



RANGITIKEI
DISTRICT COUNCIL

MINUTES

Audit/Risk Committee Meeting
Thursday, 25 March 2021

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**MINUTES OF RANGITĪKEI DISTRICT COUNCIL
AUDIT/RISK COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, RANGITĪKEI DISTRICT COUNCIL, 46 HIGH STREET, MARTON
ON THURSDAY, 25 MARCH 2021 AT 9.00 AM**

Chair: Mr Craig O’Connell

Deputy Chair: Cr Nigel Belsham

Present: Cr Dave Wilson
His Worship the Mayor, Andy Watson

In attendance: Mr Peter Beggs, Chief Executive
Mr Dave Tombs, Group Manager – Corporate Services
Mr Arno Benadie, Group Manager – Assets and Infrastructure
Mrs Carol Gordon, Group Manager – Democracy and Planning
Mrs Sharon Grant, Group Manager – People and Culture
Ms Gaylene Prince, Group Manager – Community Services
Mr Ash Garstang, Governance Administrator

1 Welcome

Mr O’Connell opened the meeting at 9.05 am and read the Council prayer.

2 Apologies

Resolved minute number 21/ARK/001

That the apology from Cr Gordon be received.

Mr O’Connell/Cr Wilson. Carried

3 Public Forum

Nil.

4 Conflict of Interest Declarations

Members were reminded of their obligation to declare any conflicts of interest.

5 Confirmation of Order of Business

The Mayor introduced a supplementary item into the Public Excluded session of this meeting.

6 Confirmation of Minutes

Resolved minute number **21/ARK/002**

That the minutes of the Audit/Risk Committee Meeting held on 26 November 2020 (with amendment: item 8, Chair's report, it noted that a written report would be provided in a future Order Paper, but only if needed) be confirmed.

Cr Belsham/Cr Wilson. Carried

7 Chair's Report

The committee agreed that the integrity of the Long Term Plan process is of utmost importance and it should not be rushed to meet the 01 Jul 21 deadline, if this is going to unnecessarily expose the Council to risk.

Resolved minute number **21/ARK/003**

That the paper is received and content noted.

Cr Wilson/HWTM. Carried

8 Reports for Decision

8.1 Audit and Risk Committee Work Plan

The committee re-iterated that the Audit and Risk committees role is to review policies, not re-write them. There was also agreement that the Work Plan should remain fluid, as more tasks will arise in the future and there needs to be space to deal with those.

Resolved minute number **21/ARK/004**

That the report on Audit and Risk Committee Workplan be received.

Cr Belsham/Cr Wilson. Carried

9.2 Monthly Health & Safety Dashboards

Staff advised that there has been a change of terminology: events is now being used, as it can refer to both incidents and injuries.

Mr Beggs encouraged elected members to be involved in Health and Safety at the Council. He also stated that he was driving future improvements in Health and Safety.

Resolved minute number **21/ARK/009**

That the report on Councils Monthly Health and Safety Dashboard be received.

Cr Wilson/Cr Belsham. Carried

9.3 Risk Management Framework

Mr Tombs reminded the Committee that the previous framework is being incorporated into a new framework.

Resolved minute number **21/ARK/010**

That the report on Risk Management Framework be received, and note that the Audit and Risk Committee is happy with the direction.

Cr Wilson/HWTM Watson. Carried

9.4 Strategic Risk Review

This report is in progress. It will come back to the Committee once staff has finished reviewing all of the risks.

Resolved minute number **21/ARK/011**

That the report on Risk Management Framework be received, and note that the Strategic Risk Review will return to a future Audit and Risk Committee meeting for review and discussion.

Mr O'Connell/Cr Belsham. Carried

9.5 ICNZ and Climate Change

The Chair, while noting that the author of this is an interest group, believed that it was a well written and objective piece of work.

The Mayor explained that there were new issues related to insurance in certain parts of the district. For example, residents of the west Taihape slip zone have provided feedback that it is becoming more difficult to obtain insurance in this space. He further commented that Council needs to be clear to constituents about the mechanisms and relationships at play with these insurance issues moving forwards, as it is quite a complex topic.

Resolved minute number **21/ARK/012**

That the report on “climate change and the role of local government” released by the Insurance Council of New Zealand be received, and note that this will be discussed at the next Audit and Risk Committee meeting.

Mr O'Connell/Cr Wilson. Carried

9.6 Follow-up Actions from Previous Meeting

The Mayor stated that Council needs to be open and transparent around Haylock Park, as there is no land agent and it is therefore on Council to ensure that all of the relevant information around this is conveyed.

Resolved minute number **21/ARK/013**

That the report on ‘Follow-up Items from Previous Meeting’ be received.

Cr Belsham/Cr Wilson. Carried

The meeting was adjourned at 10.36 am and re-convened at 10.46 am.

10 Public Excluded

The meeting went into public excluded session at 10.46 am.

RESOLUTION TO EXCLUDE THE PUBLIC**Resolved minute number** **21/ARK/014**

That the public be excluded from the following parts of the proceedings of this meeting.

1. Treasury Reporting
2. Protected Disclosures
3. Fraud Register
4. Internal Audit Workplan
5. Insurable Risk Profile
6. Audit NZ Management Letter Point

Cr Wilson/Cr Belsham. Carried

Note: Those Councillors not part of the committee and staff members without relevant information to the items on the Public Excluded agenda, were asked to leave for the public excluded section of the meeting

Note: The Chair of Audit and Risk will investigate and bring back guidelines relating to Public Excluded session attendance and access to papers and minutes.

