

**ASSETS/INFRASTRUCTURE  
COMMITTEE MEETING**

# ORDER PAPER

**Thursday, 12 November 2020, 9.30am**

**Council Chamber, Rangitikei District Council**  
46 High Street, Marton

Website: [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)

Email: [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)

Telephone: 06 327-0099

Facsimile: 06 327-6970

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**Chair** - Councillor Dave Wilson

**Deputy Chair** – Councillor Richard Lambert

**Membership**

Councillors Cath Ash, Nigel Belsham, Brian Carter, Fi Dalgety, Gill Duncan, Jane Dunn, Angus Gordon and Waru Panapa.

Ms Coral Raukawa-Manuel (Te Roopu Ahi Kaa representative).

His Worship the Mayor, Andy Watson.

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**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

*Making this place home.*





# Rangitikei District Council

## Assets and Infrastructure Committee Meeting

Agenda – Thursday 12 November 2020 – 9:30 am

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The quorum for the Assets and Infrastructure Committee is 6.

Council's Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

## **1 Welcome**

## **2 Council Prayer**

## **3 Public Forum**

## **4 Apologies/Leave of Absence**

## **5 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## **6 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

## **7 Confirmation of minutes**

The minutes of the Assets/Infrastructure Committee meeting from 13 October 2020 are attached. File ref: 3-CT-13-2

### **Recommendation:**

That the Minutes of the 'Assets/Infrastructure Committee' meeting held on 13 October 2020 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

## **8 Chair's Report**

A report is attached.

### **Recommendation:**

That the tabled 'Chair's Report' to the 12 November 2020 Assets/Infrastructure Committee meeting be received.

## **9 Follow-up Items from Previous Meetings**

A report is attached.

### **Recommendation:**

That the report - Follow-up Items from Previous Meetings be received.

## **10 Infrastructure Group Report October 2020**

A report is attached.

### **Recommendation:**

That the 'Infrastructure Group Report October 2020' to the Assets/Infrastructure Committee meeting be received.

## **11 Closing Lower High Street Toilets**

A report is attached.

### **Recommendation:**

That the Report – Closing Lower High Street Toilets be received.

## **12 Unsubsidised Roding Improvement Programme 2020-21**

A report is attached.

### **Recommendation:**

That the Report – Unsubsidised Roding Improvement Programme 2020-21 be received.

## **13 Maintenance Schedules for Wastewater Pumps**

A report is attached.

### **Recommendation:**

That the Report – Maintenance Schedules for Wastewater Pumps be received.

## **14 2019/20 Annual Residents Survey Improvement Plan**

A report is attached.

### **Recommendation:**

That the Report – 2019/20 Annual Residents Survey Improvement Plan be received.

## **15 Late items**

As agreed in Item 6.

## **16 Future items for agenda**

## **17 Next meeting**

Thursday 10 December 2020, 9.30am

## **18 Meeting closed**

# Attachment 1



# Rangitikei District Council

## Assets and Infrastructure Committee Meeting

Minutes – Tuesday 13 October 2020 – 9:30 am

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**Present:**

- Cr Dave Wilson
- Cr Nigel Belsham
- Cr Cath Ash
- Cr Brian Carter
- Cr Fiona Dalgety
- Cr Gill Duncan
- Cr Jane Dunn
- Cr Angus Gordon
- Cr Richard Lambert
- His Worship the Mayor, Andy Watson
- Ms Coral Raukawa-Manuel – Te Roopuu Ahi Kaa representative

**In attendance:**

- Mr Peter Beggs, Chief Executive
- Mr Arno Benadie, Group Manager – Assets and Infrastructure
- Mr John Jones, Asset Manager - Roading
- Mr Dave Tombs, Group Manager – Corporate Services
- Mrs Carol Gordon, Group Manager –Democracy and Planning
- Ms Gaylene Prince, Group Manager – Community Services
- Ms Bonnie Clayton, Governance Administrator

## 1 Welcome

The Chair opened the meeting at 9.35am.

## 2 Council Prayer

Cr Wilson read the Council Prayer.

## 3 Public Forum

Nil.

## 4 Apologies/Leave of Absence

That the apology for lateness of Councillor Gordon and Ms Raukawa-Manuel be received.

## 5 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 6 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting (1) Footbridge at Marton B and C Dams – Tutaenui Reservoir and (2) Spraying at Santoft Domain be dealt with as late items at this meeting.

## 7 Confirmation of minutes

<b>Resolved minute number</b>	<b>20/AIN/049</b>	<b>File Ref</b>	<b>3-CT-13-2</b>
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That the Minutes of the 'Assets/Infrastructure Committee' meeting held on 10 September 2020, without amendment, be taken as read and verified as an accurate and correct record of the meeting.

Cr Carter/Cr Belsham. Carried

## 8 Chair's Report

Cr Wilson took his tabled report as read.

<b>Resolved minute number</b>	<b>20/AIN/050</b>	<b>File Ref</b>
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That the tabled 'Chair's Report' to the 13 October 2020 Assets/Infrastructure Committee meeting be received.

Cr Wilson/Cr Dalgety. Carried

## 9 Follow-up Items from Previous Meetings

Cr Gordon and Ms Raukawa-Manuel arrived at the meeting at 9.40am.

Mrs Gordon updated the Committee on the new reporting format, which will be in all Council and Committee order papers moving forward. The table will highlight actions from previous

meetings, and whether the actions will be presented as a report, when action is expected or a simple update at the meeting.

The Committee expressed that it would be helpful to have a note within the table to show when the action has been closed, rather than just falling off the list with no explanation.

Mrs Gordon advised she is happy for further feedback and any improvements that can be made in the table.

The following points were highlighted from Committee members:

- Follett Street Toilets – Vinyl Wrap - Cr Belsham noted the new toilets look fantastic as they are and said he had received feedback from several people that “wrapping” the Follett Street toilets could raise ongoing issues. It was agreed to paint them with anti-graffiti paint.
- Hunterville Sports and Recreation Trust – Cr Dalgety questioned whether Council has considered paying the power account. The Committee were advised that the Hunterville Sports and Recreation Trust receive an annual grant and is for them to use as they see fit. Over the 2019/20 year, the costs increased by \$10,000. If Council were to fund the power costs, it would cost approximately \$11,000 as an unbudgeted expense.

Mr Beggs said a review of the Trust Deed between Council and Hunterville Sports and Recreation Trust should be conducted.

- Papakai Pump Station – Cr Duncan advised that the Taihape Community take to Facebook with their grievances. She said that rural Taihape residents do not receive a newspaper, therefore updates and communication are generally too late. She requested that in future that the local Councillors are updated as soon as possible to ensure if the community have any questions that they can respond accurately.

Cr Gordon questioned Councils maintenance schedule - how often pumps are replaced, whether it is after so many hours of use etc., not just at the Papakai Pump Station. Mr Beggs advised this will be followed up on and an update will come back to a subsequent meeting.

- Wilson Park drainage – Cr Belsham advised the Committee that he had accompanied a contractor to do a visual overview at Wilson Park. The outcome was:
  - Playground subsoil drainage difficult – tree roots would block any drains installed.
  - Main issue is from field north of the playground, allowing water to fall to the lower lying park.
  - Contractor has suggested the most appropriate option would be to investigate the current drainage of the northern field and check its condition and operation of it. It would appear that the trees along the drain (running through the middle of Wilson Park) could potentially be blocking the current drainage.
  - Request staff to check current records (maps) of drainage for the field, then this could be provided to contractor to formulate a more detailed plan / response.

**Resolved minute number**                      **20/AIN/051**                      **File Ref**

That the report 'Follow-up Items from Previous Meetings' to the 13 October 2020 Assets/Infrastructure Committee meeting be received.

Cr Gordon/Cr Ash. Carried

**Resolved minute number**                      **20/AIN/052**                      **File Ref**

That the Assets/Infrastructure Committee recommends to Council that they do not proceed with a vinyl wrap on the Follett Street Toilets and that the toilets be coated with clear anti-graffiti paint.

Cr Belsham/His Worship the Mayor. Carried

## 10 RDC Road Maintenance Contract – Escalations

Mr Jones noted that the report has come to the Committee as the initial costings for the RDC Road Maintenance Contract were approved in the previous LTP budget are short of the contract price and outside the Chief Executive's delegation. He explained that costs have increase and additional funding is required for the contract. Mr Jones confirmed that NZTA funds 63% and 37% is covered by Council.

**Resolved minute number**                      **20/AIN/053**                      **File Ref**                      **RDC 980**

That the report 'RDC Road Maintenance Contract – Escalations' to the 13 October 2020 Assets/Infrastructure Committee meeting be received.

Cr Wilson/Cr Duncan. Carried

**Resolved minute number**                      **20/AIN/054**                      **File Ref**

That the Assets/Infrastructure Committee approves the contract value for RDC 980 of \$10,665,590.24 plus GST for the 2020 – 2021 Financial Year.

Cr Belsham/Cr Carter. Carried

**Resolved minute number**                      **20/AIN/055**                      **File Ref**

That the Assets/Infrastructure Committee notes that further escalations for the RDC Road Maintenance Contract may occur during the 2020-21 financial year and that these will be quantified and brought to Council for approval as and when required.

Cr Belsham/Cr Carter. Carried

## 11 Infrastructure Group Report September 2020

Mr Jones provided the following updates:

- Mangaweka Bridge - Have settled on steel for the bridge, this will be coming from Japan to Tauranga, then Napier Port to be fabricated into beams. There are no New Zealand manufacturers able to produce this type of weathering steel (rusty look) that does not require upkeep of painting etc. A lizard survey will be undertaken at the site. The bat survey came back positive for bats in the area. Mr Jones has been in contact with the Mangaweka Camp ground and have advised them to contact him if they have any questions.

NZTA have provided an old MoU from a similar bridge up north, this will be used as a basis to draft the MoU for the Mangaweka Heritage Group for the old bridge, once they have provided comment, and it will then come to Council and Manawatu District Council for approval.

- Taihape-Napier Road – this has been delayed due to Covid, however the Hastings District Council are keen to get this moving forward. Mr Jones suggested inviting NZTA to Council to present on a long-term strategy for this.

His Worship the Mayor queried whether the unsubsidised construction work on Mokai Road is another section that requires work or is it a new section and has it been approved by Council. The Committee requested that in future that the report identifies that approval has been sought for unsubsidised work.

Mr Benadie presented a tabled Projects Summary, noting he has liaised with Councils accountant on how to report on the budget spent. The report dated up to 30 September 2020 reflects the budget for the current annual plan / financial year and does not reflect previous year's expenditure on the project.

Mr Beggs said the report may look different moving forward as the project manager starts the soon.

<b>Resolved minute number</b>	<b>20/AIN/056</b>	<b>File Ref</b>
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That the 'Infrastructure Group Report September 2020' to the Assets/Infrastructure Committee meeting on 13 October 2020 be received.

His Worship the Mayor/Cr Wilson. Carried

## 12 Late items

### Footbridge at Marton B and C Dams – Tutaenui Reservoir

His Worship the Mayor told the Committee he attended the opening of the Marton B and C Dams at Tutaenui Reservoir on Saturday 10 October 2020. He noted the current footbridge across the spillway does not allow people to cross safely, especially for push chairs.

The Committee discussed options of having a bridge that would service walkers, push chairs, mountain bikes and horses. It was agreed that a warning sign will need to be put up in the meantime to advise of potential risks crossing the current bridge.

Mr Benadie told the Committee that a new bridge is currently being designed and a report with designs and costings will come back to Council to approve, which will include a horse friendly option.

<b>Resolved minute number</b>	<b>20/AIN/057</b>	<b>File Ref</b>
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That staff design and come back to Council to approve costings and construction of a suitable foot bridge to be able to accommodate mountain bikes, horses, push chairs between Marton B and C Dams.

His Worship the Mayor/Cr Belsham. Carried

**Spraying at Santoft Domain**

His Worship the Mayor said he visited Santoft Domain while volunteers were doing their routine spray. He noted that the broom was growing out of control and that it would be a large job to remove. The Santoft Domain Management Committee asked if they could use a local spray contractor as his rates were cheaper than the pre-qualified contractor.

The Committee agreed that contractors must be pre-qualified, due to health and safety regulations. They also noted that a review of volunteers be needed, to ensure Health and Safety standards are being met.

Cr Belsham suggested Elected Members have an understanding of the process of becoming a pre-approved Council contractor, to allow them to assist with contractors wishing to be become pre-approved.

The Committee were advised that all relevant information is on the Council website, however the website could be improved by adding a link on the home page for ease of access.

**13 Future items for agenda**

Council's maintenance schedule

Review of Trust Deed for Hunterville Sport and Recreation Trust

Process of becoming a pre-approved contractor for Council

**14 Next meeting**

Thursday 12 November 2020, 9.30am

**15 Meeting closed**

12.05pm

**Confirmed/Chair:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Attachment 2

# Report

Subject: **Chair's Report**

To: Assets / Infrastructure Committee

From: Dave Wilson, Chair

Date: 6 November 2020

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Firstly, congratulations to the Marton Playground Development Group who have broken ground this week on the first stage of this exciting new build for our town and district. This is another stage in the continued development of the 'Tutaeporoporo' Play Trail concept that was born more than 3 years ago, exciting to see it all coming together.

On the agenda today is the matter of the Public toilet block in lower High St, Marton. During the last triennium when the building of two new toilet blocks, one in Follet Street and one at Centennial park, was approved the subject of the High street toilets was discussed in some detail. Today's report and recommendations on this subject captures the discussion at the time very well.

Also with unsubsidized roading the subject of Cobber Kain Ave resealing was raised during the last triennium and it is good to see dates for action now being put around this.

I was recently approached by a couple of Nga Tawa road residents regarding the possibility of having a foot path along this road as there are now a number of new builds on this road and an increasing number of walkers doing the town walk that links to the play trail. This subject has also been raised a number of times in the past. They suggested something as simple as a lime and shell rock path, as a start.

On driving the road with this thought in mind, and noting it is a heavy traffic bypass with an 'S' bend in the middle, this matter will require a detailed report on costings. It may be best to consider the whole road for re-development rather than just a foot path. Should Council wish to have this as a part of the LTP I would be supportive of a report.

## **1 Recommendation**

1.1 That the Chair's Report to the Assets / Infrastructure Committee be received.

# Attachment 3

# Report

Subject: **Follow-up Items from Previous Meetings**

To: Assets/Infrastructure Committee

From: Carol Gordon

Date: 6 November 2020

File: 3-CT-13-1

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## **1 Reason for Report**

- 1.1 On the list attached are items raised at previous Assets/Infrastructure Committee meetings that staff have followed up on. All items indicate who is responsible for follow up, and a brief status comment. Once the items have been reported back to the Committee they will be removed from the list.

## **2 Decision Making Process**

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision making provisions do not apply.

## **3 Recommendation**

That the report 'Follow-up Items from Previous Meetings' be received.

Carol Gordon  
Group Manager Democracy and Planning

# *Appendix 1*

## Follow-up Actions from Assets / Infrastructure Meeting 13 October 2020

Follow-up Action:	Person Assigned:	Status Comment:
<p>Huntermville Sport &amp; Recreation Trust</p> <ul style="list-style-type: none"> <li>- Build in regular review of the Trust Deed</li> <li>- What are the annual operating costs of the pool</li> </ul>	Gaylene Prince	<p>A review timeframe will be built into the Trust Deed.</p> <p>The Annual Accounts have been submitted to the Assets / Infrastructure as part of the report from Huntermville Sport and Recreation Trust in August. [action now closed]</p>
<p>Broadway / Follett Street – Toilet wrap</p> <ul style="list-style-type: none"> <li>- Staff to arrange for anti-graffiti paint and not vinyl wrap</li> <li>- Arrange for removal of bollards around the grass</li> </ul>	Gaylene Prince	<p>Action taken and anti-graffiti paint will be applied. Bollards will be removed when the grass is at an adequate length and the earthworks have settled. [action – now closed]</p>
<p>Papakai Pump Station Taihape</p> <ul style="list-style-type: none"> <li>- Arrange for restoration of damage caused around new concrete structures</li> </ul>	Arno Benadie	<p>The Friends of Taihape are to be engaged to ensure Council repair the damaged park area to their satisfaction. A meeting has been held and there has been agreement on a solution going forward. [action now closed]</p>
Closing Lower High Street toilets	Gaylene Prince	<p>Paper on November Assets &amp; Infrastructure Committee agenda [action now closed]</p>
Staff to follow up with the District Monitor on delivery of the newspaper to rural Taihape residents.	Carol Gordon	<p>Contacted District Monitor to see if the paper can be delivered to Taihape rural residents, they advised they are look at alternative distribution options. [action now closed]</p>
Staff to report back on Councils maintenance schedule (pumps are replaced, whether it is after so many hours of use for example) to a subsequent Assets/Infrastructure meeting.	Arno Benadie	<p>Update to be included in November agenda. [action now closed]</p>
That Elected Members have a workshop on the process of becoming a pre-qualified contractor for Council, to enable them to assist contractors with completing an application.	Carol Gordon Dave Tombs	<p>Workshop to be scheduled in 2021.</p> <p>Review pre-qualification process and deliver a short-form option</p>
Ensure Health and Safety standards and appropriate training is being met for volunteers using chemicals provided by Council.	Murray Phillips	Ongoing

<b>Follow-up Action:</b>	<b>Person Assigned:</b>	<b>Status Comment:</b>
Staff to provide Councillor Belsham a map of the drains at Wilson Park.	Alicia Hansen / Murray Phillips	A map is being investigated, this will be provided directly to Cr Belsham once it has been sourced.
An MoU for the Mangaweka Heritage Group for the old Mangaweka bridge is being drafted, once they have provided comment, it will then come to Council and Manawatu District Council for approval.	Michael Hodder / John Jones	The draft MoU for the old Mangaweka Bridge has been commented on by the Mangaweka Heritage Group and RDC (Michael Hodder), and is now with MDC awaiting comment.
Taihape-Napier Road was delayed due to Covid-19, Hastings District Council are now keen to get this moving. Mr Jones suggested inviting NZTA to Council to present on a long-term strategy for this.	Arno Benadie / John Jones	The Draft Report is complete and a copy has been provided to the Mayor and the CE for information. The next step is to arrange presentations to RDC and Hastings DC with an invite to Waka Kotahi to attend both presentations. It would be possible to present to RDC before Christmas, subject to Council's availability. In the interim the identified improvement programme has been included in the 2021-51 Programme Business Case for Waka Kotahi's consideration.
Requested that in future that the report identifies that approval has been sought for unsubsidised work.	Arno Benadie	Noted for future reports. [action now closed]
Confirm whether the unsubsidised construction work on Mokai Road is another section that requires work or is it a new section and has it been approved by Council.	Arno Benadie / John Jones	The proposed sealing of approx 250m of Mokai Road starting at RP3554 is a new section. A paper with the Unsubsidised Road Improvement Programme 2020-21 (including Mokai Road) is included on the Agenda for the November meeting. [action now closed]
Pre-qualification process - adding a link on the Council's website home page for ease of access.	Carol Gordon	Link added to 'quick-links' area [action now closed]
Marton Dam – Tutaenui Reservoir <ul style="list-style-type: none"> <li>- Sign to be installed advising the bridge over the crossing can't take wheelchairs, pushchairs (include a picture of the crossing)</li> <li>- Gorse on eastern boundary of the Dam</li> </ul>	Arno Benadie	Signage - is being made and installed. Gorse - Chemicals will not be provided to any neighbouring properties for spraying of gorse, as the gorse is located on Council land. This is consistent with Council standard procedures and Health and Safety provisions. An alternative

Follow-up Action:	Person Assigned:	Status Comment:
		mechanical removal option will be used to cut the gorse back to the 20m required by Horizons, and will then be sprayed as it regenerates. This work will progress in the coming weeks.
Cooks Restaurant and Bar – update on the wall	Arno Benadie	In October 2019 the owner of the Cook’s Bar in Marton requested a meeting to discuss the repair suggested by the structural engineer, and consider the best way forward. It was agreed that Council would go back to the structural engineers to collect more information about the reasons for the proposed solution. This has been completed and an alternative solution was proposed as a more cost effective option. This has been communicated with the property owner and Council is now waiting for further guidance from them.
Ratana Playground Update	Arno Benadie	<p>The steering group has finalised designs for the space with Playground Centre and is awaiting quotes for civil works from a couple of suppliers to finalise budgets. At the moment the budget is just under \$500,000 (including contingency and GST).</p> <p>The group is under the umbrella of Ratana Orakeinui Trust Incorporated who are supporting them with accounting services and allow to apply for funding reserved for registered charities. A project committee will be formed in the next month.</p> <p>Funding so far:</p> <ul style="list-style-type: none"> <li>- \$50K from JBS Dudding Trust</li> <li>- \$50K from Council</li> <li>- \$2.5K with a couple of fundraisers and a givealittle page</li> </ul>

Follow-up Action:	Person Assigned:	Status Comment:
		They are applying for various funding including but not limited to Whanganui Community Trust, four regions trust, McKenzie Trust, McCarthy Trust and will hold various events and increase marketing. They haven't really got started on the fundraising events yet until the plans and budget are fully finalised.

# Attachment 4



# **INFRASTRUCTURE GROUP REPORT**

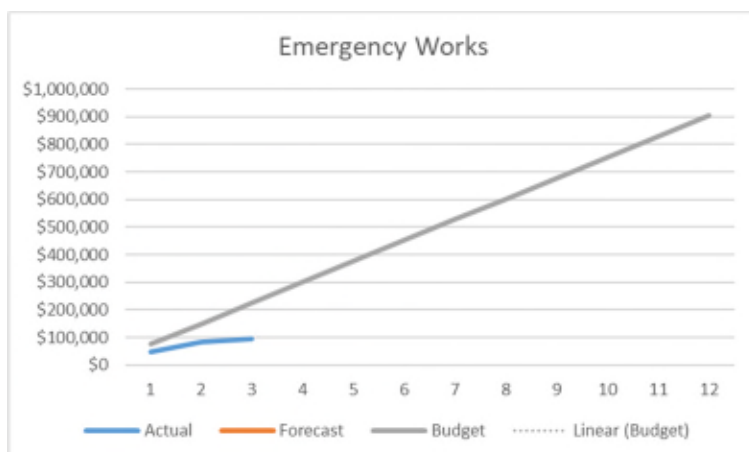
**OCTOBER 2020**  
**(PE 30 SEPTEMBER 2020)**

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## 1 ROADING

### 1.1 EMERGENCY WORKS



Event	Phase	Completion Due	Comments
July-18, Turakina-3 south of Drysdale (Construction)	Jan 21	May 21	The consent was applied for in September 2019. The process stopped in October 2019 and delayed when an ecology study of the wetland was requested resulting in a change to the design and additional landowner consultation. The COVID-19 lockdown period delayed site inspections. The Freshwater Standard and National Environmental Standard changed on 3 September 2020 resulting in a review of the consent. The consent is due for resubmission on 23 October.
Apr-18, Turakina-2 north of Macleay's, dropout (Construction)	Jan 21	Apr 21	The consent was approved by HRC on 19th June 2020. Rock required for river protection has been stockpiled on site. Fill will come from Mangatipona Rd.

### 1.2 MAINTENANCE

This work provides for the routine care of sealed pavements to maintain their structural integrity and serviceability.

The season's planning is ongoing.  
Stockpiling of chip has started.

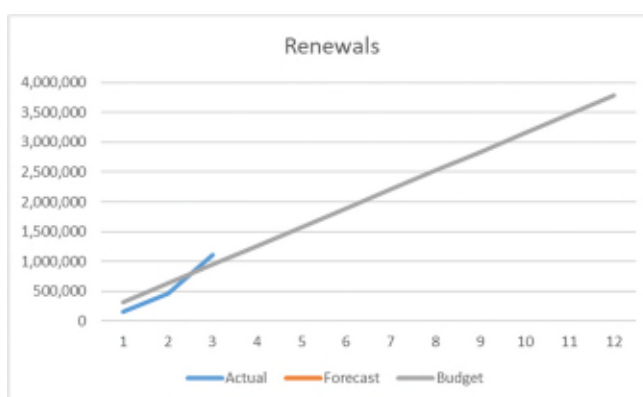
50km of reseals are programmed for this financial year. Works will commence in January 2021 and are expected to be complete by March 2021.



### 1.3 RENEWALS

This work provides for non-routine planned periodic renewal of sealed and unsealed road pavements, drainage, and structures.

Sealed Road Pavement Rehabilitation provides for the replacement of, or restoration of strength to, sealed pavements where other forms of maintenance and renewal are no longer economic.



#### Rehabilitation:

Location	Length (m)	Start Construction	Completion Due	Comments
Parewanui Rd	1700	July 20	Sept 20	Complete
Tutaenui Road	240	Oct 20	Nov 20	
Santoft Rd (reserve project)	280	TBC	TBC	Subject to budget
Morris St (deferred to approx. 2024/25)				Awaiting the 3 waters asset management plan recommendations.

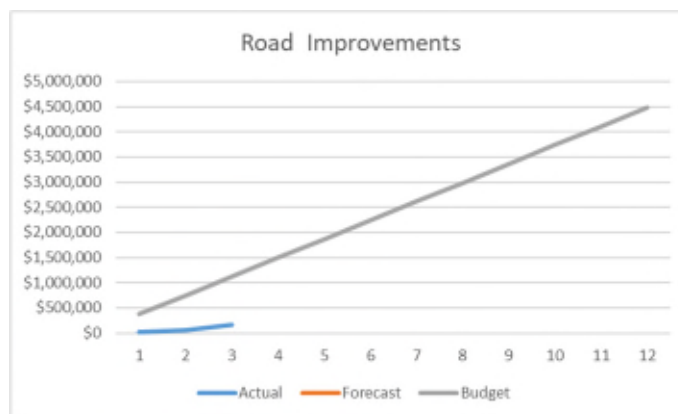
#### Structural Component Replacement:

Road Name	Start	Finish	Comments
Turakina Valley Road 4- Colliers bridge	Oct 20	Dec 20	WSP advice required
Kaimatawi Road - Mcdonnell	Jan 21	Mar 21	Replace wing walls
Turakina Valley Road 3 - Culvert 106	Jan 21	Mar 21	Reinstate / protect downstream apron

Koeke Road- McCarthys	Nov 20	Mar 21	Replace Wing Wall
Aldworth Road- Aldworth No 3	Jan 21	Mar 21	Replace rusted gabion baskets
Mangarere Road- Mangarere	Oct 20	Mar 21	Protection/reinstatement of damage cable sheathing - WSP input required
Whangaehu Beach Road- Connors	Feb 21	Apr 21	WSP advice required

#### 1.4 ROAD IMPROVEMENTS

This work category provides for improvements to or upgrading of existing roads within the existing or widened road reserve.



#### Low cost / Low Risk Projects:

Location	Start construction	Completion Due	Comments
Spooners Hill Road and Pukemapou Road – roadside obstacles.	Jul 20	Aug 20	Complete
Ratana Rd	Apr 21	May 21	Speed cushion x 2 near the village.
Pungatawa Rd. (RP6500-6840)	Nov 20	Dec 20	Geometric improvements
Ruahine / Cage Road	Mar 21	May 21	Geometric improvements
Neumans Line RP0862 – 1102	Nov 20	Dec 20	Pipe and fill deep drain
Ruanui Rd (RP 425-1500)	TBC	TBC	The road over this section is on DOC reserve and does not have a road corridor. DOC requires the road section to be legalised to correct the historical error so that the Resource Consent can start. The legalisation documents are with DOC for signing.
Network resilience work	Mar 21	Jun 21	Draining slip zones
South Makirikiri Road School	Feb 21	Apr 21	Investigate active signage

Okirae Road bluffs	Feb 21	Jun 21	Complete geotech report
Jacobsens Bridge-Rock Rip Rap	Oct 21	Jun 21	Design and consenting
LED Upgrade	July 20	Feb 21	30% Complete

### **Bridges:**

Bridge	Start	Completion Due	Comments
Bridge Capacity Assessments	Oct 20	Mar 21	Continuing with the programme.
Bridge Inspection Unit	10 Sep 20	16 Sep 20	The inspection of 15 bridges completed.
Kuripapango (Bdy) Strengthening to HN-HO (HMPV) capacity (50:50 with HDC).	Jan 21	Mar 21	Calling Tenders in November 20.

### **Mangaweka Bridge**

Rangitikei and Manawatu District Councils and Mangaweka Heritage Inc are currently negotiating a mutually agreed upon MoU for the ongoing management of the historic bridge.

The successful tenderer is Emmetts Civil Construction Ltd., Stringfellows Contracting Ltd, and Dempsey Wood Civil Ltd. The agreed contract period for the construction of the contract works is from 4 September 2020 to 17 June 2022.

### **Taihape – Napier Road**

The Taihape-Napier Road runs between Taihape township within the Rangitikei District on its western extent, to State Highway 50 at Omahu in the Hastings District on its eastern extent. The route is approximately 130km long, and takes two and a half hours to complete the journey.

RDC, in partnership with HDC, intend undertaking a strategic transport study (Corridor Management Plan) to further assess the scale of these issues and opportunities, with a view to developing a vision and long-term strategy for the corridor.

Draft Corridor Management Plan is complete

To do:

- Present to HDC and RDC to confirm strategic responses, proposed implementation plan and recommended outcomes.
- Finalise draft CMP report for Council's review and endorsement.



## 1.5 UNSUBSIDISED CONSTRUCTION

The proposed programme for unsubsidised construction (**subject to Council approval**) is:

- Sealing approx 250m of Mokai Road starting at RP3554, current end of seal at the bridge that had the bungy operation, to control the dust nuisance affecting 2 houses near the road.
- Trevelyan Street is a narrow urban unsealed that is 100m in length. It provides access for three houses. Sealing this road will remove the dust nuisance and the need for grading in an urban area and the associated health and safety implications of operating large machinery in an urban environment.
- Edwards Street, Bulls, has 56 metres of unsealed pavement at the end of the road. The road serves 2 houses, 2 glasshouse and 2 sheds. Sealing and finishing the kerbs would complete this road section.
- The scope of work to upgrading Cobber Kain requires a whole of Council commitment. The upgrade would require designing the roading layout, confirming the 3 waters pipework is in good condition and up to capacity, car parking for the Hall meets requirements, and allowing for the playground redevelopment. The work this year would cover the design for the site and confirm the budget required for construction in 2021-22.
- Hereford Heights Intersection construction. The following work is required:
  - Roothing reconstruction and reshaping, including kerb and channel and footpaths
  - Watermain will require some relaying on a new alignment to connect the subdivision pipework
  - Lower the gasmain
  - Lower telcoms cables
  - The position of the 225 mm dia stormwater requires locating before completing the pavement work

Total construction cost is expected to be \$350 000.

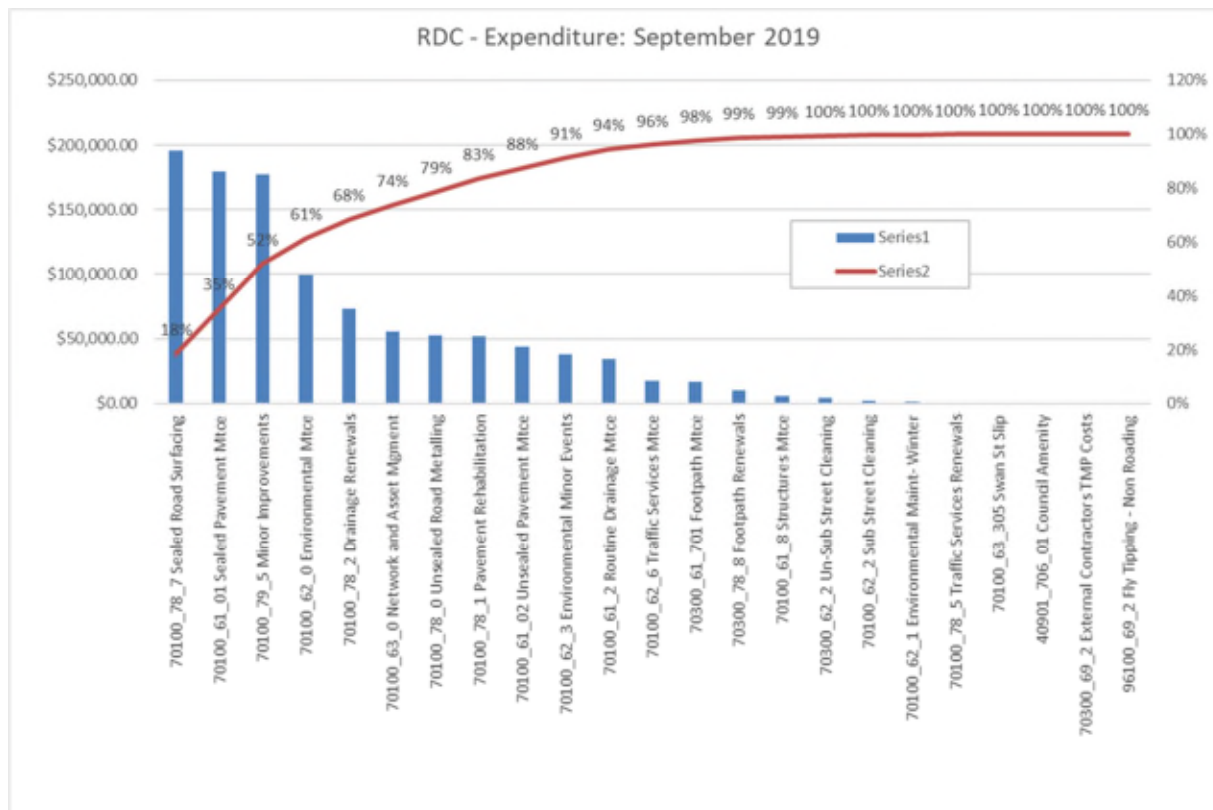
## 1.6 HEALTH AND SAFETY

		RDC - ZERO HARM REPORTING													
LEAD INDICATORS															
Type	Explanation	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN		
Drug and Alcohol Tests	LEAD: Total number of drug and alcohol tests completed in the period for pre-	3	2	6											
Positive Drug and Alcohol Tests	The total number of positive Drug and Alcohol test results in the period	0	0	0											
Site H&S Conversations	The total number of site H&S Conversations completed in the period by Contractors or site	3	3	4											
Site Health and Safety Audits	The total number of site Health and Safety Audits completed in the period by the	8	4	4											
Safety Briefing	The total number of Safety Briefings completed in the month including pre-starts,	4	5	4											
Near Miss (Close call)	The total number of Near Misses submitted in the month by the site team	0	0	1											
Traffic Management Inspection	Total number of audits completed by the designated Site Traffic Manager Supervisor	0	0	0											
Sub Contractor Review	Number of Sub Contract Reviews completed by the main Contractor in the period	0	0	0											
Stop Work Action	The number of occasions when work is suspended proactively due to a member of the	0	0	0											
Positive Reinforcement	The number of occasions the site team have been congratulated of a proactive action or	1	0	0											
LAG INDICATORS															
Type	Explanation	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN		
Fatal Injuries	Any incidents resulting the loss of life of a transport agency, contractor or Sub Contractor	0	0	0											
Notifiable Injuries	Any incident required under H&S Legislation to be reported to a Statutory Authority e.g.	0	0	0											
Lost Time Injuries	Any work related injury or illness certified by a Medical Practitioner and compensable under	0	0	0											
Medical Treatment Injuries	The Management and care of a patient to effect Medical Treatment or combat disease or	0	0	0											
First Aid Injuries	Treatment administered by and within the qualifications of a trained first aid attendant or	0	0	0											
Recordable Injuries	NO NOT COMPLETE	0	0	0											
Serious Environmental Incidents	Environmental controls absent or construction of a device is so poor that it is likely to or has	0	0	0											
Service Strikes	Contact with an above ground or buried service resulting in damage or potential damage to the	0	0	0											
Property Damage	Contact with third party property resulting in damage	0	0	0											

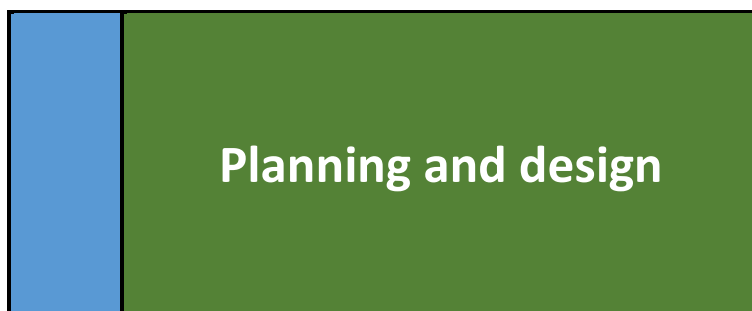
- Near Miss – A staff member while travelling on SH1 near Taihape had a close call with a distracted driver, he used good defensive driving skills and was able to narrowly avoided a head on collision.
- Drug Dog screening in the Marton & Taihape Yards during the month
- Noise Management Plan for Marton Yard submitted to RDC (Johan Cullis)

## 1.7 FINANCIAL TRACKING

Maintenance			Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
141	Emergency works May 2018	\$467,790	\$49,104	\$1,905	\$84,129									
	Event July 13/14 2017	\$435,069	\$0	\$3,275	\$9,365									
Emergency Works - Totals		902,859	Actual	\$49,104	85,180	93,494								
			Forecast											
			Budget	75,238	150,477	225,715	300,953	376,191	451,430	526,668	601,906	677,144	752,383	827,621
Maintenance														
111	Sealed Pavement Maintenance	\$1,380,641	\$15,349	\$1,182	\$215,911									
112	Unsealed Pavement Maintenance	\$461,291	\$19,613	\$6,809	\$88,114									
113	Routine Drainage Maintenance	\$1,094,653	\$92,671	\$216,869	\$301,513									
114	Structures Maintenance	\$187,064	\$4,896	\$15,841	\$40,157									
121	Environmental Maintenance	\$1,036,048	\$57,334	\$219,984	\$342,282									
122	Traffic Services Maintenance	\$404,959	\$16,703	\$62,331	\$98,656									
124	Cycle Path Maintenance	\$1,000	\$0	\$0	\$0									
125	Footpath Maintenance	\$366,039	\$4,291	\$30,533	\$50,074									
131	Level Crossing Warning Devices	\$15,000	\$0	\$0	\$0									
140	Minor Events	\$425,931	\$10,482	\$20,993	\$25,340									
151	Network & Asset Management	\$489,174	\$7,557	\$21,075	\$98,045									
Maintenance - Totals		5,861,800	Actual	228,896	735,617	1,260,092								
			Forecast											
			Budget	488,483	976,967	1,465,450	1,953,933	2,442,417	2,930,900	3,419,383	3,907,867	4,396,350	4,884,833	5,373,317
Renewals														
211	Unsealed Roads Metalling	\$460,000	\$35,265	\$71,619	\$137,498									
212	Sealed Roads Resurfacing	\$1,337,996	\$0	\$46	\$705									
213	Drainage Renewals	\$600,000	\$45,516	\$100,075	\$233,870									
214	Sealed Road Pavement Rehabilitation	\$897,000	\$74,695	\$291,175	\$717,865									
215	Structures Component Replacements	\$211,000	\$0	\$0	\$9,254									
222	Traffic Services Renewal	\$275,000	\$907	\$1,430	\$6,773									
Renewals - Totals		3,780,996	Actual	156,383	465,145	1,105,965								
			Forecast											
			Budget	315,083	630,166	945,249	1,260,332	1,575,415	1,890,498	2,205,581	2,520,664	2,835,747	3,150,830	3,465,913
Road Improvements														
324	Accelerated LED Renewal Programme	\$74,838	\$0	\$18,539	\$21,811									
341	Low cost / low risk improvements 2018-21	\$1,341,856	\$17,892	\$20,770	\$6,915									
322	Mangaweka Bridge Replacement Construction	\$2,750,000	\$0	\$0	\$0									
322	Mangaweka Bridge Replacement - Pre-implementation	\$313,345	\$0	\$7,961	\$2,474									
Road Improvements - Totals		4,480,039	Actual	\$17,892	\$47,270	\$171,200								
			Forecast											
			Budget	373,337	746,673	1,120,010	1,493,346	1,866,683	2,240,020	2,613,356	2,986,693	3,360,029	3,733,366	4,106,702



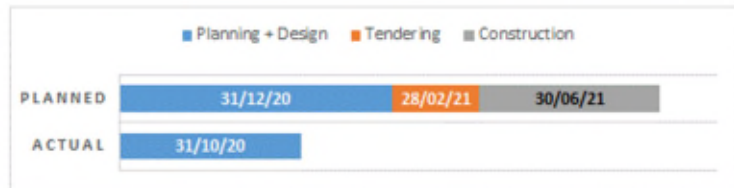
# Projects Summary



## Report as at 31 October 2020

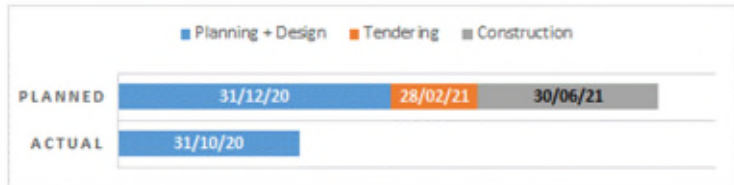
### Wellington Rd Storm water

Budget      Budget spend  
\$100,000      \$1,445



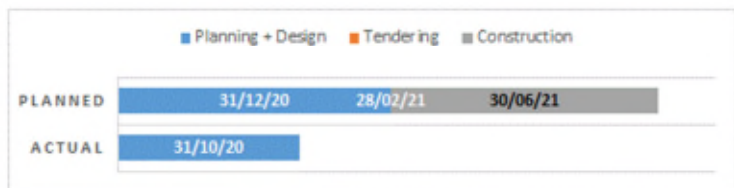
### Scotts Ferry Pump Station

Budget      Budget spend  
\$100,000      \$1,235



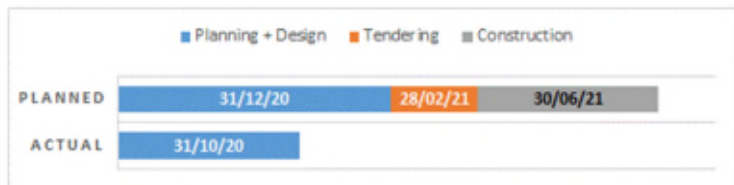
### Scotts Ferry storm water upgrade

Budget      Budget spend  
100000      \$1,235



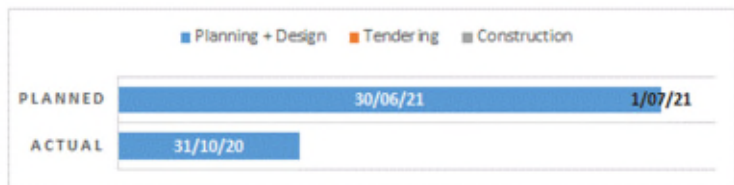
### Walton St repair

Budget      Budget spend  
\$250,000      \$999



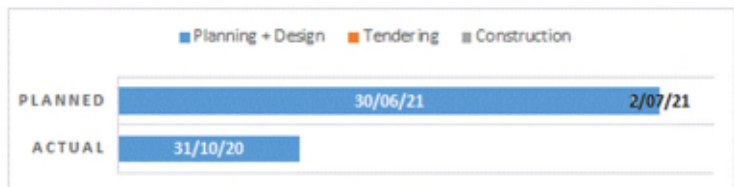
### George St renewal

Budget      Budget spend  
\$150,000      \$0



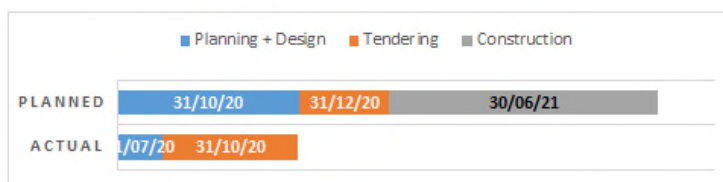
### Bredins Line upgrade

Budget      Budget spend  
\$200,000      \$0



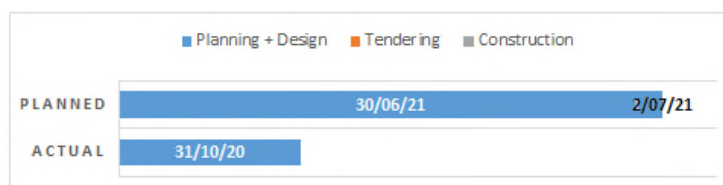
### Taihape PRV replacement

Budget \$400,000  
Budget spend \$0



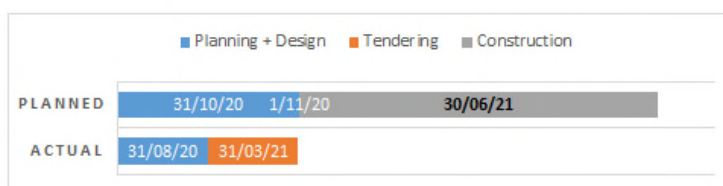
### Taihape Falling Main

Budget \$630,000  
Budget spend \$0



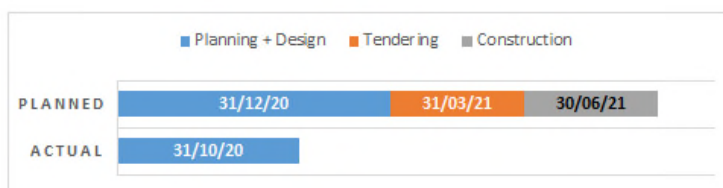
### Bulls Reservoir

Budget \$1,600,000  
Budget spend \$8,263



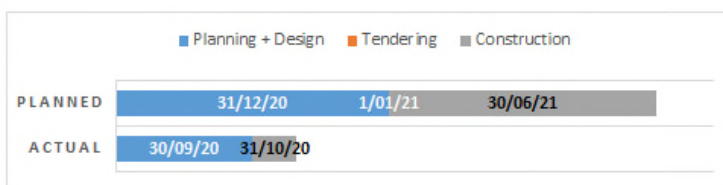
### Erewhon Rural scheme renewal

Budget \$290,000  
Budget spend \$0



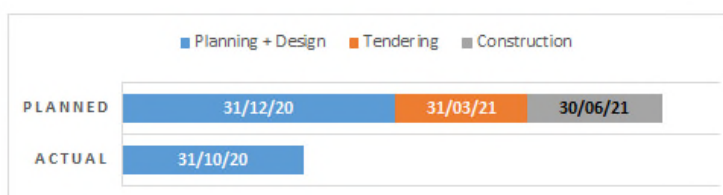
### Wastewater Hautapu St

Budget \$300,000  
Budget spend \$0



### Papakai Pump station

Budget \$1,500,000  
Budget spend \$61,361



### 3 WATER SUPPLY – CONSENT COMPLIANCE

Table 1 shows the compliance of each water supply scheme against consent conditions. Only those schemes for which Rangitikei District Council (RDC) is the consent holder have been shown.

RDC is authorised to abstract surfacewater and groundwater to provide water for eight water schemes. The associated limits for these abstractions were complied with for the duration of September 2020 (see Table 1 for details).

Table 1: Consent Compliance Abstraction – Water Supply (water-abstraction 1 September– 30 September 2020)

Scheme	Compliance September 2020	Comments	Actions
Marton	Compliant	Complaints about taste of the water	No action required
Taihape	At Risk		Leak on Falling main identified on 15 May likely cause of exceedances
Bulls	Compliant		No action required
Mangaweka	Compliant		No action required
Ratana	Compliant		No action required
Erewhon Rural	Compliant		No action required
Hunternville Rural	Compliant		No action required
Omatane Rural	Compliant		No action required

#### 3.1 WATER SUPPLY – DRINKING WATER STANDARDS COMPLIANCE

##### Table 2 shows

The Drinking-Water Standards for New Zealand 2005 (Revised 2018) have been used to assess the six potable water schemes. As can be seen from Table 2 below all six treatment plants were compliant with the bacteria limits.

Note: DWSNZ 2005 (Revised 2018, came into effect on 1 March 2019).

**Table 2: DWSNZ Compliance (1 September to 30 September 2020)**

Scheme	Compliance September 2020 – Bacteria	Compliance September 2020 – Protozoa
Marton		
	Bacteria /E-coli Compliant : Not Detected	Protozoa/ UVT Achieved <95% validation Compliant –
	Bacteriological and Protozoa compliant.	
Taihape		
	Bacteria /E-coli Compliant : Not Detected	Protozoa/ UVT Achieved <95% validation Compliant 100%
	Bacteriological and protozoa compliant.	
Bulls		
	Bacteria /E-coli Compliant : Not Detected	Protozoa/UVT Achieved <95% validation (99.64%)
	SCADA issues are leading to non-compliance – under investigation	
Mangaweka		
	Bacteria /E-coli Compliant : Not Detected	Protozoa/UVT Achieved < 95% validation Compliant –
	Bacteriological and Protozoa compliant	
Ratana (New bore)		
	Bacteria/E-coli Compliant : Not Detected	Protozoa Not Applicable - Secure Bore
	Bacterial and protozoa compliant.	
Hunternville Urban		
	Bacteria /E-coli Compliant : Not Detected	Protozoa/UVT Achieved < 95% validation Compliant:
	Bacterial and protozoa compliant. Change to assessment of Differential pressure has greatly improved compliance.	

Drinking water was safe to drink for the month of September 2020.

Catchment assessments required to reduce the required log credits from four log credits to at least three has been submitted and new values are being incorporated into the District Water Safety Plan. Any changes in compliance criteria that come about from this assessment will be back dated to 1 July 2020.

### 3.2 SECTION 69z OF THE HEALTH ACT 1956

Pursuant to S69z the Health Act 1956 Water Safety Plans must be in place for all plants. As a result of the Havelock North review additional critical control points need to be added to the Water Safety Plans.

We are in the process of combining all of the water Safety plans into one document. The first chapters of this document have been submitted for consideration.

### 3.3 WASTEWATER

RDC have seven discharge consents of which four were fully compliant for the duration of August 2020 (See Table 4 for details). The Hunterville, Bulls, and Taihape WWTPs failed to comply with the respective discharge volume limits. Hunterville failed to comply with effluent water quality conditions.

Ongoing consultation with Horizons continues to occur in relation to volume exceedances at these WWTPs.

Investigations relating to the Ratana and Marton/Bulls WWTP applications are on hold subject to obtaining land.

- Rangitikei District Council staff are responsible for land negotiations.
- Experts outside the shared services agreement are working on the Taihape WWTP AEE
- Rangitikei District Council are co-ordinating the Marton Bulls WWTP centralisation AEE.

Table 4: Consent Compliance – Wastewater Treatment Plants

Scheme	Compliance September 2020	Comments	Actions
Marton	Compliant	Issues with Ammoniacal nitrogen during summer months due to limited flow in the Tutaenui. An Abatement Notice has been issued by Horizons Regional Council in October.	Work on centralisation project is on hold until update on land acquisition provided by RDC,
Taihape	Non-Compliant	Non-compliant with discharge volume condition. Non-compliant with SIN, DRP, Aluminium and Chromium downstream.	Regular consultation with Horizons continues to occur.
Bulls	Non-Compliant	Non-compliant with discharge limit on 19 days. An Abatement Notice has been issued by Horizons Regional Council in October.	Work on centralisation project is on hold until update on land acquisition has been prepared.
Mangaweka	Compliant		

Scheme	Compliance September 2020	Comments	Actions
Hunterville	Non-Compliant	Non-compliant with discharge volume condition for whole of month. Non-compliant with ammonia limit in effluent.	Additional information provided to Horizons to process consent variation.
Ratana	Compliant		Consultation associated with consent application commenced.
Koitiata	Compliant		

## 4. SOLID WASTE

### 4.1 Solid Waste Transfer Station Inspections

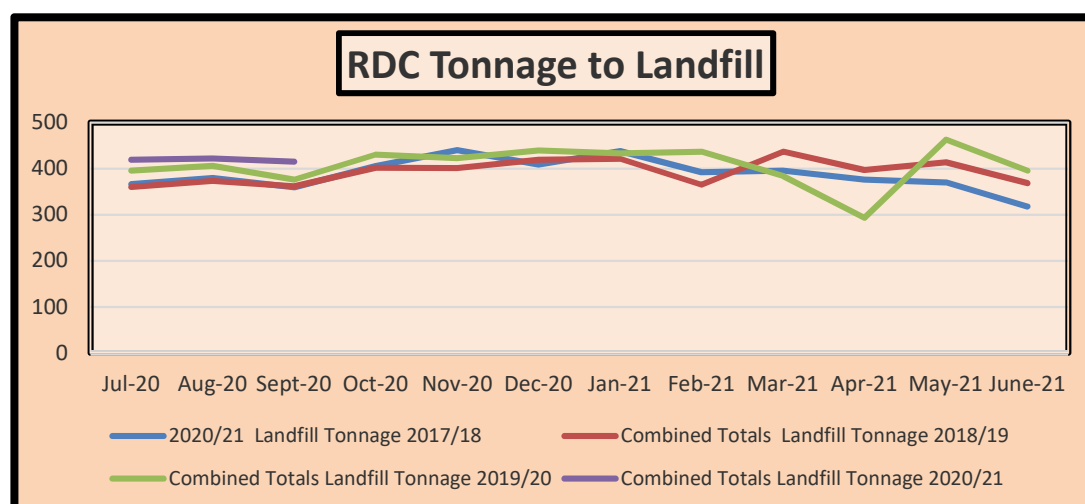
The Marton Transfer Station has now increased their hours by 1 hour to now close at 4pm as a result of daylight saving. There were two RFS's since daylight saving as the Contractor had forgotten the extended hours.

Inspections of the Transfer Stations will commence again in early 2021.

### 4.2 Waste Transfer Station Monthly Trends

#### Monthly Waste to Landfill

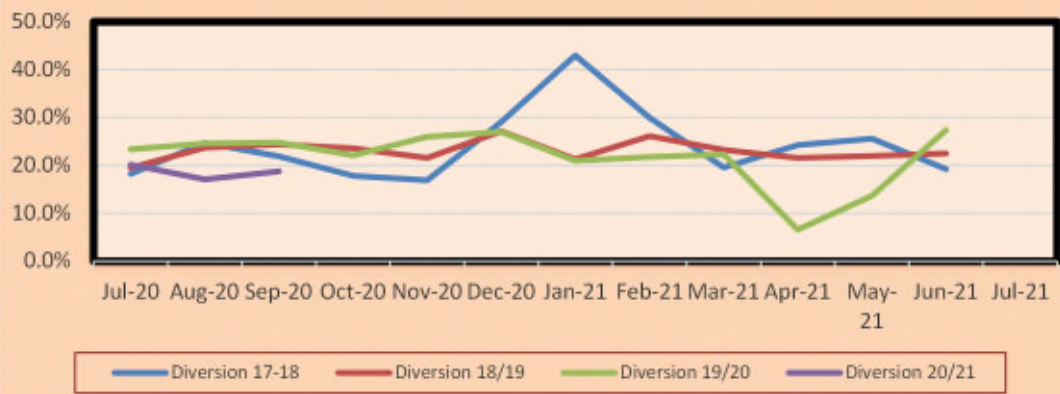
Volumes of waste to landfill is slightly up from the previous year's annual aggregate tonnage (2019/20 comparable month aggregate of 1180 tonnes). September's 2020 amount is 415 tonnes giving a year to date aggregate of 1260 tonnes.



#### Diversion Comparison

The diversion comparison measures the amount of waste diverted from the landfill for recycling or reuse. The previous year's diversion (2019/20 comparable) at 73% is up from this year at the same time of 56%.

### RDC Diversion Comparison



# Attachment 5

# Report

Subject: **Closure of Lower High Street Toilets in Marton**

To: Assets / Infrastructure Committee

From: Gaylene Prince

Date: 5 November 2020

File Ref: 6-CF-6

---

## **1 Executive Summary**

- 1.1 The purpose of this report is to decide on the closure and demolition of the toilets currently located at Lower High Street, Marton.

## **2 Context**

- 2.1 New toilets have been built at Centennial Park, Marton; and Follett Street, by Marton Park. When these toilets were planned it was anticipated that the current toilets in Lower High Street would be demolished.

## **3 Suggested Approach**

- 3.1 Council staff have contacted Intercity bus company to advise that Council will be considering demolishing the Lower High Street toilets. The bus stop is located across the road from these facilities. The Intercity traffic is three times daily, of which one is when the Lower High Street facilities are closed. The bus traffic is also a pick up/drop off only – there are no compulsory stops where other travellers have the opportunity to hop off and use facilities. A number of the buses have on-board toilets. Intercity have the option of continuing to use the bus stop in Lower High Street or requesting Council designate a bus stop area in Follett Street adjacent to the 24-hour toilets. Intercity are presently considering their options but with key personnel on leave, it is expected to be at least three weeks before their preferred decision is made. The Lower High Street bus stop would remain until further notice.
- 3.2 If the decision is made to close the toilets, signs will need to be installed at the toilet and bus stop giving users advance notice that the toilets will no longer be available (and that the bus stop will be relocated, if this is the option chosen by Intercity).
- 3.3 Once the notice period is over the toilets will be demolished. While demolition costs have yet to be established, it should be noted this will be an unbudgeted expense in 2020/21.
- 3.4 The Lower High Street toilets are adjacent to Speirs Foods who have requested use of this site as they need to put in fire systems and a pumping station which could go on the toilet

site. They also acknowledge that they would welcome the demolition of the old toilet block as it is located next to their high-hygiene food industry.

- 3.5 Council has previously committed to relocating the murals attached to the Lower High Street toilets. Marton Rugby Club have advised they would welcome the addition of the murals on their Clubrooms, which are located on Marton Park.

#### **4 Significance**

This item is not considered to be a significant decision according to Council's Policy on Significance and Engagement.

#### **5 Conclusions**

- 5.1 There is no requirement to continue to operate the toilet facility in Lower High Street.
- 5.2 There is no requirement under the Public Works Act 1981 to offer this site back to the prior owners.
- 5.3 The demolition of the Lower High Street toilets will not adversely affect the Intercity bus customers.
- 5.4 Signage and communications will be in place prior to demolition.
- 5.5 While there is no budget for the proposed demolition, costs may be able to be kept to a minimum if demolition is carried out at the same time as development of the site by Speirs Group.
- 5.6 The murals presently located on the Lower High Street toilet block will be relocated to another site.

#### **6 Recommendation**

- 6.1 That the report on Closure of Lower High Street Toilets in Marton be received.
- 6.2 That the Council agree to the closure of the toilets in Lower High Street, Marton, acknowledging there may be a request to relocate the bus stop to Follett Street, Marton;
- 6.3 That notices advising the closure of the Lower High Street toilets (and, if applicable, moving of the bus stop) will be put in place prior to closing the facility.
- 6.4 And that Speirs Foods be offered the use of the site where the toilets are located.

Gaylene Prince, Group Manager – Community Services

# Attachment 6

# Report

Subject: **Unsubsidised Road Improvement Programme 2020-21**

To: Assets / Infrastructure Committee

From: John Jones

Date: 5 November 2020

File Ref: RDC 980

---

## **1 Executive Summary**

### **1.1 Purpose of the report**

To seek approval to commence the proposed Unsubsidised Road Improvement Programme 2020-21.

### **1.2 Key issues**

The 2020 to 2021 Asset Management Plan does not specify individual seal extension sites.

### **1.3 Major recommendations**

That the Council approves proposed Unsubsidised Road Improvement Programme for 2020-21.

### **1.4 Background**

Sealing roads is expensive. At the time of writing, it costs between \$200,000 and \$400,000 to seal just one km of road, dependent on factors such as existing surface geometry, condition, width and drainage.

Council can apply to the New Zealand Transport Agency (NZTA) for a subsidy to extend a seal from existing sealed roads. However, to qualify for the subsidy, Council must demonstrate clear economic benefits of sealing the road compared to the status quo (i.e., that it will lead to reduced costs of maintenance over time).

Clear economic benefits are more likely to be established where roads have a high volume of traffic, which can lead to such damage as repeated corrugations, or where a section of road has a steep gradient, which makes it subject to scouring or rutting due to water run-off.

Where roads only have a low volume of traffic, road sealing is unlikely to qualify for the NZTA subsidy. In this case, Council has the option of:

- a. Extending the seal from where the existing seal ends, either for the entire length of the road or for an additional section where houses are concentrated.
- b. Sealing just the section of road where a property or properties are affected by dust.

The preparation of the pavement for seal would be subsidised, but the cost of sealing would not.

## 1.5 Long Term Plan

The 2020 to 2021 Asset Management Plan does not specify individual seal extension sites. There is \$112,200 allocated for non-subsidised road improvements.

## 1.6 Significance

This matter is not significant under Council's significance policy.

## 2 Analysis

The proposed programme for unsubsidised construction is:

1. Sealing approx 250m of Mokai Road starting at RP3554, current end of seal at the bridge that had the bungy operation, to control the dust nuisance affecting 2 houses near the road.
2. Trevelyan Street is a narrow urban unsealed that is 100m in length. It provides access for 3 houses. Sealing this road will remove the dust nuisance and the need for grading in an urban area and the associated health and safety implications of operating large machinery in an urban environment.
3. Edwards Street, Bulls, has 56 metres of unsealed pavement at the end of the road. The road serves 2 houses, 2 glasshouse and 2 sheds. Sealing and finishing the kerbs would complete this road section.
4. The scope of work to upgrading Cobber Kain requires a whole of Council commitment. The upgrade would require designing the roading layout, confirming the 3 waters pipework is in good condition and up to capacity, car parking for the Hall meets requirements, and allowing for the playground redevelopment. The work this year would cover the design for the site and confirm the budget required for construction in 2021-22.

Project	Location	Length (m)	Estimate	Start Date	Finish Date
Seal Extension	Mokai RP3554 to 3804	250	\$55,000	Feb 2021	Feb 2021
Seal Extension	Trevelyan Street	100	\$15,000	Apr 2021	Apr 2021
Seal Extension	Edward St Bulls	56	\$10,000	Apr 2021	May 2021
New intersection	Hereford Heights	150	\$350,000	Feb 2021	March 2021
Design	Cobber Kain Rd		\$32,200	Dec 2020	Jun 2021
Total			\$462,200		

## 3 Conclusions

The proposed programme complies with the 2020 -21 Asset Management Plan and can be accommodated within the available budget.

#### **4 Recommendations:**

- 4.1 That the report on Unsubsidised Road Improvement Programme 2020-21 be received.
- 4.2 That the Council approves proposed the Unsubsidised Road Improvement Programme for 2020-21.

John Jones

Roading Manager – Rangitikei and Manawatu District Councils Shared Services

# Attachment 7

# Memorandum

To: Asset & Infrastructure Committee

From: Arno Benadie, Group Manager Assets and Infrastructure

Date: 3 November 2020

Subject: **Maintenance Schedules for wastewater pumps**

File: 6-WW

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At the September 2020 Asset and Infrastructure Committee meeting, questions were raised about the Rangitikei District Council (RDC) maintenance schedules for wastewater pumps in small wastewater pump stations. It was confirmed with Manawatu District Council that no maintenance schedules exist for small electrical mechanical equipment with low capital values. The wastewater pumps in question fall into this category with a total of six of these pumps in the district. All the wastewater pumps are run in 'duty and assist' configurations to allow failure of one pump to be overcome by the standby pump still functional.

Wastewater pumps are fully submerged in wastewater at all times. It creates a challenging work environment for the pumps, and often a repair to these pumps will create unforeseen issues. Depending on the value and risk of a repair to these pumps, we prefer to run these low value assets to failure rather than have a predetermined preventative maintenance schedule to adhere to.

## Recommendation:

1. That the Memorandum "Maintenance Schedules for wastewater pumps" to the Asset and Infrastructure Committee meeting of 12 November 2020 be received.

Arno Benadie  
Group Manager – Assets and Infrastructure

# Attachment 8

# Report

Subject: **2019/20 Annual Residents Survey Improvement Plan**

To: Assets/Infrastructure Committee

From: George Forster

Date: 28 September 2020

File Ref: 5-FR-1-2

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## 1 Introduction

- 1.1 This report draws on information gathered from the 2019/20 Annual Residents Survey (the Survey) that relate to the Assets/Infrastructure Committee. The results have been narrowed down to key comments and core results received from respondents. The information has been reviewed and working in conjunction with relevant activity managers the actions proposed below have been developed. The proposed actions are designed to support them to work with their teams to establish and implement continuous improvement, higher standards and better relationships.
- 1.2 This process aims to help lift the collective experience for customers in delivering services to the District and its residents as well as those who visit it.
- 1.3 The relevant sections of the Survey that relate to Assets/Infrastructure are:
  - Sports fields and parks
  - Roding and footpath network
  - Community and leisure facilities
  - Public toilets
  - Water supply
  - Waste water

## 2 Sports Fields and Parks

- 2.1 The majority of respondents thought that Councils Sports Fields and Parks were *About the same* as last year (60%). There was an increase of *Worse than last year* (measured against 2018) from 3% up to 7%. The majority of respondents, (42%), were satisfied with Councils Sports Fields and Parks.

Comments on this service were predominantly positive with the two key points below.

Area of concern	Proposed action/result to date
Taihapa Grandstand/Amenities	This is currently in Councils work plan.  Deliver on Councils decision
Wilson Park neglected	Deliver on agreed level of service and assess as a part of the 2021 LTP.

### 3 Roading and Footpath Network

- 3.1 Feedback on this service was mixed, but from the overall measure 59% of respondents answered that they thought the Roading and Footpath network was *About the same as last year* (measured against 2018).

Key feedback on this service was around the poor quality of patching and repairing roads in the District. Also footpaths were commented on as being poor.

Area of concern	Proposed action/result to date
Poor standard of patching on District roads	Closer monitoring of work in terms of the contract specifications.  In reference to this area of concern, the contractors performance report based on poor workmanship can affect in some cases their future with the contract extension.
Footpath maintenance	This forms part of the current work plan.

### 4 Community and Leisure Assets

- 4.1 Community Buildings

56% of respondents thought Councils Community Buildings were *About the same as last year* (measured against 2018). This is quite a large decrease from 2018 (78%). The change in *satisfied* from 49% in 2018 to 30% in 2020 is a significant drop. Both of these decreases are most likely to be attributed to the new Bulls facility, Te Matapihi, which was repeatedly brought up in the verbatim section.

Area of concern	Proposed action/result to date
Bulls Build (Te Matapihi)	<p>With large projects we assess whether or not a specialist project manager needs appointing and to what level that may be.</p> <p>Lessons learned review being undertaken, with recommendations used to support future build projects.</p>
Marton Memorial Hall – tidy up	An upgrade is now in progress.
Taihape Town Hall - heating	Investigate as a part of the Hall upgrade.

## 4.2 Public Toilets

Overall 50% of respondents thought Councils toilets were *About the same as last year* (measured against 2018). The feedback was mixed but the most common themes were around cleanliness and times the toilets were open.

Area of concern	Proposed action/result to date
Quality of cleaning	<p>Continue with contract being back in-house with emphasis on quality and 'deep cleaning'.</p> <p>Deep-cleaning contract of public toilet facilities has commenced Continuing to look for ways to improve cleaning services with development of staff and procedures, and implementation and use of resources.</p>
Adequate provisions	<p>Finalised the instalment of Marton 24/7 toilets. Taihape, Hunterville and Bulls also have 24/7 toilets</p> <p>Toilets are also located at Queens Park, Bruce Park, Papakai Reserve and Mangaweka Village.</p>
Adequate Signage	Review of signage notifying availability of toilets and their location

### 4.3 Cemeteries

Overall feedback on Council cemeteries was good. The majority (52%) thought Council cemeteries were *About the same as last year*. Positively only 2% thought that they were *worse than last year*. Feedback was generally positive about cemeteries with comments for improvement being in relation to those undertaking maintenance to take care and be conscious of cleanliness of the job.

Area of concern	Proposed action/result to date
Maintenance - Grass/mowing	Monitor whether mowing is needed more regularly and grass does not end up on head stones/graves.  Deliver on Councils level of service.

### 4.4 Campgrounds

68% of those who answered the question *Please tell us how you feel about Council's campgrounds* responded that they *Don't know*. This indicates that there is a lack of awareness about Council campgrounds and or that local residents who go camping head out of their own district. Visitor books indicate many visitors are from overseas or out of town.

Area of concern	Proposed action/result to date
Unaware where Council campgrounds are	Review of signage provisions to provide information on where our campsites are located and what facilities are available.

### 4.5 Swimming Pools

The survey indicates there was an increase in pool user numbers, 49% of respondents used a Council pool, this is up from 38% in 2019. The results showed that 49% of users thought Council pool facilities/service were *About the same as last year* (measured against 2018). The clear theme emerging from the comment on this section was that residents felt that the pools were under-utilised due to being closed in the winter.

Area of concern	Proposed action/result to date
Meeting Community need - Operational season	Same as last year - open Marton and Taihape Pools earlier (late September instead of early November). User numbers tend to drop down in April.  Opening the pools for winter access during this time is not currently feasible

Facility improvements	<p>Check over all pool facilities and carry out any minor maintenance/upkeep that needs addressing.</p> <p>Some minor improvements in the changing rooms have been made. Some areas of the concrete blockwork have also been painted.</p>
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#### 4.6 Libraries

Libraries received some of the best results from the Community and Leisure Activities. 66% thought that the service was *About the same as last year* (measured against 2018). Only 4% thought that District libraries were *Worse than last year*. The common theme from verbatim comments was that it would be could to have a wider range of books.

Area of concern	Proposed action/result to date
Range of material is limited	<p>Continue to apply for external funding.</p> <p>Suggestions box for future material.</p>

## 5 Water Assets

### 5.1 Water Supply

Not surprisingly main feedback on Councils water supply was in relation to Marton's one. Feedback has continued from what Council is already hearing from the community around the taste, look and smell of the water they receive. Those *very satisfied* has dropped from 13% in 2018 down to 6% in 2020 and those *Satisfied* has dropped from 37% in 2018 to 25% in 2020. The demographic brake down highlights that of Marton residents, 24% were *disappointed* and 36% were *Very disappointed*.

Area of concern	Proposed action/result to date
Water taste, look and look - Marton	<p>Repairs to Marton Dam in conjunction with Marton Water Strategy which will consider possible future options</p> <p>Deliver on projects that are in the Annual Plan 2020/21.</p> <p>Marton pipe replacement is ongoing through continuous upgrades.</p>

## 5.2 Stormwater

Levels of *Very satisfied* (4%) and *Satisfied* (34%) dropped drastically from 2019 results, 26% and 47% respectively. It is hard to draw on verbatim comment why this might be as the predominant feedback was about people not being connected to the system.

Area of concern	Proposed action/result to date
Drains and manholes (storm water)	Operational checks.  Maintenance is budgeted for in the 2020/21 Annual Plan

## 6 Recommendation

- 6.1 That the report '2019/20 Annual Residents Survey Improvement Plan' to the Assets/Infrastructure Committee meeting be received.

George Forster  
Policy Analyst