



Rangitikei District Council

Audit and Risk Committee Meeting

Agenda – Thursday 30 August 2018 – 9:00 am

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The quorum for the Audit and Risk Committee is 3.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Council prayer

3 Apologies

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of minutes

The Minutes of the Audit/Risk Committee meeting held on 11 June 2018 are attached.

File ref: 3-CT-17-2

Recommendation:

That the Minutes of the Audit/Risk Committee meeting held on 11 June 2018 be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's report

A report will be provided at the meeting.

Recommendation:

That the Chair's report to the Audit/Risk Committee meeting held on 30 August 2018 be received.

8 Questions put at previous meeting for advice or action

Addressed in items 9, 11 and 12.

9 Review of terms of reference and objectives for the committee

A memorandum is attached.

File ref: 3-OR-3-4

Recommendations:

1. That the memorandum 'Review of the terms of reference for the Audit/Risk Committee' be received.
2. That the Audit/Risk Committee recommends to Council that it adopts the terms of reference [without amendment/as amended] as reviewed by the Committee at its meeting on 30 August 2018

10 Draft Annual Report for 2017/18

A preliminary draft of the financial reports and statement of service performance is being considered at the Finance/Performance Committee on 30 August 2018. The final audit commences on 10 September 2018. Adoption is planned for 11 October 2018.

11 Update on the Government's review of the 3 waters infrastructure

A verbal update will be provided to the meeting.

File ref: 3-OR-3

Recommendation:

That the verbal update on the Government's review of the 3 waters infrastructure is received.

12 Informing members about material matters between meetings

At its last meeting, the Committee agreed to have a discussion on this at a subsequent meeting.

13 Management report from Audit New Zealand on the 2018-28 Long Term Plan

The report from Audit New Zealand is attached.

File ref: 1-LTP-4-1

Recommendation:

That the Management report from Audit New Zealand on the 2018-28 Long Term Plan be received.

14 Work Programme Matrix – Progress update

The work programme matrix (outlining progress to 20 August 2018) is attached.

File ref: 3-CT-17-5

Recommendation:

That the Audit/Risk Committee's work programme matrix (outlining progress to 20 August 2018) report be received.

15 Internal Audit programme – status report

David Kelly and Michael Smit (from Cotton Kelly) will be in attendance to share their preliminary views on their work for the Internal Audit function.

16 Late items

17 Future items for the agenda

18 Next meeting

To be determined.

19 Meeting closed