



# Rangitikei District Council

## Assets and Infrastructure Committee Meeting

Agenda – Thursday 13 September 2018 – 9:30 a.m.

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The quorum for the Assets and Infrastructure Committee is 6.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

## **1 Welcome**

## **2 Council Prayer**

## **3 Public Forum**

## **4 Apologies/leave of Absence**

## **5 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## **6 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

## **7 Confirmation of minutes**

The minutes of the Assets/Infrastructure Committee meeting from 9 August 2018 are attached.

File ref: 3-CT-13-2

### **Recommendation:**

That the Minutes of the Assets/Infrastructure Committee meeting held on 9 August 2018 be taken as read and verified as an accurate and correct record of the meeting.

## **8 Chair's Report**

A report will be tabled at the meeting.

File ref: 3-CT-13-4

### **Recommendation:**

That the Chair's Report to the Assets/Infrastructure Committee meeting on 13 September 2018 be received.

## 9 Progress with strategic issues

Regarding key priority issue 1, the implications of the One Road Network Classification formed part of the LTP workshop session on 20 July 2017. A preliminary presentation has been done on a development contributions policy, with a follow-up discussion on 5 October 2017 to better understand the statutory requirements for developing a policy and the likely infrastructure needs to service larger-scale subdivisions. At the Finance/Performance Committee's meeting on 26 October 2017, the use of an alternative statutory mechanism – development agreements – was considered and a revised proposal considered at Council's meeting on 25 January 2018. *Another approach to incentivising residential development was discussed at Council's workshop, and a draft policy will be considered at the Policy/Planning Committee's September 2018 meeting.*

The adopted transport and parking bylaw contains provisions which allow Council some control over logging vehicles and to secure financial compensation for damage to the roading network. A meeting with heavy vehicle stakeholders was held on 3 August 2017. Written submissions on the proposed Bylaw closed on 8 September 2017, with oral submissions heard on 28 September. Council deliberated on all submissions at its meeting on 26 October 2017 and approved the bylaw with the exception of section 16 on heavy vehicles which was reconsidered and amendments approved at Council's meeting on 30 November 2017.

Regarding key priority issue 3, the licence to occupy for the groups in the former Taihape College (Rauma Road) was signed and returned to the Ministry of Education. An extension for three years was subsequently offered and accepted. A project plan was agreed to for upgraded amenities on Taihape Memorial Park and an intensive study of use of the Park reported to Council's meeting on 14 December 2017 (with the recommendations incorporated into the Consultation Document for the 2018-28 Long Term Plan. A report on options was provided to the July 2018 meeting of the Assets/Infrastructure Committee, *with further considerations at the August meeting. Currently the proposed new amenities are on hold to allow preparation of estimated for renovating the grandstand (including the facilities underneath) and gaining further clarification from Clubs Taihape on their intentions.*

A presentation was provided outlining three scenarios for Council if it were to retain ownership and management of community housing in the District; Council has agreed to a capital renewal programme. At its meeting on 31 May 2018, Council agreed that market rental would be charged, on the basis of tenants becoming eligible for supplementary accommodation benefits and receiving with a Council-paid subsidy on electricity charges from Council's supplier for the first two years.

Toilets primarily funded by the Mid-sized Tourism Infrastructure Fund have been installed at Bruce Park and Papakai Park. The location of the toilet in Mangaweka Village *will be on land owned by Papa Cliff Café, for which a licence to occupy has been negotiated.*

A public meeting was held on 11 December 2017 to discuss future possibilities for the Santoft Domain. This showed strong interest in seeing part of the Domain develop for public use. An on-site meeting was arranged for 7 April 2018, and a Domain Committee appointed for the rest of the triennium. An application was made in early June to the Tourism Infrastructure Fund to assist with the provision of an ablution block there but the outcome is not yet known. A draft management plan was considered by the Committee at its meeting on 31 July 2018, *and will be considered again on 2 October 2018.*

## **10 Update on Infrastructure Protection Matters – September 2018**

A memorandum is attached.

File ref: 6-CF-4

### **Recommendation:**

That the 'Update on Infrastructure Protection Matters – September 2018' to the 13 September 2018 Assets/Infrastructure Committee meeting be received.

## **11 Options and costs of retaining the existing Mangaweka Bridge**

The detailed business case has been completed and submitted to the New Zealand Transport Agency. The Agency's approval to fund the pre-implementation phase is expected by the end of this month.

The business case included consideration of the existing bridge. The most economic option is to demolish it but deciding on that will be managed during the consultation and consenting process that runs in parallel with the preimplantation phase. The two councils will have the final say.

## **12 Upgrading work required for Rātana gym**

The Rātana Gym will require a new roof within the next year. The estimated cost is approximately \$14,000 (GST exclusive).

A number of smaller items had also been identified for repair. Council has introduced a new role 'Handyperson'. Dave Manuel started in this position on 27 August and is expected to be able to undertake most of these tasks. Mr Manuel will be making contact with Mr Mete (Chair of the Rātana Community Board) to conduct a site inspection.

## **13 Extending the management contract for the swim centres for a further year**

A workshop has been arranged for 20 September 2018. Outcomes will be presented at the next Assets/Infrastructure Committee meeting in October.

## **14 Feasibility and co of eco-burial area at Taihape Cemetery**

Discussions are proceeding with councils who are actively engaged in developing eco-burial sites, to inform the requested feasibility study.

## **15 Questions put at previous meeting for Council advice or action**

None

## 16 Annual Residents Survey 2018 and activity improvement plans

A report is attached, together with improvement plans developed by the various activity managers. The full results of the survey are available on the Council's website.

File ref: 5-FR-1-2

### Recommendations

- 1 That the report '2018 Annual Residents Survey – Improvement Plan' to the Assets/Infrastructure Committee on 13 September 2018 be received.
- 2 That a report on progress with the activity improvement actions in response to the Annual Residents' Survey 2018 be provided to the March 2019 meeting of the Assets/Infrastructure Committee.

## 17 Infrastructure Group Report

A report is attached.

File ref: 5-EX-3-2

### Recommendation:

That the 'Infrastructure Group Report' to the Assets/Infrastructure Committee meeting 13 September 2018 be received.

### Note:

*In the email advising Elected Members that the Committee Order Papers have been uploaded, they will be asked to email questions before the meeting to the relevant Group Manager (and copied to the Governance Administrator). The answers will be copied to all Elected Members, the Chief Executive and the Governance Administrator. The full email exchange will be tabled at the meeting. Outstanding questions will be noted in this document.*

*Questions may still be asked at the meeting. The minutes will record those which require further clarification or actions by staff and note whether this is to be by email before the next meeting (in which case it will be included as a document in the Order Paper) or through a report or agenda note at the next meeting.*

## **18 Community and Leisure Report**

A report is attached.

File ref: 5-EX-3-2

### **Recommendation:**

That the 'Community and Leisure report' to the Assets/Infrastructure Committee meeting 13 September 2018 be received.

### Note:

*In the email advising Elected Members that the Committee Order Papers have been uploaded, they will be asked to email questions before the meeting to the relevant Group Manager (and copied to the Governance Administrator). The answers will be copied to all Elected Members, the Chief Executive and the Governance Administrator. The full email exchange will be tabled at the meeting. Outstanding questions will be noted in this document.*

*Questions may still be asked at the meeting. The minutes will record those which require further clarification or actions by staff and note whether this is to be by email before the next meeting (in which case it will be included as a document in the Order Paper) or through a report or agenda note at the next meeting.*

## **19 Late Items**

## **20 Future Items for the agenda**

## **21 Next meeting**

Thursday 11 October 2018, following Council

## **22 Meeting closed**