



Rangitikei District Council

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**Rangitikei**  
UNSPOILT...

# Audit/Risk Committee Meeting

# Order Paper

**Tuesday, 1 September 2015,  
1.15 pm**

**Council Chamber, Rangitikei District Council  
46 High Street, Marton**

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**Chair**

Mr Craig O'Connell

**Deputy Chair**

**Membership**

His Worship the Mayor, Andy Watson and Councillors Nigel Belsham, Dean McManaway,  
and Lynne Sheridan

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**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



# Rangitikei District Council

## Audit/Risk Committee Meeting

Order Paper – Tuesday 1 September 2015 – 1:15 p.m.

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At its meeting of 28 October 2010 Council resolved that 'The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roopu Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.' These Standing Orders were confirmed for the 2013-16 triennium by Council on 31 October 2013.

The quorum for the Audit/Risk Committee is 3.

## **1 Council Prayer**

## **2 Welcome and introduction from the Mayor**

(In the Chair)

The Council's auditors will be in attendance at the meeting.

## **3 Apologies/Leave of Absence**

## **4 Independent Chair's declaration and installation**

I, Craig O'Connell, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Rangitikei District, the powers, authorities, and duties vested or imposed upon me as the Chair of the Audit/Risk Committee of the Rangitikei District Council by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Mr O'Connell takes the Chair.

## **5 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, .....be dealt with as a late item at this meeting.

## **6 Review of the Committee's terms of reference**

File: 3-OR-3-4

The terms of reference as approved by Council at its meeting on 31 July 2014 are attached.

### **Recommendation**

That the Audit/Risk Committee recommends to Council that the Committee's approved terms of reference are EITHER sufficient OR would benefit from the following amendment(s).....

## **7 Managing the Council's risk**

File: 5-PO-1

A report is attached

### Recommendations

1. That the report 'Managing the Council's risks' be received.
2. That a revised risk management policy be provided to the next meeting of the Audit/Risk Committee taking into account the following points:.....
3. That a revised risk management framework be provided to the next meeting of the Audit/Risk Committee, taking into account
  - a. the Committee's perspective on tables 1 and 2 in the risk management policy,
  - b. the forecasting assumptions included in the 2015/25 Long term Plan
  - c. closer definition of likelihood, consequence and effectiveness of current controls and systems, and
  - d. the following points:.....

## 8 Audit for 2014/15

File: 5-EX-2-4; 5-FR-1

The interim management report from the Council's auditors is attached. The proposed management responses will be tabled at the meeting.

Also attached is an extract from the draft 2014/15 Annual Report:

- Whole of Council – Funding Impact Statement
- Statement of Comprehensive Revenue and Expense
- Statement of Changes in Net Assets/Equity
- Statement of Financial Position
- Statement of Cashflows
- Part of Note 14: *Roading impairment*

Also attached is the draft arrangements letter from Audit New Zealand for the 2014/15 audit.

### Recommendations

1. That the Interim management audit report for 2014/15 and draft management responses be received.
2. That the Audit/Risk Committee

EITHER endorses the proposed responses to the interim management report from the Council's auditors for 2014/15

OR requests further consideration be given to the following matters before finalising the Council's response to the interim management report from the Council's auditors for 2014/15

3. That the draft arrangements letter for the 2014/15 audit be received.

## **9 Audit management report on the 2015/25 Long Term Plan**

File: 5-EX-2-4

The audit management report from the Council's auditors is attached. The proposed responses are included.

### **Recommendations**

1. That the audit management report on the 2015/25 Long Term Plan be received.
2. That the Audit/Risk Committee

EITHER endorses the proposed responses to the audit management report on the 2015/25 Long Term Plan, and requests an update to the Committee's first meeting in 2016 on progress with committed actions.

OR requests further consideration be given to the following matters before finalising the Council's response to the audit management report on the 2015/25 Long Term Plan, requests a copy of the final response to the Committee's next meeting, and requests an update to the Committee's first meeting in 2016 on progress with committed actions.

## **10 Legal compliance monitoring project**

File ref: 5-PY-1

An overview is attached, together with the recent studies on enforcement and alcohol regulation.

### **Recommendation**

That the Legal Compliance Project Report be received.

## **11 Agenda planning**

Having regard to the terms of reference, the Committee is asked to identify up to five topics it wishes to consider during the next twelve months.

### **Recommendation**

That in addition to monitoring the Council's approach to risk and considering reports from the Council's auditors, the key topics for the Assets/Risk Committee until the end of 2016 are .....

and the Committee requests that the Chief Executive arrange preparation of briefing papers for these topics, one for each meeting.

**12 Late items**

**13 Future items for the agenda**

**14 Next meeting**

to be determined

**15 Meeting closed**

Draft