



Rangitikei District Council

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**Rangitikei**  
UNSPOILT...

## **Bulls Community Committee**

# **Order Paper**

**Tuesday 12 December 2017  
5.30pm**

**Supper Room, Bulls Town Hall, High Street, Bulls**

**Website: [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)**

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### **Chair**

Tyrone Barker

### **Membership**

Lynette Andrews, Nigel Bowen, Sandra Boxall, Tricia Falkner, Matthew Holden,  
Annabel Sidey, Russel Ward, Perrin Turner,  
Julie Toomey, Raewyn Turner  
His Worship the Mayor, Andy Watson, (ex officio)

Councillor Jane Dunn and Councillor Graeme Platt

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**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

# Rangitikei District Council

## Bulls Community Committee Meeting

Agenda – Tuesday 12 December 2017 – 5:30 pm



### Contents

1	Welcome .....	2	
2	Public Forum .....	2	
3	Apologies.....	2	
4	Members' Conflict of Interest.....	2	<i>Agenda note</i>
5	Confirmation of Order of Business and Late Items .....	2	<i>Agenda note</i>
6	Confirmation of Minutes.....	2	Attachment 1, pages 8-16
7	Chair's Report .....	2	<i>Verbal report</i>
8	Council Decisions on Recommendations from the Committee .....	2	<i>Agenda note</i>
9	Council Response to Queries Raised at Previous Meetings .....	2	<i>Agenda note</i>
10	Proposed changes to delegations .....	3	Attachment 2, pages 17-22
11	Validation of current local parking enforcements (and suggestions for new ones) .....	4	<i>Agenda note</i>
12	Update on Place-Making Activities .....	4	<i>Verbal update</i>
13	Update on the Bulls Community Centre Development .....	4	<i>Agenda note</i>
14	Update from Bulls and District Community Development Manager .....	4	<i>Verbal update</i>
15	Small Projects Grant Scheme Update .....	5	Attachment 3, pages 23-24
16	Outcome of consultation on priority buildings – Building (Earthquake-prone buildings) Amendment Act .....	5	<i>Agenda note</i>
17	Proposed reference group for combined Marton-Bulls wastewater facility – Membership suggestions .....	5	<i>Agenda note</i>
18	Current Infrastructure Projects/Updates and Other Council Activities within the Ward .....	5	Attachment 4, pages 25-29
19	Late Items.....	6	
20	Meeting Closed .....	6	

The quorum for the Bulls Community Committee is 6 plus an Elected Member.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

**1 Welcome**

**2 Public Forum**

**3 Apologies**

**4 Members' Conflict of Interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

**5 Confirmation of Order of Business and Late Items**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

**6 Confirmation of Minutes**

The Minutes for the meeting of the Bulls Community Committee held on 10 October 2017 are attached.

File ref: 3-CC-1-1

**Recommendation**

That the Minutes of the Bulls Community Committee meeting held on 10 October 2017 be taken as read and verified as an accurate and correct record of the meeting.

**7 Chair's Report**

A verbal report will be provided at the meeting.

**8 Council Decisions on Recommendations from the Committee**

There were no recommendations from the Committee to Council at the last meeting.

**9 Council Response to Queries Raised at Previous Meetings**

Bulls Water Tower

The Committee requested further updates on whether the Bulls Water Tower will require upgrading if it is empty.

A report has been received from Calibre informing that cost estimates have been run on the recommended strengthening of the Bulls Water Tower. Further notes on the item were:

- The budget required for any strengthening will be incorporated into the Long Term Plan.
- No Government funding is available for such remedial works.
- The report states that there is no difference in seismic risk between the Bulls Water tower being empty or full.
- Water within the tower is periodically used as backwash; however, other sources are available.

Pedestrian refuge outside Mobil

The Committee requested that Mr Pokiha to follow up with NZTA about whether there could be improvements to the pedestrian refuge outside Mobil. It was suggested that steel barrier arms be installed.

The NZTA are opposed to the installation as it significantly increases the risk to traffic (especially motorcycles). Instead, the NZTA have suggested a PVC barrier could be installed.

Options for the bend on SH1 near the RSA

Mr Pokiha, Roading Advisor has been in discussions with NZTA. He has now been provided with the crash reports related to the site which extend back to 2002. NZTA have agreed to fund safety improvements for the area, and are in discussions about the form that might take.

## 10 Proposed changes to delegations

File ref: 3-PY-1-1

A report is attached.

### Recommendations

- 1 That the report 'Increasing Delegations to Community Committees/Boards' be received.
- 2 That the Bulls Community Committee/Board requests Council provides them the following increased delegations:
  - .....
  - .....
- 3 That the Bulls Community Committee/Board requests Council does NOT provide them the following delegations:
  - .....
  - .....

## **11 Validation of current local parking enforcements (and suggestions for new ones)**

File ref: 1-DB-1-14

Council has now adopted the Traffic and Parking Bylaw (2017). The parking-related provisions came into force on 6 November 2017, with current parking restrictions becoming applicable from this date. Given the parking restrictions throughout the District are likely to have been in place for a significant period of time, Council would like the community committees/boards to consider whether they are still appropriate or require amendment. A map showing the existing parking restrictions will be tabled at the meeting.

### **Recommendations**

#### **EITHER**

That the Bulls Community Committee recommends to Council that the following changes are made to parking restrictions:

- .....
- .....

#### **OR**

That the Bulls Community Committee recommends to Council that no changes are made to parking restrictions.

## **12 Update on Place-Making Activities**

A verbal update will be provided at the meeting.

## **13 Update on the Bulls Community Centre Development**

Work is progressing on the preparation of the detailed drawings and specifications, and these are expected to be finalised by Christmas. A design modification on the top floor is being considered to provide for additional meeting space and a separate youth zone. Community fundraising efforts continue, with a major fundraising initiative planned for early in the New Year. Decisions on funding applications to the Lotteries Community Facilities Fund and the Tourism Infrastructure Fund are expected prior to Christmas.

## **14 Update from Bulls and District Community Development Manager**

A verbal update will be provided at the meeting.

## **15 Small Projects Grant Scheme Update**

A memorandum is attached.

File ref: 3-CC-1-1

### **Recommendation**

That the memorandum 'Small Projects Grant Scheme Update – December 2017' be received.

## **16 Outcome of consultation on priority buildings – Building (Earthquake-prone buildings) Amendment Act**

Under the new system for managing earthquake-prone buildings Council was required to consult with the community on areas where the strengthening of earthquake-prone buildings should occur faster (in half the time) due to their location in areas where there are high numbers of people or traffic – 'priority areas'.

Council undertook consultation with the community during October 2017, with proposed priority areas in Bulls, Marton, Hunterville and Taihape. A total of 22 written submissions were received, with 5 submitters choosing to speak at the oral hearing. The majority of submissions were opposed to the proposed priority areas, expressing concerns about the economic viability of the proposal.

Following this feedback from the community Council decided to adopt 'no priority areas'. This means that Council will have 5 years to identify potentially earthquake-prone buildings and building owners will have 15 years to strengthen buildings after being issued an earthquake-prone building notice. Nevertheless, Buildings (such as medical centres, police stations and schools) will still be considered as priority (and have reduced timeframes) under section 133AE of the Building (Earthquake-prone Buildings) Amendment Act.

## **17 Proposed reference group for combined Marton-Bulls wastewater facility – Membership suggestions**

Members of the Marton-Bulls Wastewater Facility Advisory Group were confirmed at the Council meeting on 30<sup>th</sup> November:

Laura Weir, Denis Hocking, Tyrone Barker (Chair BCC) and a representative of the Tutaenui Restoration Society.

## **18 Current Infrastructure Projects/Updates and Other Council Activities within the Ward**

A report is attached.

File ref: 3-CC-1-5

**Recommendation**

That the memorandum 'Extract for Bulls from activity reports to Assets/Infrastructure Committee, Sep-Oct 2017' be received.

**19 Late Items**

As accepted in Item 5.

**20 Next meeting**

13 February 2017, 5.30pm

**21 Meeting Closed**

# Attachment 1





# Rangitikei District Council

## Bulls Community Committee Meeting

Minutes – Tuesday 10 October 2017 – 5:30 PM

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### Contents

1	Welcome .....	3
2	Public Forum .....	3
3	Apologies.....	3
4	Members' Conflict of Interest .....	3
5	Confirmation of Order of Business and Late Items .....	3
6	Confirmation of Minutes.....	3
7	Chair's Report.....	3
8	Council Decisions on Recommendations from the Committee .....	4
9	Council Response to Queries Raised at Previous Meetings .....	4
10	Update on Place-Making Activities .....	5
11	Update on the Bulls Community Centre Development.....	5
12	Update from Bulls and District Community Development Manager .....	6
13	Small Projects Grant Scheme Update .....	6
14	Proposed consultation on priority buildings – Building (Earthquake-prone buildings) Amendment Act.....	6
15	Proposed reference group for combined Marton-Bulls wastewater facility – Membership suggestions .....	7
16	Current Infrastructure Projects/Updates and Other Council Activities within the Ward .....	7
17	Late Items.....	8
18	Next Meeting .....	8
19	Meeting Closed .....	8

**Present:**

Mr Tyrone Barker (Chair)  
Mr Nigel Bowen  
Mr Matthew Holden  
Mr Russel Ward  
Mr Russell Ward  
Cr Jane Dunn  
Ms Alex Bertram  
His Worship the Mayor, Andy Watson

**In attendance:**

Ms Katrina Gray, Senior Policy Analyst/Planner  
Ms Christin Ritchie, Governance administrator  
Mr Johan Cullis, Environmental Service Manager  
Mr Reuben Pokiha, Rooding Operations Manager

**Tabled documents:**

Item 14: Earthquake prone buildings priority area consultation

Unconfirmed

## 1 Welcome

The Chair welcomed everyone to the meeting, in particular Alex Bertram from Ohakea.

## 2 Public Forum

Nil

## 3 Apologies

**Resolved minute number**                      **17/BCC/031**                      **File Ref**

That the apologies from Tricia Faulkner, Annabel Sidey, Cr Graeme Platt, Lynette Andrews, Sandra Boxall, Raewyn Turner, Perrin Turner be received.

Mr Barker / Mr Ward. Carried

## 4 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of Order of Business and Late Items

Nil

## 6 Confirmation of Minutes

**Resolved minute number**                      **17/BCC/032**                      **File Ref**                      **3-CC-1-1**

That the Minutes of the Bulls Community Committee meeting held on 8 August 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Dunn / Ms Bertram. Carried

## 7 Chair's Report

The Chair reported the following:

- A meeting with all parties was held to resolve the situation over the bull statue outside the town hall (in the alley). The Fire Chief identified that the bull would not create a fire safety hazard. A light will be placed in the alley way to add to the safety

of the area. Any further placement of bulls will need to go through the Bulls Community Committee.

- Waste transfer station hours have been changed from daylight savings. Feedback from the community has been positive.
- Local real estate agent Carol Lewis from Remax, has agreed to sponsor the fridge magnets with details of the waste transfer station hours. This funding will enable 1300 magnets. A thanks goes to Carol Lewis and her team.

## 8 Council Decisions on Recommendations from the Committee

The Chair noted the issue will be addressed through the Long Term Plan 2018/28

## 9 Council Response to Queries Raised at Previous Meetings

The following items were noted as addressed:

- Update of hall hireage documents regarding cones.
- The signs and rubbish bins in Bulls Domain. The Committee thanked Mr Sanson.
- Changes to the Bulls Waste Transfer Station hours.
- Kerbside *collection in the 70km/h area in Bulls*
- Bull statue in the alleyway outside the Town Hall
- The system for approval of further proposals for bulls on Council land.
- Additional lighting in the alleyway outside the Town Hall.

His Worship the Mayor has provided the cones for the town hall. The Chair thanked the Mayor for these.

The Committee was still interested to be provided information on the upgrading of the Bulls Water tower if it was empty.

<b>Undertaking</b>	<b>Subject</b>	<b>Bulls Water Tower</b>
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That the Bulls Community Committee be provided with further updates on whether the Bulls Water Tower will require upgrading if it is empty when they are available.

### *Options for the bend on SH1 near the RSA*

Mr Pokiha, Roading Advisor provided a verbal update to the Committee about which included the following points:

- An assessment has been undertaken about the safe speed for the corner. This investigation has shown that the safe speed around the corner is 45km/h.
- Options to address the issues include increased signage – e.g. an electronic corner sign, re-painting the RSA a brighter colour, installing reflectors.
- Given the corner is on a State Highway, discussions and a decision need to occur in conjunction with NZTA.

Questions from Mr Baker about the rumble strips on the entrance into Bulls by the polo grounds. This could address the issue of people falling asleep. There have been a large number of accidents into the RSA, approx. 12-13.

Mr Pokiha noted that NZTA is not usually in favour of putting in rumble strips on state highways. However, he will follow up with NZTA, and asked the Chair to provide the data from the accidents, as this would help prioritise the work. Current data does not have a significant number of accidents at the site.

#### *Pedestrian refuge outside Mobil*

- Mr Pokiha noted that NZTA has identified that the refuge is compliant with safety standards.
- The Committee noted they are still concerned with the safety of the refuge.

**Undertaking**                      **Subject**      Pedestrian refuge outside Mobil

Mr Pokiha will follow up with NZTA about whether there could be improvements to the pedestrian refuge.

## **10 Update on Place-Making Activities**

A number of issues were noted:

- Owner of Superfoods, wants to move the planter to the other side of his store and painted red – to match the Rat Hole. Some help would be needed to do this.
- Working bee upcoming – painting of blackboard and chairs, replanting.
- The maintenance of the bulls was raised as a potential issue. The Chair will follow up.
- Thanks to Russel Ward for fixing the chair outside of the town hall.

## **11 Update on the Bulls Community Centre Development**

The Mayor reported the following:

- Awaiting funding applications, still short of the funding target.
- A dinner has been planned for 19<sup>th</sup> December, for people that have given substantial funding.
- Have found a site to relocate a dwelling to be renovated and sold. The proceeds will go to the centre.
- A Skyhawk shell has been donated from Ohakea, will go in the carpark of the Community Centre. Still needs to be authorised.
- Council will decide when to release the tenders to the market. It will not be until the tenders come back that the costs will be confirmed.

Cr Dunn showed the Committee plans of the proposed Community Centre and will be putting them up in public places around town.

## 12 Update from Bulls and District Community Development Manager

No report was available.

## 13 Small Projects Grant Scheme Update

The memorandum was noted by the Committee.

Cr Dunn requested the Committee approve the paint and potting mix for the working bee.

<b>Resolved minute number</b>	<b>17/BCC/033</b>	<b>File Ref</b>	<b>3-CC-1-1</b>
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That the memorandum 'Small Projects Grant Scheme Update – October 2017' be received.

Mr Ward / Mr Holden. Carried

<b>Resolved minute number</b>	<b>17/BCC/034</b>	<b>File Ref</b>	
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That the Bulls Community Committee approves up to \$300 of funding from the Small Projects Grant for the working bee (for red paint, blackboard paint, potting) from Resene and Mitre 10.

Mr Ward / Mr Holden. Carried

## 14 Proposed consultation on priority buildings – Building (Earthquake-prone buildings) Amendment Act

Mr Johan Cullis, Environmental and Regulatory Services Team Leader was present at the meeting to provide an overview of the consultation for priority areas – earthquake-prone building.

- The requirements for identifying and managing earthquake-prone buildings changed on 1 July 2017.
- Identification of EQPB 2.5 year (priority areas) and 5 years (all other areas).
- Once notice is issued about EQPB then owner has 7.5 years (priority areas) or 15 years (all other areas) to remediate.
- Under the new system Council must consult with the community on areas where the strengthening of earthquake-prone buildings should occur faster due to their location in areas where there are high numbers of people or traffic (priority areas).
- Areas have been identified and consultation is running throughout October.
- Some heritage building owners may have an extension to time and have access to apply for central government funding.

Ms Gray provided further details of the consultation

- A public meeting is scheduled for Wednesday 18 October in Marton.
- All affected building owners will be specifically sent a letter. Occupiers will also be provided with information about the consultation process.

His Worship the Mayor noted that the reasoning behind the changes is the risk to human life.

Undertaking	Subject	Criteria priority areas
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That Ms Gray email out criteria for earthquake-prone priority areas to the Bulls Community Committee members		
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## 15 Proposed reference group for combined Marton-Bulls wastewater facility – Membership suggestions

His Worship the Mayor gave a verbal update to the Committee that covered the following points:

- Council has a number of resource consents due for renewal for wastewater plants.
- One option is to combine the Marton/Bulls wastewater systems. This could be a good option given likely issues with gaining future resource consents for the current Marton wastewater discharge.
- Council has an Advisory Group who have a mix of technical and local knowledge for the Marton Wastewater Plant. Given the potential proposal to combine the systems, it is appropriate to add 2 – 3 members from the Bulls community for this group.

The Committee will seek suitable candidates for the Advisory Group and forward them onto Council. One suitable candidate for Council to approach could be Denis Hocking.

## 16 Current Infrastructure Projects/Updates and Other Council Activities within the Ward

The Chair noted additional projects occurring around the ward. The fencing around the Bulls Domain is still an issue. A service request will be lodged to address this matter.

Cr Dunn (at the request of Mr Athol Sanson) identified Ms Tricia Falkner as a contact from the Bulls Community Committee to provide input into the upgrading of Funnell's Reserve.

His Worship the Mayor noted the following additional comments:

- Te Kuni Blackmore was awarded a Queens Service Medal. The Mayor was asked to confer the medal as Ms Blackmore was ill.
- Singapore Airforce – F16's have been present in the area recently as a trial. Lots of work is ongoing as to the feasibility of the F15's being based in Ohakea. A social impact study is being conducted, with the researchers looking to speak with 2 – 3 of the Bulls Community Committee members.

**Resolved minute number**                      **17/BCC/035**                      **File Ref**                      **3-CC-1-5**

That the memorandum 'Extract for Bulls from activity reports to Assets/Infrastructure Committee, 14 September' be received.

Mr Holden / Cr Dunn. Carried

**17 Late Items**

Nil

**18 Next Meeting**

Tuesday 12 December 2017, 5:30 pm

**19 Meeting Closed**

7.00 pm

**Confirmed/Chair:** \_\_\_\_\_

**Date:**

Unconfirmed



# Attachment 2



# Report

**Subject:** Increasing Delegations to Community Committees/Boards

**To:** Taihape Community Board  
Ratana Community Board  
Marton Community Committee  
Bulls Community Committee  
Turakina Community Committee  
Huntermville Community Committee

**From:** Katrina Gray, Senior Policy Analyst/Planner

**Date:** 5 December 2017

**File:** 3-PY-1-1

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## 1 Executive Summary

1.1 Currently community committees/boards have limited delegation. Council has considered a number of options for increasing delegations and has requested that the committees/boards consider whether they would like the following increased delegations:

- Community Initiatives Fund - consideration of applications from the relevant ward or the Ratana community).
- MoU Group Work Programmes - consideration of annual work programme, recommending this to Council and receiving regular written and oral updates.
- Community Facilities/Services - user groups at Taihape Memorial Park; Queen's Park, Huntermville; Centennial Park, Marton; and Bulls Domain.
- Increased engagement with wider/smaller communities of the ward represented.

1.2 Additionally, Council has set up additional processes to ensure that community committees/boards are most effectively used.

- Encouragement of groups to approach the relevant committee/board prior to Council (e.g. through public forum).
- Applicants to the Parks Upgrade Partnership Fund are referred to the relevant community committee/board prior to consideration by Council.
- Projects for placemaking activities on Council land are referred to the relevant community committee/board before consideration by the Chief Executive.

## 2 Background

2.1 Since its establishment in 1989, the Rangitikei District has had two community boards, at Ratana and Taihape. Under the Local Electoral Act 2001, community

boards are required to be reviewed every six years through the representation review. The 2006 and 2012 representation reviews confirmed their continuation. Community committees are established by Council, and are not subject to the requirements of the Local Electoral Act.

2.2 Delegations to each community committee/board are decided by Council. The delegations for the community boards include:

- Determine and set names for roads
- Seeking community views on projects or initiatives requiring or allocated Council funding or other support within the area<sup>1</sup>
- Managing specified community facilities and services within the area
- Authority to spend the \$5,000 annual allocation for “defined small local works” (note: Ratana has chosen not to rate its community for this)
- Authority to make decisions on major tree removals in public spaces, taking into account community consultation processes’, and the advice of the Parks and Reserves Team Leader
- Taihape only - Local governance of the Taihape Main Street upgrade project through convening a steering committee<sup>2</sup>.

2.3 The delegations to community committees include:

- Delegated authority for the annual allocation of \$1.00 per rateable property for “defined small local works” in line with the guidelines provided<sup>3</sup>
- Authority to make decisions on major tree removals in public spaces, taking into account community consultation processes’, and the advice of the Parks and Reserves Team Leader.<sup>4</sup>

2.4 The delegations between the community committees and boards are slightly different due to historical changes to delegations.

### **3 Suggested Delegations**

#### Community Initiatives Fund

3.1 The Community Initiatives Fund is intended to support community-based projects in the Rangitikei District that develop community cohesion and community resilience. The fund is currently awarded by the Finance/Performance Committee. There is an annual fund available of \$30,000. Grants are usually up to a maximum of \$2,500 for any project in any one financial year.

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<sup>1</sup>. This project is complete.

<sup>2</sup>Resolved Minute Number 08/RDC/155, 26 June 2008

<sup>3</sup> Appended to the Delegations Register

<sup>4</sup> Resolved Minute Number 17/RDC/264, 27 July 2017

- 3.2 Because most projects are local in nature, Council considers that delegating responsibility to community committees/boards to decide on the funding applications could increase the profile of this fund. Delegation would be for a one year trial. A review would follow the trial period to determine whether the arrangement should continue, be modified or cease.
- 3.3 The preferred option for splitting the funding is to use the electoral population (with amendment to take into consideration the Ratana Community Board).

<b>Committee/Board</b>	<b>Population<sup>5</sup></b>	<b>Funding amount</b>	<b>Amended funding amounts</b>
Marton Community Committee	6170	12,300	12,000
Taihape Community Board	3630	7,200	7,200
Bulls Community Committee	2680	5,400	5,400
Huntermville Community Committee	1260	2,400	2,400
Ratana Community Board	350	600	1,000
Turakina Community Committee	930	1,800	2,000
<b>Totals</b>	<b>15020</b>	<b>29,700</b>	<b>30,000</b>

- 3.4 If the community committee/board considered a project was really valuable and was worthy of increased funding beyond what they had been allocated, they could make a recommendation for Council to consider further funding.
- 3.5 Unspent funds would not be carried-forward and would be used to increase the sum available to all community committees/boards in the following year.
- 3.6 Council would continue to promote the fund and would administer all applications sending the applications to the relevant community board/committee for decision. Council would provide guidance and guidelines to committees/boards on applications.
- 3.7 Community boards/committees would be required to seek engagement with isolated communities within their ward.

MoU Group Work Programmes

- 3.8 It is proposed that community committees/boards would have increased responsibility for the MoU work programmes with town-centred community trusts/organisations.
- 3.9 The committee/board would work with the MoU group to consider and make recommendations to Council for work plan proposals for the year ahead and receive

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<sup>5</sup> Population estimates as at 30 June 2017

progress updates from the relevant trust/organisation at their bi-monthly meetings. Council would still determine the general priorities they wished to fund and the funding available to each community trust/organisation.

#### Community facilities or services

- 3.10 Most community committees/boards have one or major parks in their respective areas and take a keen interest in their management and development. The exceptions are Ratana (where none of the land is Council-owned) and Turakina (where there is a separate reserve management committee for the Turakina Domain).
- 3.11 Already there is active consultation with the relevant community committee/board about upgrades and all community committees/boards receive update information about projects on community facilities and projects in their respective areas, extracted from information provided to the Assets/Infrastructure Committee.
- 3.12 To extend this relationship the sub-committee approach as is used with the Taihape Memorial Park User Group was suggested as a mechanism that could be used for Queen's Park (Huntermville), Centennial Park (Marton) and the Bulls Domain (Bulls).

#### Increased engagement with wider/smaller communities

- 3.13 The current community committee/board structure lends itself to being fairly urban focused. However, these committees/boards often represent much wider communities. For example Bulls Community Committee represents Scotts Ferry, while Turakina Community Committee represents Koitiata and Whangaehu. The Policy/Planning Committee recommended that the committees/board have more emphasis placed on them to ensure greater engagement with wider/smaller communities.

## **4 Additional processes**

- 4.1 Council also put in place additional processes to ensure that community committees/boards are most effectively used:
- Groups are required to approach the relevant Community Committee/Board prior to approaching Council. Where that is not possible Council will ensure the relevant Community Committee/Board is informed.
  - That applications for the Parks Upgrade Partnership Fund are considered and commented on by the relevant community committee/boards prior to the application being considered by Council.
  - That, where Placemaking initiatives are taking place on Council land, they will be considered and commented on by the relevant community committee/board before the application is considered by the Chief Executive.

**5 Recommendations**

5.1 That the report 'Increasing Delegations to Community Committees/Boards' be received.

5.2 That the *[Insert name here]* Community Committee/Board requests Council provides them the following increased delegations:

- .....
- .....

5.3 That the *[Insert name here]* Community Committee/Board requests Council DOES NOT provide them the following delegations:

- .....
- .....

Katrina Gray  
Senior Policy Analyst/Planner

# Attachment 3



# MEMORANDUM

TO: Bulls Community Committee

FROM: Nardia Gower, Governance Administrator

DATE: December 2017

SUBJECT: **Small Projects Grant Scheme Update – December 2017**

FILE: 3-CC-1-1

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## **1 Allocation**

- 1.1 The amount of the 2017-2018 Small Projects Grant Scheme for Bulls Ward is \$1,254.00.
- 1.2 The allocation of the Small Projects Grant Scheme is for the period 1 July to 30 June each year. At its meeting on 29 February 2016, Council resolved to allow carry-forward from one financial year to the next of up to 100% of the annual allocation for any Committee's Small Projects Grant Fund, with the proviso that this be a specific resolution of the Committee.
- 1.3 At its last meeting for the 2016-2017 year the Committee resolved to carry-over the balance of the Scheme; the remaining balance was \$1,349.53.00 which includes \$919 for beanbags and banners. This gives a total allocation for the 2017-2018 year of \$2,603.53.

## **2 Breakdown**

- 2.1 For the 2017/2018 year the following amounts have been earmarked by the Committee (but unspent):
- \$300 for paint and potting from Resene and Mitre 10 for a town centre working bee.

## **3 Remaining Budget**

- This leaves a remaining budget for the 2017-2018 financial year of \$2,303.53.

## **4 Recommendation**

That the memorandum 'Small Projects Grant Scheme Update – December 2017' be received.

Nardia Gower  
Governance Administrator



# Attachment 4

COMMUNITY AND LEISURE ASSETS GROUP OF ACTIVITIES 2017/18				Oct-17
<b>Major programmes of work outlined in the LTP/Annual Plan 2017/18</b>				
<b>Parks and Open Spaces</b>	<b>Design/ Scoping</b>	<b>Progress to date</b>	<b>Progress for this period</b>	<b>Planned for the next two months</b>
Funnell Reserve development – Gateway to Bulls	Looking at options for this project	Some discussions held with the local community.	None	Finalise a design for this project for implementation during summer.
Achieve wastewater run-off compliance at Dudding Lake	Scope of fencing confirmed	Discussion with fencing contractor to deer fence the effluent field. Fencer confirmed for summer 2017/2018.		Fencing and weed clearance planned for summer and planting winter 2018.
Parks Upgrade Partnership- \$50,000 available		\$3400 has been granted to Taihape Showjumping Group for upgrading horse yards at Memorial Park, Taihape.	No new applications	
<b>Parks and Reserves: carry forward projects from 2016/17</b>				
Parks Upgrade Partnership Fund: BBQ & seating, Wilson Park (proposal from Marton Community Committee) \$6,000 Friends of Mt Stewart – Lookout \$14,226.00 RDC - Drinking Fountains - \$9,343.57	Building consent issued for lookout tower.	Friends of Mt Stewart - lookout tower: no further progress will be made until ground conditions dry out. External funding of \$15,343.71 has been received by RDC meaning (with Council's contribution) that three fountains can be purchased.	MCC has confirmed they no longer require the \$6000 towards a BBQ and seating for Sir James Wilson Park. Three drinking water fountains have been purchased (for Centennial Park, Marton, Bulls Domain, and Memorial Park, Taihape) and initial discussions held re installation.	Installation of fountains
<b>Community Buildings</b>	<b>Design/ Scoping</b>	<b>Progress to date</b>	<b>Progress for this period</b>	<b>Planned for the next two months</b>
Commence construction of the exterior of the multi-purpose facility in Bulls	Draft preliminary estimate has been received for the new multi-purpose facility in Bulls.	Value Management workshop was held to identify areas where costs could be reduced e.g. substitution of materials. Consultation on the altered funding model and the sale of surplus property conducted as part of the 2017/18 Annual Plan process. Council confirmed its decision to commission detailed drawings and specifications. A funding application has been submitted to JBS Dudding Trust. A supplementary funding application has been made to the Lotteries Community Facilities Fund, along with an application to the enhanced Tourism Infrastructure Fund.	\$200,000 received from JBS Dudding Trust. Architecture Workshop progressing detailed design.	Further funding decisions are expected in November. Session with Architecture Workshop.
<b>Community Housing</b>	<b>Design/ Scoping</b>	<b>Progress to date</b>	<b>Progress for this period</b>	<b>Planned for the next two months</b>
Continue the upgrade programme for Council's community housing (unless the ownership and control is transferred to another organisation)	Inspections will be carried out using the Housing Warrant of Fitness Assessment Checklist and Manual as prepared by the Otago Medical School.	The majority of units have been inspected over May, June and July using the checklist. Tenants who were unavailable on the day will be contacted to arrange another time.	Staff held strategic planning meeting with regards to Housing WoF, and maintenance and renewal planning.	
<b>Property</b>	<b>Design/ Scoping</b>	<b>Progress to date</b>	<b>Progress for this period</b>	<b>Planned for the next two months</b>
Proceed with intended disposal of surplus sites in Bulls to help fund the new multi-purpose facility, taking into account concerns expressed during submission on Haylock Park	Investigate saleability of Council-owned surplus sites and include in Consultation Document for the 2017/18 Annual Plan		High-level consideration of Council involvement in subdivision rather than outright sale of the larger surplus properties. Detailed scrutiny of the circumstances behind the acquisition of the Walton Street site, Haylock Park and the Criterion Street carpark behind the Medical Centre (with particular regard to offer back requirements). Clarification sought from Heritage New Zealand on how the heritage covenant on the Willis Redoubt could impact on other parts of the Walton Street site	Confirmation of disposal process for Walton Street and Haylock Park sites; preparation for marketing of Criterion St carpark and information centre site
<b>Public Toilets</b>	<b>Design/ Scoping</b>	<b>Progress to date</b>	<b>Progress for this period</b>	<b>Planned for the next two months</b>

Install public toilets in Mangaweka Village and, if there is sufficient external funding, investigate additional toilets in Papakai Reserve (Taihape), Toe Toe Road, the River Bank at Bulls, Bruce Reserve in Hunterville, Ratana, and Simpsons Bush north of Hunterville	Funding confirmation has been received from Regional Mid-Sized Tourism Facilities Grant Fund for toilets at Mangaweka village, Papakai Reserve, and Bruce Reserve.	Quotations for pre-built structures were sought from three suppliers as per Council's procurement policy. On-site visits have been held with the preferred supplier. Awaiting confirmed quotations. Further on-site meeting to be held at Bruce Park with supplier and DoC.	Planning resource consent requirements for proposed Mangaweka site are being worked through.	Secure resource consent for Mangaweka Village toilet. Stage II will be completed during summer months of 2017/18.
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## ROADING AND FOOTPATHS GROUP OF ACTIVITIES 2017/18

Oct-17

### Major programmes of work outlined in the LTP/Annual Plan 2017/18

Pavement Rehabilitation	Route Position Length	Status	Start date	Completion date	Planned for the next two months
Rehabilitation of 6.52 km of existing sealed roads subject to Project Feasibility Reports to determine validity for progressing to the design and construction phase.					
Bulls: Parewanui Road,	RP. 5820-7780; 1960m		February	April	Currently being surveyed and designed.
Bulls: Parewanui Road,	RP. 9720-9920; rescheduled as seal widening for forestry traffic		March	April	Currently being surveyed and designed.
Bulls: Parewanui/Ferry Roads intersection,		This intersection requires an Innovative design due to stresses by heavy vehicles turning.			Design criteria being investigated.
Sealed Road Resurfacing (over 200m)	Route Position Length	Status	Start date	Completion date	Planned for the next two months

Sealed road resurfacing of 60.9 km (over 200 metres). This list is indicative and subject to alteration when and where reprioritised sites and conflicts with external activities are identified.

Bulls Duncan Road	RP. 3 - 1162 - 1159m				Planning to commence sealing programme November
Bulls Ferry Road	RP. 28 - 510 - 482m				
Bulls High Street	RP. 1360 - 1392 - 32m (AC)				
Bulls Knottingly Road	RP. 3 - 832 - 829m				
Bulls Parewanui Road	RP. 1575 - 2978 - 1403m				
Bulls Santoft Road	RP. 3695 - 6030 2335m				
Capex report 2017/18	cumulative to 30/09/2017	cumulative to 31/12/2017	cumulative to 30/3/2018	cumulative to 30/6/2018	Budget
Sealed road surfacing:					1789375
Drainage Renewals					352425
Pavement rehabilitation					1688679
Structures component replacement					189163
Traffic services renewal					224950
Associated improvements	This category has been deleted				
Unsealed road metalling					460125
TOTAL					4704717

Streetlight renewals	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Planned for the next two months F74:F88
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LED replacements – accelerate the replacement of high pressure sodium in pedestrian category lighting areas[1] so that the programme of replacing all 1098 streetlights not yet replaced by LEDs is complete before December 2018  
 [1] This category includes all the District's local urban roads except for some high use routes n Marton. State highways are outside the scope of this programme.

LED Order expected by October and work will commence

New Footpaths	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Contactors
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Bulls Dalziel Street	site under investigation and design.				
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Minor safety improvements	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Planned for the next two months
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Bulls: Parewanui Road – seal widening – location subject to Safety Study	Complete analysis of the Safety study report				
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### Other major programmes of work carried out during 2017/18

Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Planned for the next two months
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Investigate and report on

\* placing hotmix on the remainder of the roadway in the Bulls Domain.

Plan to carry out this work during the summer

Carry forward programmes from 2016/17				
Other areas of network following storm event in June 2015				James road site to be completed - carried over from the 16/17 year.
Repairs to damage from Debbie event April 2017				Repair to sites with quite major damage currently being designed.
Repairs for damage to network arising from July 13/14 event.				Damage quite substantial and sites still being assessed.

**RUBBISH AND RECYCLING GROUP OF ACTIVITIES 2017/18** **Oct-17**

**Major programmes of work outlined in the LTP/Annual Plan 2017/18**

What are they:	Targets	Progress to date	Work planned for next three months
Review the Waste Management and Minimisation Plan	This must be complete by 30 June 2018: Waste Management Act, section 50. Consultation will coincide with that undertaken for the 2018-28 Long Term Plan. The waste assessment (prescribed under section 51 of the WMA) must be complete before that review starts. Ideally, this work entails an analysis of all waste streams. However, as all kerb-side collection of waste in the District is done by private contractors, access to information about the characteristics of this waste is unlikely. This means the analysis is confirmed to waste taken to the waste transfer stations. Budget Waste takes its waste direct to the landfill.	Council workshop held in August-Draft WMMP awaiting recommendations from Council	Scope out costs for proposed initiatives 1) Kerbside recyclables collection: All major towns 2) Investigate feasibility of a shipping container recycle container at Koitiata. 3) Investigate implications of Council funded kerbside rubbish bag collection. 4) Altering of WTS opening hours- One general unified time for most WTSs
Waste minimisation	Waste Education NZ visits.	No visits in August	Participation is optional
	Horizons Enviroschools programme.	No visits in August	Participation in programme - optional

**Other projects**

What they are:	Targets:	Progress to Date	Work planned for next three months
WMMP 2017	Prepare Draft for Consultation	First workshop held in August	Consultation on draft WMMP 2017

**SEWERAGE AND THE TREATMENT AND DISPOSAL OF SEWAGE GROUP OF ACTIVITIES 2017/18** **Oct-17**

**Major programmes of work outlined in the LTP/Annual Plan 2017/18**

Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Bulls: reticulation renewal – Bulls Domain (\$20,000).	Scope to be confirmed			
Continue review of trade waste agreements. This was noted in the LTP specifically for Midwest Disposals	Dependent on Consent renewal - consent lodged 2015.			

**Other major programmes of work carried forward from 2016/17**

Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Bulls wastewater treatment plant upgrade in terms of the new consent requirements.	Holding consent applied for, waiting on Horizons response.			

**WATER SUPPLY GROUP OF ACTIVITIES 2017/18** **Oct-17**

**Major programmes of work outlined in the LTP/Annual Plan 2017/18**

Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Bulls: reticulation renewals (\$538,000).	Scope to be confirmed			

<p>Bulls: physical works to replace one of the two Trickers Hill reservoirs and seismic strengthening work (\$933,000)</p>	<p>New reservoir at Trickers, seismic strengthening of Concrete building and filter at Bridge St (est. \$100-\$200k) and possible strengthening of mushroom at Bulls. New reservoir to be minimum 900m<sup>3</sup>, preferably 1200m<sup>3</sup>, with new access track on legal title. Seismic assessment of mushroom indicates \$300-\$400k of strengthening work required. Money available will depend on cost of new reservoir and a requirement for the mushroom to remain as a feature of Bulls. Annual Plan budget - renewals to reservoirs and lift pumps (\$757,000 for seismic strengthening). Physical works (\$933k) deferred to 17/18 as part of revised 16/17 budget allocation</p>	<p>(1) Investigation underway, in discussions with landowner for reservoir, Access and easements required. Road design underway. Seismic analysis will be handled as part of larger contract. Lift pump options being investigated. (2) looking at alternative options / sites for a reservoir in Bulls.</p>		
<p><b>Major projects Carry-forwards 2015/16</b></p>				
<p><b>Projects</b></p>	<p><b>Design/ Scoping</b></p>	<p><b>Tender/Contract docs</b></p>	<p><b>Under construction</b></p>	<p><b>Complete</b></p>
<p>Bulls: Design and construction of new reservoir as a result of seismic assessment (\$633k)</p>	<p>New reservoir at Trickers, seismic strengthening of Concrete building and filter at Bridge St (est. \$100-\$200k) and possible strengthening of mushroom at Bulls. New reservoir to be minimum 900m<sup>3</sup>, preferably 1200m<sup>3</sup>, with new access track on legal title. Seismic assessment of mushroom indicates \$300-\$400k of strengthening work required. Money available will depend on cost of new reservoir and a requirement for the mushroom to remain as a feature of Bulls. Annual Plan budget - renewals to reservoirs and lift pumps (\$757,000 for seismic strengthening). Physical works (\$933k) deferred to 17/18 as part of revised 16/17 budget allocation</p>	<p>(1) Investigation underway, in discussions with landowner for reservoir, Access and easements required. Road design underway. Seismic analysis will be handled as part of larger contract. Lift pump options being investigated. (2) looking at alternative options / sites for a reservoir in Bulls.</p>		