



Rangitikei District Council

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Rangitikei
UNspoilt...

Bulls Community Committee Meeting

Order Paper

**Tuesday, 9 August 2016,
5.30pm**

Supper Room, Bulls Town Hall, High Street, Bulls

Website: www.rangitikei.govt.nz

Email: info@rangitikei.govt.nz

Chair
Hew Dalrymple

Membership
Sandra Boxall, Jane Dunn, David Fraser, John Guinan, Braden Hammond, Jodi Jamieson,
Carol Lewis, Keith Scott, Heather Thorby, Andy Walker

His Worship the Mayor, Andy Watson, (ex officio)

Councillors Rebecca McNeil and Tim Harris

Please Note: Items in this Agenda may be subject to amendments or withdrawal at the Meeting. It is recommended therefore that items not be reported upon until after adoption by the Committee.



Rangitikei District Council

Bulls Community Committee Meeting

Order Paper – Tuesday 9 August 2016 – 5:30 p.m.

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The quorum for the Bulls Community Committee is 6.

At its meeting of 28 October 2010, Council resolved that “The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roopu Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.

1 Welcome

2 Apologies

3 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

4 Confirmation of minutes

Recommendation

That the Minutes of the Bulls Community Committee meeting held on 12 July 2016 be taken as read and verified as an accurate and correct record of the meeting.

5 Council decisions on recommendations from the Committee

Council confirmed the Committee's recommendation to carry-forward the unspent portion of the Small Projects Fund into 2016/17.

6 Update on Bulls Town Centre Plan

The Committee has been invited to a pre-launch briefing with the architects on 3 August 2016. The costed design will be launched at a public meeting in the Bulls Town Hall on 8 August 2016 and feedback invited.

7 Update on Bulls Wastewater Upgrade Project Focus Group

Horizons has the consent application under consideration. There is nothing further to report.

8 Council responses to queries at previous meetings

- Roaming dogs in Bulls
 - In the past six months we have received 9 Requests for Service regarding roaming dogs in Bulls (3 in High Street, 4 in Taumaihi Street, 1 in Hammond and 1 in Hudson Street). From the information at hand, it would appear that either the community are not reporting roaming dogs or there is not really a roaming problem (Requests for Service for the last six months cover 4 in April, 2 in May and 3 in June). However officers can increase their patrols in the area, and canvas the area where roaming dogs are reported (in particular where a menacing dog is reported by checking if any such dogs are registered within the vicinity of the report).
- Sign at bus shelter at Walker Park to toilets [in Rangitikei Junction]

- The Team Leader, Parks & Reserves will look into how this can be done
- Signage issues raised at May meeting
 - The Council's roading team is looking into this.

9 Issues raised at previous meeting for further consideration

- Ohakea Air Show – submissions on ideas to co-ordinator/planner
- Completion of Cube project

10 Receipt of Committee minutes

Draft minutes from this meeting draft minutes need to be with Council's Governance Administrator by close-of-business Tuesday 16 August 2016 if they are to be included in the Order Paper for Council's meeting on 25 August 2016. Minutes received after that date will not be tabled but held over until Council's next meeting, 29 September 2016.

11 Small Projects Grant Scheme – update August 2016

A memorandum is attached.

File: 3-CC-1-1

Recommendation

That the memorandum 'Small Projects Grant Scheme – update August 2016' be received,

12 Proposed District Plan Change – Update August 2016

The Commissioner has indicated that he has received all the information he requested from submitters and the Council. The hearing has been formally closed and he is now preparing his decisions. That should be known before the end of August.

13 Parks Upgrade Partnership Programme

One decision in the 2015/25 Long Term Plan was the allocation of up to \$50,000 per year in a fund for parks and reserve upgrades. The funding is allocated to projects which contribute at least \$2 (in cash or kind) for each ratepayer \$ so bringing in a total value of up to \$150,000 each year.

While the allocation of funds is decided by the Assets/Infrastructure Committee, it is envisaged that applications are prepared in consultation with Council staff. Applications are open all year round and treated on a case by case basis. Projects have an upper limit of \$45,000, with anything over this value considered through an Annual Plan process.

The projects need to be consistent with the Parks and Reserves Management Plans and the Policy on Community Gardens.

The application form for the Parks Upgrades Partnership Fund is attached for the Committee's information.

14 Current infrastructure projects/upgrades and other Council activities within the ward

The update on Current infrastructure projects/upgrades and other Council activities within the Bulls Ward will be tabled at the meeting

File: 3-CC-1-5

Recommendation

That the memorandum 'Current Infrastructure projects/upgrades and other Council activities within the Bulls Ward' be received.

15 View on number and location of public rubbish bins in Bulls

One of the submissions to "What's new, what's changed...?", the consultation document on the 2016/17 Annual Plan, Council decided to ask Community Boards and Community Committees (at their August meetings) to consider the number and location of public rubbish bins in their respective communities and make recommendations for change.

A map is attached showing present locations of bins in Bulls and a loose copy is also provided for the Committee to annotate as its feedback to Council.

16 Earthquake-prone buildings

Written submissions on the Earthquake-prone Building Policy close 4 pm Monday 29 August 2016. Hearings of oral submissions are scheduled for Thursday 29 September 2016 at the Council Chambers in Marton. During the consultation process Council is seeking feedback from owners of potentially earthquake-prone buildings as to whether work required under the Policy (assessment, strengthening or removal of masonry chimneys and parapets) has been completed. There is no intended enforcement action if work has not been completed due to the impending Building (Earthquake-prone Buildings) Amendment Act. This Act will replace Council's Earthquake-prone Building Policy. The Act sets out timeframes and requirements for strengthening earthquake-prone buildings. Further information on the Earthquake-prone Building Policy and the upcoming legislation can be found from Friday 29 July on Council's website, libraries and the main office in Marton.

17 Elections 2016: dis-establishment and re-establishment of the Committee

On election day, 8 October 2016, all Community Committees and Reserve Management Committees are disestablished. The Council will call nominations to each committee within thirty days after that. Nominators and electors for community committees must be residents of the relevant ward (as evident from the Rangitikei District electoral roll).

The number of members elected to serve on the Bulls Community Committee shall be a minimum of seven and a maximum of ten.

- Where more than ten nominations are received by the closing date, the Council will call a public meeting and conduct an election by secret ballot;
- Where fewer than seven nominations are received by the closing date, the Council will call a public meeting to seek additional nominations. If the total nominations received prior to and at the public meeting exceed nine, the Council will conduct an election at the public meeting by secret ballot;
- Where fewer than seven nominations have been received at the public meeting called to seek additional nominations, the Council will declare the Community Committee unformed for the triennium.

A minimum of 10 people are required to be present at any public meeting called to seek further nominations, or to elect members, to form a Community Committee. Procedures for election will generally follow those laid down in the Local Electoral Act 2001. Elections will be the responsibility of the Council's Deputy Electoral Officer.

The Council will publicly notify the results of the call for nominations within seven days after the close of nominations and (if applicable) after the public meeting called to form the Committee.

The Committee, once formed, has the power to co-opt additional members provided that the total elected membership does not exceed ten.

The Chairperson of each Community Committee to be appointed from within the Committee itself by the Committee members.

18 General Business

19 Next meeting

Tuesday 13 September 2016, 5.30pm. (This will be the Committee's last meeting for the triennium.)

20 Meeting closed

Attachment 1

Rangitikei District Council

Bulls Community Committee Meeting

Minutes – Tuesday 12 July 2016 – 5:30 p.m.



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Present:

Ms Jane Dunn (Chair)
Ms Sandra Boxall
Mr John Guinan
Mr Braden Hammond
Ms Jodi Jamieson
Mr Keith Scott
Ms Heather Thorby
Mr Andy Walker
Cr Rebecca McNeil
His Worship the Mayor, Andy Watson

In attendance:

Paul Geurtjens
Jan Harris
Annabel Sidey

1 Welcome

In the absence of the Chair, the Deputy Chair Ms J Dunn took over the meeting.

The Chair welcomed everyone to the meeting.

2 Apologies

That the apologies for absence from Mr H Dalrymple, Ms C Lewis and Cr Harris be received.

Ms H Thorby / Ms J Jamieson. Carried

3 Confirmation of Order of Business

The Committee agreed to discuss the 2017 Ohakea Air Show during the General Business item.

4 Confirmation of minutes

An omission was identified in the draft minutes provided to Council around the carrying-forward of the balance of the Small Projects Grant Scheme to the 2016/17 financial year.

Resolved minute number

16/BCC/023

File Ref

That the Minutes of the Bulls Community Committee meeting held on 14 June 2016 be taken as read and verified as an accurate and correct record of the meeting.

Mr K Scott / Mr B Hammond. Carried

Resolved minute number

16/BCC/024

File Ref

That the Bulls Community Committee requests that Council allow the carry-forward of the balance of the Small Projects Grant Scheme from the 2015/16 financial year to 2016/17.

5 Council decisions on recommendations from the Committee

The Committee noted that there were no recommendations from the previous meeting for which Council approval was sought.

6 Update on Bulls Town Centre Plan

Mr K Scott provided an update on the meeting on 24 June 2016 with the architects.

The following points were discussed by the Committee:

- The plans are due in one week.
- Discussion around the type of toilet that will be available (e.g. unisex or singlesex) and the actual numbers that the hall will be able to accommodate, the Committee noted some reservations.
- Funding restrictions around the project.
- There is still time for modifications to be made to the plans.
- The Committee requested that members receive copies of the plan individually.
- A public meeting will be held.

7 Update on Bulls Wastewater Upgrade Project Focus Group

The Committee were informed that there may be another party interested in linking in with this project.

8 Implementation of place-making initiatives in Rangitikei, 2016/17 and 2017/18

The Committee briefly discussed the memorandum.

It was noted that the Committee had previously decided that all initiatives to be carried out in the town under the Town Centre Plan umbrella would be notified to the Committee to ensure an in-depth record is kept of the projects. Therefore, the Committee would like item 2.1 to be amended to say "...shall bring it to the BCC...".

Resolved minute number 16/BCC/025 **File Ref** 1-CP-7

That the memorandum 'Implementation of place-making initiatives in Rangitikei 2016/17 and 2017/18 be received.

Mr A Walker / Ms S Boxall. Carried

9 Council responses to queries at previous meetings

Resolved minute number 16/BCC/026 **File Ref** 3-CC-1-1

That the memorandum 'Council responses to queries at the previous meeting (9 June 2016)' be received.

Ms H Thorby / Mr K Scott. Carried

10 Issues raised at previous meeting for further consideration

- Tidiness of ex-Criterion Hotel site – the Committee briefly discussed the ownership of the site and deferred the item to a future meeting.
- Completion of cube project – the Committee noted that there has been some delay in making the fittings for the cubes.

11 Small Projects Grant Scheme (balance)

The Committee noted the base allocation for the financial year.

12 Proposed District Plan Change – Update June 2016

Resolved minute number 16/BCC/027 File Ref 1-PL-2-7

That the memorandum 'Proposed District Plan Change — Update June 2016' be received.

Ms H Thorby / Ms S Boxall. Carried

13 Current infrastructure projects/upgrades and other Council activities within the ward

The update on Current infrastructure projects/upgrades and other Council activities within the Bulls Ward will be tabled at the meeting.

Resolved minute number 16/BCC/028 File Ref 3-CC-1-5

That the memorandum 'Current Infrastructure projects/upgrades and other Council activities within the Bulls Ward' be received.

Mr B Hammond / Mr A Walker. Carried

14 General Business

Paul Geurtjens

- Informed the Committee that the bulls for the 'Bulls in Bulls' project have arrived and instigated discussion around the potential location of the bulls and installation methods. The Committee expressed an eagerness to see this project completed.
- The old bull at the medical centre will be retired due to its age and state.

Mr B Hammond

- Expressed concern from the Community at the issue of roaming dogs within the Town. The Committee enquired about the potential for an Animal Control Officer to attend the next meeting.
- Provided a brief update on the activities of the Fire Brigade in the recent month, including the growing numbers of volunteers, and informed the Committee that the local brigade would be competing in a national competition in August.

Ms H Thorby

- Spoke to the Committee on the need for a sign at the bus shelter at Walker Park indicating the location of the public toilets.
- The sign issues on Parewanui Road have not yet been addressed.

Ohakea Air Show 1016

- The Committee discussed the transport and parking requirements for the show and that a coordinator/planner has been appointed who will accept submissions on ideas in August/September this year. They also discussed the potential for local groups to use the event as a fundraising opportunity.

Mr J Guinan

- Spoke to the Committee about the need to upgrade the tennis club rooms at the Domain.

Annabel Sidey

- Spoke to the Committee about a possible 'working bee' to upgrade the Council facilities at the Domain prior to the Ohakea Air Show.

His Worship the Mayor

- Outlined the pending changes to the Fire Service in New Zealand which will be phased in over a four-year period.

Jan Harris

- Informed the Committee of the website upgrade for local businesses and the pending breakfast event for local businesses.
- Also updated the Committee on progress with upcoming events; Wear-A-Bull Arts, Youth Leadership programmes and activities.
- Informed the Committee that progress was underway with setting up a community garden at the Scout Hall site.

Ms S Boxall

- Informed the Committee that the ex-Air Force houses are selling well. Eight more properties will be coming onto the market in late August.

15 Next meeting

Tuesday 9 August 2016, 5.30 pm

16 Meeting closed – 7.25pm

Confirmed/Chair: _____

Date: _____

Unconfirmed

Attachment 2



MEMORANDUM

TO: Bulls Community Committee

FROM: Samantha Whitcombe, Governance Administrator

DATE: 27 July 2016

SUBJECT: **Small Projects Grant Scheme Update – August 2016**

FILE: 3-CC-1-5

1 Allocation

- 1.1 The 2016/17 Small Projects Grant Scheme for the Bulls Ward is \$1,184.
- 1.2 The allocation of the Small Projects Grant Scheme is for the period 1 July to 30 June each year. At its meeting on 29 February 2016, Council resolved to allow carry-forward from one financial year to the next of up to 100% of the annual allocation for any Committee's Small Projects Grant Fund, with the proviso that this be a specific resolution of the Committee.
- 1.3 At its last meeting for the 2015/16 year the Committee did not resolve to carry-over any outstanding amount from the Scheme, however an amendment to these minutes was made at the July meeting to carry-forward the remaining allocation for the 2015/16 year. The remaining balance was \$503.07. this gives a total allocation for the 2016/17 year of \$1,687.07

2 Breakdown

- 2.1 For the 2016/17 year the following amounts have been used by the Committee:
- Nil

3 Remaining Budget

- 3.1 This leaves a remaining budget for the 2016/17 financial year of \$1,687.07.

Samantha Whitcombe
Governance Administrator

Attachment 3



Rangitikei District Council

Parks Upgrades Partnership Fund

Expression of Interest

Do you have a great idea to add or improve on recreational facilities at a Council-owned park?

Do you have good support for your idea from the community?

Have you got a realistic fundraising plan that can raise at least two thirds of the resources needed to make it happen?

If so, then Rangitikei District Council wants to hear from you!

We know that the communities in the District have long been active in developing facilities for their recreation and leisure. We want to encourage this by providing up to 33% in cash of the value – in cash or in kind – of the contribution from the community for small-scale, community-led, capital projects.

WHAT DO WE MEAN BY SMALL-SCALE, COMMUNITY-LED CAPITAL PROJECTS?

Capital Project is a project which creates a new asset, replaces an existing asset, upgrades an existing asset or refurbishes an existing asset.

Community-led means a project that has been identified from within the community, where the majority of the fundraising has taken or will take place within the community and where the asset will be owned by the Council, or available for use by the community as if it were owned by Council.

Small-scale means a project with the total value of less than \$45,000, taking into account actual costs **and** the value of donated labour or materials.

PLEASE NOTE: Applications may be submitted at any time and will be considered at the next available Assets/Infrastructure Committee of Council (usually within a month). All applications are copied into the Assets/Infrastructure Committee Order Paper and are therefore available to the general public.

Please complete this application form in conjunction with Council staff. The sooner you talk with us about your idea, the sooner we can give you an answer about whether Council can support your project.

Contact: Gaylene Prince, Community and Leisure Services Team Leader,
Rangitikei District Council, Private Bag 1102, Marton 4741
Phone: 0800 422 522
Email: gaylene.prince@rangitikei.govt.nz

1. YOUR CONTACT DETAILS

Full Name: _____

Organisation (if any) _____

Street address: _____

Postal address: _____

_____ Post Code: _____

Telephone (day) _____

Email: _____

Contact 2 Name _____

Telephone (day) _____

Email: _____

2. YOUR PROJECT

2.1 What is the name of your project? _____

2.2 When will it take place: _____

2.3 Where will it take place: _____

2.5 Describe your project in full:
Attach additional sheets if you need to.

2.6 What support do you have in the community for your project?

Please describe how your project came about, who you have talked with about it and what response have you had. If you have undertaken any surveys or petitions, then please include these.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

2.7 How does your project fit with Council's objectives for the development of its parks and open spaces?

You will definitely need to be talking with Council staff to complete this section!

[illegible]

3. HOW MUCH WILL YOUR PROJECT COST? Please provide **all** costs and **all** sources of income for the project you are planning.

Attach additional sheets if necessary

Item	Amount	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total Cost (GST inclusive / exclusive. Please delete one)	\$	

4. WHAT IS YOUR FUNDRAISING PLAN? Please provide a realistic estimate of how much funding (in cash and in kind) you will be able to contribute to this project.

The total amount of your fundraising plan must be at least two thirds of the total cost of the project. Council staff can help you to identify sources of funding for your project.

Item	Amount	
Donated material	\$	
	\$	
	\$	
	\$	
	\$	
Cash in hand towards project	\$	
	\$	
	\$	
	\$	
	\$	
Other sponsorship/grants (please specify source/s below)	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total funds available (GST inclusive / exclusive. Please delete one)	\$	

Amount of funding you are requesting from Rangitikei District Council: \$ _____

Attachment 4



Bulls litterbin locations

August 2016
Bulls Community Committee

Scale 1:7500

Litter bin locations sourced from Rangitikei District Council parks and reserves asset management system. Aerial imagery captured summer 2010/11.
Copyright Rangitikei District Council 2016.
Road centerlines sourced from LINZ.

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