

27 May 2026

Local Government Official Information Request

Thank you for your request for information from Council. All requests to the Council for information are required to be considered in accordance with the Local Government Official Information and Meetings Act 1987 (LGOIMA). More information about how the Council handles LGOIMA requests can be found in the Council's LGOIMA Request Policy which is available on the Council's website [LGOIMA Request Policy: Rangitikei District Council](#)

Your request for information was received on 22 May 2026 and requested information about Rangitikei District Council's Procurement Process. Your questions and our response can be found below:

Your Questions:

Could you please let me know for your organisation:

1. The spend threshold for direct procurement of professional services (e.g. consulting)
2. The typical spend threshold for closed competitive tenders, above which they would typically be posted to GETS
3. If there is an internal professional services panel we could join as a supplier

Response:

1. Council's Procurement and Contract Management Policy provide that procurement with a cumulative value of less than \$5,000 excluding GST may be direct sourced from a single supplier.

For procurements:

- a. between \$5,000 and \$50,000 excluding GST, at least two written quotations are generally required; and
 - b. between \$50,000 and \$250,000 excluding GST, at least three written quotations are generally required.
2. Council's Procurement and Contract Management Policy provide that procurement with a cumulative value of more than \$250,000 excluding GST requires an open and competitive public tender process.

The policy does not specifically prescribe publication on the Government Electronic Tenders Service (GETS), Council's Assets and Infrastructure Group uses GETS for tenders over \$250,000.

3. Council's Procurement and Contract Management Policy refers to "Approved Contractors" and "HSW Pre-qualified Contractors". However, Council does not currently maintain a formal publicly advertised professional services panel process through this policy.

Making this place home.

Suppliers interested in working with Council are welcome to monitor procurement opportunities and contact Council regarding their services.

For your reference, Council's Procurement and Contract Management Policy is publicly available on Council's website: [RDC-Procurement-and-Contract-Management-Policy-2024.pdf](#)

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that it is our policy to proactively release our responses to official information requests, where appropriate. Our response to your request will be published shortly at [RDC Official Information - Proactive Release](#) with your personal information removed.

If you wish to discuss this decision with us, please feel free to email lgoima@rangitikei.govt.nz.

Yours sincerely,

LGOIMA Officer
Rangitikei District Council