



# Rangitikei District Council

## Audit and Risk Committee Meeting

Agenda – Thursday 24 September 2020 – 9:00 am

---

### Contents

1	Welcome .....	2	
2	Council prayer .....	2	
3	Public Forum .....	2	
4	Apologies/Leave of Absence .....	2	
5	Members' conflict of interest .....	2	<i>Agenda note</i>
6	Confirmation of order of business .....	2	<i>Agenda note</i>
7	Confirmation of minutes .....	2	Attachment 1, pages 6-11
8	Chair's report .....	2	<i>Verbal update</i>
9	Update from the Sector Manager at the Office of the Auditor-General .....	2	Attachment 2, pages 12-15
10	Work programme matrix – update .....	3	Attachment 3, pages 16-20
11	Strategic risks – updated framework .....	3	Attachment 4, pages 21-38
12	Health & Safety Implications of private assets /Club assets on Council parks.....	3	Attachment 5, pages 29-31
13	Late items.....	3	<i>Agenda note</i>
14	Future items for the agenda .....	3	<i>Agenda note</i>
15	Next meeting.....	4	<i>Agenda note</i>
16	Meeting closed.....	4	

The quorum for the Audit and Risk Committee is 3.

Council's Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

**1 Welcome**

**2 Council prayer**

**3 Public Forum**

**4 Apologies/Leave of Absence**

**5 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

**6 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

**7 Confirmation of minutes**

The Minutes of the Audit/Risk Committee meeting held on 20 August 2020 are attached.

File ref: 3-CT-17-2

**Recommendation:**

That the Minutes of the Audit/Risk Committee meeting held on 20 August 2020 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

**8 Chair's report**

A verbal report will be provided at the meeting.

**9 Update from the Sector Manager at the Office of the Auditor-General**

A briefing memo is attached.

Amanda Gray, the Sector Manager, will attend via Zoom.

File: 3-EX-2-5

**Recommendation:**

That the briefing memo from the Sector Manager at the Office of the Auditor General to the 24 September 2020 meeting of the Audit/Risk Committee meeting be received.

## **10 Work programme matrix – update**

The Work programme matrix – update is attached.

File: 3-CT-17-5

**Recommendation:**

That the 'Work programme matrix – update' to the 24 September 2020 Audit/Risk Committee be received.

## **11 Strategic risks – updated framework**

The current Strategic risks statement is attached. Changes are in italics in sections 9 and 10.

File: 3-CT-17-5

**Recommendation:**

That the 'Strategic risks – updated framework' to the 24 September 2020 Audit/Risk Committee be received.

## **12 Health & Safety Implications of private assets /Club assets on Council parks**

A report is attached.

File: 6-RF-1-1

**Recommendation:**

That the report 'Health & Safety Implications of private assets/Club assets on Council parks' to the 24 September 2020 meeting of the Audit/Risk Committee be received.

## **13 Late items**

As agreed in item 6.

## **14 Future items for the agenda**

Review of the Treasury Management Policy

Insurance

Payroll system review (as a topic for Internal Audit)

Regulatory practice – this will be a greater area of focus for the Auditor-General

## **15 Next meeting**

Thursday 26 November 2020, 9.00am

## **16 Meeting closed**