



Rangitikei District Council

Audit and Risk Committee Meeting

Minutes – 26 November 2020 – 9:00 am

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Present: Mr Craig O’Connell (Chair)
Cr Nigel Belsham
Cr Brian Carter
Cr Fiona Dalgety
His Worship the Mayor, Andy Watson

Also in attendance: Cr Waru Panapa
Cr Cath Ash

In attendance: Mr Peter Beggs, Chief Executive
Mr Chris Webby, Audit New Zealand – *via zoom*
Mr Tombs, Group Manager, Finance & Business Support
Mrs Carol Gordon, Group Manager – Democracy & Planning
Mrs Sharon Grant, Group Manager – People & Culture
Ms Gaylene Prince, Group Manager - Community Services
Ms Janine Simpson, Governance Administrator

1 Welcome

The meeting opened at 9.01 am.

2 Council prayer

Mr O'Connell read the Council Prayer.

3 Public Forum

Nil.

4 Apologies/Leave of Absence

That the apologies for lateness from His Worship the Mayor and Councillor Gordon be received.

Cr Belsham/Cr Wilson. Carried

5 Members' conflict of interest

There were no conflicts of interest declared.

6 Confirmation of order of business

The order of business was confirmed with no changes.

7 Confirmation of minutes

Resolved minute number

20/ARK/021

File Ref

3-CT-17-2

That the Minutes of the Audit/Risk Committee meeting held on 24 September 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham/Cr Wilson. Carried

8 Chair's report

The Chair noted that in future he would be providing a written report that will be included in the Order Paper (if needed).

commonality within Councils as they are all working within the government's guidelines. There has been very robust debate during the process and the plan has been updated as a result. The plan is doable and the system has been tested.

Resolved minute number **20/ARK/024**

That the report 'Rangitikei District Council Pandemic Plan' to the 26 November 2020 Audit/Risk Committee be received.

HWTM/Mr O'Connell. Carried

14 Strategic Risks for Rangitikei District Council

The Executive Leadership Team reviewed the following strategic risks:

- Capital Programme Falter;
- Business Continuity is Compromised;
- Obligations with Health & Safety and Environmental Protection are not met.

These reviews have resulted in significant amendments to the existing Register.

Resolved minute number **20/ARK/025**

That the report 'Strategic Risks for Rangitikei District Council' to the 26 November 2020 Audit/Risk Committee be received.

Cr Wilson/Cr Gordon. Carried

15 Work Programme Matrix - Update

Mr Tombs advised the ELT will be reviewing the status of these matters prior to the next Audit/Risk Committee.

Resolved minute number **20/ARK/026**

That the 'Work Programme Matrix – Update' to the 26 November 2020 Audit/Risk Committee be received.

Cr Belsham/Cr Wilson Carried

16 Road Reserve

The Committee discussed the Road Reserve, noting the reserve had been setup for extraordinary events but has been used for business as usual.

It was agreed that this needs to be forwarded to the Long Term Plan workshop for further discussion prior to going to the Council.

Resolved minute number **20/ARK/027** **File Ref**

That the report 'Road Reserve' to the 26 November 2020 Audit/Risk Committee be received.

Cr Belsham/Cr Wilson Carried

Resolved minute number **20/ARK/028** **File Ref**

That the Audit/Risk Committee recommend this item be referred to staff to take to an LTP workshop.

Cr Belsham/Cr Wilson Carried

17 Late items

Nil

18 Future items for the agenda

These are included in the table of follow-up actions from previous meetings.

19 Next meeting

To be confirmed.

20 Meeting closed

The meeting closed at 10.33 am.

Confirmed/Chair: _____

Date: _____