

MINUTES

Community Grants Sub-Committee Meeting Friday, 9 April 2021

Order of Business

1	Welcome		
2	Apologies		
3	Public Forum		
4	Conflict of Interest Declarations		
5	Confirmation of Order of Business		
6	Confirmation of Minutes		
7	Follow up Action Items from Previous Meeting		
		ts for Decision	
	8.1	Review of Eligibility Criteria for the Community Initiatives Fund	4
	8.2	Review of Eligibility Criteria for the Events Sponsorship Scheme	5
	8.3	Consideration of Applications for the Community Initiatives Fund 2020/21 - Round Two	5
9	Reports for Information		7
	9.1	Project Report Forms	
10	Next Meeting		
11	Meeting Closed		

MINUTES OF RANGITĪKEI DISTRICT COUNCIL COMMUNITY GRANTS SUB-COMMITTEE MEETING HELD AT THE COUNCIL CHAMBER, RANGITĪKEI DISTRICT COUNCIL, 46 HIGH STREET, MARTON ON FRIDAY, 9 APRIL 2021 AT 10.00 AM

Present: Cr Nigel Belsham, Ms Raewyn Turner, Ms Lynette Thompson, Mr Lequan

Meihana, Ms Michelle Fannin, Cr Waru Panapa, Ms Carolyn Bates (via Zoom)

In Attendance: Ms Gaylene Prince - Group Manager, Community Services (via Zoom)

Mr Ash Garstang – Governance Administrator

1 Welcome

The meeting opened at 10.02 am.

2 Apologies

Resolved minute number

21/CGSC/001

That the apologies for the absence of Cr Fi Dalgety, Laurel Machline Campbell, Karen Kennedy and His Worship the Mayor Andy Watson be received.

Mr Meihana/Ms Bates. Carried

3 Public Forum

4 Conflict of Interest Declarations

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number

21/CGSC/002

That the minutes of the Community Grants Sub-Committee Meeting held on 15 March 2021 (with amendment: the conditional offer of funding to St Andrews should have shown that the quotes needed to be submitted by 31 March 2021) be taken as read and verified as an accurate and correct record of the meeting.

Ms Turner/Mr Meihana. Carried

7 Follow up Action Items from Previous Meeting

Ms Prince advised that the River Valley, 'Taste of the Rangitikei' event from round 1, 2020/21, was cancelled. They will return the funding.

Resolved minute number

21/CGSC/003

That the report 'Follow-up Actions from Community Grants Sub-Committee (Events) 15 March 21' be received.

Ms Turner/Ms Bates. Carried

8 Reports for Decision

8.1 Review of Eligibility Criteria for the Community Initiatives Fund

The committee would like staff to advise future applicants of missing criteria in their applications, rather than decline applicants during the pre-eligibility phase.

Resolved minute number

21/CGSC/004

That the 'Review of Eligibility Criteria for the Community Initiatives Fund' report be received.

Cr Belsham/Ms Fannin. Carried

Resolved minute number

21/CGSC/005

That the following changes are made to the Community Initiatives Fund eligibility criteria:

- (a) That the document 'eligibility criteria' is amended to 'Guidelines'.
- (b) That the guidelines regarding quotes are amended to 'quotes or other evidence of costs should be supplied for expenses over \$50'.
- (c) That the guidelines regarding the ability of the applicant to provide "be able to contribute a significant proportion to the cost of the project", be re-worded to "be able to provide evidence of alternative funding sourcing and/or contributions".

Ms Bates/Ms Turner. Carried

8.2 Review of Eligibility Criteria for the Events Sponsorship Scheme

The committee would like staff to advise future applicants of missing criteria in their applications, rather than decline applicants during the pre-eligibility phase.

Resolved minute number

21/CGSC/006

That the 'Review of Eligibility Criteria for the Events Sponsorship Scheme' report be received

.Cr Belsham/Ms Fannin. Carried

Resolved minute number

21/CGSC/007

That the following changes are made to the Events Sponsorship Scheme eligibility criteria:

- (a) That the document 'eligibility criteria' is amended to 'Guidelines'.
- (b) That the guidelines regarding quotes are amended to 'quotes or other evidence of costs should be supplied for expenses over \$50'.
- (c) That the guidelines regarding the ability of the applicant to provide "be able to contribute a significant proportion to the cost of the project", be re-worded to "be able to provide evidence of alternative funding sourcing and/or contributions".

Mr Meihana/Ms Bates. Carried

8.3 Consideration of Applications for the Community Initiatives Fund 2020/21 - Round Two

The Parkinson's New Zealand Charitable Trust

The committee acknowledged that the Parkinson's New Zealand Charitable Trust is supporting a number of individuals in the Rangitikei district and this is a valuable service for them.

1000 ANZAC Poppies for Marton

The committee was concerned that this application came from an individual, rather than a group, but believed that it was a worthwhile cause for youth.

Undertaking: Staff to advise the applicant that future applications should go to the Creative Communities scheme.

Bulls and District Community Trust

The committee were in support of this event, and confirmed that petrol vouchers are okay to be funded.

Wanganui Area Neighbourhood Support Groups Inc

The committee noted that this group does great work with schools. It was also noted that the coordinator does a good job of communicating with the community.

St Matthews School

This application was declined as it is for retrospective project costs, and additionally because school swimming lessons would not typically qualify as a community initiative.

<u>Hunterville Squash Racquets Club Incorporated</u>

The committee supported this application and noted its benefit for local kids.

Rotary Club of Marton Charitable Trust

In general the committee supported this application and thought it had a lot of benefit for the Marton community. The committee asked Cr Belsham (who abstained from assessing this application as he is a member) to pass on their positive feedback to the Chair of the Rotary Club.

The committee asked staff how Council might be able to promote these funding sources more widely. Gaylene Prince advised that greater promotion of grants and funding is a topic that is being considered in the Long Term Plan. The committee would like to see these funds promoted more.

Resolved minute number

21/CGSC/008

That the report 'Consideration of applications for the Community Initiatives Fund 2020/21 – Round Two' be received.

Ms Turner/Ms Fannin. Carried

Resolved minute number

21/CGSC/009

That the Community Grants Sub-Committee approve the sponsorship of the projects listed below, and disperse the Community Initiatives Fund as outlined to successful applicants:

- The Parkinson's New Zealand Charitable Trust: \$1,800
- 1000 ANZAC Poppies for Marton: \$600
- Bulls and District Community Trust: \$1,600
- Wanganui Area Neighbourhood Support Groups Inc: \$840
- Hunterville Squash Racquets Club Incorporated: \$1,100
- Rotary Club of Marton Charitable Trust: \$391

Mr Meihana/Cr Belsham. Carried

9 Reports for Information

9.1 Project Report Forms

Resolved minute number

21/CGSC/010

That the following Project Report Forms be received:

- Wanganui Area Neighbourhood Support Groups Inc. Sharing important information with Rangitikei households & Junior Neighbourhood Support Programme
- St Andrews Presbyterian Church Marton Skate Ministry Marton

Ms Turner/Ms Fannin. Carried

10 Next Meeting

Tuesday, 07 September 2021 – 10.00 am.

11 Meeting Closed

The Meeting closed at 11.34 am.

The minutes of this meeting were confirmed at the Community Grants Sub-Committee held on <<date>>.

.....

Chairperson