

## Senior / Strategy Advisor

The purpose of this role is to lead the development and implementation of Council's strategic framework and key strategies and plans.



## Our expectations

As part of the Rangitikei District Council we want to work as a team to deliver the best outcomes for our district. We are building our organisational culture around the principles of delivering for our customers, our organisational values, working together, and focussing on outcomes rather than tasks.

That means we will:

- provide strong customer service to all our customers
- operate collaboratively as a total Council team, and
- deliver our services in a way that is best for the district (as opposed to best for the Council)

In short, we want you to think about what we are trying to achieve, and then work as a team to provide great services to the residents of our district.

Senior / Strategy Advisor – that's your primary role at Rangitikei District Council. But working with us is much more than simply completing the task – it's about how you go about doing the task, how you make a difference to the organisation, the ways you work with others, and how you deliver the best services to the district.

We're crafting a new way of working together here at Council. We think each of us has a key role to play in making our District a great place to live. We do that by giving superb service to our customers; we do it by working together as a group; we do it by building a culture where we can all contribute our ideas; and we do it by focusing on our outcomes.

Where appropriate, we want you to be part of cross organisational teams, to bring your solutions to the table, and to work with those teams to implement them.

## What you will do

- **Lead Strategic Framework Implementation:** Champion the delivery and continuous improvement of Council's strategic framework through a collaborative and inclusive approach that secures buy-in from Elected Members, senior leadership, and staff.
- **Develop and Deliver Strategy:** Lead, coordinate and project manage the development of high-impact strategies, plans, and policies across the organisation, ensuring alignment with Council priorities, community needs and statutory requirements.
- **Support Policy Owners:** Provide expert guidance, research, analysis, and project support to policy owners across departments.
- **Drive Community Engagement:** Design and lead meaningful consultation and engagement processes that meet legislative obligations and promote community ownership of key strategies and plans.
- **Advise Council Leadership:** Provide clear, well-researched advice to the Executive Leadership Team and Elected Members on strategic matters, including emerging trends, opportunities, risks, and legislative change.
- **Shape Policy and Submissions:** Lead the development of strategic policy positions and formal submissions that reflect Council's vision and values.
- **Champion Partnership with Iwi:** Build and strengthen partnerships with iwi and ensure all work reflects the intent and principles of Te Tiriti o Waitangi and incorporates tikanga Māori where appropriate.
- **Contribute to the Team:** Support the wider Strategy Team with other projects and programmes as needed.

## Health and Safety

- Accurately and promptly report all accidents, incidents, near misses, hazards and risks by the end of the working day.
- Keep yourself and others safe.
- Adhere to all Council Health & Safety policies, procedures and guidelines.

## What we all do

- Grow and develop resilient customer focussed staff, within a culture based on personal responsibility.
- Provide a safe, flexible and supportive environment, where performance is recognised and success is celebrated.
- Embrace training and professional development opportunities for continuing improvement.
- Undertake Civil Defence Emergency Management responsibilities if required.

## Our customer commitment

We strive to deliver excellent customer service by:

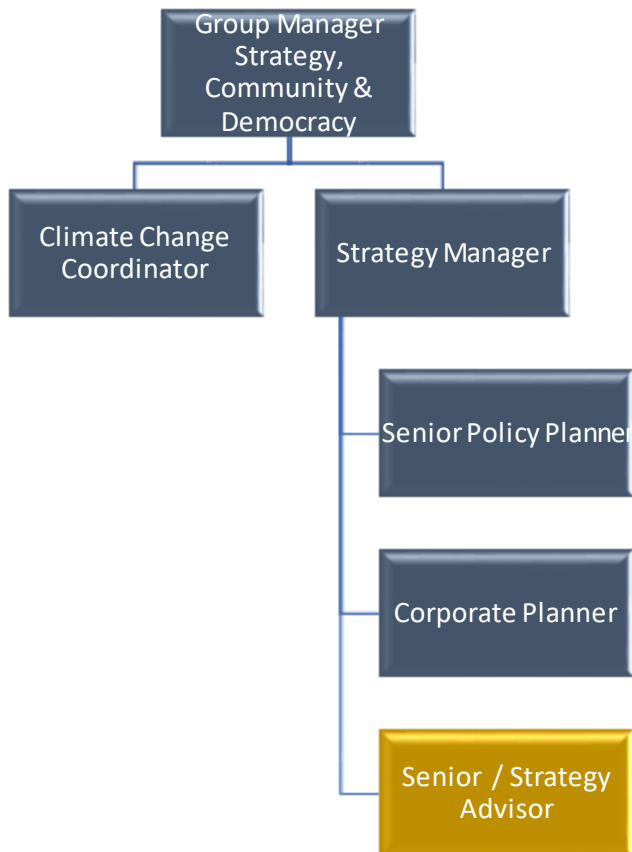
- Understanding and anticipating needs.
- Dealing with enquiries promptly and fully.
- Providing quality support and information.
- Communicating changes to services in advance.

We will:

- Welcome, listen and treat everyone respectfully.
- Acknowledge and follow up all complaints and requests for service, and provide a timely response.
- Seek feedback on the service received so we can continue to improve what we do.

## What you will bring

- A tertiary qualification in public policy, planning, political science, or a related discipline.
- Experience (5+ years for senior role) in strategy development and policy planning, or a related advisory role.
- Strong analytical and critical thinking skills with the ability to resolve complex problems and provide strategic insight.



- In-depth knowledge of local government processes, legislation, and statutory requirements.
- Demonstrated experience engaging effectively with Māori communities and stakeholders, including a sound understanding of Te Tiriti o Waitangi and tikanga Māori.
- Exceptional written and verbal communication skills, with the ability to present complex information in a clear and engaging way.
- High attention to detail and commitment to producing high-quality, accurate work.
- Strong interpersonal and relationship-building skills, with a collaborative and consultative working style.
- Resilience, adaptability, and a proven ability to manage multiple priorities in a fast-paced environment.
- Proficiency in Microsoft Office Suite, particularly Word and Excel, and a willingness to learn new systems and tools.