



4 May 2023

File Ref: 5-IM-2

Mr [REDACTED]

Organisation: [REDACTED]

Via email: [REDACTED]

Dear [REDACTED]

Local Government Official Information Request

Thank you for your request for information from Council. All requests to the Council for information are required to be considered in accordance with the Local Government Official Information and Meetings Act 1987 (LGOIMA). More information about how the Council handles LGOIMA requests can be found in the Council's LGOIMA Request Policy, which is available on the Council's website.

Your request for information was received 11 April 2023 and related to Council offices, Stationery and Working from home. Our response is below:

1. Does your council provide office space to a Union?

Response:

No, however the Public Service Association (PSA) have in the past hired Council public facilities.

2. If yes, which Union is it and do they pay for the office space?

Response:

Response not required.

3. If yes, how much does the Union pay for the office space? If no, what is the rental value of the office space given to the Union?

Response:

The one time the PSA hired the Kokako Street Pavilion in Taihape there were charged in line with Council's Fees and Charges Schedule – page 8 on our website: [Schedule of Fees and Charges 2022-23 - approved for consultation \(rangitikei.govt.nz\)](https://www.rangitikei.govt.nz/schedule-of-fees-and-charges-2022-23)

4. Please provide us with your council's current working from home policy

Response:

Council's Remote and Flexible Working Policy is attached.

5. How much does the council pay to rent its offices?

Response:

Council owns all its on offices.

6. What is the current staffing occupancy level of your offices? This relates to working from home versus staff in the office.

Response:

99% of staff work from RDC offices, 1% work from home.

7. How much has the council spent on printing and stationary in the last 12 months? Please provide a breakdown of costs.

Response:

In the 2021/22 financial year a total of \$47,298 was spent on printing and stationery – we do not track these costs separately. If a detailed breakdown is required this will require extra work and may incur a charge to provide this. Please let us know if you want us to go ahead with this work and we will provide an estimate of time and cost to provide this.

8. How much does the council spend on newspaper and magazine subscriptions? Please provide a breakdown of costs.

Response:

In the 2021/22 financial year a total of \$18,125 was spent on newspaper and magazine subscriptions, this includes publications at our libraries – we do not track these costs separately. If a detailed breakdown is required this will require extra work and may incur a charge to provide this. Please let us know if you want us to go ahead with this work and we will provide an estimate of time and cost to provide this.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that it is our policy to proactively release our responses to official information requests, where appropriate. Our response to your request will be published shortly at <https://www.rangitikei.govt.nz/council/about/contact-us/official-information> with your personal information removed.

If you wish to discuss this decision with us, please feel free to contact Lisa Daniels on 06 327 0099.

Yours sincerely



Carol Gordon

Group Manager Democracy & Planning