



Rangitikei District Council

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Rangitikei
UNSPOILT...

Bulls Community Committee Meeting

Order Paper

**Tuesday, 11 August 2015,
5.30pm**

Supper Room, Bulls Town Hall, High Street, Bulls

Website: www.rangitikei.govt.nz

Email: info@rangitikei.govt.nz

Chair
Hew Dalrymple

Membership
Sandra Boxall, Jane Dunn, David Fraser, John Guinan, Braden Hammond, Jodi Jamieson,
Carol Lewis, Keith Scott, Heather Thorby, Andy Walker

His Worship the Mayor, Andy Watson, (ex officio)

Councillors Rebecca McNeil and Tim Harris

Please Note: Items in this Agenda may be subject to amendments or withdrawal at the Meeting. It is recommended therefore that items not be reported upon until after adoption by the Committee.



Rangitikei District Council

Bulls Community Committee Meeting

Order Paper – Tuesday 11 August 2015 – 5:30 p.m.

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13	Current Infrastructure Projects/Upgrades and other Council Activities with the Ward.....	To be tabled if available
14	General Business.....	
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The quorum for the Bulls Community Committee is 6 plus one elected member of Council

At its meeting of 28 October 2010 Council resolved that 'The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roopu Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3

1 Welcome

2 Apologies

3 Confirmation of Minutes

Recommendation

That the Minutes of the Bulls Community Committee meeting held on 14 July 2015 be taken as read and verified as an accurate and correct record of the meeting.

4 Matters Arising

5 Council Decision on Recommendations from the Committee

There were no recommendations from the Committee presented to the Council's 30 July 2015 meeting.

6 Update on Bulls Town Centre Plan

Creative Communities has been approached to run a 7 Day makeover for the town of Bulls in 2016, dates for this are yet to be confirmed and will be forwarded on to the committee as soon as they have been confirmed. The 7 Day makeovers will be aligned with the list of priorities for placemaking outlined in the Bulls Town Centre Plan.

Work is still underway to complete the Creative Cubes started by the local youth. It is hoped to have this project finished by the end of August so the cubes can be installed. Details of where the cubes will go is yet to be agreed upon and will require consultation with retailers and the community.

7 Arrangements for parks and town maintenance services

From 1 August 2015, the Council has assumed direct responsibility for providing these services. Mowing of parks and gardening will be undertaken by a small Council team, led by Athol Sanson. Separate contracts have been negotiated for sexton duties, CBD cleaning and urban berm mowing.

8 Proposed landscaping of site with old Court-house and Gaol

A report to be tabled.

File Ref: 6-CF-5-4

Recommendation

That the report 'Proposed landscaping of site with old Court-house and Gaol' be received.

9 Small Project Grant Scheme

The 2015/16 Small Projects Grant Scheme for the Bulls Ward is \$1,184.

The allocation of the Small Projects Grant Scheme is for the period 1 July to 30 June each year. Any unspent funds at the end of this period cannot be carried over to the following financial year.

10 Notification of items from previous meeting

- Cleanliness of Wallace Development site.
- Town and Centre Plan regarding spring and summer projects.

11 Parks Upgrades Partnership Fund

The consultation document associated with the draft 2015-25 Long Term Plan, What's the Plan, Rangitikei?, outlined two options for the future upgrades to parks. Option 1 was to rely on community donated labour and materials for improving our parks. Option 2 was to make an annual provision of \$50,000 to upgrade facilities and equipment at our parks.

During submissions, there was a strong majority in favour of Council contributing funding to park renewals and upgrades and also a significant recognition of the value of community input. A substantial minority of submitters specifically suggested that a combination of both community and Council support was needed.

Council decided to allocate up to \$50,000 per year in a fund for park and reserve upgrades and has suggested that a 2:1 contribution from the community (in cash or in kind) to match Council's funding is appropriate. It has also agreed an upper limit to Council's contribution to each proposed upgrade of \$15,000, which would indicate that projects should be up to \$45,000 in total (cash and in kind contributions). Anything over this amount would be a significant upgrade for consideration through the Annual Plan process.

The Assets/Infrastructure Committee considered a process to allocate this funding at its meeting on 9 July 2015.

This process would be very much a partnership between Council and the community. It is likely that either a need, or a great idea, is identified in the community and someone from the community approaches Council to seek support. This could be at any time during the development of the project but it could be expected that if it concerned a Council-owned asset then Council would be engaged near the start.

The fund could be open for applications at any time and each application is treated on a case-by-case basis by the Assets/Infrastructure Committee.

An application form is attached. It takes the form of an "expression of interest" which is developed in conjunction with Council staff. The contribution from the community would be to describe the project, the community support/consultation that has taken place and a fundraising plan and the contribution from Council staff would be to describe the fit with Council's current objectives in managing its parks and reserves.

The Committee could then take a view on whether it wishes to support the project and to what extent. It would also give the Committee the opportunity to consider the phasing of these projects and to put a deadline for community fundraising to be completed.

The Assets/Infrastructure Committee would be unlikely to consider contributing to park upgrades which went against either:

- The objectives and/or action plan contained in the Parks and reserves management plan(s) or
- Council's intent to rationalise its parks and open spaces assets (fewer but better)

Recommendation:

That the information relating to the Park Upgrade Partnership Fund be received.

12 Update on Bulls Wastewater Upgrade Project Focus Group

The proposed extension to the designation has been limited-notified to the affected landowners and Iwi. Submissions close 19 August 2015. The consents with Horizons are still on hold awaiting further information.

13 Current Infrastructure Projects/Upgrades and other Council Activities with the Ward

A memorandum to be tabled if available.

File Ref: 3-CC-1-5

Recommendation

That the memorandum 'Current Infrastructure Projects/Upgrades and Other Council Activities in the Bulls Ward' be received.

14 General Business

15 Notification of Business for the Next Meeting

16 Next Meeting

17 Meeting Closed

Attachment 1

Rangitikei District Council

Bulls Community Committee Meeting

Minutes – Tuesday 14 July 2015 – 5:30 p.m.

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Present:

Mr Keith Scott (Chair)
Ms Sandra Boxall
Ms Jane Dunn
Mr John Guinan
Mr Braden Hammond
Ms Jodi Jamieson
Ms Heather Thorby
Mr Andy Walker
Cr Tim Harris
Cr Rebecca McNeil
His Worship the Mayor, Andy Watson

Apologies:

Mr H Dalrymple

In attendance:

Mr A Sidney
Ms J Harris

Unconfirmed

1 Welcome

The Deputy Chair welcomed everyone to the meeting with a special welcome to Ms Jan Harris, Bulls new town Co-ordinator.

2 Apologies

That apologies for absence from Mr Dalrymple be received.

3 Confirmation of Minutes

Resolved minute number	15/BCC/029	File Ref
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That the Minutes of the Bulls Community Committee meeting held on 9 June 2015 be taken as read and verified as an accurate and correct record of the meeting.

Mr Scott / Ms Thorby. Carried

4 Matters Arising

- Clarification of Item 11 requested by Rangitikei District Council regarding "318, 319 Fergusson Street new".

5 Correspondence

Inwards:

- (i) Card received from James Anderson.

6 Council Decision on Recommendations from the Committee

There were no recommendations from the Committee presented to the Council's 25 June 2015 meeting.

7 Update on Bulls Town Centre Plan

In discussion the Committee raised the question on details of the "Seven day Makeover". His Worship the Mayor, Andy Watson was thanked for pursuing the pedestrian crossing issue.

Resolved minute number **15/BCC/030** **File Ref** **1-CP-7-2**

That the memorandum 'Update on the Town Centre Plans for Bulls' be received.

Ms Thorby / Mr Hammond. Carried

8 Update on Bulls Wastewater Upgrade Project Focus Group

The Committee noted that the applications had been lodged with Horizons Regional Council for the Bulls Wastewater Treatment Plant and with Rangitikei District Council for an extension to the designation. All applications were on hold awaiting further information. The applications with Horizons Regional Council were likely to be fully notified once the further information was received in approximately two months' time. The information for the extension to the designation was due to be received by Rangitikei District Council mid-July. Consultation was continuing, particularly with iwi regarding the surface water discharge.

The Committee also noted:

- Ohakea and Sanson were not participating in the scheme.
- Government financial assistance was applicable.
- Local iwi involved in consultation regarding the wetlands approach.

9 Council Responses to Queries at Previous Meeting

Consideration was given to the following issues:

- Status of signage bylaw.
- Rangitikei District Council liaising with firms regarding the signage bylaws and compliance.
- Cleanliness of Wallace Development site. The matter to be deferred to the 11 August 2015 meeting of the Committee.

Resolved minute number **15/BCC/031** **File Ref** **3-CC-1-5**

That the memorandum 'Council Responses to Queries at the Previous Meeting' be received.

Mr Scott / Ms Thorby. Carried

10 Small Project Grant Scheme

The Committee noted that the funds from the 2015/16 Small Projects Grant Scheme for the Bulls Ward was lower than the 2014/15 period.

11 Current Infrastructure Projects/Upgrades and other Council Activities with the Ward

The Committee discussed briefly the exact location of water supply and effluent dump site for motor homes.

Resolved minute number 15/BCC/032 **File Ref** 3-CC-1-5

That the memorandum 'Current Infrastructure Projects/Upgrades and Other Council Activities in the Bulls Ward' be received.

Ms Thorby / Mr Hammond. Carried

12 General Business

The following matters were raised:

Ms Thorby

- Tabled a proposal for the Bulls Gaol site development. The money allocated for this was 'tagged funds' as pursuant to the reserve status of the land.

Resolved minute number 15/BCC/033 **File Ref**

That a copy of the Bulls Community Committee's proposal for the Bulls Gaol be forwarded to the Parks and Reserves Department of the Rangitikei District Council for consideration.

Ms Thorby / Mr Hammond

His Worship the Mayor Andy Watson reported on:

- Impact of recent floods on region
- Series of public meetings planned regarding post flood review
- Long Term Plan adoption
- Change of local contractors

Mr Guinan

- Proposal for two more seats in Bridge Street.
- Moving and repairing of four planter boxes planned.

The Committee discussed in general:

- The prioritizing of projects for Town Centre Plan.
- Links with Ohakea.

- Chairs deemed to be priority one.
- Gaol site to proceed as priority two.

Resolved minute number **15/BCC/034** **File Ref**

That priority one and priority two projects proceed.

Mr Guinan/Ms Thorby. Carried

Ms Harris tabled her report advising that the Wearable Arts planning was underway; a mechanical bull would be arriving in October and a Volunteers Day was planned.

The Committee was advised that Mr Dalrymple had received a telephone call from a resident in Tangimoana regarding fracking and that the resident was advised that there was no interest in relation to this issue in the Bulls Ward.

Mr Hammond advised that it had been a busy time for the Fire Brigade as a result of several prangs due to ice on the roads.

13 Notification of Business for the Next Meeting

- Cleanliness of Wallace Development site.
- Town and Centre Plan regarding spring and summer projects.

14 Next Meeting

Tuesday 11 August, 5.30pm

15 Meeting Closed – 7.55pm

Confirmed/Chair: _____

Date: _____

Attachment 2

Appendix: Details of Program



TRAINING* – DAY ONE



VISION

Participants establish a vision for the makeover space by describing how they want it to feel.

SECRETS OF PLACE MAKING

Participants will learn eight secrets of great places with the aid of *Place Audit Cards*. Participants keep the cards as a resource that will help them generate ideas for the makeover of any space in the future.

WALKING AUDIT

With the aid of the *Place Audit Cards*, participants do a walking audit of the town centre and generate ideas for the makeover.

GETTING OUTSIDE THE BOX

Participants learn how to be more effective change agents and learn three techniques for thinking outside the box. Participants apply these techniques to generate creative ideas for their makeover.

TRAINING – DAY TWO



AGILE PLANNING

Mastering the art of agile planning.
How the *7 Day Makeover* works and why we do things the way we do.
Importance of sticking to the process.

RESOURCES BANK

Participants must work with what they have, not with what they wish they had.
The *Resources Bank* is kicked off with a \$5000 budget (which CCI administers). Participants add resources they are willing to donate.

COMPETITION

Participants break into small groups and compete for the most creative way to make over the town centre using just the resources in the *Resources Bank*.

EVOLVE STRATEGY

Groups report back their ideas. Participants choose the best bits of the presented plans and combine them into a *Makeover Strategy*.
Participants document their decisions for presentation at the *Planning Night* that evening.

Overview Index

PROMOTION



PUBLICITY



PROMO VISIT

7 DAY MAKEOVER



TRAINING



PLANNING NIGHT



PREPARATION



MAKEOVER



LAUNCH PARTY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY

WRAP UP



EVALUATION



REPORT

MAKEOVER



COORDINATION POINT

The *Coordination Point* is staffed at all times.

Volunteers sign in.

Tasks are ticked off the *Central Planning Board* as they are completed.

BONDING

Catering is looked after by the *Support Team*.

Everyone shares the same morning tea, lunch and afternoon tea breaks to build camaraderie.

LAUNCH PARTY



LAUNCH PARTY

There is a celebration to mark the end of the makeover.

Participants are thanked.

Certificates are given to *Team Leaders* and those who did the training.

The makeover is launched by the highest ranking official.

EVALUATION



SURVEY

Every participant will receive an evaluation form via email.

Participants will be asked to register their interest in round two of the *7 Day Makeovers*.

REPORT



REPORT

The report will outline what was achieved and the results of the evaluation by participants.

The report will also make recommendations about refinements to the next *7 Day Makeover*.

Local leaders

Those trained in the first makeover will have mastered *The 7 Day Makeover Process* to the point they should be able to facilitate the process themselves.

Some of these makeovers may be shorter than 7 days and some longer, but the *7 Day Makeover Process* remains the same.

Regular training

It may be that CCI needs to come back once or twice a year to run the training component to up-skill more locals.

Overview Index

PROMOTION



PUBLICITY



PROMO VISIT

7 DAY MAKEOVER



TRAINING



PLANNING NIGHT



PREPARATION



MAKEOVER



LAUNCH PARTY

MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY SUNDAY

WRAP UP



EVALUATION



REPORT

Attachment 3



Rangitikei District Council

Parks Upgrades Partnership Fund

Expression of Interest

Do you have a great idea to add or improve on recreational facilities at a Council-owned park?

Do you have good support for your idea from the community?

Have you got a realistic fundraising plan that can raise at least two thirds of the resources needed to make it happen?

If so, then Rangitikei District Council wants to hear from you!

We know that the communities in the District have long been active in developing facilities for their recreation and leisure. We want to encourage this by providing up to 33% in cash of the value – in cash or in kind – of the contribution from the community for small-scale, community-led, capital projects.

WHAT DO WE MEAN BY SMALL-SCALE, COMMUNITY-LED CAPITAL PROJECTS?

Capital Project is a project which creates a new asset, replaces an existing asset, upgrades an existing asset or refurbishes an existing asset.

Community-led means a project that has been identified from within the community, where the majority of the fundraising has taken or will take place within the community and where the asset will be owned by the Council, or available for use by the community as if it were owned by Council.

Small-scale means a project with the total value of less than \$45,000, taking into account actual costs **and** the value of donated labour or materials.

PLEASE NOTE: Applications may be submitted at any time and will be considered at the next available Assets/Infrastructure Committee of Council (usually within a month). All applications are copied into the Assets/Infrastructure Committee Order Paper and are therefore available to the general public.

Please complete this application form in conjunction with Council staff. The sooner you talk with us about your idea, the sooner we can give you an answer about whether Council can support your project.

Contact: Gaylene Prince, Community and Leisure Services Team Leader,
Rangitikei District Council, Private Bag 1102, Marton 4741
Phone: 0800 422 522
Email: gaylene.prince@rangitikei.govt.nz

1. YOUR CONTACT DETAILS

Full Name: _____

Organisation (if any) _____

Street address: _____

Postal address: _____

_____ Post Code: _____

Telephone (day) _____

Email: _____

Contact 2 Name _____

Telephone (day) _____

Email: _____

2. YOUR PROJECT

2.1 What is the name of your project? _____

2.2 When will it take place: _____

2.3 Where will it take place: _____

2.5 Describe your project in full:

Attach additional sheets if you need to.

2.6 What support do you have in the community for your project?

Please describe how your project came about, who you have talked with about it and what response have you had. If you have undertaken any surveys or petitions, then please include these.

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

2.7 How does your project fit with Council's objectives for the development of its parks and open spaces?

You will definitely need to be talking with Council staff to complete this section!

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper has a slight shadow on the right side, suggesting it's resting on a surface.

3. HOW MUCH WILL YOUR PROJECT COST? Please provide **all** costs and **all** sources of income for the project you are planning.

Attach additional sheets if necessary

Item	Amount	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total Cost (GST inclusive / exclusive. Please delete one)	\$	

4. WHAT IS YOUR FUNDRAISING PLAN? Please provide a realistic estimate of how much funding (in cash and in kind) you will be able to contribute to this project.

The total amount of your fundraising plan must be at least two thirds of the total cost of the project. Council staff can help you to identify sources of funding for your project.

Item	Amount	
Donated material	\$	
	\$	
	\$	
	\$	
	\$	
Cash in hand towards project	\$	
	\$	
	\$	
	\$	
	\$	
Other sponsorship/grants (please specify source/s below)	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total funds available (GST inclusive / exclusive. Please delete one)	\$	

Amount of funding you are requesting from Rangitikei District Council: \$ _____