

# ORDER PAPER

## AUDIT/RISK COMMITTEE MEETING

**Date:** Thursday, 27 May 2021  
**Time:** 9.00 am  
**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

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**Chair:** Mr Craig O'Connell  
**Deputy Chair:** Cr Nigel Belsham  
**Membership:** Cr Angus Gordon  
Cr Dave Wilson  
His Worship the Mayor, Andy Watson

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**Notice is hereby given that an Audit/Risk Committee Meeting of the Rangitīkei District Council will be held in the Council Chamber, Rangitīkei District Council, 46 High Street, Marton on Thursday, 27 May 2021 at 9.00 am.**

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## **AGENDA**

### **1 Welcome / Prayer**

### **2 Apologies**

### **3 Public Forum**

### **4 Conflict of Interest Declarations**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

### **5 Confirmation of Order of Business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.

### **6 Confirmation of Minutes**

The minutes from the Audit and Risk meeting on 25 March 2021 are attached.

#### **Recommendation**

That the minutes of the Audit and Risk meeting held on 25 March 2021 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.



# MINUTES

**Audit/Risk Committee Meeting  
Thursday, 25 March 2021**

**Order of Business**

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**MINUTES OF RANGITĪKEI DISTRICT COUNCIL  
AUDIT/RISK COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, RANGITĪKEI DISTRICT COUNCIL, 46 HIGH STREET, MARTON  
ON THURSDAY, 25 MARCH 2021 AT 9.00 AM**

**Present:** Mr Craig O'Connell

**Deputy Chair:** Cr Nigel Belsham

**Membership:** Cr Angus Gordon, Cr Dave Wilson, His Worship the Mayor, Andy Watson

**In attendance:** Mr Peter Beggs, Chief Executive  
Mr Dave Tombs, Group Manager – Corporate Services  
Mr Arno Benadie, Group Manager – Assets and Infrastructure  
Mrs Carol Gordon, Group Manager – Democracy and Planning  
Mrs Sharon Grant, Group Manager – People and Culture  
Ms Gaylene Prince, Group Manager – Community Services  
Mr Ash Garstang, Governance Administrator

## **1 Welcome**

Mr O'Connell opened the meeting at 9.05 am and read the Council prayer.

## **2 Apologies**

**Resolved minute number** 21/ARK/001

That the apology from Cr Gordon be received.

Mr O'Connell/Cr Wilson. Carried

## **3 Public Forum**

Nil.

## **4 Conflict of Interest Declarations**

Members were reminded of their obligation to declare any conflicts of interest.

## 5 Confirmation of Order of Business

The Mayor introduced a supplementary item into the Public Excluded session of this meeting.

## 6 Confirmation of Minutes

**Resolved minute number** **21/ARK/002**

That the minutes of the Audit/Risk Committee Meeting held on 26 November 2020 (with amendment: item 8, Chair's report, it noted that a written report would be provided in a future Order Paper, but only if needed) be confirmed.

Cr Belsham/Cr Wilson. Carried

## 7 Chair's Report

The committee agreed that the integrity of the Long Term Plan process is of utmost importance and it should not be rushed to meet the 01 Jul 21 deadline, if this is going to unnecessarily expose the Council to risk.

**Resolved minute number** **21/ARK/003**

That the paper is received and content noted.

Cr Wilson/HWTM. Carried

## 8 Reports for Decision

### 8.1 Audit and Risk Committee Work Plan

The committee re-iterated that the Audit and Risk committees role is to review policies, not re-write them. There was also agreement that the Work Plan should remain fluid, as more tasks will arise in the future and there needs to be space to deal with those.

**Resolved minute number** **21/ARK/004**

That the report on Audit and Risk Committee Workplan be received.

Cr Belsham/Cr Wilson. Carried

**Resolved minute number** **21/ARK/005**

That the Audit and Risk Committee provide feedback regarding the proposed Audit and Risk Workplan.

Cr Belsham/Cr Wilson. Carried



## 8.2 Audit and Risk Committee Terms of Reference

The committee discussed the Rail Hub Board and the committees responsibility for considering the wider risks (financial and reputational) to Council, associated with these types of entities.

**Resolved minute number** **21/ARK/006**

That the report "Audit and Risk Committee Terms of Reference" be received.

Cr Belsham/Cr Wilson. Carried

**Resolved minute number** **21/ARK/007**

That the Audit and Risk Committee, having reviewed the Audit and Risk Committee Terms of Reference, request for the Chair of Audit and Risk and the Chief Executive to provide advice to the Committee on how the Audit and Risk Committee handle future Council controlled entities.

HWTM Watson/Cr Wilson. Carried

## 9 Reports for Information

### 9.1 February Financial Report

The Putorino Landfill has been cleaned up, but there is a sheet piling process that Iwi have recommended Council adopts. Consent for establishing this site has just been approved. An update on a starting timeline should be provided at the Council meeting later today.

The committee raised the question of whether Council is ensuring that it is being realistic in the Long Term Budget, in terms of what it can deliver on, as in the past there had been issues with Council being overly ambitious. Mr Beggs replied that his confidence in Council's ability to deliver on these programmes was increasing. The committee stated that they thought that the Project Management Office was delivering good quality and up-to-date advice to Councillors.

**Resolved minute number** **21/ARK/008**

That the report on February Management Accounts be received.

Cr Belsham/Cr Wilson. Carried

Cr Carter arrived at 9.54 am.

### 9.2 Monthly Health & Safety Dashboards

Staff advised that there has been a change of terminology: events is now being used, as it can refer to both incidents and injuries.

Mr Beggs encouraged elected members to be involved in Health and Safety at the Council. He also stated that he was driving future improvements in Health and Safety.

**Resolved minute number 21/ARK/009**

That the report on Councils Monthly Health and Safety Dashboard be received.

Cr Wilson/Cr Belsham. Carried

**9.3 Risk Management Framework**

Mr Tombs reminded the Committee that the previous framework is being incorporated into a new framework.

**Resolved minute number 21/ARK/010**

That the report on Risk Management Framework be received, and note that the Audit and Risk Committee is happy with the direction.

Cr Wilson/HWTM Watson. Carried

**9.4 Strategic Risk Review**

This report is in progress. It will come back to the Committee once staff has finished reviewing all of the risks.

**Resolved minute number 21/ARK/011**

That the report on Risk Management Framework be received, and note that the Strategic Risk Review will return to a future Audit and Risk Committee meeting for review and discussion.

Mr O'Connell/Cr Belsham. Carried

**9.5 ICNZ and Climate Change**

The Chair, while noting that the author of this is an interest group, believed that it was a well written and objective piece of work.

The Mayor explained that there were new issues related to insurance in certain parts of the district. For example, residents of the west Taihape slip zone have provided feedback that it is becoming more difficult to obtain insurance in this space. He further commented that Council needs to be clear to constituents about the mechanisms and relationships at play with these insurance issues moving forwards, as it is quite a complex topic.

**Resolved minute number 21/ARK/012**

That the report on "climate change and the role of local government" released by the Insurance Council of New Zealand be received, and note that this will be discussed at the next Audit and Risk Committee meeting.

Mr O'Connell/Cr Wilson. Carried

## 9.6 Follow-up Actions from Previous Meeting

The Mayor stated that Council needs to be open and transparent around Haylock Park, as there is no land agent and it is therefore on Council to ensure that all of the relevant information around this is conveyed.

**Resolved minute number** **21/ARK/013**

That the report on 'Follow-up Items from Previous Meeting' be received.

Cr Belsham/Cr Wilson. Carried

The meeting was adjourned at 10.36 am and re-convened at 10.46 am.

## 10 Public Excluded

The meeting went into public excluded session at 10.46 am.

### RESOLUTION TO EXCLUDE THE PUBLIC

**Resolved minute number** **21/ARK/014**

That the public be excluded from the following parts of the proceedings of this meeting.

1. Treasury Reporting
2. Protected Disclosures
3. Fraud Register
4. Internal Audit Workplan
5. Insurable Risk Profile
6. Audit NZ Management Letter Point

Cr Wilson/Cr Belsham. Carried

Note: Those Councillors not part of the committee and staff members without relevant information to the items on the Public Excluded agenda, were asked to leave for the public excluded section of the meeting

Note: The Chair of Audit and Risk will investigate and bring back guidelines relating to Public Excluded session attendance and access to papers and minutes.

**11 Open Meeting**

**Resolved minute number** **21/ARK/023**

That the public excluded meeting move into an open meeting, and the following recommendations be confirmed in the open meeting.

Mr O'Connell/Cr Belsham. Carried

**12 Meeting Closed**

The Meeting closed at 11.26 am.

UNCONFIRMED

## **7 Follow-up Action Items from Previous Meetings**

### **7.1 Follow-up Action Items from Audit and Risk Meetings**

**Author:** Carol Gordon, Group Manager - Democracy & Planning

#### **1. Reason for Report**

- 1.1 On the list attached are items raised at previous Council meetings. Items indicate who is responsible for follow up, and a brief status comment.

#### **2. Decision Making Process**

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

#### **Attachments**

1. **Follow-up Actions Register - Audit and Risk**

#### **Recommendation**

That the report 'Follow-up Action Items from Audit and Risk Meetings' be received.

## ITEM 7.1 ATTACHMENT 1

## Current Follow-up Actions

From Meeting Date	Details	Person Assigned	Status Comments	Status
25-Mar-21	As per resolution 21/ARK/006 and 21/ARK/007 ('Audit and Risk Terms of Reference'), the Chair of A&R and CE to provide advice to the Committee on how the A&R committee handle future Council controlled entities.	Dave Tombs	Chair: Issues arise with CCOs when the owner/shareholder (the Council) does not adequately oversee the strategic planning/decision making by the CCO – a lack of regular (say quarterly) conversations to ensure alignment of objectives and strategy. The alternative, rarely seen, is where the Council is too controlling and basically takes over the role of the CCO Board.  The role of A & R would be to maintain a check on the processes that ensure alignment (and really test the alignment).	Closed
25-Mar-21	The Chair of the Audit and Risk committee confirmed that Terms of Reference should all get reviewed every 3 years. Dave to amend the Terms of Reference as required.	Dave Tombs	Now amended.	Closed
25-Mar-21	Invite elected members to visually see Health and Safety in action within the RDC.	Sharon Grant	Date set for site visit - 15 June 2021.	Closed
25-Mar-21	Staff to follow up with the Chair of A&R, in order to get more information about the lessons learned from Electro (RE Health and Safety).	Sharon Grant	Initial contact has been made with the Chair, for further discussion and information.	In progress

## **8 Chair's Report**

### **8.1 Chair's Report - May 2021**

**Author:** Ash Garstang, Governance Administrator

**Authoriser:**

#### **1. Verbal Report**

- 1.1 Mr O'Connell will lead a short discussion on insurance given the Council/Aon presentation and the Wellington Aon Local Government meeting in Wellington last week.

#### **Recommendation**

That the verbal 'Chair's Report – May 2021' be received.



## 9 Reports for Decision

### 9.1 Audit and Risk Committee Work Programme

**Author:** Dave Tombs, Group Manager - Corporate Services

**Authoriser:** Dave Tombs, Group Manager - Corporate Services

#### 1 Reason for Report

- 1.1 To provide, for reference, Audit and Risk Committee with the current Audit and Risk Committee Work Programme.

#### 2 Context

- 2.1 Councils such as RDC need to have in place a properly structured and managed Audit and Risk Committee Work Programme.
- 2.2 This includes having structured Audit Committee agenda items, ensuring that Audit and Risk Committee reviews key governance, risk management and regulatory matters.
- 2.3 The current Audit and Risk Committee Work Programme was reviewed at a previous Committee meeting and is presented at each subsequent Committee to provide Committee members with:
- i. a 'checklist' of papers that are scheduled to be tabled; and
  - ii. an opportunity to review/amend the proposed Work Programme in light of potential recent/current factors.

#### 3 Discussion

- 3.1 This Programme has been drafted on the assumption that Audit and Risk Committee will hold quarterly meetings in March, June, September and December each year (with additional meetings scheduled for consideration of annual financial statements as required).



## 3.2 Current Audit and Risk Committee Work Programme:

Item	Audit and Risk Committee Meeting
<b>Governance</b>	
Audit Committee Terms of Reference	March 2021; at least once every 3 years
Latest Management Accounts	Each meeting
Latest Health and Safety reporting	Each meeting
Compliance with Treasury Management Policy	Each meeting
Fraud Reporting	Each meeting
Protected Disclosure Reporting	Each meeting
Outstanding AuditNZ management letter points	Each meeting
Insurance Update	Each meeting
Current Areas of Concern	Each meeting – see S3.3 below.
<b>Statutory</b>	
Draft Annual Financial Statements	September each year
<b>Internal Audit</b>	
Outstanding internal audit recommendations	Each meeting
Annual Internal Audit workplan	Discuss March, confirm June each year
Internal Audit Workplan Updates	Each meeting

## ITEM 9.1

Policies etc	Policies considered appropriate for ARC to review
Gifts and Hospitality Policy	Annual Review: September
Sensitive Expenditure Policy	Annual Review: September
Fraud, Bribery and Corruption Policy	Annual Review: September
Protected Disclosure “Whistle Blower” Policy	Annual Review: September
Staff Code of Conduct	Adopted by Council October 2019; ARC Review every 2 years; next review September 2021
Health, Safety and Wellbeing Policy	ARC Review every 2 years; next review ??
Delegations Register	Last updated January 2018; next review December 2021
Policy on Development Contributions	Required by S102 LGA; S106 LGA requires Policy to be reviewed every 3 years. Update required by May 2021
Procurement Policy	Last updated March 2014; next review December 2021. Then review every 3 years.
Rates Postponement Policy	Required by S102 LGA; S106 LGA requires Policy to be reviewed every 3 years. Update required by June 2023.
Rate Remission Policy	Required by S102 LGA; S109 LGA requires Policy to be reviewed every 6 years. Update required by May 2027.
Rate Remission for Maori Freehold Land Policy	Required by S102 & S108 LGA; Update required by 2024.
Significance and Engagement Policy	Required by S76 LGA; Update required by 2024.
Treasury Management Policy	Adopted by Council October 2020; ARC review each year
Accounting Policies	Annually
Finance and Infrastructure Policy; Revenue and Finance Policy	March each year
Risk	
Risk Management Policy	December each year
Strategic Risk Register	December each year

### 3.3 Current Areas of Concern

Officers have included current known Areas of Concern within reports submitted to this meeting but welcome discussion regarding any other topics that the Committee would like included.

#### **Recommendation**

That the report on Audit and Risk Committee Workplan be received.

#### **Recommendation**

That the Audit and Risk Committee provide feedback regarding the proposed Audit and Risk Workplan.

## 10 Reports for Information

### 10.1 Health, Safety and Wellbeing Update

**Author:** Sharon Grant, Group Manager - People & Culture

**Authoriser:** Peter Beggs, Chief Executive

#### 1. Reason for Report

- 1.1 This report provides members of the Audit and Risk Committee with an update on key health, safety and wellbeing matters. The report includes reference to Council's Health and Safety Dashboards for March and April 2021, which are provided as attachments to this report.

#### 2. Context

- 2.1 Elected Representatives are considered Officers under the Health and Safety at Work Act 2015 (Act). This means that they have an obligation to exercise due diligence in relation to health and safety matters. Due diligence is defined in section 44(4) of the Act as taking reasonable steps to:
  - 2.1.1 Acquire and update knowledge of health and safety matters; and
  - 2.1.2 Gain an understanding of the operations carried out by the organisation, and the hazards and risks generally associated with those operations; and
  - 2.1.3 Ensure the person conducting business or undertaking (PCBU) has appropriate resources and processes to eliminate or minimise those risks; and
  - 2.1.4 Ensure the PCBU has appropriate processes for receiving and considering information about incidents, hazards and risks, and for responding to that information in a timely way; and
  - 2.1.5 Ensure there are processes for complying with any duty, and that these are implemented; and
  - 2.1.6 Verify that these resources and processes are in place and being used.
- 2.2 Council's Health and Safety Dashboards (Dashboards) provide key health, safety and wellbeing information, monthly event data and year to date trends. The dashboards also identify critical risk categories and provide information on current health, safety and wellbeing initiatives.
- 2.3 The Dashboards, alongside other initiatives, support members to exercise their due diligence obligations (as above) by providing up to date information on incidents, hazards and risks, together with continuous improvement activities and wellbeing initiatives.

#### 3. Discussion

- 3.1 The Dashboard for the period ending 31 March 2021 includes two new events, neither of which involved serious harm.

- 3.2 The Dashboard for the period ending 30 April 2021 includes three new events, one near miss and four new hazards identified. Neither of the events reported involved serious harm.
- 3.3 The Dashboards show the common risk areas (year-to-date) as being slip, trip, fall; motor vehicles; abusive behaviour and cuts. These critical risk categories are the same as the previous report.
- 3.4 There were no notifiable incidents or notifiable injuries reported during March and April 2021.
- 3.5 Recent health, safety and wellbeing initiatives include the implementation of remote communication devices for lone workers (Guardian Angel), and the completion of a SafePlus Assessment of health and safety leadership, worker engagement and critical risk management.
- 3.6 Health, safety and wellbeing initiatives currently underway include the arrangement of an Elected Member site visit (15 June 2021); review of Councils Health, Safety and Wellbeing Policy; development of an on-line employee wellbeing portal; and the annual flu vaccination programme.
- 3.7 Health, safety and wellbeing initiatives planned for the next two months include focused campaigns on incident reporting and driver safety, together with the development of an Officer Due Diligence Plan.

### Attachments

1. **Health and Safety Dashboard - March 2021**
2. **Health and Safety Dashboard - April 2021**

### Recommendation

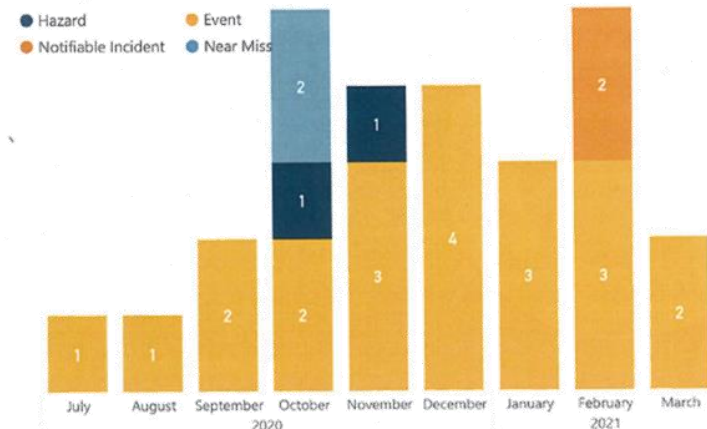
That the 'Health, Safety and Wellbeing Update' report, together with attachments, be received.



# Rangitikei District Council Health & Safety

## Events, Hazards and Near Misses

01 July 2020 to date



## This month

March 2021

2 Events

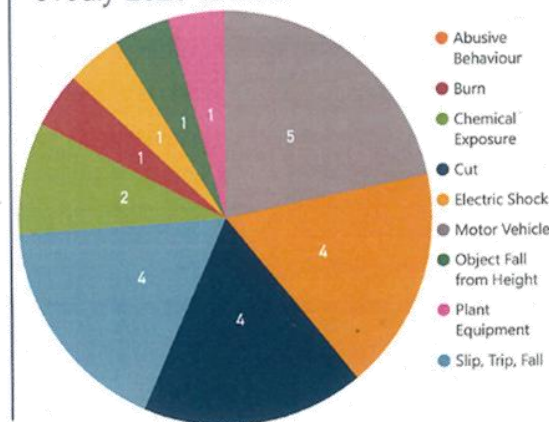
0 Notifiable Incidents  
0 Notifiable Illness/Injuries

0 Near Misses

0 Hazards

## Event Category

01 July 2020 to date



## Wellbeing News

A reminder of a couple of **benefits** you can access within our Wellbeing Programme:

- Flu Vaccinations will be available at the end of April.

Please email Marcelle if you are wanting to be included in the flu vaccinations.

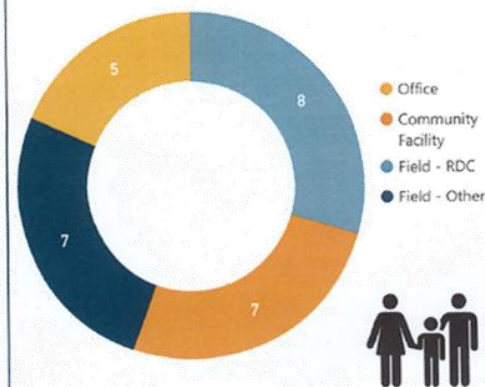
- Buccaline tablets are available now from the Pharmacies in Marton, Taihape and Bulls.

- We are currently developing an on-line Wellbeing Portal which will be a "one stop shop" to find out about all our wellbeing benefits and how to access these. It should be available on the Intranet soon.

If you have any questions, ideas or feedback on our Wellbeing Programme, please contact Sharon, Christin or Marcelle.

## Location

Events, Hazards and Near Misses



## Driver Ratings

	Jan 2021	Feb 2021	Mar 2021
★★★★★	5	3	4
★★★★	2	4	7
★★★	20	18	14
★★	9	12	12
★			

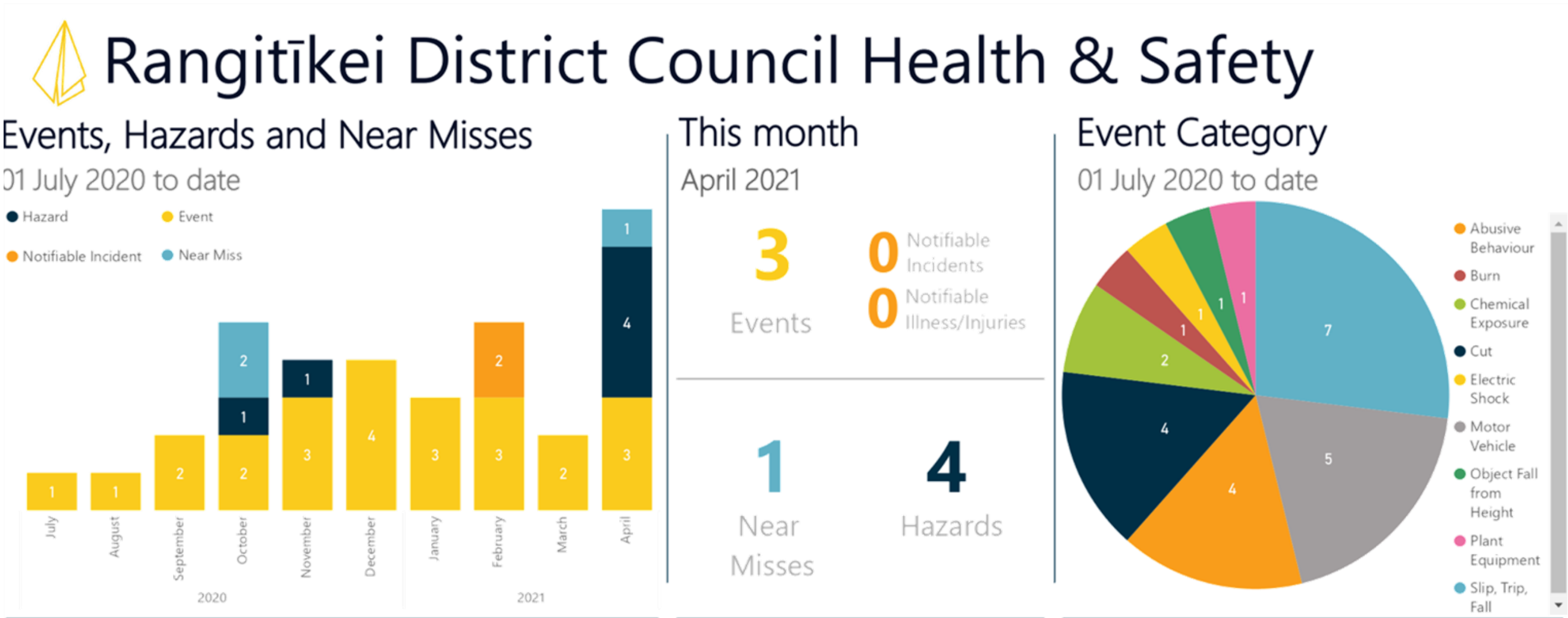
## Coming Up

- Training and issuing of the Guardian Angel/Everywhere Lone Worker devices on 7 April 2021

- RDC Treatment Site Audits (Shared Services with MDC) 21 April 2021

- Health and Safety Committee Meeting 11 May 2021





### Wellbeing News

- Flu Vaccinations will now be available about the week of 17 May. Please email Marcelle if you are wanting to be included in the flu vaccinations.

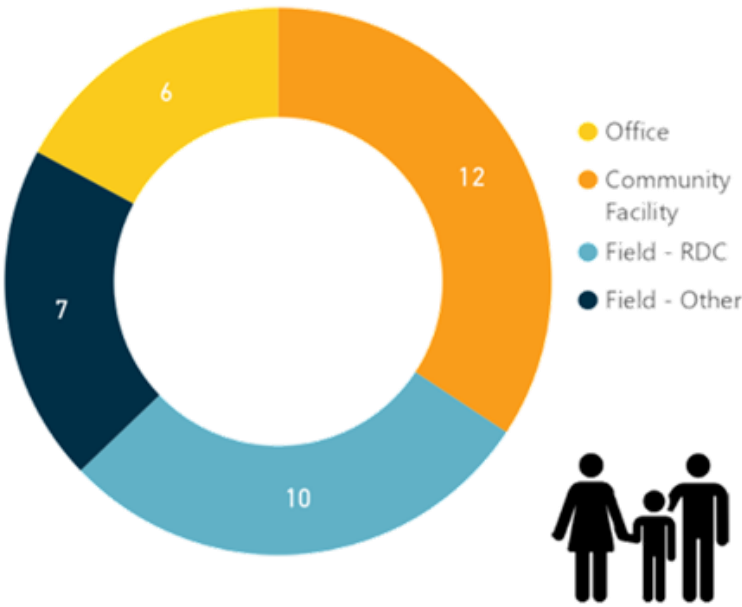
- Remember if you are having a COVID vaccination you need to allow at least 2 weeks between the COVID vaccination and the Flu vaccination

**Reminder** - Buccaline tablets are available now from the Pharmacies in Marton, Taihape and Bulls.

-The on-line Wellbeing Portal, which will be a 'one stop shop' to find out about all our wellbeing benefits and how to access these, is currently a work in progress. In the meantime, if you have any wellbeing questions or ideas, please chat to Marcelle or Sharon

### Location

Events, Hazards and Near Misses



### Driver Ratings

	Feb 2021	Mar 2021	Apr 2021
★★★★★	3	4	4
★★★★	4	7	5
★★★	18	14	13
★★	11	12	14
★			

### Coming Up

- Health and Safety Committee Meeting to be held 11 May 2021
  - First Aid Refresher Training – Friday 21 May and Tuesday 25 May
  - First Aid Full Training - Friday 4 June 2021
  - Look out for our upcoming Safety and Wellbeing campaigns which will focus on incident and near miss reporting as well as safe driving behaviour
  - Visit to Mangaweka Bridge and Landfill Remediation sites with Elected Members - Tuesday 15 June
- 

**RANGITIKEI**  
DISTRICT COUNCIL**ITEM 10.2****ATTACHMENT 1****10.2 Strategic Risk Review****Author:** Dave Tombs, Group Manager - Corporate Services**Authoriser:** Dave Tombs, Group Manager - Corporate Services**1 Reason for Report**

- 1.1 To provide Audit and Risk Committee (“the Committee”) with an update of the Strategic Risk review currently being conducted by the Executive Leadership Team (“ELT”).

**2 Context**

- 2.1 Council should conduct regular reviews of its Strategic Risk Register. Council’s ELT is currently conducting such a review.
- 2.2 Council’s Strategic Risk register includes 10 strategic risks.
- 2.3 A report was provided to the Committee in March 2021 showing details of the 7 Strategic Risks that have recently been reviewed.
- 2.4 This report provides the results of the reviews of 2 of the remaining Strategic Risks, namely:
- Financial Stability is Lost
  - Changes to government legislation are transformational

**Attachments****1. Strategic Risk Reviews****Recommendation**

That the ‘Strategic Risk Review’ report be received.



<p><b>5. Financial stability is lost OLD</b></p> <p>The risk is that Council's financial projections, in terms of operating expenditure and revenue, prove substantially incorrect. This could require a substantial increase in rates and increase the cost of borrowing. This could arise from unanticipated but unavoidable expenditure which is not covered by insurance, including legal costs. Council is fortunate in almost entirely avoiding the impact of weather-tightness failure but the recent exposure of the historic Putorino landfill (and an appreciation there are others) is an example of an unexpected issue.</p> <p>An associated risk is that insurance cover is insufficiently targeted</p> <p>Likelihood – Low Impact – High</p>	<p>Council's current prudent approach means that all operating expenditure is funded through rates and not by loan. By ensuring that projected capital expenditure on planned new works or upgrades is kept below the borrowing threshold provides headroom should Council need additional funds to address a previously unknown issue.</p> <p>While Council cannot influence the state of international markets and commodity prices, it needs to be sensitive to the impact on these on local businesses and developers.</p> <p>Council benefits from joint procurement of insurance with other councils. However, this increasingly requires accurate documentation of asset condition (i.e. risk of failure) alongside known natural hazards. Council could run a few scenarios so it understands the extent of cover that would be available for Rangitikei in a range of circumstances.</p>
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## ITEM 10.2 ATTACHMENT 1

<p><b>5. Financial stability is lost NEW</b></p> <p>The risk is that Council's financial projections, in terms of operating expenditure and revenue, prove substantially incorrect or insufficient. This could require a substantial increase in rates and increase the level of borrowing.</p> <p>Likelihood – Medium/High Impact – High</p>	<p>The following initiatives are in place:</p> <ul style="list-style-type: none"> <li>• The Long Term Plan 2021-2031 demonstrates Council will achieve a sustainable balanced budget.</li> <li>• Ongoing financial management and oversight is a critical executive function that is reported at each Finance and Performance Committee and Audit and Risk Committee meeting.</li> <li>• Maintain external stakeholder relationships with key funding partners.</li> <li>• Maintain resilience with our internal billing systems.</li> <li>• Project Management Office delivers project fiscal oversight.</li> <li>• Major capital projects utilise external advisory boards.</li> <li>• Current and accurate asset and infrastructure management information is maintained.</li> <li>• Appropriate insurance cover is maintained.</li> </ul> <p>Likelihood – Low Impact – High</p>
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<p><b>10. Changes to government legislation are transformational OLD</b></p> <p>The risk is that new or amended legislation, regulations or policy statements cause systemic changes in affordability to the local government sector. <i>The speed of change and the cumulative effects may detract from achieving statutory requirements (e.g. the long-term plan) and meeting community expectations.</i></p> <p>For example, the proposed freshwater reforms could have the following impacts:</p> <ul style="list-style-type: none"> <li>a) the annual GDP contribution from dairying could shrink from \$350 million to \$50 million;</li> <li>b) reduced pasture land and increasing forestry (on the way it is presently rated) could mean that rates might need to rise 30% to provide the current level of services and facilities (including roads);</li> <li>c) reduction in farm incomes could be 30% which will result in diminished investment, loss of productivity and closure of farms.</li> </ul> <p>Likelihood – High Impact – High</p>	<p>This is a sector-wide risk, but greatest for non-metro councils.</p> <p><i>Council needs to have at front of mind that capacity gives resilience (and vice versa). COVID-19 demonstrated how the conventional view of understanding the risk of losing control over complying with policy and procedures is modified: new situations arose which lack these precedents but where staff nonetheless must make decisions. This necessarily lowered the risk threshold for loss of control.</i></p> <p>Longer timeframes enable alternative productive uses of land to be implemented.</p> <p>To what extent is Council willing to facilitate such changes, including investment?</p> <p>If forestry becomes the dominant rural enterprise, how feasible is it for Council to rate public roads servicing such blocks on a differentia basis (so that the costs are not District wide) or to remove such roads from the public network (so that Council would no longer bear the costs of maintenance)?</p>
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## ITEM 10.2 ATTACHMENT 1

<p><b>10. Changes to government legislation are transformational NEW</b></p> <p>The risk is that new or amended legislation, regulations or policy statements cause changes that negatively impact affordability:</p> <ol style="list-style-type: none"> <li>1. Ratepayers' ability to pay;</li> <li>2. For Council to deliver services.</li> </ol> <p>The speed of change and the cumulative effects may detract from achieving statutory requirements (e.g. the long-term plan) and meeting community expectations.</p> <p>Likelihood – Medium Impact – High</p>	<p>Maintain active participation in LGNZ sector discussions.</p> <p>Ensure submissions by Council are made to Central Government policy and/or legislative amendments.</p> <p>Maintain positive engagement with local Central Government politicians and lobby groups e.g. Federated Farmers.</p> <p>Early assessment of likely impact of confirmed changes so that appropriate planning, mitigation and communication can take place.</p> <p>Likelihood – Low/Medium Impact – Medium/High</p>
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**10.3 April Financial Report****Author:** Dave Tombs, Group Manager - Corporate Services**Authoriser:** Dave Tombs, Group Manager - Corporate Services**1. Reason for Report**

- 1.1 To provide the Audit and Risk Committee with a copy of Council's latest Financial Report.

**2. Context**

- 2.1 Council's monthly Financial Report is reported to the Finance/Performance Committee.
- 2.2 The attached Financial Report is being reported to the Finance/Performance Committee on 27 May 2021 and, accordingly, is yet to be reviewed by them.

**Attachments**

1. **Financial Snapshot - April 2021, to the Finance/Performance Committee**
2. **Activity Performance Report for the 10 months ended April 2021**
3. **Capital Expenditure Report for April 2021**

**Recommendation**

That the 'April Financial Report' be received.

**7.1 Financial Snapshot - April 2021****Author:** Kathryn McDonald, Accountant**Authoriser:** Dave Tombs, Group Manager - Corporate Services**1. Reason for Report**

- 1.1 To provide Committee Members with Council's latest management financial accounts and related commentary.

**2. Activity Performance Report**

- 2.1 Rates Revenue is \$18.6 million year to date, which is 4% below the budget of \$19.5 million. The difference of \$0.8 million predominantly relates to the unbudgeted rates remissions, partially offset by an increase in rate penalty income. A small variance is also due to rural water readings which are only conducted once or twice a year, compared to the urban water readings which are read three times a year and were last conducted in February.
- 2.2 The Subsidies and Grants revenue budget variance of \$3.4 million (favourable) is mainly caused by:
  - 2.2.1 Favourable budget variances: Receiving unbudgeted amounts for the Three Waters Reform (\$2.41m), Community Recovery Grant (\$500k), PGF Capital Funding (\$250k), Hunterville Bore Subsidy (\$350k), a Public Toilet Grant (\$78k), and
  - 2.2.2 Unfavourable budget variances: A full year budget of \$200k for public fundraising in relation to the new Marton Playground. This was set in the previous financial year prior to the formation of the Project Management Office; recently the PMO has confirmed that this money has been put directly into the playground and will not be received by the Council.
- 2.3 Other Revenue is above budget by \$483k. This is due to:
  - 2.3.1 The timing of revenue from dog registration fees,
  - 2.3.2 Increase in demand for resource consents (year to date is over budget by \$244k including one transaction of \$185k), and
  - 2.3.3 Increase in building consents which is currently \$194k over budget.
- 2.4 Other Comprehensive Revenue has income of \$250k against a nil budget; this is from the sale of Council owned property in Walton Street, Bulls.
- 2.5 Personnel costs year to date are \$4.528 million against a budget of \$4.001 million, an unfavourable variance of \$0.53 million. This budget relates primarily to positions that had no budget in 20/21. The variance increased during April as April was a 'three pay month' and the budgets were allocated on 'a straight line basis'.

- 2.6 Other expenses at year to date are \$15.011 million, which is \$36k (0.24%) over budget of \$14.975 million. Refer S3.3.1b below.

### 3. Capital Expenditure Report

- 3.1 Capital expenditure is \$14 million compared to a year-to-date ("YTD") budget of \$31 million. The capital budget has been evenly profiled over the year. The attached summary shows these variances split by cost centre with the larger budgets (>\$500k) being shown separately.

- 3.2 The YTD capital expenditure figure of \$14m is significantly higher than the YTD figures for recent years : the last 3 years' April YTD capital expenditure figures were between \$9.25m and \$10.8m.

- 3.3 The areas with major YTD budget variances are:

- 3.3.1 Roothing and Footpaths has a YTD variance of \$3.7 million under budget which predominantly relates to:

- a) Previous delays on the Mangaweka Bridge due to wild animal relocations. This has a 2020/21 YTD under budget variance of \$2m (budget of \$3.74m, and \$1.68m spend). Current estimates are that around \$3m will be spent by June 2021 and the balance (\$1.5m) will need to be carried forward to 2021/22.
- b) Construction on the Turakina Valley Road sites has been delayed by the resource consent process. Construction is now underway and expenditure to date is \$431k, with total 2020/21 cost expected to be \$1.346m. However as previously noted, the work has been classified as 'repairs' so is included in the Subsidised Roothing operating expenditure. The full year Capital Expenditure budget of \$1.069m for this project will remain unspent. The work is on programme for completion during May 2021.

- 3.3.2 Three Waters has a YTD variance of \$7.8 million under budget largely caused by the following:

1. Land purchase: YTD budget \$1.0m, expenditure \$0, possible year end carry over of full year budget (\$1.2m)
2. Pipeline Marton to Bulls: YTD budget \$1.25m, expenditure \$78k, possible year carry over (\$1.2m out of full year budget of \$1.5m)
3. Papakai Pump Station: YTD budget \$1.25m, expenditure \$100k, possible year carry over (\$1.2m out of full year budget of \$1.5m)
4. Wastewater Treatment – Renewals: YTD budget \$790k, expenditure \$7k, possible year carry over (\$0.5m out of full year budget of \$1.1m). This is the Ratana disposal to land solution – work delayed due to negotiations with MfE.
5. New Plant: YTD budget \$500k, expenditure \$9k, possible year carry over (\$0.5m out of full year budget of \$0.6m)

## Finance/Performance Committee Meeting Agenda

27 May 2021

- 3.3.3 Domains has a below budget variance due to delays on work at Taihape Memorial Park with the majority of the \$2m full year budget possibly being carried forward at year end.
- 3.3.4 Libraries has a variance of \$1.7 million under budget which is largely due to timing of expenditure on the construction of the new Marton Admin and Library building. This has a full year budget of \$2m but a large proportion of this may be carried forward to 2021/22.
- 3.3.5 Swim Centres below budget variance of \$0.5 million as the work related to this is to commence during winter closing months, with approximately half of the funds possibly being carried forward to next financial year.
- 3.4 The Property Department has an over budget variance of \$0.1 million relating to the King Street Depot and alternations to the High Street building, neither of which were allocated a budget for 2020/21.
- 3.5 The depreciation budgets included in the draft 2021/31 Long Term Plan assume that over \$10m of this year's capital budgets will not be spent.
- 4. Treasury and Debt**
  - 4.1 At 30 April 2021 the Council had \$7.3 million available for immediate needs and \$5.5m in Receivables.
  - 4.2 Rangitikei District Council has not drawn down any debt in the 2020/21 financial year. The debt balance at 30 April remained at \$3 million.
  - 4.3 Quarterly Summary, as required by Treasury Management Policy:
    - 4.3.1 The 2020/21 Annual Plan included a June 2021 debt figure of \$24m. It is expected that Council's actual debt position at June 2021 will be significantly below the Annual Plan figure, primarily caused by expenditure on capital projects being below budget.
    - 4.3.2 Council's YTD investment income was \$10k against a budget of \$101k, reflecting the very low interest rates currently on offer (the full year investment income for 2019/20 was \$104k : the figure for 2020/21 will be significantly below this figure).
- 5. Attachments**
  - 1. Activity Performance Report for the 10 months ended April 2021
  - 2. Capital Expenditure Report for the 10 months ended April 2021
- 6. Recommendation**

That the report 'Financial Snapshot – April 2021' to the Finance and Performance Committee meeting be received.



**Rangitikei District Council**  
**Whole of Council**  
**Activity Performance Report**  
**For the 10 months ended 30 April 2021**

	2020/21 YTD Actuals April	2020/21 YTD Budgets April	2020/21 YTD Variance April	2020/21 YTD Percentage Variance April	2020/21 Full Year Budget
	\$000	\$000	\$000		\$000
<b>Revenue</b>					
Subsidies and Grants	(12,711)	(9,271)	3,440	37.11%	(11,125)
Other Revenue	(2,939)	(2,456)	483	19.69%	(2,947)
Finance Revenue	(10)	(101)	(91)	-90.47%	(121)
Other Comprehensive	(250)	0	250	100.00%	0
Rates	(18,622)	(19,457)	(836)	-4.29%	(23,349)
<b>Total</b>	<b>(34,531)</b>	<b>(31,285)</b>	<b>3,246</b>	<b>10.38%</b>	<b>(37,542)</b>
<b>Expense</b>					
Other Expenses	15,011	14,975	(36)	-0.24%	17,970
Personnel Costs	4,528	4,001	(526)	-13.15%	4,801
Finance Costs	86	115	29	25.41%	138
Depreciation and Amortisation	10,242	10,358	116	1.12%	12,430
Internal Charges and Recoveries	0	40	40	100.00%	48
<b>Total</b>	<b>29,866</b>	<b>29,489</b>	<b>(378)</b>	<b>-1.28%</b>	<b>35,386</b>
<b>Grand Total</b>	<b>(4,665)</b>	<b>(1,796)</b>	<b>2,869</b>	<b>159.72%</b>	<b>(2,156)</b>

Commentary regarding these variances is included on the accompanying summaries.

\*Report Contains Filters

## ITEM 10.3 ATTACHMENT 2

**Rangitikei District Council**  
**Business Units**  
**Activity Performance Report**  
**For the 10 months ended 30 April 2021**

	2020/21 YTD Actuals April	2020/21 YTD Budgets April	2020/21 YTD Variance April	2020/21 YTD Percentage Variance April	2020/21 Full Year Budget
	\$000	\$000	\$000		\$000
<b>Revenue</b>					
Subsidies and Grants	(3)	0	3	100.00%	0
Other Revenue	(20)	(20)	0	0.15%	(24)
Finance Revenue	(10)	(101)	(91)	-90.47%	(121)
Other Comprehensive	0	0	(0)	-100.00%	0
Rates	1,320	820	(500)	-60.97%	984
<b>Total</b>	<b>1,287</b>	<b>699</b>	<b>(589)</b>	<b>-84.22%</b>	<b>839</b>
<b>Expense</b>					
Other Expenses	2,246	2,416	170	7.03%	2,899
Personnel Costs	3,785	3,384	(402)	-11.87%	4,061
Finance Costs	86	(769)	(854)	-111.13%	(923)
Depreciation and Amortisation	318	381	62	16.41%	457
Internal Charges and Recoveries	(6,356)	(6,007)	349	5.82%	(7,208)
<b>Total</b>	<b>79</b>	<b>(596)</b>	<b>(674)</b>	<b>-113.22%</b>	<b>(715)</b>
<b>Grand Total</b>	<b>1,366</b>	<b>103</b>	<b>(1,263)</b>	<b>-122.75%</b>	<b>124</b>

**Variances > \$100k : Comments**

## Rates Revenue

Rate penalties revenue is \$194k over budget; while rate remissions given out have totalled \$697k to date with no budget.

## Other Expenses

Variance is largely due to timing differences relating to the phasing of budgets (eg audit costs)

## Personnel Costs

Two full time positions (HR Manager and ISSP Manager) were not budgeted for in 20/21.

## Finance Costs

These will remain over budget for the year as Internal Interest Charges received from the Activity Cost Centres are not recorded until year end.

\*Report Contains Filters

**Rangitikei District Council  
Community & Leisure Assets  
Activity Performance Report  
For the 10 months ended 30 April 2021**

	2020/21 YTD Actuals April	2020/21 YTD Budgets April	2020/21 YTD Variance April	2020/21 YTD Percentage Variance April	2020/21 Full Year Budget
	\$000	\$000	\$000		\$000
<b>Revenue</b>					
Subsidies and Grants	(426)	(189)	236	124.88%	(227)
Other Revenue	(590)	(557)	33	5.97%	(668)
Other Comprehensive	(250)	0	250	100.00%	0
Rates	(3,474)	(3,492)	(18)	-0.52%	(4,191)
<b>Total</b>	<b>(4,739)</b>	<b>(4,238)</b>	<b>501</b>	<b>11.83%</b>	<b>(5,086)</b>
<b>Expense</b>					
Other Expenses	1,840	1,772	(69)	-3.88%	2,126
Personnel Costs	0	0	0	0.00%	0
Finance Costs	0	161	161	100.00%	193
Depreciation and Amortisation	872	879	7	0.78%	1,054
Internal Charges and Recoveries	1,638	1,493	(145)	-9.71%	1,791
<b>Total</b>	<b>4,350</b>	<b>4,304</b>	<b>(46)</b>	<b>-1.07%</b>	<b>5,164</b>
<b>Grand Total</b>	<b>(389)</b>	<b>66</b>	<b>455</b>	<b>691.80%</b>	<b>79</b>

**Variances > \$100k : Comments**

Subsidies and Grants Revenue	Unbudgeted subsidies from PGF for \$250k received for Halls and from MBIE \$78k for Public Toilets; however this is partially offset by a public fundraising budget set at the beginning of the financial year for Marton Playground which has now been confirmed we will not receive.
Other Comprehensive	Income from the sale of the Walton Street, Bulls house.
Finance Costs	These will remain under budget for the year as Internal Interest Charges paid by the Activity Cost Centres are not recorded until year end.

\*Report Contains Filters

ITEM 10.3  
ATTACHMENT 2

Rangitikei District Council  
Community Leadership  
Activity Performance Report  
For the 10 months ended 30 April 2021

	2020/21 YTD Actuals April	2020/21 YTD Budgets April	2020/21 YTD Variance April	2020/21 YTD Percentage Variance April	2020/21 Full Year Budget
	\$000	\$000	\$000		\$000
<b>Revenue</b>					
Other Revenue	(1)	0	1	100.00%	0
Rates	(1,065)	(1,059)	6	0.58%	(1,271)
<b>Total</b>	<b>(1,066)</b>	<b>(1,059)</b>	<b>7</b>	<b>0.68%</b>	<b>(1,271)</b>
<b>Expense</b>					
Other Expenses	536	565	29	5.18%	678
Finance Costs	0	2	2	100.00%	3
Depreciation and Amortisation	1	1	0	0.17%	2
Internal Charges and Recoveries	506	491	(16)	-3.18%	589
<b>Total</b>	<b>1,043</b>	<b>1,059</b>	<b>16</b>	<b>1.49%</b>	<b>1,271</b>
<b>Grand Total</b>	<b>(23)</b>	<b>0</b>	<b>23</b>	<b>100.00%</b>	<b>0</b>

Variances > \$100k : Comments

\*Report Contains Filters

**Rangitikei District Council**  
**Community Wellbeing**  
**Activity Performance Report**  
**For the 10 months ended 30 April 2021**

	2020/21 YTD Actuals April	2020/21 YTD Budgets April	2020/21 YTD Variance April	2020/21 YTD Percentage Variance April	2020/21 Full Year Budget
	\$000	\$000	\$000		\$000
<b>Revenue</b>					
Subsidies and Grants	(540)	(52)	488	945.73%	(62)
Other Revenue	(18)	(19)	(0)	-0.59%	(22)
Other Comprehensive	0	0	0	0.00%	0
Rates	(1,241)	(1,189)	52	4.39%	(1,427)
<b>Total</b>	<b>(1,800)</b>	<b>(1,259)</b>	<b>541</b>	<b>42.93%</b>	<b>(1,511)</b>
<b>Expense</b>					
Other Expenses	876	1,059	183	17.27%	1,271
Personnel Costs	176	96	(80)	-83.99%	115
Finance Costs	0	1	1	100.00%	2
Depreciation and Amortisation	4	5	0	10.12%	5
Internal Charges and Recoveries	493	485	(9)	-1.76%	582
<b>Total</b>	<b>1,550</b>	<b>1,646</b>	<b>96</b>	<b>5.83%</b>	<b>1,975</b>
<b>Grand Total</b>	<b>(250)</b>	<b>387</b>	<b>637</b>	<b>164.62%</b>	<b>464</b>

**Variances > \$100k : Comments**

Subsidies and Grants Revenue

Unbudgeted grants totalling \$500k for Community Recovery.

Other Expenses

Putorino Landfill Cleanup is under budget by \$230k as work continues;  
partially offset by distribution of unbudgeted Community Recovery grants.

\*Report Contains Filters

## ITEM 10.3 ATTACHMENT 2

**Rangitikei District Council  
Environmental & Regulatory  
Activity Performance Report  
For the 10 months ended 30 April 2021**

	2020/21 YTD Actuals April	2020/21 YTD Budgets April	2020/21 YTD Variance April	2020/21 YTD Percentage Variance April	2020/21 Full Year Budget
	\$000	\$000	\$000		\$000
<b>Revenue</b>					
Subsidies and Grants	1	0	(1)	-100.00%	0
Other Revenue	(1,525)	(1,049)	476	45.35%	(1,259)
Rates	(1,020)	(1,013)	7	0.69%	(1,216)
<b>Total</b>	<b>(2,544)</b>	<b>(2,062)</b>	<b>482</b>	<b>23.37%</b>	<b>(2,475)</b>
<b>Expense</b>					
Other Expenses	530	531	2	0.29%	637
Personnel Costs	566	522	(44)	-8.51%	626
Finance Costs	0	2	2	100.00%	3
Internal Charges and Recoveries	1,126	1,130	4	0.38%	1,356
<b>Total</b>	<b>2,222</b>	<b>2,185</b>	<b>(36)</b>	<b>-1.66%</b>	<b>2,622</b>
<b>Grand Total</b>	<b>(323)</b>	<b>123</b>	<b>446</b>	<b>362.17%</b>	<b>148</b>

**Variances > \$100k : Comments**

Other Revenue

Dog registrations are still slightly over budget due to timing differences;  
Resource Consents are over budget by \$244k (mainly influenced by one  
transaction worth \$185k) and Building Consents over budget by \$194k.

\*Report Contains Filters

**Rangitikei District Council**  
**Roading & Footpaths**  
**Activity Performance Report**  
**For the 10 months ended 30 April 2021**

	2020/21 YTD Actuals April	2020/21 YTD Budgets April	2020/21 YTD Variance April	2020/21 YTD Percentage Variance April	2020/21 Full Year Budget
	\$000	\$000	\$000		\$000
<b>Revenue</b>					
Subsidies and Grants	(8,983)	(9,030)	(47)	-0.52%	(10,836)
Other Revenue	(79)	(126)	(47)	-37.15%	(152)
Other Comprehensive	0	0	0	0.00%	0
Rates	(5,763)	(5,808)	(46)	-0.79%	(6,970)
<b>Total</b>	<b>(14,825)</b>	<b>(14,965)</b>	<b>(139)</b>	<b>-0.93%</b>	<b>(17,958)</b>
<b>Expense</b>					
Other Expenses	4,842	4,864	21	0.44%	5,836
Finance Costs	0	30	30	100.00%	36
Depreciation and Amortisation	6,481	6,481	(0)	0.00%	7,777
Internal Charges and Recoveries	866	811	(55)	-6.78%	973
<b>Total</b>	<b>12,189</b>	<b>12,186</b>	<b>(3)</b>	<b>-0.03%</b>	<b>14,623</b>
<b>Grand Total</b>	<b>(2,636)</b>	<b>(2,779)</b>	<b>(143)</b>	<b>-5.14%</b>	<b>(3,335)</b>

Variances > \$100k : Comments

\*Report Contains Filters

ITEM 10.3  
ATTACHMENT 2

**Rangitikei District Council**  
**Rubbish & Recycling**  
**Activity Performance Report**  
**For the 10 months ended 30 April 2021**

	2020/21 YTD Actuals April	2020/21 YTD Budgets April	2020/21 YTD Variance April	2020/21 YTD Percentage Variance April	2020/21 Full Year Budget
	\$000	\$000	\$000		\$000
<b>Revenue</b>					
Other Revenue	(603)	(472)	131	27.74%	(566)
Other Comprehensive	0	0	0	0.00%	0
Rates	(842)	(836)	7	0.81%	(1,003)
<b>Total</b>	<b>(1,445)</b>	<b>(1,307)</b>	<b>138</b>	<b>10.52%</b>	<b>(1,569)</b>
<b>Expense</b>					
Other Expenses	1,153	1,081	(72)	-6.67%	1,297
Finance Costs	0	4	4	100.00%	5
Depreciation and Amortisation	80	103	23	22.10%	123
Internal Charges and Recoveries	129	119	(9)	-7.91%	143
<b>Total</b>	<b>1,362</b>	<b>1,307</b>	<b>(55)</b>	<b>-4.17%</b>	<b>1,569</b>
<b>Grand Total</b>	<b>(83)</b>	<b>0</b>	<b>83</b>	<b>166021.44%</b>	<b>0</b>

**Variances > \$100k : Comments**

Other Revenue

User fees and charges for Waste Transfer Stations are over budget by \$125k and over budget by \$6k for Waste Minimisation.

\*Report Contains Filters



**Rangitikei District Council**  
**Water, Sewerage & Stormwater**  
**Activity Performance Report**  
**For the 10 months ended 30 April 2021**

	2020/21 YTD Actuals April	2020/21 YTD Budgets April	2020/21 YTD Variance April	2020/21 YTD Percentage Variance April	2020/21 Full Year Budget
	\$000	\$000	\$000		\$000
<b>Revenue</b>					
Subsidies and Grants	(2,760)	0	2,760	100.00%	0
Other Revenue	(103)	(213)	(111)	-51.83%	(256)
Other Comprehensive	0	0	0	0.00%	0
Rates	(6,536)	(6,880)	(344)	-5.00%	(8,256)
<b>Total</b>	<b>(9,399)</b>	<b>(7,093)</b>	<b>2,306</b>	<b>32.51%</b>	<b>(8,512)</b>
<b>Expense</b>					
Other Expenses	2,988	2,687	(301)	-11.20%	3,225
Finance Costs	0	683	683	100.00%	819
Depreciation and Amortisation	2,486	2,510	24	0.94%	3,011
Internal Charges and Recoveries	1,598	1,518	(80)	-5.29%	1,821
<b>Total</b>	<b>7,072</b>	<b>7,397</b>	<b>325</b>	<b>4.40%</b>	<b>8,877</b>
<b>Grand Total</b>	<b>(2,327)</b>	<b>304</b>	<b>2,631</b>	<b>865.54%</b>	<b>365</b>

**Variances > \$100k : Comments**

Subsidies and Grants Revenue	Three Waters reform subsidy of \$2.41m received but not budgeted for; and a grant of \$350k for Hunterville Bore also unbudgeted for.
Other Revenue	Waste Water user fees and charges are under budget.
Rates Revenue	Rural Water schemes are only read one or two times a year - next reading for most of them is due in May.
Other Expenses	External contractors for District Water are over budget by \$168k; insurance costs are over budget by \$8k; and other operating expenses such as electricity and consumables are over budget by \$131k.
Finance Costs	Internal Interest Charges are not calculated until year end.

\*Report Contains Filters

## ITEM 10.3 ATTACHMENT 3

Rangitikei District Council  
For the 10 months ended 30 April 2021

## Capital Expenditure Report

Account	2020/21 YTD Actuals April	2020/21 YTD Budgets April	2020/21 Full Year Budget
<b>Business Units</b>	<b>439,541</b>	<b>716,240</b>	<b>859,475</b>
3000. Fleet Management	27,298	112,500	135,000
3600. Information Services	293,252	603,740	724,475
4000. Policy and Democracy	2,316	0	0
4100. Property	116,675	0	0
<b>Community &amp; Leisure Assets</b>	<b>2,940,580</b>	<b>8,137,250</b>	<b>9,755,653</b>
1300. Cemeteries	89,081	171,420	205,703
1900. Community Housing	12,559	140,160	168,192
2600. Domains	378,910	1,951,770	2,342,107
Key Projects (Budget > \$500k)			
4410170611. -60.1 Taihape Memorial Park	67,901	1,666,670	2,000,000
3100. Forestry	74,912	87,500	105,000
3200. Halls	2,036,994	3,222,720	3,858,254
Key Projects (Budget > \$500k)			
40901706. Bulls Community Centre-LTPid62	1,638,351	0	0
4090174501. Additional Funding for Capital on Bulls Centre	18,060	1,704,090	2,044,913
4090174502. Bulls Bus Lane and Hub	19,977	654,480	785,373
3700. Libraries	76,302	1,766,770	2,120,118
Key Projects (Budget > \$500k)			
4080170605. 68: New Marton Admin & Library - Construction	0	1,645,560	1,974,670
4300. Public Toilets	248,438	276,670	332,005
4500. Real Estate	16,000	0	0
5100. Swim Centres	7,384	520,240	624,274
<b>Community Wellbeing</b>	<b>5,210</b>	<b>0</b>	<b>0</b>
3400. Information Centres	5,210	0	0
<b>Roading &amp; Footpaths</b>	<b>6,790,632</b>	<b>10,459,077</b>	<b>12,550,887</b>
3800. Non-Subsidised Roothing	5,395	749,844	899,807
5000. Subsidised Roothing	6,785,237	9,709,233	11,651,080
Key Projects (Budget > \$500k)			
70100781. Sealed Road Pavement Rehabilitation	1,039,115	855,540	1,026,648
70100782. Drainage Renewals	459,581	523,800	628,560
70100787. Sealed Road Surfacing	1,196,296	1,207,710	1,449,250
7010079403. Turakina Valley Road	0	890,540	1,068,646
70100795. Improvements- Low Cost Low Risk	784,931	702,970	843,567
7010079601. Mangaweka Bridge Construction	1,684,466	3,741,410	4,489,686
<b>Water, Sewerage &amp; Stormwater</b>	<b>3,831,237</b>	<b>11,660,830</b>	<b>13,993,000</b>
4900. Stormwater	410,787	1,212,720	1,455,270
5600. Waste Water - Sewerage	480,979	5,546,130	6,655,348
6070176204. 52: Wastewater Reticulation - Renewals	262,432	500,000	600,000
6070176205. 89: Wastewater Treatment - Renewals	9,081	877,250	1,052,700
6070176206. 54.1: Pipeline Marton to Bulls	78,198	1,250,000	1,500,000
6070176207. 54.2: Land Purchase	0	1,000,000	1,200,000
6070177109. Papakai Pump Station Replacement	100,405	1,250,000	1,500,000
5700. Water - District	2,680,517	4,331,150	5,197,370
6060174501. 117.1: New Plant	0	450,000	600,000
6060176316. Ren- Retic Bulls Reservoir -LTPid37.5	922,211	1,199,250	1,599,000
6060176322. 37.4: Marton WIP and Dam Renewals	15,647	727,497	970,000
6060176324. 37.1: Taihape falling main replacement	0	473,715	631,620
5800. Water - Hunterville Urban	7,460	287,490	345,000
5900. Water Supply Erehwon	219,728	238,600	286,324
6000. Water Supply Hunterville Rural	27,615	39,480	47,372
6100. Water Supply Omatane	0	5,260	6,316
6200. Water Supply Putorino	4,151	0	0
<b>Grand Total</b>	<b>14,007,200</b>	<b>30,973,397</b>	<b>37,159,015</b>

\*Report Contains Filters

## 11 Public Excluded

### Resolution to Exclude the Public

The meeting went into public excluded session [enter time](#)

#### Recommendation

That the public be excluded from the following parts of the proceedings of this meeting.

1. Audit and Risk Minutes (Public Excluded) - 25 March 2021
2. Follow-up Action Items from Audit and Risk Meetings (Public Excluded)
3. Protected Disclosures Update
4. Treasury Reporting
5. Fraud Register
6. Internal Audit Program
7. Insurable Risk Provile
8. Audit NZ Management Letter Points

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>1.1 Audit and Risk Minutes (Public Excluded) - 25 March 2021</b>	s7(2)(f)(i) – free and frank expression of opinions by or between or to members or officers or employees of any local authority.  AND s7(2)(b)(i) – the withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret.	s48(1)(a)(i)
<b>1.2 Follow-up Action Items from Audit and Risk Meetings (Public Excluded)</b>	s7(2)(b)(i) – the withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret.	s48(1)(a)(i)
<b>1.3 Protected Disclosures Update</b>	s7(2)(f)(i) – free and frank expression of opinions by or between or to members or	s48(1)(a)(i)

	officers or employees of any local authority.	
<b>1.4 Treasury Reporting</b>	s7(2)(f)(i) – free and frank expression of opinions by or between or to members or officers or employees of any local authority.	s48(1)(a)(i)
<b>1.5 Fraud Register</b>	s7(2)(b)(i) – the withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret.	s48(1)(a)(i)
<b>1.6 Internal Audit Program</b>	s7(2)(b)(i) – the withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret.	s48(1)(a)(i)
<b>1.7 Insurable Risk Profile</b>	s7(2)(f)(i) – free and frank expression of opinions by or between or to members or officers or employees of any local authority.	s48(1)(a)(i)
<b>1.8 Audit NZ Management Letter Points</b>	s7(2)(f)(i) – free and frank expression of opinions by or between or to members or officers or employees of any local authority.	s48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

## 12 Open Meeting