



Rangitikei District Council

Audit and Risk Committee Meeting

Agenda – Thursday 26 September 2019 – 9:00 a.m.

Contents

1	Welcome	2	
2	Council prayer	2	
3	Public Forum	2	
4	Apologies.....	2	<i>Agenda note</i>
5	Members' conflict of interest	2	<i>Agenda note</i>
6	Confirmation of order of business	2	<i>Agenda note</i>
7	Confirmation of minutes	2	Attachment 1, pages 6-12
8	Chair's report	2	<i>Tabled</i>
9	Council decisions on recommendations from the Committee	2	Attachment 2, pages 13-17
10	Questions put at previous meeting for advice or action.....	3	<i>Agenda note</i>
11	Work Programme matrix – progress update	3	Attachment 3, pages 18-24
12	Results of interim audit for 2018/19.....	3	Attachment 4, pages 25-46
13	Review of bringing cleaning services in-house	3	Attachment 5, pages 47-58
14	NZ Transport Agency Investment Audit Report.....	4	Attachment 6, pages 59-75
15	Late items.....	4	
16	Future items for the agenda	4	
17	Next meeting.....	4	
18	Meeting closed.....	4	

The quorum for the Audit and Risk Committee is 3.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Council prayer

3 Public Forum

4 Apologies

Chris Webby, Audit Director

5 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

6 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

7 Confirmation of minutes

The Minutes of the Audit/Risk Committee meeting held on 27 June 2019 are attached.

File ref: 3-CT-17-2

Recommendation:

That the Minutes of the Audit/Risk Committee meeting held on 27 June 2019 be taken as read and verified as an accurate and correct record of the meeting.

8 Chair's report

A report will be tabled at the meeting.

Recommendation:

That the Chair's report to the Audit/Risk Committee meeting held on 26 September 2019 be received.

9 Council decisions on recommendations from the Committee

Council agreed to a workshop on 18 July 2019 (facilitated by the Committee's Chair) to provide discussion on the Committee's proposed approach to strategic risks.

The updated statement on strategic risks, reflecting that discussion, together with an assessment of likelihood and impact of each risk, is attached.

Recommendation:

That the Audit/Risk Committee endorses (without amendment/as amended) the updated approach to strategic risks as a background document to the incoming Council following the October 2019 elections.

10 Questions put at previous meeting for advice or action

There were no questions raised at the meeting to be addressed.

11 Work Programme matrix – progress update

An update is attached. Changes from the previous update are in *italic* type.

File ref: 3-CT-17-5

Recommendation:

That the 'Work programme matrix – progress update' to the Audit/Risk Committee meeting 26 September 2019 be received.

12 Results of interim audit for 2018/19

The report to the Council on the Interim audit of Rangitikei District Council for the year ending 30 June 2019 is attached.

Ms Devine will update the Committee on progress with the final audit.

Recommendation:

That the report 'Report to the Council on the Interim audit of Rangitikei District Council for the year ending 30 June 2019' to the Audit/Risk Committee meeting 26 September 2019 be received.

13 Review of bringing cleaning services in-house

The Internal Audit Project – 2018 -19, Rangitikei District Council: Review of bringing cleaning services in-house is attached.

Recommendation:

That the report 'The Internal Audit Project – 2018 -19, Rangitikei District Council: Review of bringing cleaning services in-house' to the Audit/Risk Committee meeting 26 September 2019 be received.

14 NZ Transport Agency Investment Audit Report

A report is attached.

File Ref: 6-RT-2

Recommendation:

That the 'NZ Transport Agency Investment Audit Report' to the Audit/Risk Committee 26 September 2019 be received.

15 Late items

16 Future items for the agenda

17 Next meeting

This is the final meeting of the triennium.

18 Meeting closed