

MINUTES

RISK AND ASSURANCE COMMITTEE MEETING

Date: Thursday, 19 June 2025

Time: 9.00am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

Mr Philip Jones
Cr Simon Loudon
Cr Piki Te Ora Hiroa
Cr Fi Dalgety
Cr Dave Wilson
HWTM Andy Watson

In attendance

Mrs Carol Gordon, Chief Executive
Mr Arno Benadie, Deputy Chief Executive
Ms Leanne Macdonald, Group Manager – Corporate Services
Ms Lorraine Bergen, Manager – Financial Services
Ms Kezia Spence, Governance Advisor

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1 Welcome / Prayer

The Chair opened the meeting at 9.00am and read the prayer.

2 Apologies

There were no apologies received.

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number 25/ARK/019

That the minutes of Risk and Assurance Committee Meeting held on 19 March 2025 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr D Wilson/Cr F Dalgety. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from Risk and Assurance Meetings

The report was taken as read.

Resolved minute number 25/ARK/020

That the report 'Follow-up Action Items from Risk and Assurance Meetings' be received.

Mr P Jones/Cr D Wilson. Carried

Resolved minute number 25/ARK/021

That the apologies from the Mayor Andy Watson be received for leaving early.

HWTM A Watson/P Carried

8 Chair's Report

8.1 Chair's Report- June 2025

The Chair tabled a report before the meeting.

The Committee discussed Local Water Done Well and the risk associated with this. The Chair highlighted the risks for the councils that are stand alone for a water CCO.

Resolved minute number 25/ARK/022

That the Chair's Report – June 2025 be received.

Mr P Jones/Cr S Loudon. Carried

9 Reports for Decision

9.1 Risk and Assurance Committee Work Programme

Ms Macdonald highlighted the ongoing auditing taking place for the officers, PWC, cash handling audit, and Audit NZ.

Sensitive Expenditure Policy

Mr Jones asked about the policy process being adhered to, noting that Koha does not come with a receipt. Ms Macdonald responded that there is a process in place for Koha.

Resolved minute number 25/ARK/023

That the Risk and Assurance Committee receive this report.

Cr P Hiroa/Cr D Wilson. Carried

Resolved minute number 25/ARK/024

That the Risk and Assurance Committee receive the Sensitive Expenditure Policy and recommend to the Executive Leadership Team accept the proposed changes without any changes.

Cr P Hiroa/Cr D Wilson. Carried

Resolved minute number 25/ARK/025

That the Risk and Assurance Committee receive the Internal Audit Programme and recommend that Council approves the programme of work for 2026/27, 2027/28 and 2028/29 without any changes.

Cr P Hiroa/Cr D Wilson. Carried

10 Reports for Information

10.1 Health, Safety and Wellbeing Update

The Committee requested that a representative from staff come to speak on health and safety, for example the parks team and how they implement health and safety into their work.

Resolved minute number 25/ARK/026

That the report 'Health, Safety and Wellbeing Update' be received.

HWTM A Watson/Cr F Dalgety. Carried

10.2 Financial Risk Report

The Mayor left during this item at 9.54am.

Officers responded to questions that the sale of properties due to rates default can be reported to the Finance/Performance Committee. It was important to the Committee to highlight that this is a lengthy process that Council works to avoid. There are only a handful of properties in this position.

Bancorp Treasury Quarterly Update

Council is non-compliant regarding proposed hedging parameters. Ms Macdonald responded to questions that according to council's treasury advisor that this to be expected as the new policy is implemented.

Resolved minute number 25/ARK/027

That the Risk and Assurance Committee receive the 'Financial Risk Report' noting that council is outside the new Treasury Policy (refer to section 3.4.4 of the report).

Cr D Wilson/Cr F Dalgety. Carried

10.3 Insurance Update

The report was taken as read.

Resolved minute number 25/ARK/028

That the Risk and Assurance Committee receive the 'Insurance Update' report.

Mr P Jones/Cr S Loudon. Carried

10.4 Outstanding Audit NZ Management Actions

The report was taken as read.

Resolved minute number 25/ARK/029

That the Risk and Assurance Committee receive the report 'Outstanding Audit NZ Management Actions'.

Cr S Loudon/Cr F Dalgety. Carried

10.5 Local Water Done Well - Update June 2025

Mrs Gordon updated that officers are working with Palmerston North City Council and Horowhenua District Council and that some funding is available from the DIA to support the transition work.

Officers continue to work through the service delivery plan, and it is expected that feedback from DIA on this will likely be the end of 2025.

Resolved minute number 25/ARK/030

That the report for information – Local Waters Done Well – Update June 2025 be received.

Cr D Wilson/Cr S Loudon. Carried

11 Public Excluded

The meeting went into public excluded session at 10.23am.

Resolution to Exclude the Public**Resolved minute number 25/ARK/031**

That the public be excluded from the following parts of the proceedings of this meeting.

1 Risk and Assurance Committee Meeting - 19 March 2025

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the *Local Government Official Information and Meetings Act 1987* for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - Risk and Assurance Committee Meeting - 19 March 2025	To consider the minutes relating to matters that were the subject of discussion at the 19 March meeting.	S48(1)(a)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr P Hiroa/Mr P Jones Carried

12 Open Meeting

The meeting went into open session 10.27am.

Resolved minute number **25/ARK/032**

That the public excluded meeting move into an open meeting, and the below recommendations be confirmed in the open meeting:

25/RDC/032

Cr F Dalgety/Cr S Loudon. Carried

The meeting closed at 10.27am.

The minutes of this meeting were confirmed at the Risk and Assurance held on 3 September 2025.

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Chairperson