



# Rangitikei District Council

## Assets and Infrastructure Committee Meeting

Minutes – Thursday 11 May 2017 – 9:30 AM

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The quorum for the Assets/Infrastructure Committee is 6.

At its meeting of 28 October 2010, Council resolved that “The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roopu Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.

**Present:** Cr Dean McManaway (Chair)  
Cr Ruth Rainey  
Cr Nigel Belsham  
Cr Cath Ash  
Cr Jane Dunn  
Cr Angus Gordon  
Cr Soraya Peke-Mason  
Cr Lynne Sheridan  
Cr David Wilson  
Ms Tracey Hiroa (Te Roopu Ahi Kaa representative)  
His Worship the Mayor, Andy Watson

**Also Present** Cr Graeme Platt

**In attendance:** Mr Ross McNeil, Chief Executive  
Mr Hamish Waugh, Infrastructure Group Management  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mr George McIrvine, Finance and Business Support Group Manager  
Mr John Jones, Asset Manager – Roading  
Mr Reuben Pokiha, Operations Manager - Roading  
Mr Jim Mestyaneck, Senior Projects Engineer – Roading  
Mr Darryn Black, Assets Engineer – Roading  
Mr Glenn Young, Utilities Manager  
Mr Wiremu Greening – Utilities Project Team Leader  
Mr Andrew van Bussel Operations Manager  
Ms Philippa Nidd – Compliance Officer  
Ms Gaylene Prince, Community & Leisure Assets Team Leader  
Ms Nardia Gower, Governance Administrator

**Tabled Documents:** **Item 6** **Chair's Report** – Chair's Report  
**Item 14** **Award of Contract 1057**  
**Item 18** **Activity Management** – Request or Service reporting; Questions of the Activity Management Templates

## 1 Welcome

The Chair welcomed everyone to the meeting and further welcomed Higgins staff, thanking them for their upcoming presentation.

## 2 Council Prayer

Cr Wilson read the Council prayer.

## 3 Apologies/Leave of Absence

That the apology for absence from Cr Aslett was received

Cr Rainey / His Worship the Mayor Carried

Cr Ash arrived at 9.34 am.

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of order of business

The Chair informed the Committee that the order of business would be as is in the agenda.

## 6 Chair's Report

The Chair spoke to his tabled report.

<b>Resolved minute number</b>	<b>17/AIN/022</b>	<b>File Ref</b>	<b>3-CT-13-4</b>
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That the Chair's Report to the Assets/Infrastructure Committee meeting on 11 May 2017 be received.

Cr McManaway / Cr Belsham Carried

## 7 Presentation from Higgins – roading mapping technology

Mr Waugh introduced Mr Rhys Graham and Mr Scott Miller from Higgins. Mr Graham explained that following significant weather events the need for a Real Time Map identifying hazards, had arisen. The presentation highlighted features of the developed Road Mapping tool, which included real-time:

- location of incidents and hazards such as slips, fallen trees, flooding and road closures;
- location of resources such as plant and equipment;
- tracking the work of graders, mowers and street sweepers; and
- Tracking health and safety issues.

The GPS system that enables the accurate real time tracking for the map was designed by Simtec and is unique to Higgins.

Main points in the discussion which followed the presentation were:

- There is potential for a spreadsheet of the information to be transferred to Council's website, particularly during a significant event. This could be generated at set time intervals. Council's roading team could have access to the online map.
- Funding for the maps development has come from Higgins research and development budget and is not an additional cost to any contract. The map has been implemented and is used in the current contract without additional cost.
- Real time is limited by cell phone reception. Information is stored on devices and uploaded once in cell phone reception.
- The forward scheduling maintenance programme identifies maintenance required as part of the current contract with Higgins. This is an additional tool.

Cr Ash left the meeting at 9.42 / 9.45

## 8 Confirmation of Minutes

The minutes of the Assets/Infrastructure Committee meeting from 13 April 2017 were attached. Tracey Hiroa noted that her name had been omitted as being present.

<b>Resolved minute number</b>	<b>17/AIN/023</b>	<b>File Ref</b>	<b>3-CT-13-2</b>
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That the amended Minutes of the Assets/Infrastructure Committee meetings held on 13 April 2017 be taken as read and verified as an accurate and correct record of the meeting

His Worship the Mayor / Cr Rainey. Carried

## 9 Progress with strategic issues

The Committee noted the updated commentary in the agenda.

## 10 Renewal of Marton wastewater treatment plant

Mr Waugh spoke to his attached report.

The Committee discussed the possible linking of the Marton Wastewater Scheme to the Bulls Wastewater Scheme, the subject of a presentation to an earlier Committee meeting:

- There is potential for financial partners along SH 1 to be involved at the appropriate time during the project of linking Marton Wastewater Scheme to the Bulls Wastewater Scheme
- Bulls Wastewater Treatment would need investment in upgrading in this package proposal.
- Government recognises the substantial expense of implementing the One Plan.
- Ngati Apa and Ngati Hauiti have been involved during the resource consent process. Stakeholder engagement will continue as the project moves forward.
- Lake Alice was previously used to pump water; an investigation into its potential future use will be made.

The Committee also discussed leachate disposal:

- The agreement with MidWest Disposals for disposing of treated leachate from Bonny Glen into Marton Wastewater Treatment plant will cease at the end of the calendar year.
- The Committee requested that the working group for Marton Wastewater Treatment Plan reconvene.

**Resolved minute number**

**17/AIN/024**

**File Ref**

**6-WW-1-4**

That the report 'Marton Wastewater Treatment Plant – update as of April 2017' to the Assets/Infrastructure Committee meeting on 11 May 2017 be received

Cr Belsham / Cr Sheridan. Carried

## 11 Mangaweka Bridge Update

Mr Mestynek spoke to his report, clarifying that a bridge replacement is viable alongside the existing bridge. The formal report on the indicative business case was being prepared: it showed a positive benefit cost ratio.

The next step is to develop a detailed business case, Mr Mestynek requested Council include the costings into the 2017/18 Annual Plan. The business case is to be presented to the Regional Transport Committee, Horizons Regional Council and the New Zealand Transport Agency (NZTA). It will mirror the Manawatu District Council business case as it is a boundary bridge.

The future of the existing bridge will be detailed in the indicative business case including its future costs. Three options will be put to NZTA:

1. Demolish
2. Decommission - remove all panelling
3. Use it as a Cycleway/Walkway with an expectant limited life span before being decommissioned.

**Resolved minute number**                      **17/AIN/025**                      **File Ref**                      **6-RT-1(69)**

That the report 'Mangaweka Bridge Update' be received

Cr Sheridan / His Worship the Mayor. Carried

**Resolved minute number**                      **17/AIN/026**                      **File Ref**                      **6-RT-1(69)**

That The Assets/Committee recommends to Council that it varies its 2017/18 Annual Plan to specify, as part of the budgetary allocation for a replacement Mangaweka Bridge, preparation of the Mangaweka Bridge Replacement Detailed Business Case (\$100,000 less the Funding Assistance Rate contribution).

Cr Gordon / Cr Sheridan. Carried

**Resolved minute number**                      **17/AIN/027**                      **File Ref**                      **6-RT-1(69)**

That the Assets/Infrastructure Committee recommends to Council that it applies to the Regional Land Transport Committee on 6 June 2017 seeking a variation to the 2015/18 Regional Land Transport Programme to include the Mangaweka Bridge Replacement Detailed Business Case.

Cr Gordon / Cr Sheridan. Carried

Cr Peke-Mason left the meeting at 10.38 am/ 10.40 am.

## **12 LED Streetlight Accelerated Renewal Programme**

Mr Black spoke to his report, highlighting that the new lights are like for like, therefore there is no reduction in service. The lights are a crisp white light and are sanctioned by NZTA who execute rigorous testing. The lights will be shielded to reduce light pollution.

Cr Ash asked about possible impacts from the new lights on human health. Mr Waugh undertook to refer any scientific evidence Cr Ash had to NZTA for comment.

**Resolved minute number**                      **17/AIN/028**                      **File Ref**                      **6-RT-5-12**

That the report 'LED Streetlight Accelerated renewal Programme' be received

Cr Peke-Mason / Cr Sheridan. Carried

**Resolved minute number**                      **17/AIN/029**                      **File Ref**                      **6-RT-5-12**

1        That the Assets/Infrastructure Committee approves the implementation of Stage 2 of the proposed LED upgrade, subject to budget confirmation from Council and the New Zealand Transport Agency.

2        That the Assets/Infrastructure Committee recommends that Council varies its 2017/18 Annual Plan to include \$644,332 for the implementation of Stage 2 of the proposed LED upgrade (noting that the local share is \$96,550 and funded from reserves).

3        That the Assets/Infrastructure Committee recommends that Council applies to the Regional Land Transport Committee on 6 June 2017 seeking a variation to the 2015/18 Regional Land Transport Programme to include Stages 1 and 2 of the LED Streetlight Accelerated Renewal Programme.

Cr Belsham / Cr Sheridan. Carried

## **13 Marton Broadway CBD Work**

Mr Jones gave a brief oral update noting the information contained in the agenda commentary:

### **Scope**

- Utilities Renewals include stormwater and watermain.
- Utilities will extend past Hammond/Broadway Intersection because the roundabout is to be asphaltic concrete resurfaced.
- Roading renewals include kerb and channel.
- Risk around existing shop canopies if original kerb alignment used. Kerb offset proposed on design plans to avoid shopfront canopies is 585mm shown on plans
- 13.4m overall existing width from kerb to kerb. Aiming to achieve minimum 2.2m parking + 1.2m cycleway + 3m lane = 6.4m x 2 sides = 12.8m minimum)
- Fibre futureproofing – will be contacting Chorus to obtain offset measurement for Fibre trenchline in footpath. Council will lay ducting in readiness. Include in this contract.
- Need to investigate possibility of an old fuel tank at No. 193 Broadway. Contingency sum may be required for removal.

- Some obsolete crossings will be removed.
- Crossings opposite carparking area at No. 221 Broadway (Lazyboy Furniture) to be centralised.

### **Footpaths renewals**

- Footpaths renewals will follow fibre ducting installation.
- Footpaths will be a Separable Portion in the contract staged over two financial years with footpaths commencing in 18/19.

### **Procurement.**

- Overall project estimate expected to exceed \$500k
- Open tender, Price Quality Method 60% Attributes/40% price.

### **Costs**

- Utilities Renewals as planned. Construction in 17/18
- Kerb and Channel to be funded by Kerb (Drainage) Renewals 17/18
- Footpath to be funded by unsubsidised Footpath Renewals. In sufficient budget in 17/18 footpath programme to completely renew footpaths therefore footpaths renewals will be constructed in 18/19 and 19/20, western side first.

### **Proposed Timeframe**

19<sup>th</sup> May 2017 – Tender documents ready

15<sup>th</sup> June 2017 – Close Tender

30<sup>th</sup> June 2017 – Evaluation complete

20<sup>th</sup> July 2017 – Council for approval

8<sup>th</sup> December 2017 – Construction complete (excluding footpath renewals). Allows for 1 week contingency leading into Xmas shopping period.

## **14 Award of Contract 1057**

Ms Prince spoke to the tabled report, noting that two tenders had been received, and explaining the evaluation process.

The Committee commented that putting this contract out for tender has resulted in Council saving approximately \$55,000. The recommended contractor stated he would negotiate with local subcontractors where possible.



**Resolved minute number**                      **17/AIN/030**                      **File Ref**                      **C1057**

That the report 'Award of Contract 1057' be received.

Cr McManaway / Cr Peke-Mason. Carried

**Resolved minute number**                      **17/AIN/031**                      **File Ref**                      **C1057**

That, under delegated authority from Council, the Assets/Infrastructure Committee awards Contract 1057 to Ian Coombes Limited for \$374,900 being the tendered price of \$249,500 excluding GST plus \$125,400 for the concrete block shed and medium pressure UV treatment together with 20% contingency.

Cr Rainey / Cr Gordon. Carried

## **15 Drinking fountains on Council parks and sports grounds**

The Committee suggested the pipes for earlier fountains in these parts could be used.

**Resolved minute number**                      **17/AIN/032**                      **File Ref**                      **6-RF-1-1**

That the memorandum 'Drinking fountains in public parks and sports grounds' be received

Cr Wilson / Cr Rainey. Carried

## **16 Land Transport Rule – draft Setting of Speed Limits [2017]**

New Zealand Transport Agency is inviting submissions to the draft of the Land Transport Rule: Setting of Speed Limits [2017]. This will replace Land Transport Rule; Setting of Speed limits 2003. Submissions close on 16 June 2017.

The Committee discussed whether it was the best place to develop Council's submission.

**Resolved minute number**                      **17/AIN/033**                      **File Ref**

That preparation of Council's submission to the New Zealand Transport Agency on the Land Transport Draft Setting of Speed Limits 2017 be delegated to the Policy /Planning Committee

His Worship the Mayor / Cr Belsham. Carried

## 17 Questions put at previous meeting for Council advice or action:

### Ratana water compliance

Ms Nidd spoke to the Committee about Ratana water supply compliance. The Ratana bore is in a process of securement to ensure the drinking water standards regarding Protozoa are compliant. This involves

- 12 months of E.coli testing;
- completing the physical security of the bore; and
- residential water testing

Once a bore is deemed as secure from ground contamination, this means there is no chance of contamination from the surface. The new plant will only require chlorination treatment. It was noted that negotiations are still undergoing with land owners to secure access. Final negotiations will be brought to Council.

### Ratana celebrations, November 2018

It was noted that although Council would support the Ratana community in their preparation of the upcoming November Celebrations, it is not a Council project.

## 18 Activity management

The memorandum 'Questions of Activity management templates' was tabled.

The Activity Management templates were each discussed individually:

- Roding and footpaths (including roding contractor performance) - Mr Pokiha
- Water (including rural water supplies) – Mr Young
- Sewage and the treatment and disposal of sewerage – Mr Young
- Stormwater drainage (including stormwater 'hot spots' update) - Mr Young
- Rubbish and recycling – Mr Young
- Community and leisure assets (including parks) – Ms Prince

The Committee discussed the following points:

### Infrastructure

- Mr Pokiha informed the Committee that there is a remaining 3.3km section of road sealing left in the Turakina Valley Rd road sealing programme. This section is prone to flooding leaving silt deposits contaminating the road requiring metal resurfacing. A sealed road would require a sweeper to remove silt.

- A safety survey is about to be begin regarding Toe Toe Rd.
- Mr Pokiha noted that the spending budget will be close to the actual budget.
- Delays in road improvements are due impart to the seasons weather conditions.
- Mr Pokiha informed the Committee that NZTA has approved a request to carry \$500,000 into the next financial year. Council will need to approve this.
- A request through the Chief Executive and CEO of Speirs has resulted in a give-way road marking being installed into the corner of Hair St and Lower High St. This change was to address a health and safety issue due to the number of large vehicles loading near the intersection. The concern from the Committee is that the new road marking at this intersection is ambiguous. Mr Pokiha would investigate.
- The Committee was informed that the installation of CCTV cameras at identified hotspots is to get an understanding of the stormwater ponding in each area, to best address the problem.
- The Committee was informed that the work programme priorities are decided through officer meetings. Discussions are held at operational level with the Chief Executive in terms of what work can be pushed out to next year when necessary. The Committee requested that a discussion between the officers and the Committee could following such decisions.
- The Committee was informed that the cost of \$15,000 was allocated for the 12 month disposal of green waste from Marton Transfer Station. Members requested clarification on the cost involved and if it is net or gross. A private dump site has been offered to Council for free green waste disposal, but this would require a resource consent.
- It was noted that Ratana has no green waste disposal services resulting in a fly-tipping issue. The Ratana community would need to be engaged to identify what service is required and at what cost.

### **Community and leisure assets.**

- The Ratana cemetery road upgrade will be line listed on the new financial year template.
- The Taihape Drama Club is expecting to have quotes for work to the Taihape Conference Hall by the middle of May. Following this a decision will be made as to whether they will submit a written expression of interest or withdraw their verbal expression of interest.

Cr Ash left the meeting at 11.43 / 11.46

Cr Wilson left the meeting at 11.44

**Resolved minute number**                      **17/AIN/034**                      **File Ref**

That the activity management templates for April 2017 for Roading, Water (including rural water supplies), Sewerage and the treatment and disposal of sewage, Stormwater drainage, Community and leisure assets, and Rubbish and recycling be received.

Cr Sheridan / Cr Peke-Mason. Carried

## **19 Resource consent compliance – update**

The Committee had no questions on Ms Nidd's report.

**Resolved minute number**                      **17/AIN/035**                      **File Ref**                      **5-EX-3**

That the report 'Consent compliance – April 2017' be received

Cr Gordon / Cr Rainey. Carried

## **20 Drinking water compliance**

Ms Nidd gave a brief verbal report on the Drinking Water Compliance. Ms Nidd informed the Committee that all the plants are compliant in terms of bacteria (i.e. e-coli) and on a pathway to achieve protozoa compliance. New safety plans for Hunterville and Mangaweka are before the Drinking Water Assessor.

In early May issues regarding the water quality in Marton were identified. This was a result of an algae bloom in Marton Dam. Council staff reported to and worked with Aqua Net and the Drinking Water Assessor. At present the level of draw off from the dam was lowered to be beneath the algal bloom (i.e. one to two metres from the surface). It was confirmed that there were no contaminants harmful to humans, therefore no public risk. A report on this issue will be in next month's agenda.

**Resolved minute number**                      **17/AIN/036**                      **File Ref**                      **5-EX-3**

That the verbal report 'Drinking Water Compliance – April 2017' be received

Cr Belsham / Cr Dunn. Carried

## **21 Late Items**

Ms Hiroa requested conversation with staff and/or a Councillor to better understand the work discussed and her role within the Assets/Infrastructure Committee. She identified a crossover by the Committee from governance to operational.

The Chair thanked Ms Hiroa for her comments and apologised for not controlling the direction of the Committee questions.

It was suggested that Ms Hiroa's attendance to Long Term Plan infrastructure strategy workshop would be mutually beneficial.

## **22 Future Items for the Agenda**

Follow up report on Toe Toe Rd

## **23 Next Meeting**

Thursday 8 June 2017, 9.30am

## **24 Meeting Closed**

12.18 pm

**Confirmed/Chair:**

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**Date:**

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