

## COMMUNITY GRANTS SUB-COMMITTEE

# ORDER PAPER

**Tuesday, 24 November 2020, 10.00am**  
**COUNCIL CHAMBER, RANGITĪKEI DISTRICT COUNCIL**  
**46 HIGH STREET, MARTON**

Website: [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)

Email: [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)

Telephone: 06 327-0099

Facsimile: 06 327-6970

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**Chair** – Councillor Nigel Belsham

**Deputy Chair** – Councillor Fi Dalgety

**Membership** – Carolyn Bates, Michelle Fannin, Karen Kennedy (alt),  
Laurel Mauchline Campbell, Lequan Meihana, Lynette Thompson (alt)  
and Raewyn Turner.

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**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

*Making this place home*



**RANGITĪKEI**  
DISTRICT COUNCIL



# Rangitikei District Council

## Community Grants Sub-Committee Meeting

Agenda – Tuesday 24 November 2020 – 10:00 am

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The quorum for the Creative Communities Committee is 5.

Council's Standing Orders (adopted 31 October 2019) 11.1 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Note: all applications were assessed prior to this meeting by each assessor.

## **1 Welcome**

## **2 Apologies**

## **3 Members Conflicts of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## **4 Confirmation of minutes**

The minutes from the Committees meeting on 29 September 2020 are attached.

### **Recommendations:**

That the minutes of the Community Grants Sub-Committee meeting held on 29 September 2020 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

## **5 Consideration of Applications for the Community Initiatives Fund 2020/21 – Round One**

A report is attached.

File ref: 3-GF8-3

### **Recommendations:**

- 1 That the report 'Consideration of Applications for the Community Initiatives Fund 2020/21 – Round One' to the 24 November 2020 Community Grants Sub-Committee be received.
- 2 That the following Project report forms be received:
  - Marton & Surrounds ICT Hub Charitable Trust
  - Taihape Older and Bolder
  - Hunterville Squash Rackets Club Incorporated
  - Bulls & District Community Trust
- 3 That the Community Grants Sub-Committee approve the sponsorship of the projects listed below, and disperse the Community Initiatives Fund as outlined to successful applicants:
  - Taihape Older and Bolder \$.....
  - Taihape Dressage Group \$.....
  - Bulls Toy Library Incorporated \$.....
  - Predator Free Marton \$.....
  - Marton & Surrounds ICT Hub Charitable Trust \$.....

- Project Marton \$.....

## **6 Next Meeting**

The 2021 calendar is currently being drafted, once that has been confirmed, future meeting dates will be provided.

## **7 Meeting Closed**

# Attachment 1



# Rangitikei District Council

## Community Grants Sub-Committee Meeting

Minutes – Tuesday 29 September 2020 – 10:00 a.m.

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#### Present:

Cr Nigel Belsham (Chair)  
Cr Fi Dalgety  
Ms Carolyn Bates  
Ms Michelle Fannin – *via Zoom*  
Ms Karen Kennedy  
Ms Laurel Mauchline Campbell  
Mr Lequan Meihana  
Ms Raewyn Turner

**In attendance:** Bonnie Clayton, Governance Administrator  
His Worship the Mayor, Andy Watson

## 1 Welcome

Councillor Belsham opened the meeting at 10.03am.

## 2 Apologies

Nil.

## 3 Members Conflicts of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

Ms Fannin declared a Conflict of Interest in regards to the application from Taihape and District Agricultural and Pastoral Association.

## 4 Confirmation of minutes

Resolved minute number	20/CGSC/010	File Ref
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That the minutes of the Community Grants Sub-Committee meeting held on 15 April 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Ms Mauchline Campbell/Ms Bates. Carried

## 5 Consideration of Applications for the Event Sponsorship Scheme Round One – 2020/21

The report was taken as read.

Resolved minute number	20/CGSC/011	File Ref	3-GF-11-3
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That the report 'Consideration of applications for the Events Sponsorship Scheme Round One - 2020/21' to the 29 September 2020 Community Grants Sub-Committee be received.

Cr Dalgety/Ms Bates. Carried

Resolved minute number	20/CGSC/012	File Ref
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That the following Project report forms be received:

- Taihape Community Development Trust – 2019 Taihape Christmas Parade
- Hunterville Huntaway Festival – Hunterville Huntaway Festival
- Marton and District Historical Society – 150<sup>th</sup> Anniversary of the naming of Marton
- Turakina Caledonian Society Inc – 156<sup>th</sup> Turakina Highland Games
- Marton Country Music Festival Inc – Marton Country Music Festival
- Taihape Older and Bolder – What Matters To You Day
- Rangitikei Shearing Sports Inc – Rangitikei Shearing Sports – Marton Show

- Taihape and District Agricultural and Pastoral Association Inc – Taihape A and P Show
- Project Marton Inc – Marton Christmas Parade – *tabled*

Ms Kennedy/Mr Meihana. Carried

The Committee discussed the merits of each application and individual funding recommendations.

#### Hunterville Huntaway Festival – Hunterville Huntaway Festival

The Committee were in support of this event and how it show cases the very best of the Rangitikei, bringing a diverse range of people. There was discussion around whether it should be self-funded by now.

Ms Mauchline Campbell expressed that it is impossible for some events to become self-sufficient, as costs would then be passed onto attendees, which would then become inaccessible for some.

#### Bulls and District Community Trust – Bulls Christmas Parade/Market Day/Whanau Day

The Committee were in favour of this event, noting that the extended activities of the Market Day and Whanau Day are great for bringing the community together. However did suggest that more funding be sought from local businesses.

#### River Valley Lodge – A Taste of the Rangitikei

The Committee were all in support of the new event, expressing that it is a fantastic idea to showcase the district and locally grown fare.

#### Turakina Caledonian Society Inc. – 157<sup>th</sup> Turakina Highland Games

The Committee were in support of the event, noting it is one of the oldest events in the district, which attracts attendees from all over New Zealand.

#### Taihape and District Agricultural and Pastoral Association – Taihape A & P Show

*Ms Fannin declared a Conflict of Interest in this item, she had no part in assessing the application and was removed from zoom for the duration of the discussions on this item.*

The Committee were all in favour of this event, expressing it is one of the traditional events still being held in the district and is the only surviving A & P Show in the Rangitikei, now in its 110th year. They did note that the advertising costs were high.

#### Doors Open Marton – Merry Night In Marton

The Committee were all in favour of this new event, noting it is great that the local schools are invited to be involved.

#### Marton Country Music Festival – Marton Country Music Festival

The Committee acknowledged the festival promotes the district by bringing many visitors from all around New Zealand to Marton, some who even go on to purchase homes in the town.

#### Taihape Community Development Trust – 2020 Taihape Christmas Parade

The Committee were all in favour of this event, noting it is great family day out that hosts people from around the district.



Rangitikei Shearing Sports Inc – Marton Show - Rangitikei Shearing Sports - Marton Show

The Committee were in favour of this long running event, noting the sport is losing profile and Council need to support it. The event brings the rural community together from around the district and further afield.

Project Marton Incorporated – Marton Christmas Parade

The Committee were in favour of this event, and noted the diversity it brings having the Christmas Carols. Committee members did question the need to pay a photographer and the need for an event co-ordinator, noting the organisation has staff and several volunteers.

Saint Joseph's Taihape PTA – Taihape Gumboot Gallop

The Committee were not in favour of approving funding for this application, on the basis of it being a fundraiser, which is an exclusion in the criteria.

The overall financial decisions were made either by an average of each assessors recommendation or the maximum of 50% of eligible costs.

**Resolved minute number****20/CGSC/013****File Ref**

That the Community Grants Sub-Committee approve the sponsorship of events listed below, and disperse the Events Sponsorship Scheme as outlined to successful applicants:

• Hunterville Huntaway Festival	\$2,800
• Bulls and District Community Trust	\$694
• River Valley Lodge	\$1,300
• Turakina Caledonian Society Inc.	\$2,500
• Taihape and District Agricultural and Pastoral Association	\$1,750
• Doors Open Marton	\$824
• Marton Country Music Festival	\$2,450
• Taihape Community Development Trust	\$457
• Rangitikei Shearing Sports Inc – Marton Show	\$1,500
• Project Marton Incorporated	\$1,400

That the Community Grants Sub-Committee decline sponsorship of the following event listed below, and update the applicant:

- Saint Joseph's Taihape PTA

Ms Turner/Ms Kennedy. Carried

His Worship the Mayor updated Committee members that Elected Members and staff have started work on the Long Term Plan, and that community pre-engagement will be happening over the next few months, with the Framing our Future promotion by attending community events to hear from the people.

The Committee agreed that more funding could be put into the Events Sponsorship Scheme, which would support current and new events.

**Resolved minute number****20/CGSC/014****File Ref**

That the Community Grants Sub-Committee recommend to Council that through the Long Term Plan process they increase the Events Sponsorship Scheme budget from \$25,000 to \$50,000.

Ms Fannin/Ms Mauchline Campbell. Carried

The Committee provided feedback on how the scheme needs to be further promoted in future to attract new events, and that there appears to be a grey area with GST and clarification on this for both applicants and assessors is required.

**6 Next Meeting**

Tuesday 24 November 2020, 10.00am

**7 Meeting Closed**

11.27am

**Confirmed/Chair:** \_\_\_\_\_

**Date:**

# Attachment 2

# Report

Subject: **Consideration of Applications for the Community Initiatives Fund 2020/21 – Round One**

To: Community Grants Sub-Committee

From: Bonnie Clayton, Governance Administrator

Date: 10 November 2020

File Ref: 3-GF-8-3

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## 1 Background

- 1.1 The 2020/21 annual budget for the Community Initiatives Fund (CIF) is \$30,000. There are two funding rounds during the year, being August 2020 and April 2021. It is suggested that the committee allocated a **maximum of 75% of the total amount (\$22,500.00)** during round one, to ensure adequate money is available for round two.
- 1.2 The criteria for the CIF states that grants are usually up to a maximum of \$2,500 towards eligible costs. It is suggested that Council give consideration to the project's likelihood of success if funded for less than the amount requested. Partially funding a project which then fails through an inability to attract other funding impacts negatively on the project in question. This approach mirrored that which Creative New Zealand strongly advocates in considering applications for its grant schemes.
- 1.3 This report summarises the applications that have been received.

## 2 Overview

- 2.1 Six applications have been received to the CIF and will be individually assessed via the Community Grants Sub-Committee in SmartyGrants.
- Taihape Older and Bolder
  - Taihape Dressage Group
  - Bulls Toy Library Incorporated
  - Predator Free Marton
  - Marton & Surrounds ICT Hub Charitable Trust
  - Project Marton

A summary of eligibility and amount requested is below:

	Eligible costs	Amount requested
1 Taihape Older and Bolder	\$4,095.69	\$2,500
2 Taihape Dressage Group	No quotes provided	\$2,000
3 Bulls Toy Library Incorporated	\$2,500	\$2,500
4 Predator Free Marton	\$1806.36	\$1,656.36
5 Marton & Surrounds ICT Hub Charitable Trust	No quotes provided	\$2,500
6 Project Marton	No quotes provided	\$2,500
	<b>\$8,402.05</b>	<b>\$14,156.36</b>

- 2.2 It is a condition of Community Initiatives Fund that Project Report Forms are returned before further funding can be sought. Four project report forms have been received from Round 1 2019/20. All applicants applying for Round 1 2020/21 are eligible to apply for funding.

Project report forms (attached as **Appendix 1**) have been completed by the following groups:

- Marton & Surrounds ICT Hub Charitable Trust
- Taihape Older and Bolder
- Hunterville Squash Rackets Club Incorporated
- Bulls & District Community Trust

- 2.3 Committee members are requested to provide their individual financial recommendations to staff before midday Monday 23 November 2020, to be available for the deliberation meeting on Tuesday 24 November 2020. Each financial recommendation will be made available to the Sub-Committee prior to the meeting to discuss further.

### **3 Recommendations:**

- 3.1 That the report 'Consideration of applications for the Community Initiatives Fund - Round One 2020/21' to the 24 November 2020 Community Grants Sub-Committee be received.

- 3.2 That the following Project Report Forms be received:

- Marton & Surrounds ICT Hub Charitable Trust
- Taihape Older and Bolder
- Hunterville Squash Rackets Club Incorporated

- Bulls & District Community Trust

3.3 That the Community Grants Sub-Committee approve the sponsorship of the projects listed below, and disperse the Community Initiatives Fund as outlined to successful applicants:

- Taihape Older and Bolder \$.....
- Taihape Dressage Group \$.....
- Bulls Toy Library Incorporated \$.....
- Predator Free Marton \$.....
- Marton & Surrounds ICT Hub Charitable Trust \$.....
- Project Marton \$.....

Bonnie Clayton  
Governance Administrator

# *Appendix 1*

## Instructions for Grantmakers

## Instructions for Grantees

This form is designed to help us understand the challenges, triumphs and insights you experienced and gained while running your funded project/program. Please be frank – while we absolutely want to know about and celebrate your successes, it's just important to us that we understand what did not work so well. This will help us to learn what we and others could do differently next time.

You must complete and submit this form no later than the date stipulated in your funding agreement. If you fail to do so you may not be eligible to apply for further grants from Rangitikei District Council.

The completion of this form should be overseen by someone with an intimate knowledge of the funded project/program.

## Project Report

**\* indicates a required field**

**Name of Applicant \***

Marton & Surrounds ICT Hub Charitable Trust

**Project Title \***

Marton, Ratana & Hunterville Computer Hubs

**Amounts of funds received from the Community Initiatives Fund \***

2500

Must be a number.

**Please provide a short summary of the work that was completed as part of this project / program / initiative \***

The Marton and Ratana Computer Hubs, created by the Rangitikei District Council in 2009-10, continued to offer community development through digital inclusion and literacy. We have 12 dual boot iMac computers in Marton and 6 in Ratana, along with a studio setup. 2019-20 figures are not yet available, but in 2018-19 year, Marton was open on 251 days with attendance of 2,995 or 12 people using us each day we are open. Along with usual attendance, Ratana also hosted 8,000 people over 7 days in November 2019 for its 100th anniversary Te Waru o Noema (the Eighth of November) Exhibition, that's a total of 11,500 attendances. We took the whole team to Nethui in Wellington in November 2019, which inevitably lets us network with like minded people, reinforcing the value of what we do and giving us ideas that we can implement next in our hubs. Your funds supported the expenses for Ratana ie power, phone and rent. We have continued to deliver on the Government's 'Digital Inclusion Blueprint', delivering all four elements of motivation, skills, access and trust. For more information and photos, see our Annual Report which is attached below

Describe the 'who, what, where, when and why' of your initiative



## Project dates

### Start Date

01/07/2019

Must be a date.

### Finish Date \*

30/06/2020

Must be a date.

## Outcomes

### Describe the main findings in your evaluation of the project and how it benefited the community: \*

The main positive is that the Hubs continue to exist to deliver digital inclusion and literacy, nine years after the RDC created them. Digital literacy and inclusion remains very important now – Census 2013 showed the Rangitikei's 65.1% of homes with internet access is 11.7% below the national average. Census 2018 showed the Rangitikei's 77.8% of homes with internet access is still 3.3% below the national average. Council is has supported AboutUs and encouraged businesses to get the benefits that an online presence brings. The Hubs ensure that this work can be followed up locally with additional support and advice. The library is great for those who are competent, but also very good at sending people who need help around the corner to us. The Hub delivers all these benefits to the community, while also providing a place where Council can train its staff and become the civil defence room within minutes.

### What worked really well: \*

Our volunteers continue to inspire me. I am at the Marton Computer Hub every Thursday, but 8 volunteers ensure that the Hub is open 5 and sometimes 6 days a week or 251 days last year. They delivered 2,448 hours last year managing the Hub, free of charge, and that would be worth \$43,300 at minimum wage. We keep finding people who missed out on computer training and we help them in a very friendly and caring environment, mostly one-on-one, focused on exactly what they want to learn.

### What didn't work so well/could be improved? \*

Our raw attendance have been sliding down, but last year were up a bit – more people have computers in their own homes, competent computer users can easily use the library next door, we are not counting those just using the wifi and there are just not so many children playing computer games as in the early years. We are addressing this by moving into new areas and also continuing to focus on reaching the digitally disadvantaged, ie the rural and isolated, young, older, low income, Maori and Pacifica.

### How many people benefited from your project \*

11500

### Was this number \*

- ☒ more than you expected
- ☐ what you expected
- ☐ less than you expected

## Targets

**Community Initiatives Fund Round 1 2019-2020**  
**Community Initiatives Fund Project Report Form**  
**Application CIF00010 From Marton & Surrounds ICT Hub Charitable Trust**  
Form Submitted 10 Jul 2020, 11:11am NZST

Please report on your success at achieving the three targets you identified in your application.

**Target 1: \***

Attendance data -- from a high of 15,500 pa in our 2nd year of operation, we have been slowly losing customers. 3,500 at both hubs last year is still a respectable figure and represents 12 people using the Marton Hub on each day it was open. I think it is more important to count the 47 people who had never used a computer and the 143 who rarely used a computer, before seeking us out. It is also Jennifer and Josh, the intellectually disabled people who visit once a week from Creative Courtyard, providing a slightly sheltered opportunity to be just like everybody else.

**Target 2: \***

Continue innovation - After Nethui in Palmerton North and then in Wellington, attended by the full team, they always come back with new ideas that we draw out at a Strategic Planning meeting. Kim is very good at using the 3D printer and our latest addition to the Trust is Rowland Harrison, director of local company 3dimagevu brings expertise in Geographic Information Systems GIS and is now supported by our new Rangitikei College Trustee, Robyn Surville who teaches social studies and geography.

**Target 3: \***

Keep us known in the community - I have been a bit lax with my newsletters recently, but we do periodically make it into the newspapers, which works particularly well if it has a picture attached and I represent the Hub at all community events such as Harvest Fair and Market Day.

**Did you record any aspect of your project/program through photographs, audio or video?**

- ☒ Yes  
☐ No

**We'd love to see some visual and audio representations of your work. Please share below.**

**Upload files:**

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Filename: ICT Hub Annual Report 2018-19.pdf  
File size: 7.0 MB

and/or

**Provide web link:**

<http://www.ictHub.org.nz>  
Must be a URL

and/or

**Provide additional details:**

Please include captions, if relevant

# Community Initiatives Fund Round 1 2019-2020

## Community Initiatives Fund Project Report Form

### Application CIF00010 From Marton & Surrounds ICT Hub Charitable Trust

Form Submitted 10 Jul 2020, 11:11am NZST

**Can we use your media content in our own communications?**

☒ Yes ☐ No ☐ Please contact us first  
e.g. in our annual report

**Did you provide any acknowledgement of the Rangitikei District Council as a funder of your project/program? \***

☒ Yes ☐ No

e.g. in a media release, in a speech, on your website, in a project/annual report

**Please provide details below.**

**Upload files:**

*No files have been uploaded*

and/or

**Provide web link:**

<http://www.ictHub.org.nz/supporters.html>

Must be a URL

and/or

**Additional details:**

## Financial Report

**\* indicates a required field**

### Project Income & Expenditure

Please provide details of any project income (funds received) and project expenditure (funds spent) to date.

Use the 'Notes' column to provide any additional information you think we should be aware of.

Income Description	Income Type	Confirmed Funding?	Income Amount (\$)	Notes
Donations & Hire	Earned Income *	Not Applicable *	\$1,037.40	Insists on a comment??
Interest	Earned Income	Not Applicable	\$687.00	
COGS Grant	Philanthropic Grants	Confirmed	\$3,000.00	
Dudding Trust Grant	Philanthropic Grants	Confirmed	\$15,000.00	

**Community Initiatives Fund Round 1 2019-2020**  
**Community Initiatives Fund Project Report Form**  
**Application CIF00010 From Marton & Surrounds ICT Hub Charitable Trust**  
Form Submitted 10 Jul 2020, 11:11am NZST

RDC Community Initiatives	Philanthropic Grants	Confirmed	\$2,500.00	
Whanganui Community Foundation	Philanthropic Grants	Confirmed	\$10,000.00	

<b>Expenditure Description</b>	<b>Expenditure Type</b>	<b>Expenditure Amount (\$)</b>	<b>Notes</b>
Auditor & Accountant	Administrative and Infrastructure *	\$575.00	
Computer consumables, subs, software	Administrative and Infrastructure	\$1,304.06	
General - cleaning & refreshments	Administrative and Infrastructure	\$369.58	
Hub Management - Contractor	Salaries and Wages	\$32,760.00	
Hub Management - Ratana	Salaries and Wages	\$2,500.00	
Printing & Stationery	Administrative and Infrastructure	\$32.39	
Ratana - Power and Internet	Administrative and Infrastructure	\$1,897.14	
Ratana - Rent & Rates	Administrative and Infrastructure	\$1,556.17	
Training & Support - Volunteers & Managers	Administrative and Infrastructure	\$5,465.78	

## Income and Expenditure Totals

<b>Total Income Amount</b>	<b>Total Expenditure Amount</b>	<b>Income - Expenditure</b>
\$32,224.40 This number/amount is calculated.	\$46,460.12 This number/amount is calculated.	-\$14,235.72 This number/amount is calculated.

## Certification and Feedback

\* indicates a required field

**Community Initiatives Fund Round 1 2019-2020**  
**Community Initiatives Fund Project Report Form**  
**Application CIF00010 From Marton & Surrounds ICT Hub Charitable Trust**  
Form Submitted 10 Jul 2020, 11:11am NZST

**Have you experienced any issues with your intended project budget to date? If so, please explain reasons for any major variances or for providing incomplete information:**

After 5 years of slowly building the Hub's reserves, we had an unexpectedly poor funding year in 2019-20, bringing in just \$30,000 from 4 funders, when it is more usually \$50,000 from 6-7 funders. We hope to have a better year in 2020-21, but Covid many have a negative impact. It shows the value of a small organisation having reserves, which we hope to have the opportunity to build again.

## **Certification**

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).

**I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant organisation is approved for this grant, we will be required to accept the terms and conditions of the grant as outlined in the letter of approval.**

**I agree**

☒ Yes ☐ No

**Name of authorised person \***

Ms Angela Coleman

Must be a senior staff member, board member or appropriately authorised volunteer

**Position \***

Trust Secretary & Marton Hub Manager

Position held in applicant organisation (e.g. CEO, Treasurer)

**Contact Phone Number \***

(02) 1123 4727

We may contact you to verify that this application is authorised by the applicant organisation

**Contact Email \***

[marton.ict.hub@gmail.com](mailto:marton.ict.hub@gmail.com)

Must be an email address.

**Date \***

10/07/2020

Must be a date



## Instructions for Grantmakers

## Instructions for Grantees

This form is designed to help us understand the challenges, triumphs and insights you experienced and gained while running your funded project/program. Please be frank – while we absolutely want to know about and celebrate your successes, it's just important to us that we understand what did not work so well. This will help us to learn what we and others could do differently next time.

You must complete and submit this form no later than the date stipulated in your funding agreement. If you fail to do so you may not be eligible to apply for further grants from Rangitikei District Council.

The completion of this form should be overseen by someone with an intimate knowledge of the funded project/program.

## Project Report

**\* indicates a required field**

**Name of Applicant \***

Taihape Older and Bolder

**Project Title \***

Taihape Older and Bolder Newsletter

**Amounts of funds received from the Community Initiatives Fund \***

1433.00

Must be a number.

**Please provide a short summary of the work that was completed as part of this project / program / initiative \***

The newsletter was produced every other month.

Informing the membership on what on, what's coming up and any relevant information that could be important to this age group.

The newsletter was produced in this funding round: Oct, Dec 2019, then Feb, April and June 2020.

Hard Copy is still the most preferred format, but during COIVD I was able to email to many more of the membership.

Hard copy is preferred as many do not like reading the newsletter on the computer and do not have a printer to be able to print off.

Membership is currently at 91 members an increasing.

Ages of membership are mainly from 65 to 90 plus years, but starting to get some younger ones.

Posted to 13 members

Hard copy to 52 members some of these members are also mailed and emailed.

Just emailed to 22 members but during COVID this increased to 54 members

The June newsletter was the biggest one to date 7 pages front and back.

Describe the 'who, what, where, when and why' of your initiative

## **Project dates**

### **Start Date**

31/10/2019

Must be a date.

### **Finish Date \***

30/06/2020

Must be a date.

## **Outcomes**

### **Describe the main findings in your evaluation of the project and how it benefited the community: \***

This type of newsletter is needed.

Yes, it is more pertaining to the information towards our seniors, many members of the community are interested in reading it as well when the opportunity when it's left on the kitchen table.

Helpful tips and reminders.

Informative

Worth a read.

No complaints around the format or font, have to keep it to this format so that not to confuse it with the Talk Up Taihape.

What's on regularly and having all the Older and BOlder events on the back page works better, received feedback that having it on the back page is good so that they can tear just that page off and put in onto the calendar.

### **What worked really well: \***

The notices that need to be shared to our seniors, they also like to know when the mayor is coming to town.

Updates about the town - History

Reminders such as the Work and Income winter payments.

They really like the "Jokes", received feedback when they are missing.

They also like seeing recipes.

No problems with reading it sometimes the font could be an issue.

### **What didn't work so well/could be improved? \***

At times we do need a monthly newsletter with so much information to share.

Some of the newsletters are getting bigger so the printing costs are going up.

Would be good if more would take the email version but it is difficult for some to read on the computer.

### **How many people benefited from your project \***



91 but what we are also finding is that caregivers etc also like to read the newsletter when they come across it on tables etc, so really that number is on the low side

**Was this number \***

- ☒ more than you expected
- ☐ what you expected
- ☐ less than you expected

## **Targets**

Please report on your success at achieving the three targets you identified in your application.

**Target 1: \***

Feedback either good or bad from the membership that receives the newsletter, this helps keep the newsletter fresh and informative.

Receiving great feedback from the membership around the newsletter, the members enjoy what information I have that pertains to their ages and their interests.

I tend to get emails and phone calls around feedback about the newsletter.

Recently I've been signing up people just to receive the newsletter and the information that is in it.

**Target 2: \***

The membership and the community signing up to what has been promoted via workshops and trips.

Yes, this is happening, slowly with Horizons Keys to Safe Driving programme and some of our trips, but recently I have signed people up due to the workshop's and programmes that are up and coming.

**Target 3: \***

Other members of the community finding out what is on via discussions, joining in workshops and joining Older and Bolder.

Identifying what the gaps for the 55+ age groups and finding the right people/and or organisations to help support us.

Yes this is now happening but slowly, recently have signed people up due to seen what's in the newsletter and what programmes will be coming.

Some are needing more support in aspects of their life, some are still working so the membership's needs are quite different.

**Did you record any aspect of your project/program through photographs, audio or video?**

- ☐ Yes
- ☒ No

**Did you provide any acknowledgement of the Rangitikei District Council as a funder of your project/program? \***

- ☒ Yes
- ☐ No

e.g. in a media release, in a speech, on your website, in a project/annual report

**Community Initiatives Fund Round 1 2019-2020**  
**Community Initiatives Fund Project Report Form**  
**Application CIF00006 From Taihape Older and Bolder**  
 Form Submitted 29 Jun 2020, 12:53pm NZST

**Please provide details below.**

**Upload files:**

Filename: june 2020.pdf  
 File size: 1.5 MB

and/or

**Provide web link:**

Must be a URL

and/or

**Additional details:**

RDC logo is on all the newsletters from 2019-2020

## Financial Report

**\* indicates a required field**

### Project Income & Expenditure

Please provide details of any project income (funds received) and project expenditure (funds spent) to date.

Use the 'Notes' column to provide any additional information you think we should be aware of.

Income Description	Income Type	Confirmed Funding?	Income Amount (\$)	Notes
RDC	Philanthropic Grants *	Confirmed *	\$1,433.00	RDC funding

Expenditure Description	Expenditure Type	Expenditure Amount (\$)	Notes
Coordinator	Salaries and Wages *	\$566.18	
Printing	Project and Production	\$655.20	

**Community Initiatives Fund Round 1 2019-2020**  
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 Form Submitted 29 Jun 2020, 12:53pm NZST

Paper	Project and Production	\$71.92	
Envelopes	Project and Production	\$139.70	

## Income and Expenditure Totals

Total Income Amount	Total Expenditure Amount	Income - Expenditure
\$1,433.00 This number/amount is calculated.	\$1,433.00 This number/amount is calculated.	\$0.00 This number/amount is calculated.

## Certification and Feedback

**\* indicates a required field**

**Have you experienced any issues with your intended project budget to date? If so, please explain reasons for any major variances or for providing incomplete information:**

No issues.

RDC funds do help offset the costs of producing this newsletter especially when it comes to the printing, paper and postage.

## Certification

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).

**I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant organisation is approved for this grant, we will be required to accept the terms and conditions of the grant as outlined in the letter of approval.**

**I agree**

☒ Yes ☐ No

**Name of authorised person \***

Mrs Michelle Fannin

Must be a senior staff member, board member or appropriately authorised volunteer

**Position \***

Coordinator

Position held in applicant organisation (e.g. CEO, Treasurer)

**Contact Phone Number \***

(02) 1152 6412

We may contact you to verify that this application is authorised by the applicant organisation

**Community Initiatives Fund Round 1 2019-2020**  
**Community Initiatives Fund Project Report Form**  
**Application CIF00006 From Taihape Older and Bolder**  
Form Submitted 29 Jun 2020, 12:53pm NZST

**Contact Email \***

[taihapeolderbolder@gmail.com](mailto:taihapeolderbolder@gmail.com)

Must be an email address.

**Date \***

30/06/2020

Must be a date



## Instructions for Grantmakers

## Instructions for Grantees

This form is designed to help us understand the challenges, triumphs and insights you experienced and gained while running your funded project/program. Please be frank – while we absolutely want to know about and celebrate your successes, it's just important to us that we understand what did not work so well. This will help us to learn what we and others could do differently next time.

You must complete and submit this form no later than the date stipulated in your funding agreement. If you fail to do so you may not be eligible to apply for further grants from Rangitikei District Council.

The completion of this form should be overseen by someone with an intimate knowledge of the funded project/program.

## Project Report

**\* indicates a required field**

**Name of Applicant \***

Hunterville Squash Racquets Club Incorporated

**Project Title \***

Hunterville Squash Club

**Amounts of funds received from the Community Initiatives Fund \***

833

Must be a number.

**Please provide a short summary of the work that was completed as part of this project / program / initiative \***

The Hunterville Squash club was able to continue to remain open during the 2019 - 2020 season and were able to continue to provide coaching to children, social competition for adults and grow our participation.

Describe the 'who, what, where, when and why' of your initiative

## Project dates

**Start Date**

31/07/2019

Must be a date.

**Finish Date \***

31/07/2020

Must be a date.

## Outcomes

**Describe the main findings in your evaluation of the project and how it benefited the community: \***

Our aim was to continue to provide the Hunterville Squash Racquet Club facility to all members of the Hunterville community and the wider Rangitikei district. We were able to keep our facilities available to as many people in our community as possible. The membership was open to the public, and we also were able to run a successful Junior program with coaching from volunteers within the squash club member base

**What worked really well: \***

We were able to keep our doors open and provide a welcoming environment for members of the community and children to get active and participate in a recreational activity

**What didn't work so well/could be improved? \***

Finding ways to encourage further participation and involvement from the wider community .

**How many people benefited from your project \***

80

**Was this number \***

- ☐ more than you expected
- ☒ what you expected
- ☐ less than you expected

## Targets

Please report on your success at achieving the three targets you identified in your application.

**Target 1: \***

We were able to maintain the Squash Club facilities at its current state for members to continue to want to belong to the Hunterville Squash Club and have pride in the facilities of our small town.

**Target 2: \***

We were able to encourage the participation in Squash at the Hunterville squash Club and worked on creating a sense of belonging for our members and the wider community

**Target 3: \***

We have supported competitive squash at Hunterville with regular league nights and encouraged player development with coaching courses

**Did you record any aspect of your project/program through photographs, audio or video?**

- ☐ Yes
- ☒ No

# Community Initiatives Fund Round 1 2019-2020

## Community Initiatives Fund Project Report Form

### Application CIF00001 From Hunterville Squash Racquets Club Incorporated

Form Submitted 5 Jun 2020, 10:59am NZST

**Did you provide any acknowledgement of the Rangitikei District Council as a funder of your project/program? \***

☒ Yes ☐ No

e.g. in a media release, in a speech, on your website, in a project/annual report

**Please provide details below.**

**Upload files:**

*No files have been uploaded*

and/or

**Provide web link:**

Must be a URL

and/or

**Additional details:**

We were very grateful for the support and acknowledged the council's grant on our facebook page and in our annual report.

## Financial Report

**\* indicates a required field**

### Project Income & Expenditure

Please provide details of any project income (funds received) and project expenditure (funds spent) to date.

Use the 'Notes' column to provide any additional information you think we should be aware of.

Income Description	Income Type	Confirmed Funding?	Income Amount (\$)	Notes
	Government Grants *	Confirmed *	\$833.00	Community Grant
	Philanthropic Grants	Confirmed	\$954.00	Trillian Trust
	Philanthropic Grants	Confirmed	\$21,246.83	Pub Charity
	Earned Income	Confirmed	\$5,195.00	Member subs
	Earned Income	Confirmed	\$245.00	Casual subs
	Earned Income	Confirmed	\$4,265.00	kitchen and bar



**Community Initiatives Fund Round 1 2019-2020**  
**Community Initiatives Fund Project Report Form**  
**Application CIF00001 From Hunterville Squash Racquets Club Incorporated**  
Form Submitted 5 Jun 2020, 10:59am NZST


<b>Expenditure Description</b>	<b>Expenditure Type</b>	<b>Expenditure Amount (\$)</b>	<b>Notes</b>
Maintenance	Administrative and Infrastructure *	\$754.00	
Squash Affiliation (NZ & Central	Administrative and Infrastructure	\$1,500.00	
Power/ Utilities	Administrative and Infrastructure	\$1,609.71	
Insurance	Administrative and Infrastructure	\$2,900.38	
Trophy Cabinet	Administrative and Infrastructure	\$1,097.10	Trillian Trust
Carpets replaced	Other Expenditure	\$21,246.83	Pub charity
Bank fees	Administrative and Infrastructure	\$61.50	
Admin fees	Administrative and Infrastructure	\$525.59	
Kitchen and bar	Other Expenditure	\$2,820.97	
Gas bottles	Other Expenditure	\$315.69	hot water

## Income and Expenditure Totals

<b>Total Income Amount</b>	<b>Total Expenditure Amount</b>	<b>Income - Expenditure</b>
\$32,738.83 This number/amount is calculated,	\$32,831.77 This number/amount is calculated,	-\$92.94 This number/amount is calculated,

## Certification and Feedback

**\* indicates a required field**

**Have you experienced any issues with your intended project budget to date? If so, please explain reasons for any major variances or for providing incomplete information:**

No

## Certification

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).

**I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant organisation is approved for this grant, we will be required to accept the terms and conditions of the grant as outlined in the letter of approval.**

**I agree**

☒ Yes ☐ No

**Name of authorised person \***

Mrs Hazel Richardson

Must be a senior staff member, board member or appropriately authorised volunteer

**Position \***

Executive committee

Position held in applicant organisation (e.g. CEO, Treasurer)

**Contact Phone Number \***

(02) 1288 1873

We may contact you to verify that this application is authorised by the applicant organisation

**Contact Email \***

[hazel.rushworth@gmail.com](mailto:hazel.rushworth@gmail.com)

Must be an email address.

**Date \***

05/06/1920

Must be a date



## Instructions for Grantmakers

## Instructions for Grantees

This form is designed to help us understand the challenges, triumphs and insights you experienced and gained while running your funded project/program. Please be frank – while we absolutely want to know about and celebrate your successes, it's just important to us that we understand what did not work so well. This will help us to learn what we and others could do differently next time.

You must complete and submit this form no later than the date stipulated in your funding agreement. If you fail to do so you may not be eligible to apply for further grants from Rangitikei District Council.

The completion of this form should be overseen by someone with an intimate knowledge of the funded project/program.

## Project Report

**\* indicates a required field**

**Name of Applicant \***

Bulls & District Community Trust

**Project Title \***

Bulls Annual Christmas Parade

**Amounts of funds received from the Community Initiatives Fund \***

899

Must be a number.

**Please provide a short summary of the work that was completed as part of this project / program / initiative \***

This is my favourite event in our calendar year - maybe it's just the time of year when we start off the day with streets filled of happy families and friends gathering to connect with each other and enjoy the many floats that travelled down High Street. Mayor Andy Watson and I were on the microphones keeping everyone informed and entertained in between floats.

Immediately after the parade we travelled to the Bulls Domain for the Whanau day where everyone continued celebrating the silly season with each other. There were many free things to do and enjoy for young and old, including a mechanical bull ride, ice cream, sausage sizzle, obstacle course and face painting. Santa's cave brought children in droves, all super excited to sit on Santa's knee and receive a gift.

The highlight at the Domain was definitely the water sprayer from the Ohakea Fire Tender. There were screams of delight from all the children and their happiness filtered through to everyone.

Describe the 'who, what, where, when and why' of your initiative

## Project dates

### Start Date

07/12/2019

Must be a date.

### Finish Date \*

07/12/2019

Must be a date.

## Outcomes

### Describe the main findings in your evaluation of the project and how it benefited the community: \*

That this event is the one where almost everyone is there to celebrate and we will continue to foster this community spirit for years to come. The benefit to our community is shown by the continued participation and collaboration, bringing people together to share the happiness this day brings to so many!

### What worked really well: \*

Having the whanau day directly after the parade, instead of going home afterwards they could continue their festive celebrations and then travel to Marton Christmas Parade with plenty of time to spare if they chose to.

### What didn't work so well/could be improved? \*

Having a professional photographer taking photos with Santa, this was time consuming and confusing. Most people just wanted a photo on their phone.

Many people did not travel to the Domain after the parade due to not knowing about the Whanau day.

We needed more things for families to do.

### How many people benefited from your project \*

700

### Was this number \*

- ☒ more than you expected
- ☐ what you expected
- ☐ less than you expected

## Targets

Please report on your success at achieving the three targets you identified in your application.

### Target 1: \*

Collaboration was achieved in many ways during this day, one in particular was having Ohakea Cadets ensuring the community was safe during the parade and aiding and helping run the many different activities at the Bulls Domain.

**Community Initiatives Fund Round 1 2019-2020**  
**Community Initiatives Fund Project Report Form**  
**Application CIF00002 From Bulls & District Community Trust**  
Form Submitted 8 Jun 2020, 12:14pm NZST

**Target 2: \***

Fantastic memories; the look of delight on so many peoples faces was proof of the priceless memories being made and so many people asking about next years parade and whanau day because of how much fun they all had.

**Target 3: \***

Community Support; with an increase of floats this year and stalls lining the streets and at the Bulls Domain, community groups and many other members took pride in being a part of this brilliant parade.

**Did you record any aspect of your project/program through photographs, audio or video?**

- ☒ Yes  
☐ No

**We'd love to see some visual and audio representations of your work. Please share below.**

**Upload files:**

---

Filename: 78480277\_3042552719107066\_796607873814626304\_n.jpg  
File size: 43.5 kB

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Filename: 78630835\_3042552662440405\_7474243775175327744\_n.jpg  
File size: 117.4 kB

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Filename: 78845142\_3042552485773756\_8651256086352887808\_n.jpg  
File size: 87.4 kB

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Filename: 79326266\_3042553265773678\_8756890192817684480\_n.jpg  
File size: 87.8 kB

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Filename: 79689613\_3042553099107028\_5505442934331277312\_n.jpg  
File size: 86.8 kB

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Filename: IMG\_0289.JPG  
File size: 4.2 MB

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Filename: IMG\_0297.JPG  
File size: 471.6 kB

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Filename: JGOP0713.JPG  
File size: 145.5 kB

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Filename: KCDU4084.JPG  
File size: 201.1 kB

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Filename: OEJE5881.JPG  
File size: 163.0 kB

**Community Initiatives Fund Round 1 2019-2020**  
**Community Initiatives Fund Project Report Form**  
**Application CIF00002 From Bulls & District Community Trust**  
Form Submitted 8 Jun 2020, 12:14pm NZST

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Filename: THZX7489 (1).JPG  
File size: 125.0 kB

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Filename: VDRY8583.JPG  
File size: 91.4 kB

and/or

**Provide web link:**

Must be a URL

and/or

**Provide additional details:**

Please include captions, if relevant

**Can we use your media content in our own communications?**

☒ Yes ☐ No ☐ Please contact us first  
e.g. in our annual report

**Did you provide any acknowledgement of the Rangitikei District Council as a funder of your project/program? \***

☒ Yes ☐ No

e.g. in a media release, in a speech, on your website, in a project/annual report

**Please provide details below.**

**Upload files:**

---

Filename: Certificates blank.jpg  
File size: 330.0 kB

---

Filename: Heidi Annual Report 2020 Final.pdf  
File size: 6.9 MB

---

Filename: Xmas parade notice final.jpg  
File size: 363.2 kB

and/or

**Provide web link:**

Must be a URL

and/or

**Additional details:**

I have attached a copy of our Annual Report that acknowledges the Rangitikei Council for their support. Also the RDC logo was on all advertising material.

Thank you !!!

## Financial Report

**\* indicates a required field**

### Project Income & Expenditure

Please provide details of any project income (funds received) and project expenditure (funds spent) to date.

Use the 'Notes' column to provide any additional information you think we should be aware of.

Income Description	Income Type	Confirmed Funding?	Income Amount (\$)	Notes
	Donations *	Not Applicable *	\$90.00	Donations for Santas Cave

Expenditure Description	Expenditure Type	Expenditure Amount (\$)	Notes
Farm House Quilts	Project and Production *	\$347.50	
bulls 4 Square	Project and Production	\$107.47	
Warehouse Stationary	Project and Production	\$13.99	
Uncle Bills	Project and Production	\$12.46	
Living & Party	Project and Production	\$43.50	
Spotlight	Advertising and Promotion	\$139.00	
Stuff	Advertising and Promotion	\$521.64	

### Income and Expenditure Totals

**Total Income Amount      Total Expenditure Amount      Income - Expenditure**



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**Application CIF00002 From Bulls & District Community Trust**  
Form Submitted 8 Jun 2020, 12:14pm NZST

\$90.00

This number/amount is  
calculated.

\$1,185.56

This number/amount is  
calculated.

-\$1,095.56

This number/amount is  
calculated.

## Certification and Feedback

**\* indicates a required field**

**Have you experienced any issues with your intended project budget to date? If so, please explain reasons for any major variances or for providing incomplete information:**

### Certification

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).

**I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant organisation is approved for this grant, we will be required to accept the terms and conditions of the grant as outlined in the letter of approval.**

**I agree**

☒ Yes ☐ No

**Name of authorised person \***

Heidi Macaulay

Must be a senior staff member, board member or appropriately authorised volunteer

**Position \***

Community Co-ordinator

Position held in applicant organisation (e.g. CEO, Treasurer)

**Contact Phone Number \***

(02) 1174 5951

We may contact you to verify that this application is authorised by the applicant organisation

**Contact Email \***

[office@bulls.kiwi](mailto:office@bulls.kiwi)

Must be an email address.

**Date \***

08/06/2020

Must be a date









