

Rangitikei District Council



RANGITIKEI
DISTRICT COUNCIL

Assets and Infrastructure Committee Meeting

Agenda – Thursday 15 February 2018 – 9:30 AM

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The quorum for the Assets and Infrastructure Committee is 6

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1. Welcome

2. Council Prayer

3. Apologies/leave of Absence

4. Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5. Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6. Chair's Report

A report will be tabled at the meeting.

File ref: 3-CT-13-4

Recommendation:

That the Chair's Report to the Assets/Infrastructure Committee meeting on 15 February 2018 be received.

7. Confirmation of minutes

The minutes of the Assets/Infrastructure Committee meeting from 9 November 2017 are attached.

File ref: 3-CT-13-2

Recommendation:

That the [amended] Minutes of the Assets/Infrastructure Committee meeting held on 9 November 2017 be taken as read and verified as an accurate and correct record of the meeting.

8. Progress with strategic issues

Regarding key priority issue 1, the implications of the One Road Network Classification formed part of the LTP workshop session on 20 July 2017. A preliminary presentation has been done on a development contributions policy, with a follow-up discussion on 5 October 2017 to better understand the statutory requirements for developing a policy and the likely

infrastructure needs to service larger-scale subdivisions. At the Finance/Performance Committee's meeting on 26 October 2017, the use of an alternative statutory mechanism – development agreements – was considered and a revised proposal considered at Council's meeting on 25 January 2018. A further workshop session will be held.

The adopted transport and parking bylaw contains provisions which allow Council some control over logging vehicles and to secure financial compensation for damage to the roading network. A meeting with heavy vehicle stakeholders was held on 3 August 2017. Written submissions on the proposed Bylaw closed on 8 September 2017, with oral submissions heard on 28 September. Council deliberated on all submissions at its meeting on 26 October 2017 and approved the bylaw with the exception of section 16 on heavy vehicles which was reconsidered and amendments approved at Council's meeting on 30 November 2017.

Regarding key priority issue 3, the licence to occupy for the groups in the former Taihape College (Rauma Road) was signed and returned to the Ministry of Education. An extension for three years was subsequently offered and accepted. A project plan was agreed to for upgraded amenities on Taihape Memorial Park and an intensive study of use of the Park reported to Council's meeting on 14 December 2017 (with the recommendations incorporated into the Consultation Document for the 2018-28 Long Term Plan. A presentation was provided outlining three scenarios for Council if it were to retain ownership and management of community housing in the District; Council has agreed to a capital renewal programme and a draft rental policy is being prepared (for discussion at Policy/Planning Committee's meeting on 15 February 2018).

A public meeting was held on 11 December 2017 to discuss future possibilities for the Santoft Domain. This showed strong interest in seeing part of the Domain develop for public use. It is intended to arrange an on-site meeting during February 2018.

9. Road Maintenance Contract 980 (three year extension)

A report is attached.

File ref: C980

Recommendations:

- 1 That the report on Road Maintenance Contract 980 (three year extension) be received.
- 2 That the Council directs the Engineer to negotiate with Higgins Contractors Limited to extend Road Maintenance Contract 980 for a further three year term.
- 3 That the Engineer submits the draft negotiated agreement to Council for approval by 30th April 2018.

10. Improving road safety

Attached for the Committee's information are two letters (one from the Associate Minister of Transport, one from Movement) concerning road safety on rural roads, together with the Minister's announcement (on 17 December 2017) on additional funding to improve safety on rural state highways in the Horizons region.

11. Survey of Library uses

A presentation will be provided to the Committee.

12. Renewal of Marton wastewater treatment plant

An update will be provided to the meeting to include comment on operation of the management plan under the Heads of Agreement between Council and Midwest (now extended to 31 March 2018)¹ and progress in developing the business case for acceptance of leachate after 31 March 2018.²

Recommendation:

That the update 'Renewal of Marton wastewater treatment plant – January 2018' to the Assets/Infrastructure Committee meeting 15 February 2018 be received.

13. 3 Water Compliance Update

A report is attached.

File ref: 5-EX-3-2

Recommendation:

That the report '3 Waters Compliance – January 2018' be received.

14. Streetlight Maintenance Contract 1005

A report is attached.

File ref: C1005

Recommendations:

- 1 That the report on Streetlight Maintenance Contract 1005 be received.
- 2 That a new Contract is prepared and tenders called to engage a Streetlight Maintenance Contractor to commence 1st July 2018.

¹ Clause 4d: plan to include (a) pre-treatment of leachate, (b) transport to MWWTP, and (c) management of discharge at MWWTP.

² Council, 30 November 2017: 17/RDC/230

15. Extension of Mt View cemetery, Marton

Attached is the proposed concept plan for extending the Mt View cemetery. It should be sufficient for at least 80 years of burials – and more ash plots have been included as these are becoming more popular. It is intended to start some of the road work this financial year.

16. Questions put at previous meeting for Council's advice or action.

- Investigation of carpark sealing at Taihape Swim Centre

A presentation will be provided to the meeting.

17. Activity management

The Activity Management Templates for the following asset-based groups of activities are attached

- Roading and footpaths (including roading contractor performance)
- Water (including rural water supplies)
- Sewage and the treatment and disposal of sewerage
- Stormwater drainage (*a report on stormwater 'hot spots' will be tabled*)
- Rubbish and recycling
- Community and leisure assets (including parks)

In accordance with Council resolution 17/RDC/055 which amended Standing Order 20.3 'Questions to staff', the following arrangement applies:

In the email advising Elected Members that the Committee Order Papers have been uploaded, they will be asked to email questions before the meeting to the relevant Group Manager (and copied to the Governance Administrator). The answers will be copied to all Elected Members, the Chief Executive and the Governance Administrator. The full email exchange will be tabled at the meeting. Outstanding questions will be noted in this document.

Questions may still be asked at the meeting. The minutes will record those which require further clarification or actions by staff and note whether this is to be by email before the next meeting (in which case it will be included as a document in the Order Paper) or through a report or agenda note at the next meeting.

Recommendation:

- 1 That the activity management templates for January 2018 for Roading, Water (including rural water supplies), Sewerage and the treatment and disposal of sewage, Stormwater drainage, Community and leisure assets, and Rubbish and recycling be received.
- 2 That the memorandum 'Questions of Activity Management Templates' to the Assets and Infrastructure Committee meeting on 15 February 2018 be received.

18. Late Items

19. Future Items for the agenda

20. Next meeting

15 March 2018, 9.30 am

21. Meeting closed