



Rangitikei District Council

Audit and Risk Committee Meeting

Minutes – Thursday 5 December 2019 – 9:00 a.m.

Contents

1	Welcome	3
2	Council prayer.....	3
3	Apologies/Leave of Absence.....	3
4	Appointment of Deputy Chair.....	3
5	Members' conflict of interest	3
6	Confirmation of order of business	4
7	Chair's report.....	4
8	Strategic risks – review.....	4
9	Audit/Risk Committee Work programme matrix for the 2019-22 triennium.....	4
10	Internal audit programme – progress update	5
11	Results of final audit for 2018/19	5
12	Receipt of minutes from the last meeting in the 2016-19 triennium	5
13	Late items.....	5
14	Future items for the agenda.....	5
15	Next meeting	5
16	Meeting closed	5

Present: Mr Craig O'Connell (Chair)
Cr Nigel Belsham
Cr Dave Wilson
Cr Angus Gordon
His Worship the Mayor, Andy Watson

Also in attendance: Cr Gill Duncan
Cr Brian Carter
Cr Fi Dalgety
Cr Tracey Hiroa
Cr Richard Lambert
Cr Waru Panapa

In attendance: Mr Peter Beggs, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Ms Jo Devine, Group Manager, Finance & Business Support
Mr Arno Benadie, Principal Advisor – Infrastructure
Ms Nardia Gower, Acting Strategy and Community Planning Manager
Ms Bonnie Clayton, Governance Administrator

1 Welcome

The Chair welcomed everyone to the meeting at 9.07am.

2 Council prayer

Mr O'Connell read the Council prayer.

Mr O'Connell provided a brief highlight to those in attendance on how the Audit/Risk Committee works and what the purpose of the Committee is. The primary focus of Audit/Risk is to have good processes in place, and to recommend to Council; the Committee is not a decision making body.

3 Apologies/Leave of Absence

All elected members were welcome to attend the first Audit/Risk meeting for the 2019/22 triennium.

The apology for non-attendance were received from Cr Ash and Cr Dunn, although not on the membership.

4 Appointment of Deputy Chair

Mr O'Connell briefed members on how the voting system works.

His Worship the Mayor suggested System B be the chosen system.

Resolved minute number **19/ARK/017** **File Ref**

That, System B be used to elect the Deputy Chair of the Audit/Risk Committee.

His Worship the Mayor/Cr Belsham. Carried

His Worship the Mayor nominated Cr Belsham as Deputy Chair for the Audit/Risk Committee, the remaining membership agreed. Cr Belsham accepted the nomination of Deputy Chair.

Resolved minute number **19/ARK/018** **File Ref**

That Cr Belsham be appointed Deputy Chair of the Audit/Risk Committee.

His Worship the Mayor/Cr Wilson. Carried

5 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. There were no conflicts of interest declared in respect to the agenda.

6 Confirmation of order of business

The order of business was confirmed, there were no changes to the order of business.

7 Chair's report

There was no report for this meeting.

8 Strategic risks – review

The Committee discussed possible amendments to the Strategic risks review, including Health and Safety and Environment as separate items.

Cr Panapa arrived 9.45am.

Resolved minute number **19/ARK/019** **File Ref** **3-CT-17-5**

That the updated statement 'Strategic risks for Rangitikei District Council' be received.

Cr Gordon/Cr Wilson. Carried

Resolved minute number **19/ARK/020** **File Ref** **3-CT-17-5**

That the statement 'Strategic risks for Rangitikei District Council' as amended be adopted as the starting point for the 2019-22 triennium.

Cr Gordon/Cr Wilson. Carried

9 Audit/Risk Committee Work programme matrix for the 2019-22 triennium

The Committee noted the commentary in the agenda.

Resolved minute number **19/ARK/021** **File Ref** **3-CT-17-5**

That the 'Audit/Risk Committee Work programme matrix for the 2019-22 triennium' be received.

Cr Belsham/Cr Gordon. Carried

Resolved minute number **19/ARK/022** **File Ref** **3-CT-17-5**

That the Audit/Risk Committee work programme matrix for the 2019-22 triennium be adopted without amendment with updates to be provided to each Committee meeting.

Cr Belsham/Cr Gordon. Carried

10 Internal audit programme – progress update

The Committee noted the commentary in the agenda.

11 Results of final audit for 2018/19

Ms Devine advised the Committee that there has been a significant increase in depreciation in the Three Waters and Rooding.

12 Receipt of minutes from the last meeting in the 2016-19 triennium

Resolved minute number	19/ARK/023	File Ref	3-CT-17-2
-------------------------------	-------------------	-----------------	------------------

The minutes of the Audit/Risk Committee meeting from 26 September 2019 are attached for information only.

His Worship the Mayor/Cr Wilson. Carried

13 Late items

There were no late items.

14 Future items for the agenda

Insurance

Payroll review

Conflicts of Interest

15 Next meeting

Thursday 27 February 2020, 9.00am

16 Meeting closed

10.33am

Confirmed/Chair: _____

Date: