



Rangitikei District Council

Assets and Infrastructure Committee Meeting

Minutes – Thursday 13 July 2017 – 9:30 a.m.

Contents

1	Welcome	3
2	Council Prayer	3
3	Apologies/Leave of Absence	3
4	Members' conflict of interest.....	3
5	Confirmation of order of business	3
6	Chair's Report.....	3
7	Confirmation of Minutes.....	4
8	Progress with strategic issues	4
9	Swim Centre	4
10	Mangaweka Bridge Update.....	5
11	2017 Annual Residents' And Stakeholders' Perception Survey Results: Group of Activity Level.....	6
12	Cleaning of Council properties – review of contract specifications	7
13	Renewal of Marton wastewater treatment plant, update July 2017.....	8
14	Infrastructure Compliance	8
15	Questions put at previous meeting for Council advice or action:.....	8
16	Activity management	8
17	Late Items.....	10
18	Future Items for the Agenda.....	10
19	Next meeting.....	10
20	Meeting closed.....	10

The quorum for the Assets/Infrastructure Committee is 6.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Present: Cr Nigel Belsham
Cr Cath Ash
Cr Jane Dunn
Cr Soraya Peke-Mason
Cr David Wilson
His Worship the Mayor, Andy Watson

Also Present: Cr Graeme Platt

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr Glenn Young, Utilities Manager
Mr John Jones, Asset Manager – Roading
Mr Reuben Pokiha, Operations Manager - Roading
Mr Jim Mestynek, Senior Projects Engineer – Roading
Ms Penny Cowie, Compliance Officer
Mr Hamish Waugh, Infrastructure Group Management
Ms Nardia Gower, Governance Administrator

Tabled Documents

- Item 6: Chair's Report
- Item 16: Activity Management Templates
- Item 16: Questions of Activity Management Templates
- Item 17: Speed reduction around Pukeokahu School

1 Welcome

His Worship the Mayor, acting as Chair in the absence of Cr McManaway (Chair) and Cr Rainey (Deputy Chair), welcomed everyone to the meeting.

2 Council Prayer

Cr Ash read the Council Prayer

3 Apologies/Leave of Absence

Mayor Watson recognised that due to the weather event and SH1 from Taihape to Hunterville being closed due to snow, a number of Councillors were unable to attend the meeting.

Resolved minute number **17/AIN/053** **File Ref**

That the apologies for the absence of Cr McManaway, Cr Sheridan, Cr Gordon, Cr Aslett, Cr Rainey and Tracey Hiroa be received.

Cr Dunn / Cr Belsham. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, Speed Reduction around Pukeokahu School will be dealt with as a late item at this meeting.

His Worship the Mayor recognised that, having regard to the weather, roading staff may be required in their offices, and took Item 17, 10 and 9 (in that order) after Item 6.

6 Chair's Report

A report from Cr Rainey was tabled by His Worship the Mayor at the meeting.

Resolved minute number **17/AIN/054** **File Ref** **3-CT-13-4**

That the Deputy Chair's Report to the Assets/Infrastructure Committee meeting on 13 July 2017 be received.

Cr Peke-Mason / Cr Dunn. Carried

7 Confirmation of Minutes

Resolved minute number **17/AIN/055** **File Ref** **3-CT-13-2**

That the Minutes of the Assets/Infrastructure Committee meetings held on 8 June 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham / Cr Wilson. Carried

8 Progress with strategic issues

Regarding key priority issue 1, the implications of the One Road Network Classification will form part of the LTP workshop session on 20 July 2017. A preliminary presentation has been done on a development contributions policy, and further work flagged for a later LTP workshop. The proposed transport and parking bylaw contains provisions which allow Council some control over logging vehicles and to secure financial compensation for damage to the roading network.

Regarding key priority issue 3, the licence to occupy for the groups in the former Taihape College (Rauma Road) had been approved for signing. A project plan has been agreed to for upgraded amenities on Taihape Memorial Park. A presentation has been provided outlining three scenarios for Council if it were to retain ownership and management of community housing in the District; more detailed investigation has been requested.

9 Swim Centre

Mr Nicholls spoke to his operations report for the year ending June 2017 and welcomed questions from the Committee.

Mr Nicholls shared with the Committee his commitment in the Marton Swim Centre signalled by his relocation to Marton to have greater input and a hands on role.

Mr Nicholls stated that the new Chemical Shed will be completed for the upcoming season reflecting the greater Health and Safety regulations.

Future development includes a 'Splash Pad' for youth, financial input will be sought from local service groups and companies have offered to complete work in kind.

Due to the decommissioning of the diving the pool, 12-16 year olds have less entertainment value at the Swim Centre. Nicholls swim academy are investigating the options of a water-trail to operate on Saturday and Sunday afternoons accompanied by music. A swim lane would still be available if requested.

Mr Nicholls highlighted the current programmes and their success:

Council's Swim 4 All programme sees pool entry fees waived for all preschool children and a carer, this has at times resulted in the small pool being at capacity. Further waivers are given to all school children for any swim lesson be that private or with their school.

The Green Prescription, which allows free entry for 3 months with a GP prescription has been well received and utilised. The cost of Green Prescriptions is covered by the Nicholl Swim Academy Company.

Gallagher's grant of \$5000 allows up to 50 4year olds free swimming lessons.

Mr Nicholls would like to see pool entry fees waived to all Gold Card holders.

The Council contract with the Nicholls Swim Academy expires in 2019. Mr Nicholls requested that time be given to implement any new contract.

Discussion from the committee highlighted the following:

- The Green Prescriptions are for senior citizens only and allows the recipient free pool access for 3 months. It is organised as a collaboration between Sport Whanganui and Nicholls Swim Academy, with prescriptions be prescribed by a General Practitioner. There are no subsidies from the Whanganui District Health Board.
- Gallaghers sponsorship is not secured year on year.
- Considerations by Nicholls swim academy include Flipper Ball and the possibility of opening over the winter months, which would need to be a Council consideration.
- Free preschool pool entry is advertised throughout the district with promotion on Facebook, through preschools/Kohanga Reo and by word of mouth.

Resolved minute number

17/AIN/056

File Ref

That the report Marton Swim Centre, Operated by Nicholls Swim Centre be received

Cr Belsham / Cr Ash. Carried

10 Mangaweka Bridge Update

Jim Mestyanek spoke to his report. He highlighted that the Indicative Business Case (IBC) identified the preferred option of building a new bridge alongside the existing bridge. This could be 40 metres downstream. The location of the bridge is the subject of the next step, a Detailed Business Case.

Committee discussions highlighted the following:

- The location of the new bridge could impact on the land available to the campground, and community desire needs to be taken into consideration.

- The costs in the IBC are for the bridge construction and do not take into account the possible upgrade that may be required for approaching roads. The costs do involve new roading to adjoining new bridge, and estimation of land take of non-council land.
- A request was made to staff that more information is presented to elected members of the impact of the FAR (Funding Assistance Rate) should the existing bridge be deemed a tourist attraction.
- A request was made of staff for more details on the future costs of the maintenance of the existing bridge.

Resolved minute number **17/AIN/057** **File Ref** **6-RT-1 (69)**

That the report “Mangaweka Bridge Update” to the Assets/Infrastructure Committee’s meeting on 13 July 2017 be received

Cr Peke-Mason / Cr Ash. Carried

Resolved minute number **17/AIN/058** **File Ref** **6-RT-1 (69)**

That the Assets/Infrastructure Committee recommends that Council approve progression onto the Detailed Business Case of the single preferred option, which includes construction of a new bridge alongside the existing bridge.

Cr Belsham / Cr Ash. Carried

Committee adjourned at 10:36

Committee reconvened at 10:45

11 2017 Annual Residents' and Stakeholders' Perception Survey Results: Group of Activity Level

Ms Servante took the report as read, stating that over the next month improvement plans based on the feedback will be produced by staff. The Survey comments can be read in full on the Rangitikei Council Website.

Discussion highlighted the following;

- The annual survey is the most complete format used to analyse Council performance.
- Request for Services complaints is another monitor of dissatisfaction.
- Councillor’s feedback from citizen engagement should be fed back to staff for inclusion in the improvement plans.

Cr Belsham highlighted that there was a high dissatisfaction on Stormwater issues. This will be addressed going forward into the Long Term Plan

It was noted that the table under 4.4 of the report was missing the year 2017 from the data.

Resolved minute number **17/AIN/059** **File Ref** **5-FR-1-2**

That the report, "2017 Annual Residents' and Stakeholders' Perception Survey Results: Group of Activity Level" be received.

Cr Peke-Mason / Cr Dunn. Carried

Resolved minute number **17/AIN/060** **File Ref** **5-FR-1-2**

That, following feedback from the Assets/ Infrastructure Committee, the issues identified as requiring more focus/improvement are input into the project to establish, implement and monitor continuous improvement and higher customer service standards across the Council organisation.

Cr Belsham / His Worship the Mayor. Carried

12 Cleaning of Council properties – review of contract specifications

Mr Hodder spoke to the report. He highlighted that last time Council considered the option of cleaning being in-house versus a tendered contract the price margin was slight. Further to that Council had already brought Parks and Recreation in house and was unsure as to the manageability of doing so with two services at once.

It was suggested that Council staff consider alongside with tenders, the option of bringing the cleaning of council buildings in house, detailing the costs and the additional services obtained from contracting the service out.

Resolved minute number **17/AIN/061** **File Ref** **5-CM-1-1000**

That the report Cleaning of Council properties is received

Cr Wilson / Cr Dunn. Carried

Resolved minute number **17/AIN/062** **File Ref** **5-CM-1-1000**

- 1 That the Council seek tenders for several geographically defined contracts allowing tenders to cover one, some or all of the contracts, with the new contract/s to start from 1 November 2017, to include the proposed Mangaweka village and Papakai Park toilet facilities, to be inclusive of all cleaning and stock consumables, and to be for a two year period.
- 2 That, simultaneously with seeking tenders, staff investigate the implications of bringing the cleaning service in-house

His Worship the Mayor / Cr Peke-Mason. Carried

13 Renewal of Marton wastewater treatment plant, update July 2017

Mr Pepper informed the committee that a written business case has been completed and is awaiting approval from Mr McNeil before reconvening a focus group to discuss.

Resolved minute number **17/AIN/063** **File Ref**

That the update [report] 'Renewal of Marton wastewater treatment plant – June 2017' be received.

Cr Belsham / Cr Dunn. Carried

14 Infrastructure Compliance

Mr Young introduced Penny Cowie as the newly appointed compliance officer. Mr Young spoke to the attached report highlighting that a regime is in place to address timing issues with reporting.

Discussion was held around Marton wastewater compliance.

Staff explained Horizons timeframes for addressing compliance can take years and is not a reflection on this Council's performance.

Resolved minute number **17/AIN/064** **File Ref** **5-EX-3**

That the report 'Infrastructure Compliance Report – June 2017' be received.

Cr Belsham / Cr Peke-Mason. Carried

15 Questions put at previous meeting for Council advice or action:

None

16 Activity management

Mr Jones spoke to attached templates

- Roading and footpaths (including roading contractor performance)
- Water (including rural water supplies)

Required work to Ratana bore due to seismic movement and sediment buildup is complete and certified. A report on the impact to land due to do

easement access is to be completed by a 3rd party and presented to the committee.

- Sewage and the treatment and disposal of sewerage

 Marton Bulls sewage connection will return for discussion at a strategic level.

- Stormwater drainage (including stormwater 'hot spots' update)

 The Harris St end of Pukepapa Road is almost complete

- Rubbish and recycling
- Community and leisure assets (including parks)

 A request was made of staff to indicate if the tagged \$6,000 for a BBQ at Sir James Wilson will be used.

 Ratana playground is considered unsafe requires an upgrade. A report will be presented to Council detailing the ownership and responsibility of the upgrade.

Resolved minute number **17/AIN/065** **File Ref**

That the activity management templates for June 2017 for Roding, Water (including rural water supplies), Sewerage and the treatment and disposal of sewage, Stormwater drainage, Community and leisure assets, and Rubbish and recycling be received.

Cr Belsham / Cr Wilson. Carried

Resolved minute number **17/AIN/066** **File Ref**

That the memorandum 'Questions of Activity Management Templates' to the Assets and Infrastructure Committee meeting on 13 July 2017 be received.

Cr Wilson / Cr Peke-Mason. Carried

Resolved minute number **17/AIN/067** **File Ref**

That a report comes back to council around the safety and future of the Ratana Playground.

Cr Peke- Mason / Cr Ash. Carried

17 Late Items

As agreed to in item 6

Speed reduction around Pukeokahu School

Mr Pokiha spoke to the tabled memorandum. This information was received by staff on Monday and a site investigation is planned.

Resolved minute number **17/AIN/068** **File Ref**

That the memorandum 'Speed reduction around Pukeokahu School' be received.

Cr Wilson / Cr Ash. Carried

Resolved minute number **17/AIN/069** **File Ref**

That Council recognises the concern raised by Pukeokahu School and that Council staff will investigate the best solution and appropriateness for speed reduction signage.

His Worship the Mayor / Cr Belsham. Carried

18 Future Items for the Agenda

19 Next meeting

Thursday 10 August 2017, 9.30 am

20 Meeting closed 11.30

Confirmed/Chair: _____

Date: