

Bulls Community Committee

Order Paper

Tuesday 9 October 2018
5.30pm

Supper Room, Bulls Town Hall, High Street, Bulls

Website: www.rangitikei.govt.nz
Telephone: 06 327-0099

Email: info@rangitikei.govt.nz
Facsimile: 06 327-6970

Chair
Tyrone Barker

Membership
Lynette Andrews, Nigel Bowen, Sandra Boxall, Tricia Falkner, Matthew Holden,
Annabel Sidey, Russel Ward, Perrin Turner,
Julie Toomey, Raewyn Turner, Alex Bertram (alt)
His Worship the Mayor, Andy Watson, (ex officio)

Councillor Jane Dunn and Councillor Graeme Platt

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



Rangitikei District Council

Bulls Community Committee Meeting

Agenda – Tuesday 9 October 2018 – 5:30 pm

Contents

1	Welcome	3	
2	Public Forum	3	
3	Apologies.....	3	
4	Members' Conflict of Interest.....	3	<i>Agenda note</i>
5	Confirmation of Order of Business and Late Items.....	3	<i>Agenda note</i>
6	Confirmation of Minutes.....	3	Attachment 1, pages 11-18
7	Chair's Report	3	<i>Verbal update</i>
8	Council Decisions on Recommendations from the Committee	3	<i>Agenda note</i>
9	Council Response to Queries Raised at Previous Meetings.....	3	<i>Agenda note</i>
10	Council's plans and process for town and District signage	4	Attachment 2, pages 19-20
11	Developing a Civil Defence Community Response Plan.....	4	<i>Presentation</i>
12	Advice to Council on delegation of Community Initiatives Fund	4	<i>Agenda note</i>
13	Community Initiative Fund – consideration of applications to the September 2018 Round.....	5	Attachment 3, pages 21-73
14	Consultation on Control of Liquor Bylaw	5	Attachment 4, pages 74-86
15	Review - Animal Control Bylaw	6	<i>Agenda note</i>
16	Kerbside Rubbish and Recycling - Consultation	6	<i>Agenda note</i>
17	Update on Place-Making Activities	6	<i>Verbal update</i>
18	Update from Bulls and District Community Development Manager	6	<i>Agenda note</i>
19	Update on Community Centre Development	6	<i>Agenda note</i>
20	Representation review update	7	Attachment 5, pages 87-101
21	Creative Communities Scheme	7	Attachment 6, pages 102-112
22	Event Sponsorship Scheme	8	Attachment 7, pages 113-114
23	Small Projects Grant Scheme Update	8	
24	Current Infrastructure Projects/Updates and Other Council Activities within the Ward	8	Attachment 8, pages 115-117
25	Late Items.....	8	
26	Next meeting.....	9	
27	Meeting Closed	9	

The quorum for the Bulls Community Committee is 6 plus an Elected Member.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

3 Apologies

4 Members' Conflict of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business and Late Items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of Minutes

The Minutes for the meeting of the Bulls Community Committee held on 14 August 2018 are attached.

File ref: 3-CC-1-1

Recommendation:

That the Minutes of the Bulls Community Committee meeting held on 14 August 2018 be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's Report

A verbal report will be provided at the meeting.

8 Council Decisions on Recommendations from the Committee

There were no recommendations made to Council at the previous meeting.

9 Council Response to Queries Raised at Previous Meetings

Motor-home waste disposal

After discussions at the Council workshop on 23 August, it was decided that more information is required from the Bulls Community Committee before site options can be provided.

Council requested that the Bulls Community Committee provide evidence that there is a need for a motor-home waste disposal site.

10 Council's plans and process for town and District signage

District and Township Branding, and Promotion forms a key part of Council's Economic Development programme. Council is employing an economic development officer to lead this work. It is expected this role will be filled by November 2018.

During 2017 Council undertook a rebranding exercise and developed both a Council brand and district brand based on the Kowhai. Council intends on providing local communities with town signage, based on a set template reflective of the district brand (attached). Each town/village has the opportunity to put a local icon on the sign relevant to their town. Kowhai trees will be planted around the sign where this is physically possible. The Bulls Community Committee is asked to consider what it would like the icon to be for its sign. Council will approve the suggested icon.

The template is attached. For those wanting to understand the relevance of the Council brand, in particular the use of the kowhai flower, a video explaining this can be found on Council's website - <https://www.rangitikei.govt.nz/council/about/logo>.

Blair Jamieson, Strategy and Community Planning Manager will be in attendance at the meeting to provide a more detailed overview of the project.

Recommendations:

- 1 That the 'template for district signage' be received.
- 2 That the Bulls Community Committee recommend to Council that [insert icon] is used for the Bulls district-wide branding sign.

11 Developing a Civil Defence Community Response Plan

Paul Chaffe, Council's Emergency Management Officer, will be present to outline the process for developing a Civil Defence Emergency Management Plan.

12 Advice from Council on delegation of Community Initiatives Fund

Applications closed for the second round of the Community Initiatives Fund on 13 September 2018. The applications raised two key questions which required a Council decision:

Ineligible costs

The question was raised as to whether the scope of the Fund be extended to cover what are currently considered ineligible - (i) facility development or funding for capital works (i.e. the cost of buildings or items necessary to operate the facility) and (ii) purchase or long-term lease of equipment or facilities? A number of applicants are seeking assistance with such costs, and in the past a number of applications for these costs have been approved. Council decided the scope should not be extended to cover applications which included facility development, funding for capital works, or purchase or long-term lease of equipment or facilities.

District-wide applications

District-wide applications as funding. Council made the decision on these applications as funding had not been specifically allocated for applications which cover the whole District.

13 Community Initiative Fund – consideration of applications to the September 2018 Round

A report is attached.

File ref: 3-GF-8-3

The Bulls Community Committee received two applications in this round, however the funding requested from the Bulls Toy Library is for the purchase of new toys. Due to Council's decision not to extend the scope of funding, this application is now ineligible for consideration. The application has still been included in the report for your reference.

Recommendations:

- 1 That the report 'Consideration of applications for the Community Initiative Fund 2018/19 – September Round' be received.
- 2 That the following Project Report Form be received:
Bulls and District Historical Society – Scotts Ferry Restoration Project
- 3 That the Bulls Community Committee approve the applications, listed below, and disperse the Community Initiatives Fund as outlined to successful applicants:
Bulls and District Historical Society – Book - Historic homes, churches and public buildings of Bulls and districts \$

14 Consultation on Control of Liquor Bylaw

Council is currently consulting on the Liquor Control in a Public Place Bylaw 2018. At the August 2018 meeting the Bulls Community Committee provided feedback to the Policy/Planning Committee on whether any changes should be made to the Bylaw. Council has decided to retain the provisions from the 2010 Bylaw. Liquor control areas are provided for:

- Bulls – CBD and Bulls Domain and Haylock Park
- Marton – CBD and Marton Park and Centennial Park
- Taihape – CBD and Memorial Park and Robin Street park
- Hunterville – CBD and Queens Park

Council has decided not to include Funnell Reserve as a Liquor Control Area as there is no evidence that there are alcohol related crimes occurring in the area.

The consultation documents are attached. Submissions close 4pm Wednesday 31 October 2018.

Recommendations:

- 1 That the consultation documents for the Control of Liquor in a Public Place Bylaw 2018 be received.
- 2 That the Bulls Community Committee delegates [insert name] the authority to put in a submission to the Control of Liquor in a Public Place Bylaw 2018.

15 Review - Animal Control Bylaw

At the last meeting the Bulls Community Committee were informed of Council's intention to review the Animal Control Bylaw. Council has deferred consultation on this Bylaw until after the consultation on kerbside rubbish and recycling. The Bulls Community Committee will be notified when consultation on the Animal Control Bylaw is open for public submissions.

16 Kerbside Rubbish and Recycling - Consultation

During the recent consultation on the 2018-28 Long Term Plan, Council consulted with the community as to whether they wanted Council to introduce a kerbside recycling, or kerbside rubbish and recycling service in urban areas throughout the District. The response rate from the District was low, and Council considered they did not have a mandate to implement a service. Therefore, Council is planning on undertaking further consultation with urban residents on this issue during October 2018. This consultation will include all residential properties in urban areas receiving a postcard to vote on their preferred option. Meetings/street tables will also be occurring throughout the district.

17 Update on Place-Making Activities

A verbal update will be provided at the meeting.

18 Update from Bulls and District Community Development Manager

A verbal update will be provided at the meeting.

19 Update on Community Centre Development

1. Upgrade of the Bulls wastewater treatment plant to meet new consent conditions

As noted in the March report, the application for a new resource consent lodged with Horizons has been placed 'on-hold' pending the outcome of the business case process for the upgrade of the Marton wastewater plant. A meeting involving Infrastructure staff, Council's consent advisors and Horizons compliance staff has been held to progress the consenting strategy for Bulls/Marton. However, Horizons needs clear commitment from the Council about the proposed upgrade to be confident that any interim (short term) consent is a genuine stepping stone to new long-term consent with associated plant upgrades. A full briefing was provided for the Assets/Infrastructure Committee's meeting on 9 August 2018, together with a District-wide strategy towards consenting. Prior to that a meeting of the Advisory Group was convened to allow a full update to be provided and discussed with them.

Subsequent to that a briefing for members of Ngati Parewahawaha was undertaken, and a similar briefing/hui offered to Ngati Apa as a pre-cursor to the preparation of the resource consent application.

The Committee recommended to Council that it confirms as its preferred option establishing a land-based disposal system for the combined Marton and Bulls wastewater flows. An updated consent application, incorporating consideration of the Marton wastewater treatment upgrade, will be lodged with Horizons before the end of October 2018.

Before then, the Committee has recommended (and Council agreed) that Council commences the process to procure land, to continue advancing the design and other elements and undertake further consultation with iwi and the Bulls/Marton communities, with progress being reported to the Assets/Infrastructure Committee.

There have been discussions with the NZ Defence Force regarding the possibility of wastewater from NZDF Base Ohakea being dealt with as part of an upgraded Bulls/Marton wastewater land disposal arrangement.

2. Bulls multi-purpose community centre

W & W Construction (2010) limited was identified as the preferred contractor by Council at its meeting on 30 August 2018 for subsequent negotiation by the Mayor and the Chief Executive. A formal update will be provided to Council's meeting on 11 October 2018, with the expectation that a construction contract will be confirmed at that time. There have also been discussions with the site owners to finalise the footprint of the development. . The target completion time remains December 2019.

An application for the required archaeological authority is with Heritage New Zealand and expected to be processed by mid-October 2018. This authority is needed because the site was in human occupation before 1900.

Work continues on sourcing further external funding for the project. In July, the Whanganui Community Foundation approved a grant of \$300,000 for the project. His Worship the Mayor has met with representatives of Te Puni Kokiri concerning funding to highlight Ngati Apa within the development. Arrangements were finalised to relocate the house made available by Central House Movers – the makeover will be a significant community project. The additional resource contribution to this project by Central House Movers has been significant.

20 Representation review update

Council received 12 submissions on its initial proposal for the representation review for the 2019 elections. Council proposed a three ward structure – northern, central, southern. One submitter (Laurel Mauchline Campbell, Chair Turakina Community Committee) spoke to their submission at the oral hearing held on 17 September 2018. One submission was received from a Bulls resident who supported the proposal because Bulls is a growing community.

Council will deliberate on submissions at their 18 October 2018 meeting and notify their final proposal after this date. There will be an opportunity for submitters to appeal this decision, and if Council makes changes to its proposal, the opportunity for objections from the community.

21 Creative Communities Scheme

The Creative Communities Scheme, which is administered by Council, funds local arts projects, and is open to applications from groups and individuals. Projects should look to either:

- Create opportunities for local communities to engage with and participate in local arts activities

- Support the diverse artistic cultural traditions of local communities
- Enable young people to engage with and participate in the arts

The second funding round for the year opens on 1 October, and will run through to 2 November. The Assessment Committee meets on 27 November to assess the applications. An information brochure and application form is attached.

Recommendation:

That the Creative Communities Scheme brochure and 2018 application form be received.

22 Event Sponsorship Scheme

The Event Sponsorship Scheme, which is administered by Council, funds events (Celebratory, competitive, or exhibitive) which help develop community cohesion and reinforce economic growth within the Rangitikei District.

The second funding round for the year opens on 1 October, and will run through to 2 November. The Assessment Committee meets on 27 November to assess the applications.

An application form is attached.

Recommendation:

That the Events Sponsorship Scheme 2018 application form be received.

23 Small Projects Grant Scheme Update

A memorandum is attached.

File ref: 3-CC-1-1

Recommendation:

That the memorandum 'Small Projects Grant Scheme Update – October 2018' be received.

24 Current Infrastructure Projects/Updates and Other Council Activities within the Ward

An extract is attached.

File ref: 3-CC-1-5

Recommendation:

That the extract 'Current Infrastructure Projects/Updates and other Council Activities with the Bulls Ward' dated July-August 2018 be received.

25 Late Items

As accepted in Item 5.

26 Next meeting

11 December 2018, 5.30 pm

27 Meeting Closed

Attachment 1



Rangitikei District Council

Bulls Community Committee Meeting

Minutes – Tuesday 14 August 2018 – 5:30 pm

Contents

1	Welcome	3
2	Public Forum	3
3	Apologies.....	3
4	Members' Conflict of Interest.....	3
5	Confirmation of Order of Business and Late Items	3
6	Confirmation of Minutes.....	3
7	Chair's Report	3
8	Council Decisions on Recommendations from the Committee	3
9	Council Response to Queries Raised at Previous Meetings.....	4
10	Criterion Street name change request.....	4
11	Council's plans and process for town and district signage	4
12	Developing a Civil Defence Community Response Plan.....	5
13	Update on Place-Making Activities	5
14	Update on the Bulls Community Centre Development	5
15	Update from Bulls and District Community Development Manager	Error! Bookmark not defined.
16	Small Projects Grant Scheme Update	Error! Bookmark not defined.
17	Review of Control of Liquor Bylaw – local effectiveness and concerns	5
18	Proposed amendments to the Animal Control Bylaw.....	6
19	Representation review – initial proposal	6
20	Current Infrastructure Projects/Updates and Other Council Activities within the Ward	7
21	Late Items.....	7
22	Next meeting.....	7
23	Meeting Closed	7

Present: Mr Tyrone Barker (Chair)
Ms Lynette Andrews
Ms Tricia Falkner
Mr Nigel Bowen
Ms Sandra Boxall
Mr Matthew Holden
Ms Annabel Sidey
Ms Julie Toomey
Ms Raewyn Turner
Mr Perrin Turner
Mr Russel Ward
Cr Jane Dunn
Cr Graeme Platt

In attendance: Ms Ellen Webb-Moore, Policy Analyst/Planner

Unconfirmed

1 Welcome

The meeting started at 5.30pm. The Chair welcomed everyone to the meeting

2 Public Forum

Nil

3 Apologies

The apologies of His Worship the Mayor and Tricia Faulkner for lateness be received

Ms Falkner / Mr Ward. Carried

4 Members' Conflict of Interest

There were no declared conflicts of interest

5 Confirmation of Order of Business and Late Items

The order of business was confirmed.

6 Confirmation of Minutes

Resolved minute number	18/BCC/021	File Ref	3-CC-1
-------------------------------	-------------------	-----------------	---------------

That the Minutes of the Bulls Community Committee meeting as amended held on 12 June 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Dunn / Mr Turner. Carried

7 Chair's Report

The Chair provided the following updates:

- The rugby game this weekend was a great success.
- The Trust is hosting Arts week this week, the Wearable Arts event is part of this and encouraged members of the Committee to attend and pass this on.

8 Council Decisions on Recommendations from the Committee

The Committee discussed the work plan. This was around funding from Council for the Bulls and District Community Development Trust, majority of which is used for wages.

9 Council Response to Queries Raised at Previous Meetings

Public access through Ngati Apa land

The Committee discussed the report, it was raised that the lack of access poses a problem for the walkers. It was raised that access has not been granted as the land is for sale and the owners do not wish to jeopardise any potential sale and purchase agreement.

Waste disposal signage update

The Committee stressed the need for the determination of a site.

Cow effluent

Cow effluent is not presently accepted in Rangitikei's dump stations; the Committee considered that this is a Ministry for Primary Industries matter.

Dumping signage

Signs will be erected shortly. Council has received notification that Envirowaste (yellow bags) will no longer be servicing Bulls. They will, however, continue picking up the yellow bags until there are none left. Envirowaste will be in contact with wheelie bin customers directly. Residents will need to purchase the red bags or organise a wheelie bin from Rangitikei Wheelie Bins, going forward.

Wallace development signage illumination

The Committee discussed the email response from Morgans Property Advisors, observing that the sign is not always illuminated.

Resolved minute number	18/BCC/022	File Ref
-------------------------------	-------------------	-----------------

That the Bulls Community Committee request council staff to provide the next Bulls Community Committee meeting with options for a motor-home waste disposal site.

Ms Sidey/ Ms Boxall. Carried

10 Criterion Street name change request

Helen Cooper was unavailable to present to present to Committee. Cr Dunn explained that altering the street name was not a delegation afforded to the Committee, however should the Committee agree with the proposal, Council could consider a recommendation to change the name of the street following the necessary consultation.

11 Council's plans and process for town and district signage

Cr Dunn spoke to the item. The new role of the economic development officer was discussed. It was discussed that branding and promotion will form a component of this role, it is expected

that this person will be appointed in the near future. The Committee will await the appointment of this person do discuss anything signage and branding related.

12 Developing a Civil Defence Community Response Plan

Paul Chaffe, Council's Emergency Management Officer, was not available to speak to the item to discuss the process for developing a Civil Defence Emergency Management Plan.

13 Update on Place-Making Activities

Cr Dunn spoke to the item. The chairs outside the Bulls Eye Café were discussed, these are in a poor state of repair and could do with replacing. Ms Andrews noted that there still remains a disconnect between the old town centre and the Wallace development area and beyond. A way to resolve this disconnect could be through lighting with flag signs or hanging plants, potentially similar to what has recently gone up in Feilding. The Committee will have a workshop session at a later date to further discuss this.

14 Update on the Bulls Community Centre Development

The Committee noted the commentary in the agenda. Cr Dunn provided additional updates detailing that tenders have now closed; the successful tender has not yet been determined. The fundraising committee will have another meeting when Bronwyn Meads returns. It was noted that the banners around the Community Centre site have been taken down.

15 Update from Bulls and District Community Development Manager

Jan Harris was not present at meeting to provide an update. The Chair advised the Committee that they are encouraged to attend the upcoming wearable arts event hosted by the Trust.

16 Small Projects Grant Scheme Update

This item was passed over for consideration at the next meeting.

17 Review of Control of Liquor Bylaw – local effectiveness and concerns

The Committee discussed the review of the Bylaw making, noting that the bylaw is more effective in some areas (such as the main street) than others (such as the local sports fields). As there are few alcohol related issues in the town, it appears to be necessary and working. People have awareness of the liquor control bylaw.

Resolved minute number

18/BCC/023

File Ref

1-DB-1-4

That the Bulls Community Committee recommend to the Policy/Planning Committee that following amendments are made to the Liquor Control in a Public Place Bylaw:

- That Fennel Reserve be included in the bylaw

for the following reasons:

- Because it is a high traffic volume area.
- Because it is the gateway to the Rangitikei.

That the Bulls Community Committee delegate Sandra Boxall the authority to put in a submission on the Review of the Control of Liquor Bylaw on behalf of the Committee.

Mr Turner / Ms Boxall. Carried

18 Proposed amendments to the Animal Control Bylaw

The Committee discussed the review of Animal Control Bylaw and requested that Ms. Toomey be sent the consultation documents to assess whether the Committee would like to put in a submission. The Committee decided that if they are to put in a submission they will workshop it before the deadline.

Resolved minute number	18/BCC/024	File Ref	3-CC-1-1
-------------------------------	-------------------	-----------------	-----------------

That the Bulls Community Committee delegate Julie Toomey the authority to put in a submission on the Review of the Animal Control Bylaw on behalf of the Bulls Community Committee.

Ms Turner/ Ms Falkner. Carried

19 Representation review – initial proposal

Cr. Dunn provided further explanation to the item. Council has now adopted its Initial Proposal for its Representation Review for the 2019 elections after a large amount of workshopping and discussion. Cr Dunn explained that the changes will not result in the potential for any less representation for Bulls, unlike Turakina who may perceive that the proposal potentially causes a risk to their representation.

Resolved minute number	18/BCC/025	File Ref	3-CC-1-1
-------------------------------	-------------------	-----------------	-----------------

That the 'Consultation information for Council's initial proposal for representation for the 2019 local election' be received.

That the Bulls Community Committee does not delegate an authority to put in a submission on the Representation Review for the 2019 election on behalf of the Committee as the Committee is not affected by the proposal.

Mr Turner / Ms Boxall. Carried

20 Current Infrastructure Projects/Updates and Other Council Activities within the Ward

The Committee viewed the extract, looking for clarification about progress with the proposal presented to the Committee's April 2018 meeting by John Keay about repairs to the rugby field on the Domain (and the use of the Council's Parks Upgrade Programme to partly fund the work). The Committee requested that this be followed up on by staff and correspondence be provided to the Chair.

Resolved minute number

18/BCC/26

File Ref

3- CC-1-5

That the extract 'Current Infrastructure Projects/Updates and other Council Activities with the Bulls Ward' dated May-June 2018 be received.

Mr Baker / Mr Ward. Carried

21 Late Items

There were no late items

22 Next meeting

9 October 2018, 5.30 pm

23 Meeting Closed

7.20pm

Confirmed/Chair: _____

Date:

Attachment 2



WELCOME TO
RATA

Make this place home.



Attachment 3

Report

Subject: Consideration of Applications for the Community Initiatives Fund
2018-2019 – September Round

To: Bulls Community Committee

From: Christin Ritchie , Governance Administrator

Date: 28 September 2018

File: 3-GF-8

1 Background

- 1.1 The total 2018/19 budget for the Bulls Community Initiatives Fund (CIF) is \$5,400.00. There are two funding rounds. It is suggested that the Bulls Community Committee allocate a **maximum of 75% of the total amount allocated (\$4,050.00)** to ensure there is money left for the next round.
- 1.2 A total of \$7,012.40 has been requested in this round.
- 1.3 This report summarises the applications that have been received in Round 2 and provides information on the eligible costs for each application.

2 Overview

- 2.1 Two applications have been received. A summary report is attached as Appendix 1.
 - Bulls and District Historical Society – Book - Historic homes, churches and public buildings of Bulls and districts
 - Bulls Toy Library – Purchase new toys
- 2.2 Both of these applicants have received funding directly from the Community Initiatives Fund in previous years.
- 2.3 The criteria for the CIF states that grants are usually up to a **maximum of \$2,500** towards eligible costs. It is suggested that the Committee give consideration to the project's likelihood of success if funded for less than the amount requested. Partially funding a project which then fails through an inability to attract other funding impacts negatively on the project in question. This approach mirrored that which Creative New Zealand strongly advocates in considering applications for its grant schemes.

	New Initiative	Ongoing Activity	Meets Criteria	Quotes Provided	Quantifiable Targets	Eligible costs	Amount requested	Proportion of eligible costs requested
1. Bulls and District Historical Society – Book - Historic homes, churches and public buildings of Bulls and districts						\$11,577.05	\$5,577.05	48%
2. Bulls Toy Library – Purchase new toys (ineligible for funding)						\$1,435.35	\$1,435.35	100%
							\$5,577.05	

2.4 It is a condition of CIF that Project Report Forms are returned before further funding can be sought. One project report form has been received since June 2018:

- Bulls and District Historical Society – Scotts Ferry Restoration Project

2.5 Committee members are requested to score each application on how well each project meets the CIF criteria¹.

3 Recommendations:

3.1 That the report 'Consideration of applications for the Community Initiative Fund 2018/19 – September Round' be received.

3.2 That the following Project Report Form be received:

- Bulls and District Historical Society – Scotts Ferry Restoration Project

3.3 That the Bulls Community Committee approve the applications, listed below, and disperse the Community Initiatives Fund as outlined to successful applicants:

- Bulls and District Historical Society – Book - Historic homes, churches and public buildings of Bulls and districts \$

Christin Ritchie
Governance Administrator

¹ Demonstrate consideration of how they see their proposal would benefit the community
Provide 3 targets that will be used to monitor the outcome of the project
Provide a realistic and balanced budget
Be able to contribute a significant proportion to the cost of the project

Appendix 1

Appendix 1

Community Initiatives Fund, October 2018 – Summary report Bulls

	Description of Project	Total project cost	Applicant Contribution / income	Amount Eligible	Amount Requested	Any previous grants for the organisation from RDC or external funds in the last 3 years, and report status	Community benefits
1. Bulls and Districts Historical Society Inc	Writing and production of a book: Historic homes, churches and public buildings of Bulls and Districts	\$11,577.05	\$6,000	\$5,577.05	\$5,577.05	Yes, 2017 Restoration of the original ferry at Scott's Ferry. Project Report has been received.	The book is to be written and published mainly for the benefit of historians, researchers and genealogists along with interested book lovers. This project began after numerous requests from the public, near and far for information on various buildings within our area. The book will mention descendants and former owners of the buildings, ensuring a notable record for all time.
2. Bulls Toy Library	Purchase new toys	\$1,435	\$0	\$1,435	\$1,435	Yes, \$1254 in 2017, \$399.80 in 2014 and \$318 in 2013. Project Report has been received.	The Bulls Toy Library aims to provide the children of bulls and the wider district with good quality, well designed and appropriate toys to foster learning through play. In order to keep memberships costs affordable, additional funding is required. The funds will enable the library to purchase new wooden toys, which are in high demand.

BULLS DISTRICT HISTORICAL SOCIETY

RECEIVED

29 AUG 2018

Applicant eligibility criteria:

Applicant must be able to meet all the criteria stipulated in the guidelines.

Applicant/organisation must be:

- Incorporated Society (certificate or documentation of proof must be supplied);
- Trust or Association (please supply documentation);
- Unincorporated community group
- Umbrella organisation with local branches.

To: CR
File: 3-6F-8-1
Doc: 12 0385

It is expected that the 'umbrella organisation' will have an interest in the project for which funding is being sought.

Council is unable to issue funds directly to individual recipients.

1. APPLICANT DETAILS

Full Name of Organisation: Bulls and Districts Historical Society Inc

Street address: 81 High St Bulls

Postal address: 81 High St

Bulls

Post Code: 4818

Contact 1 Name Helen Cooper

Telephone (day) 021 1051327

Email: bulls.museum@gmail.com

Contact 2 Name Kevin Ellery

Telephone (day): 06 3221362

Email: mazza_kev@hotmail.com

Legal Status (see Applicant eligibility criteria)

Incorporated Society W/N1115672

Is your organisation acting as an Umbrella Organisation?

☐

Yes

☒

No

Is your organisation GST registered?

☒

Yes

☐

No

If so, please provide your GST Number:

0	8	8
---	---	---

9	6	1
---	---	---

6	6	8
---	---	---

Bank account:

0	3
---	---

0	6	0	5
---	---	---	---

0	2	0	2	3	7	7
---	---	---	---	---	---	---

0	0
---	---

2. WHAT ARE THE OBJECTIVES OF YOUR ORGANISATION?

To preserve and promote the history of the Bulls and Districts area and to encourage public participation, by treasuring the past, enriching the present and to meet the challenges of the future.

3. YOUR PROJECT:

3.1 What is the name of your project?

Writing and production of a book; Historic homes, Churches and Public Buildings of Bulls and Districts.

3.2 When will it take place? November 2018

3.3 Where will it take place? Bulls

3.4 What type of project are you planning? *Publication of book.*

☐ Ongoing activity, or

☒ New initiative

Please tick the **ONE** box that **best** describes your project. (See Community Initiatives Fund Purpose definitions)

☐ Community service and support, or

☐ Leisure promotion, or

☒ Heritage and environment

Describe your project in full:

Attach additional sheets if you need to.

We have written and wish to publish a local historical publication for historians, researchers and genealogists along with interested book lovers called Historic Homes, Churches and Public Buildings in the Bulls and surrounding district.

This has come about through our success with the "Slices of Life" publication and due the interest from the public both near and far who have expressed information on various buildings within our area.

Who will benefit from your project?

The local community and anyone interested in history. i should like to add here that book stores and Universities alike are purchasing our previous publications.

How will the people who will benefit from your project know that this is happening?

Through local media, newspapers, local Bull -a-tin, Facebook, newsletters and digital media.

How will you acknowledge the funding provided by Rangitikei District Council?

Through local media and also acknowledgement in the publication.
Wanganui chronicle, Manawatu Standard, Feilding Rangitikei Herald, District Monitor, and The Guardian.

List three targets that will demonstrate the success of your project and benefit the Rangitikei District:

- Target 1:** Descendants and former owners of buildings mentioned in the publication having a notable record for all time. This publication has come about because of interest shown by enquiries through the museum.
- Target 2:** Researchers and genealogists who have a personal interest along with local communities who have connections with the places in this publication. Experience in this area have shown us that these local publications are purchased for gifts to overseas relatives.
- Target 3:** Once again experience has shown us another targetted area, are book retailers and Universities etc. with ongoing purchases for our other publications.

FINANCIAL INFORMATION

Project Costs

Outline how much the project will cost to put on:

Item	Amount	
typesetter design, editor	\$	3450
printing cost	\$	8127,05
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total Cost (GST inclusive / exclusive. Please delete one)	\$	11,577.05 inc gst

Project Income

Outline how the costs of the project will be met:

Item	Amount	
Donated material	\$	
Cash in hand towards project	\$	1000
Intended fundraising (provide an estimate)	\$	
Ticket sales	\$	
Other sponsorship/grants (please specify source/s below)	\$	
Arthur Wheeler Leedstown Trust	\$	5000
	\$	
	\$	
	\$	
Total funds available (GST inclusive / exclusive. Please delete one)	\$	6000

Amount of funding you are requesting

from Rangitikei District Council:

\$ 5577.05

Has your group received funding from the Rangitikei District Council in the last 5 years? If yes, please list all grants made below.

Event/Project/Activity	Amount	
restoration of Scotts Ferry	\$	2000
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

4.4 Please name two referees for your organisation and your project

Name: *Keith Scott*

Telephone (day): 06 3583009

Name: Vera Hunt

Telephone (day): 06 3248813

5. DECLARATION

☒ I declare that the information supplied here is correct.

Name: Helen Cooper

Signature: *H. Cooper* *secretary* *Ellery*

Position in organisation: Kevin Ellery

Date: *22/8/2018* *Chairman*

☐ Please tick here if you would like to speak with the Committee about your project. The Committees will meet early-mid October 2018. The Grants Administrator will contact you with more details.

October Enterprises Ltd trading as
River Press



12 Market Street
Picton 7220
Phone 03 6736942
Mobile 0274 862 886
riverpress@xtra.co.nz

11 February 2018

Bulls and Districts Historical Association
Attn Anne Simms

Re: *Historic Homes, Churches and Public Buildings of Bulls and District*

Dear Anne,

Thanks for inviting me to work on your Association's next publication. As discussed by phone, I'd be happy to do so on the following basis:

- The book follows the same basic style and format as *Slices of Life*.
- River Press works in close consultation with you to provide typeset and design, including cover design, and index to your satisfaction, and provides the final typeset and cover in PDF format for you to have printed.
- I would like to have editorial input into the research and final text to ensure that we avoid repetition and present the best information available. This would involve making suggestions for you to consider and action, and some editing of the text where appropriate. I have not included any travel costs in my quote as we would expect to work by phone and email as previously.
- River Press is appropriately acknowledged by you in promotion and publicity. (I noticed that the newspaper report of your last book launch spelled my name incorrectly and did not mention my company River Press at all, which is not a good look professionally.)

I understand you want the book for Christmas 2018 so suggest we aim for final drafts by the end of September – this would mean a final text deadline of early August.

Our total fee for the design, typeset, index and cover would be \$3,000 plus GST, with \$1000 up front and the balance on completion.

I hope this is satisfactory to your team and I look forward to working with you again.
With best regards

Carol Dawber
River Press



42 Cuba Street
P.O. Box 61
Palmerston North 4440
Telephone: (06) 353-2700
Fax: (06) 356-1319
Email: orders@fisherprint.co.nz
Commercial Printers for 100 years.
Associate company



CASH SALE

Bulls Museum
81 High Street
Bulls
Attention: Anne Simms

Date: 23/05/18
Quotation No: 329529
Customer Code: CASH
Phone Number:
Fax Number:

Dear Anne,

We thank you for the opportunity of quoting you and are pleased to submit the following details and prices for your consideration:-

Job Title: Bulls Museum - Historic Houses, Churches & Public Buildings
Details: Cover - Printed colour 2 sides, gloss laminated 1 side
Text - 20pp Printed colour throughout, 104pp Printed black throughout
Collate text with cover & PUR bind
Pack into cartons

From print ready pdfs supplied allows for printed book proof
NOTE Fishers to make some alterations

Materials: 150 gsm NEO SATIN, WHITE
350 gsm SILK MATT WHITE*
150 gsm NEO SATIN, WHITE

Size: 195 x 205

Quantity:	300	500
Net Price:	4,383.00	7,067.00
GST:	657.45	1,060.05
Total Price:	5,040.45	8,127.05

Regards,

JENNY JOHNSTON

TERMS OF SALE:

PLEASE NOTE: If this quotation is not accepted within 21 days it becomes null and void.
Our standard production time is 10 working days (depending on the size of the job) from acceptance of proof, unless otherwise agreed.

We ☐ accept your quotation(s) for:
☐ do not accept

Customer Code: CASH
Quotation No: 329529

Job required by / /

Copy in your hands / enclosed / to be forwarded by
(Please cross out which does not apply)

Quantity:	300	500
Net Price:	4,383.00	7,067.00
GST:	657.45	1,060.05
Total Price:	5,040.45	8,127.05

Signed _____

Details: _____

Please Detach and Return to:-
Fisher Print Ltd., PO Box 61, Palmerston North 4440

Bulls and Districts Historical Society Inc

Financial Statements

For the Year Ended 31 December 2017

BULLS AND DISTRICTS HISTORICAL SOCIETY INC
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017

Contents	Page
Society Entity Information	1
Auditors Report	2
Statement of Financial Performance	3
Schedule of Expenses	4
Statement of Financial Position	5
Statement of Cash Flows	7
Notes to the Financial Statements	8
Schedule of Property, Plant and Equipment	Appendix 1

BULLS AND DISTRICTS HISTORICAL SOCIETY INC
SOCIETY ENTITY INFORMATION
AS AT 31 DECEMBER 2017

Incorporated: 8 February 2001

Incorporation Number: WN/1115672

IRD Number: 88-961-668

Charities Commission No: CC 20576

Nature of Society: Museum

Location of Society: 81 High Street
BULLS

Registered Office: 81 High Street
BULLS

Email: bulls.museum@gmail.com

Website: www.bullsmuseum.co.nz

Treasurer: Tony Simms

President: Keith Scott (retired)

Acting President: Kevin Ellery

Bankers: Westpac
BULLS

Accountants: Paterson Accountants Limited
P O Box 5565
Palmerston North 4441

BULLS & DISTRICTS HISTORICAL SOCIETY INC

STATEMENT OF SERVICE PERFORMANCE FOR THE YEAR ENDED 31 DECEMBER 2017

DESCRIPTION OF THE ENTITY'S OUTCOMES

The Museum is open to the public 10am – 3pm daily except Christmas Day and Good Friday. Both permanent and temporary historical displays reflect the history of the area. The public is invited to submit display material.

DESCRIPTION AND QUANTIFICATION OF THE ENTITY'S OUTPUTS

Visitor numbers this year 5890. Last year 6192. Visitor numbers include individuals and small community groups. Approximately one third of visitors are from overseas.

ADDITIONAL INFORMATION

The Museum has a number of permanent displays that reflect historical aspects of the area.

The following temporary displays have been presented this year :

- RNZAF in conjunction with Ohakea Tattoo late February
- Parawahawaha Marae – in conjunction with their celebrations at Easter
- Bulls School – in conjunction with their Labour Weekend celebrations

Other Developments have included continuing with the Museum's photographic collection for preservation and display.

Assisting St. Thomas Church, Sanson with a display in their hall for their 140th celebrations.

Fundraising from the local community and suppliers for the restoration of the Scott's ferry (Category I) site.

Bulls & Districts Historical Society (Inc)

Presidents Report For the Year Ended 31st December 2017 Presented 7th March 2018

Welcome to our AGM and thank you for your attendance.

We remember at this time the passing of Maurice Brookie a long serving member and museum volunteer. A real gentleman with deep roots in our community at Parewanui and Bulls. We also acknowledge the passing of Dr. Joan Walton who had close connection to our community and our sympathy goes out to Janet Waite, her daughter, an avid museum supporter.

We are pleased that our local member of Parliament Ian McKelvie has accepted the role of Patron of our Museum. Ian has a close historic connection to this community.

The Museum continues to play an active and visible role in both Bulls township and in the wider district of South Rangitikei and Sanson. Apart from our presence as a seven day a week open Museum on SH1, hosting numerous visitors (one third of whom are from overseas) during the year, we as a Museum have been actively involved in the following:

- Fundraising for the Scotts ferry restoration project
- Parewahawaha Marae 50th celebration - at Easter – a display in the Museum
- Bulls School 150th celebration Labour Weekend – a display in the Museum
- Instigated the upkeep of the Presbyterian Cemetery at Dalrymple Road
- Provided a historical display at St. Thomas Church, Sanson for their 140th celebrations - November

We are very fortunate to have a strong, capable and hardworking committee to oversee, investigate, and action a huge variety of museum based projects including: routine maintenance, extending partitions and shelving, developing and preserving our heritage in the photographic archives, collecting and selling pumpkins and pinecones, responding to requests of all types, eg; time capsule on the UK family tree info etc. A big thank you to our volunteers who keep the museum open and who are the first contact with our many visitors.

We have hosted diverse tour groups during the year, the largest being from Wellington (40) by Friends of Te Papa.

A group of us thoroughly enjoyed our trip to Waipawa Museum, well worth a visit and we learnt a lot.

There are still projects being investigated such as:

- Heritage signage for Scotts ferry
- Installation of heat pumps
- Chris Amon statue

We have also accomplished the repainting of the front of the Museum, a rotation of changing displays in the front area and the installation of an EFTPOS machine.

We are grateful for the following Grants that we have received:

1. Pub Charity	\$3840	Painting front of Museum
2. Rangitikei Dist. Council	\$2000	Scotts ferry project
3. COGS	\$4750	Overhead expenses
4. Thomas Mcarthy Trust	\$1377	Stackable chairs (15)
5. Pub Charity	\$3435	Stationery/Display expenses
6. Duddings Trust	\$2000	Display Expenses

Donations of knitted goods, fruit and veges, jams, records etc all are gratefully received and contribute to our financial viability and to our future.

Book and Booklet sales are also an important fundraiser. Plans are well under way for the publishing of our next book for sale in November 2018.

We need to keep adapting and changing, for to stand still is not an option. We have run out of physical space in our Museum and at some time we will need to consider expansion in order to meet the growth in visitor numbers and to effectively display the continuing artifacts and memorabilia being received, with the emphasis on the rich local history in the area.

It has been great working with such a dynamic team of people, as exemplified by the Museum.

Thank you all and best wishes going into the future.

Keith Scott
Retired Chairman November 2017

BULLS AND DISTRICTS HISTORICAL SOCIETY INC

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 DECEMBER 2017

	Note	2017	2016
INCOME			
Grants			
COGS		3,208	2,785
Dudding Trust		850	2,041
Whanganui Community Foundation		-	316
Macarthy Trust		55	887
Pub Charity		5,203	3,360
Marton Rotary Club		-	362
Arthur Wheeler Leedstown Trust		-	5,910
Bulls Community Committee		200	-
Duddings Trust		278	-
		<u>9,794</u>	<u>15,660</u>
Fundraising			
Raffles		-	338
Book Sales		3,158	3,788
DVD Sales		52	174
Misc Sales		992	1,472
Sales - Donated Goods		1,734	1,560
Xmas Parade Stalls		1,017	493
		<u>6,953</u>	<u>7,825</u>
COST OF SALES			
Opening Stock		5,797	1,981
Fundraising Expenses			
Book Expenses		612	7,165
Chris Amon Posters for Resale		800	-
Misc Purchases		1,108	468
Xmas Parade Expenses		461	115
		<u>8,778</u>	<u>9,729</u>
Closing Stock		<u>5,762</u>	<u>5,797</u>
Cost of Sales		<u>3,016</u>	<u>3,932</u>
Investment and Other Income			
Interest Received		1,651	1,685
Subscriptions		639	422
Donations - General		3,654	4,353
Debentures Donated to Society		5,000	-
Sponsorship		-	1,080
		<u>10,944</u>	<u>7,540</u>
TOTAL INCOME		<u>24,676</u>	<u>27,094</u>

The accompanying notes form part of these financial statements.

Paterson Accountants Limited
Chartered Accountants

BULLS AND DISTRICTS HISTORICAL SOCIETY INC

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 DECEMBER 2017

	Note	2017	2016
EXPENSES			
Operating Expenses			
Advertising		20	404
Display Expenses		2,948	1,929
Electricity		1,709	1,690
Entertainment		113	-
Labour		3,757	302
Licences & Fees		67	67
Postage, Printing & Stationery		1,758	2,195
Rates		479	483
Repairs & Maintenance		7,023	1,601
Research		-	22
Telephone & Internet		784	537
Travel & Conference Expenses		116	-
		<u>18,774</u>	<u>9,230</u>
Administrative Expenses			
Bank Charges		132	1
Computer & Website Expenses		159	720
General Expenses		223	364
Insurance		963	935
Subscriptions		96	35
		<u>1,573</u>	<u>2,054</u>
Depreciation			
Depreciation		2,478	2,789
Depreciation Recovered		-	(5)
		<u>2,478</u>	<u>2,784</u>
TOTAL EXPENSES		<u>22,825</u>	<u>14,068</u>
NET SURPLUS		<u>\$1,851</u>	<u>\$13,025</u>

The accompanying notes form part of these financial statements.

Paterson Accountants Limited
Chartered Accountants

BULLS AND DISTRICTS HISTORICAL SOCIETY INC

STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2017

	Note	2017	2016
ACCUMULATED FUNDS			
Expansion Fund		1,005	1,005
Accumulated Income Reserve			
Balance Brought Forward		156,449	143,424
Income for Year		1,851	13,025
Accumulated Trustees Income (Deficit)		158,300	156,449
TOTAL ACCUMULATED FUNDS		\$159,305	\$157,454
CURRENT ASSETS			
Cash on Hand		154	1,000
Till Float		25	25
Westpac 00 Account		9,643	3,912
Westpac 25 Account		22,251	16,231
Accrued Term Deposit Interest		1,247	1,209
GST Refund Due		-	1,121
Stock on Hand		5,762	5,797
		39,082	29,294
NON CURRENT ASSETS			
Property, Plant and Equipment			
As per Schedule (at Book Value)	2	92,495	94,973
Investments			
Westpac Term Deposit 002 (Future Expansion)		36,889	35,673
Westpac Term Deposit 003		11,396	11,022
		48,285	46,694
TOTAL ASSETS		\$179,862	\$170,962
CURRENT LIABILITIES			
Accounts Payable		666	207
GST Payable		16	-
Grants In Advance		8,508	2,701
Unpresented Cheques		1,687	-
Scott Ferry Funds in Advance		4,080	-
Members' Debentures		5,600	10,600
		20,558	13,508
NET ASSETS		\$159,305	\$157,454

The accompanying notes form part of these financial statements.

Paterson Accountants Limited
Chartered Accountants

BULLS AND DISTRICTS HISTORICAL SOCIETY INC

**STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2017**

Note

2017

2016



Treasurer - Tony Simms

8-3-18
Date



Acting President - Kevin Ellery

27-3-18
Date

The accompanying notes form part of these financial statements.

Paterson Accountants Limited
Chartered Accountants

BULLS AND DISTRICTS HISTORICAL SOCIETY INC

STATEMENT OF CASHFLOWS FOR THE YEAR ENDED 31 DECEMBER 2017

	2017	2016
OPERATING ACTIVITIES		
Cash was provided from:		
Grants	18,614	13,737
Fundraising	8,462	7,187
Donations and Sponsorship	5,702	5,396
Subscriptions	735	422
	<u>33,513</u>	<u>26,742</u>
Cash was applied to:		
Fundraising Expenses	3,378	7,790
Museum Operating Costs	17,341	8,230
Administrative Expenses	1,910	2,230
	<u>22,629</u>	<u>18,250</u>
Net Cash Inflow (Outflow) from Operating Activities	10,884	8,492
INVESTING ACTIVITIES		
Cash was provided from:		
Bank Interest	21	100
Cash was applied to:		
Asset Purchases	-	3,360
Net Cash Inflow (Outflow) from Investing Activities	21	(3,260)
Net Increase (Decrease) in Cash Held	10,905	5,232
Add Opening Cash brought forward	21,168	15,936
Ending Cash Carried Forward	<u>\$32,073</u>	<u>\$21,168</u>
Cash Balances in Balance Sheet		
Westpac 00 Account	9,643	3,912
Westpac 25 Account	22,251	16,231
Cash on Hand	154	1,000
Till Float	25	25
Ending Cash Carried Forward	<u>\$32,073</u>	<u>\$21,168</u>

The accompanying notes form part of these financial statements.

Paterson Accountants Limited
Chartered Accountants

BULLS AND DISTRICTS HISTORICAL SOCIETY INC

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017

1 STATEMENT OF ACCOUNTING POLICIES

These are the financial statements of Bulls and Districts Historical Society Inc. Bulls and Districts Historical Society Inc is an Incorporated Society established under the Incorporated Societies Act 1908.

The financial statements have been prepared in accordance with generally accepted accounting principles.

MEASUREMENT SYSTEM

The measurement system adopted is that of historical cost.

PARTICULAR ACCOUNTING POLICIES

The following is a summary of the significant accounting policies adopted by the Society in the preparation of these financial statements.

Property, Plant, Equipment and Depreciation

Land and Buildings are recorded at cost.

Prior to 1 January 2007 all other assets were also recorded at cost with no allowance for depreciation. From 1 January 2007 onwards, depreciation is applied to these assets at taxation rates, to reflect a reduction in value over time.

Income Tax

The Society has charitable status and is therefore exempt from income tax.

Fundraising and Grants

Grants received are included in operating revenue. If particular conditions are attached to a grant that would require it to be repaid if these conditions are not met, then the grant is recorded as a liability until the conditions are satisfied.

Investments

Investments are stated at cost.

Goods and Services Tax

Financial information in these accounts is recorded exclusive of GST with the exception of receivables and payables, which include GST. GST payable or receivable at balance date is included in the appropriate category in the Balance Sheet.

Changes in Accounting Policies

There have been no specific changes in accounting policies and they have been applied on a consistent basis with those of the previous period.

2 PROPERTY, PLANT AND EQUIPMENT SUMMARY

2017	Cost	Accum Depn	Book Value
Land & Buildings	93,096	7,019	86,077
Display Accessories	11,899	7,634	4,265
Office Furniture & Equipment	12,610	10,456	2,154
	<u>\$117,604</u>	<u>\$25,109</u>	<u>\$92,495</u>
2016			
Land & Buildings	93,096	6,522	86,574
Display Accessories	11,899	7,256	4,643
Office Furniture & Equipment	12,610	8,853	3,757
	<u>\$117,604</u>	<u>\$22,631</u>	<u>\$94,973</u>

The Rateable Value of Land and Buildings at 81 High Street Bulls is \$120,000 (Quotable Value NZ, 1 July 2014)

Paterson Accountants Limited

BULLS AND DISTRICTS HISTORICAL SOCIETY INC

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017

3 MEMBERS' DEBENTURES

Members' Debentures, which were originally issued in 2004 for the purpose of purchasing the Museum building, are interest free and unsecured. These debentures matured in 2009. Some members have exercised the option to reinvest their debentures for a further 5 years. After further repayments and gifts in 2014, the remaining Debentures have been reinvested to mature 1 October 2019.

4 RESERVES

2017

2016

Expansion Fund

Opening Balance

1,005

1,005

5 CONTINGENT LIABILITIES

In 2012 the Society erected a building on the boundary adjacent to a Council carpark. The Society has given an undertaking to the Rangitikei District Council that it will meet the cost of a basic firewall should anyone ever build on the carpark to the immediate rear of the Society's new building. Based on current prices, this would cost approximately \$10,000. (LY: \$10,000)

6 CAPITAL COMMITMENTS

There are no capital commitments at year end (31 December 2016: \$Nil).

7 RELATED PARTIES

There are no related party transactions at year end (31 December 2016: \$Nil).



Deposit

Westpac New Zealand Limited

Bulls
133 Bridge Street, Bulls, NZ

DATE	
NOTES	\$
COINS	\$
TOTAL CASH	\$
CHEQUES	\$
AS REVERSE	\$
TRANSFER FROM ACCOUNT No.	\$

PAID IN BY: (PLEASE PRINT NAME)

FOR THE CREDIT OF

BULLS & DISTRICTS HISTORICAL SOCIETY INC
81 HIGH STREET
BULLS 4818

TOTAL \$

⑈030605⑈ 0202377⑈00 ⑈ 50

BULLS TOY LIBRARY

Rangitikei District Council

Community Initiatives Fund Application Form 2017/18

PLEASE NOTE

Applications close 12.00 pm (noon), Thursday 13 September 2018. The respective Community Committees/Boards will meet early-mid October 2018 to consider applications.

PURPOSE

The purpose of the Community Initiatives Fund is to support community based projects in the Rangitikei District that help to develop community cohesion and community resilience.

The Fund is open to all initiatives and opportunities which have potential to benefit the District's communities in one of the following areas:

- Community service and support (programmes/services to support local communities and groups);
- Leisure promotion (projects or programmes that promote participation in leisure within our communities. These can include activities and programmes to increase participation in leisure activities and increased participation in programmes that improve cultural well-being);
- Heritage and environment (projects or programmes which preserve and/or enhance heritage and/or environmental sites, including displays, open days etc.)

Because the characteristics of applications will vary from year to year, there are no fixed allocations for particular categories.

Preference is given to community organisations based in the Rangitikei, but applications will be considered from other organisations (both within and outside the District). Applicants from outside the Rangitikei District will need to provide quantifiable proof of their benefit to the Community.

Please complete this application form in conjunction with the associated notes.

CLOSING DATE FOR APPLICATIONS: 12.00 pm (noon) Thursday 13 September 2018. Late applications will NOT be considered.

All sponsorship applications are copied into the relevant Community Committee/Board Order Papers and are therefore available to the general public.

SEND YOUR APPLICATION TO:

Postal address: Grants Administrator, Rangitikei District Council,
Private Bag 1102, Marton 4741

Hand deliver to: Rangitikei District Council Office, 46 High Street, Marton; or
Taihape Service Centre, Town Hall, Hautapu Street, Taihape

Email: info@rangitikei.govt.nz

Applicant eligibility criteria:

Applicant must be able to meet all the criteria stipulated in the guidelines.

Applicant/organisation must be:

- Incorporated Society (certificate or documentation of proof must be supplied);
- Trust or Association (please supply documentation);
- Unincorporated community group
- Umbrella organisation with local branches.

It is expected that the 'umbrella organisation' will have an interest in the project for which funding is being sought.

Council is unable to issue funds directly to individual recipients.

1. APPLICANT DETAILS

Full Name of Organisation:

Street address:

Postal address:

Post Code:

Contact 1 Name

Telephone (day)

Email:

Contact 2 Name

Telephone (day):

Email:

Legal Status (*see Applicant eligibility criteria*)

Is your organisation acting as an Umbrella Organisation?

☐

Yes

☐

No

Is your organisation GST registered?

☐

Yes

☐

No

If so, please provide your GST Number:

--	--	--

--	--	--

--	--	--

Bank account:

--	--

--	--	--	--

--	--	--	--	--	--

--	--	--

2. WHAT ARE THE OBJECTIVES OF YOUR ORGANISATION?

3. YOUR PROJECT:

3.1 What is the name of your project?

3.2 When will it take place?

3.3 Where will it take place?

3.4 What type of project are you planning?

☐ Ongoing activity, or

☐ New initiative

Please tick the **ONE** box that ***best*** describes your project. *(See Community Initiatives Fund Purpose definitions)*

☐ Community service and support, or

☐ Leisure promotion, or

☐ Heritage and environment

PROJECT ELIGIBILITY CRITERIA

All projects eligible for funding must:

- Take place within Rangitikei;
- Demonstrate consideration of how they see their proposal would benefit the community
- Provide 3 targets that will be used to monitor the outcome of the project
- Provide a realistic and balanced budget;
- Be able to contribute a significant proportion to the cost of the project (see Section 4).

Please note:

- Applicants cannot have been financially supported by the ratepayers of the Rangitikei District Council through some other means for the same project in the same financial year, i.e. through the Event Sponsorship Scheme, Community Boards/ Committees, Annual Plan etc.;
- Applicants cannot apply for funding from the Community Initiatives Fund more than once in any financial year;
- Proposals which are eligible for funding from Creative New Zealand or Sport New Zealand Rural Travel Fund must state clearly if they have made an application to or intend to apply to either fund. The Community Initiatives Fund assessment committee may limit funding to these groups.
- If you receive confirmation of funding from any other organisation before the Committee meets, you must inform the Grants Administrator at the Council.

Hints and tips:

- Describe your project in full.
- In this section we want to know about the complete project, not just the portion you are seeking funding for.
- Or you may have a project that supports a small number of people over a longer period of time. In this case you will need to explain the long term benefits of the project to this group.
- Be sure to fully describe your target group or those who will benefit from your activity.
- Relate your project back to the category under which you applied. If you ticked Heritage and Environment for example, you will need to demonstrate why this is a Heritage and Environment Project.

Describe your project in full:

Attach additional sheets if you need to.

Who will benefit from your project?

How will the people who will benefit from your project know that this is happening?

How will you acknowledge the funding provided by Rangitikei District Council?

List three targets that will demonstrate the success of your project and benefit the Rangitikei District:

Target 1:

Target 2:

Target3:

FUNDING GUIDE

An organisation may receive a grant for a project in one or more successive years, but must apply annually. All profits from the projects must be held over towards funding the next project.

Grants will usually be up to a **maximum of \$2,500** for any project in any one financial year.

Grants will not be made to organisations which have not complied with reporting requirements for previous grants.

This section asks for the total cost of your project. In the income section list the funding from all sources. Council is unlikely to fund 100% of project costs, so it is important that you do not restrict your costs to the amount of funding you are requesting.

You must provide valid, written quotes for all goods and services for which you are seeking funding.

If no quotes are supplied your application will be ineligible.

General overheads such as power costs, administration costs etc. must be based on proven figures from previous year's accounts.

Groups registered for GST must provide figures that are GST exclusive.

Please provide a pre-printed bank account deposit slip (or a statement header) for payment should your application be successful.

Please attach your group's latest audited annual accounts. Any organisation that has given away or donated money to other organisations will not be granted Council funding. Recurring events also need to provide a balance sheet.

Quotes must be provided for all goods and services. For services such as power where it is not possible to get a quote, an estimate based on proven figures from previous years must be provided.


Ineligible costs

- Facility development or funding for capital works (i.e. the cost of buildings or items necessary to operate the facility);
- Grants to individuals;
- Purchase or long-term lease of equipment or facilities;
- Food and beverage costs;
- Retrospective project costs;
- Costs of bonds or making good any damage done to venues that are hired;

FINANCIAL INFORMATION

Project Costs

Outline how much the project will cost to put on:

Item	Amount	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total Cost (GST inclusive / exclusive. Please delete one)	\$	

Project Income

Outline how the costs of the project will be met:

Item	Amount	
Donated material	\$	
Cash in hand towards project	\$	
Intended fundraising (provide an estimate)	\$	
Ticket sales	\$	
Other sponsorship/grants (please specify source/s below)	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total funds available (GST inclusive / exclusive. Please delete one)	\$	

Amount of funding you are requesting

from Rangitikei District Council:

\$ _____

Has your group received funding from the Rangitikei District Council in the last 5 years? If yes, please list all grants made below.

Event/Project/Activity	Amount	
Toys purchases 2017	\$	1254
Administration costs 2014	\$	399.80
Administration costs 2013	\$	318
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

4.4 Please name two referees for your organisation and your project

Name: Ester Romp

Telephone (day): 0272751645

Name: Raewyn Turner

Telephone (day): 063221181

5. DECLARATION

☒ I declare that the information supplied here is correct.

Name: Ellen McSweeney

Signature: *Ellen McSweeney*

Position in organisation: Treasurer

Date: 12/09/2018

☒ Please tick here if you would like to speak with the Committee about your project. The Committees will meet early-mid October 2018. The Grants Administrator will contact you with more details.



Phone/Text: 0210767113

Email: valleycraftsman101@gmail.com

Website: www.valleycraftsman.co.nz

Facebook: www.facebook.com/ValleyCraftsman

Date: 11/09/18

Deliver Address:

Bulls Toy Library
58 High street, Bulls

Contact:

Ellen McSweeney

<u>Product Description</u>	<u>Price</u>	<u>QTY</u>	<u>Total</u>
Kid's Climbing Frame with Ramp	\$399.00	1	\$399.00
Total			\$399.00



QUOTE

Bulls Toy Library
58 High Street
Bulls
bullstl17@gmail.com

11-09-18

Attn: Ellen McSweeney

GST No: 74-929-575

		RRP
E3015	Hape Barn Play	95.00
E3603	Hape Doll's Stroller	80.00
E3601	Hape Doll's Cradle	79.95
E3014	Hape Beauty Belongings	35.00
E3730	Hape Busy City Rail	106.00
E3725	Hape Grand City Station	179.00
E3010	Hape Doctor on Call	34.95
E0438	Hape Fast Flip Racetrack	39.95
E3023	Hape Fire Station	136.00
E3402	Hape Happy Villa	136.00
E0375	Hape Wonder Wagon	169.00
E0901	Hape Lacing - Farm	14.95
E3002	Hape Park & Go Garage	105.00
E0045	Hape Portable Gym	136.00
E3130	Hape Sushi	35.00
		1,381.80
	Less Toy library Trade Discount	345.45
	Total Quote	1,036.35
	Net Quote	901.17
	GST	135.18
	Total Quote	1036.35



Toy Library Federation NZ
Christchurch Community House
301 Tuam Street
CHRISTCHURCH 8011
Freephone: 0800-148-697
Email: support@toyllibrary.co.nz

12 September 2018

To whom it may concern

It is my pleasure to write a letter in support of the grant application being submitted by the Bulls Toy Library to the Rangitikei District Council Community Initiatives Fund to purchase new toys.

In the world that we live in, play and all things playful are even more important than ever with the increased pressure on children to be in structured activities and schooling from a young age. Research shows that children are now playing less than ever, and yet it is through play that children develop skills and cognitive thought processes to cope with the world they live in.

Toy Libraries provide toys, games and puzzles which can enhance children's play in a more modern context. They also provide opportunities for families to visit the library regularly to access high quality learning resources and toys that can be enjoyed by the whole family. They also provide access to toys that many families can not afford to purchase, or that the children will enjoy for a short time, resulting in less purchases and less waste.

The Bulls Toy Library is run by a team of volunteers. The library receives no guaranteed funding from National or Local government agencies. The operating costs of the library are unable to be met through fundraising alone and libraries aim to keep membership fees as low as possible to allow the maximum number of families the opportunity to belong.

It is important that libraries replenish and expand their range of toys. High-use toys do suffer from wear and tear and need to be replaced. It is also important that libraries have new toys coming into the library to encourage members to return. Another major selling point for a toy library is the ability to offer those large (and expensive) toys - ride-ons, big playsets etc - that families do not need or want to own but are great for children to play with for a couple of weeks at a time.

The Toy Library Federation NZ (TLFNZ) is a charitable organisation which acts as a support to new and existing not for profit toy libraries; offering information and support on all aspects of running a toy library. The Bulls Toy Library is a current financial member of the Toy Library Federation of NZ.

I fully support the efforts of the Bulls Toy Library committee as they seek external funding designed to support their not for profit organisation. Any funding that can help the committee operate the Bulls Toy Library smoothly will continue to benefit families and children in the surrounding community.

Yours faithfully

Cheryl Comfort

Play is the Way

Tier 4 Performance Report Template

PBE SFR-C (NFP)

This Word template is based on the Excel template for Tier 4 developed by the External Reporting Board (XRB).

IMPORTANT

This template should be used alongside the Guidance Notes and the Standard prepared by XRB. Please note that the Standard is the definitive source of requirements.

References to the Guidance Notes have been included in this template in the place where you add information for example:

Legal name of entity:*	Bulls Toy Library Incorporated
-------------------------------	--------------------------------

[S3, EI1] refers to Section 3, Entity Information 1. This is the first part of the Entity Information section in the guidance notes, which explains what 'Legal name of entity' means. Throughout the Guidance Notes there are references back to the Tier 4 not-for-profit standard.

You can find the Guidance Notes, the Standard and more information about the reporting standards on the Charities Services website - www.charities.govt.nz.

Editing the template

You can edit this template to make it applicable to your charity, adding or deleting table rows and changing font styles.

The sections marked with an asterisk (*) show information you must report, where it is relevant to your charity. Make sure you follow the Guidance Notes to ensure you report all the required information.

Other versions of the template

XRB has developed Excel and PDF versions of the template. You can find these on the Charities Services website.

- **The Excel version** can be completed digitally and includes smart features, such as automatically calculating some numbers for you.
- **The PDF version** can be printed out and filled in by hand.

This front page can be deleted once the template has been completed.

Bulls Toy Library Incorporated

Performance Report for the year ended: April 2018

Contents

	Page
Non-Financial Information:	
Entity Information	2
Statement of Service Performance	3
Financial Information:	
Statement of Receipts and Payments	5
Statements of Resources and Commitments	7
Notes to the Performance Report	

(If the entity has an Independent Auditors Report or Independent Review Report, add this to your contents and attach to the Performance Report.)

Entity Information

Who we are? Why do we exist?

For the year ended: 2018

Legal name of entity:*	Bulls Toy Library Incorporated
Other name of entity (if any):	
Type of entity and legal basis (if any):*	Incorporated Society, Registered Charity
Registration number:	CC11470

Entity's purpose or mission: *

To operate a toy library service, which is planned and operated to support families in meeting the needs of children up to eight (8) years old. Specifically to bring good quality, well-designed and appropriate toys within the reach of families to help them help their children reach their full potential, and to provide an environment which is welcoming, encouraging, supportive, safe and caring for children and their families/whanau.

Entity structure:*

The affairs of the library are managed by an Executive Committee comprising on no less than four members who are elected at the Annual General Meeting each year. The Executive Committee will elect from amongst its number a Chairperson, a Secretary and a Treasurer. The Executive Committee may however choose to combine the positions of Secretary and Treasurer so they are held by one person.

The main sources of the entity's cash and resources:*

The library receives money from grants, membership and a small amount from donations.

The main methods used by the entity to raise funds:*

We raised funds this financial year through a sausage sizzle, a raffle, and a 'guess the number' competition.

The entity's reliance on volunteers and donated goods or services:*

We are 100% reliant on volunteers - we do not pay a librarian. Our committee all volunteer their time to help run the toy library through meetings and opening the library sessions. Many of our members will also volunteer their time to help raise money, or assist at toy library opening days. The toy library would not be able to operate without our volunteers. All of the operational running of the library is completed by volunteers, grant applications etc.

Additional information:*

--

Contact details:

Physical address:	58 High St Bulls 4818
Postal address:	659 Parewanui Road RD1 Bulls 4894
Phone/fax:	02108403043
Email:	Bullstl17@gmail.com
Website:	www.bullstoylibrary.synthasite.com

Statement of Service Performance

What did we do?

For the year ended:2018

Description of the entity's outcomes:

Being able to provide an affordable service to our community where parents/family/caregivers can borrow toys for a prescribed period of time to assist with the child's learning and development.

Description and quantification (to the extent practicable) of the entity's outputs:*

	Actual*	Budget	Actual*
	This year	This year	Last year
Number of toys available to borrow	402		379
Number of active members	19	25	11
Number of children involved in the toy library	25		unsure
Number of committee members	8	6	4
Likes on facebook page	82	100	70

Additional output measures:

Required sections are marked with an asterisk *

Additional information:

Prior to my appointment to treasurer position in July 2017 the records were improperly kept and it was difficult to report for the 16-17 financial year. There will be some gaps for last years records.

Statement of Receipts and Payments

How was it funded? What did it cost?

For the year ended: 2018

	Notes	Actual* This year \$	Budget This year \$	Actual* Last year \$
Operating Receipts				
Donations, fundraising and other similar receipts*		652		393
Fees, subscriptions and other receipts from members*		866		80
Receipts from providing goods or services*				
Interest, dividends and other investment income receipts*		1		2
Other operating receipts				
• Grants		5038		
Total Operating Receipts		6557		475
Operating Payments				
Payments related to public fundraising*		323		
Volunteer and employee related payments*		173		1335
Payments related to providing goods or services*		2169		
Grants and donations paid*				
Other operating payments				1201
• Toy library federation subscription		87		
Total Operating Payments		2752		2536
Operating Surplus or (Deficit)		3805		(2061)
Capital Receipts				
Receipts from the sale of resources*		15		
Receipts from borrowings*				
Capital Payments				
Purchase of resources*		3242		
Repayments of borrowings*				
Increase/(Decrease) in Bank Accounts and Cash*		578		(2061)
Bank accounts and cash at the beginning of the financial year*		503		682
Bank Accounts and Cash at the End of the Financial Year*		1099		(1379)
Represented by: *				
Cheque account(s)		484		106
Savings account(s)		595		395
Term Deposit account(s)				
Cash Floats		20		
Petty Cash				
Total Bank Accounts and Cash at the End of the Financial Year*		1099		501

120

Statement of Resources and Commitments

What do we own? What do we owe?

As at April 2018

Schedule of Resources

	This year \$	Last year \$
Bank accounts and cash (from Statement of Receipts and Payments)*	1099	501
Money held on behalf of others*		
Description*	Amount*	Amount*
Money owed to the entity*		
Description*	Amount*	Amount*
Other resources*		
Description and source of value* (cost or current value required if practical to obtain)	Cost or current value*	Cost or current value*

Schedule of Commitments

	This year \$	Last year \$
Money payable by the entity*		
Description*	Amount*	Amount*
Other commitments*		
Description*	Amount*	Amount*
Guarantees*		
Description*	Amount*	Amount*

Schedule of Other Information

	This year \$	Last year \$
Grants or donations with conditions attached (where conditions not fully met at balance date)*	Amount*	Amount*
Resources used as security for borrowings*		

Required sections are marked with an asterisk *

Notes to the Performance Report

For the year ended: 2018

Note 1: Accounting Policies

How did you do your accounting?

Basis of Preparation*

Bulls Toy Library Incorporated is permitted by law to apply PBE SFR-C (NFP) Public Benefit Entity Simple Format Reporting - Cash (Not-For-Profit) and has elected to do so. All transactions are reported in the Statement of Receipts and Payments and related Notes to the Performance Report on a cash basis.

Bulls Toy Library Incorporated is not registered for GST. Therefore amounts recorded in the Performance Report are inclusive of GST (if any).

Note 2: Analysis of Receipts

How was it funded? (These notes are optional)

Receipt Item	Analysis	This year	Last year
Fundraising receipts	Sausage sizzle	\$ 314	\$ 0
	Raffle x2	204	
	Total	518	0

Receipt Item	Analysis	This year	Last year
Grants and donations	Lottery Grant (through TLFNZ)	\$ 925	\$
	TG MacCarthy grant	291	
	Pubcharity	1560	
	Fonterra	1008	
	Rangitikei District Council	1254	
	Total	5038	

Receipt Item	Analysis	This year	Last year
Fees, subscriptions and other receipts from members	Membership fees	\$ 795	\$
	Fines	71	
	Total	866	

Receipt Item	Analysis	This year	Last year
Receipts from providing goods or services		\$	\$

	Total		

		This year	Last year
Receipt Item	Analysis	\$	\$
Interest, dividends and other investment income receipts	Interest	1	
	Total	1	

		This year	Last year
Receipt Item	Analysis	\$	\$
Other operating receipts			
	Total		

		This year	Last year
Receipt Item	Analysis	\$	\$
Capital receipts			
	Total		

Note 3: Analysis of Payments

What did it cost? (These notes are optional)

		This year	Last year
Receipt Item	Analysis	\$	\$
Payments related to public fundraising	Fundraising costs	323	
	Total	323	

		This year	Last year
Receipt Item	Analysis	\$	\$
Volunteer and employee related payments	Volunteer expenses	173	
	Salary of librarian	0	1335
	Total	173	1335

		This year	Last year
Receipt Item	Analysis	\$	\$
Payments related to providing goods or services	Insurance	328	
	Rent	1560	
	Advertising	16	
	Grand opening day	146	
	Stationary	33	
	Storage	40	
	General expenses	14	
			1200
	Total	2137	1200

		This year	Last year
Receipt Item	Analysis	\$	\$
Grants and donations paid			
	Total		

		This year	Last year
Receipt Item	Analysis	\$	\$
Other operating payments	TLFNZ subscription	87	88
	Total	87	88

		This year	Last year
Receipt Item	Analysis	\$	\$
Capital payments	Purchase of toys	3242	
	Total	3242	

Required sections are marked with an asterisk *

Notes 4 - 7

Note 4: Correction of errors*

[S7, O1]

Note 5: Related party transactions*

		This year \$	Last year \$	This year \$	Last year \$
Description of Related Party Relationship*	Description of the Transaction (whether in cash or amount in kind)*	Value of transactions*	Value of transactions*	Amount outstanding*	Amount outstanding*

Or (Delete the statement or table not applicable to your charity)

There were no transactions involving related parties during the financial year. (Last Year - Nil)

Note 6: Events after the balance date*

Nature of the event*	Estimated amount*	How, if at all, the event is likely to affect the continuing viability of the entity*

Note 7: Additional notes

--

Required sections are marked with an asterisk *

Attachment 4



SUMMARY OF INFORMATION

Liquor Control in a Public Place Bylaw 2018

Reason for the proposal

Council is able to have a bylaw which controls the consumption of liquor in public places. A bylaw may regulate, or control the consumption, transport or possession of alcohol in public places.

Council's current bylaw has been in place since 2010. Discussion with key stakeholders has indicated this bylaw is working well and should continue. *Council has not proposed any changes from the previous bylaw.*

Key aspects of the proposal

Permanent liquor control areas

The bylaw includes liquor control areas for the following locations:

- Bulls – CBD and Bulls Domain and Haylock Park
- Marton – CBD and Marton Park and Centennial Park
- Taihape – CBD and Memorial Park and Robin Street park
- Hunterville – CBD and Queens Park

People are not able to either consume, bring into or possess alcohol in a liquor control area, or consume, bring into or possess alcohol in a vehicle in a liquor control area.

The liquor control areas do not apply to places where a liquor licence has been issued or for the transport of unopened alcohol between premises that adjoin a public place.

A waiver can be issued by the Chief Executive for an organised event

Temporary liquor control areas

In addition to the permanent liquor control areas, Council may also put in place temporary liquor control areas for specified periods of time is considered necessary to regulate liquor within an area.

Submissions

Written submissions from the community are open until **31 October 2018**.

Parties who make a written submission may also make an oral submission. Oral submissions are scheduled for *8 November 2018* at the Council Chambers in Marton. You need to indicate on your submission form if you wish to speak to your submission.

Further information

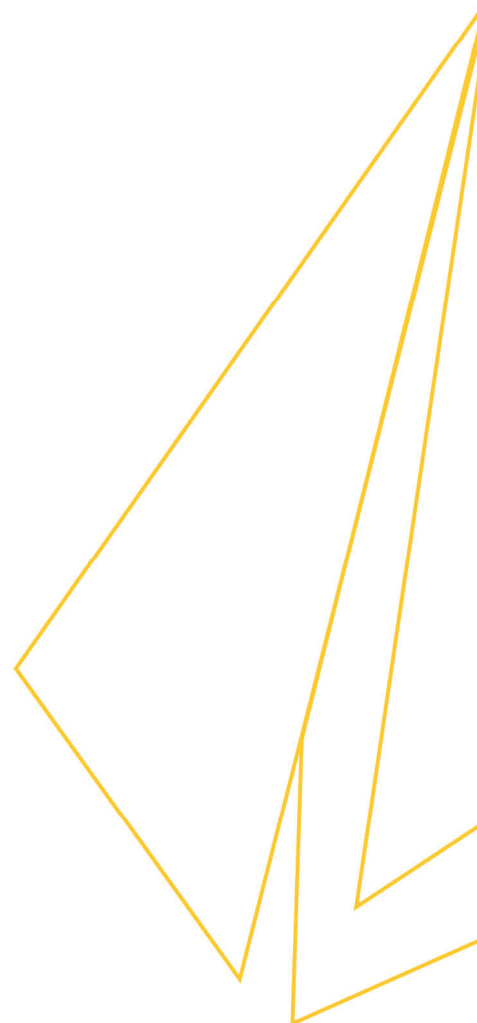
Further information, including the proposed bylaw and a submission form, is available at the following places:



RANGITIKEI
DISTRICT COUNCIL

- Council's website www.rangitikei.govt.nz
- Council's libraries in Marton, Bulls and Taihape
- Council's Main Office in Marton
- By calling 0800 422 522

If you have any questions please contact Blair Jamieson, Strategy and Community Planning Manager.



Submission Form

Liquor Control in a Public Place Bylaw 2018



RANGITIKEI
DISTRICT COUNCIL

**Submissions close at 4pm
Wednesday 31 October 2018**

Return this form, or send your written submission to:

Liquor Control in a Public Place Bylaw
consultation
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Oral submissions

Oral submissions will be held at the Marton
Council Chambers on
Thursday 8 November 2018

If you wish to speak to your submission, please tick the box below.

☐ I wish to speak to my submission.

You are allowed ten minutes to speak, including questions from Elected Members.

If you have any special requirements, such as those related to visual or hearing impairments, please note them here.

Privacy

All submissions will be public.

Please tick this box if you would like your personal details withheld (*note: your name will remain public*) ☐

[illegible]

LIQUOR CONTROL IN A PUBLIC PLACE BYLAW 2018

Date of adoption by Council	
Resolution Number	
Date by which review must be completed	

1 SCOPE

- 1.1 This Bylaw is made under the authority of Section 147 of the Local Government Act 2002. The purpose of the Bylaw is to enhance public safety and to minimise potential for offensive alcohol-related behaviour in public places, by providing for liquor control in specified public places.

2 COMMENCEMENT

- 2.1 This Bylaw comes into force on [insert date].

3 DEFINITIONS AND INTERPRETATION

In this Bylaw unless the context otherwise requires:

THIS BYLAW means the Rangitikei District Council Liquor Control in a Public Place Bylaw.

COUNCIL means the Rangitikei District Council.

OFFENCE means an offence against a bylaw and shall include the omission, failure, or neglect to comply with any part of a bylaw.

PUBLIC PLACE means:

- a) any place that is –
 - i. under the control of the Council; and
 - ii. open to, or being used by, the public, whether or not there is a charge for admission; and
- b) includes –

- i. a road, whether or not the road is under the control of the Council; and
 - ii. any part of a public place; but
- c) does not include –
 - i. any part of a place for which a liquor license has been issued in accordance with the Sale of Alcohol Act 2012, and
 - ii. “cafe style” outdoor seating located on public footpaths where patrons are using the area for the purposes of dining at a licensed premise up to 12.00 midnight. After that time, this Bylaw will again take effect and the acts prohibited in public place by this Bylaw will again be prohibited.

VEHICLE means:

- a) a contrivance equipped with wheels, tracks, or revolving runners on which it moves or is moved; and
- b) includes:
 - i. a hovercraft, a skateboard, in-line skates, and roller skates; but
- c) Does not include—
 - i. a perambulator or pushchair:
 - ii. a shopping or sporting trundler not propelled by mechanical power:
 - iii. a wheelbarrow or hand-trolley:
 - iv. a child's toy, including a tricycle and a bicycle, provided, in either case, no road wheel (including a tyre) has a diameter exceeding 355 mm:
 - v. a pedestrian-controlled lawnmower:
 - vi. a pedestrian-controlled agricultural machine not propelled by mechanical power:
 - vii. an article of furniture:
 - viii. an invalid wheel-chair not propelled by mechanical power:
 - ix. any other contrivance in accordance with the provisions of the rules as provided for in the Land Transport Act 1998.

4 LIQUOR CONTROL

- 4.1 The following acts are prohibited at all times in all public places identified as being liquor control areas in Schedules 1A to 1C, 2A and 2B:
 - a) to consume, bring into or possess liquor in a liquor control area;
 - b) to consume, bring into or possess liquor in a vehicle in a liquor control area.
- 4.2 For the purposes of clarity, this Bylaw does not prohibit the activities described in section 147 (3) of the Local Government Act 2002, nor does it prohibit the consumption or possession of liquor in a place for which a liquor license has been issued under the Sale and Supply of Alcohol Act 2012, nor does it prohibit, in the case of liquor in an unopened bottle or other unopened container, the transport of that liquor between

premises that adjoin a public place provided the liquor is promptly removed from the public place.

- 4.3 Council may, through authorisation by the Chief Executive, grant a waiver or suspension of the Bylaw in respect of an organised event during a specific time period at a specific location where necessary to enable better enjoyment of the event by members of the public.
- 4.4 Every person who desires a waiver or suspension of the Bylaw to be considered by Council shall make an application in writing using the form prescribed by the Council, clearly identifying the public area, time period and reason for the application.
- 4.5 Where a waiver or suspension of the Bylaw has been granted for an organised event, a minimum of 14 days public notice must be given prior to the event, specifying the area, and the period of time for which the dispensation applies. The applicant will be required to cover the costs of processing the application and any signage relating to dispensation for the organised event.

5 LIQUOR CONTROL AREAS

- 5.1 The liquor control areas are shown in Schedules 1A to 1C, 2A and 2B, attached to this Bylaw. Any roads that form a boundary are included in the liquor control areas.

6 TEMPORARY LIQUOR CONTROL AREAS

- 6.1 Temporary Liquor Control areas may be put in place by the Council as specified public areas for particular periods of time, to a maximum of 14 consecutive days in a 12 month period for any single temporary liquor control area.
- 6.2 Where an application for a temporary liquor control area is granted, a minimum of 14 days public notice must be given specifying these areas, and the period of time for which the control applies. In the case of an application from the public, the applicant will cover the cost of signage and erection of the signage for the temporary control area.
- 6.3 Every person who desires a temporary liquor control area to be put in place by the Council, shall make an application in writing using the form prescribed by the Council, clearly identifying the public area, time period and reason for the application.
- 6.4 The Chief Executive will consider all applications from the public where the request does not exceed a time period of 24 hours, and will exercise their discretion in the approval of such applications in consultation with the Police.
- 6.5 The Council will consider applications from the public for a temporary liquor control area in all other cases, and will approve temporary liquor control areas if the Council is satisfied that a temporary liquor control area is necessary, and is an appropriate means of regulation of liquor within the area.

7 PENALTY FOR BREACH OF BYLAW

- 7.1 Any person who acts in breach of this Bylaw commits an offence and is liable on summary conviction to a fine of up to \$20,000.

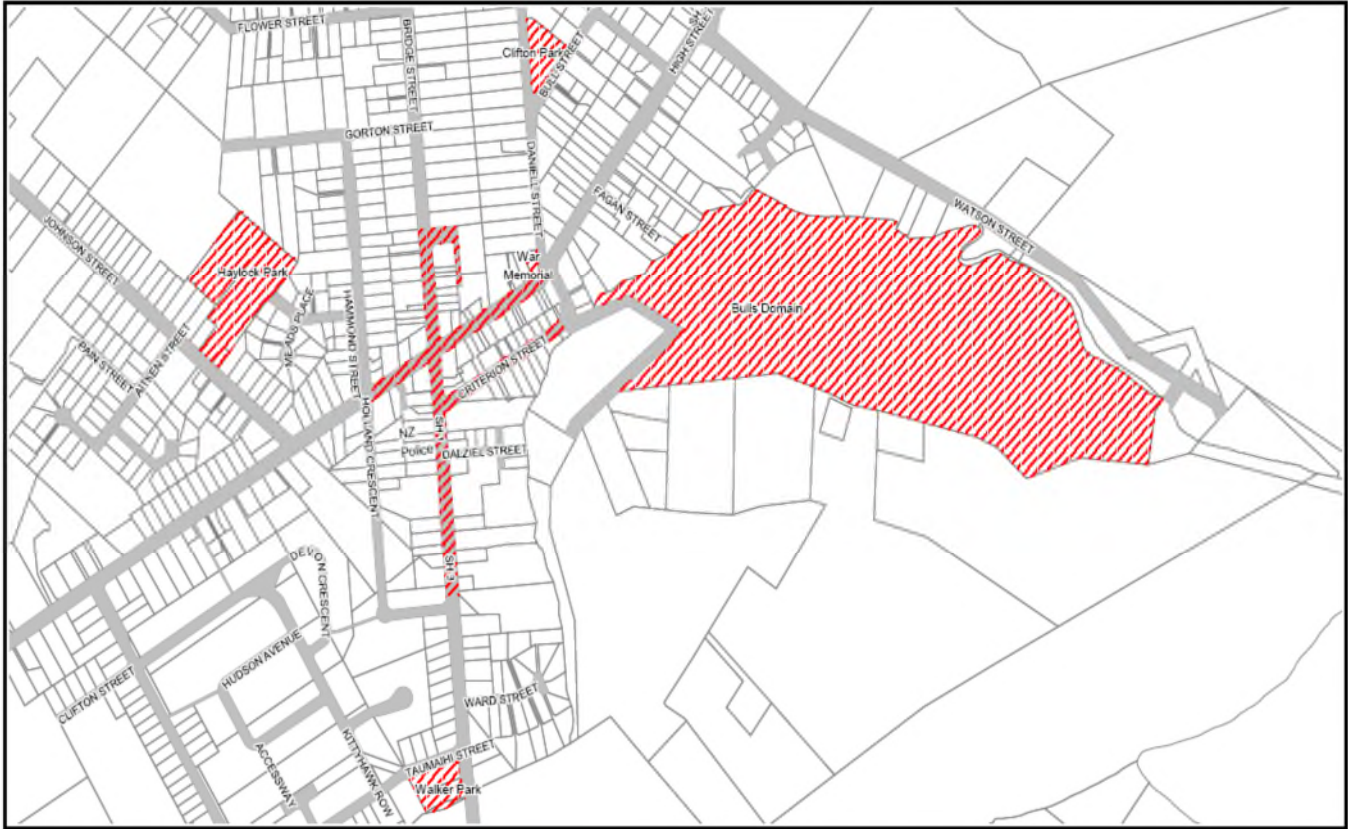
8 ENFORCEMENT OF BYLAW AND POLICE POWERS

- 8.1 The Police will enforce this Bylaw under the powers of arrest, search and seizure found in sections 169 and 170 of the Local Government Act 2002.
- 8.2 No warrant is required for the police to conduct a search to ascertain whether liquor is present in a container or vehicle that is in or entering the public area. However, prior to exercising the power of search, a person must be informed that they have the opportunity to promptly remove the container or vehicle from the specified public area, and be given a reasonable opportunity to do so.
- 8.3 In circumstances where a person so informed has removed liquor from a public area, and subsequently returns with liquor to that public area within a period when it could reasonably be deemed that the person has been informed prior to search, the police shall not be required to provide the person with a further opportunity to remove that liquor from the specified public area prior to search.

9 DATE BYLAW MADE

- 9.1 This Bylaw was adopted by the Rangitikei District Council on [INSERT DATE].

SCHEDULE 1A BULLS

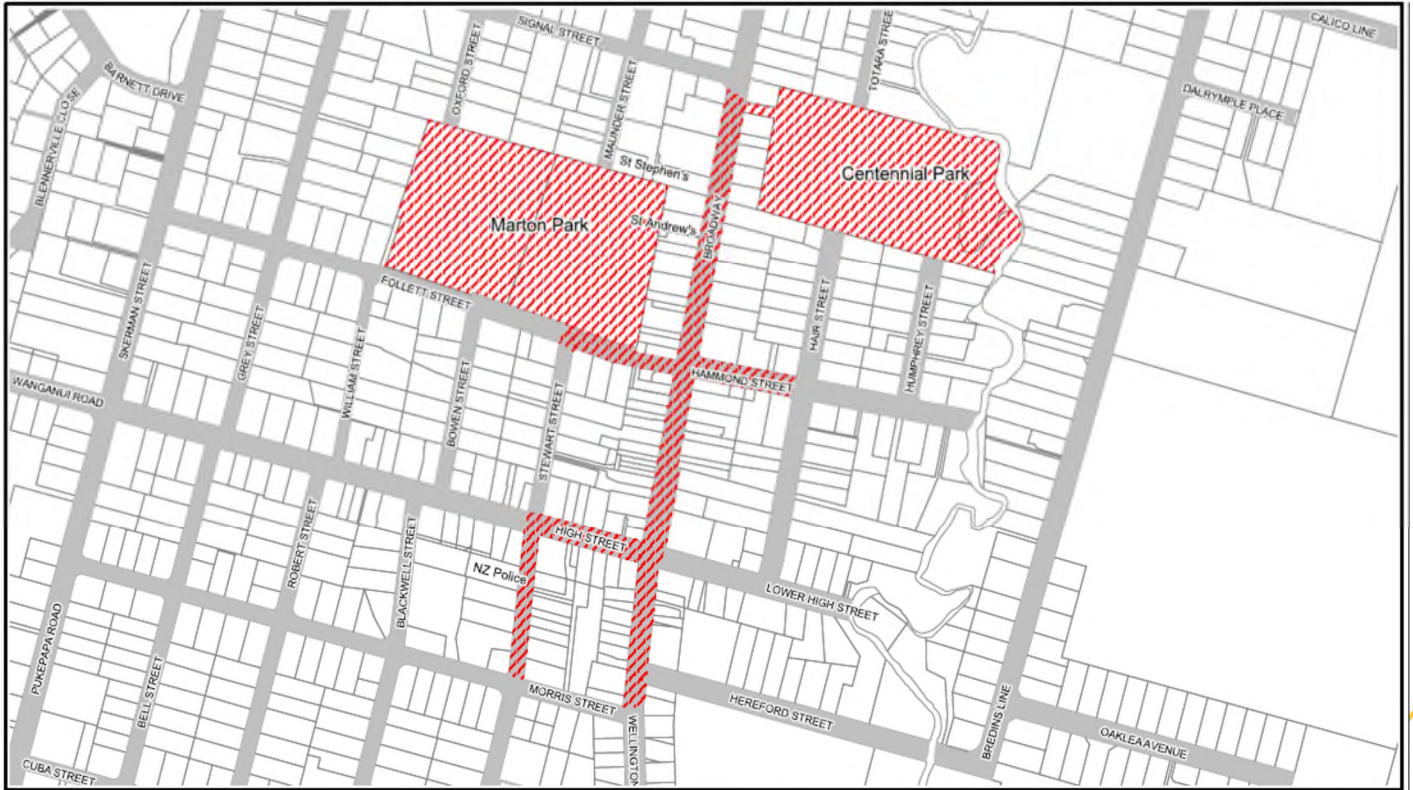


All prohibited areas are shown as shaded in red on map.

Liquor control areas:

Bridge St from Holland St to 160 Bridge St
 Criterion St from Bridge St to Domain Rd
 High St from Hammond St to Daniell St
 Bulls Domain
 Haylock Park
 Walker Park
 Clifton Park

SCHEDULE 1B MARTON

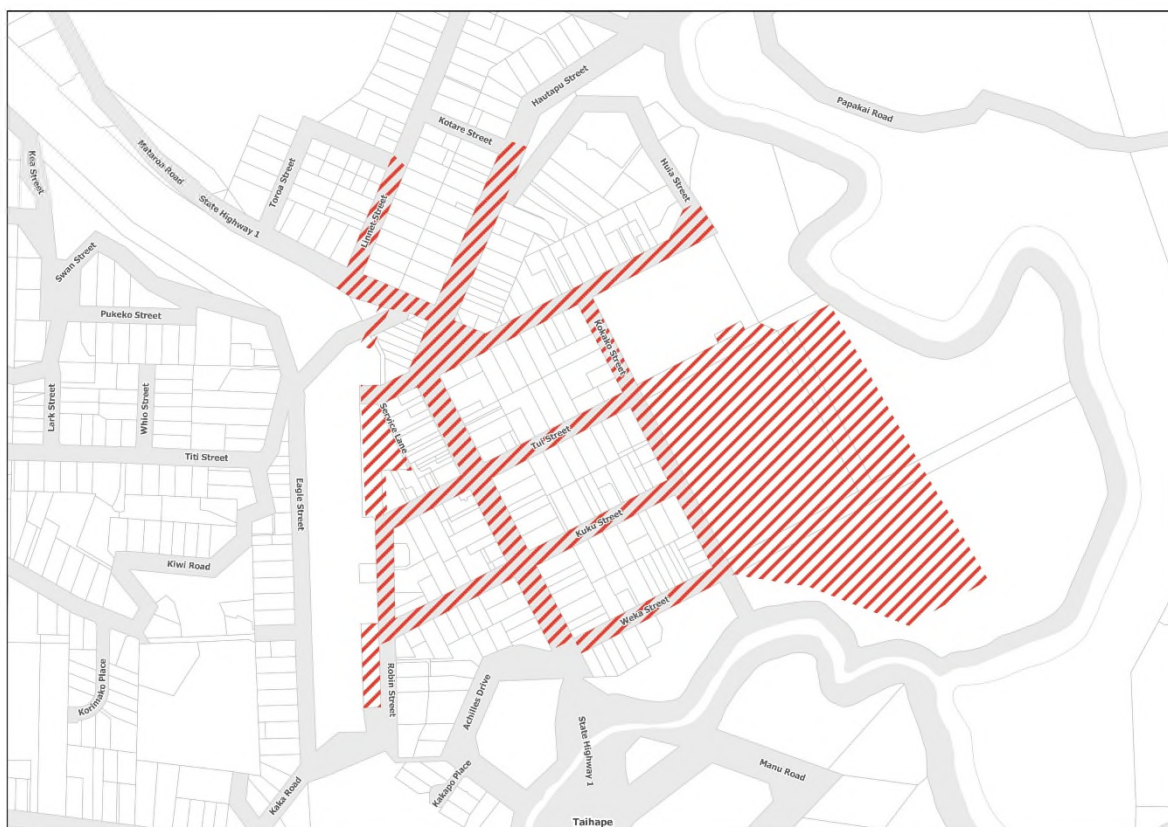


All prohibited areas are shown as shaded in red on map.

Liquor control areas:

Broadway from Signal Street to Morris Street.
Follett St from Stewart Street to Broadway.
Hammond St from Broadway to Hair St
Stewart St from High St to Morris St
Centennial Park
Marton Park

SCHEDULE 1C TAIHAPE



All prohibited areas are shown as shaded in red on map.

Liquor control area:

Hautapu Street from Weka St to the intersection of Hautapu St and Mataroa Rd

Mataroa Rd from the intersection of Hautapu St and Mataroa Rd to Linnet St

Kuku Stt from Robin Street to Kokako Street.

Tui Street from Robin Street to Kokako Street.

Huia St (including the Service Lane) from the area known as the “Outback” to Kokako Street.

The area known as “The Outback” and the area bordered by:

Robin St, the service lane accessed from Huia St and Kiwirail land.

The area known as the Robin Street Dog Exercise area bordered by: Robin Street and Kiwirail land

Linnet St from Mataroa Rd to Kotare St

Hautapu St from Mataroa Rd to Kotare St

Robin St from Tui St to Kuku St

Kokako Street from Huia Street to Weka Street

Taihape Memorial Park, including the parking area and shearing pavilion

SCHEDULE 2A HUNTERVILLE



All prohibited areas are shown as shaded in red on map.

Liquor control area:

Milne Street from the Reserve on Pourewa Road to the end of the Commercial Zone on Milne Street.

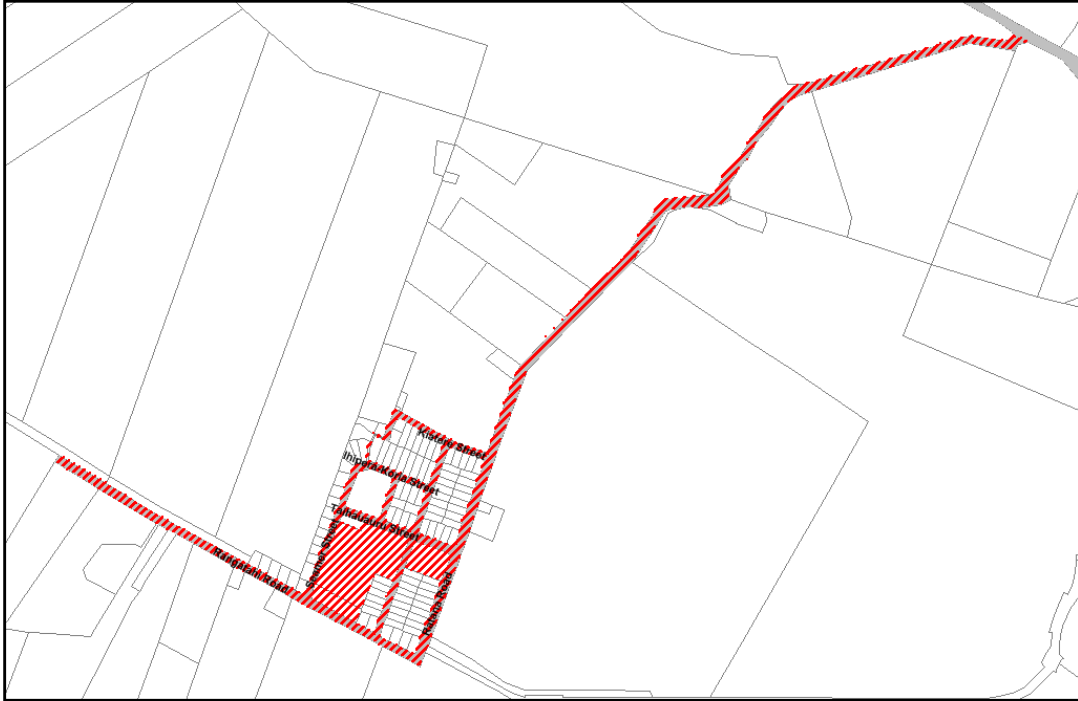
Bruce Street from Paraekaretu Street to the intersection of Milne Street, Pourewa Road, Bruce Street, and High Street.

High Street from the intersection of Milne Street, Pourewa Road, Bruce Street, and High Street to Main Street (including any railways)

The reserve area on Pourewa Rd

SCHEDULE 2B

RATANA



All prohibited areas are shown as shaded in red on map.

Liquor control area:

Ratana Rd from State Highway 3 to Rangitahi Rd

The entire length of the following Roads and Streets:

- Rangitahi Rd
- Seamer St
- Taihauauru St
- Waipounamu St
- Ihipera-Koria St
- Tamariki Lane
- Kiatere St
- Taitokerau St
- Wharekauri St

The Park Reserves fronting Rangitahi, Seamer, Waipounamu and Taihauauru Streets

Ratana Temepara Grounds

Attachment 5

Funding for local arts

Get involved

COVER

Rashid Ansorali at Mixit
Refugee Youth Arts.
Photo by Wendy Preston.

This brochure tells you if your project is able to be funded through the Creative Communities Scheme (CCS) and how to make an application.

CCS helps to fund local arts projects. Each year Creative New Zealand provides CCS funding to city and district councils to distribute in their area.



RIGHT

Mixed ability circus workshop. Photo by Circability.

Can I get funding for my project?

To get funding through CCS your arts project must do at least one of the following:

Participation

Create opportunities for local communities to engage with, and participate in local arts activities, for example:

- > Performances by community choirs, hip-hop groups, theatre companies, musicians or poets
- > Workshops on printmaking, writing or dancing
- > Creation of new tukutuku, whakairo or kowhaiwhai for a local marae
- > Exhibitions by local craft groups promoting weaving, pottery and carving
- > Festivals featuring local artists

- > Creation of a community film or a public artwork by a community
- > Artist residencies involving local artists or communities
- > Seminars for local artist development

Diversity

Support the diverse artistic cultural traditions of local communities, for example:

- > Workshops, rehearsals, performances, festivals or exhibitions in Māori or Pasifika heritage or contemporary art forms
- > Workshops, rehearsals, performances, festivals or exhibitions by local migrant communities
- > Arts projects bringing together groups from a range of different communities
- > Workshops, rehearsals, performances, festivals or exhibitions by groups with experience of disability or mental illness

Young people

Enable young people (under 18 years) to engage with, and participate in the arts, for example:

- > A group of young people working with an artist to create a mural or street art
- > A group of young people creating a film about an issue that is important to them
- > Printing a collection of writing by young people
- > Music workshops for young people
- > An exhibition of visual art work by young people

Your project must also:

- > Take place within the city or district where the application is made
- > Be completed within 12 months of funding being approved
- > Benefit local communities
- > Not have started or finished before CCS funding is approved
- > Not have already been funded through Creative New Zealand's other arts funding programmes



More than 1,800 projects are supported through the scheme every year.

LEFT

Auckland Niutao community performing a Tuvalu fatele (dance) at the exhibition opening of Kolose: The Art of Tuvalu Crochet at Māngere Arts Centre – Ngā Tohu o Ueunuku. Photo by Sam Hartnett.

Who can apply

You can be an individual or a group. Individuals must be New Zealand citizens or permanent residents.

If you have already received CCS funding for a project, you must complete a report on that project before making another application, unless the project is still in progress.

What costs can I get funding for?

- > Materials for arts activities or programmes
- > Venue or equipment hire
- > Personnel and administrative costs for short-term projects
- > Promotion and publicity of arts activities

How much can I apply for?

There is no limit to how much you can apply for, but most CCS grants are under \$2,000.

Look at previously funded projects on your council website to get an idea of what sort of projects have been supported in the past and the average amount granted.

How often can I apply and how are decisions made?

Local councils have up to four application rounds per year. Your application will go to an assessment committee of people from your area. They are appointed for their knowledge and experience of the arts and local communities.

What types of projects can't get CCS funding?

- > Fundraising activities
- > Developing galleries, marae, theatres or other venues or facilities
- > Local council projects

- > Projects which are mainly focused around other areas e.g. health, education or the environment and that only have a very small arts component
- > Arts projects in schools or other education institutions that are the core business of that institution or that are normally funded through curriculum or operating budgets

What costs cannot be funded?

- > Ongoing administration or personnel costs that are not related to the specific project
- > Costs for projects already started or completed
- > Travel costs to attend performances or exhibitions in other areas
- > Food or refreshment costs
- > Buying equipment, such as computers, cameras, musical instruments, costumes, lights or uniforms

Continued over...

Next steps

Search 'Creative Communities Scheme' on your council website for:

- > An application form
- > An application guide
- > Closing dates

You can also call your local council and ask to speak to the Creative Communities Scheme administrator for advice on how to apply.

What costs cannot be supported? (continued)

- > Entry fees for competitions, contests and exams
- > Prize money, awards and judges' fees for competitions
- > Royalties
- > Buying artworks for collections
- > Debt or interest on debt



RIGHT

Mixit, an Auckland based community project that brings refugee, migrant and local youth together through creativity. Photo by Ella Becroft.

Creative Communities Scheme

Application Form

Funding for local arts projects

Ngā pūtea mō ngā toi te hautāinga

Closing Date

2 November 2018

**For Projects that take place
between**

1 December 2018 -1 December 2019

**To submit your Creative
Communities Scheme
application please complete and
return this form to:**

info@rangitikei.govt.nz

or

Rangitikei District Council, 46 High Street,
Marton

BEFORE YOUR START

Read the *Creative Communities Scheme Application Guide*

Before you prepare your application you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Note the local funding priorities for the Creative Communities Scheme for the Rangitikei District

Priority will be given to applications that:

- Demonstrate growth
- Demonstrate quality and excellence
- Promote partnership and inclusion
-

Complete the *Creative Communities Scheme Application Form*

- Applications can only be submitted using this document (*Creative Communities Scheme Application Form* or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example:

Type your answer here

- **IMPORTANT – DO NOT edit any text outside of these boxes**
- **If you are unable to type into the boxes provided please print a copy and complete by hand**
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

Before submitting your application, complete this checklist: (mark with an X)

<input type="checkbox"/>	My project has an arts focus
<input type="checkbox"/>	My project takes place in the local authority district that I am applying to
<input type="checkbox"/>	I have answered all of the questions in this form
<input type="checkbox"/>	I have provided quotes and other financial details
<input type="checkbox"/>	I have provided other supporting documentation
<input type="checkbox"/>	I have read and signed the declaration
<input type="checkbox"/>	I have made a copy of this application for my records

PART 1: APPLICANT DETAILS

Name and contact details

Are you applying as an individual or group? Individual ☐ Group ☐

Full name of applicant:

Contact person (for a group):

Street address/PO Box:

Town/City:

Postcode:

Country:

New Zealand

Email:

Telephone (day):

All correspondence will be sent to the above email or postal address

Name on bank account:

GST number:

Bank account number:

If you are successful your grant will be deposited into this account

Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:

☐

Detail:

Māori:

☐

Detail:

Pacific Peoples:

☐

Detail:

Asian:

☐

Detail:

Middle Eastern/Latin

☐

Detail

Other:

☐

Detail:

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes: ☐ No: ☐

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select **ONE** and mark with an X)

☐

Council website

☐

Creative NZ website

☐

Social media

☐

Word of mouth

☐

Local paper

☐

Poster/flyer/brochure

☐

Council staff member

☐

Other

PART 2: PROJECT DETAILS

Project name:

Brief description of project:

Project location, timing and numbers

Venue and suburb or town:

Start date:

Finish date:

Number of *active* participants:

Number of viewers/audience members:

PART 2: PROJECT DETAILS

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

- ☐ **Access and participation:** *Create opportunities for local communities to engage with, and participate in local arts activities*
- ☐ **Diversity:** *Support the diverse artistic cultural traditions of local communities*
- ☐ **Young people:** *Enable young people (under 18 years of age) to engage with, and participate in the arts*

Artform or cultural arts practice: (select **ONE** and mark with an X.)

- | | | |
|---|---|--|
| <input type="checkbox"/> Craft/object art | <input type="checkbox"/> Dance | <input type="checkbox"/> Inter-arts |
| <input type="checkbox"/> Literature | <input type="checkbox"/> Music | <input type="checkbox"/> Ngā toi Māori |
| <input type="checkbox"/> Pacific arts | <input type="checkbox"/> Multi-artform (including film) | <input type="checkbox"/> Theatre |
| <input type="checkbox"/> Visual arts | | |

Activity best describes your project? (select **ONE** and mark with an X)

- | | |
|--|---|
| <input type="checkbox"/> Creation only | <input type="checkbox"/> Presentation only (performance or concert) |
| <input type="checkbox"/> Creation and presentation | <input type="checkbox"/> Presentation only (exhibition) |
| <input type="checkbox"/> Workshop/wānanga | |

PROJECT DETAILS

Project details

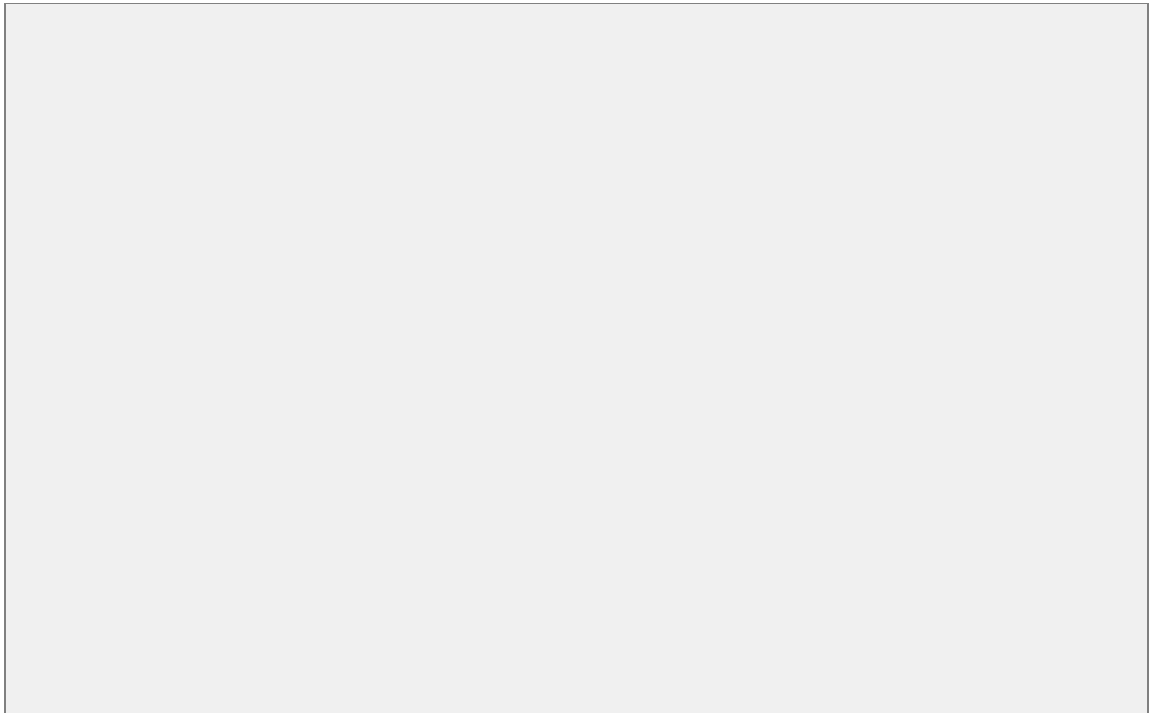
The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

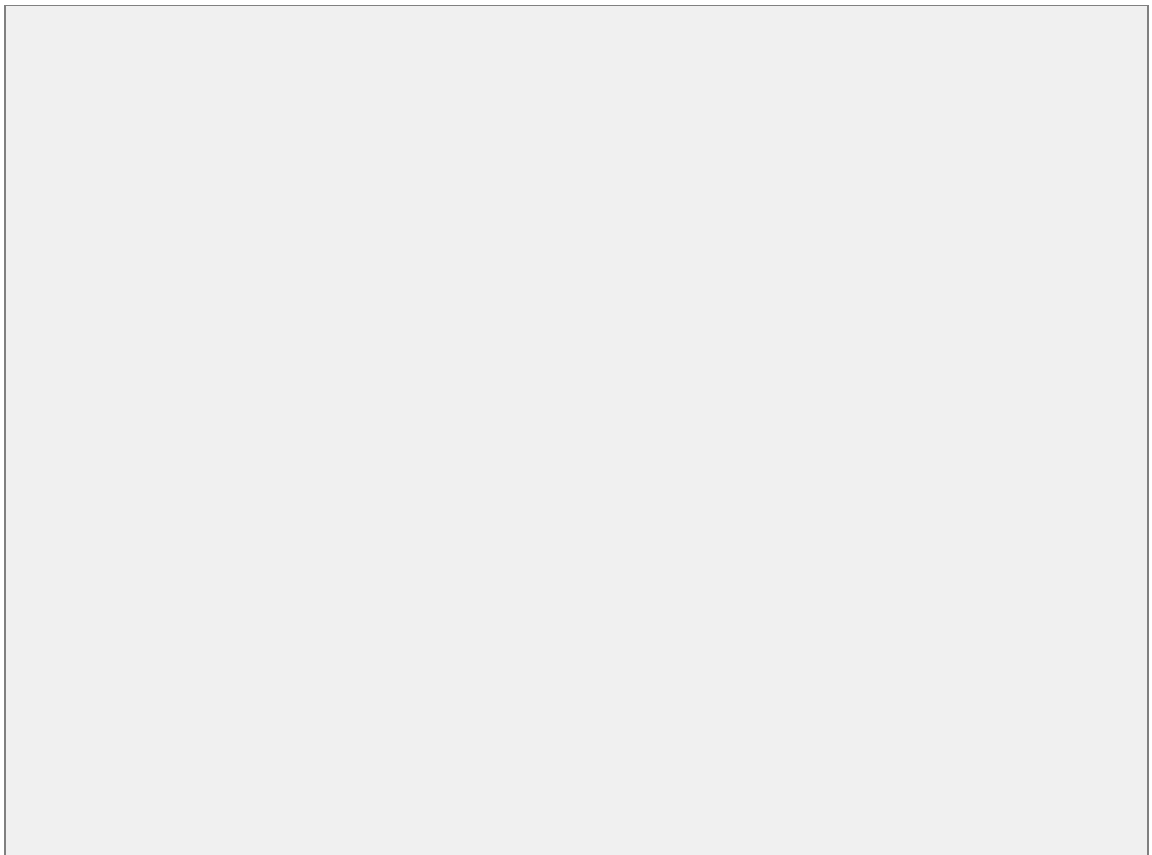
2. The process/Te whakatutuki: How will the project happen?

PROJECT DETAILS

- 3. The people/Ngā tāngata:** Tell us about the key people and/or the groups involved.

A large, empty rectangular box with a thin black border, intended for the user to provide details about the key people and/or groups involved in the project.

- 4. The criteria/ Ngā paearu:** Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

A large, empty rectangular box with a thin black border, intended for the user to describe how the project will deliver to the selected criterion.

PROJECT DETAILS (budget)

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes ☐ Do NOT include GST in your budget
 No ☐ Include GST in your budget

Project costs	Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.	
Item <i>eg hall hire</i>	Detail <i>eg 3 days' hire at \$100 per day</i>	Amount <i>eg \$300</i>
Total Costs		\$
Project Income	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.	
Income <i>eg ticket sales</i>	Detail <i>eg 250 tickets at \$15 per ticket</i>	Amount <i>eg \$3,750</i>
Total Income		\$
Costs less income	<i>This is the maximum amount you can request from CCS</i>	\$
Amount you are requesting from the Creative Communities Scheme		\$

PROJECT DETAILS (budget)

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☐ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☐ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☐ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☐ complete the project within a year of the funding being approved
- ☐ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☐ return any unspent funds
- ☐ keep receipts and a record of all expenditure for seven years
- ☐ participate in any funding audit of my organisation or project conducted by the local council
- ☐ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☐ acknowledge CCS funding at event openings, presentations or performances
- ☐ use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☐ I understand that the Rangitikei District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☐ I/we consent to Rangitikei District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☐ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☐ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.

This consent is given in accordance with the Privacy Act 1993

NB: All applications by person/s under the age of 18 must be signed by applicant's parent or legal guardian.

Name

(Print name of contact person/applicant)

Signed:

(Applicant or arts organisation's contact person)

Date:

Attachment 6

Event Sponsorship Scheme Application Form 2017/18

PLEASE NOTE

Applications close 12.00 pm (noon), Friday 2 November 2018. The Finance/Performance Committee will consider the applications at its meeting on 29 November 2018.

PURPOSE

The purpose of the Events Sponsorship Scheme is to support events in Rangitikei District that help to develop community cohesion and reinforce economic growth.

DEFINITIONS FOR THE PURPOSES OF THIS FUNDING SCHEME

Events: events of a celebratory, educational, competitive, commemorative or exhibitive nature that are distinctly defined, occur for a limited time and may be repeated on a cyclical basis (e.g. annually) but are not regularly scheduled (e.g. regular organised Saturday sport).

High profile events: events which:

- a) provide a regional/national profile and attract a significant number of visitors to the District; and
- b) provide an opportunity to showcase the District.

Community events: events which:

- a) are locally significant and/or of special interest to local people; and
- b) enhance community well-being.

High profile community events: events which:

- a) provide a regional/national profile and attract a significant number of visitors to the District; and
- b) provide an opportunity to showcase the District, and
- c) are locally significant and/or of special interest to local people; and
- d) enhance community well-being.

Please complete this application form in conjunction with the associated notes.

CLOSING DATE FOR APPLICATIONS: 12.00 pm (noon) Friday 2 November 2018. Late applications will NOT be considered.

All sponsorship applications are copied into the Finance/Performance Committee Order Paper and are therefore available to the general public.

SEND YOUR APPLICATION TO:

Postal address: Grants Administrator, Rangitikei District Council,
Private Bag 1102, Marton 4741

Hand deliver to: Rangitikei District Council Office, 46 High Street, Marton; or
Taihape Service Centre, Town Hall, Hautapu Street, Taihape

Email: info@rangitikei.govt.nz

Applicant eligibility criteria:

Applicant must be able to meet all the criteria stipulated in the guidelines.

Applicant/organisation must be:

- Incorporated Society (certificate or documentation of proof must be supplied);
- Trust or Association (please supply documentation);
- Unincorporated community group
- Umbrella organisation with local branches.

It is expected that the 'umbrella organisation' will have an interest in the project for which funding is being sought.

Council is unable to issue funds directly to individual recipients.

1. APPLICANT DETAILS

Full Name of Organisation:

Street address:

Postal address:

Post Code:

Contact 1 Name

Telephone (day)

Email:

Contact 2 Name

Telephone (day):

Email:

Legal Status (*see Applicant eligibility criteria*)

Is your organisation acting as an Umbrella Organisation? ☐ Yes ☐ No

Is your organisation GST registered? ☐ Yes ☐ No

If so, please provide your GST Number:

Bank account:

2. WHAT ARE THE OBJECTIVES OF YOUR ORGANISATION?

3. THE EVENT:

3.1 What is the name of your event?

3.2 When will it take place?

3.3 Where will it take place?

3.4 What type of event are you planning?

- ☐ One-off event
- ☐ New event that will become a regular event (e.g. annually or bi-annually)
- ☐ An event that is becoming established as a regular event (but has not yet been held 5 times)
- ☐ An established, regular event (that has been held more than 5 times)

Please tick the **ONE** box that **best** describes your project. (*See Event Sponsorship Scheme definitions*)

- ☐ High profile event
- ☐ Community event
- ☐ High profile, community event

Event eligibility criteria

Eligible events must:

- Take place within Rangitikei
- Not have started before an application for event sponsorship is approved by the Committee
- Not apply for funding from the Events Sponsorship Scheme more than once in any financial year
- Not have been financially supported by the ratepayers of the Rangitikei District Council through some other means for the same event in the same financial year, i.e. through the Community Initiatives Fund, Community Boards/Committees, Annual Plan etc.
- Provide a detailed and realistic marketing and / or promotional plan
- Provide a realistic and balanced budget
- Be able to contribute a significant proportion to the cost of the project

Ineligible events:

- Annual General Meetings;
- Events that have no economic or community benefit to Rangitikei;
- Events solely run for commercial purposes;
- Events promoting religion or political purposes;
- Regularly scheduled (for example Saturday morning sport).

Funding Guide

Council sponsorship of ANY event will not exceed 50% of eligible costs.

Eligible costs:

- Event production costs such as signage, advertising, and promotional material
- Venue hire
- Seeding of events – seed funding is a grant to enable the event to develop to a stage where it can become self-funding

Ineligible costs:

- Facility development or funding for capital works (i.e. the cost of buildings or items necessary to operate the facility)
- Elimination of an accumulated debt or debt servicing
- Bridging loans
- Ongoing administration costs that are not related to a specific event
- Salaries for ongoing administration and services
- Food and beverage costs
- Travel costs
- Feasibility studies
- Retrospective project costs

3.5 Describe your event in full:

Attach additional sheets if you need to

3.6 How many people do you expect to attend your event?

Resident in Rangitikei District?

--

Visitors from neighbouring Districts¹?

--

Visitors from the rest of New Zealand?

--

Overseas visitors?

--

Total

--

Accountability Reports

If your application for sponsorship is successful, then you will need to report back to Council on the outcomes of your event.

For all events this will include estimating how many people attended your event and their place of origin.

If you are applying for sponsorship under the “high profile” or “high profile, community” categories, Council will help you assess the economic impact of your event using retail data available from MarketView Research.

Council will use its annual residents’ survey to test community views on its sponsored events.

Council will also seek your feedback on what worked well for your event and what could be improved.

Promoting Rangitikei District Council’s support:

The support of the Rangitikei District Council must be acknowledged on all publicity material. Logos may be obtained from the Council Administrator. Signs and banners promoting the Council’s support are also available from the Council Administrator. It is expected that this signage will be displayed at your event. It is the applicant’s responsibility to take charge of these items and return them intact and undamaged within 3 days on conclusion of the event.

3.7 How will the event be promoted?

3.8 How will you acknowledge the sponsorship provided by Rangitikei District Council?

4 FINANCIAL INFORMATION

Please provide **all** costs and **all** sources of income for the event you are planning.

4.1 Cost of the event

Outline how much the event will cost to put on:

Item	Amount	Quote attached
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total Cost (GST inclusive / exclusive. Please delete one)	\$	

You **must**: provide valid, written quotes for all goods and services for which you are seeking funding.

General overheads such as power costs, administration costs etc. must be based on proven figures from previous year's accounts.

If no quotes are supplied your application will be ineligible.

Groups registered for GST must provide figures that are GST exclusive.

4.2 Income for the event

Outline how the costs of the event will be met:

Item	Amount	
Donated material	\$	
Cash in hand towards project	\$	
Intended fundraising (provide an estimate)	\$	
Ticket sales	\$	
Other sponsorship/grants (please specify source/s below)		
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total funds available (GST inclusive / exclusive. Please delete one)	\$	

Amount of sponsorship you are requesting from Rangitikei District Council: \$

4.3 Has your group received funding from the Rangitikei District Council in the last 5 years? If yes, please list all grants made below.

Event/Project/Activity	Amount	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

4.4 Please name two referees for your organisation and your event

Name:

Telephone (day):

Name:

Telephone (day):

5. DECLARATION

☐ I declare that the information supplied here is correct.

Name:

Signature:

Position in organisation:

Date:

☐ Please tick here if you would like to speak with the Committee about your event. The Committee will meet on 29 November 2018. The Grants Administrator will contact you with more details.

EXPECTATIONS OF COUNCIL FROM SPONSORSHIP ARRANGEMENTS

High profile events: Council expects an economic impact for the District from high profile events in terms of increased spending at local retailers or tourism outlets from a large influx of visitors from outside the District, either as day visitors or overnight visitors. Council expects such events to generate income from participants (through for example, ticket sales or sale of goods) and from other sponsorship arrangements. If high profile events are recurring, then Council expects them to become increasingly self-funding over a maximum of five years. Its sponsorship of recurring events is not guaranteed but will certainly decrease over time.

Community events: Council recognises that there are community events, such as the Christmas Parades, that are important to Rangitikei's community life and well-being but where there would not be a large influx of visitors from outside the District. Such events **may** generate income from participants (through for example, ticket sales or sale of goods) and from other sponsorship arrangements. If these events are recurring community events, then Council expects them to demonstrate continuing community support through maintaining or increasing the number of people who take part in them.

High Profile Community events: Council expects that these events are likely to attract large numbers of visitors from outside the District and also be important community events for local people. Council is expecting both an economic impact for the District in terms of increased spending at local retailers or tourism outlets and increasing participation from people, particularly local people. These events may generate income from other sponsorship arrangements or from fees charged to, for example, stall holders, but generally would be free to the general public.

EXAMPLE OF ELIGIBLE PROJECT COSTS

'Eligible project costs' means any expenses that the sponsorship scheme will support, according to the eligibility criteria, ignoring those costs which are ineligible.

Example – Expenditure Budget – Festival 'X'

Item	Amount	
Equipment hire*	\$	3,000.00
Venue hire*	\$	2,500.00
Catering (VIP's)	\$	500.00
Professional services	\$	4,000.00
Training*	\$	500.00
Advertising*	\$	2,000.00
Prize money*	\$	1,000.00
T-Shirts (branded)*	\$	250.00
Total Cost (GST inclusive / exclusive . Please delete one)	\$	13,750.00

* Eligible projects/activities

Festival 'X' costs \$13,750 of which \$9,250 is for eligible project costs. Therefore the **maximum** sponsorship from Council will be \$4,625.

Attachment 7

MEMORANDUM

TO: Bulls Community Committee

FROM: Christin Ritchie, Governance Administrator

DATE: 28 August 2018

SUBJECT: **Small Projects Grant Scheme Update –October 2018**

FILE: 3-CC-1-1

1 Allocation

- 1.1 The amount of the 2018-2019 Small Projects Grant Scheme for Bulls Ward is \$1,254.00.
- 1.2 The allocation of the Small Projects Grant Scheme is for the period 1 July to 30 June each year. At its meeting on 29 February 2016, Council resolved to allow carry-forward from one financial year to the next of up to 100% of the annual allocation for any Committee's Small Projects Grant Fund, with the proviso that this be a specific resolution of the Committee.
- 1.3 At its last meeting for the 2017-2018 year the Committee resolved to carry-over 100% of the annual allocation for the Scheme; \$1,254.00 This gives a total allocation for the 2018-2019 year of \$2,508.00.

2 Breakdown

Nothing for the 2018-2019 year as yet

3 Remaining Budget

This leaves a remaining budget for the 2018-2019 financial year of \$2,508.00.

Recommendation:

- 3.1 That the memorandum 'Small Projects Grant Scheme Update – October 2018' be received.

Christin Ritchie,

Governance Administrator

Attachment 8

COMMUNITY AND LEISURE ASSETS GROUP OF ACTIVITIES 2018/19			Aug-18
Major programmes of work outlined in the LTP 2018-28			
Community Buildings	Progress to date	Progress for this period	Planned for the next two months
Bulls Community Centre - award of tender and start construction	Final design and specifications have been completed. Building consent has been lodged. Discussions have been held with Heritage NZ re an archaeological authority. Tenders were called for, and closed Friday 10 August.	On 30 August Council awarded C1084 Bulls Community Centre Construction to W & W Construction subject to final contract negotiations.	Building Consent will be issued. Negotiations will be undertaken with W & W Construction. Archaeological Management Plan will be lodged.
Community Housing	Progress to date	Progress for this period	Planned for the next two months
Refurbishment of housing stock	Funding allocated in 2018/19 budget.	Prices are being sought for heating and thermal curtains.	Heating and curtains to be installed before 1 November.
Property	Progress to date	Progress for this period	Planned for the next two months
Dudding Lake - sealing of driveway	Funding allocated in 2018/19 budget.	Initial conversations have been had between infrastructure and property staff.	Depending on weather conditions, work planned for October/November.
Property: other projects			
Proceed with intended disposal of surplus sites in Bulls to help fund the new multi-purpose facility	High-level consideration of Council involvement in subdivision rather than outright sale of the larger surplus properties. Detailed scrutiny of the circumstances behind the acquisition of the Walton Street site, Haylock Park and the Criterion Street carpark behind the Medical Centre (with particular regard to offer back requirements). Clarification sought from Heritage New Zealand on how the heritage covenant on the Willis Redoubt could impact on other parts of the Walton Street site. At its January meeting, Council endorsed the formal agreement for the sale of the parking lot behind the medical centre to the Bulls Medical Centre Ltd. Settlement to be completed as soon as the new Certificate of Title is available. Staff held on-site meeting at Haylock Park to determine district plan and utilities requirements for proposed subdivision. Working on obtaining easements for sites containing Council infrastructure.	Options are being investigated for the subdivision and development of land at Walton Street and Johnson Street, Bulls.	Confirmation of disposal process for Walton Street and Haylock Park sites.

ROADING AND FOOTPATHS GROUP OF ACTIVITIES 2018/19					Aug-18
Major programmes of work outlined in the LTP 2018/28					
Pavement Rehabilitation	Route Position Length	Status	Start date	Completion date	Planned for the next two months
Rehabilitation of 6.52 km of existing sealed roads subject to Project Feasibility Reports to determine validity for progressing to the design and construction phase.					
Parewanui Road/Ferry Road - Bulls	approx 500m2	Intersection to Works - AC		Apr-18	This site was completed 17/18
Street Lighting	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Planned for the next two months F74:F88
Accelerated renewal programme of LED carriageway lighting	Stages 1&2 completed.		Aug-18	TBC	Stage 3 still progressing.
Carry forward programmes from 2017/18					
Bulls: Parewanui Road, pavement rehabilitation	RP. 5820-7780; 1960m		TBC	TBC	Design in its final stages
Bulls: Parewanui Road, pavement rehabilitation	RP. 9720-9920; rescheduled as seal widening for forestry traffic		Apr-19	May-19	Design being worked on
Bulls: Parewanui Road – seal widening – location subject to Safety Study					Complete analysis of the Safety study report which involves draft designs (Options) ongoing.
Repairs to damage from Debbie event April 2017	Designs for all sites completed.				Sites approx 98% complete.

Repairs for damage to network arising from July 13/14 event.	Designs for all sites completed.				Sites approx 85% complete.
RUBBISH AND RECYCLING GROUP OF ACTIVITIES 2018/19				Aug-18	
Major programmes of work outlined in the LTP 2018-28					
Other projects					
What they are:	Targets:	Progress to Date	Work planned for next three months		
Waste minimisation	Waste Education NZ visits.	No schools visited yet	Monitor and review teacher reports		
Waste minimisation	Horizons Enviroschools programme.	Meeting with Horizons re: further schools interested in joining Enviroschools	Monitor and review facilitator reports		
Other projects					
What they are:	Targets:	Progress to Date	Work planned for next three months		
STORMWATER GROUP OF ACTIVITIES 2017/18				Aug-18	
Major programmes of work outlined in the LTP 2018-28					
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete	
Stormwater Reticulation Renewals and Improvements - District wide					
Scotts Ferry - new drainage system (\$505,000)	Design underway				
SEWERAGE AND THE TREATMENT AND DISPOSAL OF SEWAGE GROUP OF ACTIVITIES 2018/19				Aug-18	
Major programmes of work outlined in the LTP/Annual Plan 2017/18					
Wastewater Reticulation Renewals - District wide					
Bulls High street	with NZTA				
Infiltration reduction through relining programme	2018/2019 programme to be prioritised	Investigation underway			
WATER SUPPLY GROUP OF ACTIVITIES 2018/19				Aug-18	
Major programmes of work outlined in the LTP 2018-28					
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete	
Bulls State Huighway 1 - renewal of mains	GHD is in the process of completing the design of 150mm dia. rising main from Holland Crescent to High Street.	Stage 1 of Bulls water Strategy completed by GHD. Meeting with Higgins to define extent of NZTA road rehabilitation project. Higgins to undertake design and advise RDC.			
Major Projects Carry over from 2017/18					
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete	
Bulls: physical works to replace one of the two Trickers Hill reservoirs and seismic strengthening work	New reservoir at Trickers, seismic strengthening of Concrete building and filter at Bridge St (est. \$100-\$200k) and possible strengthening of mushroom at Bulls. New reservoir to be minimum 900m³, preferably 1200m³, with new access track on legal title. Seismic assessment of mushroom indicates \$300-\$400k of strengthening work required. Money available will depend on cost of new reservoir and a requirement for the mushroom to remain as a feature of Bulls. Annual Plan budget - renewals to reservoirs and lift pumps (\$757,000 for seismic strengthening). Physical works (\$933k) deferred to 17/18 as part of revised 16/17 budget allocation.	(1) Investigation underway, in discussions with landowner for reservoir, Access and easements required. Road design underway, Seismic analysis will be handled as part of larger contract. Lift pump options being investigated. (2) stage 2 for Bulls water strategy underway looking at alternative options for water supply and reticulation needs. (3) Seismic strengthening of Bulls Mushroom no longer required.			