

**ASSETS/INFRASTRUCTURE  
COMMITTEE MEETING**

# ORDER PAPER

**Thursday, 13 February 2020, 9.30am**

**Council Chamber, Rangitikei District Council  
46 High Street, Marton**

Website: [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)

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**Chair** - Councillor Dave Wilson

**Deputy Chair** – Councillor Richard Lambert

**Membership**

Councillors Cath Ash, Nigel Belsham, Brian Carter, Fi Dalgety, Gill Duncan, Jane Dunn, Angus Gordon and Waru Panapa.

Ms Coral Raukawa-Manuel (Te Roopu Ahi Kaa representative).

His Worship the Mayor, Andy Watson.

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**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

*Making this place home.*





# Rangitikei District Council

## Assets and Infrastructure Committee Meeting

Agenda – Thursday 13 February 2020 – 9:30 a.m.

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The quorum for the Assets and Infrastructure Committee is 6.

Council's Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

## **1 Welcome**

## **2 Council Prayer**

## **3 Public Forum**

## **4 Apologies/Leave of Absence**

## **5 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## **6 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

## **7 Confirmation of minutes**

The minutes of the Assets/Infrastructure Committee meeting from 12 December 2019 are attached.

File ref: 3-CT-13-2

### **Recommendation:**

That the Minutes of the 'Assets/Infrastructure Committee' meeting held on 12 December 2019 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

## **8 Chair's Report**

A report is attached.

### **Recommendation:**

That the 'Chair's Report' to the 13 February 2020 Assets/Infrastructure Committee meeting be received.

## **9 Parks Upgrade Partnership Application**

An application from the Bulls Rugby Football & Sports Club is attached.

There will be a deputation from Mr John Keay.

File: 6-RF-1-2

**Recommendations:**

- 1 That the application from the Bulls Rugby Football & Sports Club for a grant of \$7,560.00 from the Parks Upgrade Partnership scheme be received.
- 2 That the Assets/Infrastructure Committee approves a grant of \$..... from the Parks Upgrade Partnership Fund to the Bulls Rugby Football & Sports Club for stadium lighting and an electronic scoreboard at Bulls Domain.

## **10 Request for speed reduction**

At its meeting on 12 December 2019, Council approved consideration being given by the Assets/Infrastructure Committee to the recommendation from the Bulls Community Committee to add a 70km/h area on State Highway 3 past the Kiwi Tech Building to reduce the engine braking from trucks within the Bulls town boundary, and to add a 70km/h area on State Highway 1, north of Bulls by the beginning of the Polo grounds (Ex Racecourse).

The Government is phasing out 70 km/h and 90 km/h speed limit areas, preferring 60 km/h, 80km/h or 100 km/h as being more discernible to drivers. Land Transport Rule 54001/2017 (Setting of Speed limits 2017) requires the Council (as road controlling authority) to notify the New Zealand Transport Agency before proposing a 70 km/h speed limit. In its consideration, the Agency must take into account (a) the benefit of increasing the distinction between different speed limits across the network by having fewer different speed limits and (b) whether the road controlling authority can demonstrate a plan to work towards a speed limit that does not require Agency approval on the road that is the subject of the proposed speed limit. As these sections of road are part of the state highway network, the decision on speed limits lies with New Zealand Transport Agency. Advocating an 80 km/h limit would be a more viable approach.

**Recommendation:**

That the Assets/Infrastructure Committee propose to the New Zealand Transport Agency a speed limit reduction from 100km/h to 80km/h on State Highway 3 past the Kiwi Tech Building west of Bulls and on State Highway 1, north of Bulls by the beginning of the Polo grounds (Ex Racecourse).

## **11 Infrastructure Group Report January 2020**

A report is attached.

**Recommendation:**

That the 'Infrastructure Group Report January 2020' to the Assets/Infrastructure Committee meeting on 13 February 2020 be received.

## **12 Community and Leisure Services project and activity report**

A report is attached.

File: 5-EX-3-4

**Recommendation:**

That the 'Community and Leisure Services project and activity report' to the Assets/Infrastructure Committee meeting on 13 February 2020 be received.

**13 Late items**

As agreed in Item 6.

**14 Future items for agenda**

**15 Next meeting**

Thursday 19 March 2020, 9.30am

**16 Meeting closed**

# Attachment 1



# Rangitikei District Council

## Assets and Infrastructure Committee Meeting

Minutes – Thursday 12 December 2019 – 9:30 a.m.

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**Present:**

- Cr Dave Wilson
- Cr Nigel Belsham
- Cr Brian Carter
- Cr Fiona Dalgety
- Cr Gill Duncan
- Cr Jane Dunn
- Cr Angus Gordon
- Cr Richard Lambert
- Cr Waru Panapa
- His Worship the Mayor, Andy Watson

**Also Present:**

- Cr Tracey Hiroa

**In attendance:**

- Mr Peter Beggs, Chief Executive
- Mr Michael Hodder, Community & Regulatory Services Group Manager
- Ms Jo Devine, Group Manager – Finance and Business Support
- Mr Arno Benadie, Principal Advisor – Infrastructure
- Mr Graeme Pointon, Strategic Property Advisor
- Ms Nardia Gower, Acting Strategy and Community Planning Manager
- Mr George Forster, Policy Advisor
- Ms Bonnie Clayton, Governance Administrator



## 1 Welcome

Cr Wilson welcomed everyone to the meeting at 9.31am.

## 2 Council Prayer

Cr Dalgety read the Council Prayer.

## 3 Apologies/Leave of Absence

That the apology for Cr Ash be received.

Cr Wilson/His Worship the Mayor. Carried

## 4 Appointment of Deputy Chair

Cr Wilson called for nominations for Deputy Chair.

Cr Belsham nominated Cr Lambert, which was seconded by Cr Carter.

Cr Lambert accepted the nomination. There were no further nominations.

**Resolved minute number** 19/AIN/063 **File Ref**

That Cr Lambert be appointed Deputy Chair of the Assets/Infrastructure Committee.

Cr Belsham/Cr Carter. Carried

## 5 Terms of Reference

The Terms of Reference were taken as read.

**Resolved minute number** 19/AIN/064 **File Ref**

That the "Terms of Reference" be reviewed and confirmed.

Cr Dunn/Cr Lambert. Carried

## 6 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. There were no conflicts declared in regards to the agenda.

The Committee was reminded that if they do have any potential Conflicts of Interest in future that these need to be raised and the Chair will decide whether there is a conflict or not.

The Committee discussed that the Register of Interest form needs to be updated and needs to be circulated to new Councillors.

## 7 Confirmation of order of business

The order of business was confirmed, item 11 was moved to follow item 9.

## 8 Chair's Report

Cr Wilson advised the Committee that he endeavours to have a written Chairs report in the order paper moving forward. If it is not yet available for the order paper, it will be circulated to Committee members prior to the meeting. He has had a conversation with Assets manager Mr Arno Benadie on the format of reporting to the Committee and encourages members to email any questions to Mr Benadie along with the Chief Executive, this way all members will have any updates and are aware of future agenda items.

His Worship the Mayor expressed that it is easy to criticise staff with tabled reports and that he expects Chair reports from all Committees to be readily available for the order paper.

**Resolved minute number**                      **19/AIN/065**                      **File Ref**

That the verbal 'Chair's Report' to the 12 December 2019 Assets/Infrastructure Committee meeting be received.

Cr Wilson/Cr Carter. Carried

## 9 Infrastructure Group Report November 2019

Mr Benadie took the opportunity to discuss how the Committee will move forward and to align the Committee's strategy, what are the strategic risks and what is it that the Committee wants to achieve. Mr Benadie noted three major current projects in the works, Marton B and C Dams, Bulls water reservoir and the Putorino Landfill.

Mr Benadie and Mr Pointon are working together to create a traffic light type reporting system to clearly identify what the projects are and to show how it aligns with the risks, a more simpler reporting system.

Green – no risk, Yellow – light risk, Red – more notable risk.

**Resolved minute number**                      **19/AIN/066**                      **File Ref**

That the verbal 'Infrastructure Group Report November 2019' to the Assets/Infrastructure Committee meeting on 12 December 2019 be received.

Cr Wilson/Cr Gordon. Carried

## 11 Receipt of minutes from the last meeting in the 2016-19 triennium

**Resolved minute number** 19/AIN/067 **File Ref** 3-CT-13-2

The minutes of the Assets/Infrastructure Committee meeting from 12 September 2019 are attached for information only.

His Worship the Mayor/Cr Gordon. Carried

## 10 Community and Leisure Services project and activity report

The report was taken as read.

**Resolved minute number** 19/AIN/068 **File Ref** 5-EX-3-4

That the 'Community and Leisure Services project and activity report' to the Assets/Infrastructure Committee meeting on 12 December 2019 be received.

Cr Wilson/Cr Belsham. Carried

## 12 Late items

Nil

## 11 Future items for agenda

## 12 Next meeting

Thursday 13 February 2020, 9.30am

## 13 Meeting closed

10.31am.

**Confirmed/Chair:** \_\_\_\_\_

**Date:**

# Attachment 2

Assets Chair Report, Feb 2020.

Thank you all for your attendance at the first Assets meeting in January 2020, my thanks also go to Richard Lambert for accepting the role of deputy chair, I look forward to working with him as I do with all other councillors, not just those that are members of the Assets & Infrastructure committee.

The hot dry weather brings with it a number of challenges for council and our district, with water being at the forefront, both urban and rural. With no significant rain fall expected over the next few weeks we all need to conserve water, a long dry period will also have an impact on our rural sector.

At last week's council meeting a decision was taken to delegate to the CE, Mayor, Assets advisor & the Chair of the Assets committee to approve the contract for the temporary repairs to the Marton Dam spillway. It is pleasing that we have received a number of tenders for the required work and I endorse the decision to move quickly, one made by the full council, however it is important to follow our tender /work procurement process to ensure we have the best contractor for the job.

It is pleasing to see the regular updates and communications being circulated to the wider community around the issues with the Marton water. I think it is always best 'front foot' any issue that may arise with quick open and honest communication.

The 'filtered water' refilling station at the Marton Memorial Hall has proven to be very well received by the community, my thanks to council staff for quickly facilitating its installation.

I look forward to hearing more positive comments from our community with the upcoming installation of new public toilets at Centennial Park and Follet Street.

Cr Dave Wilson

Assets & Infrastructure Chair

# Attachment 3

# Report

Subject: **Parks Upgrade Partnership Application – Bulls Rugby Football & Sports Club**

To: Assets/Infrastructure Committee

From: Gaylene Prince, Community & Leisure Services Team Leader

Date: 5 February 2020

File: 6-RF-1-2

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## 1 Background

- 1.1 Bulls Rugby Football & Sports Club have applied to the Parks Upgrade Partnership for a sum of \$7,560 to purchase stadium lights and an electronic score board for Bulls Domain.
- 1.2 The Parks Upgrade Project fund is \$100,000. Of this \$96,682 has been allocated (leaving an amount of \$3,318 available) for 2019/20. Of the \$96,682 allocated, there is an amount of \$35,000 for the Ratana Playground project. There is no evidence at this time that this amount will be uplifted in 2019/20 so there is potentially \$38,318 available in 2019/20.

## 2 Staff Comment

- 2.1 The Parks Upgrade Project is for projects to the value of \$24,000. The total value of this project is \$22,681.
- 2.2 The application complies with the principle of 2/3rds contribution from the applicant.
- 2.3 It does not, however, fully comply with the specification that applications will not be considered retrospectively.
- 2.4 In September 2019 the stadium lights and scoreboard were ordered and purchased due to the lead-in time before they would be supplied. At this time, the Club was not aware of the Parks Upgrade Partnership.
- 2.5 In late 2019 Club representatives became aware of the fund, and have subsequently submitted an application.
- 2.6 The Assets/Infrastructure Committee needs to determine whether it will:
  - 2.6.1 accept the full application seeking a grant of \$7,560.00, OR
  - 2.6.2 accept a partial application for the uncompleted works, which would be a grant of up to \$970.33.

- 2.7 The Parks & Reserves Team Leader and the Community & Leisure Services Team Leader are both supportive of the application in the development of the Bulls Domain. The lighting and electronic score-board will be available for other clubs and community groups to use.

**3 Recommendations:**

- 3.1 That the application from the Bulls Rugby Football & Sports Club for a grant of \$7,560.00 from the Parks Upgrade Partnership scheme be received.
- 3.2 That the Assets/Infrastructure Committee approves a grant of \$..... from the Parks Upgrade Partnership Fund to the Bulls Rugby Football & Sports Club for stadium lighting and an electronic scoreboard at Bulls Domain.

**Gaylene Prince**  
**Community & Leisure Services Team Leader**



# *Appendix 1*

## Parks Upgrades Partnership Fund - Expression of Interest

Do you have a great idea to add or improve on recreational facilities at a Council-owned park?

Do you have good support for your idea from the community?

Have you got a realistic fundraising plan that can raise at least two thirds of the resources needed to make it happen?

If so, then Rangitikei District Council wants to hear from you!

We know that the communities in the District have long been active in developing facilities for their recreation and leisure. We want to encourage this by providing up to 33% in cash of the in kind – of the contribution from the community for small-scale, community-led, capital

### **WHAT DO WE MEAN BY SMALL-SCALE, COMMUNITY-LED CAPITAL PROJECTS?**

Capital Project is a project which creates a new asset, replaces an existing asset, upgrades an existing asset or refurbishes an existing asset.

Community-led means a project that has been identified from within the community, where the majority of the fundraising has taken or will take place within the community and where the asset will be owned by the Council, or available for use by the community as if it were owned by Council.

Small-scale means a project with the total value of less than \$25,000, taking into account actual costs **and** the value of donated labour or materials.

**PLEASE NOTE:** Applications may be submitted at any time and will be considered at the next available Assets/Infrastructure Committee of Council (usually within a month). The Parks Upgrade Partnership Scheme has a maximum financial request within a financial year of \$25,000 for any one project. Applications will not be considered retrospectively. All applications are copied into the Assets/Infrastructure Committee Order Paper and are therefore available to the general public.

Please complete this application form in conjunction with Council staff. The sooner you talk with us about your idea, the sooner we can give you an answer about whether Council can support your project.

Contact: Gaylene Prince, Community and Leisure Services Team  
Leader, Rangitikei District Council, Private Bag 1102, Marton  
Phone: 4741 0800 422 522  
Email: [gaylene.prince@rangitikei.govt.nz](mailto:gaylene.prince@rangitikei.govt.nz)



Bulls Rugby Football & Sports Club

PO BOX 78, Bulls

28<sup>th</sup> January 2020

Gaylene Prince  
Rangitikei District Council  
Marton

Dear Gaylene

Thank you for your time last week. Further to that discussion I enclose our completed funding application.

I look forward to hearing from you once the council committee have considered our application.

Please contact me if there is any additional information you require.

Ph 027 4433911 or email: [ward101@xtra.co.nz](mailto:ward101@xtra.co.nz)

Kind regards

A handwritten signature in blue ink, appearing to read "Marie Ward".

Marie Ward

Treasurer  
Bulls Rugby Football & Sports Club

# 1. YOUR CONTACT DETAILS

Full Name: Marie Ward

Organisation (if any) Bulls Rugby Football & Sports Club

Street address: Domain Rd. Bulls

Postal address: P.O. Box 78

Bulls Post Code: 4863

Telephone (day) 0274433911

Email: ward101@extra.co.nz

Contact2 Name John Keay

Telephone (day) 0274999860

Email: jrkeay56@gmail.com

# 2. YOUR PROJECT

2.1 What is the name of your project? New Stadium Lighting and Electronic Scoreboard at Bulls Domain

2.2 When will it take place: Jan/Feb 2020

2.3 Where will it take place: Domain, Bulls

2.5 Describe your project in full:

Attach additional sheets if you need to.

To Install 8 x 500W Stadium lights on existing lighting Poles on the number 1 Field at Bulls Domain.

To Install a 1750mm x 1200mm Electronic LED Scoreboard at the Bulls Domain



## 2.6 What support do you have in the community for your project?

Please describe how your project came about, who you have talked with about it and what response have you had. If you have undertaken any surveys or petitions, then please include these.

The Bulls Rugby Club Identified a need to Upgrade the lighting Facilities and Scoreboard at the Bulls Domain Playing Fields, to provide better facilities for night Rugby training Sessions and the potential to encourage and host evening Sports and Community activities at the Domain, such as business house touch Rugby, Athletics and Community-led projects such as night Concerts.

2.7 How does your project fit with Council's objectives for the development of its parks and open spaces?  
You will definitely need to be talking with Council staff to complete this section!

Having adequate lighting at the Bulls Domain will not only benefit the Rugby Club, but also the wider region to hold evening events, both Sporting and community events.

The Rugby Club will make the facilities available to any organisation to use the lighting to host their evening events.

The Electronic Scoreboard will give a professional edge to encourage outside organisations to host rugby matches in Bulls.

# **PARK UPGRADE PARTNERSHIP FUND**

**3. HOW MUCH WILL YOUR PROJECT COST?** Please provide **all** costs and **all** sources of income for the project you are planning.

Attach additional sheets if necessary

Item	Invoices/ Quotes attached	Amount
8 x 500W Stadium lights (Invoice Grizzly Supplies)		\$ 13,400.00
1750 x 1200 Scoreboard ( " " )		\$ 5,500.00
Light Brackets + Electrical Cables (Invoice Fam Solutions)		\$ 1,671.00
Scissorlift Hire ( " " " )		\$ 250.00
Scoreboard Box, lockable ( " " " )		\$ 990.00
Remote Control		\$ 495.00
Labour		\$ 375.00
		\$
		\$
Total Cost (GST inclusive / exclusive. Please delete one)		\$ 22,681.00

**4. WHAT IS YOUR FUNDRAISING PLAN?** Please provide a realistic estimate of how much funding (in cash and in kind) you will be able to contribute to this project.

The total amount of your fundraising plan must be at least two thirds of the total cost of the project. Council staff can help you to identify sources of funding for your project.

Item	Amount	
Donated material	\$	
Remote Control	\$	495.00
Donated Labour 3 ppl @ 5 hrs @ \$25	\$	375.00
	\$	
	\$	
Cash in hand towards project	\$	14,251.00
	\$	
	\$	
	\$	
	\$	
Other sponsorship/grants (please specify source/s below)	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total funds available (GST inclusive / exclusive. Please delete one)	\$	

Amount of funding you are requesting from Rangitikei District Council:

\$ 7560.00

# TAX INVOICE

Bulls Rugby Football Club

**Invoice Date** 23 Sep 2019  
**Invoice Number** INV-6169  
**Reference** ON BULLS RUGBY FOOTBALL CLUB  
**GST Number** 113-638-303  
 Grizzly Supplies Limited  
 Attention: Ping Lim  
 24 The Terrace  
 PO Box 457  
 Timaru 7910  
 NEW ZEALAND

Description	Quantity	Unit Price	Discount	Amount NZD
Stadium Light 500W	8.00	1,675.00		13,400.00 ✓
Rugby Score Board Small 1750mm x 1200mm x 80mm	1.00	5,500.00		5,500.00 ✓
Remote Score Board (FREE OF CHARGE)	1.00	495.00	100.00%	0.00
Subtotal (includes a discount of 495.00)				18,900.00
TOTAL GST 15%				2,835.00
TOTAL NZD				21,735.00

## Due Date: 30 Sep 2019

If invoice denoted in USD please make direct payments to Grizzly Supplies Limited, ASB Bank Limited, SWIFT: ASBBNZ2A, A/C: 26866164-USD-14

If invoice denoted in NZD please make direct payments to Grizzly Supplies Limited, ASB Bank Limited, SWIFT: ASBBNZ2A, A/C: 12-3475-0005677-00



## PAYMENT ADVICE

To: Grizzly Supplies Limited  
 Attention: Ping Lim  
 24 The Terrace  
 PO Box 457  
 Timaru 7910  
 NEW ZEALAND

<b>Customer</b>	Bulls Rugby Football Club
<b>Invoice Number</b>	INV-6169
<b>Amount Due</b>	21,735.00
<b>Due Date</b>	30 Sep 2019
<b>Amount Enclosed</b>	_____

Enter the amount you are paying above



# F & M Solutions

40 Viles Road

RD 1

Bulls 4894

New Zealand

Ph: +64 274 856856

## Quotation

W D Ward T/A F&M Solutions

GST No: 048-825-613

### Quote Prepared for:

Bulls Rugby & Sports Club

Domain Road

Bulls

Date 15-Dec-19

Quote # 1030

Ref Lighting &  
Scoreboard

**Job Description:** Make and fit mounting brackets and power supply boxes for stadium lighting. Make and fit lockable cover for scoreboard.

Quantity	Description	Unit price	Amount	
1	Supply and fit steel brackets for lighting	1171.00	1,171.00	
1	Electrical cabling and fittings	500.00	500.00	
1	Scissorlift hire	250.00	250.00	
1	Supply and fit powdercoated aluminium lockable scoreboard box with hinged double doors	990.00	990.00	
GST Exclusive			\$ 2,911.00	NZD
GST 15%			\$ 436.65	NZD
Balance due			\$ 3,347.65	NZD

Thank you for the opportunity to present this quote.

Quote valid for 90 days



# Attachment 4



# **INFRASTRUCTURE GROUP REPORT**

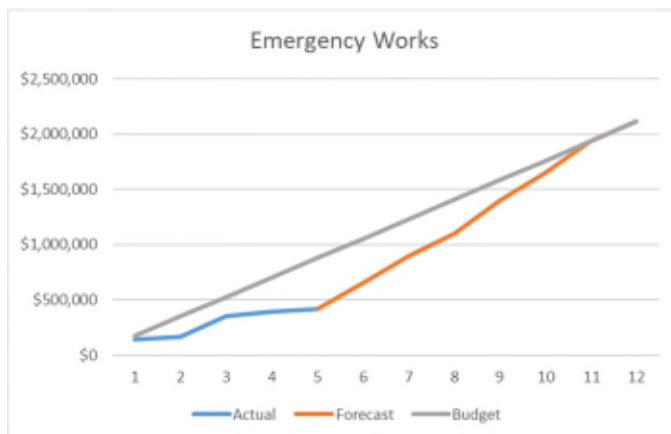
**JANUARY 2020**

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## 1 ROADING

### 1.1 EMERGENCY WORKS



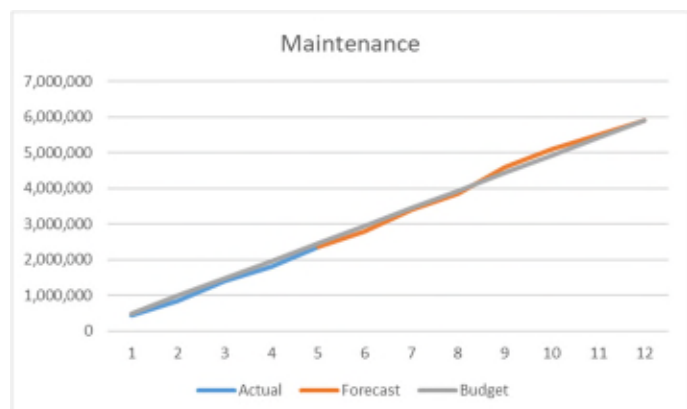
Uncompleted works include Turakina Valley Road 2 at North of Macleay's, Turakina Valley Road 3 at South of Drysdale and some minor works.

Event	Phase	Completion Due	Comments
July-18, Turakina-3 south of Drysdale	Construction	Mar 20	Awaiting consent
Apr-18, Turakina-2 north of McLeays, dropout	Construction	TBC	Land entry negotiations have reached an impasse, making the retreat option unfeasible. RMA Consent will now be sought to bench and back fill the dropout.
May-18, Swan St	Construction	Sept 19	Complete

### 1.2 MAINTENANCE

This work provides for the routine care of sealed pavements to maintain their structural integrity and serviceability.

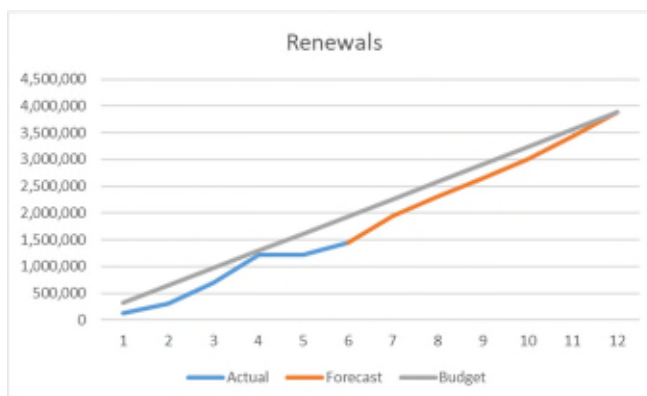
- Pre reseal repairs for next year's reseals is underway. The focus is on pavement, drainage and resilience work.



### 1.3 RENEWALS

This work provides for non-routine planned periodic renewal of sealed and unsealed road pavements, drainage, and structures.

Sealed Road Pavement Rehabilitation provides for the replacement of, or restoration of strength to, sealed pavements where other forms of maintenance and renewal are no longer economic.



#### Rehabilitation:

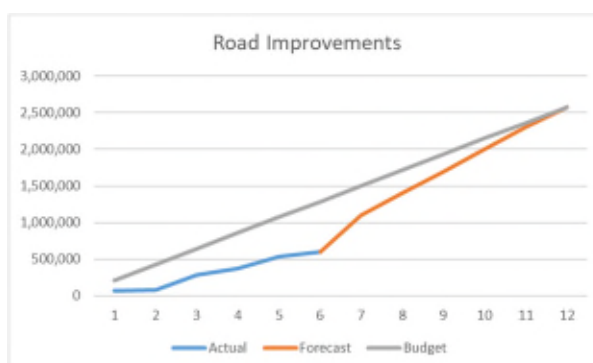
Location	Length (m)	Start Construction	Completion Due	Comments
Spooners Hill Road	500	Oct 19	Oct 19	Complete
Taihapa Napier Road-2	492	Nov 19	Jan 20	Complete
Skerman Street	160	Feb 20	Mar 20	
Pukepapa Road	720	Feb 20	Mar 20	
Reseals	51.5 km	Jan 20	Feb 20	

#### Structural Component Replacement:

Location	Start Construction	Completion Due	Comments
Public Trust (Suspension)	Feb 20	Apr 20	
Omatane	Feb 20	Apr 20	
Wellington Rd Underpass	Feb 20	Apr 20	

### 1.4 ROAD IMPROVEMENTS

This work category provides for improvements to or upgrading of existing roads within the existing or widened road reserve.



**Low cost / Low Risk Projects:**

Location	Start construction	Completion Due	Comments
Tennants Rd. (RP 0030-1220)	Sept 19	Oct 19	Complete
Mangahoe Rd. Guardrail	Aug 19	Oct 19	Complete
Kie Kie Rd. (RP0030-3450)	Feb 20	Mar 20	
Murimuotu Rd. (RP4450-5930)	Mar 20	Apr 20	
Makirikiri Rd. (RP2993-4634)	Apr 20	Jun 20	
Ruanui Rd . (RP 425-1500)	TBC		Liaising with DoC, requires a RMA resource consent due to site slope criteria.
Pungatawa Rd.	Mar 20	Apr 20	Land entry and acquisition agreements before the Maori Land Court in February.
Okirae Rd & Kauangaroa Rd Bluff	Nov 19	Mar 20	Geotechnical Report

**Bridges:**

Bridge	Start	Completion Due	Comments
Otara (Bdy) Otara Road	Mar 20	Apr 20	Completion of bridge strengthening project
Kuripapango (Bdy) Taihape-Napier Road 2	Nov 19	Apr 20	Design: Strengthening to HN-HO capacity (50:50 with HDC)
Bridge Life Cycle Management Report	Aug 19	Nov 19	Strategic Plan for Bridge Maintenance
6 Bridge Capacity Assessments	Nov 19	May 20	These will be selected from the Life Cycle Management Report Recommendations.
Mangaraupi No. 2	Feb 20	Mar 20	
Brandon Hall	Feb 20	Mar 20	
Toe Toe Rd	Jan 20	June 20	Condition rating

**Mangaweka Bridge**

The design of the substructure and approach roads is complete. The design of the superstructure is also well advanced. The Draft RMA consent application document is complete, but we are still awaiting inputs from affected parties. Land entry and acquisition negotiations are ongoing.

Project timeframe:

Tender submission: Feb 2020 / March 2020

Tender award: April 2020

Construction: May 2020 – Dec 2021

## New Footpaths

Location	Start	Completion Due	Comments
Parewanui Rd – (RP530-650)	Aug 19	Dec 19	Complete
Hammond St – (RP180-383)	Nov 19	Dec 19	Complete
Harris St + K&Ch (RP010-165)	Jan 20	Feb 20	
Skerman St + K & Ch & pave reconstr	Feb 20	Feb 20	
Robin St + K&Ch (RP050-120)	Feb 20	Mar 20	
Swan St	Aug 19	Sep 19	Complete
Paradise Tce walkway, Footpath + watermain replacement	Jan 20	Mar 20	Part of 3 waters project.

## Taihape – Napier Road

The Taihape to Napier Road, often referred to as Gentle Annie, is a local road that connects Taihape township on SH1 and Omahu on SH50 on the outskirts of Napier. The 134km route (travel time 2hrs 38mins) services the local community and provides an alternative route between Taihape and Napier.

WSP have been requested to provide a fee offer to carry out a corridor study to identify gaps in Levels of Service. When the fee offer is received Hastings and Rangitikei District Councils will negotiate a cost share arrangement. The outcome of the corridor study will be a programme of improvement projects that can be included in Hastings and Rangitikei District Councils respective 2021 – 51 LTP. The Financial Assistance Rate for these projects will then be negotiated with NZTA.

## 1.5 SAFETY ASSESSMENTS

### Speed Management Guide – NZTA

The Speed Management Guide has been developed to implement a long term programme for assessing and reviewing speed limits. In conjunction with other works occurring on the following roads a speed review is being carried out:

- Ratana Road, the new subdivision is likely to require the location of the speed sign to be moved closer to the Highway by about 150m. The rural section is current posted at 100 km/hr which is not consistent with curves that have design speeds in the range of 55-75km/hr. The speed limit in the village is 50 km/hr and is also being reviewed.
- Parewanui Road, from High Street to beyond Brandon Hall Road. The footpath is being extended from Ferry Road to Brandon Hall Road to provide a safe path for children who travel to and from school.

## Cycle Paths

Installing cycle paths in the urban areas is an item Council's Activity Management Plan as a Road Improvement activity, and is in-line with the Government Policy Statement.

It was found that Marton and Bulls is reasonably flat, however, Bulls is cut into small quadrants by the Highway limiting the opportunity. Taihape was too steep, and Hunterville too small.





The locations found to be suitable for establishing cyclepaths are:

- upper Broadway / Wellington Road,
- Linking roads include Pukepapa/Skerman,
- Tu Tae Poro Poro trial linking playgrounds via backstreets and reserve areas.

Wellington Road from Morris Street to Station Road is programmed for a reseal this year providing the opportunity for roadmarking to be changed. The remainder of the cyclepath network in Marton would be installed in conjunction with other work.

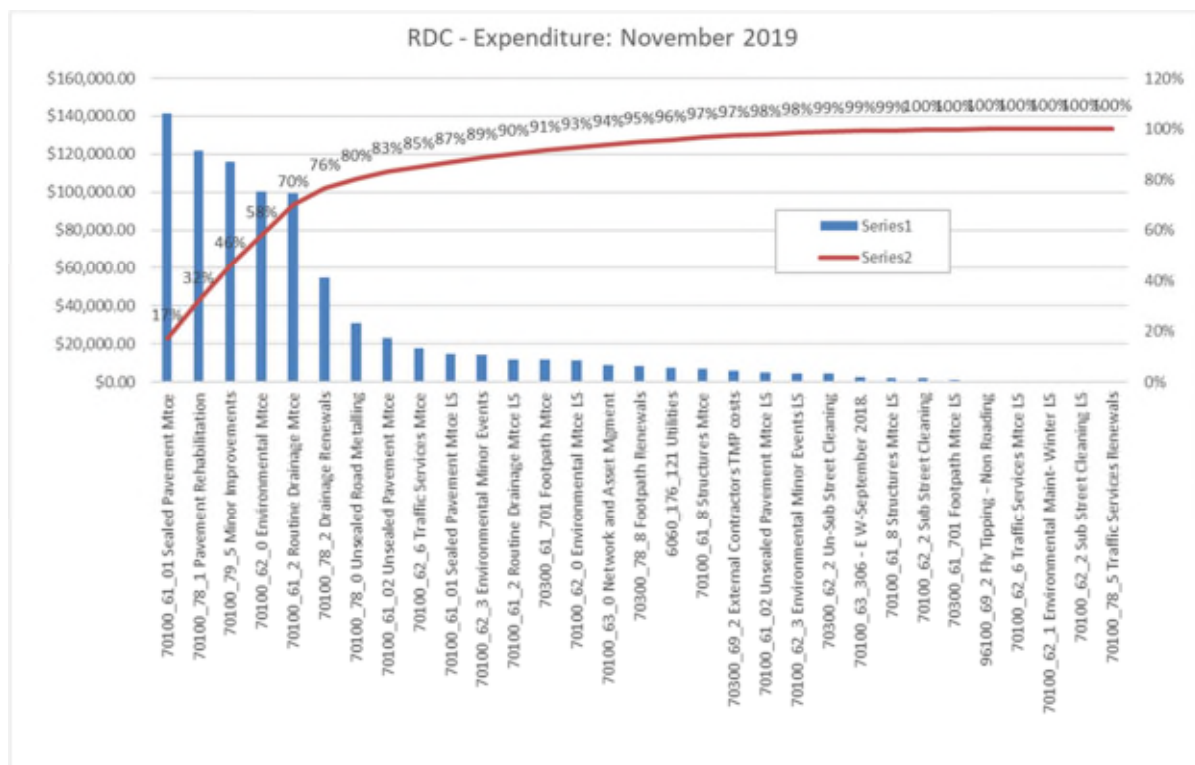


## 1.6 HEALTH AND SAFETY

  			RDC - ZERO HARM REPORTING													
LEAD INDICATORS			JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN		
Type	Explanation															
Drug and Alcohol Tests	LEAD: Total number of drug and alcohol tests completed in the period for pre-employment.		3	3	1	2	2									
Positive Drug and Alcohol Tests	The total number of positive Drug and Alcohol test results in the period		0	1	0	0	0									
Site H&S Conversations	The total number of site H&S Conversations completed in the period by Contractors or site		3	4	4	4	4									
Site Health and Safety Audits	The total number of site Health and Safety Audits completed in the period by the		12	12	8	7	5									
Safety Briefing	The total number of Safety Briefings completed in the month including pre-starts.		5	4	4	4	4									
Near Miss (Close call)	The total number of Near Misses submitted in the month by the site team		0	0	0	0	0									
Traffic Management Inspection	Total number of audits completed by the designated Site Traffic Manager Supervisor		0	2	1	1	0									
Sub Contractor Review	Number of Sub Contract Reviews completed by the main Contractor in the period		0	0	0	0	0									
Stop Work Action	The number of occasions when work is suspended proactively due to a member of the		0	0	0	0	0									
Positive Reinforcement	The number of occasions the site team have been congratulated of a proactive action or		2	3	1	3	4									
LAG INDICATORS			JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN		
Type	Explanation															
Fatal Injuries	Any incidents resulting the loss of life of a transport agency, contractor or Sub Contractor		0	0	0	0	0									
Notifiable Injuries	Any incident required under H&S Legislation to be reported to a Statutory Authority e.g.		0	0	0	0	0									
Lost Time Injuries	Any work related injury or illness certified by a Medical Practitioner and compensable under		0	0	0	0	0									
Medical Treatment Injuries	The Management and care of a patient to effect Medical Treatment or combat disease or		0	0	0	0	0									
First Aid Injuries	Treatment administered by and within the qualifications of a trained first aid attendant or		0	0	0	0	0									
Recordable Injuries	NO NOT COMPLETE		0	0	0	0	0									
Serious Environmental Incidents	Environmental controls absent or construction of a device is so poor that it is likely to or has led		0	0	0	0	0									
Service Strikes	Contact with an above ground or buried service resulting in damage or potential damage to the		0	0	0	0	1									
Property Damage	Contact with third party property resulting in damage		0	0	0	0	0									

## 1.7 FINANCIAL TRACKING

Maintenance			Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
141 Emergency Works September 2018	\$6,811		0	0	0	\$0	\$0							
Emergency Works September 2018	\$55,292		13,497	13,497	\$14,396	\$14,396	\$39,993							
Emergency works May 2018	\$1,082,243		125,728	139,771	\$320,943	\$332,039	\$302,107							
Event July 13/14 2017	\$560,197		2,059	9,619	\$25,189	\$36,180	\$62,071							
June 15 event	\$43,361		58	6,382	\$6,382	\$6,382	\$6,382							
Storm Event Debbie .	\$363,111		0	0	\$0	\$1,344	\$5,239							
<b>Emergency Works - Totals</b>	<b>2,111,015</b>	Actual	\$141,342	169,269	352,514	390,341	415,792							
		Forecast					415,792	650,000	900,000	1,100,000	1,400,000	1,650,000	1,935,097	2,111,015
		Budget	175,918	351,836	527,754	703,672	879,590	1,055,508	1,231,425	1,407,343	1,583,261	1,759,179	1,935,097	2,111,015
Maintenance														
111 Sealed Pavement Maintenance	\$1,195,003		1,818	3,712	223,786	345,682	482,458							
112 Unsealed Pavement Maintenance	\$79,000		25,543	84,547	141,308	\$166,776	192,770							
113 Routine Drainage Maintenance	\$990,000		98,426	182,441	252,771	\$304,855	418,269							
114 Structures Maintenance	\$162,500		5,655	11,451	22,854	\$33,901	43,002							
121 Environmental Maintenance	\$900,000		87,995	181,513	294,173	\$409,828	523,830							
122 Traffic Services Maintenance	\$400,000		30,913	61,536	88,109	\$119,088	144,431							
124 Cycle Path Maintenance	\$1,000		0	0	0	\$0	0							
125 Footpath Maintenance	\$349,500		2,548	5,102	37,255	\$43,307	48,906							
131 Level Crossing Warning Devices	\$15,000		0	0	0	\$0	0							
140 Minor Events	\$370,000		18,903	37,018	96,634	\$132,283	150,970							
151 Network & Asset Management	\$1,148,000		172,584	278,295	255,471	\$259,723	355,933							
<b>Maintenance - Totals</b>	<b>5,910,003</b>	Actual	444,385	845,615	1,412,361	1,815,443	2,360,569							
		Forecast					2,360,569	2,800,000	3,400,000	3,850,000	4,600,000	5,100,000	5,500,000	5,910,003
		Budget	492,500	985,001	1,477,501	1,970,001	2,462,501	2,955,002	3,447,502	3,940,002	4,432,502	4,925,003	5,417,503	5,910,003
Renewals														
211 Unsealed Roads Metalling	\$435,000		\$6,866	115,036	167,928	259,723	266,152							
212 Sealed Roads Resurfacing	\$1,445,000		0	0	195,496	231,530	198,898							
213 Drainage Renewals	\$600,000		24,425	81,073	155,364	198,523	242,025							
214 Sealed Road Pavement Rehabilitation	\$1,080,000		78,152	89,484	142,729	184,800	480,862							
215 Structures Component Replacements	\$166,000		0	0	0	341,275	5,375							
222 Traffic Services Renewal	\$150,000		12,632	15,107	26,878	0	30,759							
<b>Renewals - Totals</b>	<b>3,876,000</b>	Actual	122,075	300,700	688,395	1,215,851	1,224,071							
		Forecast					1,224,071	1,600,000	1,950,000	2,300,000	2,650,000	3,000,000	3,435,000	3,876,000
		Budget	323,000	646,000	969,000	1,292,000	1,615,000	1,938,000	2,261,000	2,584,000	2,907,000	3,230,000	3,553,000	3,876,000
Road Improvements														
324 Accelerated LED Renewal Programme - Construction	\$117,000		0	0	0	0	0							
341 Low cost / low risk improvements 2018-21 - Local Road	\$1,880,345		38,090	\$38,090	215,388	\$253,481	\$389,474							
322 Mangaweka Bridge Replacement - Detailed Business	\$555,475		29,431	\$39,631	70,205	\$116,423	\$142,929							
325 Taihape Napier Road Seal Extension (R) - Construction	\$22,975		978	\$978	978	\$978	\$1,678							
<b>Road Improvements - Totals</b>	<b>2,575,795</b>	Actual	68,499	78,699	286,571	370,882	534,081							
		Forecast					534,081	800,000	1,100,000	1,400,000	1,700,000	2,000,000	2,300,000	2,575,795
		Budget	214,650	429,299	643,949	858,598	1,073,248	1,287,898	1,502,547	1,717,197	1,931,846	2,146,496	2,361,145	2,575,795



## 2 UTILITIES BUDGETS

Please note: GL codes and budgets have not been confirmed by Finance

Project						Budget	Current
3 Waters - RDC 19/20 FY as at 27/01/20	INF Projects \$	lead	Details	Comments	GL	Allocations	expense
<b>WASTEWATER</b>							
<b>Sewerage Renewals</b>							
<b>District Wide Renewals</b>							
Marton Reticulation - Contractor					6070176101	0	70,441
Taihape Reticulation - Contractor					6070176111	0	9,074
Taihape Treatment - Contractor					6070176121	0	610
Marton Treatment - Contractor					6070176131	0	0
Bulls Treatment - Contractor					6070176141	0	0
Koitiata Treatment - Contractor					6070176151	0	0
Bulls Reticulation - Contractor					6070176161	0	24,029
Huntermville Reticulation - Contractor					6070176181	0	7,198
Huntermville Treatment - Contractor					6070176186	0	0
Ratana Treatment - Contractor					6070176194	0	0
Ren WW Retic	300,000		Wastewater retic renewals	LTP code: 52	6070188305	308,100	37,204
Ren WW Tment					6070188306	0	390
Ren WW Treatment	200,000		Wastewater treatment renewals	LTP code: 89	6070188307	205,400	0
Wastewater O&M			Operation and maintenance		6070188316	41,080	1,294
<b>Total Sewerage Renewals</b>	<b>500,000</b>					<b>554,580</b>	<b>150,239</b>
<b>Sewerage New Works</b>							
<b>District Wide New Works</b>							
WWTP Minor Upgrades					6070177105	51,350	30,589
RDC Waste Water Asset Management Strategy				LTP code: 119	6070177106	308,100	13,458
RDC SCADA and control review				LTP code: 120	6070177107	154,050	0
Marton Reticulation - Contractor					6070177301	0	50,924
Taihape Reticulation - Contractor					6070177304	0	250
Bulls Treatment - Contractor					6070177311	0	0
LOS Pipeline Mtn to Bulls	1,500,000		Pipeline Marton to Bulls	LTP code: 54	6070188308	1,540,500	5,052
Pipeline Marton to Bulls land purchase				LTP code: 54.2	6070188309	1,224,184	0
Wastewater Reticulation new works				LTP code: 50	6070188315	77,025	0
<b>Total Sewerage New Works</b>	<b>1,500,000</b>					<b>3,355,209</b>	<b>100,273</b>
<b>TOTAL WASTEWATER</b>	<b>2,000,000</b>					<b>3,909,789</b>	<b>250,512</b>

Project						Budget	Current
3 Waters - RDC 19/20 FY as at 27/01/20	INF Projects \$	lead	Details	Comments	GL	Allocations	expense
<b>STORMWATER</b>							
<b>Stormwater Drainage Renewals</b>							
<b>District Wide Renewals</b>							
Marton Reticulation - Contractor					6050176101	0	8,799
Taihape Reticulation - Contractor					6050176111	0	0
Bulls Reticulation - Contractor					6050176131	0	573
Huntermville Reticulation - Contractor					6050176151	0	0
Ratana Reticulation - Contractor					6050176161	0	0
Ren SW Retic	400,000		Wellington Road construction	LTP code: 56	6050176163	667,550	36,970
<b>Total Stormwater Renewals</b>	<b>400,000</b>					<b>667,550</b>	<b>46,341</b>
<b>Stormwater Drainage New Works</b>							
<b>District Wide New Works</b>							
Marton Reticulation - Contractor					6050177301	0	2,126
Huntermville Reticulation - Contractor					6050177351	0	0
LOS SW Retic	350,000		Scots Ferry pump station	LTP code: 55	6050177363	205,400	73,536
RDC Storm Water Asset Management Strategy				LTP code: 121	6050177364	205,400	0
<b>Total Stormwater New Works</b>	<b>350,000</b>					<b>410,800</b>	<b>75,662</b>
<b>TOTAL STORMWATER</b>	<b>750,000</b>					<b>1,078,350</b>	<b>122,004</b>

Project						Budget	Current
3 Waters - RDC 19/20 FY as at 27/01/20	INF Projects \$	lead	Details	Comments	GL	Allocations	expense
<b>WATER SUPPLY</b>							
<b>Water Supply Renewals</b>							
<b>Marton Renewals</b>							
Marton Reticulation - Contractor					6060176101	0	70
Marton Reticulation-Staff Time	1,440,866		Should this be Marton Dam Repairs???	LTP code: 37.4	6060176103	1,479,769	1,954
Marton Treatment - Contractor					6060176111	0	43,041
<b>Taihape Renewals</b>							
Taihape Reticulation - Contractor	940,000		Paradise Terrace 37/Taihape Falling Main 37.1	\$340,000 = PT/\$600,000 = FM	6060176121	965,380	222,514
Taihape Treatment - Contractor					6060176131	0	0
<b>District Wide Renewals</b>							
Bulls Reticulation - Contractor					6060176141	0	25,570
Bulls Treatment - Contractor					6060176151	0	2,481
Mangaweka Reticulation - Contractor					6060176161	0	2,240
Mangaweka Treatment - Contractor					6060176171	0	0
Ratana Reticulation - Contractor					6060176181	0	2,068
Ren Water District-LTPid40				LTP code: 40	6060176311	61,620	15,825
Ren Tment O & M - LTPid39				LTP code: 41	6060176312	10,270	0
Ren WTP Crit Assets-LTPid40.1				LTP code: 40.1	6060176313	71,890	51,289
Ren AC Pipe Replace-LTPid37.3					6060176314	0	0
Ren- Retic Tuatenui Trunk main-LTPid37.5				LTP code: 37.5	6060176316	1,360,775	50,634
Tuaetnui Truck Main replacement 2020 Jeffersons Line to Somersal Ln	500,000		Jefferson to Somersal	LTP code: 92	6060176321	513,500	4,090
<b>Hunterville Urban Renewals</b>							
Hunterville Treatment - Contractor					6060776301	25,675	0
<b>Hunterville Rural Renewals</b>							
HRWS Reticulation					6061776201	46,215	9,759
<b>Omatane Renewals</b>							
Omatane Rural - Reticulation					6061876301	6,162	0
<b>Erewhon Renewals</b>							
Erewhon Reticulation - Contractor	240,000		Erewhon rural water retic renewals	LTP code: 47	6061676201	246,480	1,410
<b>Total Water Supply Renewals</b>	<b>3,120,866</b>					<b>4,787,736</b>	<b>432,945</b>
<b>Water Supply New Works</b>							
<b>District New Works</b>							
LOS Tment Minor Works Urban WTP-LTPid38				LTP code: 38	6060176315	51,350	116,002
District Retic - Contractor					6060176202	147,631	0
RDC Water Asset Management Strategy				LTP code: 116	6060176317	308,100	0
Marton Water Strategy				LTP code: 117	6060176318	256,750	17,030
Compliance Improvement Plan				LTP code: 118	6060176319	256,750	0
Water treatment improvements				LTP code: 38.1	6060176320	256,750	0
Marton Reticulation - Contractor					6060177301	0	41,865
Marton Treatment - Contractor					6060177311	0	0
Mangaweka Reticulation - Contractor					6060177341	0	0
Bulls Reticulation - Contractor					6060177361	0	0
Ratana Reticulation - Contractor					6060177381	0	29,617
Ratana Treatment - Contractor					6060177391	0	26,160
Bulls Reservoir	1,325,000		Bulls Reservoir	LTP code: 37.5	??????????	0	0
<b>Hunterville Urban New Works</b>							
Hunterville Urban - Water Treatment New Bore	400,000		Hunterville bore	LTP code: 42	6060777301	410,800	113,880
<b>Total Water Supply New Works</b>	<b>1,725,000</b>					<b>1,688,131</b>	<b>344,554</b>
<b>TOTAL WATER SUPPLY</b>	<b>4,845,866</b>					<b>6,475,867</b>	<b>777,500</b>
<b>Grand Total</b>	<b>7,595,866</b>					<b>11,464,006</b>	<b>1,150,015</b>

### 3 WATER SUPPLY – CONSENT COMPLIANCE

Table 1 shows the compliance of each water supply scheme against consent conditions. Only those schemes for which Rangitikei District Council (RDC) is the consent holder have been shown.

RDC is authorised to abstract surfacewater and groundwater to provide water for eight water schemes. The associated limits for these abstractions were complied with for the duration of January 2020 (see Table 1 for details).

Table 1: Consent Compliance Abstraction – Water Supply (water-abstraction 1 January– 31 January 2020)

Scheme	Compliance January 2020	Comments	Actions
Marton	Compliant		No action required
Taihape	Compliant		No action required
Bulls	Compliant		No action required
Mangaweka	Compliant		No action required
Ratana	At risk	4% over limit on one day	No action required
Erewhon Rural	Compliant		No action required
Hunterville Rural	Compliant		No action required
Omatane Rural	Compliant		No action required

#### 3.1 WATER SUPPLY – DRINKING WATER STANDARDS COMPLIANCE

Table 2 shows

The Drinking-Water Standards for New Zealand 2005 (Revised 2018) have been used to assess the six potable water schemes. As can be seen from Table 2 below all six treatment plants were compliant with the bacteria limits.

Note: DWSNZ 2005 (Revised 2018, came into effect on 1 March 2019).

Table 2: DWSNZ Compliance (1 January 2020 to 31 January 2020)

Scheme	Compliance January 2020 – Bacteria	Compliance January 2020 – Protozoa
Marton		
	Bacteria /E-coli Compliant : Not Detected	Protozoa/ UVT Achieved <95% validation Compliant – 99.97 %
	Bacteriological and Protozoa compliant.	
Taihape		
	Bacteria /E-coli Compliant : Not Detected	Protozoa/ UVT Achieved <95% validation Compliant 99.99%
	Bacteriological and protozoa compliant.	

Scheme	Compliance January 2020 – Bacteria	Compliance January 2020 – Protozoa
Bulls		
	Bacteria /E-coli Compliant : Not Detected	Incomplete data - Investigating
	Bacteriological compliant.	
Mangaweka		
	Bacteria /E-coli Compliant : Not Detected	Protozoa/UVT Achieved < 95% validation Compliant – 99.99%
	Bacteriological and Protozoa compliant	
Ratana (New bore)		
	Bacteria/E-coli Compliant : Not Detected	Protozoa Not Applicable - Secure Bore
	Bacterial and protozoa compliant.	
Huntermville Urban		
	Bacteria /E-coli Compliant : Not Detected	Protozoa/UVT Achieved < 95% validation Compliant- 99.98%
	Bacterial and protozoa compliant to 3 log credits. Change to assessment of Differential pressure has greatly improved compliance. Non-compliant 6 minutes on 14 January appears to be a spike in computer data.	

Drinking water was safe to drink for the month of January 2020.

Catchment assessments required to reduce the required log credits from four log credits to at least three have been submitted for consideration. Any changes in compliance criteria that come about from this assessment will be back dated to 1 July 2019.

### 3.2 SECTION 69z OF THE HEALTH ACT 1956

Pursuant to S69z the Health Act 1956 Water Safety Plans must be in place for all plants. As a result of the Havelock North review additional critical control points need to be added to the Water Safety Plans.

We are in the process of combining all of the water Safety plans into one document. The first chapters of this document have been submitted for consideration.

### 3.3 WASTEWATER

RDC have seven discharge consents of which four were fully compliant for the duration of January 2020 (See Table 4 for details). The Hunterville and Taihape WWTPs failed to comply with the respective discharge volume limits. Marton, Taihape and Hunterville failed to comply with various downstream water quality conditions.

Ongoing consultation with Horizons continues to occur in relation to volume exceedances at these WWTPs.

- Investigations relating to the Ratana and Marton/Bulls WWTP applications are on hold subject to obtaining land.
- Rangitikei District Council staff are responsible for land negotiations.
- Experts outside the shared services agreement are working on the Taihape WWTP AEE and Marton Bulls WWTP AEE.

Table 4: Consent Compliance – Wastewater Treatment Plants

Scheme	Compliance January 2020	Comments	Actions
Marton	Non-Compliant	Non-compliant for Ammonia –Nitrogen, BOD and Turbidity downstream. No upstream sample collected in January.	Work on centralisation project is on hold until update on land acquisition provided by RDC
Taihape	Non -Compliant	Non-compliant with discharge volume condition. Non-compliant with Aluminium downstream	Regular consultation with Horizons continues to occur.
Bulls	Compliant		Work on centralisation project is on hold until update on land acquisition has been prepared.
Mangaweka	Compliant	Data not available at time of writing report	
Hunterville	Non -Compliant	Non-compliant with discharge volume condition on 3 days and Aluminium limit downstream.	Additional information provided to Horizons to process consent variation.
Ratana	Compliant		Consultation associated with consent application commenced.
Koitiata	Compliant		

## 4 SOLID WASTE

### 4.1 Solid Waste Inspections

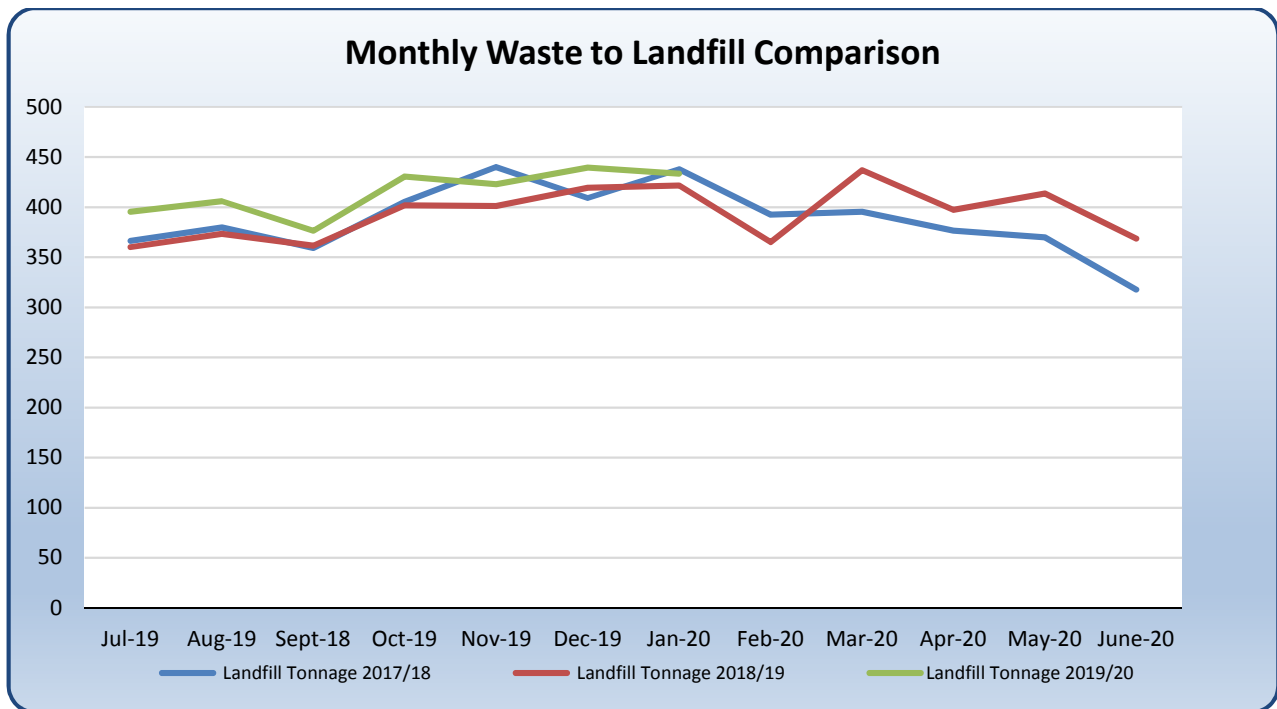
#### Bulls Transfer Station

An inspection was carried out on the Bulls Waste Transfer Station. Station very tidy

### 4.2 Waste Transfer Station Monthly Trends

#### Monthly Waste to Landfill

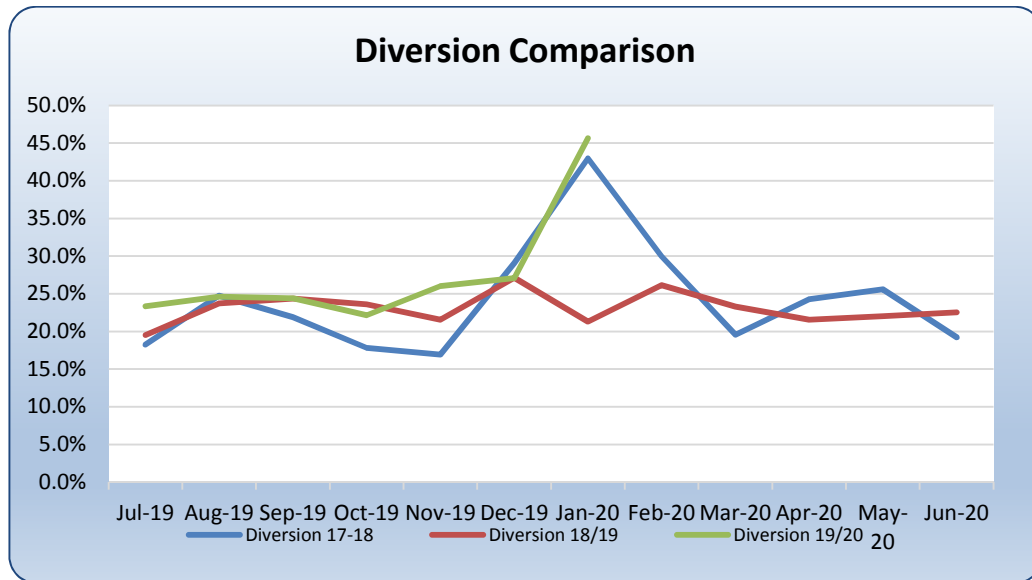
Volumes of waste to landfill is up from the previous year's annual aggregate tonnage (2018/19 comparable month aggregate of 2,738 tonnes). January's 2019 amount is 433 tonnes giving a year to date aggregate of 2,905 tonnes (A 6% over 18/19 tonnages).





## Diversion Comparison

The diversion comparison measures the amount of waste diverted from the landfill for recycling or reuse. Total diverted waste (recycling) for the year is presently 45.7% of total waste.



# Attachment 5

# Community and Leisure Assets

Project updates, January 2020

## 1. Bulls Community Centre

Progress during the month of Dec. 2019 by on site trades is:

- Exterior sheathing for ground floor complete
- Exterior sheathing for first floor complete
- Exterior sheathing for second floor pavilions complete
- Electrical rough in/pre-line in progress
- Plumbing rough in/pre-line in progress
- Mechanical rough in/pre-line in progress
- Aluminium window and panel frame work installation is complete
- Steel column and beam intumescent coating in progress
- Internal stage framing complete
- Internal back stair framing in progress
- Internal wall framing in progress
- Internal lobby/learning centre stair install in progress
- Elevator frame installation complete
- Internal pavilion floor framing in progress
- First grind of concrete floor of lobby and learning centre in progress
- Drainage for remainder of hall in progress
- Sprinkler installation in progress
- Town square, car park, bus lanes & bus stops out for pricing
- Fire water tank concrete pad poured
- North pavilion skylight installation in progress
- Pavilion roofing installation complete
- Terrace roofing installation in progress
- Ground floor cladding install in progress
- First floor cladding install in progress
- Second floor cladding install in progress
- Exterior scaffold was removed



## **2. Marton B & C Dams**

Weed control of blackberry, pine, gorse, broom, willow, banana passionfruit and pink ragwort is on-going. Site preparation for next winter's planting will commence shortly.

## **3. Hautapu River Parks**

The Department of Conservation (DoC) has signalled a concern about the botanical values of the Taihape Scenic Reserve (which partly falls within the scope of the Hautapu River Parks project area). Vivienne McGlynn was on-site on 25 September to undertake a preliminary environmental impact assessment and made a further site visit on October 23. She has since submitted a report to DoC on the assessment of effects on vegetation by the proposed Hautapu River Parks project. No feedback has been received from DoC at this time.

Society of Friends of Taihape have submitted specifications for the proposed bridges. A building consent application will be prepared by the Community & Leisure Services team.

## **4. Memorial Hall Playground Development**

The finalised plan and budget is expected early 2020.

Funding was received from Creative Communities Scheme to go towards the collaboration with Ngā Wairiki Ngāti Apa to visually and creatively incorporate the iwi into the project.

The Council resolved to fix the lack of storm water service under the playground and also committed \$50,000 in 2020/21 from the Park Partnership Upgrade Fund towards playground equipment.

## **5. Halls**

### Fire Safety Reports

A comprehensive report has been received from Fire Engineering Services after their assessment of Marton Memorial Hall for fire safety and accessibility.

Their report has highlighted some of the limitations of having an older building in service for Community events. They have suggested some enhancements in their report, which are presently being costed.

## **6. Taihape Memorial Park Development**

Meetings have been held with Rugby, Netball, Taihape Area School, Taihape A & P, Dressage, Horse Jumping, Mōkai Pātea Services and Taihape Shearing to discuss the design concept of the proposed Amenities/Community facility. Their comments have been compiled and submitted to the Architect.

## **7. Bulls Domain Changing Rooms**

Interested persons attended a meeting in Bulls to discuss developing the Bulls Domain – grounds, equipment and building.

As with Memorial Hall, this is an older building and costs to upgrade the facility are presently being sought.

## **8. Swim Centres**

### Taihape Swim Centre

- A free school water safety program is being delivered by the Taihape Swim centre staff. Participants are Taihape Area School junior and middle years, St Josephs, Moawhango and Mataroa schools
- Learn to swim and squad swimming began at the start of the school term
- Papanui Junction, Moawhango and Pukeokahu schools have commenced their swimming programs
- Green Prescription program has been implemented again this season
- Aqua Aerobics has also now restarted
- All processes are now in place to achieve PoolSafe accreditation

### Marton Swim Centre

- New pool covers on the 50 metre pool are installed and proving satisfactory
- Outside area has been re-fenced due to an outdoor gym being erected leaving sufficient space for the proposed outdoor splash pad
- Carterton swim club and Whanganui swim club held week long swim camps at the beginning of January, swimming sessions were held mornings and afternoons.
- A school holiday programme came to the swim centre every day for one week. This programme was accommodated by opening the Learners pool an hour earlier (9am) each day.
- Aqua Aerobics has restarted after a break over Xmas. It is proving to be well attended by the public.
- Sport Wanganui advised that the local sponsored triathlon will not be going ahead this year.
- Learn to Swim enrolments are positive for Term One.

### **Recommendation:**

That the 'Community and Leisure Services project and activity report' to the Assets/Infrastructure Committee meeting on 13 February 2020 be received.

Gaylene Prince  
Team Leader  
Community & Leisure Services

# *Appendix 1*

COMMUNITY AND LEISURE ASSETS GROUP OF ACTIVITIES 2019/20				Jan-20		
	Major programmes of work outlined in the 2019/20 Annual Plan					
What are they	Programme/Activity	Status	Progress for this period	Start Date	Completion Date	Planned for the next two months
Parks and Reserves	Parks Upgrade Partnership Fund - 2019/20 Budget	A grant of \$7882.00 was approved to fund the Hunterville Domain fitness track. Further grants of \$35,000 (to support stage 1 of the redevelopment of the community playground at Ratana Paa) and \$25,000.00 (towards the Hautapu River Parks project) had been made.An application was received for Marton Memorial Hall Playground, Council has made a grant of \$50,000 to be available in the period 2020-2021 for the Parks Upgrade Partnership Fund. Application was received from Onepuhi and Porewa Community Group for the development of Onepuhi reserve. Funding of \$5800 was approved for the project.	\$24,000 has been allocated to Northern Whanganui Rugby Sub-Union for lighting at Memorial Park.  An application for funding has been received from the Bulls Rugby Club and will be considered by the Committee at this months meeting as a separate item.	1-Jul-19	30-Jun-20	
	Marton B&C Dams - implement the management plan for the B & C Dams	Management Plan had been completed. Installation of biodegradable plant guards around the 18000 native shrubs which were planted last winter had commenced. The guards will reduce on-going maintenance time and replacement costs by protecting plants from browsing animals, minimising spray damage and assisting with moisture retention during the summer period. Weed control of blackberry, pine, gorse, broom, willow, banana passionfruit and pink ragwort was on-going. Site preparation for next winter's planting would commence shortly. 10 additional predator traps would shortly be purchased to boost predator control throughout the area.	Weed control of blackberry, pine, gorse, broom, willow, banana passionfruit and pink ragwort is on-going. Site preparation for next winter's planting will commence shortly.			
	Marton Memorial Hall Playground - (community-led upgrade/redevelopment)	Marton Development Group (MDG) considered a redesign of the plan to create a destination playground. Sarah Collins and Aynsley Cisaria from Boffa Miskell visited Marton and looked over the current site and met with the MDG and other key stakeholders. A & C surveys completed a comprehensive site survey for items requested by Boffa Miskell. Council investigated the best option for lighting to Memorial Hall Playground. MDG met with the designers and agreed to the concept which had now entered the phase of preparing the proposal and presentation of the final design. A time frame for this was dependent upon collaboration with manufacturers regarding bespoke equipment. MDG would use this time to engage with various groups over the draft concept. Funding was received from Creative Communites Scheme to go towards the collaboration with Nga Wairiki Ngati Apa to visually and creatively incorporate the iwi into the project. The council resolved to fix the lack of stormwater service under the playground and further committed \$50k from the Park Partnership Upgrade Fund. Consideration had been given for options for the public toilets at Memorial Park Playground. Options included a stand alone facility or upgrading the Memorial Hall toilets and providing external access for playground users. Further work was required on costings and fire report recommendations before a decision is made. The finalised plan and budget was expected early 2020.	The finalised plan and budget is expected early 2020.			Ongoing fundraising to continue.
	Memorial Park Taihape - develop and implement a plan to maximise recreational opportunities	Finalised concept plan from Isthmus Group received. Resource Consent approved by HRC for minor modification of the Hautapu River banks, work completed. Willows removed from the edge of the river at Papakai swimming spot( funded by HRC). RDC Parks and Reserves Team removed stone and concrete from Papakai Reserve earthworks. SOFOT requested from Frame Group detailed drawings and specifications for the four bridges. An application for funding was submitted to Dudding Trust for the cost to build the bridges. MOU to be developed between the RDC and the SOFOTS. A July meeting was held with the SOFOT, RDC and other effected parties to work out logistics of a global resource consent for future work at Hautapu River Parks. The draft MoU was extended to include DoC and Horizons and had been circulated to these parties. A further meeting was held to discuss what tracks would require maintenance vs development etc. The Department of Conservation signalled a concern about the botanical values of the Taihape Scenic Reserve (which partly falls within the scope of the Hautapu River Parks project area). Vivienne McGlynn would be on-site on 25 September to undertake a preliminary environmental impact assessment.	Vivienne McGlynn has produced an assessment of effects on vegetation for the proposed track network in the area covered by the Hautapu River Parks project. This is currently being reviewed by Department of Conservation.  SOFOT have provided specifications for the bridges.			Consent applications to be completed early 2020.

	Santoft Domain - community-led upgrade	Development Plan drafted, committee having on-going discussions on the development of this reserve. Spraying of young lupin on-site by the committee. Plants ordered for shelter planting from Pioneer Nursery for planting during June 2019. The committee investigated the installation of a shallow well to provide stock water on-site, they are also looking at the feasibility of moving seven large used water tanks to site. Fencing had been completed for 2019 planting areas.				
	Onepuhi Reserve - Supporting the Onepuhi and Porewa Community Group	A meeting was held with Margaret Stewart to discuss the Parks Upgrade Partnership funding programme, and to determine what other tasks staff could undertake to assist with this project. An application for funding was considered as a separate item. \$5800.00 was granted at the Assets & Infrastructure Meeting. The Community & Services Team Leader and Principal Advisor - Infrastructure met on site with the representatives of the Onepuhi and Porewa Community Group and Rangitikei Aggregates and discussed development ideas.	Rangitikei Aggregates have offered to Council (at no cost to Council) a piece of land adjoining the Reserve. This piece of land would be ideal for parking for Onepuhi Reserve users and Council accepted this offer at their January meeting.	1-Jul-19		
	Support Rangitikei Environment Group (REG)	The northern and southern operational teams commenced October 22. A utility had been supplied for use by the group. REG would be meeting early December and the Parks & Reserves Team Leader would be attending the meeting.	A utility has been supplied for use by the group. REG will be meeting early December and the Parks & Reserves Team Leader will be attending the meeting.			
	Support Ratana Playground Upgrade					
<b>What are they</b>	<b>Programme/Activity</b>	<b>Status</b>	<b>Progress for this period</b>	<b>Start Date</b>	<b>Completion Date</b>	<b>Planned for the next two months</b>
<b>Community Housing</b>	Refurbishment of Housing Stock	Two flats had been redecorated and new blinds had been installed. Annual housing inspections had commenced with inspections carried out in Taihape, Bulls and Ratana and all but one of block of flats in Marton. Annual inspections had been completed aside from those tenants that were not home. Results are being compiled into the <u>warrant of fitness spreadsheet (based on the Orao Medical School document)</u> .				Warrant of Fitness data entry will be completed. Strategic planning for renewals will be programmed.
	Options for new/replacement facilities	A report was presented to the December Taihape Community Board outlining the possibility of the site at 22 Tui Street being used for new community housing.	Taihape Community Board recommended that the buildings at 22 Tui Street be demolished at this site be investigated as an option for housing. Council supported this recommendation at its December meeting.			
<b>What are they</b>	<b>Programme/Activity</b>	<b>Status</b>	<b>Progress for this period</b>	<b>Start Date</b>	<b>Completion Date</b>	<b>Planned for the next two months</b>
<b>Cemeteries</b>	Taihape - New Carpark Stage I					
	Rangatira (Hunterville) and Mt View (Marton) extension	Rangatira extension has been completed. Mt View extension was deferred until 2020/21, with this funding used to purchase additional land at Rangatira.	Project is complete for 2019/20			
	Turakina - revoking closed status					
<b>What are they</b>	<b>Programme/Activity</b>	<b>Status</b>	<b>Progress for this period</b>	<b>Start Date</b>	<b>Completion Date</b>	<b>Planned for the next two months</b>
<b>Swimming Pools</b>	Marton - new boilers	On-site meeting held between Council Staff, and Swim Centre Contractor. Agreed that the balance tank previously used for the former Dive Well maybe an option as a balance tank for the Learner pool. Condition of former dive-well balance tank for use as a balance tank for the Learner Pool was considered. Insulation options for the balance tank was also being considered with a view to reducing operating costs of recycling the water.	Plans of the original dive well balance tank have been obtained and are with the Infrastructure team for their input.			Condition assessment of balance tank.
<b>What are they</b>	<b>Programme/Activity</b>	<b>Status</b>	<b>Progress for this period</b>	<b>Start Date</b>	<b>Completion Date</b>	<b>Planned for the next two months</b>
<b>Camp grounds</b>	UV treatment at Dudding Lake, Koitiata and Scotts Ferry		Staff are presently working on finalising flow calculations for each of the three camp grounds.			
<b>What are they</b>	<b>Programme/Activity</b>	<b>Status</b>	<b>Progress for this period</b>	<b>Start Date</b>	<b>Completion Date</b>	<b>Planned for the next two months</b>



Public toilets	Follett Street, Marton (completion)	<p>Council confirmed at its September meeting that the toilet facility would be placed at the Follett Street site. Contact had been made with two contractors who supply pre-fabricated toilet facilities to arrange an on-site appointment to consider options, obtain quotes, etc. "Before you dig", was obtained. Resource consent was lodged. Marton Community Committee requested a variation to the design, it was considered and approved by Council on 2 May and approval sought from neighbouring properties for the amended design. This was lodged with the Regulatory team. The amended design has created some time delays with the resource consent process. The design was being reviewed considering options for materials/design of the roof with an aim to meeting conditions of the Building Act, and avoiding the high voltage underground power supply. Fire design assessment was carried out and identified the toilets may be situated closer to the existing walls as the buildings were all on the same title. The designer was now making the necessary changes to have the Colonial design to fit the site. Resource consent was issued and an order was placed for the unit. The concrete structures have been manufactured and will go through the curing phase which takes between 3 – 4 weeks.</p> <p>A visit to confirm the final site and location will be held in February.</p>				
	Mangaweka Campground (depending on timing and location of the new bridge)					
What are they	Programme/Activity	Status	Progress for this period	Start Date	Completion Date	Planned for the next two months
Community Buildings	<p>Bulls Community Centre – construction (completion December 2019):</p> <p><i>Council awarded C1084 Bulls Community Centre Construction to W &amp; W Construction. The Archaeological Authority was issued on 16 October. Agreement in principle was reached with the joint venture to increase the total footprint to 3595m2. Contractor was on-site 10 December.</i></p>	<ul style="list-style-type: none"> <li>• All ground beams complete</li> <li>• Ground floor concrete pour complete</li> <li>• Structural steel column installation complete</li> <li>• First floor steel beam installation complete</li> <li>• First floor precast beam installation complete</li> <li>• First floor reinforcing steel installation complete</li> <li>• First floor concrete pour complete</li> <li>• Second floor steel beam installation complete</li> <li>• Second floor precast beam installation completed</li> <li>• Second floor reinforcing steel installation completed</li> <li>• Second floor concrete pour completed</li> <li>• Fill columns with self-compacting concrete completed</li> <li>• Basement drainage install completed</li> <li>• Domestic water supply and power ducting were installed across Criterion street.</li> <li>• Exterior wall framing for ground floor is complete</li> <li>• Exterior wall framing for first floor is complete</li> <li>• Exterior wall framing for second floor pavilions is complete</li> <li>• Pavilion timber roof framing is complete</li> <li>• Pavilion roof sheathing is complete</li> </ul>	<p>Building progress has steadily continued; the development and progress of the building has seen numerous minor changes to improve the structure, function, design and longevity of the building. To ensure compliance, the project team is working closely with the Building Consent Authority (BCA) to administer the required amendment applications to reflect the changes mentioned above. This process has been staged to minimise the impact on construction work.</p> <p>The foundation amendment requires a resource consent and the application is in progress. The structural amendment still requires engineering advice before it can be submitted. The project team is busy correlating the amendments for the internal changes, and will be submitting the application soon.</p> <p>The site work completed in December and January includes exterior sheathing, windows, panel installation, stage framing, elevator frame installation, and roofing. Work underway for the same period is exterior cladding, plumbing pre-line, electrical pre-line, mechanical pre-line, back stair installation, external wall insulation, fire water tank foundation, and town square excavation has begun.</p>	On-site 10 December 2018	20-Mar-19	<p>Pavilion roofs framed and lined with ply</p> <p>Lift shaft steel erected</p> <p>Window subframing to level 1</p> <p>Flashings</p> <p>Windows to be installed</p> <p>Membrane on Pavilion</p> <p>Cladding started</p> <p>Plenum floors</p> <p>Membrane main roof</p>

	Marton Civic Centre Development – feasibility study and (subject to Council approval) detailed design	At its December 2018 meeting Council agreed to the appointment of WSP Opus Ltd to develop concept designs for the Marton Civic Centre. WSP Opus worked on detailed engineering assessments, they also carried out the survey of the exterior building using a drone. WSP Opus structural team commenced the detailed structural assessment of the buildings. The work undertaken is, in part, a feasibility study regarding the conservation/preservation of built heritage. A detailed interior survey of all four buildings has also been completed. WSP Opus presented two 50% draft Concept Designs to a Project Team/User group meeting in May on the two different options for the site (retention of as much heritage as possible and demolition and new build), at which it was agreed to hold a further workshop (on 23 May) to provide comment back to WSP Opus. A workshop on the progress with the business case for this project was held with Elected Members on 13 June 2019. A decision was made to have design work on an option which retained the street facades and Davenport interior (being highly significant heritage) and suspend further work on the demolition-new build option. WSP Opus had confirmed that it would be able to have completed costed designs for a workshop with Elected Members on 8 August 2019. The Lottery Environment and Heritage Committee approved a grant of \$50,000 as a contribution to the project, not seeing the project (or at least the application for it) as a full feasibility study. A workshop with WSP Opus to review the costed designs was held on 29 August 2019, ahead of the Council meeting that day. Council resolved to seek further information on the availability of funding specifically targeting the retention of heritage, with this information to form part of the future community engagement process.	It has been identified that further consultation with the community is required before the project progresses further. A communications plan is being developed and will be discussed with Council in the near future.			Seek further information regarding possible funding avenues.
	Marton Memorial Hall - repainting		On-hold while the Fire & Accessibility Report is being conducted.			
	Community amenities on Taihape Memorial Park	At its November meeting, Council confirmed the site for the new amenities building as being in location between No 3 field and the courts, encroaching onto the last court if necessary. A draft scope was circulated to the Clubs Taihape Representatives. Council sought proposals through a selected invitation process for the completion of a concept design. Copeland Associates Architects was appointed to prepare a design concept. Mr Copeland advised that a one two-storey building was the better option; economically, better solar orientation, etc. At the council meeting on 27 June a motion was passed to adopt Strategy 4 (a two storey, fully completed building) and that the CE negotiate by 20 August 2019 a Memorandum of Understanding (MoU) with Clubs Taihape. A further meeting was held with Clubs Taihape to discuss a draft MoU, which was presented at the August Council meeting. Council ratified the MOU for the funding and construction of the proposed new facilities block on Taihape Memorial Park based on the agreed concept design. Meetings were held with Clubs Taihape and Rugby, Netball, Taihape Area School, Taihape A & P, Dressage, Horse Jumping, Mokai Patea Services and Taihape Shearing.	Feedback from the Memorial Park user groups that would potentially use the facility has been collated. This has been submitted to the Architect to further develop the initial concept design. Once that is completed we will get an updated rough order of costs for the updated building to bring back to Council for discussion.  Taihape Councillors held a public meeting in December to provide information and answer questions about the proposed facility.			
	Taihape Town hall Upgrade - feasibility assessment		Further engagement with the Taihape community to determine a preferred option for the development of the Taihape Civic Centre was planned for 2018/19, but is now likely to be during 2020 (as part of the input for the 2021-31 Long Term Plan). This engagement will be better informed following a final decision on the nature and scope of the development of community facilities on Memorial Park.			

Property other Projects	Proceed with intended disposal of surplus sites in Bulls to help fund the new multi-purpose facility	High-level consideration of Council involvement in subdivision rather than outright sale of the larger surplus properties. Detailed scrutiny of the circumstances behind the acquisition of the Walton Street site, Haylock Park and the Criterion Street carpark behind the Medical Centre (with particular regard to offer back requirements). Clarification sought from Heritage New Zealand on how the heritage covenant on the Willis Redoubt could impact on other parts of the Walton Street site. At its January meeting, Council endorsed the formal agreement for the sale of the parking lot behind the medical centre to the Bulls Medical Centre Ltd. Subsequently this sale did not proceed and the property has been re-advertised. Staff held on-site meeting at Haylock Park to determine district plan and utilities requirements for proposed subdivision. Working on obtaining easements for sites containing Council infrastructure. Overall review and investigations of background titles, acquisitions, offer-back completed. 8 Walton Street – renovation of the relocated dwelling is almost complete. New (separated) Title expected very soon. Balance of Walton Street land held for housing - Two potential partners have reported it not viable; a third has reported favourably on costings to date. Some work still to be done on infrastructure costs. The Johnson St/Walker Crescent land has proved not commercially viable for potential partners approached. 15 High Street – Clear Title now held. Proposals for disposal now under negotiation. Survey work for creation of easements over RDC Infrastructure in Bulls has been completed (Bus Depot and Information Centre, High St Toilets and Plunket, Town Hall and carpark, Walton Street). LINZ approval as to survey awaited. Documents will be registered pre-sale. Confirmation of disposal process for Walton Street and Haylock Park/Walker Crescent sites. Liaising with real estate agents re marketing of bus depot and information centre,				
Carry forward projects 2018/19						
What are they	Programme/Activity	Status	Progress for this period	Start Date	Completion Date	Planned for the next two months
Parks and Reserves	Investigate and report on fencing the open drain at Marton Park The objective in fencing is to prevent small children falling into the deep-sided drain. However, it needs to be of an open mesh design so that the area remains visible.	An alternative to fencing is to create a gentle swale with a gradient which can be mowed. The Marton Community Committee supported engaging a design expert to advise on the best solution for minimising the risk from the open drain at Marton. Preliminary discussion held with landscape designer. Project was deferred until Parks & Reserves Team Leader role was filled.				A suitable Landscape designer will be engaged to develop a concept plan for this location.
What are they	Programme/Activity	Status	Progress for this period	Start Date	Completion Date	Planned for the next two months
Community	22 Tui Street development \$50,000 - Demolition of Conference Hall or to re-roof Women's Club building.	A report went to the February Council meeting and Council resolved to signal its intention to terminate the lease with Taihape Women's Club at 30 June 2019 and that the current users be offered the use of the Taihape Bowling Club. The Women's Club lease terminated on 2 August. Of the six regular users of 22 Tui Street, three had chosen to transfer to 2 Kokako Street (Memorial Park), one to the Taihape Town Hall, and two to Taihape Hospital. The presence of asbestos meant that relocation of the Queen Carnival Building was not feasible. Quotes were being sourced for demolition of both buildings. A report had been prepared for the December meeting of the	Taihape Community Board recommended that the buildings be demolished and that staff investigate the potential for community housing units to be built on this site. This recommendation was supported by Council and it is expected that the purchase order for this work will be issued shortly.			
What are they	Programme/Activity	Status	Progress for this period	Start Date	Completion Date	Planned for the next two months
Swimming Pools	Marton - re-painting	Funding allocated in 2018/19 budget. Learner Pool painting is complete.	Painting of main pool is now complete.		20/08/2019	