

27 January 2026

  


**Local Government Official Information Request**

Thank you for your request for information from Council. All requests to the Council for information are required to be considered in accordance with the Local Government Official Information and Meetings Act 1987 (LGOIMA). More information about how the Council handles LGOIMA requests can be found in the Council's LGOIMA Request Policy which is available on the Council's website [LGOIMA Request Policy: Rangitikei District Council](#).

Your request for information was received on 16 December 2025 and requested information to support the Ministry for Regulation's Hospitality Review.

The background to your questions stated:

"The Ministry for Regulation requests the below information as part of its evidence gathering for the current Hospitality Review. We are happy to discuss any part of this request, including the best way to format the information you provide to us. If you are not the relevant agency, please direct us to the agency that likely holds the information we need. Where relevant, for any of the information requested below, please split by year for the last 5 years. We appreciate that some of the information may not be held or readily available."

Your specific questions (A – S) and our responses can be found below. Please note that in all cases, the data provided relates to the Rangitikei District.

**Question A:**

By year, how many applications have you received for the following?

- new on-licences
- on-licence renewals
- special licences
- manager's certificates
- temporary authorities and licences.

**Response:**

The number of licence applications received by licence type and calendar year, are provided in the table below.

Licence Type	2021	2022	2023	2024	2025
New on-licences	2	1	3	6	4
On-licence renewals	7	3	7	8	7
Special licences	37	30	33	44	48
Managers Certificates	56	54	74	67	59
Temporary authorities and licences	3	0	2	8	8

**Question B:**

By year, how many applications have you declined for the following?

- new on-licences
- on-licence renewals
- special licences
- manager’s certificates
- temporary authorities and licences.

**Response:**

The number of licence applications declined, by licence type and calendar year, is provided in the table below. It is noted that that no licence applications have been declined during this time period.

Licence Type	2021	2022	2023	2024	2025
New on-licences	0	0	0	0	0
On-licence renewals	0	0	0	0	0
Special licences	0	0	0	0	0
Managers Certificates	0	0	0	0	0
Temporary authorities and licences	0	0	0	0	0

**Question C:**

What is the average processing time for applications for the following?

- new on-licences
- on-licence renewals
- special licences
- manager’s certificates
- temporary authorities and licences.

**Response:**

The average processing time for applications, by type, is provided below.

- New on-licences: 35 working days
- On-licence renewals: 35 working days
- Special licences: 10 working days
- Managers certificates: 10 working days
- Temporary authorities and licences: 10 working days

**Question D:**

Do you set your application and annual fees in line with the Sale and Supply of Alcohol (Fees) Regulations 2013? If not, what application and annual fees do you charge?

**Response:**

Yes, application and annual fees are set in line with the Sale and Supply of Alcohol (Fees) Regulations 2013. Further information on fees can be found in Councils Schedule of Fees and Charges, which is available on Council's website [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz) or through this link: [Schedule of Fees and Charges 2025-2026](#).

**Question E:**

What conditions, including trading hours, does the District Licensing Committee (DLC) in your area place on on-licences and special licences, and with what frequency do they decide to place these conditions?

**Response:**

The District Licensing Committee (DCL) conditions for on-licences and special licences are attached for your reference:

Attachment 1 – DCL Conditions for On-Licenses

Attachment 2 – DCL Conditions for Special Licences

In terms of frequency, the DCL places these conditions on every on-licence and special licence.

**Question F:**

By year, how many DLC hearings have been held regarding the following, what were the reasons for holding those hearings, and what were the outcomes of those hearings?

- new on-licences
- on-licence renewals
- special licences
- manager's certificates
- temporary authorities and licences.

**Response:**

The number of District Licensing Committee (DCL) hearings held by licence type and calendar year, is provided in the table below.

Licence Type	2021	2022	2023	2024	2025
New on-licences	0	0	0	0	0
On-licence renewals	0	0	0	0	0
Special licences	0	0	0	0	0
Managers Certificates	0	0	0	0	0
Temporary authorities and licences	0	0	0	0	0

It is noted that no DCL hearings were held for the licence types identified, during this time period, and therefore there is no applicable answer in relation to the reasons for, or outcomes of, those hearings.

**Question G:**

By year, how many DLC decisions regarding the following are appealed to the Alcohol Regulatory and Licensing Authority (ARLA), what were the reasons for those appeals, and what were the outcomes of those appeals?

- new on-licences
- on-licence renewals
- special licences
- manager’s certificates
- temporary authorities and licences.

**Response:**

The number of District Licencing Committee (DCL) decisions appealed to the Alcohol Regulatory and Licensing Authority (ARLA), by licence type and calendar year, is provided in the table below.

Licence Type	2021	2022	2023	2024	2025
New on-licences	0	0	0	0	0
On-licence renewals	0	0	0	0	0
Special licences	0	0	0	0	0
Managers Certificates	0	0	0	0	0
Temporary authorities and licences	0	0	0	0	0

It is noted that no DCL decisions were appealed during this time period, and therefore there is no applicable answer in relation to reasons and outcomes for those appeals.

**Question H:**

What is your selection and appointment process for DLC members in your area?

**Response:**

Between 2021 and 2025, all DLC positions have been publicly advertised. In every case, nominations have been appointed unopposed due to there being less applications than positions available.

**Question I:**

What training do you offer DLC members?

**Response:**

DCL members are able to attend any of the external training options provided by the District Licencing Network.

**Question J:**

What is the average tenure of DLC members in your area?

**Response:**

The average tenure of DCL members between 2021 and 2025 is 4.5 years.

**Question K:**

Do you have any insights about the quality of the decisions made by DLCs and the criteria they apply for making these decisions?

**Response:**

Council does not have any insights or opinions held in a recorded form in relation to the quality of decisions made by DCL's and the criteria they may apply for making decisions. In accordance with Section 17(e) of the LGOIMA, we are unable to answer this question because we don't hold the information requested.

**Question L:**

By year, how many licensing inspections are conducted, and what proportion find non-compliance?

**Response:**

The number of licensing inspections conducted per year, and proportion of non-compliance, is provided in the table below.

	2021	2022	2023	2024	2025
Licensing inspections completed	50	50	50	50	50
Proportion of inspections found non-compliant*	0.7	0.7	0.7	0.7	0.7

\*The non-compliant proportion each year relates to minor non-compliances, such as out of date duty manager registers and evidence of training records.

**Question M:**

By year, how many on-licences and manager's certificates been suspended and / or cancelled?

**Response:**

Between 2021 and 2025, there have been no (zero) on-licences and managers certificates suspended or cancelled.

**Question N:**

By year, how many controlled purchase operations have been conducted in your area, and what are the general outcomes of these operations?

**Response:**

Between 2021 and 2025, there were no (zero) controlled purchase operations conducted within the Rangitikei District. This is shown in the table below.

	2021	2022	2023	2024	2025
Controlled purchase operations	0	0	0	0	1

In 2025, there was one controlled purchase operation conducted across multiple sites, which resulted in two off license failures.

**Question O:**

By year, how many licensing inspectors have given notice about building or sitework that they believe does not comply with the Building Act 2004?

**Response:**

Between 2021 and 2025, there have been no (zero) instances where licensing inspectors have given notice about building or sitework that they believe does not comply with the Building Act 2004. This is shown in the table below.

	2021	2022	2023	2024	2025
Instances of licensing inspectors giving notice about building or sitework that they believe does not comply with the Building Act 2004	0	0	0	0	1

**Question P:**

How do you establish and maintain relationships with other regulators?

**Response:**

In relation to alcohol licensing, Officers place high value on the establishment and maintenance of relationships with other regulators. In this light, Officers have monthly meetings with Police and the Ministry of Health.

**Question Q:**

By year, how many complaints do you receive in relation to hospitality businesses, and what are the themes of these complaints?

**Response:**

Between 2021 and 2025, Council has received no (zero) complaints about hospitality businesses within the Rangitikei District. This is shown in the table below.

	2021	2022	2023	2024	2025
Complaints received by Council about hospitality businesses within the Rangitikei District.	0	0	0	0	1

**Question R:**

Do you have a Local Alcohol Policy?

**Response:**

No, Rangitikei District Council does not have a Local Alcohol Policy.

**Question S:**

Do you have any insights you can share about your Local Alcohol Policy? Does it achieve its objectives? Has it reduced alcohol harm / complaints / offending?

**Response:**

As per our response to 'R' (above), Council does not have a Local Alcohol Policy. In accordance with Section 17(e) of the LGOIMA, we are unable to answer this question because we don't hold the information requested.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

Please note that it is our policy to proactively release our responses to official information requests, where appropriate. Our response to your request will be published shortly at [RDC Official Information - Proactive Release](#) with your personal information removed.

If you wish to discuss this decision with us, please feel free to email [lgoima@rangitikei.govt.nz](mailto:lgoima@rangitikei.govt.nz).

Yours sincerely,

LGOIMA Officer  
**Rangitikei District Council**

Enclosed:

Attachment 1 – DCL Conditions for On-Licenses

Attachment 2 – DCL Conditions for Special Licences