

MINUTES

AUDIT/RISK COMMITTEE MEETING

Date: Thursday, 27 May 2021

Time: 9.00 am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present: Mr Craig O'Connell
Cr Nigel Belsham
Cr Angus Gordon
Cr Dave Wilson
His Worship the Mayor, Andy Watson

In attendance: Mr Peter Beggs, Chief Executive
Mr Arno Benadie, Group Manager – Assets and Infrastructure
Mr Dave Tombs, Group Manager – Corporate Services
Mrs Sharon Grant, Group Manager – People and Culture
Ms Gaylene Prince, Group Manager – Community Services
Mr Ash Garstang, Governance Administrator
Cr Fi Dalgety
Cr Gill Duncan
Mr Chris Webby – Audit NZ

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7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Audit and Risk Meetings

Mr O'Connell re-iterated his comments from the Follow-up Actions Register and advised that communication break downs are often attributable to a disconnect in expectations between various parties. A statement of intent is an important document that can help to prevent these types of issues.

Resolved minute number **21/ARK/025**

That the report 'Follow-up Action Items from Audit and Risk Meetings' be received.

Cr Belsham/Cr Gordon. Carried

8 Chair's Report

8.1 Chair's Report - May 2021

The Committee provided positive feedback on their participation in the Insurance workshop that was held on 20 May 2021. Several of the elected members commented that they now had a better understanding of how insurance was affecting assets in the district.

One important issue of concern that arose was the unwillingness of insurance companies to insure certain properties around the western Taihape slip zone. The Mayor stated that some property owners may be forced to look overseas for insurance coverage, at exorbitant costs.

In response to a query, Mr O'Connell advised that local government actions in accommodating risk across their districts can have positive effects on the willingness of insurance companies to provide coverage.

Mr O'Connell will source the slides and two Horizons videos from the Insurance workshop on 20th May 21 and forward these to all elected members.

Resolved minute number **21/ARK/026**

That the verbal 'Chair's Report – May 2021' be received.

Mr O'Connell/HWTM. Carried

9 Reports for Decision

9.1 Audit and Risk Committee Work Programme

The Committee agreed that the report was a valuable addition to the Order Paper and that they would like it included in future meetings as a standing item.

Resolved minute number **21/ARK/027**

That the report on Audit and Risk Committee Workplan be received.

Cr Belsham/HWTM. Carried

10 Reports for Information

10.1 Health, Safety and Wellbeing Update

In response to a query, Mrs Grant advised that Council's health and safety obligations are managed individually with contractors, depending on the contractors level of involvement with Council and the size of their project. However, any incidents will feed back to Council staff for review and oversight.

In response to a query around the liability of councillors for workplace health and safety, Mrs Grant advised that elected members are classified as 'Officers' under the Health and Safety at Work Act 2015 and are required to exercise due diligence. However, elected members cannot be held personally liable for criminal proceedings.

The Committee requested that the Health, Safety and Wellbeing Update report and dashboard be included in future Audit and Risk meetings as a standing item. The dashboard alone (without the full report) will be included in future Council meetings, as a section within the Chief Executive's report.

Resolved minute number **21/ARK/028**

That the 'Health, Safety and Wellbeing Update' report, together with attachments, be received.

Cr Wilson/Mr O'Connell. Carried

10.2 Strategic Risk Review

The report was taken as read.

Resolved minute number **21/ARK/029**

That the 'Strategic Risk Review' report be received.

Cr Gordon/Cr Belsham. Carried

10.3 April Financial Report

Staff advised the Committee that this report is included in the 27 May 21 Finance/Performance meeting that is being held directly after the Audit and Risk meeting.

Resolved minute number **21/ARK/030**

That the 'April Financial Report' be received.

Cr Belsham/Cr Wilson. Carried

11 Public Excluded

The meeting went into public excluded session 10.23am.

Resolution to Exclude the Public

Resolved minute number **21/ARK/031**

That the public be excluded from the following parts of the proceedings of this meeting.

1. Audit and Risk Minutes (Public Excluded) - 25 March 2021
2. Follow-up Action Items from Audit and Risk Meetings (Public Excluded)
3. Protected Disclosures Update
4. Treasury Reporting
5. Fraud Register
6. Internal Audit Program
7. Insurable Risk Profile
8. Audit NZ Management Letter Points

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
1.1 Audit and Risk Minutes (Public Excluded) - 25 March 2021	s7(2)(f)(i) – free and frank expression of opinions by or between or to members or officers or employees of any local authority. AND s7(2)(b)(i) – the withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret.	s48(1)(a)(i)
1.2 Follow-up Action Items from Audit and Risk Meetings (Public Excluded)	s7(2)(b)(i) – the withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret.	s48(1)(a)(i)

1.3 Protected Disclosures Update	s7(2)(f)(i) – free and frank expression of opinions by or between or to members or officers or employees of any local authority.	s48(1)(a)(i)
1.4 Treasury Reporting	s7(2)(f)(i) – free and frank expression of opinions by or between or to members or officers or employees of any local authority.	s48(1)(a)(i)
1.5 Fraud Register	s7(2)(b)(i) – the withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret.	s48(1)(a)(i)
1.6 Internal Audit Program	s7(2)(b)(i) – the withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret.	s48(1)(a)(i)
1.7 Insurable Risk Profile	s7(2)(f)(i) – free and frank expression of opinions by or between or to members or officers or employees of any local authority.	s48(1)(a)(i)
1.8 Audit NZ Comments on the Long Term Plan (late item)	s7(2)(f)(i) – free and frank expression of opinions by or between or to members or officers or employees of any local authority.	s48(1)(a)(i)
1.9 Audit NZ Management Letter Points	s7(2)(f)(i) – free and frank expression of opinions by or between or to members or officers or employees of any local authority.	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Wilson/Cr Belsham. Carried

