

**SERVICE CONNECTION APPLICATION FORM**

SN: \_\_\_\_\_

**APPLICANT DETAILS**

NAME: \_\_\_\_\_

MAILINGADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**PROJECT LOCATION**

STREETADDRESS: \_\_\_\_\_

LEGAL DESCRIPTION (From certification of title or rates): \_\_\_\_\_

VALUATIONNO: \_\_\_\_\_

**SERVICE CONNECTIONS, RE-CONNECTIONS or DISCONNECTIONS REQUIRED \***

(Tick as required)

Water Connection  
Assessment required by Utilities Team, fee determined by current fees and charges.

Other connections as QUOTED.

Water Re-connection   
Quote based on investigation.

Water Disconnection   
Fee \$293

Stormwater Connection   
Fee \$612 for 100mm dia Domestic.  
Other connections as QUOTED.

Stormwater Disconnection   
Quote based on investigation.

Wastewater Connection   
Quote based on investigation.

Wastewater Re-connection   
Quote based on investigation.

Wastewater Disconnection   
Fee \$266

**Notes:** Fee quoted as per the Rangitikei District Council Schedule of Fees and Charges for the current financial year.  
Council undertakes to install connections within fifteen (15) working days from receipt of full payment.  
Plans and long sections are required for all applications other than standard urban residential.

**Sketch Plan** (Show desired position of service lines to property. Water connections not to be positioned within vehicle crossing & external features may not permit installations in the desired position)

Left Hand Boundary

Property

Right Hand Boundary

Street

Signed: \_\_\_\_\_ (Applicant) Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

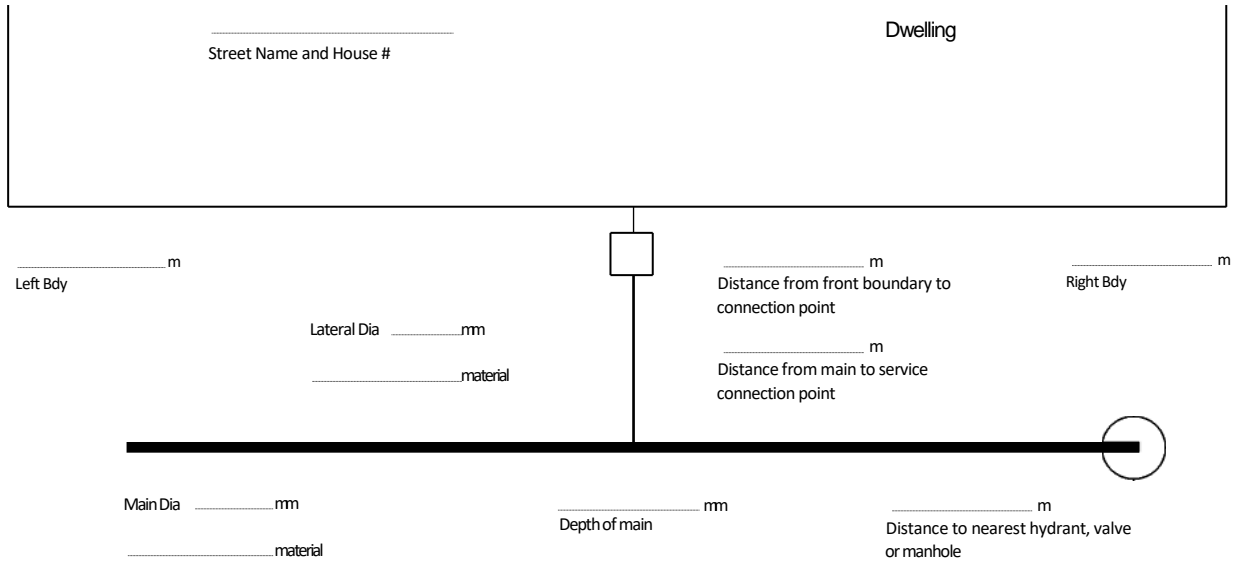
Please return signed Application Form to Rangitikei District Council.

**FOR CONTRACTOR USE** (To be returned to Council PSU Infrastructure Support on completion)

\* Fees apply. Please see the current RDC Fees and Charges Schedule for more information.

### As Built Information

**Site Diagram:** Draw locations of main lateral, toby, hydrants and or valves (as applicable) in relation to road frontage. Show road names, pipe materials and internal diameters. Alternatively obtain a site infrastructure plan from Intramaps site and note as required.



Contractor: \_\_\_\_\_  
 Date Application Form received: \_\_\_\_\_  
 Date work completed: \_\_\_\_\_  
 Date Application form returned to RDC: \_\_\_\_\_  
 Signed: \_\_\_\_\_

**Materials List** (*List all material by type and/or Model/Part number and value*)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### FOR RDC OFFICE USE

**Customer Support:**

Applicant's name: \_\_\_\_\_ Fee paid: Y / N  
 Received by: \_\_\_\_\_ Receipt No: \_\_\_\_\_  
 Sharepoint Spreadsheet (5-CS-1-6) updated: ~~Forward~~ **Y/N** Date received: \_\_\_\_\_  
*application form to PSU Utilities and Projects*

**Utilities and Projects:**

Engineering inspection required: \_\_\_\_\_ Y / N Date completed: \_\_\_\_\_  
 Roding reinstatement inspection required: Y / N Date completed: \_\_\_\_\_  
 Comments: \_\_\_\_\_

**Infrastructure Support:**

Record Contractor invoice details on Sharepoint 'Service Connection' spreadsheet (5-CS-1-6).  
*Original to Regulatory for filing on Building File. Copy to Asset Information Manager. Copy to Rates Officer.*

### NOTES TO APPLICANTS

**APPLICANT:** The applicant must be the owner of the land for which service connections are required or a person who has agreed in writing, whether conditionally or unconditionally to purchase the land or any leasehold estate or interest in the land, or take a lease of land, while the agreement remains in force.

**SPECIAL REQUIREMENTS:** This will relate to lifestyle, commercial or industrial properties for which there are deemed excess water requirements.

**APPLICATION FEE:** An invoice for the appropriate fees will be sent to the applicant following approval of the application.

**TIME TO PROCESS APPLICATION:** Allow 15 working days after payment of fees.

## Service connections are: Connections to:

The sewer (wastewater) network

The water network

The stormwater network:

### Either

a direct connection to the pipeline

or an outlet to the kerb

## How to apply for a service connection to your property:

- You (the property owner) make an application to the Council. This can be done as a 'stand alone' application or when you apply for a building consent. 'Connection to Services' application forms are available from the Council reception offices and the Council website.

## Service Connection

### Process:

Council Infrastructure staff will investigate the requirements of the application to confirm that the requested connection(s) are possible and appropriate.

Council will notify you with the results of their investigation and provide formal approval for the connection(s) or, recommend alternative options.

Council will invoice you (the property owner) for the appropriate fees.

On receipt of the fee payment Council will then engage a contractor to carry out the required works.

The contractor will record the location of the service connection(s) and this information will be placed on the property file.

From the start of the following financial year, your annual rates will include the \*UAC for the new service(s).

- Note: Connection fees are for standard connections to existing services adjacent to the subject property boundary.

Water up to 5 metres in length.

Stormwater up to 10 metres in length.

Connections that require an extension to existing mains or are subject to any other unusual requirements may incur additional costs.

## Connection Fees (inclusive of G.S.T)

Rev Date: 1 July 2018

Services Required	Total Fee \$
Water Connection (per standard 20mm domestic connection, max overall length 5m)	As quoted
Water Disconnection (per connection)	\$293.00
Water Re-connection (per connection)	Quote based on investigation.
Wastewater Connection and Reconnection (per standard 100mm domestic connection)	Quote based on investigation.
Wastewater Disconnection (per connection)	\$266.00
Stormwater Connection (per standard 100mm domestic connection)	\$612.00 (plus proportionate share of the *UAC due for the balance of the current rating year)
Stormwater Disconnection (per connection)	Quote based on investigation.

Note: All connection fees include the cost of a road opening fee.

\* UAC (Uniform Annual Charge) – the standard component of your rates for the provision of Council services.

**For any further enquiries,  
please contact**

**The Utilities Engineer  
Rangitikei District Council  
46 High Street  
Private Bag 1102  
MARTON  
Telephone (06) 327 0099  
Free phone 0800 422 522**



**RANGITIKEI  
DISTRICT  
COUNCIL**

# **SERVICE CONNECTION INFORMATION**

