

# ORDER PAPER

## BULLS COMMUNITY COMMITTEE MEETING

**Date:** Wednesday, 13 October 2021

**Time:** 6.00 pm

**Venue:** Ohakea Room, Te Matapihi  
Bulls Community Centre  
4 Criterion Street  
Bulls

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**Chair:** Ms Danelle Whakatihi

**Membership:** Mr Nigel Bowen  
Mr Bruce Dear  
Ms Nicole Harrison  
Mr Matthew Holden  
Ms Raewyn Turner  
Mr Russel Ward  
Mr Dennis Moratti  
Cr Brian Carter  
Cr Coral Raukawa  
HWTM Andy Watson (ex officio)

### **Purpose of the Committee**

- To provide a local link and point of contact for Council liaison with the community.
- To provide for the exchange of information, communication, and to assist with the Council's consultative processes.
- To exercise delegated authority for the annual allocation of \$1.00 per rateable property for "defined small local works" in line with the guidelines provided<sup>1</sup>.
- Particularly, to help ensure that any minor remedial or renewal works are brought to Council's attention through the Request for Service procedure, by promoting its use and advising community members on how to use it.
- To be the first point of contact (prior to Council) for community groups. Where this is not possible, the Committee will be informed of the approach by the community group to the Council.
- Applications for the Parks Upgrade Partnership Fund are considered and commented on by the Committee prior to the application being considered by Council.
- Placemaking initiatives that are taking place on Council land will be considered and commented on by the Committee before the application is considered by the Chief Executive.
- To engage with wider/small communities of the ward represented.

For any enquiries regarding this agenda, please contact:

Ash Garstang, Governance Administrator, 0800 422 522 (ext. 848), or via email  
[ash.garstang@rangitikei.govt.nz](mailto:ash.garstang@rangitikei.govt.nz)

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<sup>1</sup> Appended to the Delegations Register

**Notice is hereby given that a Bulls Community Committee Meeting of the Rangitikei District Council will be held in the Ohakea Room, Te Matapihi, Bulls Community Centre, 4 Criterion Street, Bulls on Wednesday, 13 October 2021 at 6.00 pm.**

## **Order Of Business**

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## **AGENDA**

### **1 Welcome**

### **2 Apologies**

No apologies received.

### **3 Public Forum**

No Public Forum.

### **4 Conflict of Interest Declarations**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

### **5 Confirmation of Order of Business**

Ms Britton and Ms Gray are presenting their items (items 8.7 and 9.1) to both the Marton and Bulls Community Committees. As these meetings occur at the same time, they will present to the Marton Community Committee first and then travel to the Bulls Community Committee to present.



## **6 Chair's Report**

### **6.1 Chair's Report - October 2021**

**Author:** Danelle Whakatihi, Chair

#### **1. Reason for Report**

- 1.1 The Chair may provide an update during the meeting.

#### **Recommendation**

That the Chair's Report – October 2021 be received.

## 7 Mayoral Update

### 7.1 Mayoral Update - September 2021

**Author:** Andy Watson, His Worship the Mayor

- 1.1 Finally we have moved down the dreaded Covid levels which I am sure is a huge relief to most of Auckland and everyone else too. The communities are crying out for a resumption of life as normal however to maintain a drop in levels we need to do the fundamentals well. Please follow the rules and make sure that you scan in, wear a mask in public spaces and if you are feeling even the suggestion that you could be affected by Covid please self-isolate and get tested. I would like to thank the number of people turning out for covid vaccinations and for the support that Iwi have provided along with the DHB's in making this possible in our communities. Because I haven't been able to get to Taihape first-hand, I don't fully understand the process there but certainly Ngā Wairiki Ngāti Apa have provided an incredible service in terms of the vaccination process here in Marton. There are still some people in our communities who haven't been vaccinated and while I understand some of their concerns around reactions, I think in the future there is quite likely to be a limitation on who can do what and go where and travel without effectively having some form of "vaccination passport". I would encourage people to consider this in their decision making.
- 1.2 Now that we have dropped in levels I am able for the first time really to go back into communities to meet with ratepayers, as are our Councillors. I have started that process by resuming spending time in Taihape and I will continue to do so in Bulls and other community spaces. Many thanks to Councillors for attending the numerous Zoom meetings over lockdown as we worked on rescheduling the many in-person meetings to online versions. There is now a thing known as "Zoom fatigue" and I recognise that the demand was quite onerous some days with back to back meetings. However, it has demonstrated that we can actually continue to operate quite efficiently this way and continue to do so in some cases where we are limited by numbers of attendees permitted on-site under Level 2.
- 1.3 We know that there are very serious community concerns around principal issues especially the Three Waters. Councillors and myself are only too happy to engage with you – we have asked that people fill out survey forms (we have had a good response to this so far) and we have said that as soon as we are able to, from the end of September onwards, we will be engaging in some form of letter drops with more information. We are still unsure of Government's position with regard Three Waters – I have publicly said that I suspect Government will mandate this and by mandate I mean that Government will make law to say these entities will come into force. Without all of the Councils being involved one would have to question the model seriously as to whether it could gain the efficiencies that are proposed. Sorry guys it's a case of watching this space while more continues to unravel in front of us.
- 1.4 Hopefully in the next fortnight we will be able to talk about such things as Bio Forestry Boards. With regards that we are awaiting a final decision to come out of mediation.

- 1.5 One of the items before Council today is an update on the Pae Tawhiti Rangitīkei Beyond spatial planning project. The Advisory Group is meeting monthly and there have been two meetings so far. I am enjoying being part of the development of this project and support the Chair of our Policy/Planning Committee, Councillor Gordon to be the Elected Member Project Lead. The initial Advisory Group meetings have been focused on the purpose, vision, values and the outcomes. It has been great to see the passion of the Advisory Group members who have the wellbeing of our people and communities at heart. While the project is currently in the background research and development phase, a key part of this project will be ensuring we understand the future land use and growth aspirations of our communities. The community engagement phase will begin in early 2022. The development of the Pae Tawhiti Rangitīkei Beyond project shows the proactive approach Council is taking in response to the recent (and projected future) growth our district has experienced or will experience. Our communities will continue to change, and as Council, we will have to be courageous in our decision-making.
- 1.6 As part of the being able to get back out into the community I have been able to attend the next cycle of Junior Neighbourhood Support Awards amongst the local schools. I recently attended the Marton Junction School awards yesterday and will attend other local schools and kura during Term 4. The Junior Neighbourhood Support Program is about keeping our children safe and empowering them with some basic tools to help them stay safe at home, school and in the community. Students whose activities support community spirit and safety are recognised by receiving awards.
- 1.7 I have received a joint letter from Wairoa District Council and Tararua District Council (see Attachment 1) that has gone to all Rural Provincial Councils around the increase of forestry planting and the desire to develop a collaborative approach to the impact of those plantings on communities. Consultants have commenced work and this will be funded through a contribution of \$5,000 per Council. LGNZ has also committed to funding the project and will be a partner in this process. My recommendation is that Rangitikei District Council needs to be part of this work, noting our contribution will be \$5,000. Officers will look to see what democracy budget could be repurposed for this or it will show as an unbudgeted expense.

## Attachments

1. **Forestry Letter to all Rural Provincial Councils**

## Recommendation

That the Mayoral Update – September 2021 be received.

## ITEM 7.1

**Mayors Engagement - September 2021**

1	<p>Attended monthly ELT meeting for Mayoral Q&amp;A session (Zoom)</p> <p>Attended Regional Leadership Group Zoom Meeting</p> <p>Attended online Hui regarding landlocked land in Te Tai Hauauro</p> <p>Attended MTFJ-MSD Community Recovery Programme Zoom Meeting</p>
2	<p>Attended Ngā Wairiki - Ngāti Apa Covid Vaccination Clinic to assist</p> <p>Attended MTFJ Core Group Zoom Meeting</p>
3	Attended Three Waters Entity B Working Group Zoom Hui
6	<p>Attended Pae Tawihiti Rangitikei Beyond Advisory Group Zoom Meeting</p> <p>Attended Regional Leadership Group Zoom Meeting</p> <p>Attended Three Waters Entity B Working Group Zoom Hui</p> <p>Attended Regional Chief's Zoom Meeting</p> <p>Attended Taihape Amenities Building User Group Project Zoom Meeting</p>
7	<p>Attended EM Joint Standing Committee Zoom Meeting</p> <p>Attended Regional Transport Committee Zoom Meeting</p> <p>Attended Microsoft Teams Online Training</p> <p>Attended weekly meeting with Deputy Mayor</p>
8	<p>Attended fortnightly discussion on Economic Development</p> <p>Attended fortnightly discussion – Pae Tawhiti Rangitikei Beyond 2050</p> <p>Attended Three Waters Survey Questions meeting with Chief Executive</p> <p>Attended 4 Weekly RDC/Police Zoom meeting</p> <p>Attended Centennial Hall Covid Vaccination Clinic to assist</p>
9	<p>Attended Audit &amp; Risk Committee Meeting</p> <p>Attended Te Roopuu Ahi Kaa Three Waters Workshop</p> <p>Attended Council Meeting</p> <p>Attended Council Destination Management Plan Workshop</p> <p>Attended Council Rates Remission Workshop</p>
10	<p>Attended Regional Leadership Group Zoom Meeting</p> <p>Attended Whangaehu Marae – Turia Bereavement</p> <p>Attended Te Runanga o Ngati Hinemanu Me Ngati Paki Ki Mokai Patea Hui</p>
12	Attended Ngā Wairiki - Ngāti Apa Covid Vaccination Clinic to assist
13	Attended Three Waters Entity B Working Group Zoom Hui
14	<p>Attended Bulls Covid Vaccination Clinic to assist</p> <p>Attended Three Waters Reform Proposals Refresher and Q&amp;A Webinar</p>

	Attended weekly meeting with Deputy Mayor
15	Attended Better Business Case Meeting with CE and PMO Attended Three Waters meeting with Cr Duncan and CE Attended Destination Management Stakeholder Engagement Meeting
16	Worked from Taihape office Attended Three Waters Zoom Update for Mayors, Chairs & CEs Attended Destination Management Plan engagement meeting with Iwi
17	Attended Three Waters Facebook Live Session with Chief Executive
20	Attended Breakfast Meeting with Mayor Helen Worboys Attended weekly catchup with Chief Executive Attended Junior Neighbourhood Support Awards – Marton Junction School Attended Three Waters – Entity B Working Group Zoom Hui Attended Hunterville Rural Water Supply Management Committee Meeting Attended Marton Historical Society Meeting
21	Attended Regional Transport Matters/Regional Chiefs Fortnightly Zoom Meeting Attended Marton Rail Hub Project Board Meeting #9
22	Attended Three Waters Entity B Hui in Taupo
23	Attended Whanganui Community Foundation Annual Public Zoom Meeting
27	To attend Three Waters Entity B Working Group Zoom Meeting To attend Marton Christian Welfare Council AGM
28	To attend CEO Performance Assessment with Deputy Mayor To attend Cultural Popup – Marae/Hapu/Iwi boundaries and locations To attend weekly meeting with Deputy Mayor To attend Bonny Glenn Community Trust Meeting
29	To attend Junior Neighbourhood Support Awards – Ratana School To attend Erewhon Rural Water Supply Management Committee
30	To attend Finance & Performance Committee Meeting To attend Councillor Only Session prior to Council Meeting To attend Council Meeting To attend Three Waters Zoom Update – Mayors, Chairs & CEs



2 September 2021

To Our Fellow Mayors

At the last Rural Provincial meeting a discussion was initiated by Tracey Collis, Mayor of the Tararua District Council and Mayor of the Wairoa District Council, Craig Little around the increase of forestry planting throughout New Zealand and the impacts on communities.

This discussion resulted in a letter being sent by the two of us to Rural Provincial Councils regarding developing a collaborative approach to the impact of forestry plantings.

Please accept our apologies as this letter was not in fact sent out as advised.

As a result, a group of likeminded Councils committed to work collaboratively on the similar issues we are facing around increased planting of forestry and wanting to ensure future sustainable land use in their districts.

Following our initial discussion, more Councils have indicated they would like to be involved and it has become apparent there is a need to offer the opportunity to other likeminded Councils in New Zealand.

Councils are currently doing a lot of good work individually, but we need to work together for the greater good of future land use. Forming a collaborative group gives us a strong voice to present a high-level document that the Government can use moving forward.

We already have Councils that have committed to this approach, and the two of us recognised the need to begin the process and have made a financial commitment by engaging Lawrence Yule and Malcolm Alexander of Yule Alexander. By starting the necessary work now, we hope to have the study complete by the end of the year which will fit in with the timing of the Government's legislation. LGNZ has also committed funding to this project and will be a partner in this process.

Key points and topics we need to work on collaboratively are:

- That the National Environmental Standards for Plantation Forestry (NESPf) regulations override powers district councils have.
- The work promised by the government around NESPf (pre-election) regarding classes of land use has not been carried out
- The negative impact of forestry plantations on our rural communities



- The impact of forestry on the four wellbeing's – social, cultural, economic, and environmental
- We need to be able to compare our current rating models in relation to different land uses
- The effects of forestry on soil quality, especially after forestry rotations
- The short-sighted vision around planting land in trees with no long-term plan.
- The future of carbon farming, especially once the carbon has been absorbed - what will happen to the land and trees - who will be responsible for the payment of rates?
- The environmental damage caused by forestry blocks, eg: waterways and water quality, slash, silting and pollen, pest control, fire risk
- The damage caused to our roading network
- The fact the Overseas Investment Office streamlines processes which make it easy for overseas investors to buy land in New Zealand to plant in forestry
- Impacts to other industries
- Looking at Capital Valuation on Forestry, i.e. trees aren't included in capital valuation, where orchard's trees are part of their capital valuation

It is reassuring to know we can work collaboratively on these land use issues to lobby the government and hopefully make change.

The commencement of this work has already been started by Yule Alexander Consulting and is being presently funded through a contribution of \$5000 per Council paid by the Councils which have already committed to this collaborative approach.

The Wairoa District Council is collating the data base for Councils involved and will be responsible for the administration of this group. All Councils involved in this initiative will receive regular reporting on how the funds are being spent.

If you would like to be part of this work that is being carried out, please contact Makere Jones on 027 349 0861 or by return email with your details and we will issue an invoice.

Yours sincerely

Craig Little  
**Mayor Wairoa District Council**

Tracey Collis  
**Mayor Tararua District Council**

## 8 Reports for Information

### 8.1 Community-led Development of Council Owned Facility Guide

**Author:** Nardia Gower, Manager - Community Development

**Authoriser:** Gaylene Prince, Group Manager - Community Services

#### 1. Reason for Report

- 1.1 The purpose of the report is to inform the Bulls Community Committee of the attached 'Community-led Development of Council Owned Facility Guide', who in turn can inform Rātana community groups that may wish to engage with Council in developing Council owned facilities.

#### 2. Context

- 2.1 A guide for facilitating and supporting community groups in their aspirations to lead development of Council owned facilities, while considering the impact such development has on Council resources and the wider district, is attached.
- 2.2 This will eventually be supported by strategies, policy and measures in which Council can analyse and prioritise projects.
- 2.3 Through the Long Term Plan 2021-2031 deliberations Council endorsed the development of a 'Parks, Open Spaces and Sporting Facilities Strategy' that would assist council and the community to plan and prioritise future locations, quantity, and investment in such assets. It is the advice of the Chief Operating Officer, Arno Benadie, that any upcoming development of Council owned parks, open spaces and sporting facilities wait until the completion of the strategy, due the end of this financial year, to facilitate better investment decisions and better community outcomes.
- 2.4 This guide is a writable PDF and is available on Council's website or by contacting the main office.

#### 3. Current and forecast community projects

- 3.1 The following list are current projects the community have raised with Council or council staff as being of interest for development:
  - Continued development of Taihape Memorial Park
  - Ratana Playground
  - Sir James Wilson Park Velodrome, Marton
  - Sir James Wilson Park Development, Marton
  - Continued development of Centennial Park, Marton
  - Tūtaeporoporo Action Trail, Marton
  - Bulls Domain development
  - Hautapu River Park, Taihape
  - McIntyre Reserve, Ohingaiti
  - Santoft Domain, Santoft

The last two have their own Management Committee with delegated authority and reserve account.



3.2 Two other Leisure Facility projects that are in the planning stage are:

- Taihape Squash Club building extension including an additional court. Council has approved a variation to their Lease Deed for additional land from some of the land formerly used by the (defunct) Taihape Bowling Club
- Hunterville Squash Club building extension including an additional court.

*Both are club owned and managed facilities on land leased from Council.*

### **Attachments**

1. **Rangitikei District Council Community-led Development of Council Owned Facilities Guide**

### **Recommendation**

That the report 'Community-Led Development of Council Owned Facilities Guide', including the attachment, to the Bulls Community Committee 13 October 2021 meeting be received.

# Community-Led Development of Council owned Facilities



**RANGITIKEI**  
DISTRICT COUNCIL

*making this place home*



SEPTEMBER 2021



## So, you have an idea on how you would like to develop an area in your town!

There is lots to consider and we have written this guide and project application to help you, and guide us, as we explore your idea together.



Council understands the importance and positive well-being impact of having community spaces and facilities where people feel they belong and can connect to one another. Community facilities contribute to building strong, healthy and vibrant communities and foster resilience, belonging and pride. They bring a wide range of social, cultural, environmental and economic benefits for Rangitikei and residents and are an important part of realising Councils 2020 Strategic Vision

Council values working with community in developing community facilities and spaces to be what the community want and need, after all these are community assets. Bringing resources, knowledge and passion together in partnerships can result in multiple sources of investment, effort and expertise to deliver community outcomes. This is even more important in a context of financial constraints, growing demand and increasing diversity in our district. Giving our communities a lead role in these projects can empower and enable communities, building community capacity and resilience. Such projects also provide platforms to honour our commitment to work with Mana Whenua.

We embrace our responsibilities under Te Tiriti o Waitangi and understand that Mana Whenua hold special cultural and spiritual connections with the land and environment. This includes wahi tapu (sacred sites), taonga (treasures), water and ancestral lands. When we look to undertake new developments, it is good practice to connect with Mana Whenua. There are many benefits in looking for opportunities to learn from and engage with mana whenua including learning about local history, understanding traditional views and practices, and bringing the culture to life. If you would like help to identify and contact Mana Whenua in your project area, our Strategic Advisor for Mana Whenua can assist you.

*Mana Whenua means people of Māori descent who have historical and territorial rights over an area.*

Community Committees and Community Boards are elected groups of residents that help Council understand the community's view and it is important to consider their feedback on your project. Council staff can help arrange your presentation to your respective committee or board at the right time in the project planning phase.

Council seeks to optimise our existing facility network, and invest in places where people already are, and by working alongside the community Council can be faster and more flexible in meeting needs.

However, Council must be fiscally responsible and before agreeing to any new development must consider; staff capacity to support the project, the rating impact of ongoing maintenance, replacement cost, and depreciation value. There are a number of community groups activating to develop spaces in their part of the district, Council may need to consider prioritisation of developments to address the greatest needs and gaps first, leaning on reserve management plans and strategic asset planning documents that look at the district as a whole.

We are excited to hear about your idea and help you navigate the first steps.

The following pages contain:

- Initial Project Check List
- A flow chart of different stages that make up the full Community-led Development journey
- Blank pages with key questions that will guide our discussions.
- The contact details of your Council Support Team
- Next Steps
- Potential funders for your project

# Initial Project Checklist

Here's the first check list: Your Council Project Advisor can help you answer some of these questions. At the bottom of this page is an area to jot down any questions or notes.



Is this area you want to develop public land that is owned or controlled by Council?

That means it's not privately owned or owned by a government agency.



Are there any other Community Groups already working on developing this area?

If yes, have you discussed your plans with them? You might be able to join forces and work together if there is.



Do you have support of the wider community?



Council has limited finance to support developments, are you prepared to do the work to fundraise, write grant applications and/or secure in-kind support such as materials and labour?

**If you answered yes to these questions you are off to a great start, lets dive deeper!**

**Notes:**

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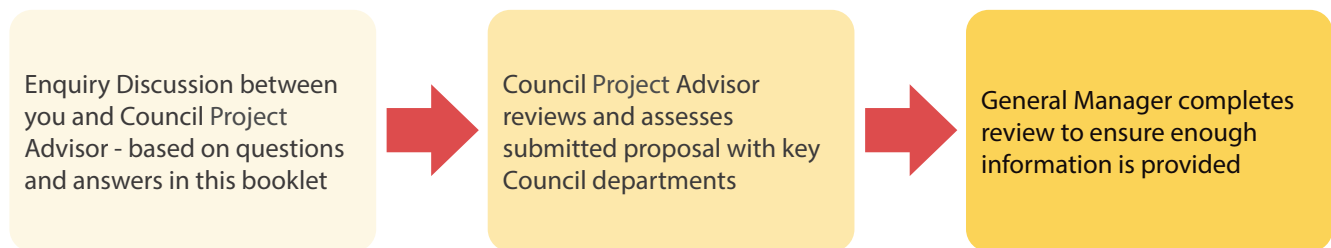
Your **Rangitikei District Council Project Advisor** is your first contact with Council and can help you navigate this **Project Guide and Application**:

<b>Name:</b>	
<b>Position:</b>	
<b>Phone:</b>	
<b>Email:</b>	

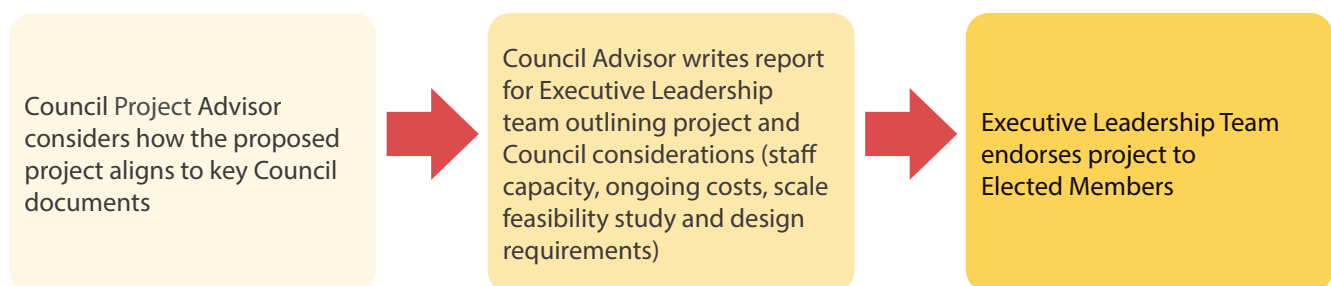


# Flow Chart of Stages for your Community-Led Development Project

## Stage One - Introduction & initial exploration



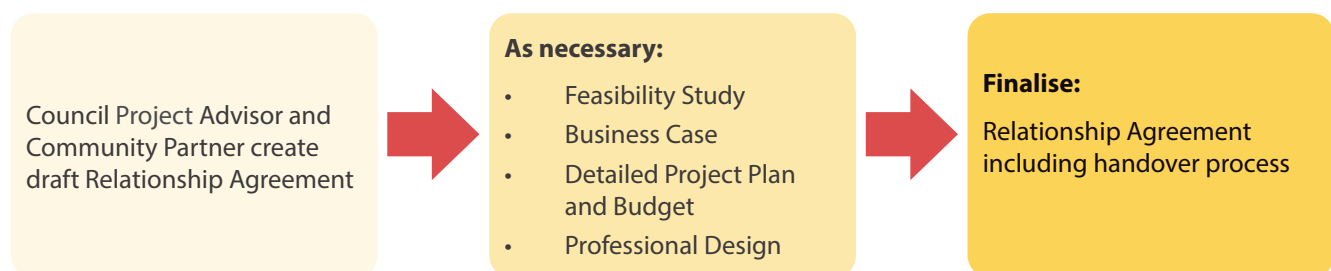
## Stage Two - Strategic Assessment



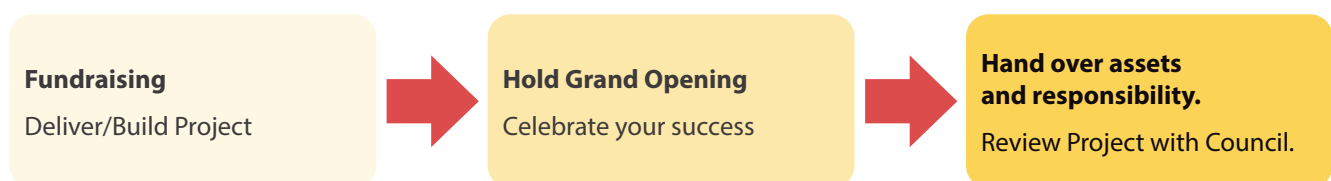
### You may be asked to present your idea to Councillors in a public meeting.

Your Council Project Advisor can guide you on what you might want to include. Councillors will be provided with a corresponding report that informs Council of staff recommendations for the project, including ongoing maintenance cost and depreciation considerations. These both have a rate impact.

## Stage Three - Scope and Plan If Elected Members approve project



## Stage Four - Execution, Review, Handover



## Project Contact Details

<b>Project Name:</b>		
<b>Project Location:</b>		
<b>Name (Individual or Group)</b>		
<b>Lead Person</b>		
<b>Email</b>		
<b>Phone</b>		
<b>Legal Status</b>	<i>(if any ie: Incorporated Society, Trust)</i>	
<b>Committee Members</b> <i>List any specific skills or affiliations</i>	<b>Name</b>	<b>Skills or affiliations</b>
<b>Key Stakeholders</b>	<i>Mana whenua, Users and user groups, cultural groups, different age demographics, local residents, Ward councillor/s, Local Community Committee/Board</i>	

# Project Vision

*What do you want to do, how did you identify the need and come up with the solution, what community support do you have, who has been engaged with to date, how will the development benefit the community, have you consulted with mana whenua, does it fit with Council's strategies, plans and policies including: Council's 2020 Strategic Vision and the four well-being aspirations, Parks, Opens Spaces and Sports Facilities Strategy, District Plan, Reserve Management Plan, Play and Active Recreation Plan, Regional Sport Facility Plan*



Project Vision

# Project Scale - size, cost, time

*What is the overall budget, what are your funding options, can you source in-kind material and/or labour, are you better to do the project in one go or stage the development, what is your time frame, does it need require a feasibility study, does it trigger Councils requirement to have a professional designer?*



## Project Size

## Project cost

## Project time



# Project Site - impact on site, infrastructure, consents



*What is underground, is the drainage adequate, does it flood, is it an historical dump site, is it wahi tapu.  
Do you need building or resource consents?*

*Council staff will help you with this section.*

Project Site

## Project Team - Council Staff

**Who from Council will help you complete and assess your application?**

*We will help you complete this section*



Role	
Project Manager	
Project Advisor	
Parks & Reserves	

### What support do you want from Council?

*Project management, funding, planning.*

Support required	

*# Council may insist on level or type of support to ensure quality assurance*

# Project - Next Steps

You've completed the questions and have a clear path forward, what's the next steps?

Council staff will help you with this section.



Next Steps

# Potential Funders

Fund	Applied for ✓
Council - Parks Partnership Upgrade Fund	
Whanganui Community Foundation	
Duddings Trust	
Sport NZ	
<i>more to add</i>	



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*Making this place home.*

**8.2 Bulls Community Development Trust MoU Partnership 2021-2022****Author:** Nardia Gower, Manager - Community Development**Authoriser:** Gaylene Prince, Group Manager - Community Services**1. Context**

- 1.1 During the Long Term Plan 2021-2031 planning process Elected Members participated in a workshop facilitated by staff to consider the ongoing funding for MoU Partner Organisations in Taihape, Marton and Bulls.
- 1.2 The workshop outcome was to continue funding the Bulls and District Community Trust (BDCT) Project Marton, and Taihape Community Development Trust (TCDT), on the understanding that Council's investment is supplemented by further external funding grants applied to by the organisations.
- 1.3 Mokai Patea Services were contracted through an MoU agreement for the past last three years to provide supervision in the Taihape Youth Lobby. The Mahi Tahī Rangitikei Employment Programme will be operating from this location starting in October 2021 with staff supervising the 3-5 pm Monday to Friday youth dedicated service, COVID-19 Alert Levels permitting.

**2. Funding Allocation**

- 2.1 The total district-wide investment for Partner Organisations is \$85,500. Feedback from Elected Members was that each town's allocation be a consideration of both workplan deliverables and population. Statistics NZ has shown the following estimated population trend for the past 2 years

	<b>Town</b>	<b>2018</b>	<b>2020 (estimates)</b>
•	Taihape	1716	1790
•	Marton	5268	5470
•	Bulls	1935	2150

- 2.2 The 2020-2021 allocation of funds was:

•	Mokai Patea Services (Taihape)	\$8,500
•	Taihape Community Development Trust	\$20,000
•	Project Marton	\$30,500
•	Bulls Community Development Trust	\$26,500

- 2.3 To adjust the 2021-2022 funding allocations purely on population growth would result in a disadvantage to Taihape, which has not experienced the same level of population increase as Marton and Bulls. Taihape has the same deliverables as Bulls, with Marton traditionally delivering an additional large-scale event. For that reason, staff considered the overall deliverables, ensuring Council is funding each for success, and has made the following allocation for each town for 2021-2022:

•	Taihape	\$27,200
•	Marton	\$31,100

- Bulls \$27,200

- 2.4 Elected Members acknowledged that MoU funding is primarily used for the purpose of staff wages and administration costs, both of which are difficult to secure through other funding avenues. However, for accountability to residents, set outcomes and outputs would be agreed to through an MoU Workplan that align to the organisation's own workplan deliverables, and Council's Community Wellbeing aspirations.
- 2.5 Council staff have worked with BDCT to develop the MoU Workplan and Reporting Framework, along with the accompanying Partner Organisation MoU Agreement for the 2021-2022 financial year. **Attachment 1.**

### 3. Previous Funding Accountability and Presentations

- 3.1 In the financial year 2020-2021 Council had MoU Agreements with four Partner Organisations:
- Taihape Community Development Trust (TCDT)
  - Mokai Patea Services
  - Project Marton
  - Bulls and District Community Trust

A full year's reporting against BDCT's MoU Workplan 2020-2021 is attached as **Attachment 2**, and their recent year's financial report as **Attachment 3**.

- 3.2 The Bulls and District Community Trust presented to the Policy Planning Committee 12 August 2021 meeting, highlighting activities undertaken by the organisation, with particular focus on those funded by Council and noted in their attached MoU Workplan report, including the organisation's workplan aspirations for 2021-22.

### 4. Ongoing Updates to the Bulls Community Committee

- 4.1 As noted in Section 2 Part C of the agreement and as continuation from previous practise;

*Council requires Partner Organisations to work collaboratively with their respective community board/committee to –*

- *ensure the local community boards/committees (though an agenda item at formal meetings) are able to make comment on, and offer support to, the annual MoU Workplans; this does not include the organisations own workplan activities that are not included in the MoU Workplan (as defined in the appendix).*
  - *ensure the local community boards/committees are informed of any event or activity being undertaken to which they may have an interest in participating;*
  - *potentially secure additional funding from the community board/committee and/or connect those within the community to the community boards/committees Small Projects Grant Scheme;*
- 4.2 The Bulls Community Committee's relationship with the Bulls and District Community Trust, as it relates to the MoU Agreement, is further defined in the appendix of the agreement.

**Attachments**

1. Bulls and District Community Trust MoU Partner Organisations Agreement and Workplan 2021-2022
2. Bulls and District Community Trust full-year report 2020-2021
3. Bulls and District Community Trust, 2020/21 Calendar and Financials

**Recommendation**

That the report 'Bulls and District Community Trust MoU Partnership 2021-2022' to the Bulls Community Committee 13 October 2021 meeting, be received.



## Partner Organisation Memorandum of Understanding (MoU)

Agency Name:	Bulls and District Community Trust
Address:	Te Matapihi Bulls Community Centre, Criterion St, BULLS
Ward/Township for Service:	Bulls
Duration of Agreement:	1 July 2021 - 30 June 2022

### 1. Background

- a) The Rangitikei District Council (Council) has a long-term commitment to improve the social, cultural, environmental, and economic wellbeing of its communities, now and for the future. Council understands that it is only one of many contributors in achieving this outcome and seeks open and robust working relationships with Partner Organisations in which many of the District's residents are involved, connected and receive benefit.
- b) Through the 2021/2031 Long Term Plan Council has committed to make a financial contribution to key Partner Organisations in the districts three largest towns being Taihape, Marton and Bulls.
- c) For the first three years of the 10-year Long Term Plan Council has a particular interest in strengthening its working relationship and supporting Bulls and District Community Trust through this MoU agreement and subsequent funding, due to the significant contribution they intend to make towards wellbeing outcomes benefiting their town's residents. The yearly MoU agreement confirmation and grant will be subject to an agreed workplan, prior performance, and completed accountability requirements.
- d) Council understands (and indeed expects) that the Partner Organisations will have access to other funding. As a result, the Council grant may not be the sole source for funding of any particular project, event or activity within the MoU Workplan.
- e) The intent of this MoU is to provide a framework for strengthening the relationships and setting expectations by ensuring a shared understanding of:

- **Collaboration**

Councils' expectation of how Partner Organisations work with other groups and how Council intends to work with Partner Organisations, and

- **MoU Workplan**

how Partner Organisation intends to use Council's grant, and

- **Reporting**

how Council will be made aware of and consider the outcomes from this expenditure.

## **2. Collaboration**

- a) Council expects Partner Organisations to work supportively with
- other MoU Partner Organisations to promote and maximise leverage from events both for Rangitikei residents and for visitors from other districts;
  - groups, organisations, businesses and Iwi/hapu to increase wellbeing outcomes for the community including but not limited to other local community initiatives and projects not run by the Partner Organisation;
- b) Council undertakes to provide nominated officers to –
- meet quarterly with each Partner Organisation co-ordinator to assess progress against their MoU Workplan, identify and mitigate potential concerns, and seek opportunity to facilitate additional support where possible;
  - facilitate combined meetings involving all Partner Organisations twice a year. This does not limit Partner Organisations in seeking their own collaborative meetings more frequently;
  - discuss provision of services and facilities so that (within the limitations of Council's resources) they provide the most useful support to the Partner Organisations in achieving their objectives;
  - meet with the governing bodies of any Partner Organisation as requested.
- c) Council requires Partner Organisations to work collaboratively with their respective community board/committee to –
- ensure the local community boards/committees (though an agenda item at formal meetings) are able to make comment on, and offer support to, the annual MoU Workplans; *this does not include the organisations own workplan activities that are not included in the MoU Workplan (as defined in the appendix).*
  - ensure the local community boards/committees are informed of any event or activity being undertaken to which they may have an interest in participating;
  - potentially secure additional funding from the community board/committee and/or connect those within the community to the community boards/committees Small Projects Grant Scheme;
- d) Council encourages each of the Partner Organisations to raise opportunities or concerns with Council's Community Development Manager as soon as practicable.

## **3. MoU Workplan**

- a) Each of the Partner Organisations will provide to Council's Community Development Manager the organisations own upcoming yearly work plan no later than 1 March highlighting which specific well-being activities within it they are seeking funding through the MoU agreement. The finalisation of the MoU Workplan will be assisted by Council's Community Development Manager and agreed to and signed by Council's Chief Executive.

- b) The Chief Executive may require clarification before accepting and signing the MoU Workplan and agreement.
- c) The agreed years workplan may be subject to variation by prior agreement between the Partner Organisation and Council's Community Development Manager, with final approval and signed agreement by Council's Chief Executive.

#### **4. Reporting**

- a) Verbal updates on progress against the MoU Workplan will be provided to the Community Development Manager at each quarterly meeting. This is also an opportunity to bring issues to Council's attention.
- b) A written progress report against the MoU Workplan and Reporting Framework, is due to the Community Development Manager by 1 March of each year, describing results and outcomes noting and explaining variances to the proposed activities in terms of timing, budget and results. Failure to provide the report may jeopardise the continuation of the agreement and funding for the following year.
- c) A 10 minute presentation will be made once a year by representatives of each Partner Organisation to Council's Policy/Planning committee at its scheduled April or May meeting (depending on meeting schedule), with the above mentioned progress report supplied as supporting documentation. This presentation gives opportunity to highlight activities undertaken by the organisation, with particular focus on those funded by Council and noted in the MoU Workplan. It is also expected that the presentation will include the organisations workplan aspirations for the following year. Failure to present may jeopardise the continuation of the agreement and funding for the following year.
- d) A full years written report against the MoU Workplan and Reporting Framework, is due to the Community Development Manager by 5 July of each year, describing results and outcomes noting and explaining variances to the proposed activities in terms of timing, budget and results. Failure to provide the report may jeopardise the continuation of the agreement and funding for the following year.
- e) A copy of each organisation's annual report, including the annual accounts, as presented to the Annual General Meeting will be provided to the Community Development Manager, in PDF format.

#### **5. Annual review**

- a) The Council will review progress at the April or May meeting of the Policy/Planning Committee (depending on meeting schedule).
- b) The Policy/Planning Committee may request further investigation and a report from the Chief Executive before forming its view regarding progress, against the MoU Workplan and the continuation of the agreement and funding for the following year.

## **6. Grant allocation, payment and office space**

- a) The funding grant to Bulls and District Community Trust for the period July 2021 to June 2022 is \$27,200.
- b) While the funding seeks outcomes and outputs as agreed through the Annual Workplan Council understands and permits that the funding granted be used for staff wages and administration costs.
- c) Council will make an annual assessment to determine the amount granted to the Partner Organisations to undertake the agreed work plan.
- d) Provided the required reporting and accountability has been completed for previous years, and the upcoming workplan agreed to, grants will be paid in one instalment on 31 July of each year.
- e) This MoU agreement includes free office space, as designated by the Community Services Team Leader, in Te Matapihi Bulls Community Centre. There will be no utility costs charged on to the organisation.

Signed on behalf of Bulls and District Community Trust on (date): \_\_\_\_\_

Signed: \_\_\_\_\_

Name  
Title

Signed on behalf of Rangitikei District Council on (date): \_\_\_\_\_

Signed: \_\_\_\_\_

Chief Executive, Rangitikei District Council

## Appendix 1: Workplan and Working Relationship Defined

### 1.1 Workplan Definitions

Rangitikei District Council acknowledges that they are only one of several external funders supporting Partner Organisations and that the funding granted is only for some of the overall yearly activities undertaken by the organisations. Council further acknowledges that its funding will be primarily used to support administrative costs rather than direct input into each outcome activity. To best support each Partner Organisation Council will seek key activities with wellbeing outcomes from the organisation own workplan to develop the MoU Workplan funded by Council.

**The organisations own workplan:** The organisations full set of activities as decided by their governing board/committee.

**The MoU Workplan:** The set of agreed activities of Council and the Partner Organisation, which Council financially contributes to and requires reporting and accountability for.

### 1.2 Nominated Officer

Rangitikei District Council provides the Community Development Manager as their nominated officer, to act as:

- the first point of contact between the Partner Organisations and Council;
- the officer meeting with the Partner Organisations on a regular basis, as defined in Section 2 above;
- the officer to whom the Partner Organisations raise opportunities or concerns with as soon as practicable.

If requests or directives are being made to the Partner Organisations by staff or elected members of Council or the respective community committee/board, the Partner Organisations shall notify that party or individual to relay their request through the Community Development Manager.

### 1.3 Community Committee/Board Relationship

The following are the baseline requirements for the Partner Organisations in working collaboratively with their respective community board/committee:

- Partner Organisations are to provide a copy of their annual MoU Workplan to their respective community board/committee at their first meeting of the financial year; allowing the community board/committee to pass their comments and offer support;
- Partner Organisations are to provide copies of their MoU Workplan progress and full year reports via the Community Development Manager, to Council's Chief Executive and General Manager of Democracy and Planning. In conjunction with this, the reports are to be included in the respective community board/committee order papers - giving updates where necessary;

- community boards/committees should be informed of any event or programme being undertaken to which they may have an interest in supporting or participating.

Please note, community boards/committees are not delegated to approve any MoU Workplan, event or activity, nor approve the use of, or grant access to any of Council's community assets or facilities (halls, information centres, parks, pools, libraries etc.).

# BULLS & DISTRICT COMMUNITY TRUST

## WELL-BEING WORKPLAN & REPORTING FRAMEWORK

Well-being	Output/Outcome	Specific Activity, Purpose & Target Results (Projected)	Quantitative Results Data (Actual)	Qualitative Results Data (Actual)	Impact	Lessons Learnt
<b>SOCIAL WELL-BEING</b>  Create opportunities for the Bulls Community to connect, build a sense of belonging and pride and have a say in issues that matter to them.	<b>1: One Annual Event</b>  Output: Deliver one event that creates social connectivity through attendance, volunteering and attracts visitors.  <i># Visitors being any attendee from out of town</i>  This event will not be eligible for additional financial funding from Council.	<ul style="list-style-type: none"> <li>Name of event.</li> <li>Targeted audience, number of attendees (both local and visitor) number of volunteers, to raise profile of town or district.</li> <li>What other community groups are involved?</li> <li>Desired well-being impact.</li> <li>How will you measure success?</li> </ul> <p>Rhythm in Bulls <b>5 March-ish</b> Targeted audience includes locals and visitors. We have previously estimated 350 number of attendees and anticipate increasing that to 450 due to the events growing profile and additional activities on the day.</p> <p>Other community groups that will be involved in planning and on the day:            Aotea Maori Wardens            Bulls Rugby Club            Ohakea Airforce            Parewahawaha Marae</p> <p>There will be Economic wellbeing impacts through the Shop Local campaign and</p>	<ul style="list-style-type: none"> <li>Number and brief description of Stalls/Event participants/Event activities</li> <li>Numbers reached through Social Media, new followers (any other data analytics)</li> <li>Economic data (from Council)</li> </ul>	<ul style="list-style-type: none"> <li>Approximate number and demographic (if applicable) of attendees (separated by local and visitor if possible)</li> <li>Feedback from attendees, stall holders, volunteers, social media, local businesses and ward councillors.</li> </ul>	Has any short medium or long-term impact been achieved?	What improvements can be made for next time?  Variances (timing, budget, results)

		<p>through an increase in both local and visitor attendance.</p> <p>BDCT anticipate significant social and cultural wellbeing impacts by creating an event that brings the community together, welcoming visitors with a celebration of our inclusive and ethnically diverse culture.</p>				
	<p><b>2: Community Newsletters &amp; Social Media</b></p> <p>Output: Produce a Monthly newsletter and regular social media posts that inform and connect the community.</p> <p>Output: Complete one annual survey seeking satisfaction levels and improvements to the Newsletter and Social Media Platforms</p> <p>These activities are not eligible for additional financial funding from Council</p>	<ul style="list-style-type: none"> <li>What's the purpose of the Newsletter?</li> <li>How many printed copies, how often and to what target audience?</li> <li>What is the targeted content (events, Community activities, advertise businesses/groups)?</li> <li><i>How will you measure success?</i></li> </ul> <p>The purpose of the Bulls Bull-it-inn is to produce printed to keep the Bulls and wider community connected both with social activities and updates from local community groups.</p> <p>Showcased in each monthly production of 1400 printed copies are local clubs, services, and events from local groups, as well as district wide.</p> <p>BDCT measure the success of the publication by the number of click through Facebook and feedback from businesses/clubs/general public.</p>	<ul style="list-style-type: none"> <li>Numbers reached through Social Media, new followers (any other data analytics)</li> <li>Number of QR code click throughs</li> </ul>	Feedback from readers, advertisers, community groups, businesses, new residents and ward councillors.	Has any short medium or long-term impact been achieved?	<p>What can be done better next time?</p> <p>Summary of the survey</p> <p>Variances (timing, budget, results)</p>



	<p><b>3: Assist Council with Community Engagement</b></p> <p>Outcome: Ensure that the Bulls community are aware of Council's matters of interest, consultations, and ways in which to engage.</p>	<ul style="list-style-type: none"> <li>• What avenues/activities will be used to engage the Bulls Community?</li> <li>• How will you measure your reach (attendee numbers and meetings/ submissions made to Council)?</li> <li>• <i>How will you measure success?</i></li> </ul> <p>BDCT will use its online and printed platforms to inform the Bulls and wider community of Councils announcements and consultations.</p> <p>BDCT understand that as appropriate Council will inform the Trust on the numbers of Bulls submissions to consultation.</p> <p>BDCT will continue to monitor attendance of any of their organised events held to promote Council activities/consultation.</p>	<ul style="list-style-type: none"> <li>• What were the specific Consultations?</li> <li>• How many Bulls residents made submissions for each?</li> </ul>	<p>Feedback from community, ward councillors and council staff</p>	<p>Has any short medium or long-term impact been achieved?</p>	<p>What improvements can be made for next time?</p> <p>Variances (timing, budget, results)</p>
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Well-being	Output/Outcome	Specific Activity, Purpose & Target Results (Projected)	Quantitative Results Data (Actual)	Qualitative Results Data (Actual)	Impact	Lessons Learnt
<b>ENVIRONMENTAL WELL-BEING</b>  Create opportunities for the Bulls Community to connect with and enhance our natural world	<b>1. Bulls River Group</b>  Output: To participate in the Bulls River User Group  Output: Undertake one upgrade of the river reserve, walking/driving track or picnic area.  This activity may be eligible for additional financial funding from Council.	<ul style="list-style-type: none"> <li>Who are the other participants in the group and what is the purpose of the group, how often do you meet?</li> </ul> <p><b>Upgrade:</b></p> <ul style="list-style-type: none"> <li>What is the upgrade project?</li> <li>Who are anticipated participants?</li> <li>What is the desired well-being impact?</li> <li><i>How will you measure success?</i></li> </ul> <p><b>This outcome is still in development with the Bulls River Group.</b></p>	<ul style="list-style-type: none"> <li>How many Bulls River Group Meetings were held, who attended?</li> </ul> <p><b>Upgrade:</b></p> <ul style="list-style-type: none"> <li>How many people were involved in the project?</li> <li>What extra resources (including financial) was raised to complete the project</li> </ul>	<ul style="list-style-type: none"> <li>Feedback from the Bulls River Group on participation of the BCDT.</li> </ul> <p><b>Upgrade:</b></p> <ul style="list-style-type: none"> <li>Feedback from community, user group members, and ward councillors.</li> </ul>	Has any short medium or long-term impact been achieved?	What improvements can be made for next time?  Variances (timing, budget, results)

Well-being	Output/Outcome	Specific Activity, Purpose & Target Results (Projected)	Quantitative Results Data (Actual)	Qualitative Results Data (Actual)	Impact	Lessons Learnt
<b>CULTURAL WELL-BEING</b>  Create an inclusive town that celebrates diversity and the heritage and culture of all its people	<b>1: Welcoming Communities Programme</b>  Output: Working with Council's Community Development Team to develop and deliver a Welcoming Communities output:  Examples: *New Residents Tour *New Residents Network  This activity may be eligible for additional financial funding from Council.	To be developed with Council's Community Development Team  <i>How will you measure success?</i>  <b>This outcome is still in development with Councils Community Development Team</b>	<ul style="list-style-type: none"> <li>How many new residents have participated, where have they come from?</li> <li>How many existing residents and/or organisations have participated</li> </ul>	Feedback from new residents, community, and ward councillors	Has any short medium or long term impact been achieved?	What improvements can be made for next time?  Variances (timing, budget, results)
	<b>2. Welcome Packs</b>  Output: Working with Council's Economic Development Team compile and distribute Welcome Packs to Schools, Information Centre/Library, Real Estate Agents, Council's Main Customer Service office in Marton.	<ul style="list-style-type: none"> <li>What information is contained within ie business, clubs, Council information, recreational info, service clubs, schools?</li> <li>Who do you plan to disperse the packs to?</li> <li><i>How will you measure success?</i></li> </ul> <b>BDCT estimate 20 to 30 new residents to Bulls per year.</b>  <b>Our packs will be dispersed to Real Estate Agents, Schools, Ohakea Airforce, Bulls Medical</b>	<ul style="list-style-type: none"> <li>To who and how many have been dispersed within the community.</li> <li>Number of QR click throughs</li> <li>Number of transfer station coupons.</li> </ul>	Feed back from businesses, clubs and new residents	Has any short medium or long term impact been achieved?	What improvements can be made for next time?  Variances (timing, budget, results)

	<p>Council will supply BDCT with Welcome Pack Folders and some content. This activity is not eligible for additional financial funding from Council.</p>	<p><b>Centre, Information Centre/Library for distribution to new residents and locums to Bulls.</b></p> <p>Each pack contains:  <b>Welcome letter from the Mayor and Chief Executive</b>  <b>Welcome letter from BDCT</b>  Recent copies of the Bullitinn  Merchandise from local businesses  <b>Map and guide for Bulls and Rangitikei</b>  <b>Information on things to do, see, eat in Bulls</b></p>				
	<p><b>3. Puanga Matariki or other cultural celebration (Māori or non-Māori)</b></p> <p>Output: Working with iwi/hapu and community create or support an event or activity that celebrates Puanga Matariki or other cultural celebration (Māori or non-Māori)</p> <p>This activity may be eligible for additional financial funding from Council.</p>	<ul style="list-style-type: none"> <li>Name of event/activity</li> <li>Targeted audience, number of attendees or participants (both local and visitor) targeted number of volunteers, to target locals and/or raise profile of town or district</li> <li>What other community groups are involved?</li> <li>Desired well-being impact.</li> <li><i>How will you measure success?</i></li> </ul> <p><b>Matariki Concert Collaboration with Bulls and Clifton Schools and Parewahawaha Marae.</b></p> <p><b>Our target audience are parents, caregivers, grandparents as well as local residents of all ethnicities, and visitors.</b></p>	<ul style="list-style-type: none"> <li>Name and brief description event activities</li> <li>Who (iwi/hapu/groups) were involved?</li> <li>Number of participants (if exact number known)</li> </ul>	<ul style="list-style-type: none"> <li>BDCT's involvement and responsibilities.</li> <li>Approximate number and demographic (if applicable) of attendees (separated by local and visitor if possible)</li> <li>Feedback from attendees, partners, volunteers, community, local businesses and ward councillors.</li> </ul>	<p>Has any short medium or long term impact been achieved?</p>	<p>What improvements can be made for next time?</p> <p>Variances (timing, budget, results)</p>

		BDCT is anticipating this to be an opportunity for the community to connect with each other, build relationships with other cultures and continue to grow a sense of belonging within the community.				
Well-being	Output/Outcome	Specific Activity, Purpose & Target Results (Projected)	Quantitative Results Data (Actual)	Qualitative Results Data (Actual)	Impact	Lessons Learnt
<b>ECONOMIC WELL-BEING</b>  Support opportunities to create economic prosperity in benefit of the Bulls Community	<b>1: Support one annual Shop Local Rangitikei campaign/event</b>  Output: Working with Council's Economic Development Team develop and deliver a shop local campaign or event.  This activity may be eligible for additional financial funding from Council.	<ul style="list-style-type: none"> <li>Describe the campaign or activity.</li> <li>What is the desired impact?</li> <li><i>How will you measure success?</i></li> <li><b>This outcome is still in development with Councils Economic Development Team</b></li> </ul>	<ul style="list-style-type: none"> <li>Number of participants (separated by local and visitor if possible)</li> <li>Number and brief description of participating businesses</li> <li>Numbers reached through Social Media, new followers (any other data analytics)</li> <li>Economic data (from Council)</li> </ul>	Feedback from businesses, shoppers	Has any short medium or long term impact been achieved?	What improvements can be made for next time?  Variances (timing, budget, results)

# STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS

Partnering Organisation: Bulls & District Community Trust

Period under review: Work Plan 2020-2021

## Reports Due

- 1 November 2020 and will report on July, August and September 2020
- 1 February 2021 and will report on October, November and December of 2020.
- 30 April 2021 and will report on January, February, March 2021
- 30 July 2021 and will report on April, May, June 2021

With each update ensure previous update font is black and each new reporting period the font must be blue

Group of Activities: Community Well-being

- Attracting people to the Rangitikei to live (or to stay living here)
- Contribution to community outcomes: A buoyant District economy, Enjoying life in the Rangitikei

## Activity: Four Well-being's – Development & Promotion

Council's intended Level of Service is to:	Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District.	
Deliverables	Activities Undertaken	Outcomes
Design, lead and project manage 1 large scale event annually within the Bulls Ward. <b>Rhythm in Bulls</b>	<b>October – complete</b> Art 4 Arts Sake Exhibition  <b>November – complete</b> Annual Bulls 143 <sup>rd</sup> Rose and Flower Show  <b>December – complete</b> Bulls Christmas Parade, Market and Whanau Day	<b>Rhythm In Bulls</b> Collaboration with the Trust, Bulls Rugby Club, Ohakea Air Base, and Maori Wardens saw a highly successful free family community concert.  Fantastic attendance of more than 500 people despite high profile concerts happening on the same date, people came from near and far. Opening acts included local Te Tini o Rehua Kapa Haka who hail from Parewahawaha, Rowan Gower from Hunterville and Sophie Toyne, local Rangitikei schoolgirl from Whanganui.

	<p><b>February - complete</b> Rhythm in Bulls – Free Family Concert</p> <p><b>May - complete</b> Shocking Pink Breast Cancer Fundraiser</p> <p><b>June – in progress</b> Tradies Breakfast Matariki Concert</p>	<p>3x food vendors, 2x children’s activities, plus access to the park.</p> <p>Feedback was positive, with some saying it was the best community concert to date and they can’t wait for the next one.</p>
Design, lead and manage the A-Bull branding programme for the businesses and community groups within the Bulls Ward.	<b>A-Bull branding</b>	<p>Continued interest and uptake from businesses and individuals with the branding.</p> <p>2020/21 newly registered A-Bull names: MO-BULL Reuse-A-Bull Appriase-A-Bull Buy-A-Bull Market-A-Bull Sell-A-Bull</p>
Facilitate and integrate the Bulls township brand on promotional material <sup>1</sup> within the Bulls Ward.	<b>Updated Bulls branding</b>	<p>Collaboration with the Bulls Community Committee and RDC saw the Bulls Town signs updated with new branding. The Trust is waiting on branding designs for templates which can be used on other promotional material such as merchandising.</p>

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<sup>1</sup> This is for material and work contracted by Rangitikei District Council. Inclusion on externally funded projects will be at the discretion of the trustees.

Support and collaborate on place making activities within the Bulls Ward.	<p><b>Placemaking</b> Placemaking is normally in collaboration with the BCC.</p> <p>Our place making focus has been more with the Bulls River Users Group. We have a planting plan, upkeep the Picnic area and generally try and maintain this space.</p>	<p>We partner with Dept. of Corrections to maintain the Picnic area, our volunteers plant trees with repairs and maintenance when required. This area has positive health and wellbeing outcomes for all those that use the area for recreational and fitness purposes. It also provides a great outdoor learning environment for our Schools (part of our volunteer base) and Corrections community service workers. The continued beautification of our part of the River have enormous benefit to the Bulls community and offers a pleasant place to rest for travellers.</p>
<p>Support and collaborate with relevant parties to produce a collective Welcome Pack for persons moving to Bulls.</p> <p><b>Welcome Packs in collaboration with What-a-load of Bull and Remax, the Trust, RDC and Neighbourhood Support (Whanganui)</b></p>	<p><b>July-September</b> Remax are provided with welcome packs as required for new residents moving to Bulls. The welcome packs are replenished as required.</p> <p><b>January-March</b> Property Brokers opened an office in Bulls and have established a relationship with the Trust. They</p> <p><b>October-December</b> In December, we provided Bulls Medical Centre 10 welcome packs for incoming locums.</p> <p><b>April-June</b> Provided John Sula from Ohakea Airbase 6 welcome packs for personal moving from Whenuapai to Ohakea/Bulls.</p>	<p>New residents receive relevant and up to date information regarding the community and district. These packs provide greater information about the community groups that are available to join and upcoming events and activities within the town.</p> <p>This allows new residents to feel more connected to their new communities. Personalising the packs gives residents the correct information required for them and their families.</p> <p>The packs are updated on a monthly with the latest Bull-it-inn.</p>



Council's intended Level of Service is to:	Contract with local organisations to provide a range of information, such as: * Up-to-date calendar of events, and * Community newsletters	
Deliverables	Activities Undertaken	Outcomes
Design, produce and manage a regular community newsletter within the Bulls Ward.	<b>Bulls Bull-it-inn Monthly newsletter</b>	<p>1400 paper copies of the Bull-it-inn distributed to Businesses and households in Bulls, RD1 Bulls and Scotts Ferry residents, Ohakea Airbase, and rural properties outside of Ohakea Airbase 11 months of the year.</p> <p>Electronic copies are sent out to an email distribution list of 160 people. This list has recently been updated to include staff at Stroke Central, Whanganui. A newly formed relationship.</p> <p>It is also uploaded to the Bulls NZ Facebook page which is seen by our followers of over 2900.</p> <p>Our elder community members have made mention that they prefer the Bull-it-inn as their method of communication on what is happening in the library and around town.</p> <p>Increased content from local groups and Council is advertised in the Bull-it-inn. We are always looking for new ways to engage with the community.</p>

Council's intended Level of Service is to:	Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, and social media opportunities.	
Deliverables	Activities Undertaken	Outcomes
Facilitate and manage an online and social media presence that integrates all the 'intended level of service' deliverables within the workplan.	<b>Website Bulls.NZ / Bulls.co.nz</b>  <b>Bulls NZ Facebook Page</b>  <b>Bulls Food Pantry Facebook Page</b>	<p><b>Website</b> Our website <a href="http://www.bulls.kiwi">www.bulls.kiwi</a> has recently gone offline and we are trying to correct this.</p> <p>Our future plan is to upgrade the operating system that runs our website to include a complete information site on What to do in Bulls; Events; Business's; organisations and community groups and clubs with all their information. A one stop site for everything you want to know about what is happening in Bulls.</p> <p><b>Facebook</b> Bulls NZ Facebook page has increased to more than 2900 followers.</p> <p>Reaching approx. 2000 people with consistent Facebook posts advertising Trust events, district events, community development, new businesses, etc</p> <p>Our posts are shared to local Bulls pages, as well as Sanson community pages.</p> <p>The Bulls Food Pantry Facebook page was created in early March, we have a current following of 193 people, which increases weekly.</p>

Council's intended Level of Service is to:	Develop high trust contracts with agencies in each of the three main towns to undertake community development	
Deliverables	Activities Undertaken	Outcomes
<p>Support and refer (to the Strategy &amp; Community Planning Manager) the needs and aspirations of our NZ European, Māori, and Pacifica Communities and Groups within the Bulls Ward.</p>	<p><b>Pasifika Community</b></p> <p><b>Matariki Concert in collaboration with Bulls and Clifton Schools, Iwi</b></p> <p><b>Whanau Day</b></p> <p><b>Bulls Food Pantry</b></p>	<p>Many of our Pasifika community are well involved with our sports clubs. By collaborating with WDHB, and ANZCO, we will be attending sporting events and health meetings to ensure our Pasifika community are heard and have access to resources within the community.</p> <p>The annual Matariki Concert showcases our cultural heritage and diversity in Aotearoa with collaboration with Bulls and Clifton Schools and Iwi. The concert is well received from the whole community.</p> <p>Whanau day follows on from our Christmas Parade, the afternoon brings people from all ethnicities and backgrounds together for a free, fun day out, for all to enjoy at what can be an expensive time of year for many. The more we can provide free of charge or for a gold coin donation, means the more people we can reach. Watching parents, grand parents and caregivers relax while children are enjoying themselves with their peers is uplifting.</p> <p>The opening of the Bulls Food Pantry saw regular clients attending each week, the non-judgmental service which focuses on reducing food waste serves on average 15 different families a week and is increasing. We have had several requests for food parcels outside of our operating hours, which confirms we have a need within the community. We also partner with the Bulls Rugby Football Club with welfare packs for those players who get long term injuries and find it difficult to feed their families until their ACC payments come through.</p>



# Bulls and District COMMUNITY TRUST

*Nau mai ki ngā kōrero mō mātou*

Welcome to our story  
2020 –2021

Produced by Bonnie Clayton  
Community Development Manager



## Bulls and District Community Trust

c/- Te Matapihi, Bulls Community Centre

4 Criterion St

Bulls 4818

Phone: 063220051 or 0211745951

Email: [office@bulls.kiwi](mailto:office@bulls.kiwi)

Website: [www.bulls.kiwi](http://www.bulls.kiwi)

Facebook: Bulls NZ



### Photography

Courtesy of the Bulls Community

### Community Development Manager

Bonnie Clayton

### Trustees

Helen Scully - Chairperson

Tim Scotland -Treasurer

Annabel Whisker - Secretary

Clifford Brown - Iwi Representative

Mike O'Byrne

Danelle Whakatihī

Jarrold Calkin

## Chairman's Report

### Helen Scully

Last year was an “**un-forget-a-bull**” year. Rarely has a year tested us more than in 2020 and the importance of the Trust being here for the Bulls community has never been more important than right now, as we recover from the impact of Covid-19 and its unprecedented disruptions in how we live and work, educate and care for our whānau, and interact as a Community.



Much work has been done behind the scenes turning our vision into reality. Through great partnerships we had a significant year despite some events being cancelled. With the ongoing challenges all small rural communities face in this modern age, which include volunteer time, funding, and the demanding needs of our young, elderly and those at risk, the Trust continually strives to help make things happen.

In this report you will read how our long-time programmes and events continue to successfully support the residents of Bulls along with some new initiatives such as the Food Pantry which was born after lockdown collaborating with Just Zilch who “rescue food and help people”. The residents of our District whom we have supported with this project is flourishing.

As an organisation, we will continue to work towards our vision of “Harnessing potential from within” by providing opportunities for engagement with positive health and wellbeing outcomes, supporting our community.

You will read about new initiatives, our boldest being an upgrade to the largest park in Bulls to be enjoyed by all age groups, and a community van to assist those who can no longer drive or who are rurally isolated, to come together for outings, shopping etc. Our consultation has identified other community/sports groups who also need transport and so this proposed project has been keenly supported.

These pages present the 2020/21 workplan and success stories which would not be possible without the tireless work and commitment of our Community Development Managers. Last year we said a sad goodbye to Heidi Macaulay who left the Trust to pursue another career in Bulls. Bonnie Clayton stepped up to the plate and has blossomed and grown into the role.

I want to personally thank both Heidi and Bonnie for the large part they play in our success stories; also, our volunteers, Board members, funders, sponsors, partnering agencies and the community for your time, commitment, dedication, and support over the past year.

Nga Mihi Nui *Helen*





# APRIL 2021

*Dates to remember:*

1st Good Friday

4th Easter Sunday

23rd Poppy Day

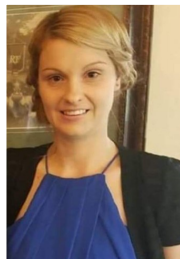
25th Anzac Day

26th Anzac Day (observed)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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*Notes:*





## Community Development Manager Bonnie Clayton

As I write this, I have been your Community Development Manager for 6 months, still very fresh to the role! It is with gratitude that I produce my first annual report.

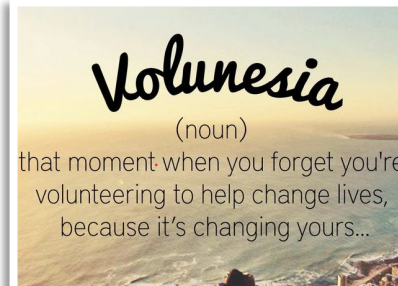
With a varied corporate background and many years involved with local clubs, I wanted to move into a role where I could make a difference and also learn from the people. The Bulls and District Community Trust, ticks all the boxes and as the Community Development Manager, my role's core focus is Community-Led Development, a position to collaborate with those who live, work and play in Bulls by bringing fresh ideas into fruition on how best to serve the diverse residents of Bulls.

The past twelve months have been difficult for many, however with strength and resilience, we have come together as a community. The first lockdown identified that we have vulnerable residents flying under the radar, which saw the emergence of the Bulls Food Pantry.

During times of uncertainty, only two of our many events in the calendar were cancelled due to Covid-19 restrictions and we went on to hold four successful events. After locating a neutral location, March 2021 saw the opening of the Bulls Food Pantry and we have many plans for the future to grow the initiative. To date, we have had five new businesses open up in Bulls during my tenure, and it gives me great pleasure knowing our little town is just thriving and moving from strength to strength.

My role is only a small part of our community, without the support from you the community, organisations, clubs, groups and our volunteers, my work would not be possible. You will see highlights of our collective story in this report. I look forward to what the next twelve months brings us,

*Bonnie*



## Our Trustees



*Tim Scotland  
Treasurer*



*Annabel Whisker  
Secretary*



*Clifford Brown  
Iwi Representative  
& Trust Member*



*Michael O'Byrne  
Trust Member*



*Danelle Whakathi  
Trust Member*



*Jarrod Calkin  
Trust Member*





# MAY 2021

*Dates to remember:*

9th Mothers Day

12th Shocking Pink Fundraiser

21st Pink Shirt Day

31st World Smoke Free Day

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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*Notes:*





## Pink Ribbon Fundraiser SHOCKING PINK CHARITY

The Annual Pink Ribbon Fundraiser is always a team effort, with local businesses, volunteers, and the Bulls community all getting behind such a deserving cause.

This year our chosen charity was Shocking Pink. A small charity on a mission to help young women support each other through the journey of breast cancer and out the other side. Shocking Pink was established in August 2011 and is dedicated to providing information, support, and resources to young women that have been diagnosed with breast cancer under age 45.

Shocking Pink is reliant on fundraising and donations to support the some 600 young women in our New Zealand network. The charity helps with hands on support in the form of financial assistance, gear and education.

The event not only raises money for Breast Cancer research, it brings a group of women together wanting to raise as much money as possible for a great cause.

**SHOCKING** *Pink!*



### The Nuts and Bolts

The 2020 event was cancelled due to Covid-19 restrictions.

## Matariki Concert

Between iwi there are variations of Matariki, though one thing remains the same, it is a time of reflection, whānau and aspirations.

Signalling the Māori New Year, Matariki and her 6 daughters Tipuanuku, Tipuarangi, Waiti, Waitā, Waipunarangi and Ururangi form the constellation. Each year the arrival of Matariki is celebrated with song, dance and feasting in acknowledgement of her blessing.

The Matariki Concert unites both Bulls and Clifton School's where students beaming with pride captivate their audience with traditional waiata, chants and kapa haka.

The Trust do the background work by co-ordinating and providing the support to the schools. Funding from JBS Dudding Trust provides the much needed resources to host this event that invests in our future, giving them an opportunity to perform in front of family/whānau and extended whānau.



*How to celebrate Matariki?*  
Gather your friends and whānau. Eat together. Remember those you have lost that past year. Talk about your dreams and aspirations for the future. Get your land ready for the coming year. Go and see the cluster - best seen at sunrise.

### The Nuts and Bolts

The 2020 event was cancelled due to Covid-19 restrictions.



# JUNE 2021

## *Dates to remember:*

7th Queen's Birthday

18th Tradie's Breakfast

22nd Bulls and District

Community Trust AGM

23rd Annual Matariki Concert

Men's Health Month

## *Notes:*

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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27	28	29	30			



# **A snapshot of our mahi**

“Working alongside community is where it all begins”

## **Trust Management Plan**

Source Funding for Events, Programmes and Activities  
Deliver MoU with Rangitikei District Council  
Collaborate with Community Co-Ordinators in district/region  
Support Community Groups with their endeavours  
Collaborate with Schools—development of shared ideas  
Bulls River Users Group, collaborate with RDC, Horizons,  
Corrections, Enviro schools and community volunteers  
Welcome packs for new residents of the Community

## **Community Development**

Produce monthly Bull-it-inn  
Caretaker of Bulls in Bulls and A-Bull Branding  
Bulls Food Pantry  
Partners with UCOL for an intern/work experience  
Support Iwi and Parewahawaha Marae  
Support our Pasifika and other ethnicities  
Work with Bulls Volunteers Fire Brigade Ohakea NZDF,  
Corrections and Community volunteers to produce events

## **Business Development**

Encourage Business Development in Bulls  
Encourage “Shop Local” initiative  
Collaborate with RDC on Bulls Town Map  
Promotion of Bull Bags for businesses

## **Annual Events**

Rhythm in Bulls—Free Community Concert  
Pink Ribbon—Breast Cancer Fundraiser  
Health Initiative  
Matariki Concert  
Art for Art’s Sake Exhibition  
Bulls Rose and Flower Show  
Bulls Christmas Parade and Whānau Day

## **Youth Development**

Work with RDC Youth Advisor and Youth Council to support youth in Bulls

## **Volunteers**

Promotion of volunteers and increase skills bank  
Work with Maori Wardens at Events  
Volunteers Christmas Party

## **Digital Platform**

Manage social media and website accounts  
Raise profile of Bulls thorough various media outlets

## **Upcoming Initiatives**

Provide infrastructure and funding for Domain Upgrade  
Source funding and management of a Community Van



# JULY 2021

*Dates to remember:*  
30th Red Nose Day  
Dry July

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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*Notes:*



## WHY DO WE EXIST?

### Mission

By drawing from past lessons, we build connections for future generations, harnessing their strengths, hearing their stories, celebrating our diversity.

### Vision

Harnessing potential from within.

### Strategic Plan

- ◆ To co-design, develop and deliver a profile with Key stakeholders, agencies and local government.
- ◆ Develop stronger networks with community groups and partnering agencies that stimulate community-led development and community wellbeing.
- ◆ Develop a model around social, health, wellbeing, cultural, Economic, environment and positive youth development, identifying areas of need with an Action Plan that benefits the Bulls community.
- ◆ Work with the Bulls community to promote Bulls as a great place to live, work, play, raise a family and own a business in.
- ◆ Support effective volunteering for the benefit of individuals and the Bulls community.
- ◆ We acknowledge the Treaty of Waitangi and its principles and the importance of Māori as Tangatawhenua.

Our strategy outlines that in order to achieve our vision, we need to stay true to our commitment to build and augment protective factors at the community, family, school and individual level, which are critical to the promotion of health and wellbeing.

# AUGUST 2021

*Dates to remember:*  
28th Daffodil Day

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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29	30	31				

*Notes:*



## Testimonials

*"On behalf of the Bulls Rugby Football and Sports Club, I would like to acknowledge the work that the Trust does in Bulls. We have regularly supported them with community programmes and this year, with Public Health initiatives.*

*We have found them an excellent partner to be associated with in delivering quality events."*

**John Keay,**

**President Bulls Rugby Football Sports Club**



*"The work we do with the Trust is invaluable, with our partnership we can reach a larger audience and raise awareness for important health initiatives."*

**Marilyn Archibald**  
**Public Health Nurse**

*"Without the help and funding from the Bulls Community Trust the Bulls Rose show would not be possible as the Bulls Rose Show is non-profitable. The preparation required for the Rose Show takes around 3 months. I would like to thank the Bulls and District Community Trust especially Helen and Community Development Manager with the help and support that they provide to help me make a great Rose Show."*

**Michelle Brown**

**Bulls Rose and Flower Show Secretary**

*"What I love about being a volunteer is seeing the community I serve from a whole different view point. This community is full of talented and enthusiastic people who come together so great things can in Bulls."*

**Sara-Jane Sowden, Volunteer**

*"On behalf of the Bulls team, thanks for letting us participate in tonight's event. The members involved had fun and we sold more than we thought we would, thanks."*

**Damo, Bulls Volunteer Fire Brigade**  
**Fundraising at Rhythm in Bulls**

*"The Friendship Club is all about promoting good healthy community friendships that sustain you in times of need. Sharing our story in the Bull-it-inn has increased the awareness of our organisation within the community."*

**Elaine Jeffree**  
**Bulls Friendship Club President**





# SEPTEMBER 2021

*Dates to remember:*

1st Random Acts of Kindness

Day

5th Father's Day

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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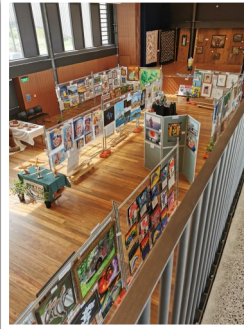
*"Carry out a random act of kindness,  
with no expectation of reward, safe in the  
knowledge that one day someone might  
do the same for you."*

**Princess Diana**

## Art 4 Arts Sake Exhibition 2020

Combining Art in its many forms, the exhibition opened over a 2 week period bringing us our largest event of the year. With over 580 attending the exhibition and many gaining new skills from the flax weaving workshops.

The new Bulls Town Hall was transformed into an Art gallery, devoted to artists from near and far, young and old, for artists to showcase their chosen art form.



*View from mezzanine floor*

The Arts 4 Arts Sake exhibition includes many forms of art such as painting, pottery, wood work, screen printing, photography and sculptures.



*Participants in  
flax weaving workshop*

Artwork is also supplied by Bulls, Clifton and Sanson Schools and Bulls Kindergarten. Providing youth an opportunity to find their passion and build self-esteem.

### **The Nuts and Bolts**

Contributing Artists: 51

Attended Opening: 55

Volunteers: 30

Attended Exhibition: 586

Attended Workshop: 19

Funders: Creative New Zealand

Sponsor: Carol Lewis/Re Max

Donations in Kind: 2

## Our Funders

Without funding, sponsorship or donations our work would not be possible. Our local businesses give generously each time we hold an event, health initiative or programme. Whether it be spot prizes, donations of food and beverages or items at cost. We are forever grateful for the support from our town and the people working and living here.

*The Bulls and District Community Trust would like to acknowledge our funding partners, whose grants are vital for the Trust to undertake our vision and provide Health and Wellbeing opportunities for Bulls.*

- Lotteries
- Whanganui Community Foundation
- COGS
- Rangitikei District Council
- J B S Dudding Trust
- Creative Communities via Rangitikei District Council
- Horizons Community Grant
- Pub Charity

### **Sponsors**

Lamberts

Team Lewis (Remax)

Platts' Pharmacy

Bulls 4 Square

The Rathole



# OCTOBER 2021

*Dates to remember:*

1st-10th Art 4 Arts Sake

Exhibition

25th Labour Day

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31					1	2
3	4	5	6	7	8	9
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*Notes:*





## Bulls Annual Rose & Flower Show

The collaboration between the Bulls Rose Show Committee, Bulls residents and the Trust delivered the 143rd Rose and Flower Show to the Bulls and District community.

143 years of the community uniting for a love of roses, floral displays, floral art, sand art, vegetable art, cut flowers, and of course craft stalls and baking.

With 6 months of planning, the event spanned over 3 days, several volunteers and the committee worked in a wide variety of roles from concept design to delivery of the event. Competitors came from all over the district and further afield to compete.

Long standing show stewards assisted new volunteers, in the new Bulls Town Hall with the intricacies of putting on the event under the New Zealand Rose Society Rules provided learning opportunities for all.

## The Nuts and Bolts

Organising Committee: 8  
Volunteers: 20  
Business Support: 3  
Show Competitors: 29  
Judges: 6

Number Attended: 114  
Out Lunches: 97 Bulls Netball Club  
Café: Bulls School Jump Jam Team  
Stall Holders: 6



*Rows of exhibits from mezzanine floor*

## Bulls Food Pantry

### Volunteer Story—Annette Dear

I am a volunteer for the Bulls Food Pantry. I think it's an excellent initiative so well done to whoever thought of it - cutting down food wastage, helping people in our community and clients choosing items they will use.

Through my career I am aware of the great needs in our community and have previously helped by liaising with foodbanks but I like this more 'unregulated' approach. It is also a good opportunity to raise awareness in the general community of the need out there and to encourage a 'non-judgmental' attitude.

I was keen to volunteer somewhere as I dropped to part-time work so was thrilled to hear of this idea as it allowed me to work in my community. It has been interesting and humbling meeting and talking with some of our clients, renewing some friendships and making new friends. This also applies to the other volunteers. Some of the clients keep coming back so I hope that means the Food Pantry is helping them in some way.



*Maggie enjoying afternoon tea at the Bulls Food Pantry while mum volunteers.*



*One of the tables set up at Bulls Food Pantry*

The Food Pantry has been well set up in an ideal venue and is running smoothly- thanks to all the behind the scenes and ground work that Bonnie has done. Well done!



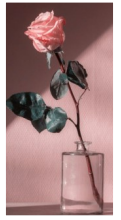
# NOVEMBER 2021

## *Dates to remember:*

**13th** World Kindness Day  
**14th** 144th Bulls Rose & Flower Show  
**25th** White Ribbon Day  
Alzheimer's Awareness Month

## *Notes:*

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b>	<b>30</b>				



## Bulls Christmas Parade, Market Day and Whānau Day

This is a day we all look forward to in the Trust calendar, at the end of the busy year, a whole day of events for the residents of Bulls and surrounds. The day starts with Market Day, where local businesses and individuals set up stalls in allocated spots and shoppers grab a bargain as we head deep into the festive season.

In a season of giving, people take time out of their busy schedules and dive right into volunteering in a number of ways, whether it's a warden in the parade, handing out lollies, recording statistics at the gate, decorating Santa's Cave or flipping sausages on the BBQ—many hands make light work.

The Parade floats never cease to amaze, the thought, imagination and time spent on floats is incredible, and you won't get a large tractor in the city! These efforts make us very proud to be part of such a small community.



*Scooby-Doo and the Gang*



*Romilly Cumming  
(Liquorice Allsort)  
stall holder, fundraising for  
Oxfam's 100km Trailwalk*



*Bulls School  
Winner of 'Most Festive' Float*



*NZ Defence personnel in Santa's Cave*

Immediately following Market Day and the Christmas Parade, the community head to the Bulls Domain in droves for an afternoon of activities at Whānau Day.

Friends, family and whānau make the most of sitting back and relaxing, and enjoying themselves at what can be a busy time of year for many. Children enjoy the free activities such as mini jeeps, bouncy castle, ice cream from Mr Whippy or visit Santa in his cave for a gold coin donation—the whole community has access to an affordable day out with their peers, creating long lasting memories.

### The Nuts and Bolts:

Volunteers: 31

Floats Entered: 49

In Kind Donations: 1

Funding: RDC - Event Sponsorship Scheme and Pub Charity

Collaboration: Bulls Fire Brigade, Ohakea Airbase, Bulls Rugby Club, Rangitikei District Council, Department of Corrections, Waitomo Group and Bulls Motel & Holiday Park

Market Stalls: 20

Attended Whānau Day: 545

Santa's Cave: 128



# DECEMBER 2021

## *Important dates:*

**4th** Annual Bulls Christmas  
Parade/Whānau Day  
**8th** Volunteer Morning Tea  
**25th** Christmas Day  
**26th** Boxing Day

## *Notes:*

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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## The Bulls Bull-it-inn

The Bull-it-inn is our monthly community newsletter that provides a published form of up to date relevant information for our readers.

In today's digital world the Bull-it-inn maintains relationships by sharing highlights, information, insights, up and coming events, club notices and many more articles.

Many of our community groups and organisations provide regular articles to share.

The Community Development Manager works closely with many volunteers to collate and distribute to over 1370 letter boxes and businesses within Bulls and surrounding areas.

## The Nuts and Bolts

Produced by Trust and Volunteer

Email Group: 160

Delivered Copies: 1370

Deliveries: 15

Uploaded to Bulls NZ Facebook

Welcome Packs: 30

## Volunteer Story - Margaret Robinson

I really enjoy counting out the Bull-it-inn and putting them into runs. I also enjoy delivering them as this gives me a purpose to do some exercise and see a part of the community

I would not necessarily see.

I also like catching up with Bonnie and chatting about our days.

## Volunteer Partnerships

As a not-for-profit organisation the Trust can only move forward because of community volunteers.

Without dedicated community volunteers, the many events, programmes and activities would not be possible. These are the people who in the background, provide the manpower, muscle and grunt to every task they complete. Partnerships between individuals, businesses, community service and sporting clubs provide the resources that enables our shared goals to be met.

Every volunteer brings a bank of skills and passion that assists tremendously with the development and delivery of our shared vision.

## Volunteer Story - Kaye Kerr

I enjoy volunteering around the community as you get to meet lots of people from all aspects of life. I really enjoy talking to the people that attend events or come to the Food Pantry and listen to their stories. If they ask for advice, I love helping them out!



*Kaye Kerr at the Annual Bulls Rose and Flower Show*



*Volunteer morning tea*

The Bulls Annual Rose and Flower Show, Art 4 Arts Sake Exhibition, Bulls Food Pantry and the Christmas raffles are some of the events that I volunteer for. It is a good experience and I would recommend people to volunteer their services and share their knowledge if possible within the Bulls community.



# JANUARY 2022

*Important dates:*

1st New Year's Day

2nd Day after New Year's Day

24th Wellington Anniversary

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*Notes:*





### **Rhythm in Bulls—Free Community Concert Concert Goer—Scott Campen**

Rhythm in Bulls is something my family look forward to every year it is a tradition for us. Grab a chair, a picnic, sit back and enjoy the surroundings. If you don't have a picnic there is always food available which is a bonus. Every year it gets better and better. It's great that it is a low cost family friendly concert.

Kids can go hang out at the park, parents can sit back relax have a wee drink and a sing-a long and maybe even a dance. Everyone is in great spirits. It makes you feel a part of a great community. The only bad thing I would say is I wish we had more of them. Look forward to next year's Rhythm in Bulls.

### **The Nuts and Bolts**

Performers: 26

Number Attended: 440

Volunteers: 18

Collaboration: Bulls Rugby Club,  
Ohakea Airforce, Rangitikei District Council  
Aotea Maori Wardens and  
Bulls Volunteer Fire Brigade  
Funders: Duddings Trust



*Scott and his whānau at  
Rhythm in Bulls*

### **Thoughtful Planning**

Planning ahead, twelve months in advance, at the end of the financial year brings its challenges, it is a busy time juggling priorities.

The workplan is drafted, reviewed and referenced across a diverse group of residents, educators, community groups and business owners. This process is vital as it provides the workplan with reference points that respond to the information provided.

Operational budgets are set in place, predetermining which funding schemes to apply for, ensuring accountability reports are complete and in on time. Funding from external funders is pivotal to the success of all work undertaken by the Trust.

Evaluating data and feedback keeps us accountable, identifying whether the workplan is providing the expected outcomes and establishing the communities future needs.

There are  
dreamers and  
there are  
planners; the  
planners make  
their dreams  
come true.

Edwin Locke Cole



# FEBRUARY 2022

*Important dates:*

6th Waitangi Day

7th Waitangi Day (observed)

14th Valentine's Day

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

*Notes:*





Our story, is your story.  
The previous twelve months is pieced together  
with the dedication and hard work from  
our committed volunteers.

Without volunteers, passionate about their  
community, our work would not be possible.

Thank you all.

If you would like any further information about  
the Bulls and District Community Trust  
please contact the office.

Nga mihi nui  
Bonnie Clayton





# MARCH 2022

*Important dates:*  
5th Rhythm in Bulls  
6th Children's Day

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

*Notes:*



*"Rhythm and harmony find their way into  
the inward places of the soul"*

**Plato**

# Annual Report

**Bulls and District Community Trust**  
**For the year ended 31 March 2021**

# Approval of Financial Report

## Bulls and District Community Trust For the year ended 31 March 2021

The Trustees are pleased to present the approved financial report including the historical financial statements of Bulls and District Community Trust for year ended 31 March 2021.

APPROVED

For and on behalf of the Trustees.

---

H Scully

Chairperson

Date .....

---

T J Scotland

Treasurer

Date .....

# Statement of Profit or Loss

## Bulls and District Community Trust For the year ended 31 March 2021

	NOTES	2021	2020
<b>Revenue</b>			
<b>Grants</b>			
Grant - COGS		5,347	3,579
Grant - Duddings Trust		13,540	8,535
Grant - Horizons		1,113	3,078
Grant - Lottery Grant Board		15,000	12,788
Grant - Pub Charity		3,729	3,928
Grant - RDC Annual		34,058	36,186
Grant - RDC Creative Communities		2,572	1,409
Grant - RDC Xmas Parade		694	782
<b>Total Grants</b>		<b>76,054</b>	<b>70,284</b>
<b>Events Income</b>			
Art 4 Arts Sake Income		1,096	1,271
Community Health Initiative Income		-	30
Duddings - Concert		277	135
Pink Ribbon Event Income		-	1,022
Rose Show Income		500	370
Wear-a-bull Arts Income		143	396
Xmas Parade Income		1,213	1,112
<b>Total Events Income</b>		<b>3,229</b>	<b>4,336</b>
<b>Services &amp; Sales Income</b>			
a-bull registrations		250	-
Bulls Statue Parade Income		1,034	1,379
Bull Bag Project		353	2,883
Newsletter Income		925	599
<b>Total Services &amp; Sales Income</b>		<b>2,562</b>	<b>4,861</b>
Donations		1,000	200
<b>Total Revenue</b>		<b>82,844</b>	<b>79,681</b>
<b>Event Expenses</b>			
Arts 4 Arts Sake Expenses		1,799	2,719
Bull Bag Project Expense		524	834
Community Health Initiative Expenses		-	38
Duddings Concert Expenses		4,671	4,264
Matariki Expenses		-	1,758
Pink Ribbon Event Expenses		-	1,353
River Project Expenses		1,595	2,064
Rose Show Expenses		754	1,389
Xmas Parade Expenses		6,823	5,771
<b>Total Event Expenses</b>		<b>16,167</b>	<b>20,190</b>

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.



	NOTES	2021	2020
<b>Gross Profit</b>		<b>66,677</b>	<b>59,491</b>
<b>Other Income</b>			
Interest Income		584	905
<b>Total Other Income</b>		<b>584</b>	<b>905</b>
<b>Total Income</b>		<b>67,261</b>	<b>60,396</b>
<b>Expenses</b>			
ACC Levy		62	96
Advertising		-	178
Audit Fees		2,500	2,043
Bank Fees		60	43
Computer Expenses		366	60
Consulting & Accounting		311	-
Contract Work		188	-
DIA Charities Commission		44	44
Employee Expenses		135	3
General Expenses		-	39
Holiday Pay Accrual		81	1,458
Insurance		625	578
Mileage		1,839	1,407
Newsletter		2,746	2,221
Office Expenses		245	-
Postage & Stationery		46	517
Printing Expenses		825	1,383
Repairs and Maintenance		534	-
Salaries		51,549	39,989
Supervision		540	-
Telephone & Internet		1,733	1,599
Volunteer Expenses		504	991
Website Expenses		438	355
<b>Other Expenses</b>			
Depreciation		1,349	1,231
Loss on Disposal Of Asset		-	14
<b>Total Other Expenses</b>		<b>1,349</b>	<b>1,245</b>
<b>Total Expenses</b>		<b>66,719</b>	<b>54,250</b>
<b>Net Trustees Income for the Year</b>		<b>542</b>	<b>6,146</b>

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

# Statement of Changes in Equity

## Bulls and District Community Trust For the year ended 31 March 2021

	2021	2020
<b>Trust Capital</b>		
Opening Balance	29,992	23,846
<b>Increases</b>		
Trustees Income for the Period	542	6,146
<b>Total Increases</b>	<b>542</b>	<b>6,146</b>
<b>Total Trust Capital</b>	<b>30,534</b>	<b>29,992</b>

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

# Balance Sheet

## Bulls and District Community Trust As at 31 March 2021

	NOTES	31 MAR 2021	31 MAR 2020
<b>Assets</b>			
<b>Current Assets</b>			
<b>Cash and Bank</b>			
Debit Card		16	38
Trading Account		26,971	29,013
<b>Total Cash and Bank</b>		<b>26,987</b>	<b>29,051</b>
Trade and Other Receivables		1,848	1,264
GST Receivable		211	-
<b>Other Current Assets</b>			
<b>Investments (current)</b>			
Accrued Interest		10	286
Term Deposit		12,085	33,669
<b>Total Investments (current)</b>		<b>12,094</b>	<b>33,955</b>
<b>Total Other Current Assets</b>		<b>12,094</b>	<b>33,955</b>
<b>Total Current Assets</b>		<b>41,140</b>	<b>64,270</b>
<b>Non-Current Assets</b>			
Property, Plant and Equipment	4	2,039	1,846
<b>Total Non-Current Assets</b>		<b>2,039</b>	<b>1,846</b>
<b>Total Assets</b>		<b>43,179</b>	<b>66,116</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Trade and Other Payables		1,755	2,074
GST Payable		-	2,175
Accrued Staff Costs		3,077	2,369
Unspent Portion of Grants		7,814	29,506
<b>Total Current Liabilities</b>		<b>12,645</b>	<b>36,123</b>
<b>Total Liabilities</b>		<b>12,645</b>	<b>36,123</b>
<b>Net Assets</b>		<b>30,534</b>	<b>29,992</b>
<b>Equity</b>			
Retained Earnings		30,534	29,992
<b>Total Equity</b>		<b>30,534</b>	<b>29,992</b>

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

# Depreciation Schedule

## Bulls and District Community Trust For the year ended 31 March 2021

NAME	COST	OPENING VALUE	PURCHASES	DISPOSALS	DEPRECIATION	CLOSING VALUE	PRIVATE USE AMOUNT
<b>Computer Equipment</b>							
Canon Pixma MG5760	84	12	-	-	5	7	-
Lenovo Icentre AIO	1,217	89	-	-	45	45	-
Lenovo IdeaPad	460	34	-	-	17	17	-
Lenovo Think Centre M700 PC	1,313	-	1,313	-	547	766	-
Lenovo Z50 Laptop	1,218	292	-	-	146	146	-
Logitech Wireless Keyboard & Mouse	30	7	-	-	4	4	-
Phillips 24" LED Monitor Screen	230	-	230	-	48	182	-
<b>Total Computer Equipment</b>	<b>4,552</b>	<b>434</b>	<b>1,543</b>	-	<b>811</b>	<b>1,166</b>	-
<b>Office Equipment</b>							
Creative A10 Binding Machine	156	86	-	-	22	65	-
Tables	556	54	-	-	8	46	-
<b>Total Office Equipment</b>	<b>712</b>	<b>140</b>	-	-	<b>30</b>	<b>110</b>	-
<b>Plant &amp; Equipment</b>							
Kubota Brushcutter	509	356	-	-	142	214	-
Kubota Brushcutter x 3	1,526	916	-	-	366	550	-
<b>Total Plant &amp; Equipment</b>	<b>2,035</b>	<b>1,272</b>	-	-	<b>509</b>	<b>763</b>	-
<b>Total</b>	<b>7,299</b>	<b>1,846</b>	<b>1,543</b>	-	<b>1,349</b>	<b>2,039</b>	-

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

# Notes to the Financial Statements

## Bulls and District Community Trust For the year ended 31 March 2021

### 1. Reporting Entity

Bulls and District Community Trust is a Charitable Trust Board established by a trust deed dated 29 July 2003, registered with the NZ Companies Office on 20th August 2003 and is subject to the Charitable Trust Act 1957. It is a Registered Charity under the Charities Act 2005. Bulls and District Community Trust's mission is to assist the development of the township and immediate surrounds of Bulls, to enable residents and visitors to enjoy a healthy and stimulating environment by way of, amongst other methods: promoting environmental planning; beautification of the town and surrounds; sport and recreation; culture and heritage; tourism and business endeavour.

This special purpose financial report was authorised for issue in accordance with a resolution of trustees dated 22 June 2021.

### 2. Statement of Accounting Policies

#### Basis of Preparation

These financial statements have been prepared in accordance with the Special Purpose Framework for use by For-Profit Entities (SPFR for FPEs) published by Chartered Accountants Australia and New Zealand.

#### Historical Cost

These financial statements have been prepared on a historical cost basis. The financial statements are presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$, except when otherwise indicated.

#### Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

#### Revenue Recognition

Revenue is measured at the fair value of the consideration received or receivable for the sale of goods and services, excluding goods and services tax rebates and discounts, to the extent it is probable that the economic benefits will flow to the entity and revenue can be reliably measured.

Sales of services are recognised in the period by reference to the stage of completion of the transaction at the end of the reporting period. Interest received is recognised as interest accrues, gross of refundable tax credits received.

Government grants are recognised as revenue on receipt where no performance conditions have been specified on receipt of the grant.

Government grants requiring specified future conditions to be met are recognised as a liability on receipt. The grants are recognised as income over the period that the specified conditions are complete and the associated costs are recognised.

#### Property, Plant and Equipment and Investment Property

Property, plant and equipment and investment property are stated at historical cost less any accumulated depreciation and impairment losses. Historical cost includes expenditure directly attributable to the acquisition of assets, and includes the cost of replacements that are eligible for capitalisation when these are incurred.

An item of property, plant and equipment or investment property is derecognised upon disposal or when no further future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in profit or loss in the year the asset is derecognised.

Upon derecognition, the asset revaluation reserve relating to the asset disposed shall be transferred to retained earnings.

### Depreciation

Account	Method	Rate
Plant & Equipment	Diminishing Value (100%)	40%
Computer Equipment	Diminishing Value (100%)	40% - 50%
Office Equipment	Diminishing Value (100%)	15.6% - 25%

### Goods and Services Tax

All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

	2021	2020
<b>3. Equity</b>		
<b>Retained Earnings</b>		
Opening Balance	29,992	23,846
Current Year Earnings	542	6,146
<b>Total Retained Earnings</b>	<b>30,534</b>	<b>29,992</b>
<b>Total Equity</b>	<b>30,534</b>	<b>29,992</b>
	2021	2020

### 4. Property, Plant and Equipment

<b>Plant and Equipment</b>		
Plant and machinery owned	2,035	2,035
<b>Total Plant and Equipment</b>	<b>2,035</b>	<b>2,035</b>
<b>Furniture and Fittings</b>		
Furniture and fittings owned	712	712
Accumulated depreciation - furniture and fittings owned	(602)	(572)
<b>Total Furniture and Fittings</b>	<b>110</b>	<b>140</b>
<b>Other Fixed Assets</b>		
Owned fixed assets	4,552	3,009
Accumulated depreciation - fixed assets owned	(4,657)	(3,338)
<b>Total Other Fixed Assets</b>	<b>(106)</b>	<b>(329)</b>
<b>Total Property, Plant and Equipment</b>	<b>2,039</b>	<b>1,846</b>

### 5. Grants

	Opening Balance	Grants Received	Portion Allocated	Unspent Portion
--	-----------------	-----------------	-------------------	-----------------

RDC Annual Grant	7,558.17	26,500.00	34,058.17	0.00
RDC Initiative Grant				
RDC Creative Community Grant		3,950.00	2,572.32	1,377.68
RDC Xmas Parade Grant		694.00	694.00	0.00
Horizons RC River Project	1,000.00	113.16	1,113.16	0.00
Pub Charity		3,375.00		3,375.00
Pub Charity Xmas Parade Grant		3,728.99	3,728.99	0.00
COGS Grant	1,573.92	5,000.00	5,346.66	1,227.26
NZ Lotteries Board Grant	15,000.00		15,000.00	0.00
JBS Dudding Trust Grant	5,374.14	10,000.00	13,540.43	1,833.71
	<b>30,506.23</b>	<b>53,361.05</b>	<b>76,053.63</b>	<b>7,813.65</b>

**8.3 Small Projects Fund Update - October 2021**

**Author:** Ash Garstang, Governance Administrator

**1. Allocation**

- 1.1 The yearly allocation of the 2021/22 Small Projects Fund for the Bulls Community Committee is \$1,254.
- 1.2 The yearly allocation aligns with the financial year, from 01 July to 30 June. In February 2016 Council resolved to allow a carry-forward from one financial year to the next, of up to 100% of the annual allocation for any Committee or Board's Small Projects Fund<sup>2</sup>, with the proviso that this be a specific resolution from the Committee.
- 1.3 At its meeting 24 June 2021, Council resolved to carry-forward the full amount of unspent funds from the 2020/21 year of \$1,901.90 to the 2021/22 year<sup>3</sup>, while acknowledging that this was inconsistent with its resolution made on 29 February 2016.
- 1.4 The total allocation of the 2021/22 Small Projects Fund for the Bulls Community Committee is now \$3,155.90.

**2. Breakdown**

- No grants have been made so far in 2021/22.

**3. Remaining Budget**

- 3.1 This leaves a remaining budget for the 2021/22 financial year of **\$3,155.90**.

**Recommendation**

That the 'Small Projects Fund Update – October 2021' report be received.

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<sup>2</sup> 16/FPE/010

<sup>3</sup> 21/RDC/172 and 21/RDC/175



**8.4 Funding Schemes Update - October 2021**

**Author:** Ash Garstang, Governance Administrator

**1. Overview**

- 1.1 Council currently administers five funding schemes for the Rangitikei District:
  - a. Community Initiatives Fund
  - b. Events Sponsorship Scheme
  - c. Parks Upgrades Partnership Fund
  - d. Creative Communities Scheme
  - e. Sport NZ Rural Travel Fund

**2. Community Initiatives Fund**

- 2.1 This is a Council fund intended to support community-based projects in the Rangitikei District that develop community cohesion and community resilience.
- 2.2 Council allocates \$30,000 to this fund annually, to be distributed across two separate funding rounds.
- 2.3 The current funding round (Round 1, 2021/22) is OPEN for applications and closes 31 October 2021. The Finance/Performance Committee will meet to consider funding applications on 24 November 2021.

**3. Events Sponsorship Scheme**

- 3.1 This is a Council fund intended to support events in the district that help to develop community cohesion and reinforce economic growth.
- 3.2 Council allocates \$50,000 to this fund annually, to be distributed across two separate funding rounds.
- 3.3 The current funding round (Round 2, 2021/22) is OPEN for applications. The closing date is yet to be determined, but is likely to be in February/March 2022.

**4. Parks Upgrades Partnership Fund**

- 4.1 This is a Council fund and is the only one available for capital purchases. The Council provides up to 33% in cash of the value – in cash or in kind - of the contribution from the community for small-scale, community-led, capital projects.
- 4.2 Applications may be submitted at any time and will be considered at the next available Assets/Infrastructure Committee meeting.

**5. Creative Communities Scheme**

- 5.1 This fund is supplied by Creative NZ and administered by Council. Applications are encouraged from community groups and individuals whose projects:
- Demonstrate growth over time
  - Develop and support local artistic communities
  - Encourage a transfer of artistic skills
  - Diversity, inclusion, and projects with a youth focus are also encouraged
- 5.2 Creative NZ has allocated \$38,615.63 to the Rangitikei District Council for 2021/22, to be distributed across two separate funding rounds.
- 5.3 The current funding round (Round 1, 2021/22) is OPEN for applications and closes 11 October 2021. The Creative NZ Committee will meet to consider funding applications on 15 November 2021.

**6. Sport NZ Rural Travel Fund**

- 6.1 This fund is supplied by Sport NZ and administered by Council. The fund is targeted at young people aged between 5 and 19 years, and is open to rural sport club teams and rural school club teams with eligible members who require subsidies to assist with transport expenses to local sporting competitions.
- 6.2 Sport NZ has allocated \$9,500 to the Rangitikei District Council for 2021/22. There is one funding round per year.
- 6.3 This funding round opens for applications 09 February 2022 and closes 18 March 2022. The Sport NZ Rural Travel Fund Committee will meet to consider applications in April 2022.

**7. Further Information**

- 7.1 More details about these funding opportunities can be found on the Council website (link below) and this is also where applications can be submitted:

<https://www.rangitikei.govt.nz/district/community/grants-funding>

**Recommendation**

That the Funding Schemes Update – October 2021 be received.

## **8.5 Community Development Manager Report - October 2021**

**Author:** Bonnie Clayton, Community Development Manager

### **1. Reason for Report**

- 1.1 The Community Development Manager Report is a standing item for this Committee, and is currently provided by Bonnie Clayton (Community Development Manager).
- 1.2 The October report is attached.

### **Attachments**

1. **October 2021 Community Development Manager Report**

### **Recommendation**

That the Community Development Manager Report – October 2021 be received.



Bonnie Clayton  
Community Development Manager  
Bulls and District Community Trust  
4 Criterion Street  
Bulls 4818  
Email: [office@bulls.kiwi](mailto:office@bulls.kiwi)  
Phone 063220051

## October 2021 Community Development Manager Report

This year seems to have flown by, leaving just a few things on the to do list and then the Christmas / Summer break.

- The Art 4 Arts Sake Exhibition is in full swing, unfortunately we were unable to go ahead with an opening night due to covid restrictions, and we have also had to make a call and cancel the workshops we had planned due to social distancing restrictions. The exhibition ends this Sunday, so get in quick and snap up some incredible pieces before they sell.
- The Annual Bulls Rose and Flower show on 13 November, Outcatering for businesses and individuals will be advertised over the coming weeks and we are on the lookout for stall holders.
- The Bulls Christmas Parade and Whanau Day is to be held on 4 December, planning is underway, if you have any ideas for the month of December – i.e Christmas trees in town, Christmas lights Map, late night shopping, or can assist with Santa's Cave let me know! This year has been another testing one, lets bring some Christmas spirit into Bulls.
- Have you seen our permanent billboards yet? Local groups are welcome to use them to advertise their upcoming events or their group.
- We have confirmed our main act - The Shed Boys for Rhythm in Bulls and have a few ideas for the opening act(s), advertising of the event will come over the next month or so.

If you are interested in volunteering or joining a committee to get the Christmas Parade and Whanau Day off the ground then please email me [office@bulls.kiwi](mailto:office@bulls.kiwi)

Thank you,

Bonnie



**8.6 Council's Social Media Policy - Provided for Information**

**Author:** Carol Gordon, Group Manager - Democracy & Planning

**1. Reason for Report**

- 1.1 To provide the Bulls Community Committee with a copy of Council's adopted Social Media Policy.

**2. Context**

- 2.1 The Social Media Policy (Attachment 1) has been revised and developed to provide:
- Clear requirements and guidelines for the management of Council's social media accounts.
  - Clarity about expectations and rules that govern the Council's social media pages.
  - Understanding of Council's expectations when using social media.
- 2.2 The policy was adopted by Council in August and is available on Council's website. It will be used as an internal policy to guide Council staff.
- 2.3 The Council requested that a copy of the policy be provided to Community Committees, Community Groups and Council's Memorandum of Understanding (MoU) Partners.

**Attachments**

1. Rangitikei District Council - Social Media Policy

**Recommendation**

That the report 'Council's Social Media Policy – Provided for Information' be received.

**RANGITĪKEI DISTRICT COUNCIL**

# **SOCIAL MEDIA POLICY**

**Date of adoption:** August 2021

**Date by which review  
must be completed:** August 2023

**Version number:** 1.0

# Social Media Policy

## PURPOSE

This document has been created to provide clear requirements, guidance and rules to:

- the public who use social media platforms managed by the Council
- officers of the Council who have social media responsibilities as part of their role.
- all officers of the Council when using social media in a personal capacity.

## CONTEXT

Social media platforms:

- enable two-way communication – the public can comment and connect with the Council, and the Council can broadcast its messages out into the community
- increasingly require paid-for advertising
- are part of the Council's communication toolkit.

## 1. THE POLICY

### 1.1. Relevant Acts of Parliament

The Public Records Act 2005 requires officers to maintain records, this includes online social media activities. Posts and conversation strings should be recorded and saved. While the public can access all online conversations on social media it could be that a request regarding the Council's social media activities is made through the Local Government Official Information and Meetings Act (1987).

### 1.2. Social media platform requirements

All of the Council related social media accounts must include:

- The correct logo and spelling of the organisation
- A brief descriptor of the organisation
- State its relationship to Rangitikei District Council
- Public Conditions of Use linked to the Council's website where the Social Media Policy is.

### 1.3. What is not permitted?

The Council does not permit the publishing of the following information:

- a) Intellectual property, confidential information, or customer data
- b) Company sensitive matters such as employment issues, In-Committee information, draft documents (strategies, policies, plans and publications) and embargoed announcements
- c) Information regarding candidates during an election period.

### 1.4. Requests for Service made via Messenger receive an automated response directing the person to the Council's online Fix It Form.

### 1.5. Civil Defence

During an emergency event, the Council's social media content is the responsibility of the Civil Defence Public Information Manager. Social media channel activity increases significantly during an event, so other officers will help respond to requests.

### 1.6. Council Officer's personal use of their own social media

The lines between personal and professional are easily blurred. What is said online is public, therefore, it has the potential to have consequences. The Council considers you to be using social media in a professional capacity if you are:

- discussing the business of Council via a Council-managed social media platform
- sharing professional opinions or discussing the business of Council via a personal social media where you have stated or could reasonably be known to be an officer of the Council.

Please refer to Appendix II which was created to help officers navigate social media.

### 1.7. References and Resources

- Local Government information:  
[https://taituara.org.nz/Attachment?Action=Download&Attachment\\_id=1596](https://taituara.org.nz/Attachment?Action=Download&Attachment_id=1596)
- Government Information Services  
Office of the Privacy Commissioner | Home  
<https://www.publicservice.govt.nz/resources/social-media-guidance/>  
<https://www.dia.govt.nz/Social-media-platforms>  
<https://www.legislation.govt.nz/act/public/2015/0063/latest/whole.html>  
[Requests made online: A guide to requests made through fyi.org.nz and social media | Ombudsman New Zealand](#)

## 2. GUIDING PRINCIPLES

The following principles were created to guide officers of the Council who have delegation to post and respond on social media:

- Be credible – accurate, fair, thorough and transparent
- Be consistent – encourage constructive criticism, be cordial, courteous and professional
- Be responsive – respond to posts, questions and issues within a timely manner (even if it is just an acknowledgement). For specific issues in isolated cases, consider asking them to direct message the Council so that the matter can be dealt with one-to-one
- Be integrated – align online activities with offline communication activities
- Be an Officer of the Council – maintain professionalism, be transparent and refer those who post political questions to elected representatives
- Be a good custodian – monitor social media activity regularly and consistently
- Tone – respond in a casual yet professional tone of voice, the use of Te Reo is encouraged as are colloquialisms and word contractions
- Sharing – sharing of content from the Council social media accounts is encouraged
- Sourcing – Provide sources by including hyperlinks, video, images, or other references.

Please refer to Appendix I to for the full guide.



### 3. PROCEDURE

#### 3.1. Offences and repercussions

The Council's social media channels are a safe place where users are encouraged to communicate respectfully. Those who participate in engaging through the Council's social media channels are asked to be respectful of each other, officers and Elected Members. All users should be aware that officers monitor all social media activity associated with the Council. The Council will comply with the Harmful Digital Communications Act 2015. Council has three categories regarding inappropriate commentary and repercussions. They are:

1. **Minor Level** – general name-calling – Repercussion: The comment will be hidden
2. **Major Level** – unacceptable language, inappropriate imagery or repeated breaches of Level 1 – Repercussion: the comment is deleted, and a direct message is sent to advise:  
The comment has been deleted per the Council's Social Media Policy  
That a condition of use of Council's social media platforms is that users are respectful to each other, officers and Elected Members  
That a further breach may lead them to be banned from the social media channel
3. **Extreme Level** – threatening or explicit commentary and/or images, or repeated breaches of Level 2 – Repercussion: The post is deleted, a direct message is sent to the person advising they will be banned from the page for no less than 3 years. Consideration will be given to alerting the appropriate authorities:
  - illegal activities to the New Zealand Police
  - racism to the Race Relations Commissioner
  - privacy breaches of an individual to the Office of the Privacy Commissioner
  - sexism or homophobic to the Human Rights Commissioner.

**Pseudonyms** – the Council does not have to actively engage with accounts where a pseudonym is used – Repercussion: the account is either blocked or the post is ignored.

**Trolls** – The term Troll relates to social media account users who regularly instigate conflict, hostility, or arguments in an online platform – Repercussion: If troll-like behaviour is observed then the account user is banned from the social media account for a period no longer than three years.

#### 3.2. Local Government Election Campaign rules regarding social media:

During the four months leading up to any Local Government Election, the Council will remove any post, statement or image in a comment that relates to a candidate whether they are a current Elected Member or not. Please refer to Appendix III for Elected Member social media guidelines.

### 4. ROLES AND RESPONSIBILITIES

The Group Manager Democracy and Planning is responsible for all of the Council social media accounts and activities. The activation of the Council's social media accounts is carried out by officers of the Council both within the Democracy and Planning Team and Libraries.

### 5. BREACH OF SOCIAL MEDIA POLICY

Breach of this policy by officers of the Council may be addressed as a disciplinary matter.

## APPENDICES

### Appendix I: The Council's social media management guide

The following is a guide for officers with social media responsibilities as to how to post on behalf of, and represent the views of Rangitikei District Council:

- All social media posts that officially represent the Council, come through those who manage the Council's social media platforms to ensure a consistent voice. Other officers are encouraged to suggest content – for example, project updates, interesting facts about something they are working on, or an interesting photo they have taken during the day
- As a representative of the Council, you must act with honesty and integrity in all matters. In addition, those who manage the Council's platforms must be aware of the Electronic Communications Policy which defines acceptable use of the internet, the Privacy Act, the Public Records Act 2005 and Local Government Official Information and Meetings Act
- Remember you are here to help our customers
- Be respectful of all individuals, races, religions and cultures
- Keep records of posts and conversation strings
- Use sound judgement and common sense, and if there is any doubt, do not post it. If you ever feel unsure about how to respond to a post seek advice from your manager
- If you are using another party's content, make certain that they are credited for it. Do not use the copyrights, trademarks, publicity rights, or other rights of others without permission
- Once information is published online, it is essentially a permanent record, even if you "remove/delete" it later or attempt to make it anonymous
- Provide links to our website when more information is available there.

### Appendix II: Guidelines for personal use of social media by officers of the Council

- All officers are subject to the Council's policies. In addition, legislation such as the Privacy Act and Local Government Official Information and Meetings Act (LGOIMA) govern the disclosure of information
- Anything you post on a personal account that can potentially damage the Council's image will ultimately be your responsibility. We do encourage you to participate in the social media space but urge you to do so properly, exercising sound judgement and common sense
- Officers are personally responsible for their words and actions, wherever they are. It is your responsibility to ensure that your posts are accurate, do not mislead, or reveal sensitive or confidential information about the Council, our ratepayers/residents or officers. If you ever feel unsure about how to respond to a post, seek advice from your manager
- If you come across positive or negative remarks about the Council, please share them with those who manage our social media platforms
- The Council respects the free speech rights of its officers, key partners and representatives, but you must remember that customers, colleagues and managers often have access to online content you post. In personal posts, titles and logos of the Council must not be used – unless you are sharing a story from a social media platform managed by the Council platform that includes these
- We encourage everyone to exercise sound judgement and common sense to prevent online social media sites from becoming a distraction at work
- Do not post about sensitive or confidential information such as public excluded reports, contract agreements and/or commercially sensitive information
- Be aware that taking public positions online that are contrary to the Rangitikei District Council's interests may lead to a disciplinary process
- Keep use of social media platforms at work to a minimum.

### Appendix III: Rangitikei District Council's Social Media Guidelines for Candidates

Candidates must comply with the following guidelines for social media use and presence related to campaigning:

- Election advertising, using any media, including social media, must identify the person under whose authority they have been produced - as is the case with all election advertising
- Social media accounts managed by the Council and Libraries, including but not limited to Facebook, Twitter, Instagram and LinkedIn, are not permitted to be used as a communications channel by anyone (candidates or members of the public) for promotion, electioneering or campaigning. It is the responsibility of candidates to check if a social media account is one of the Councils
- Any campaign-related or electioneering content posted to the Council's platforms will be removed
- Rangitikei District Council will unfollow all candidate social media profiles three months before the election date. This protocol is in line with the Local Electoral Act 2001
- Candidates cannot rate, review, check-in or tag the Council's social media channels

The Council's social media accounts will remain neutral. However, the Council will promote nominations, enrolments and the elections.

**8.7 Rangitikei Destination Management Plan 2050****Author: Jen Britton, Community Projects Officer****Authoriser: Gaylene Prince, Group Manager - Community Services****1. Reason for Report**

- 1.1 To provide a Project brief for the Destination Management Plan 2050 and seek guidance on Iwi engagement.

**2. Context**

- 2.1 A Destination Management Plan (DMP) will help us to shape and grow the visitor economy within our district, identify business opportunities, explore what barriers might exist for this growth, and put a plan together for our district to be sustainable and resilient into the future while keeping our community at heart.

- 2.2 This Project is a key action from the 2021-31 Long Term Plan and will uncover three key components in the development of the plan:

- Understanding of the Rangitikei experience – our ‘DNA’, future aspirations, and expectations of the visitor sector in the district, how we facilitate sustainable growth while understanding the infrastructure impacts of increased visitor growth and offer solutions to maintaining infrastructure, minimise negative impact to the community, and share our story with the visitor.
- Determine who our ideal visitor might be, what target segments resonate most with our district and how we attract the right visitor base while being aware of and protecting the interests of our residents.
- Identify business and experience opportunities that might exist in growing the visitor economy in our district to facilitate sustainable growth while considering urban and rural development, spatial planning, and key environmental factors.

**2.3 Objectives**

- **To deliver a Destination Management plan that:**
  - provides an integrated and achievable plan for Council to facilitate and encourage sector growth, sustainable and environmental tourism, and develop pride of place in our communities
  - provides a relatable plan for across Council and external stake holders can take ownership of
  - Identifies barriers for growth in the public/private sector.

- **Run a process that:**
  - aids in improving relationships between Council, its stakeholders, and the community
  - gives Council a better understanding of aspirations in the community in relation to destination management
  - will be delivered within budget and on time.

Milestone	Timeframe/Deadline
Stakeholder Community/iwi Engagement	September – October 2021
Completion of draft Destination Management plan	December 2021
Review of draft Destination Management plan	January – March 2022
Adoption of Destination Management plan	April – May 2022

- 4.1 We have engaged TRC Tourism to co-create this work with us. Lead consultant Kylie Ruwhiu–Karawana is a tourism marketing specialist and has passion and expertise in values-based tourism, specifically Māori and Indigenous tourism experiences. She is also the lead consultant developing the Whanganui Destination Management Plan and the Ruapehu Destination Management Plan which offers the benefit of understanding the wider strategic context.
- 4.2 Staff will be present at the meeting ask for feedback on a few key questions and to talk about the pending engagement process.
- 4.3 Stake holder, community and Iwi engagement is scheduled to begin in September. Engagement is the first step in the development of the destination management and will be used as part of the development of the draft document.
- 4.4 Things we ask is:
- What are your aspirations for the Rangitikei?
  - What do you value the most about the Rangitīkei?
  - What makes Rangitīkei unique?
  - Do you see and experience opportunities for the Rangitīkei
  - What are the barriers/challenges?
- 4.5 At its core the Destination Management plan is about people and place, it is a document for the district rather than just a strategy for council. Council wants to engage and have conversations with as much of the community as is willing to capture aspirations that reflect the people.

**ITEM 8.7**

**Recommendation**

That the report 'Rangitīkei Destination Management Plan 2050' be received.

## 9 Discussion Items

### 9.1 Pae Tawhiti Rangitikei Beyond

**Author:** Katrina Gray, Senior Strategic Planner

**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning

#### 1. Reason for Report

- 1.1 To provide an overview of the Pae Tawhiti Rangitikei Beyond project and seek feedback from Committee members about the key issues currently facing the Bulls area.

#### 2. Project Overview

- 2.1 The Pae Tawhiti Rangitikei Beyond project is the development of a spatial plan for the district. It will provide a spatial roadmap for how the Rangitikei will prosper to 2050 and beyond by:
- Providing clear objectives/outcomes for future land use and growth.
  - Guiding infrastructure investment decisions and enable targeted future proofing.
  - Reflecting community cultural, economic, environmental and social values and priorities.
  - Informing and shaping the District Plan Review and Council's other plans and strategies.
  - Building confidence and identifying potential for industrial, commercial, and residential development.
  - Achieving intergenerational equity and sustainable environmental development.
- 2.2 The development of a spatial plan is important for taking a strategic approach to the future and supporting informed long-term decision making. The project will include the development of outcomes/objectives for the district and settlements, and actions to achieve those objectives and includes consideration of residential, commercial and industrial development.

#### 3. Project Schedule

Project Stage / Phase	Timeline
Background research / technical assessment	Now – December 2021
Develop Discussion Document	August 2021 – January 2022
Community Engagement	February – March 2022
Develop Draft Spatial Plan	April – May 2022
Community Consultation	June 2022
Adoption	August 2022

**ITEM 9.1****4. Project Status**

- 4.1 The project is currently in Phase 1 – background research / technical assessment. An Advisory Group has been established. Background research into housing, residential land availability, business land supply and climate change has commenced.

**5. Discussion Questions**

- 5.1 Staff will be present at the meeting to ask for feedback on current issues and future goals for land use in the area.
- 5.2 It would be useful for Committee members to think about the following questions prior to the meeting:
- What are the issues facing the area now, and into the future?
  - What has been happening with demand and supply of housing?
  - What has changed for commercial development?
  - What are the opportunities for the future?
  - What is important that should be protected?
  - Thinking about 2050, what would a successful community look like?

**Recommendation**

That the report 'Pae Tawhiti Rangitikei Beyond' be received.



## **10 Next Meeting**

The next Bulls Community Committee meeting is scheduled for Wednesday, 08 December 2021.

## **11 Meeting Closed**