

# NOTES

## COUNCIL WORKSHOP

**Date:** 02 April 2026  
**Time:** 1.00pm  
**Venue:** 46 High Street  
Council Chambers  
Marton

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**Present** Mr Philip Jones  
Cr Dave Wilson  
Cr Fi Dalgety  
Cr Jeff Wong

**Apology** HWTM Andy Watson

**In attendance** Cr Alan Buckendahl  
Cr Diana Baird  
Cr Sandra Field  
Mrs Carol Gordon, Chief Executive  
Mr Arno Benadie, Deputy Chief Executive  
Ms Leanne Macdonald, Group Manager – Corporate Services  
Ms Katrina Gray, Group Manager – Strategy, Community and Democracy

## **1. Welcome**

1.1 The workshop opened at 1.00pm.

## **2. Terms of reference**

2.1 The Committee discussed the terms of reference, including the topic of whether the independent chair should be a voting member. It was noted that Council approves the terms of reference.

*Action: That the terms of reference are updated with the minor amendments discussed before being considered by Council.*

## **3. Risk/Assurance Work Programme**

3.1 The Committee discussed the work programme, including the policies, the role of the Risk/Assurance Committee in reviewing them, and timings.

*Action: That the relevant risk policies are considered as part of the August Risk/Assurance meeting.*

## **4. Internal Audit**

4.1 The internal audit programme was discussed, including a reduced budget as one of the cost saving measures for the internal audit. A number of audits have been moved between internal, and external to accommodate budget constraints.

## **5. Closed**

5.1 The workshop closed at 1.38pm