



# Rangitikei District Council

## Assets/Infrastructure Committee Meeting

Minutes – Thursday 14 July 2016 – 9:35 a.m.

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- Present:**
- Cr Mike Jones (Chair)
  - His Worship the Mayor, Andy Watson
  - Cr Cath Ash
  - Cr Richard Aslett
  - Cr Nigel Belsham
  - Cr Tim Harris
  - Cr Rebecca McNeil
  - Cr Soraya Peke-Mason
  - Cr Ruth Rainey
  - Cr Lynne Sheridan
- In attendance:**
- Mr Hamish Waugh, General Manager - Infrastructure
  - Mr Michael Hodder, Community & Regulatory Services Group Manager
  - Mr George McIrvine, Finance & Business Support Group Manager
  - Ms Joanna Saywell, Asset Manager - Utilities
  - Mr Darryn Black, Asset Management Officer - Roading
  - Mr Glenn Young, Senior Projects Engineer - Utilities
  - Mr Reuben Pokiha, Operations Manager - Roading
  - Mr Alex Staric, Policy Analyst
  - Ms Gaylene Prince, Community & Leisure Services Team Leader
  - Ms Samantha Kett, Governance Administrator
- Tabled documents:**
- Item 9**      **Emergency Works Update, June 2016 – roading structures -**  
Additional financial information
  - Item 18**    **Swim 4 All, 2015/16 – Further Information for Swim for Life**  
2015/16

## 1 Welcome

The Chair welcomed everyone to the meeting.

## 2 Council Prayer

Cr Jones read the Council Prayer

## 3 Apologies/Leave of absence

That the apologies for absence from Cr Gordon, Cr Harris, Cr McManaway and Cr Peke-Mason be received.

Cr Sheridan / Cr Belsham. Carried

## 4 Confirmation of order of business

The Chair informed the Committee that there would be no change to the order of business from that set out in the agenda.

## 5 Chair's report

No report was presented to the meeting.

## 6 Confirmation of minutes

The duplicate mention of Cr Jones being present would be removed.

<b>Resolved minute number</b>	<b>16/AIN/065</b>	<b>File Ref</b>
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That the Minutes of the Assets/Infrastructure Committee meeting held on 9 June 2016 be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham / His Worship the Mayor. Carried

## 7 Queries raised at previous meeting(s):

The Committee noted the responses to the queries raised at the previous meeting.

## 8 Activity management

Mr Pokiha spoke to the Activity Management templates for the Roothing & Footpaths group of activities.

Ms Saywell and Mr Young spoke to the Activity Management templates for the Water, Sewage and the treatment and disposal of Sewerage, and Stormwater groups of activities.

Ms Prince spoke to the Activity Management template for the Community & Leisure Assets group of activities.

Ms Saywell spoke to the Activity Management template for the Rubbish & Recycling group of activities.

The Committee requested the following information be provided to a future meeting:

- The 'queue-jumping' policy on cost sharing for infrastructure works.
- Cost/Benefit analysis of using slip-lining compared with trenching.
- summary report on the results of the seismic investigation report if=n treatment plants
- Whether or not the mulched green-waste from the District's Waste Transfer Stations could be utilised by the Parks & Reserves Team.
- Update on the EnviroSchools programme being run within the District.

Mr Pokiha would get the details for the owner of the Turakina Valley Road property wanting a 100 metre sealed section outside his house so he could make an estimate of the cost.

**Resolved minute number**                      **16/AIN/066**                      **File Ref**

That the activity management templates for June 2016 for Roothing, Water (including rural water supplies), Sewerage and the treatment and disposal of sewage, Stormwater drainage, Community and leisure assets, and Rubbish and recycling be received.

Cr Belsham / Cr Rainey. Carried

## 9 Emergency Works Update, June 2016 – roading structures

Mr Waugh and Mr Mestyanek spoke briefly to the report and tabled information.

**Resolved minute number**                      **16/AIN/067**                      **File Ref**                      6-RT-5-18;  
C1018

That the report 'Emergency Works Update, June 2016 – roading structures' be received.

His Worship the Mayor / Cr Sheridan. Carried

**Resolved minute number**                    **16/AIN/068**                    **File Ref**                    6-RT-5-18;  
C1018

That the value of C1018 (Bundle 4) for retaining walls on Turakina Valley Road awarded to Higgins Contractors Limited be increased to \$266,544.98.

Cr Sheridan / Cr Belsham. Carried

Mr Mestynek outlined the work being done on the historic Mangaweka Bridge. A detailed report would be brought to the Committee's August meeting.

## **10 LED streetlight replacement program**

Mr Black spoke briefly to the report outlining the costs associated with changing to LED streetlighting and the rationale behind the change.

**Resolved minute number**                    **16/AIN/069**                    **File Ref**                    5-CM-1:C1005

That the report 'LED streetlight replacement program' be received

Cr Rainey / Cr Jones. Carried

## **11 Petition from Whangaehu residents to improve safety of entrances/exits to the village**

Mr Pokiha spoke briefly to the report.

The next steps were to have an in-depth conversation with NZTA on the feasibility of constructing a new entrance to the Whangaehu Village. A letter outlining these steps would be sent to the petitioner.

**Resolved minute number**                    **16/AIN/070**                    **File Ref**                    6-RT-5-6

That the petition from Whangaehu residents to improve safety of entrances/exits to the village and the memorandum from the Council's Operations Manager be received.

His Worship the Mayor / Cr Jones. Carried

**Resolved minute number**                      **16/AIN/071**                      **File Ref**                      6-RT-5-6

That the feasibility of constructing a new entrance into Whangaehu from SH-3 be discussed with the New Zealand Transport Agency and the outcome reported to a subsequent meeting of the Assets/Infrastructure Committee.

His Worship the Mayor / Cr Jones. Carried

**Resolved minute number**                      **16/AIN/072**                      **File Ref**                      6-RT-5-6

That a letter be sent to David Bebarfald thanking him for the petition and advising the steps which Council is taking to investigate the feasibility of a new entrance into Whangaehu from SH-3.

His Worship the Mayor / Cr Sheridan. Carried

## **12 Reinstatement of heavy trailer parking near Wyleys Bridge**

Mr Pokiha spoke briefly to the item.

The Committee acknowledged that it was not practical to carry out the works suggested by Mr Matthews in his submission to the 2016/17 Annual Plan.

The Committee suggested that staff should approach Whanganui District Council about a cost-share arrangement for this work given that the benefit was to members of that district.

## **13 Requested signage change on SH1 for Mangaweka**

Mr Pokiha spoke briefly to the item.

The Committee noted the process that needed to be undertaken to formally change the name of Mangaweka to 'Mangaweka Village'.

## **14 Resource consent compliance update**

Ms Saywell spoke briefly to the report, highlighting the areas of non-compliance and the steps being taken to remedy these.

**Resolved minute number**                      **16/AIN/073**                      **File Ref**                      5-EX-3

That the report 'Consent compliance – June 2016' be received.

Cr Belsham / Cr Rainey. Carried

## 15 Renewal of Marton wastewater treatment Plant – Update

Ms Saywell spoke briefly to the report.

It was suggested that a conversation needed to be had with Mid-West Disposals Ltd to understand the reasoning behind the recent increase in the amount of pre-treated leachate be disposed into the Marton Wastewater Treatment Plant.

**Resolved minute number**                      **16/AIN/074**                      **File Ref**                      **6-WW-1-4**

That the report ‘Renewal of Marton Wastewater Treatment Plant as at 7 July 2016’ be received.

Cr Sheridan / Cr Jones. Carried

## 16 Extended weekend hours trial – Marton Waste Transfer Station

Ms Saywell spoke briefly to the report.

Cr Harris arrived 11:16 am.

The Committee noted that the timing of the trial was not ideal, as it coincided with the end of daylight-savings and requested that the trial be run again during daylight savings 2016/17. Members asked for a detailed breakdown of the costs associated with this additional trial be brought to the next meeting.

**Resolved minute number**                      **16/AIN/075**                      **File Ref**                      **6-SO-1-5**

That the memorandum ‘Extended weekend hour’s trial – Marton Waste Transfer Station’ be received.

Cr Jones / Cr Belsham. Carried

**Resolved minute number**                      **16/AIN/076**                      **File Ref**                      **6-SO-1-5**

That the trial of extending the opening hours of the Marton Waste Transfer station be repeated aligning with the period of daylight saving during the 2016/17 year.

Cr Belsham / Cr Sheridan. Carried

**Resolved minute number**                      **16/AIN/077**                      **File Ref**                      **6-SO-1-5**

That the Assets/Infrastructure Committee requests that the potential for extending the opening hours of the Bulls Waste Transfer Station be investigated.

Cr Harris / Cr Ash. Carried

## 17 Taihape Town Hall heating

Ms Prince spoke briefly to the report.

The Committee discussed the need for any asset added to the Town Hall to be transferrable to a potential new building to maximise the value. The Committee was informed that the biggest cost to heating the Town Hall would be the cost of re-wiring as the existing wiring was not suitable for installing a new heating system.

The Committee asked for clarification at the next meeting the basis for not allowing diesel heaters in the hall, and the authority of that view.

**Resolved minute number**                      **16/AIN/078**                      **File Ref**                      6-CF-3-5

That the report 'Taihape Town Hall Heating' be received.

His Worship the Mayor / Cr Sheridan. Carried

**Resolved minute number**                      **16/AIN/079**                      **File Ref**                      6-CF-3-5

That investigations are undertaken on purchasing a free-standing generator and heating system for use in Council's Taihape operations and reported back to a subsequent meeting of the Assets/Infrastructure Committee.

His Worship the Mayor / Cr Jones. Carried

The Committee considered that if Council made arrangements for heating for a particular event, the organisers would not be required to make a financial contribution to that.

**Resolved minute number**                      **16/AIN/080**                      **File Ref**                      6-CF-3-5

That if a request for heating in the Taihape Town Hall is made at least two months ahead of the event, Council will consider sourcing a suitable generator and heaters.

His Worship the Mayor / Cr Belsham. Carried

## 18 Swim 4-All, 2015/16

Ms Servante spoke briefly to the report (and supplementary tabled report), highlighting the need for a formal audit process of the content of the programmes provided by the operators of Council's swimming pools and the issues encountered during the recent season.

**Resolved minute number**                      **16/AIN/081**                      **File Ref**                      1-CO-4-7

That the report 'Swim-4-All' 2015/16 be received.

His Worship the Mayor / Cr Rainey. Carried



**Resolved minute number**                      **16/AIN/082**                      **File Ref**                      1-CO-4-7

That That Council expresses its preference that the cost of lessons per child under the Swim 4 All programme be the same at both Taihape and Marton, and that this preference be conveyed to the pool operators (Nicholls Swim Academy and Taihape Community Development Trust).

Cr Sheridan / His Worship the Mayor. Carried

**Resolved minute number**                      **16/AIN/083**                      **File Ref**                      1-CO-4-7

That the Chief Executive initiate discussions with Council's partners in the Swim 4 All programme, namely the pool operators (Nicholls Swim Academy and Taihape Community Development Trust) and the primary school principals, to address issues identified in the report "Swim 4 All 2015/16":

- A range of providers requires a strengthened quality assurance regime to ensure that an equal service is provided for all participants and health and safety obligations are met
- Discussions about the contribution of the programme toward the operational costs of the pools
- Shared responsibility for ongoing fundraising between Council and the schools
- The role of pre-school programmes that feed into early years at primary schools
- Ensuring equity in service delivery between north and south, urban and rural
- Maximising participation from all schools in the District

Cr Sheridan / Cr Ash. Carried

## **19 Marton Park Management Plan – Draft for public consultation**

Ms Gray spoke briefly to the report.

It was suggested that a less formal approach be taken to this consultation process, with the use of posters and shop-fronts within the town to stimulation conversation within the Community.

**Resolved minute number**                      **16/AIN/084**                      **File Ref**                      1-CP-4-7

That the memorandum 'Marton Park Management Plan – Draft for Public Consultation' be received.

Cr Harris / Cr Belsham. Carried

**Resolved minute number**                      **16/AIN/085**                      **File Ref**                      1-CP-4-7

That the Assets/Infrastructure Committee recommends to Council the adoption of the draft Marton Park Management Plan for public consultation from 5 August 2016 – 7 October 2016.

Cr Sheridan / Cr Jones. Carried

## **20 Centennial Park – issues raised in submissions to 2016-17 Annual Plan**

The Committee noted the update provided on the issues at Centennial Park raised in submissions to the 2016/17 Annual Plan.

## **21 Proposed sale of Council-owned properties in Bulls**

Mr Hodder informed the Committee that a schedule of properties in Bulls that could be sold to help fund the development of the Bulls Multi-Purpose Community Centre and that all of the properties had been assessed. Through this assessment several issues had come up with some of the properties and these were currently being worked through to find suitable solutions.

## **22 Customer satisfaction levels from Residents Survey 2016: Assets and Infrastructure**

Mr Staric spoke briefly to the report.

**Resolved minute number**                      **16/AIN/086**                      **File Ref**                      5-FR-1-2

That the report “Customer satisfaction levels from Residents Survey 2016: Asset & Infrastructure” be received.

Cr Jones / His Worship the Mayor. Carried

**Resolved minute number**                      **16/AIN/087**                      **File Ref**                      5-FR-1-2

That, following feedback from the Assets/Infrastructure Committee, the issues identified as requiring more focus/improvement are input into the project to establish, implement and monitor customer service standards across the Council organisation.

Cr Harris / Cr Sheridan. Carried

## **23 Late items**

Nil

## **24 Future items for the agenda**

An update on the Bulls effluent disposal site (because without this Bulls is unable to be deemed a motor-home friendly town)

## **25 Next meeting**

Thursday 11 August 2016, 9.30 am

## **26 Meeting closed**

12.36 pm.

**Confirmed/Chair:** \_\_\_\_\_

**Date:** \_\_\_\_\_