



# Rangitikei District Council

## Council Meeting

Minutes – Thursday 26 March 2015 – 1:00 p.m.

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**Present:** His Worship the Mayor, Andy Watson  
Cr Dean McManaway  
Cr Cath Ash  
Cr Richard Aslett  
Cr Nigel Belsham  
Cr Angus Gordon  
Cr Tim Harris  
Cr Mike Jones  
Cr Rebecca McNeil  
Cr Soraya Peke-Mason (apology to the reconvened meeting)  
Cr Ruth Rainey (apology to the reconvened meeting)  
Cr Lynne Sheridan

**In attendance:** Mr Ross McNeil, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mr George McIrvine, Finance & Business Support Group Manager  
Mr Hamish Waugh, Infrastructure Group Manager  
Ms Denise Servante, Senior Policy Analyst  
Ms Gaylene Prince, Community & Leisure Services Team Leader  
Ms Carol Downs, Executive Officer  
Ms Samantha Whitcombe, Governance Administrator

## 1 Welcome

His Worship the Mayor welcomed everyone to the meeting.

## 2 Public forum

None

## 3 Apologies/Leave of absence

None

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of order of business

His Worship the Mayor indicated that item 7 would be deferred to allow time for feedback from the Auditor-General (and the issue of an opinion on the Consultation Document). After discussion the adjournment was set for 30 April 2015, starting 4.00 pm.

His Worship the Mayor informed Council that there would be two late items to this meeting:

### **Amendment to Council's Standing Orders Rangitikei.com – Draft strategic plan 2015-2025**

<b>Resolved minute number</b>	<b>15/RDC/052</b>	<b>File Ref</b>
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That Council accepts as a late item to Council's meeting on 26 March 2015 the proposed amendment to Council's Standing Orders to permit attendance at a meeting of Council by means of audio link or audio-visual link, as provided by clause 25A of Schedule 7, Local Government Act 2002, noting that:

- the item was not included on the agenda because the need to assist Councillors attend the anticipated adjourned meeting of Council (to adopt "What's the Plan Rangitikei" – the draft Long Term Plan Consultation Document) was not identified until after the Order Paper had been compiled and distributed; and that
- the item needs to be formally received and action authorised at this meeting to meet the Council's previously agreed timeframe for public consultation on "What's the Plan Rangitikei".

His Worship the Mayor / Cr Sheridan. Carried

**Resolved minute number**                      **15/RDC/053**                      **File Ref**

That Council accepts as a late item to Council's meeting on 26 March 2015 the draft strategic plan for Rangitikei.com, noting that:

- the item was inadvertently not included on the agenda and the mistake was not noted until after the Order Paper had been compiled and distributed; and that
- the item needs to be formally received and feedback from this meeting conveyed to Rangitikei Tourism to allow it to review and complete the plan.

His Worship the Mayor / Cr Ash. Carried

## **6 Confirmation of minutes**

**Resolved minute number**                      **15/RDC/054**                      **File Ref**

That the Minutes and Public Excluded Minutes of the Council meeting held on 26 February 2015 be taken as read and verified as an accurate and correct record of the meeting.

Cr Sheridan / Cr Ash. Carried

## **9 Mayor's report**

His Worship the Mayor spoke briefly to his report.

Cr McManaway informed Council that the Chair of the Hunterville Community Committee (Charlie Lewis) was resigning from the Committee as he is moving out of the District. He suggested that it might be appropriate for a letter to be sent to Mr Lewis thanking him for his contribution to the Committee both as a member and the Chair.

**Resolved minute number**                      **15/RDC/055**                      **File Ref**                      3-EP-3-5

That the Mayor's report to Council's meeting on 26 March 2015 be received.

His Worship the Mayor / Cr McManaway. Carried

**Resolved minute number**                      **15/RDC/056**                      **File Ref**

That a letter of thanks be sent to Charlie Lewis for his contribution to the Hunterville Community Committee as both a Committee member and the Chair.

Cr McManaway / Cr Sheridan. Carried

**Resolved minute number**                      **15/RDC/057**                      **File Ref**

That Council approves the remaining unallocated funding of \$3,245 in the Community Initiatives Fund to be allocated to community organisations in support of ANZAC Day services or other related activities, and that such allocations be determined by the Mayor and Chief Executive.

His Worship the Mayor / Cr Sheridan. Carried

## **10 Administrative matters – March 2015**

Mr McNeil gave a brief overview of each item in the report, and provided Council with an update on the progress with the recommendation from the Taihape Community Board on investigating the potential for sport and recreation activities on Memorial Park, Taihape. The letter send by the Chief Executive to members of the Taihape Memorial Park Users Group would be copied to Councillors.

There was considerable discussion on the proposal to establish a ‘no spray’ register.

**Resolved minute number**                      **15/RDC/058**                      **File Ref**                      5-EX-4

That the report ‘Administrative matters – March 2015’ be received.

Cr Belsham / Cr Jones. Carried

**Resolved minute number**                      **15/RDC/059**                      **File Ref**                      5-EX-4

That Council endorses the proposed ‘As-of-right town centre place-making’ and its protocol for use of the footpath area and, for clarity, dispenses with any of the provisions in the Public Places Bylaw 2013 which conflict with this initiative over using footpaths in Bulls, Marton, Hunterville and Taihape.

Cr Ash / Cr Belsham. Carried

### **Motion**

That Council continues the existing method of weed control on Council land and formally establishes a ‘no-chemical spray’ list and promotes its availability, and implements an alternative method of weed control within these no-chemical spray zones.

Cr McManaway / Cr Rainey

**Amendment**

That Council continues the existing method of weed control on Council land and formally establishes a 'no-chemical spray' list and promotes its availability, and implements an alternative method of weed control within these no-chemical spray zones.

Cr Sheridan / Cr Gordon. Lost

**Procedural motion**

That the motion be put

Cr Belsham / Cr McNeil. Carried

**Resolved minute number**                      **15/RDC/060**                      **File Ref**                      5-EX-4

That Council continues the existing method of weed control on Council land and formally establishes a 'no spray' list and promotes its availability.

Cr McManaway / Cr Rainey. Carried

**Resolved minute number**                      **15/RDC/061**                      **File Ref**                      5-EX-4

That Council, with respect to the application from Lodge Rangitikei No. 38, approves a waiver of the full building warrant of fitness fee of \$77.00.

Cr Jones / Cr McManaway. Carried

**Resolved minute number**                      **15/RDC/062**                      **File Ref**                      5-EX-4

That objections to the proposed partial road closure for High Street (SH1) in Bulls on Saturday 18 April 2015, from 11.00 am to 2.00 pm, for the opening of the Mounted Rifles Display in the Bulls Museum that day are considered and determined by the Mayor, Deputy Mayor and Chief Executive.

His Worship the Mayor / Cr Belsham. Carried

**Resolved minute number**                      **15/RDC/063**                      **File Ref**                      **5-EX-4**

That Council confirms/amends in a further public notice, as required by the Transport (Vehicular Traffic Road Closure) Regulations 1965, the publicly notified intention to close

- part of High Street (SH1) in Bulls on Saturday 18 April 2015, from 11.000 am to 2.00 pm, for the opening of the Mounted Rifles Display in the Bulls Museum;
- part of High Street (SH1), part of Criterion Street and part of Daniell Street in Bulls on Saturday 25 April 2015, from 4.45 am to 7.15 am, for the ANZAC Day Dawn Service and Parades by the Bulls RSA and Marton RSA; and
- part of Hautapu Street (SH1), part of Huia Street, and part of Kokako Street, Taihape part of Papakai Road from 4.45 am to 7.15 am, for the ANZAC Day Dawn Service and Parades by the Taihape RSA.

His Worship the Mayor / Cr Harris. Carried

**Resolved minute number**                      **15/RDC/064**                      **File Ref**                      **5-EX-4**

That, having regard to the requirement in section 17A of the Local Government Act 2002 to review delivery of services, Council confirms:

- a) that the processes which commenced in 2014 to review the shared services arrangement with Manawatu District Council for the delivery of infrastructure services meet the intent of section 17A of the Local Government Act 2002 and that it would not be cost-effective to address all the options specified in section 17A(4);
- b) that, if the outcome of the review is that Manawatu District Council or another entity is responsible for delivery of infrastructure services for the Rangitikei District Council, the final contract or agreement will comply with the requirements in section 17A(5); and
- c) that it is satisfied (in terms of section 17A(4(b))) that undertaking a review for the delivery of roading management and maintenance services (as distinct from reviewing the contract and seeking tenders for that during 2015) does not justify the costs of undertaking such a review.

Cr McManaway / Cr Gordon. Carried

**Resolved minute number**                      **15/RDC/065**                      **File Ref**                      **5-EX-4**

- 1 That Council authorises the Mayor to sign the submission on the proposed regulations to be made under the Food Act 2014 and to send it to the Ministry for Primary Industries.
- 2 That Council authorises the Mayor to sign the submission without amendment on the draft Regional Passenger Transport Plan and to send it to Horizons Regional Council, asking for an opportunity to speak to that Council's Land Transport Committee about the Council's views.
- 3 That Council authorises the Mayor to sign the submission without amendment on the discussion paper on funding sources for local government and to send it to Local Government New Zealand.

Cr Jones / Cr Sheridan. Carried

## **11 Future Management of Parks and Town Maintenance**

Ms Prince gave a brief overview of the main points of the report.

**Resolved minute number**                      **15/RDC/066**                      **File Ref**                      **5-CM-1-907**

That the 'Parks and Town Maintenance Review' report be received and noted as constituting a review of delivery of services under section 17A Local Government Act 2002.

Cr Jones / Cr Peke-Mason. Carried

**Resolved minute number**                      **15/RDC/067**                      **File Ref**                      **5-CM-1-907**

That the current separate arrangement for maintenance of parks and town maintenance in Ratana be continued, subject to an independent review of the scope and pricing.

His Worship the Mayor / Cr Belsham Carried

**Resolved minute number**                      **15/RDC/068**                      **File Ref**                      **5-CM-1-907**

That a separate arrangement for the local management and delivery of parks and town maintenance within Koitiata be investigated.

His Worship the Mayor / Cr Peke-Mason. Carried



**Resolved minute number**                      **15/RDC/069**                      **File Ref**                      **5-CM-1-907**

That from 1 August 2015 the Council provide parks and town maintenance through a mixed delivery arrangement (i.e. internal delivery of mowing, gardens, playgrounds, litter bins and minor maintenance) with contracting out for burials, berm mowing and CBD cleaning, trees and turf renovation.

Cr Jones / Cr Sheridan. Carried

Cr McManaway voted against the motion.

Cr Peke-Mason left Chambers 3.05 pm / 3.07 pm

The meeting was adjourned for afternoon tea 3.15 pm / reconvened 3.30 pm

## **12 Receipt of committee minutes and resolutions to be confirmed**

**Resolved minute number**                      **15/RDC/070**                      **File Ref**

That the minutes of the following meetings be received:

- Turakina Community Committee, 5 February 2015
- Turakina Reserve Management Committee, 5 February 2015
- Finance/Performance Committee, 26 February 2015
- Bulls Community Committee, 10 March 2015
- Marton Community Committee, 11 March 2015
- Assets/Infrastructure Committee, 12 March 2015
- Policy/Planning Committee, 12 March 2015

Cr Gordon / Cr Sheridan. Carried

**Resolved minute number**                      **15/RDC/071**                      **File Ref**

That the following recommendation from the Turakina Reserve Management Committee dated 5 February 2015 be confirmed:

### **15/TRMC/001**

That the Turakina Reserve Management Committee recommends to Council that the spouting on the Reserve building be repaired, having had no response to the December 2014 Request for Service.

Cr Peke-Mason / Cr Sheridan. Carried

Council requested that clarification be provided to the Bulls Community Committee on the status of the toilets within the Library in Bulls.

**Resolved minute number**                      **15/RDC/072**                      **File Ref**

That the following recommendation from the Bulls Community Committee dated 10 March 2015 be received:

**15/BCC/014**

That the issue of signage for the public toilets in Bulls be addressed by Council as a matter of urgency.

Cr Aslett / Cr Peke-Mason. Carried

**Resolved minute number**                      **15/RDC/073**                      **File Ref**

That the following recommendation from the Marton Community Committee dated 11 March 2015 be confirmed:

**15/MCC/029**

That the Marton Community Committee requests that Rangitikei District Council contribute to some or all of the cost for Bus Hire for the ANZAC Day activities by Marton Pipe Band.

Cr Sheridan / Cr Harris. Carried

**Resolved minute number**                      **15/RDC/074**                      **File Ref**

That the following recommendation from the Marton Community Committee dated 11 March 2015 be referred to the Assets/Infrastructure Committee, with a plan and options for the tidying up of the Lower High Street toilets:

**15/MCC/033**

That the Marton Community Committee recommends the walls and floor inside the Lower High Street Toilets be redecorated with tiles.

His Worship the Mayor / Cr McManaway

## 13 Late items

### **Rangitikei.com – Draft strategic plan 2015-2025**

Cr McNeil provided a brief overview of the draft Strategic Plan 2015-2025 for Rangitikei.com (formally Rangitikei Tourism).

**Resolved minute number**                      **15/RDC/075**                      **File Ref**

That the Rangitikei District Council receives and supports the general direction of the draft Strategic Plan 2015-2025 for Rangitikei.com (previously known as Rangitikei Tourism).

His Worship the Mayor / Cr Peke-Mason. Carried

### **Amendment to Council's Standing Orders**

Mr Hodder spoke briefly to the tabled report on this item.

**Resolved minute number**                      **15/RDC/076**                      **File Ref**

That the memorandum 'Proposed amendment to Council's adopted Standing Orders – providing for attendance at Council meetings by audio link or audio-visual link' be received.

That Appendix 1 [without amendment] be added to Council's adopted Standing Orders.

That section 3.17.2 of Council's adopted Standing Orders be amended by adding after the phrase 'the names of those members present' the phrase "the names of those members attending the meeting by means of audio link or audio-visual link".

His Worship the Mayor / Cr Sheridan. Carried

## 14 Future items for the agenda

Nil

## 15 Public excluded

**Resolved minute number**                      **15/RDC/077**                      **File Ref**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item 1: Proposed Bulls Community Centre

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of the matter to be considered</b>	<b>Reason for passing this resolution in relation to the matter</b>	<b>Ground(s) under Section 48(1) for passing of this resolution</b>
Item 1 Proposed Bulls Community Centre	Briefing contains information which it is necessary to withhold to enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) <i>Section 7(2)(i)</i>	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

His Worship the Mayor / Cr Aslett. Carried

## 16 Next meeting

Thursday 30 April 2015, 1.00 pm

## 17 Meeting adjourned 4.20 pm to be reconvened at 4pm on Monday 30 March 2015

**Resolved minute number**                      **15/RDC/078**                      **File Ref**

That the Council meeting held on 26 March 2015 be adjourned to reconvene at 4.00pm on Monday 30 March 2015.

His Worship the Mayor / Cr Aslett. Carried

## **18 Meeting reconvened 4.02pm, Monday 30 March 2015**

His Worship the Mayor reconvened the meeting, and introduced the Council's Auditors Debbie Perera and Chris Webber (Audit New Zealand).

**Resolved minute number**                      **15/RDC/079**                      **File Ref**

That the apologies for absence from Cr Peke-Mason and Cr Rainey be received.

His Worship the Mayor / Cr McManaway. Carried

## **7 Adoption of "What's the Plan Rangitikei" as the Consultation Document for the 2015/25 Long Term Plan**

Mr McNeil narrated a PowerPoint presentation on the adoption of the 2015-25 Long Term Plan Consultation Document, "What's the Plan Rangitikei...?", and acknowledged the support that had been received from Council's auditors throughout the process.

Ms Perera spoke to Council on the process undertaken in the audit of the 2015-25 Long Term Plan consultation document and confirmed that that an audit opinion would be provided if the document is adopted.

**Resolved minute number**                      **15/RDC/080**                      **File Ref**                      1-LTP15-9

That the memorandum and Chief Executive's presentation on "What's the Plan Rangitikei" be received.

His Worship the Mayor / Cr Gordon. Carried

**Resolved minute number**                      **15/RDC/081**                      **File Ref**                      1-LTP15-9

That the presentation on the adoption of the 2015-25 Long Term Plan consultation document, "What's the Plan Rangitikei...?", be received.

Cr Aslett / Cr Jones. Carried

The meeting was informed that a rates calculator would be available on the Council website so each property owner could see what the rates for 2015/16 (based on Council's proposals in "What's the Plan Rangitikei...?") would be.

**Resolved minute number**                      **15/RDC/082**                      **File Ref**

That Council resolves to adopt the following information in terms of section 93G of the Local Government Act 2002 as being information which:

- a. is relied on by the content of the consultation document adopted under section 93A; and
- b. is necessary to enable the Auditor-General to give the reports required by the Auditor-General to give the reports required by sections 93C(4) and 93D(4); and
- c. provides the basis for the preparation of the long-term plan:
  - the draft 2015/25 Long Term Plan;
  - the asset management plans for
    - roading and footpaths
    - the three waters
    - community and leisure assets;
  - the draft town centre plans for Bulls, Marton and Taihape;
  - the concept plan and feasibility report for the proposed Bulls community/civic centre;
  - the reports compiled during the Strategic Water Resources Project;
  - the economic development strategy; and
  - the strategic study of Rangitikei aquatic facilities.

Cr McManaway / Cr Belsham. Carried

**Resolved minute number**                      **15/RDC/083**                      **File Ref**                      1-LTP15-9

That Council resolves to carry-forward into 2015/16 the following budget provisions made in 2014/15:

- Bulls wastewater treatment plant upgrade: \$2,200,000
- Marton wastewater treatment plant upgrade: \$1,473,500

Cr McManaway / Cr Harris. Carried

**Resolved minute number**                      **15/RDC/084**                      **File Ref**                      1-LTP15-9

That Council resolves that for the Rangitikei 2015/25 Long Term Plan it is financially prudent to set projected operating expenses at a different level than that required by section 100(1) of the Local Government Act 2002 having had regard to the four factors specified in section 100(2) of that Act.

Cr Gordon / Cr Harris. Carried

**Resolved minute number**                      **15/RDC/085**                      **File Ref**                      1-LTP15-9

That Council resolves to adopt “What’s the Plan Rangitikei” as the consultation document for the 2015/25 long-term plan in terms of sections 93A to 93G of the Local Government Act 2002 (subject to minor editorial changes), to add in a report from the Auditor-General as specified in section 93C(4), to authorise the Mayor and the Chief Executive to sign the Letter of Representation for the audit of Rangitikei District Council’s Long Term Plan Consultation Document, and to give effect to the timetable for receiving and hearing submissions.

Cr Jones / Cr McNeil. Carried

## **8 Adoption of associated documents for simultaneous consultation with “What’s the Plan Rangitikei”**

**Resolved minute number**                      **15/RDC/086**                      **File Ref**                      3-PY-1

That the memorandum ‘Adoption of associated documents for simultaneous consultation with “What’s the Plan Rangitikei” be received.

His Worship the Mayor / Cr Belsham. Carried

**Resolved minute number**                      **15/RDC/087**                      **File Ref**                      3-PY-1

That Council adopts for consultation (using the special consultative procedure) simultaneously with "What's the Plan Rangitikei" the following associated documents:

- Proposed revenue and financing policy,
- Proposed policy on development contributions, and
- Proposed Schedule of fees and charges for 2015/16.

Cr McManaway / Cr Ash. Carried

## **19 Meeting closed 4.39 pm**

**Confirmed/Chair:** \_\_\_\_\_

**Date:** \_\_\_\_\_