

Tasks of the day – Part 1

I. Pay someone new

- Pay from your Everyday/Cheque account to someone new
- Name: Rashmi
- Rashmi's account number: 02-0820-0487053-000
- STATEMENT DETAILS:
 1. Particulars – Your initials
 2. Code – PN1101
 3. Reference – Teach
- Amount: \$100

II. Pay a bill

- Pay Spark bill from your Everyday/Cheque account.
- STATEMENT DETAILS:
 1. Account number: 02-0820-0487053-001
 2. Your contact number: 027 648 4248 (if required)
 3. Particulars: Fee
 4. Code: 0012
 5. Reference: Your initials
- Amount: \$260

III. Set up an automatic payment for someone that's already on your Payee list

- Payment: \$356.78
Frequency: Fortnightly

IV. Do an internal funds transfer from your Everyday/Cheque account to a Savings account

- Amount: \$400



V. Open a new account

- a) Open a new Every day/cheque account or a Savings account.
- b) Apply for a new credit card

VI. Send a confidential message

Send a private message to your banker asking for an expected date of arrival of your new EFTPOS card.