



# Rangitikei District Council

## Assets and Infrastructure Committee Meeting

Minutes – Thursday 12 December 2019 – 9:30 a.m.

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**Present:** Cr Dave Wilson  
Cr Nigel Belsham  
Cr Brian Carter  
Cr Fiona Dalgety  
Cr Gill Duncan  
Cr Jane Dunn  
Cr Angus Gordon  
Cr Richard Lambert  
Cr Waru Panapa  
His Worship the Mayor, Andy Watson

**Also Present:** Cr Tracey Hiroa

**In attendance:** Mr Peter Beggs, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Ms Jo Devine, Group Manager – Finance and Business Support  
Mr Arno Benadie, Principal Advisor – Infrastructure  
Mr Graeme Pointon, Strategic Property Advisor  
Ms Nardia Gower, Acting Strategy and Community Planning Manager  
Mr George Forster, Policy Advisor  
Ms Bonnie Clayton, Governance Administrator

## 1 Welcome

Cr Wilson welcomed everyone to the meeting at 9.31am.

## 2 Council Prayer

Cr Dalgety read the Council Prayer.

## 3 Apologies/Leave of Absence

That the apology for Cr Ash be received.

Cr Wilson/His Worship the Mayor. Carried

## 4 Appointment of Deputy Chair

Cr Wilson called for nominations for Deputy Chair.

Cr Belsham nominated Cr Lambert, which was seconded by Cr Carter.

Cr Lambert accepted the nomination. There were no further nominations.

**Resolved minute number**                      **19/AIN/063**                      **File Ref**

That Cr Lambert be appointed Deputy Chair of the Assets/Infrastructure Committee.

Cr Belsham/Cr Carter. Carried

## 5 Terms of Reference

The Terms of Reference were taken as read.

**Resolved minute number**                      **19/AIN/064**                      **File Ref**

That the "Terms of Reference" be reviewed and confirmed.

Cr Dunn/Cr Lambert. Carried

## 6 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. There were no conflicts declared in regards to the agenda.

The Committee was reminded that if they do have any potential Conflicts of Interest in future that these need to be raised and the Chair will decide whether there is a conflict or not.

The Committee discussed that the Register of Interest form needs to be updated and needs to be circulated to new Councillors.

## 7 Confirmation of order of business

The order of business was confirmed, item 11 was moved to follow item 9.

## 8 Chair's Report

Cr Wilson advised the Committee that he endeavours to have a written Chairs report in the order paper moving forward. If it is not yet available for the order paper, it will be circulated to Committee members prior to the meeting. He has had a conversation with Assets manager Mr Arno Benadie on the format of reporting to the Committee and encourages members to email any questions to Mr Benadie along with the Chief Executive, this way all members will have any updates and are aware of future agenda items.

His Worship the Mayor expressed that it is easy to criticise staff with tabled reports and that he expects Chair reports from all Committees to be readily available for the order paper.

**Resolved minute number**                      **19/AIN/065**                      **File Ref**

That the verbal 'Chair's Report' to the 12 December 2019 Assets/Infrastructure Committee meeting be received.

Cr Wilson/Cr Carter. Carried

## 9 Infrastructure Group Report November 2019

Mr Benadie took the opportunity to discuss how the Committee will move forward and to align the Committee's strategy, what are the strategic risks and what is it that the Committee wants to achieve. Mr Benadie noted three major current projects in the works, Marton B and C Dams, Bulls water reservoir and the Putorino Landfill.

Mr Benadie and Mr Pointon are working together to create a traffic light type reporting system to clearly identify what the projects are and to show how it aligns with the risks, a more simpler reporting system.

Green – no risk, Yellow – light risk, Red – more notable risk.

**Resolved minute number**                      **19/AIN/066**                      **File Ref**

That the verbal 'Infrastructure Group Report November 2019' to the Assets/Infrastructure Committee meeting on 12 December 2019 be received.

Cr Wilson/Cr Gordon. Carried

## **11 Receipt of minutes from the last meeting in the 2016-19 triennium**

**Resolved minute number**                    **19/AIN/067**                    **File Ref**                    **3-CT-13-2**

The minutes of the Assets/Infrastructure Committee meeting from 12 September 2019 are attached for information only.

His Worship the Mayor/Cr Gordon. Carried

## **10 Community and Leisure Services project and activity report**

The report was taken as read.

**Resolved minute number**                    **19/AIN/068**                    **File Ref**                    **5-EX-3-4**

That the 'Community and Leisure Services project and activity report' to the Assets/Infrastructure Committee meeting on 12 December 2019 be received.

Cr Wilson/Cr Belsham. Carried

## **12 Late items**

Nil

## **11 Future items for agenda**

## **12 Next meeting**

Thursday 13 February 2020, 9.30am

## **13 Meeting closed**

10.31am.

**Confirmed/Chair:** \_\_\_\_\_

Date: