



Rangitikei District Council

Assets and Infrastructure Committee Meeting

Minutes – Thursday 10 September 2020 – 9:30 a.m.

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Present:

- Cr Dave Wilson
- Cr Nigel Belsham
- Cr Cath Ash
- Cr Brian Carter
- Cr Fiona Dalgety
- Cr Gill Duncan
- Cr Angus Gordon
- Cr Richard Lambert
- His Worship the Mayor, Andy Watson

In attendance:

- Mr Peter Beggs, Chief Executive
- Ms Dave Tombs, Group Manager – Finance and Business Support
- Mr Arno Benadie, Principal Advisor – Infrastructure
- Ms Nardia Gower, Strategy and Community Planning Manager

1 Welcome

Cr Wilson opened the meeting at 9.35am

2 Council Prayer

Cr Wilson read the Council Prayer.

3 Public Forum

Nil

4 Apologies/Leave of Absence

That the apology for absence of Councillor Jane Dunn and Councillor Waru Panapa be received.

Cr Lambert / Cr Carter. Carried

Note Coral Raukawa-Manuel was absent

5 Members' conflict of interest

Cr Fi Dalgety informed the Committee of her involvement with the Hunterville Sport and Recreation Trust relevant to item 10.

6 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

Papakai Pump Station Taihape

be dealt with as a late item at this meeting.

7 Confirmation of minutes

Committee members raised the following comments:

- The Governance Administrator is responsible for tracking undertakings, while individual staff are responsible for fulfilling requests.
- Undertakings to provide future reports to the Committee need comment if the report has been postponed or not included.

Resolved minute number **20/AIN/043** **File Ref** **3-CT-13-2**

That the Minutes of the 'Assets/Infrastructure Committee' meeting held on 6 August 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Lambert / Cr Belsham. Carried

Undertaking **Subject**

As per the minutes from Assets/Infrastructure 6 August 2020 meeting staff are to provide a financial report identifying the all debt associated with Three Waters work. The report is to include the long term loan positions, noting the reason why this report may be postponed or removed.

8 Chair's Report

There were no questions of the report.

Resolved minute number **20/AIN/044** **File Ref**

That the 'Chair's Report' to the 10 September 2020 Assets/Infrastructure Committee meeting be received.

Cr Wilson / Cr Duncan. Carried

9 Council responses to queries at previous meetings not elsewhere on the agenda

Speed signage outside South Makirikiri School

The Committee noted the commentary in the agenda with further discussion noting that the \$50,000 will be sourced from Council's specific road safety budget. Staff are ensuring the works do not impact on other projects scheduled. The Committee suggested that staff consider the alignment of this work with upcoming work considerations following the land use change and rail hub development and whether the consenting process could be part of the larger work programme for South Makirikiri Rd. Such consideration should seek guidance from NZTA.

Council processes in dealing with contracts coming to an end (and what policies are in place to deal with the continuation of the services they provide)

The Committee noted the commentary in the agenda, questioning staff procedures and processes to ensuring contracts do not lapse requiring an extension to contract while

renegotiating. Staff noted that contracts of this nature are small in number and are investigating the development of a contract register process.

The Chief Executive informed the Committee that the upcoming Council Project Management office will be tasked with assessing and improving Council's processing of contract tenders and execution as part of their larger work plan.

Resolved minute number **20/AIN/045** **File Ref**

That The Assets and Infrastructure Committee recommends for Council consideration that contracts that require Council approval are accompanied with a reporting schedule to be adopted at the time of contract acceptance, the reporting schedule to include project timeframes, budget and consenting.

His Worship the Mayor / Cr Wilson. Carried

Selling rubbish bags at Council offices

New World Taihape has informed staff that they would not support Council selling rubbish bags. It was noted that Taihape New World was very supportive of the community during rubbish collection challenges during the 2019/2020 Christmas period. The Committee agreed that the selling of rubbish bags should remain with Taihape New World.

Undertaking **Subject**

That the Assets and Infrastructure Committee decision that Council should not sell rubbish bags from the Taihape Council office in support of Taihape New World be reported to the Taihape Community Board.

Clearing novo-drain beside the Hunterville Pool – action from service request and investigation of earlier request

Mr Benadie informed the committee that this has been resolved.

Investigate paying the power at the Hunterville Pool

Mr Benadie gave the following update:

Hunterville Swim Centre annual cost for power is approx. \$11K. Staff have yet to compare the cost of the current electricity contract rate with that of a Council provider. If Council were to pay the electricity usage for Hunterville Swim centre, it would be unbudgeted expenditure.

The Committee questioned whether the power usage was part of the operating grant provided to the Hunterville and Recreation Trust. It was noted that the trust is investigating solar panels are part of the future plan for heating the pool.

Undertaking Subject

Report from staff to confirm that the payment for power is part of the operating grant for the Hunterville swimming pool, how often the grant agreement is it reviewed, and when is it next due.

Confirmation of where the aluminium was recorded at the Taihape Wastewater treatment plant

The Committee noted the commentary in the agenda with staff noted that Council use an aluminium based flocculent, and that the issue has been rectified.

Parks Upgrade Partnership – timing for consideration of applications

Staff gave the following update:

The question is whether there should be formal rounds for Parks Upgrade Partnership similar to Council's other grant schemes rather than having applications considered by Assets/Infrastructure Committee as required. If that change were made, presumably the applications would be considered by the Community Grants Subcommittee. Such an approach might increase the visibility of the scheme, and thus the uptake.

However, the Parks Upgrade Partnership is different from the grant schemes in that Council staff are expected to directly assist in the formulation of the application; that needs to continue as the applications are about improvements to Council's parks.

10 Scope of work the Hunterville Sport and Recreation Trust undertake for Council

The Committee discussed the large community investment in Hunterville recreational assets, with questions raised over ownership and maintenance.

Undertaking Subject

Staff to confirm who is responsible for the Hunterville Rugby Park and Grandstand maintenance.

Undertaking Subject

Investigate the Placemaking initiative for the former St Johns Site in Hunterville and report back to Assets/Infrastructure Committee

Resolved minute number **20/AIN/045** **File Ref** **6-CF-5-5**

That the report 'Scope of work that the Hunterville Sport and Recreation Trust undertake for Council' to the 10 September 2020 Assets/infrastructure Committee be received.

Cr Wilson / Cr Gordon. Carried

11 Drainage options at Wilson Park, Marton

Mr Benadie spoke to the item. That update and Committee comments are highlighted below:

- Staff have investigated the drainage concern at Wilson Park acknowledging that in heavy and sustained rainfall the park floods significantly.
- The current stormwater system works well, with flooding causes potentially being ground water or localised property issues. Staff are investigating new land drainage options, there is no indication yet as to cost. Any remedial work is currently unbudgeted, and would have to go to Council for approval.
- Drainage is a Council function independent of any park upgrade led by the community.
- Elected members are undertaking to investigate options with a local drainage operator and will report the investigative findings to staff. Mr Benadie supports this involvement.

12 Infrastructure Group Report August 2020

Mr Benadie spoke to the report. Comments raised are highlighted below:

- Macleay's drop out is scheduled to have construction start in the dry summer months. Contractors are stockpiling rock while waiting.
- Time frame on resource consents depends on Council's requirement to produce reports which can be both complex and numerous.
- Horizons have statutory timeframes that Council is obliged to meet to either lodge a consent or obtain an extension to a current consent.
- Committee members discussed solutions for Station Rd, Marton that is experiencing road and berm damage caused by large vehicle parking. Staff and members agreed to investigate as part of the long term work plan.
- Unsubsidised construction – (Hereford Heights) Staff have received road designs with work starting soon. Such work includes reshape, curb channel and footpaths, lowering of water mains, gas main and telephone cables.
- Staff have updated the Scotts Ferry community on the pump station solutions which was supported by residents.
- Koitiata Lagoon – Council has an advocacy role on behalf of the community to Horizons seeking them to resolve the solution. His Worship the Mayor has initiated this advocacy and is further recommended by the Committee to be supported through Council resolution.
- Due to compliance volumes being unachievable for the Wastewater Treatment plants in both Hunterville and Taihape, staff are undertaking a variation to consent for Hunterville and a new consent for Taihape.

- The newly establish National Water Standards and the corresponding Authority, Taumata Arowai, may result in Council's being required to undertake the compliance role of the new standards. Details on the issue are still unknown.
- New consenting standards mean that wastewater discharge for Ratana into Lake Waipu is required to be changed to land disposal. Staff have engaged a consultant to investigate the two potential land/soil options available noting environmental benefits to be the priority. Staff will work with Iwi on a joint report and proposal to Horizons on the best option, potentially requesting Horizons to change the funding model allowing funds allocated to the project being used for land lease rather than the current stipulation that the funding must be for land purchase.

Resolved minute number **20/AIN/046** **File Ref**

That the 'Infrastructure Group Report August 2020' to the Assets/Infrastructure Committee meeting on 10 September 2020 be received.

Cr Belsham / Cr Carter. Carried

Resolved minute number **20/AIN/047** **File Ref**

The Assets/Infrastructure Committee recommend to Council that Council endorse His Worship the Mayor advocating for a solution to remedy the flooding issues of Koitiata lagoon.

Cr Wilson / Cr Dalgety. Carried

Undertaking **Subject**

Mr Benadie to investigate time frames for the Drysdale Construction

Undertaking **Subject**

Roading staff to include in the Assets/Infrastructure Committee reports the dates when consents were applied for and estimate on completion dates.

Undertaking **Subject**

A short report is to be presented to Council outlining costs for the Hereford Heights un subsidised roading project.

Undertaking	Subject
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Staff to inform the Assets/Infrastructure Committee on cap of waste tonnage to Bonny Glen, and rate cost if we exceed.

Undertaking	Subject
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Hereford Heights to be included in future reports under the heading Unsubsidised Construction

13 Community and Leisure Assets Project and activity updates, August 2020

Mr Benadie invited comments and questions to the report. The following are highlights of discussion:

- The Committee discussed whether there is need for vinyl wrap on the newly constructed toilets in Broadway and Follett Streets, Marton. Should wrap not be applied the buildings will require an anti-vandalism application.
- A gorse control plan for new gorse growth has been created for the B and C dams. There is a large patch of gorse on the eastern side of the dam that is to remain as a nursery for young trees and the explanation for that approach to be noted on the dam trail.
- Questions were raised regarding potential carbon credits fines with relation to planting at B and C dams.

Resolved minute number	20/AIN/048	File Ref	5-EX-3-4
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That the report 'Community and Leisure Assets Project updates, August 2020' to the Assets/Infrastructure Committee meeting on 10 September 2020 be received.

Cr Wilson / Cr Carter. Carried

Undertaking	Subject
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Staff to report to the Assets/Infrastructure Committee on details of the concerns raised regarding the wrap on the toilets in Broadway and Follett Street.

Undertaking	Subject
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Staff to investigate potential fines for gorse growth under the carbon credit programme, and whether the planting schedule is tracking to achieve any obligations.

14 Late items

Papakai Pump Station Taihape

The Chief Executive informed the Committee that the same wastewater pipe from the Papakai Pump Station Taihape, for which Council has received a previous fine from Horizons, has had another human effluent waterway discharge. The SCADA system showed there shouldn't have been a discharge. A camera system has been installed; however, the daily monitoring requested by the Chief Executive was not implemented by staff. Equipment checks are underway. This event has happened without heavy rain. Installation of a tank at the end of the overflow pipe to capture any discharge before it reaches the water way is being installed, this will include a monitoring system.

The Chief Executive is undertaking an internal investigation and has requested a report on the system failure and staff inaction of direct requests. Horizons and Iwi have been notified.

Undertaking	Subject
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Any reporting and any information received on discharge and solutions regarding Papakai Pump Station Taihape is to be circulated to all councillors.	
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15 Future items for agenda

Nil

16 Next meeting

Thursday 13 October 2020, 9.30am

17 Meeting close

The meeting closed at 11.52am.

Confirmed/Chair: _____

Date: