



Rangitikei District Council

Assets and Infrastructure Committee Meeting

Minutes – Thursday 8 June 2017 – 9:30 a.m.

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The quorum for the Assets/Infrastructure Committee is 6.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Present: His Worship the Mayor, Andy Watson (Acting Chair)
Cr Nigel Belsham
Cr Cath Ash
Cr Richard Aslett
Cr Jane Dunn (late)
Cr Angus Gordon (late)
Cr Soraya Peke-Mason
Cr Lynne Sheridan
Cr David Wilson
Ms Tracey Hiroa (Te Roopu Ahi Kaa representative)

Also present: Cr Graeme Platt

In attendance: Mr Ross McNeil, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr Glenn Young, Senior Projects Engineer - Utilities
Mr John Jones, Asset Manager – Roothing
Mr Reuben Pokiha, Operations Manager – Roothing
Mr George McIrvine, Finance & Business Support Group Manager
Mr Wiremu Greening, Utilities Projects Team Leader
Mr Andrew van Bussel, Operations Manager - Utilities
Mr Hamish Waugh, Infrastructure Group Management
Mr Chris Pepper, Special Projects Manager
Ms Gaylene Prince, Community & Leisure Assets Team Leader
Ms Denise Servante, Strategy and Community Planning Manager
Ms Linda Holman, Governance Administrator

Tabled documents: **Item 8:** Media release re: funding for toilets
Item 10: Stormwater Bylaw
Item 12: Community Housing Presentation
Item 13: Revised quote for water fountains
Item 14: Greenwaste Management and Associated Costs
Item 16c: Algae Issue Report
Item 16c: Email re: algae issue
Item 17: Questions of Activity Management Templates
Item 17a: RDC Roothing Report May 2017
Item 18 + 19: Compliance – May 2017
Late Item: Taihape Memorial Park Terms of Reference

1 Welcome

The meeting opened at 9.35 am. His Worship the Mayor, as acting Chair, welcomed everyone to the meeting.

2 Council Prayer

Cr Aslett led the Council Prayer.

3 Apologies/Leave of Absence

Resolved minute number

File Ref

That the apologies from Cr Dean McManaway and Cr Ruth Rainey, and Cr Angus Gordon (late) be accepted.

Cr Belsham / Cr Peke-Mason. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. No conflicts were declared.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, MoU Taihape Memorial Park will be dealt with as a late item at this meeting.

6 Chair's Report

Nil

Cr Sheridan arrived at 9.40 am

7 Confirmation of Minutes

The Mayor requested a change to be made to item 11 of the Minutes to remove the text: "(This is understood to be the Council's preferred option)".

Resolved minute number

17/AIN/037

File Ref

That the Minutes of the Assets / Infrastructure Committee Meeting from 11 May 2017 be amended to remove the text: "(This is understood to be the Council's preferred option)" from item 11 – Mangaweka Bridge Update.

His Worship the Mayor / Cr Aslett. Carried

Resolved minute number **17/AIN/038** **File Ref** 3-CT-13-2

That the Minutes of the Assets/Infrastructure Committee meetings held on 11 May 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Wilson / Cr Peke-Mason. Carried

8 Progress with strategic issues

The information in the agenda was noted by the Committee.

9 Marton wastewater treatment plant, update June 2017

An update was provided to the meeting by Mr Chris Pepper. A meeting of the Focus Group was held three weeks ago, where they agreed to create a short list to be presented to a future Committee meeting.

Resolved minute number **17/AIN/039** **File Ref** 6-WW-1-4

That the update 'Marton Wastewater Treatment Plant – update June 2017' be received

Cr Belsham / Cr Wilson. Carried

10 Stormwater – identification of public and private drains – project update, June 2017

A tabled document and an update was provided to the meeting by Mr Glenn Young, Senior Projects Engineer - Utilities. The Stormwater bylaw project team are currently collating submissions and feedback from the community. 121 submissions have been received, which demonstrates lots of interest. The next stage in the project is to provide a summary of responses, then a recommendation to Council, and then to update website.

Resolved minute number **17/AIN/040** **File Ref** 1-DB—1-11

That the update [report] 'Stormwater – identification of public and private drains – project update, June 2017' be received.

Cr Ash / Cr Aslett. Carried

11 Tender for preferred supplier of utilities components

Mr Waugh noted that Council was looking to formalise the various supply agreements currently in place for utilities components into a supplier contract.

Discussion was held around the potential for collaborative and/or bulk purchasing, and clarification was provided to the Committee that this is not a newly budgeted amount but a formalisation of the procurement process due to the high value of the purchasing.

Cr Gordon arrived 9:56 am

Resolved minute number **17/AIN/041** **File Ref**

That the update "Tender for preferred supplier of utilities components" be received.

Cr Peke-Mason / Cr Ash. Carried

12 Community housing – ten-year plan

Ms Prince and Mr McIrvine spoke to a Powerpoint presentation.

Ms Prince gave an overview of the current state of the housing stock and information on rental rates in neighbouring regions. Mr McIrvine gave an overview of the finances of the properties and proposed three long-term models for consideration: 1. Keep the status quo; 2. Limited rent increases; 3. Expand and matching rentals.

Cr Peke-Mason sought clarification that other options were not off the table, to which Mr McIrvine noted that all options are still on the table. The rating system for the flats was explained, and it was noted that a flat can receive a high score for being refurbished to a high standard but still be unsuitable for tenants due to a lack of access and/or parking.

Cr Sheridan noted that the refurbishments tended to occur when flats were between tenants, which unfairly impacted on longer-term tenants. Ms Prince noted that this would be taken into consideration during the evaluation of the ten-year plan.

Discussion was held around the potential options for sites for new properties, and compliance with current rental property legislation. It was suggested that this be taken to a workshop for further consideration, including a representative from Te Roopu Ahi Kaa.

Resolved minute number **17/AIN/042** **File Ref**

That a workshop discussion occurs regarding the ten year plan for community housing. This workshop should include a representative from Te Roopu Ahi Kaa Komiti.

Cr Gordon / Cr Aslett. Carried.

13 Drinking fountains on Council parks and sports grounds

Ms Denise Servante spoke to the report, reiterating that the funding from the Three Regions Trust was less than expected and the balance needed to be made up from a combination of Council Parks Upgrade Partnership funding and external funding. The Committee have the option of waiving the usual 1/3 contribution from the Parks Upgrade Partnership to contribute the entire balance of the fund: \$12,177.22.

A spreadsheet was tabled with revised quote figures, taking the total required to \$28,031.00, up from \$21,598.00 (as detailed in the Memorandum). This leaves a \$23,031.00 shortfall, amended from \$16,598.00 (as detailed in the Memorandum). It was noted that if the Committee opt to fund the *lower* amount from the Parks Upgrade Partnership Scheme then the *higher* amounts from Pub Charity and Lion Foundation must be sought.

Resolved minute number **17/AIN/043** **File Ref** **6-RF-1-1**

That the Memorandum "Drinking Water Fountains in the Rangitikei" be accepted.

Cr Belsham / Cr Aslett. Carried.

Motion

That the Committee recommend to Council that the Parks Upgrade partnership policy to fund up to one third be waived in this instance and that the drinking water fountain installation be funded to the amount of \$12,177.22 + GST from the Parks Upgrade Partnership Scheme.

Cr Belsham / His Worship the Mayor. Lost

Resolved minute number **17/AIN/044** **File Ref** **6-RF-1-1**

That the Committee recommend to Council that the drinking water fountain installation be funded to the amount of \$9,343.57 + GST from the Parks Upgrade Partnership Scheme.

Cr Ash / Cr Wilson. Carried

Ms Hiroa asked whether she has full voting rights and this was confirmed, but she is not able to vote retrospectively.

Resolved minute number **17/AIN/045** **File Ref** **6-RF-1-1**

That an application is made to Pub Charity Ltd for \$6,843.71 excl GST towards the costs to supply and install drinking water fountains in Centennial Park, Marton, Memorial Park, Taihape and Bulls Domain, Bulls

Cr Wilson / Cr Gordon. Carried

Resolved minute number **17/AIN/046** **File Ref** **6-RF-1-1**

That an application is made to the Lion Foundation for \$6,843.71 excl GST towards the costs to supply and install drinking water fountains in Centennial Park, Marton, Memorial Park, Taihape and Bulls Domain, Bulls

Cr Sheridan / Cr Gordon. Carried

14 Green waste at Council's waste transfer stations

Mr Waugh provided an update to the meeting, referring to the tabled document.

Greenwaste processing is effectively cost-neutral in Marton. Sludge is processed as green waste. The final product goes onto land as soil conditioner, rather than as a product that is sold.

Discussion was held around the potential for this to become a source of revenue in the future. Cr Peke-Mason noted that specific green waste recycling services have been lacking in Mangaweka, Ratana, and Hunterville. Mr Waugh noted that the inclusion of other services will be covered in the Waste Minimisation Plan, which forms part of the LTP.

Resolved minute number **17/AIN/047** **File Ref** **6-SO-3-1**

That the update [report] 'Green waste at Council's waste transfer stations' is received.

Cr Belsham / Cr Peke-Mason. Carried

15 Extension of footpath outside Rangitikei College

Mr Waugh noted the report is taken as read and responded to questions.

- Was it 'queue-jumping'?
- It would help alleviate wear on the sports turf that was funded by Council.
- The roading team had some unspent funds and were able to progress the project. .

Resolved minute number **17/AIN/048** **File Ref**

That the agenda note "Extension of footpath outside Rangitikei College" be received

Cr Gordon / Cr Wilson. Carried

Resolved minute number **17/AIN/049** **File Ref**

That the Assets/Infrastructure Committee approves Council constructing a 40 metre length of footpath outside Rangitikei College on Bredins Line (\$5,800 plus GST) to connect with a new footpath inside the school property leading to the bus stop there.

Cr Belsham / Cr Dunn. Carried

16 Questions put at previous meeting for Council advice or action:

- **Road-marking and signage at corner of Hair Street and Lower High Street, Marton:** Mr Pokiha spoke to this, noting that the marking of limit line has been done but that the previous marking needs to be removed at a (scheduled) future date. Discussion was held around concerns whether the usual decision-making process had been followed before work commenced; the Committee accepted that, due to safety considerations, the bypassing of usual process was acceptable in this case.
- **Cost of providing green waste services:** this had been dealt with in item 14.
- **Algae bloom in Marton Dam:** Mr van Bussel spoke to the tabled documents, noting that the danger has passed and that the algal bloom has died due to both treatment and the cold temperature of the dam due to the arrival of winter. Slight taste and odour issues were still present but these will improve in time. In response to questions about further monitoring and future improvement of water quality Mr van Bussel noted that algal counts are performed from Labour Weekend to Easter, and pointed out that it was a very unusual summer with high rainfall stirring up sediment.

17 Activity management

Requests or service reports were tabled.

Roading: The Mayor reported back from the Regional Land Transport meeting on 6 June, and noted that the possibility of the New Zealand Transport Agency taking on the Taihape-Napier Road as part of the State Highway network is a future agenda item for that meeting. He further noted that NZTA has agreed to have a workshop discussion based in Taihape to find a resolution to pedestrian access from the CBD to Otaihape Valley Road/Dixon Way

The Committee discussed the installation and maintenance of kerb and channelling, and improvements that can be made to the way information regarding reseals can be presented in the reports in future.

3 Waters: In response to the Mayor's question about the low rate of capital expenditure, Mr Young noted that, due to compliance issues, work had to be deferred totalling \$2.8 million. There had been a focus on using these capital savings to reduce rates increase for 2017/18.

Rubbish and recycling: Mr Waugh noted that in the first three months of the next financial year there will be consultation carried out on the Waste Minimisation Plan. Discussion was held around the level of public engagement regarding recycling, and the relevant places to work on projects relating to waste reduction.

Community and Leisure: Attention was drawn to a tabled document announcing Government funding for three new public toilet facilities in the Rangitikei. It was noted that when the original application for funding was made the final decision on the location of the toilets had not been made, which has resulted in at least one of the locations not being ideal. However, it is not expected to be possible to change this. Cr Peke-Mason noted that Ratana have continuing interest in public toilet facilities in their township. Ms Hiroa congratulated Council members and staff for a successful funding application.

Resolved minute number **17/17/AIN/050** **File Ref**

That the Activity Management Statements for May 2017 be received.

His Worship the Mayor / Cr Peke-Mason. Carried

18 Resource consent compliance – update

Mr Waugh referred to tabled documentation and spoke to both item 18 and 19 in the Agenda. He noted that there is a new report that will be presented every month. Discussion was held around the presentation of information in the reports and reporting issues regarding non-compliance in a financial year.

Resolved minute number **17/AIN/051** **File Ref** 5-EX-3

That the update [report] 'Consent compliance – May 2017' be received.

His Worship the Mayor / Cr Aslett. Carried

19 Drinking water compliance

This was dealt with as per item 18.

Resolved minute number **17/AIN/052** **File Ref** 5-EX-3

That the update [report] 'Drinking Water Compliance – May 2017' be received.

His Worship the Mayor / Cr Aslett. Carried

20 Late Items

Facilities on Taihape Memorial Park

Mr McNeil circulated and spoke to a draft terms of reference for the project to address facilities at Taihape Memorial Park, taking into account Council's decisions on 27 April. He was keen for the Taihape Community Board to consider the draft terms of reference at its meeting on 13 June 2017.

Cr Gordon raised concerns around another round of consulting instead of making a decision and progressing. Ms Hiroa noted that the users of the park are keen to have facilities that are simply clean and functional, and any delay to achieving this would have a negative impact upon them. Ms Hiroa urged the Committee to keep sight of the basics and to remember the people who use the facilities every week.

Discussion ensued around the specific wording in the document. It was agreed to delay presenting the draft document to the Taihape Community Board meeting and ask for the Board's view on appropriate terms of reference at that meeting.

21 Future Items for the Agenda

Nil

22 Next meeting

Thursday 13 July 2017, 9.30 am

23 Meeting closed 12:43pm

Confirmed/Chair:

Date:

Unconfirmed