



Rangitikei District Council

Audit and Risk Committee Meeting

Agenda – Monday 14 August 2017 – 2:00 PM

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1 Welcome

2 Council prayer

3 Apologies

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of minutes

The Minutes of the Audit/Risk Committee meeting held on 12 June 2017 are attached.

File ref: 3-CT-17-2

Recommendation

That the Minutes of the Audit/Risk Committee meeting held on 12 June 2017 be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's report

A report will be provided at the meeting.

Recommendation

That the Chair's report to the Audit/Risk Committee meeting held on 14 August 2017 be received.

8 Committee Review

The Chair will comment on the review forms received from members.

9 Work Programme Matrix – Further consideration

A revised matrix is attached, addressing comments made at the last meeting

File: 3-CT-17-5

Recommendation

That the Audit/Risk Committee’s proposed work programme [as amended/without amendment] for the 2016-19 triennium be accepted, subject to alignment with the agreed Internal Audit programme.

10 Internal Audit Programme

The programme developed for 2016/17 is attached for discussion. MW LASS has appointed internal audit staff which will be available for Rangitikei

File: 5-EX-2-6

Recommendation

That the internal audit programme for 2017/18 address the following issues:
.....

11 Interim Audit Management report for 2016/2017

File: 5-EX-2-4

The draft interim management report has been received from the Council’s Audit Director. It is intended to table this, with the suggested management comments, at the meeting.

12 Risk management framework – considering vulnerability and extrinsic risks

A memorandum is attached.

File: 5-PO-1-3

Recommendation

That the memorandum ‘Risk management framework – considering vulnerability and extrinsic risks’ be received.

13 Request from Edale Trust Board for Interest-free loan

Council is unable to consider the request for an interest-free loan before receiving audited full-year accounts. Council is aware that Edale is investigating other options.

14 Aftermath of Havelock North drinking water contamination

As a result of the outbreak of gastroenteritis in Havelock North in August 2016, 5,500 of the town’s 14,000 residents are estimated to have become ill with campylobacteriosis, and 45 were hospitalised. The contamination was traced to two bores in Brookfield Road, on the outskirts of the town.

In September 2016, the Government established an inquiry into the outbreak. The Inquiry has proceeded in two stages. The Stage 1 report focuses on identifying what happened, what caused the outbreak, and assessing the conduct of those responsible for providing safe drinking water to Havelock North. Stage 2 of the Inquiry will address lessons learned for the future and steps to be implemented to reduce the likelihood of such an outbreak occurring again.

Separate from this, Cabinet has approved a review of three waters services which will focus on financial incentives, asset management practices and compliance and monitoring. The review is to be completed by June 2018.

15 Late items

16 Future items for the agenda

October 2017

Understanding Council's risk appetite – possible framework for exercising discretion
(This will progress the discussion at the Committee's June meeting.)

17 Next meeting

Monday 9 October 2017, 2.00 pm

18 Meeting closed