



Rangitikei District Council

Audit and Risk Committee Meeting

Agenda – Thursday 27 June 2019 – 9:00 a.m.

Contents

1	Welcome	2	
2	Council prayer	2	
3	Public Forum	2	
4	Apologies.....	2	
5	Members' conflict of interest	2	<i>Agenda note</i>
6	Confirmation of order of business	2	<i>Agenda note</i>
7	Confirmation of minutes	2	Attachment 1, pages 6-11
8	Chair's report	2	<i>Tabled document</i>
9	Council decisions on recommendations from the Committee	2	<i>Agenda note</i>
10	Questions put at previous meeting for advice or action.....	3	<i>Agenda note</i>
11	Work Programme matrix – progress update	3	Attachment 2, pages 12-18
12	Actions to reduce risk- half-year update, 31 May 2019.....	3	Attachment 3, pages 19-25
13	Internal Audit programme – progress	3	<i>Verbal update</i>
14	Plan for 2018/2019 audit (and results of interim audit)	3	Attachment 4, pages 26-42
15	Strategic Risks – Further consideration	4	<i>Tabled document</i>
16	Late items.....	4	
17	Future items for the agenda	4	
18	Next meeting.....	4	
19	Meeting closed.....	4	

The quorum for the Audit and Risk Committee is 3.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Council prayer

3 Public Forum

4 Apologies

5 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

6 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

7 Confirmation of minutes

The Minutes of the Audit/Risk Committee meeting held on 28 February 2019 are attached.

File ref: 3-CT-17-2

Recommendation:

That the Minutes of the Audit/Risk Committee meeting held on 28 February 2019 be taken as read and verified as an accurate and correct record of the meeting.

8 Chair's report

A report will be provided at the meeting.

Recommendation:

That the Chair's report to the Audit/Risk Committee meeting held on 27 June 2019 be received.

9 Council decisions on recommendations from the Committee

There were no recommendations.

10 Questions put at previous meeting for advice or action

There were no questions raised at the meeting to be addressed.

11 Work Programme matrix – progress update

An update is attached. Changes from the previous update are in *italic* type

File ref: 3-CT-17-5

Recommendation:

That the 'Work programme matrix – progress update' to the Audit/Risk Committee meeting 27 June 2019 be received.

12 Actions to reduce risk- half-year update, 31 May 2019

An updated schedule is attached (together with the risk matrix).

File ref: 5-PY1-3

Recommendation:

That the updated schedule of 'Actions to reduce risk, 31 May 2019', to the Audit/Risk Committee meeting 27 June 2019 be received.

13 Internal Audit programme – progress

An update will be provide to the meeting.

File: 5-EX-2-6

Recommendation:

That the update 'Internal Audit programme – progress' to the Audit/Risk Committee meeting 27 June 2019 be received.

14 Plan for 2018/2019 audit (and results of interim audit)

The plan for the 2018/19 audit is attached. Chris Webby, Audit Director, will be in attendance to outline that and talk about the work done so far in the audit.

Recommendation:

That the 'Audit Plan Rangitikei District Council for the year ending 30 June 2019' to the Audit/Risk Committee meeting 27 June 2019 be received.

15 Strategic Risks – Further consideration

A report will be tabled at the meeting.

16 Late items

17 Future items for the agenda

18 Next meeting

29 August 2019, 9.00 am

19 Meeting closed