

**ASSETS/INFRASTRUCTURE
COMMITTEE MEETING**

ORDER PAPER

Thursday, 10 September 2020, 9.30am

Council Chamber, Rangitikei District Council
46 High Street, Marton

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Chair - Councillor Dave Wilson

Deputy Chair – Councillor Richard Lambert

Membership

Councillors Cath Ash, Nigel Belsham, Brian Carter, Fi Dalgety, Gill Duncan, Jane Dunn, Angus Gordon and Waru Panapa.

Ms Coral Raukawa-Manuel (Te Roopu Ahi Kaa representative).

His Worship the Mayor, Andy Watson.

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

Making this place home.



RANGITIKEI
DISTRICT COUNCIL



Rangitikei District Council

Assets and Infrastructure Committee Meeting

Agenda – Thursday 10 September 2020 – 9:30 am

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The quorum for the Assets and Infrastructure Committee is 6.

Council's Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome**2 Council Prayer****3 Public Forum****4 Apologies/Leave of Absence****5 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

6 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

7 Confirmation of minutes

The minutes of the Assets/Infrastructure Committee meeting from 6 August 2020 are attached.

File ref: 3-CT-13-2

Recommendation:

That the Minutes of the 'Assets/Infrastructure Committee' meeting held on 6 August 2020 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

8 Chair's Report

A report is attached.

Recommendation:

That the 'Chair's Report' to the 10 September 2020 Assets/Infrastructure Committee meeting be received.

9 Council responses to queries at previous meetings not elsewhere on the agenda

Speed signage outside South Makirikiri School

Roading engineers met with the Principal on 31st July 2020, and discussed the way forward. The roading team recommended the installation of 'Active Signage' on Makirikiri Road, at a rough order cost of \$50,000 and a timeframe for installation during the summer holiday period. They are also working on the possibility of developing / undertaking a comprehensive 'Safer Schools' programme for Rangitikei to encapsulate schools serviced by local roads (i.e. not on the NZTA network) in early-mid 2021, subject to available time and resource. This output of this programme would be envisioned to run over multiple years, mitigating safety concerns at schools in an objective and cost effective manner and in line with current Government expectations. The Principal was pleased with the suggested solutions as it aligned well with his expectations.

Council processes in dealing with contracts coming to an end (and what policies are in place to deal with the continuation of the services they provide)

The ending of a contract is normally described in the contractual relationship between the Contractor and Council. The contract will describe the length of any defect liability periods, when retention money will be released and what happens if any equipment or assets fails during these agreed timeframes. There is no standard end to all contracts, and all contracts might be slightly different depending on what was included in the contract. The RDC procurement policy allows extensions of a contract under certain conditions as described in rule 13 sections 6 and 7.

Selling rubbish bags at Council offices

Taihapa staff are to approach Taihapa New World management in the first instance. Following the outcome of those discussions, rubbish bags may be sold from the Taihapa office.

Clearing novo-drain beside the Hunterville Pool – action from service request and investigation of earlier request

An update will be provided at the meeting.

Investigate paying the power at the Hunterville Pool

An update will be provided at the meeting.

Confirmation of where the aluminium was recorded at the Taihapa Wastewater treatment plant

The sample was taken downstream of the treated wastewater discharge. The sample returned a Total Aluminium concentration of 0.5 mg/l and the consent limit is 0.05 mg/l.

Parks Upgrade Partnership – timing for consideration of applications

An update will be provided at the meeting.

10 Scope of work the Hunterville Sport and Recreation Trust undertake for Council

A report is attached.

File ref: 6-CF-5-5

Recommendation:

That the report 'Scope of work that the Hunterville Sport and Recreation Trust undertake for Council' to the 10 September 2020 Assets/infrastructure Committee be received.

11 Drainage options at Wilson Park, Marton

An update will be provided at the meeting.

12 Infrastructure Group Report August 2020

A report is attached.

Recommendation:

That the 'Infrastructure Group Report August 2020' to the Assets/Infrastructure Committee meeting on 10 September 2020 be received.

13 Community and Leisure Assets Project and activity updates, August 2020

A report is attached.

File: 5-EX-3-4

Recommendation:

That the report 'Community and Leisure Assets Project updates, August 2020' to the Assets/Infrastructure Committee meeting on 10 September 2020 be received.

14 Late items

As agreed in Item 6.

15 Future items for agenda

16 Next meeting

Thursday 8 October 2020, 9.30am

17 Meeting close

Attachment 1



Rangitikei District Council

Assets and Infrastructure Committee Meeting

Minutes – Thursday 6 August 2020 – 10:30 am

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The quorum for the Assets and Infrastructure Committee is 6.

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Present:

- Cr Richard Lambert (Chair)
- Cr Nigel Belsham
- Cr Brian Carter
- Cr Fiona Dalgety
- Cr Gill Duncan
- Cr Jane Dunn
- Cr Angus Gordon
- Cr Waru Panapa
- Ms Coral Raukawa-Manuel (Te Roopu Ahi Kaa representative)
- His Worship the Mayor, Andy Watson

In attendance:

- Mr Peter Beggs, Chief Executive
- Mr Arno Benadie, Principal Advisor – Infrastructure
- Mr Michael Hodder, Community & Regulatory Services Group Manager
- Ms Christin Ritchie, Governance Administrator

1 Welcome

The deputy chair Cr Lambert opened the meeting at 10.30am.

2 Council Prayer

Cr Belsham read the Council Prayer.

Cr Lambert requested the Committee accept the late distribution of the Assets/Infrastructure Committee Order Paper for its meeting on 6 August 2020, the Paper being distributed on 4 August 2020, did not comply with Standing Orders 9.10 which requires distribution two clear working days before the day of the meeting, the reason being delay in preparing one of the key reports for the meeting.

The Committee agreed to accept this.

3 Public Forum

Nil

4 Apologies/Leave of Absence

That the apology for absence for Councillor Wilson be received.

Cr Belsham/Cr Lambert. Carried

5 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no conflicts of interest declared.

6 Confirmation of order of business

Resolved minute number

20/AIN/031

File Ref

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, Taihape Squash Club Deed of Lease be dealt with as a late item at this meeting.

Cr Lambert/Cr Duncan. Carried

7 Confirmation of minutes

Resolved minute number **20/AIN/032** **File Ref** **3-CT-13-2**

That Agenda Item 9 – Infrastructure Group Report June 2020, fourth bullet point be amended to read: Ministry for the Environment understands the resistance to the sale of land at Rātana and is considering a long-term lease; Horizons holds the funds so they also need to be satisfied that the arrangement is long-term.

Cr Duncan/His Worship the Mayor. Carried

Resolved minute number **20/AIN/033** **File Ref**

That the Minutes of the 'Assets/Infrastructure Committee's meeting held on 9 July 2020 as amended be taken as read and verified as an accurate and correct record of the meeting.

Cr Lambert/Cr Duncan. Carried

8 Chair's Report

No update was provided at the meeting.

9 Hunterville Sport & Recreation Trust - Hunterville Swim Centre Report

Cr Dalgety spoke to the report as the Chair of the Hunterville Sport & Recreation Trust. She declared a conflict of interest at this point.

- The Hunterville Pool is an iconic part of Hunterville, and is truly valued by the district.
- The pool is now Poolsafe accredited for the 2020/21 season.
- An urgent need to upgrade the toilets, changing room and office area was identified last year. The Trust is very grateful to the Duddings Trust for donating \$106,000 to help cover the costs. The remaining \$32,000 will be covered by the operation grant provided by the Council last year.
- The Trust applied for and received an additional \$50,000 from the Four Regions Trust to replace inefficient pipework, and re-concreting the surrounding areas of the pool.
- The exploratory bore in Hunterville which was drilled adjacent to the pool in December 2018 created a sand and water runoff, blocking the novo-flow drainage. The solidified runoff is difficult to clean.
- The Trust wanted particularly to thank Simon Hughes, and acknowledge his contributions.
- The Trust has an issue with breaking even on our operating costs, running a deficit of about \$10-15,000 year

Undertaking Subject Hunterville Pool service request drainage

Council to raise a request for service to ensure the novo-drain near the Hunterville Pools is cleared before the next rainfall.

Undertaking Subject Hunterville Pool service request follow up

Council to follow up on the initial request for service called in by Fi Dalgety, and subsequently raised at a meeting of the Hunterville Rural Water Supply Management subcommittee.

Undertaking Subject Investigate lower power costs for the Hunterville Pool

Council to investigate the option of paying for the power to the Hunterville Pool to enable the discounted rate to be passed on to the Hunterville Sport & Recreation Trust.

Mr Hodder noted that if there were any cost overruns due to unforeseen issues while renovating, that the Trust could apply for an emergency grant from Council to assist with the costs.

Undertaking Subject Hunterville Trust scope of work report

Council to provide a report to the Assets/Infrastructure Committee outlining the scope of work the Hunterville Sport & Recreation Trust undertakes for Council.

Resolved minute number 20/AIN/034 File Ref

A letter be sent to the Chair of the Hunterville Sport & Recreation Trust on behalf of Council, to credit them for the operation of the Hunterville Pool.

His Worship the Mayor/Cr Duncan. Carried

Resolved minute number 20/AIN/035 File Ref

That the 'Hunterville Sport & Recreation Trust – Hunterville Swim Centre Report' to the 6 August 2020 Assets/Infrastructure Committee meeting be received.

Cr Lambert/Cr Dalgety. Carried

10 Infrastructure Group Report July 2020

Mr Benadie spoke to his report, making note that the roading work programme related to works up to the end of the 2019/20 financial year. The work programme for this financial year

will be included in his next report. The reporting will also enable Council to report more accurately the costs associated with each project in future. Other points covered were:

- Turakina – 3 South of Drysdale is still awaiting resource consent.
- The intersection at the Hereford Subdivision will be included in the next report. Staff are currently working with the developer to ensure temporary safe access to the site, until a permanent solution can be made. This is also to ensure construction is not delayed.
- The projects summary shows that planning & design, tendering and construction are all currently on track for the year.
- Water supply – Drinking water standards compliance – shows Bulls did not achieve Protoza/UTV standards, however this is a reporting problem. There is no actual issue with these levels.
- There are some consenting issues regarding the wastewater at Rātana. There is a 5 year project to remove the effluent from Lake Waipu.
- A planning session was held with Manawatu District Council regarding the centralisation of Marton and Bulls wastewater treatment plants. An application has now been made to Horizons outlining the milestones. This will be followed by a formal application for a consent.
- Taihape Wastewater continues to show non-compliance. The current consent did not take sufficient account of the discharge volumes, which are unachievable. Council will be applying for a new consent. This is likely to take two years.
- Hunterville Wastewater had a variation of consent applied for in May 2019. We are still waiting for a response to this.
- Ratana wastewater. There is a five-year project to move the discharge away from Lake Waipu to land but it is difficult to find suitable sites. Two are under consideration. A meeting with the Ministry for the Environment is scheduled for 17 August 2020.
- Council is working with WSP Opus to progress remediation as soon as possible in regard to the Putorino Landfill.

Undertaking

Subject

Taihape Wastewater aluminium

Council to confirm if the aluminium recorded at the Taihape Wastewater treatment plant was upstream.

His Worship the Mayor noted the potential issue for many councils in the Government's three waters programme was identifying the specific debt associated with the three waters.

Undertaking Subject Finance report for assets & infrastructure

A financial report is to be provided to the Assets/Infrastructure Committee identifying all debt associated with Three Waters work. The report will also need to include the long term loan positions.

Resolved minute number 20/AIN/036 File Ref

That the 'Infrastructure Group Report July 2020' to the Assets/Infrastructure Committee meeting on 6 August 2020 be received.

Cr Carter/Cr Panapa. Carried

11 Community and Leisure Assets Project updates, July 2020

The report was taken as read.

His Worship the Mayor, drew the Committee's attention to section 6. Libraries, section 1. The Committee considered whether the credit should be used as savings rather than invested in a digital literacy initiative at the libraries.

Resolved minute number 20/AIN/037 File Ref

That the Assets/Infrastructure Committee discard the option of spending The National Library of New Zealand's, APNK, EPIC and Te Puna Services two year fee waivers, totalling \$38,438.21 and Instead put these funds into savings.

His Worship the Mayor/Cr Dunn. Carried

Resolved minute number 20/AIN/038 File Ref 5-EX-3-4

That the report 'Community and Leisure Assets Project updates, July 2020' to the Assets/Infrastructure Committee meeting on 6 August 2020 be received.

Cr Raukawa-Manuel/Cr Duncan. Carried

12 Late items

As agreed in Item 6.

Resolved minute number 20/AIN/040 File Ref

That the 'Taihape Squash Club Dead of Lease' be classed as a tabled item instead of a late item.

His Worship the Mayor/Cr Duncan. Carried

Resolved minute number 20/AIN/041 File Ref

That the 'Taihape Squash Club Dead of Lease' provided to the Assets/Infrastructure Committee meeting on 6 August 2020 be received.

Cr Gordon/Cr Dalgety. Carried

The Committee was in support of the proposed extension to the Taihape Squash courts, however they did not feel as though enough information was provided in order to make an informed decision.

Meeting adjourned 12.09pm

Cr Raukawa-Manuel left the meeting 12.14pm

Meeting reconvened 12.15pm

Resolved minute number 20/AIN/042 File Ref

That a report be provided to Council's meeting on 27 August 2020 outlining the proposal to extend the Taihape Squash Courts, and the implications of this.

His Worship the Mayor/Cr Duncan. Carried

13 Future items for agenda

Nil.

14 Next meeting

Thursday 10 September 2020, 9.30am

15 Meeting closed

The meeting closed at 12.23pm

Confirmed/Chair: _____

Date:

Attachment 2

Thank you to Cr Lambert for Chairing the August Assets/Infrastructure meeting on my behalf and thank you to the committee for accepting my apologies for non-attendance.

As we work through our future assumptions regarding our long-term plan one of the things that is clear is that we are all expecting the current district growth, which we are currently experiencing, to continue.

The current Central Government 3 waters review, to which council has recently signed a MOU, has the potential to be the biggest variation to our LTP assumptions, however with the outcomes of the review, and the next stages unclear, we need to remain focused what we know now and continue with our capital works program, both below and above ground, to ensure we meet the needs and expectations of our growing district.

It is my belief that the Rangitikei District is increasingly looking very attractive, both to new business and new residents, we need to be prepared! But be realistic to what we can do with regards to time frames and budgets.

Dave

Attachment 3

Report

Subject: **Scope of work that the Hunterville Sport and Recreation Trust undertake for Council**

To: Assets and Infrastructure Committee

From: Sheryl Srhoj, Property Officer

Date: 1 September 2020

File: 6-CF-5-5

1 Background

- 1.1 The Assets and Infrastructure Committee have requested information regarding the scope of work that the Hunterville Sport and Recreation Trust currently undertake in regards to the management of the Hunterville Pool and the Hunterville Town Hall.

2 Hunterville Pool

- 2.1 In 2013 the Hunterville Pool was gifted by Council to the Hunterville Sport & Recreation Trust. Council approved the establishment of the Trust and the pool buildings were allocated to it by the trust deed.
- 2.2 So long as the Trust exists, it has control over the facility, including extending or replacing it, but the Trust may not dispose of it. If the Trust is wound up, the trust deed provides for the pool facility to be re-vested in Council.
- 2.3 Council pays an annual operating grant of approximately \$75,421.00 (GST inc) to the Hunterville Sport & Recreation Trust. The trust deed also allows for the Trust to apply to Council for additional funding for capital or renewal works.

3 Hunterville Town Hall

- 3.1 Following discussions between former Council staff, a Hunterville Ward Councillor and with consideration by the then Town Hall Working Committee, the Hunterville Sport & Recreation Trust formally requested a lease agreement for the operation of the Hunterville Town Hall. In 2009 a lease agreement was granted for a term of 33 years. The Trust was required to pay the total annual rent for the whole of the term of the Lease (\$33.00 GST excl). Although the lease is in the name of the Trust, it was agreed that the management of the lease is by a subcommittee of the Trust. Members of which are to be nominated by community groups within the Hunterville Ward.

4 The purpose of the Trust is to:

- 4.1 Operate and maintain in good and safe condition the Hunterville swimming pool facilities and the town hall, including all buildings, plant and ancillary equipment for the benefit of the public,
- 4.2 To foster and promote the teaching of swimming and water safety skills for the benefit of the public,
- 4.3 To allow the swimming pool facilities to be used for recreational and competitive swimming training, sports or carnivals by members of the public, schools and the Hunterville Swimming Club,
- 4.4 In the discretion of the Trust to acquire, construct, maintain or replace In a good and safe condition further aquatic facilities including further pools, buildings, plant and equipment ancillary to the existing swimming pool facilities,
- 4.5 To apply for funding in the best interest of the charitable purposes of the Trust in order to avoid the need to apply for increased annual contributions from Council,
- 4.6 In the discretion of the Trust to establish and promote other recreational and leisure activities in the Hunterville district,
- 4.7 Provide Council with its proposals for capital expenditure for the next financial year, and
- 4.8 Submit an Annual Report advising of any projects, facility upgrades, grants received etc.

5 Recommendation

That the report 'Scope of work that the Hunterville Sport and Recreation Trust undertake for Council' to the 10 September 2020 Assets/Infrastructure Committee be received.

Sheryl Srhoj
Property Officer

Attachment 4



RANGITIKEI
DISTRICT COUNCIL

INFRASTRUCTURE GROUP REPORT

AUGUST 2020

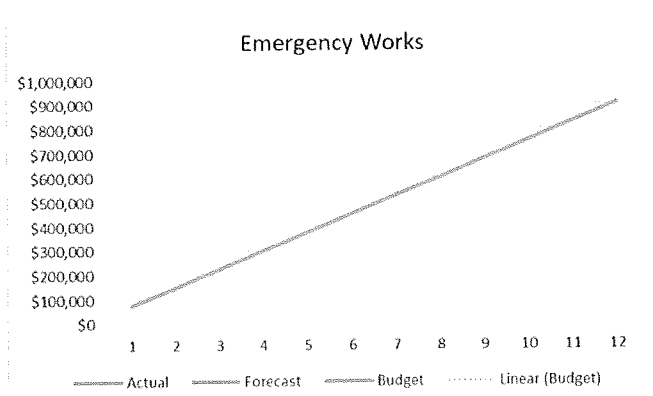
(PE 31 JULY 2020)

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1 ROADING

1.1 EMERGENCY WORKS



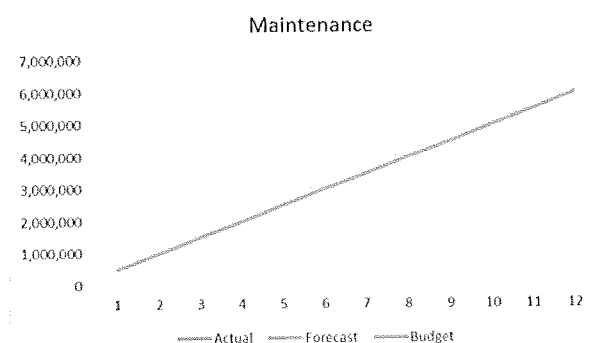
Event	Phase	Completion Due	Comments
July-18, Turakina-3 south of Drysdale (Construction)	Jan 21	May 21	Awaiting Resource Consent approval.
Apr-18, Turakina-2 north of Macleay's, dropout (Construction)	Jan 21	Apr 21	The remedial work has been redesigned to avoid land entry. The consent was approved by HRC on 19 June 2020. Rock required for river protection has been stockpiled on site. Fill will come from Mangatipona Rd

1.2 MAINTENANCE

This work provides for the routine care of sealed pavements to maintain their structural integrity and serviceability.

The season's planning including pre-ordering the sealing chip has started.

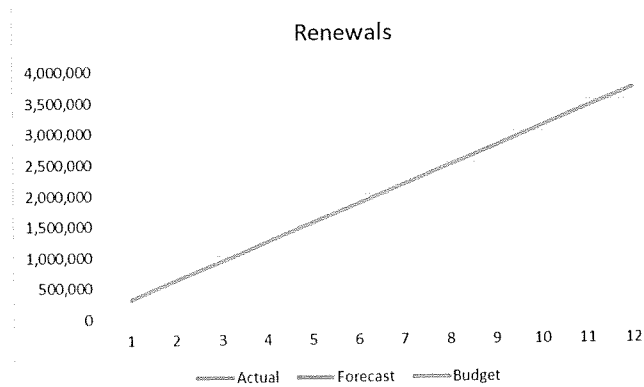
July 2020 is under Covid-19 Alert Level 1, which meant that Higgins could carry out their work largely un-restricted.



1.3 RENEWALS

This work provides for non-routine planned periodic renewal of sealed and unsealed road pavements, drainage, and structures.

Sealed Road Pavement Rehabilitation provides for the replacement of, or restoration of strength to, sealed pavements where other forms of maintenance and renewal are no longer economic.

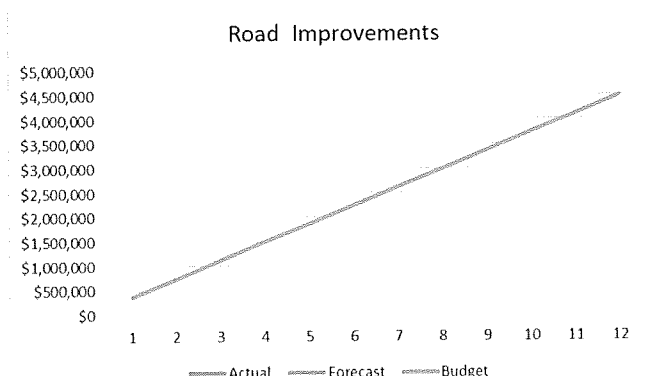


Rehabilitation:

Location	Length (m)	Start Construction	Completion Due	Comments
Parewanui Rd	1700	July 20	Oct 20	
Santoft Rd	280	Sept 20	Oct 20	
Tutaenui Rd	240	Oct 20	Nov 20	
Ruatangata Rd (reserve project)	175	TBC	TBC	

1.4 ROAD IMPROVEMENTS

This work category provides for improvements to or upgrading of existing roads within the existing or widened road reserve.



Low cost / Low Risk Projects:

Location	Start construction	Completion Due	Comments
Spooners Hill Road and Pukemapou Road – roadside obstacles.	Jul 20	Aug 20	90% Complete
Ratana Rd	Apr 21	May 21	Speed cushion x 2 near the village.
Pungatawa Rd. (RP6500-6840)	Nov 20	Dec 20	Geometric improvements
Ruahine / Cage Road	Mar 21	May 21	Geometric improvements
Neumans Line RP0862 – 1102	Nov 20	Dec 20	Pipe and fill deep drain
Ruanui Rd (RP 425-1500)	TBC	TBC	This site needs to be scoped and priced. RDC talking with DOC and Horizons, WSP will be completing the Resource Consent. Construction Deferred to 21/22
Network resilience work	TBC	TBC	
South Makirikiri Road School	Feb 21	Apr 21	Investigate active signage
Okirae Road bluffs	Feb 21	Jun 21	Complete geotech report

Bridges:

Bridge	Start	Completion Due	Comments
Bridge Capacity Assessments	TBC	TBC	Continuing with the programme.
Bridge Inspection Unit	TBC	TBC	Continuing with the programme.
Kuripapango (Bdy)	TBC	TBC	Construction to strengthening to HN-HO (HMPV) capacity (50:50 with HDC).

Mangaweka Bridge

NZTA have provided guidance on how to prepare an MoU between Rangitikei and Manawatu District Councils and Mangaweka Heritage Inc. for the ongoing management of the historic bridge. Legal advice has been received on how this matter can be addressed and a draft MoU has been written. Negotiations, to craft a mutually agreed upon MoU, have commenced between Rangitikei and Manawatu District Councils and Mangaweka Heritage Inc.

Contractors were invited to register their interest in this project at the beginning of the Pre-Implementation Phase. As a result, four contractors have had early engagement throughout the design process to ensure the constructability of the new bridge. On 4 May 2020, these four contractors were invited to submit tenders. The deadline for submission of tenderers has been extended to 24 July 2020.

NZTA's Probity Auditor: Shaun McHale (McHale Group) has been appointed to oversee the Tender Process.

Indicative Project timeframe:

Tender award: 27 August 2020

Construction: September 2020 – June 2022

Taihape – Napier Road

The Taihape-Napier Road runs between Taihape township within the Rangitikei District on its western extent, to State Highway 50 at Omahu in the Hastings District on its eastern extent. The route is approximately 130km long, and takes two and a half hours to complete the journey.

RDC, in partnership with HDC, intend undertaking a strategic transport study (Corridor Management Plan) to further assess the scale of these issues and opportunities, with a view to developing a vision and long-term strategy for the corridor.

July/August 2020

- Option development internal project team workshop with RDC project team to confirm types of treatments to be considered in response to identified problems.
- Development of an implementation framework and associated prioritization plan to establish short-, medium- and long-term priorities.
- WSP technical team developing detailed strategic responses for both HDC and RDC sections of the corridor (80% complete).

Forward Planning: August/September 2020



- WSP technical team developing detailed strategic responses for both HDC and RDC sections of the corridor (20% remaining).
- Workshop with relevant representatives from HDC and RDC to confirm strategic responses, proposed implementation plan and recommended outcomes.
- Finalise CMP report for Council's approval.

1.5 UNSUBSIDISED CONSTRUCTION

The programme for unsubsidised construction is:

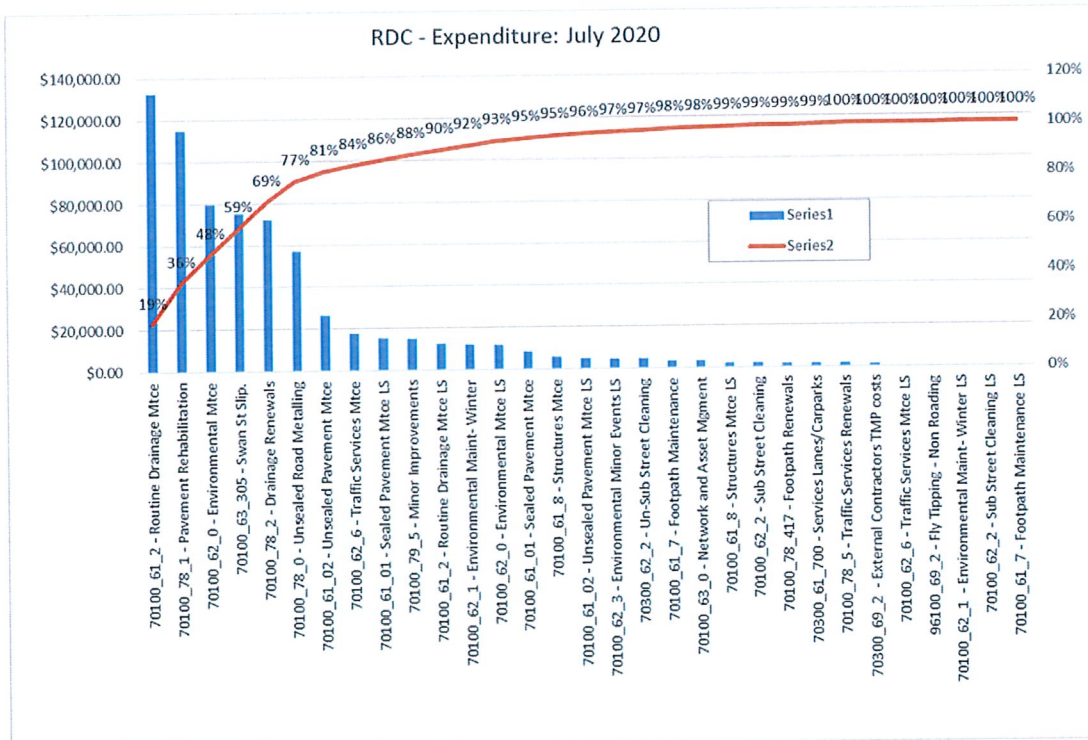
- Sealing approx 250m of Mokai Road starting at RP3554, current end of seal at the bridge that had the bungy operation, to control dust for the 2 houses near the road.
- Trevelyan Street is a narrow urban unsealed that is 100m in length. It provides access for three houses. Sealing this road will remove the dust nuisance and the need for grading in an urban area and the associated health and safety implications of operating large machinery in an urban environment.
- Edwards Street, Bulls, has 56 metres of unsealed pavement at the end of the 140 road. The road serves 2 houses, 2 glasshouse and 2 sheds. Sealing and finishing the kerbs would complete this road.
- The scope of work to upgrading Cobber Kain requires a whole of Council commitment. The upgrade would require designing the roading layout, confirming the 3 waters pipework is in good condition and up to capacity, car parking for the Hall meets requirements, and allowing for the playground redevelopment. The work this year would cover the design for the site and confirm the budget required for construction in 2021-22.

1.6 HEALTH AND SAFETY

 RDC - ZERO HARM REPORTING 													
LEAD INDICATORS													
Type	Explanation	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Drug and Alcohol Tests	LEAD: Total number of drug and alcohol tests completed in the period for pre-	3											
Positive Drug and Alcohol Tests	The total number of positive Drug and Alcohol test results in the period	0											
Site H&S Conversations	The total number of site H&S Conversations completed in the period by Contractors or site	3											
Site Health and Safety Audits	The total number of site Health and Safety Audits completed in the period by the	8											
Safety Briefing	The total number of Safety Briefings completed in the month including pre-starts.	4											
Near Miss (Close call)	The total number of Near Misses submitted in the month by the site team	0											
Traffic Management Inspection	Total number of audits completed by the designated Site Traffic Manager Supervisor	0											
Sub Contractor Review	Number of Sub Contract Reviews completed by the main Contractor in the period	0											
Stop Work Action	The number of occasions when work is suspended proactively due to a member of the	0											
Positive Reinforcement	The number of occasions the site team have been congratulated of a proactive action or	1											
LAG INDICATORS													
Type	Explanation	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Fatal Injuries	Any incidents resulting the loss of life of a transport agency, contractor or Sub Contractor	0											
Notifiable Injuries	Any incident required under H&S Legislation to be reported to a Statutory Authority e.g.	0											
Lost Time Injuries	Any work related injury or illness certified by a Medical Practitioner and compensable under	0											
Medical Treatment Injuries	The Management and care of a patient to effect Medical Treatment or combat disease or	0											
First Aid Injuries	Treatment administered by and within the qualifications of a trained first aid attendant or	0											
Recordable Injuries	NO NOT COMPLETE	0											
Serious Environmental Incidents	Environmental controls absent or construction of a device is so poor that it is likely to or has	0											
Service Strikes	Contact with an above ground or buried service resulting in damage or potential damage to the	0											
Property Damage	Contact with third party property resulting in damage	0											

1.7 FINANCIAL TRACKING

		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Maintenance													
141 Emergency works May 2018	\$467,790	\$49,104											
Event July 13/14 2017	\$435,069	\$0											
Emergency Works - Totals	902,859	Actual \$49,104											
		Forecast 49,104											
		Budget 75,238	150,477	225,715	300,953	376,191	451,430	526,668	601,906	677,144	752,383	827,621	902,859
Maintenance													
111 Sealed Pavement Maintenance	\$1,200,000	\$15,349											
112 Unsealed Pavement Maintenance	\$404,000	\$19,613											
113 Routine Drainage Maintenance	\$990,000	\$92,671											
114 Structures Maintenance	\$162,500	\$4,896											
121 Environmental Maintenance	\$900,000	\$57,334											
122 Traffic Services Maintenance	\$400,000	\$16,703											
124 Cycle Path Maintenance	\$1,000	\$0											
125 Footpath Maintenance	\$351,300	\$4,291											
131 Level Crossing Warning Devices	\$15,000	\$0											
140 Minor Events	\$370,000	\$10,482											
151 Network & Asset Management	\$1,148,000	\$7,557											
Maintenance - Totals	5,941,800	Actual 228,896											
		Forecast 228,896											
		Budget 495,150	990,300	1,485,450	1,980,600	2,475,750	2,970,900	3,466,050	3,961,200	4,456,350	4,951,500	5,446,650	5,941,800
Renewals													
211 Unsealed Roads Metalling	\$460,000	\$35,265											
212 Sealed Roads Resurfacing	\$1,382,996	\$0											
213 Drainage Renewals	\$600,000	\$45,516											
214 Sealed Road Pavement Rehabilitation	\$897,000	\$74,695											
215 Structures Component Replacements	\$211,000	\$0											
222 Traffic Services Renewal	\$150,000	\$907											
Renewals - Totals	3,700,996	Actual 156,383											
		Forecast 156,383											
		Budget 308,416	616,833	925,249	1,233,665	1,542,082	1,850,498	2,158,914	2,467,331	2,775,747	3,084,163	3,392,580	3,700,996
Road Improvements													
324 Accelerated LED Renewal Programme	\$74,838	\$0											
341 Low cost / low risk improvements 2018-21	\$1,341,856	\$17,892											
322 Mangaweka Bridge Replacement - Construction	\$2,750,000	\$0											
322 Mangaweka Bridge Replacement - Pre-Implementation	\$313,345	\$0											
Road Improvements - Totals	4,480,039	Actual 17,892											
		Forecast 17,892											
		Budget 373,337	746,673	1,120,010	1,493,346	1,866,683	2,240,020	2,613,356	2,986,693	3,360,029	3,733,366	4,106,702	4,480,039
Transport Planning													
3 Activity Management Plan	100,000	0											
Transport Planning - Totals	100,000												



Projects Summary



Planning and
design



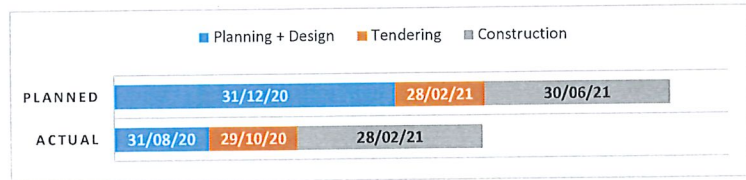
Tendering



Construction

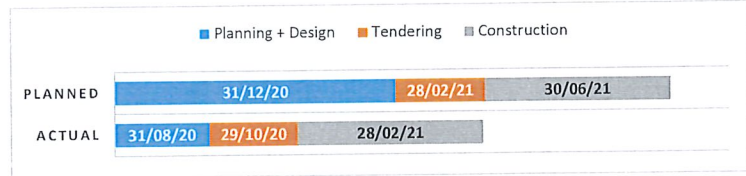
Wellington Rd Storm water

Budget \$100,000 Budget spend 0



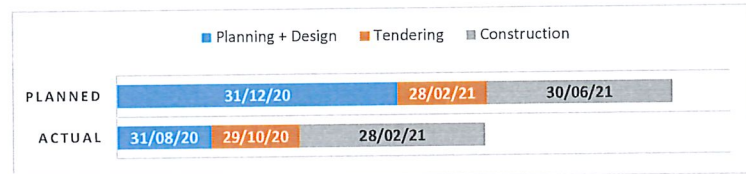
Scotts Ferry Pump Station

Budget \$100,000 Budget spend 0



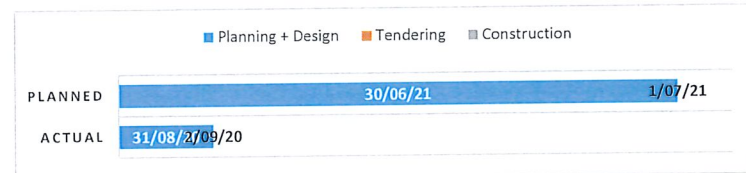
Walton St repair

Budget \$250,000 Budget spend 0



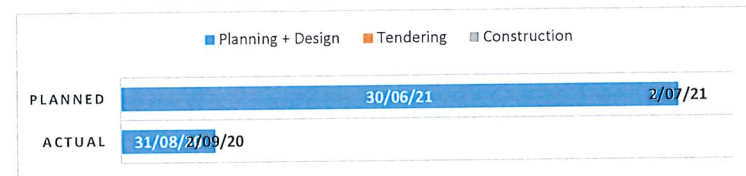
George St renewal

Budget \$150,000 Budget spend 0



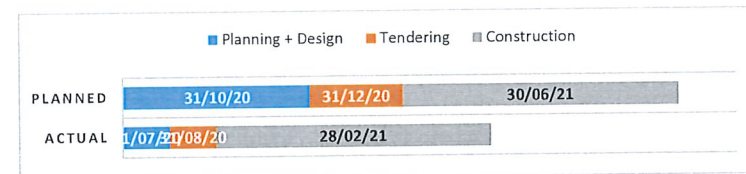
Bredins Line upgrade

Budget \$200,000 Budget spend 0



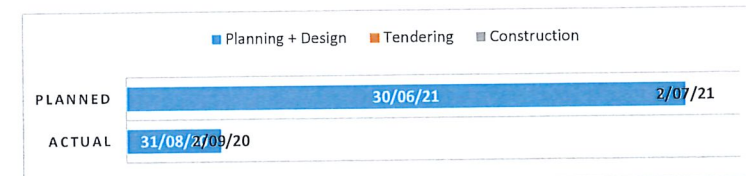
Taihape PRV replacement

Budget \$400,000 Budget spend 0



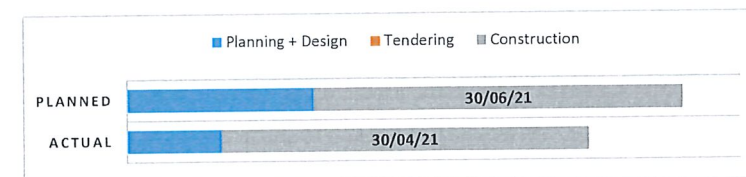
Taihape Falling Main

Budget \$630,000 Budget spend 0



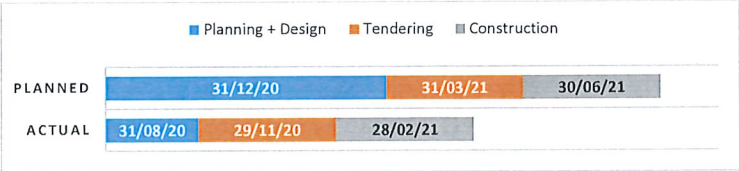
Bulls Reservoir

Budget \$1,600,000 Budget spend 0



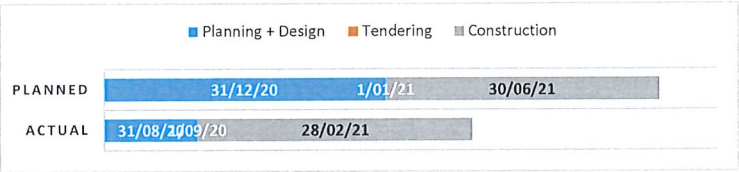
Erewhon Rural scheme renewal

Budget Budget spend
\$290,000 0



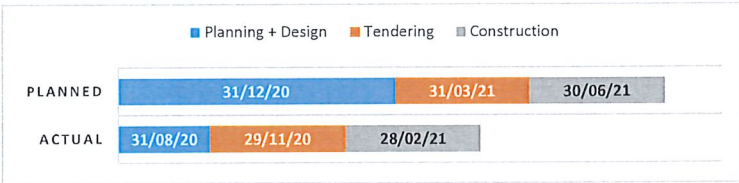
Wastewater Hautapu St

Budget Budget spend
\$300,000 0



Papakai Pump station

Budget Budget spend
\$1,500,000 0



3 WATER SUPPLY – CONSENT COMPLIANCE

Table 1 shows the compliance of each water supply scheme against consent conditions. Only those schemes for which Rangitikei District Council (RDC) is the consent holder have been shown.

RDC is authorised to abstract surfacewater and groundwater to provide water for eight water schemes. The associated limits for these abstractions were complied with for the duration of July 2020 (see Table 1 for details).

Table 1: Consent Compliance Abstraction – Water Supply (water-abstraction 1 July– 31 July 2020)

Scheme	Compliance July 2020	Comments	Actions
Marton	Compliant		No action required
Taihape	At Risk		Diversion flow data needs to be downloaded. Leak on Falling main identified on 15 May likely cause of exceedances
Bulls	Compliant		No action required
Mangaweka	Compliant		No action required
Ratana	Compliant		No action required
Erewhon Rural	Compliant		No action required
Hunternville Rural	Compliant		No action required
Omatane Rural	Compliant		No action required

3.1 WATER SUPPLY – DRINKING WATER STANDARDS COMPLIANCE

Table 2 shows

The Drinking-Water Standards for New Zealand 2005 (Revised 2018) have been used to assess the six potable water schemes. As can be seen from Table 2 below all six treatment plants were compliant with the bacteria limits.

Note: DWSNZ 2005 (Revised 2018, came into effect on 1 March 2019).

Table 2: DWSNZ Compliance (1 July to 31 July 2020)

Scheme	Compliance July 2020 – Bacteria	Compliance July 2020 – Protozoa
Marton		
	Bacteria /E-coli Compliant : Not Detected	Protozoa/ UVT Achieved <95% validation Compliant – 99.99%
	Bacteriological and Protozoa compliant.	

Scheme	Compliance July 2020 – Bacteria	Compliance July 2020 – Protozoa
Taihape		
	Bacteria /E-coli Compliant : Not Detected	Protozoa/ UVT Achieved <95% validation Compliant 100%
	Bacteriological and protozoa compliant.	
Bulls		
	Bacteria /E-coli Compliant : Not Detected	Protozoa/UVT Achieved <95% validation (99.64%)
	SCADA issues are leading to no-compliance – under investigation	
Mangaweka		
	Bacteria /E-coli Compliant : Not Detected	Protozoa/UVT Achieved < 95% validation Compliant – 97.37??%
	Bacteriological and Protozoa compliant	
Ratana (New bore)		
	Bacteria/E-coli Compliant : Not Detected	Protozoa Not Applicable - Secure Bore
	Bacterial and protozoa compliant.	
Hunterville Urban		
	Bacteria /E-coli Compliant : Not Detected	Protozoa/UVT Achieved < 95% validation Compliant: 99.95%
	Bacterial and protozoa compliant. Change to assessment of Differential pressure has greatly improved compliance.	

* Drinking Water Assessors have indicated a degree of leniency given that Council have no control over the couriers and delays of this nature have been occurring nation wide due to increased demand due to COVID 19. All sampling analysis has been diverted to a local Laboratory to remove this risk until issues with the couriers can be addressed.

Drinking water was safe to drink for the month of July 2020.

Catchment assessments required to reduce the required log credits from four log credits to at least three have been submitted for consideration. Any changes in compliance criteria that come about from this assessment will be back dated to 1 July 2019.

3.2 SECTION 69z OF THE HEALTH ACT 1956

Pursuant to S69z the Health Act 1956 Water Safety Plans must be in place for all plants. As a result of the Havelock North review additional critical control points need to be added to the Water Safety Plans.

We are in the process of combining all of the water Safety plans into one document. The first chapters of this document have been submitted for consideration.

3.3 WASTEWATER

RDC have seven discharge consents of which four were fully compliant for the duration of July 2020 (See Table 4 for details). The Hunterville, Bulls, and Taihape WWTPs failed to comply with the respective discharge volume limits. Hunterville failed to comply with effluent water quality conditions.

Ongoing consultation with Horizons continues to occur in relation to volume exceedances at these WWTPs.

Investigations relating to the Ratana and Marton/Bulls WWTP applications are on hold subject to obtaining land.

- Rangitikei District Council staff are responsible for land negotiations.
- Experts outside the shared services agreement are working on the Taihape WWTP AEE and Marton Bulls WWTP AEE.

Table 4: Consent Compliance – Wastewater Treatment Plants

Scheme	Compliance July 2020	Comments	Actions
Marton	Compliant		Work on centralisation project is on hold until update on land acquisition provided by RDC
Taihape	Non-Compliant	Non-compliant with discharge volume condition. High volatile suspended solids and Aluminium recorded upstream	Regular consultation with Horizons continues to occur. Cultural consultation on hold due to COVID 19 restrictions
Bulls	Non-Compliant	Non-compliant with discharge limit on 23 days.	Work on centralisation project is on hold until update on land acquisition has been prepared.
Mangaweka	Compliant		
Hunterville	Non-Compliant	Non-compliant with discharge volume condition on 16 days. Over Ammonia Limit in effluent. Meet ammonia limit downstream	Additional information provided to Horizons to process consent variation.
Ratana	Compliant		Consultation associated with consent application commenced.
Koitiata	Compliant		

4 SOLID WASTE

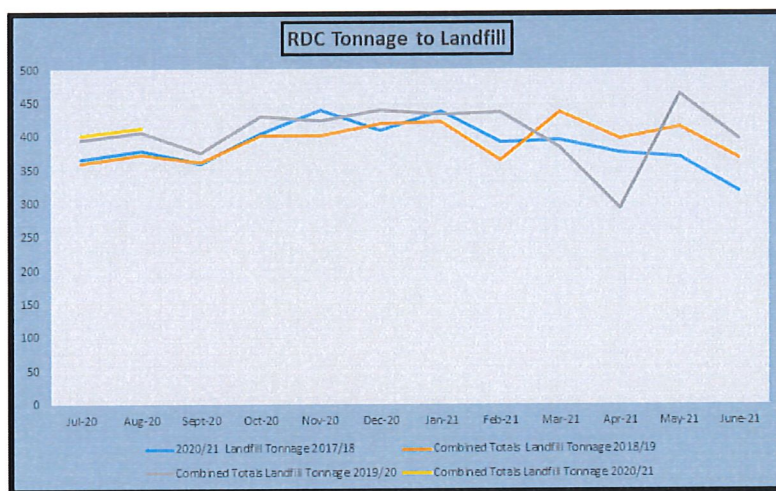
4.1 Solid Waste Transfer Station Inspections

A follow up audit is planned in August with the emphasis on Taihape and Marton Transfer Stations as the main areas of concern.

4.2 Waste Transfer Station Monthly Trends

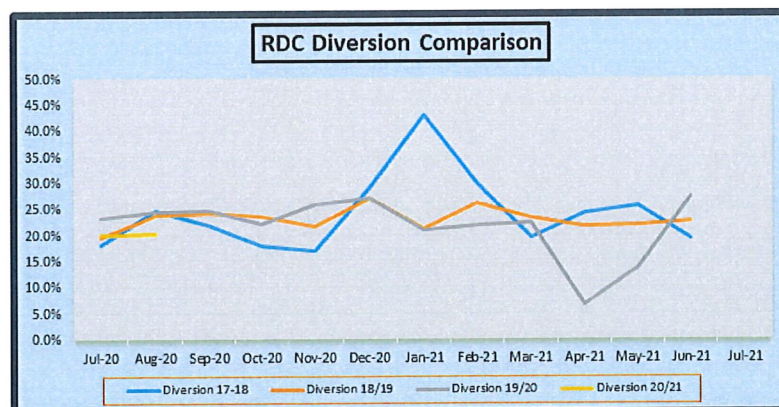
Monthly Waste to Landfill

Volumes of waste to landfill is an insignificant rise from the previous year's annual aggregate tonnage (2019/20 comparable month aggregate of 396 tonnes). July's 2020 amount is 400 tonnes. This amount is on par with previous amounts at the same time of the year.



Diversion Comparison

The diversion comparison measures the amount of waste diverted from the landfill for recycling or re-use. The diversion rate for July 2020 is on a par with previous years at 20.1% but down from last month which was 27.4%.



Attachment 5

Community and Leisure Assets

Project and activity updates, August 2020



1. Bulls Community Centre

The completion date for the building construction was end of July 2020. The majority of the building has now been completed with the exception of the exterior items listed below:

- The building carapace (the decorative aluminium frame on the outside of the building)
- The carpark
- The town square

All dependent on Covid 19 the official planned opening date for the building is for 25 September. An advisory group was created to get feedback on the opening ceremony.

The furniture and equipment fit-out of the building is progressing. Delivery of the equipment may be affected by the Covid 19 level 3 status in Auckland. An Audio and Visual proposal has been received and progressed to allow the installation and commissioning before the opening date. The cultural elements around the stage has been completed with the remainder of the cultural elements that are yet to be delivered to the site. Once the carapace has been completed, the exterior cultural elements will be installed.

The tender has gone out for the parking area extension, the bus lane and the town square. The results from the tender and the costs of the additional works will be presented to Council before any further actions will be taken.



2. Taihape Amenities

At Councils meeting 27 August a Notice of Motion was put forward to revoke Councils decision on the Taihape Amenities Build on Councils preferred tennis court site. The Chief Executive will prepare a report of the proposed revoking of the Council decision and upgrading the amenities in the Grandstand as an alternative.

3. Toilets

Both Centennial Park and Follett Street toilets will open Friday 4 September. Concern has been expressed from the supplier regarding the life-span of the proposed wrap in this situation and further discussion needs to be held with them to decide if this is the best option for these facilities.



4. Community Housing

There are currently two vacant units in Taihape which are in the process of being refurbished. The Huia street unit has been repainted throughout, ceiling included with new carpet/lino to be installed. The Weka street unit is to undergo a complete kitchen/living redesign to make it more fit for purpose. It will then be painted throughout with new flooring.

Recommendation:

That the report 'Community and Leisure Assets Project and activity updates, August 2020' to the Assets/Infrastructure Committee meeting on 10 September 2020 be received.

Gaylene Prince
Team Leader, Community & Leisure Services