehicles and registration numbers*)  Yes  No

**SIGNATURE**

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

**BUSINESS/SHOP CONSENT**

If your stall or stand is outside an existing shop or business, please get written consent from that shop or business.

Name \_\_\_\_\_

Position \_\_\_\_\_

Business/Shop \_\_\_\_\_

give consent for \_\_\_\_\_

to trade in front of my premises for the period shown on this form.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**OFFICE USE ONLY**

Licence granted  Yes  No

Authorised Officer \_\_\_\_\_

Date \_\_\_\_\_

## NOTES

1. Please read the Trading in Public Places Bylaw 2013. The bylaw can be found on the website or request a copy from the Marton Office, Bulls Information Centre or Taihape Information Centre.
2. If you are planning to sell food (non-profit or for one-off events), please check with Council staff to ensure you also comply with the conduct of the food hygiene regulations.
3. If you are planning to sell food regularly or for profit, you may also need to apply separately for a food licence. Application forms are available for the Council offices.
4. If your stall or stand is outside an existing shop or business, please get written consent from that shop or business –use the area titled Business/Shop Consent included in this form.
5. Please make sure your details are correct. Further information might be required and we may need to contact you.
6. Please allow two full weeks from the date this application is lodged with the Council for it to be processed.