



Rangitikei District Council

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**Rangitikei**  
UNspoilt...

# Council Meeting Order Paper

**Thursday 25 June 2015, 1.00 pm**

**Council Chamber, Rangitikei District Council  
46 High Street, Marton**

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## **Chair**

His Worship the Mayor, Andy Watson

## **Deputy Chair**

Cr Dean McManaway

## **Membership**

Councillors Cath Ash, Richard Aslett, Nigel Belsham, Angus Gordon, Tim Harris,  
Mike Jones, Rebecca McNeil, Soraya Peke-Mason,  
Ruth Rainey, Lynne Sheridan

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**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

# Rangitikei District Council

## Council Meeting

Order Paper – Thursday 25 June 2015 – 1:00 p.m.

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# **1 Welcome**

# **2 Public forum**

# **3 Apologies/Leave of absence**

# **4 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

# **5 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

# **6 Confirmation of minutes**

## **Recommendation**

That the Minutes and Public Excluded Minutes of the Council meeting held on 28 May 2015 be taken as read and verified as an accurate and correct record of the meeting.

# **7 Mayor's report**

A report will be tabled

File ref: 3-EP-3-5

## **Recommendation**

That the Mayor's report to Council's meeting on 25 June 2015 be received.

# **8 Matters for decision before adoption of the 2015/25 Long Term Plan**

A memorandum is attached

File ref: 1-LTP15-6-2

## **Recommendations**

1. That the memorandum 'Matters for decision before adoption of the 2015/25 Long Term Plan' be received
2. That in terms of section 101A(1) of the Local Government Act, Council adopts the financial strategy as included in the 2015/25 Long Term Plan proposed for adoption.

3. That in terms of section 101B(1) of the Local Government Act, Council adopts the infrastructure strategy as included in the 2015/25 Long Term Plan proposed for adoption.
4. That in terms of clause 10, Schedule 10 and section 102(1) of the Local Government Act 2002, Council adopts the revenue and financing policy as included in the 2015/25 Long Term Plan proposed for adoption.
5. That the following the unspent portion of the following special funds and external; grants be carried forward to 2015/16:
 

• Road legalisation (New Zealand Transport Agency)	\$50,802.00
• Creative New Zealand	\$56.44
• Youth engagement MYD Youth Development Fund	- \$5,200.00
• Community Facilities Fund	\$84,010.91
• Swim-4-All	\$23,375.80

## 9 Adoption of 2015/25 Long-Term Plan

Council's auditors will be in attendance.

Council Auditors are currently completing the final audit of the 2015/25 Long Term Plan. A report, the Auditor's Opinion and the final version of the plan proposed for adoption will be made available when the audit is complete.

File ref: 1-LTP15-5-1

### Recommendations

That the report on Adoption of the 2015/25 Long Term Plan be received;

AND

That the 2015/25 Long Term Plan including the report from the Council's auditor be adopted in compliance with section 93 of the Local Government Act 2002;

AND

The Mayor and the Chief Executive sign the letter of representation for the audit of the 2015/25 Long Term Plan as requested by Audit New Zealand.



## 10 Adoption of stormwater maps for rating purposes

A memorandum is attached.

File ref: 5-RA-1-13

1. That the memorandum 'Adoption of Stormwater Maps for rating purposes' be received.
2. That the maps provided to Council's meeting of 25 June 2015 be the basis for rating for stormwater in 2015/16, and that the maps be made available on the Council's website.

## 11 Rates Resolution 2015/16

The proposed rates resolution is attached. It has been reviewed by Simpson Grierson for compliance with the requirements of the Local Government (Rating) Act 2002 and alignment with the revenue and financing policy and funding impact statement in the adopted 2015/25 Long Term Plan.

File ref: 5-RA-1-13

### Recommendation

That the Rangitikei District Council Rates Resolution for the year ending 30 June 2016 be adopted, and attached as an appendix to the minutes of Council's meeting of 25 June 2015, with this resolution included as a footer to the document.

## 12 Administrative matters – June 2015

A report is attached.

File ref: 5-EX-4

### Recommendations

1. That the report 'Administrative matters – June 2015' be received.
2. That Council endorses the proposed stage 2 application to the Ministry for Primary Industries for co-investment from the Irrigation Acceleration Fund for a feasibility study into establishing a separate Tutaenui Rural Supply Scheme and decentralising the Hunterville Rural Water Supply Scheme.
3. That His Worship the Mayor sign the proposed submission [as amended/without amendment] to the Department of Internal Affairs on its discussion document 'Fire Service Review'.
4. That His Worship the Mayor sign a submission to the Ministry of Business, Innovation and Employment containing the three suggested key points [as amended/without

- amendment] in response to the consultation document for 'Building Act Emergency Proposals'.
5. That the Council submit to the Preliminary view of 2018 Census content: For public engagement and consultation process being undertaken by Statistics New Zealand as outlined in Appendix 3 [as amended/without amendment].
  6. That the current agreement with the Ratana Communal Board of Trustees for parks and town maintenance at Ratana Paa be rolled over for July 2015, with a new agreement to start on 1 August 2015 for the period 2015/16-2017/18 subject to:
    - preparing a detailed agreement based on what is being used for the delivery of similar services elsewhere in the District, including detailed site plans and specifications for work and schedules of work required;
    - using a monthly report template that would enable the Board to measure achievements and plan ahead (and to provide the basis of reports to Council staff); and
    - making annual adjustments of Council's payment to reflect inflation (as used by Council in its budget management).
  7. That the proposed arrangement [*to be tabled*] for parks and village maintenance at Koitiata during the period 2015/16-2017/18 be approved.
  8. That His Worship the Mayor be authorised to be a signatory on behalf of the Council to the Memorandum of Understanding for the Taihape Memorial Park Multisport Development Project following confirmation that the identified groups in Taihape have committed to it.
  9. That with respect to the building consent fee of \$670 charged to the Ratana Communal Board of Trustees for the erection of a farm storage shed, Council EITHER waives ....% of the fee OR declines the request for waiver.
  10. That with respect to the hireage fee of \$30 per session charged to the Rangitikei Boxing Club for the upper floor of Marton Memorial Hall, Council EITHER waives ....% of the fee OR sets a monthly fee of \$.....OR declines the request for waiver.

### **13 Infrastructure Shared Services – Council Controlled Organisation (CCO) – investigation**

A report is attached.

File ref: 3-OR-5-3

#### **Recommendations**

1. That the report 'Infrastructure Shared Services – Council Controlled Organisation (CCO) – investigation' be received.

2. That Council authorises the Chief Executive to investigate the establishment of a Council Controlled Organisation for the provision of Infrastructure Shared Services and report back to Council in February 2016, as has already been authorised by Manawatu District Council for its Chief Executive.
3. That a Governance Investigation Group be established and that the membership of the Governance Investigation Group be the same as the Infrastructure Shared Services Joint Working Group.
4. That the draft terms of reference for the Governance Investigation Group be adopted and the final terms of reference be confirmed by the co-chairs of the Governance Investigation Group prior to the first meeting.

## **14 Annual Works Planned and Proposed Funding Allocations for Bulls and District Community Trust, Project Marton, Rangitikei.com and Taihape Community Development Trust in 2015/16**

A report is attached.

File ref: 3-GF-10

### **Recommendations**

1. That the report on "Annual work plans and proposed funding allocations for Bulls and District Community Trust, Project Marton, rangitikei.com and Taihape Community Development Trust in 2015/16" be received.
2. That Council approves the allocation of funding for 2015/16 [as amended] outlined in the report "Annual work plans for Bulls and District Community Trust, Project Marton, rangitikei.com and Taihape Community Development Trust 2015/16", that is:
 

• Bulls and District Community Trust	\$25,762
• Project Marton	\$31,224
• rangitikei.com	\$9,260
• Taihape Community Development Trust	\$26,514
• Unallocated	\$7,240

## **15 Registration of interest for Ultra-Fast Broadband 2, Rural Broadband Initiative 2 and Mobile Black Spot Fund**

A report is attached

File ref: 1-CO-1

### **Recommendations**

1. That the report "Registration of interest for Ultra-Fast Broadband 2, Rural Broadband Initiative 2 and Mobile Black Spot Fund" be received.

2. That the Council endorses a regional statement signed by the Mayors/Chairs of participating authorities confirming joint support for individual Registrations of Interest and a joint commitment to collaborate, recognising that working together to get the region fully connected will assist in bringing associated benefits to communities.
3. That the Council confirms its intention to submit a Registration of Interest for the District and to provide support for deployment of the Ultra-Fast Broadband 2, Rural Broadband Initiative 2 and Mobile Black Spot programmes to include (but not limited to):
  - Waiving consenting costs that are incurred directly by Council e.g. consent processing fees
  - Permitting shallow trenching (of 300 mm minimum depth)
  - Approving town-wide corridor access request with a target construction period for each town of between 12-24 months
  - Commit to using the national reinstatement standards contained in the National Code of Practice for Utility Operators' Access to Transport Corridors, issued by the NZ Utility Advisors Group for its footpaths, berms and roads (unless a higher level of service is currently offered by Council)
  - Permitting the pro-bono use of Council-owned over-ground assets to deploy broadband (for example, to hang fibre from buildings), subject to a case-by-case options analysis to identify the best and most appropriate solution

And

- Developing a Digital Enablement Plan as a tool to support inward investment in broadband infrastructure
- Working with the successful UFB2/RBI2/MBS bidder contracted to deploy broadband to encourage take up of services.
- During its discussions on the extension of rates remission for economic development, to include extension of broadband enabling infrastructure as a criteria for rates remission

And

- Making its forward works programme for roading rehabilitations and reseals and utility networks renewals available with a commitment to align as far as possible with underground deployment of broadband infrastructure
  - Ensuring that any developments or redevelopments of its community and leisure assets enable wider economic and social benefits through providing for extended broadband infrastructure, particularly Council's intended investment in multi-purpose civic centres in the CBDs of Bulls, Marton and Taihape.
4. That the Council sets aside \$xx for the costs identified in the report "Registration of interest for Ultra-Fast Broadband 2, Rural Broadband Initiative 2 and Mobile Black Spot Fund" to support deployment of the UFB2, RBI2 and MBS programmes.

## 16 Future Funding for Youth Development in the Rangitikei

A report is attached

File 4-EN-12

### Recommendations

1. That the report 'Future Funding for Youth Development in the Rangitikei' be received
2. That Council:
  - Agrees to the contract put forward by HYPE Academy to run youth services at the current level in Marton and Taihape until 31 January and requests that the young people aim to fundraise \$2,500 to contribute towards these services, and
  - Confirms that HYPE Academy will deliver the outcomes in Taihape that are required to meet the Council's contractual commitments to the MYD Partnership Development Fund, and
  - Supports the Bulls and District Community Trust to deliver a Youth Leadership Forum during 2015/16.
3. That Council:
  - works with MSD, HYPE Academy, other service providers and young people in Marton and the southern Rangitikei to undertake a full evaluation of the existing service and feasibility of the development of a youth one stop shop in Marton, and
  - reviews the future of the both youth clubs at its meeting on 26 November 2015 taking into account the results of the evaluation outlined above.

## 17 Fostering Collaboration between Iwi and Council

Te Roopu Ahi Kaa has been discussing ways of fostering collaboration between Iwi and Council. One suggestion the Komiti is keen to progress is to have meetings between Ward Councillors and their local Iwi. The objective behind this suggestion is to increase mutual understanding and knowledge – which for Councillors has the potential to strengthen their representational role for tangata whenua concerns at the Council table.

### Recommendation

That Ward Councillors have two meetings a year with their local Iwi, to be arranged through the Mayor's office.

## 18 Receipt of Committee Minutes and Resolutions to be confirmed

### Recommendations

- 1 That the minutes of the following meetings be received:

- Finance/Performance Committee, 28 May 2015
- Taihape Community Board, 3 June 2015
- Turakina Community Committee, 4 June 2015 *to be tabled*
- Turakina Reserve Management Committee, 4 June 2015 *to be tabled*
- Hunterville Rural Water Supply Management Sub-Committee, 8 June 2015
- Te Roopu Ahi Kaa Komiti, 9 June 2015
- Bulls Community Committee, 9 June 2015
- Marton Community Committee, 10 June 2015 *to be tabled*
- Assets/Infrastructure Committee, 11 June 2015
- Policy/Planning Committee, 11 June 2015
- Hunterville Community Committee, 15 June 2015 *to be tabled*

*Note: Ratana Community Board, 16 June 2015 – meeting cancelled*

4. That the following recommendations from the Taihape Community Board dated 3 June 2015 be confirmed:

**15/TCB/047**

That the Taihape Community Board recommend that Rangitikei District Council obtains a licence to occupy or any other mutually suitable agreement for the NZTA land on the corner of Hautapu Street/Mataroa Road, Taihape, to enable a place making project to be undertaken by the community.

**15/TCB/050**

That the Rangitikei District Council website be updated to include the Taihape Community Board member's profiles with contact details, information about meeting frequency and a district map identifying the wards.

**15/TCB/052**

That Rangitikei District Council engage an engineer to design a pulley system for a street banner for the main street in Taihape e.g. from the Taihape Town Hall balcony across the road to the garden outside Oosh.

**15/TCB/057**

That the Taihape Community Board ask the Council investigate the possibility of a business notice board for local businesses to be erected at Te Moehau junction as a means of advertising what is available in Taihape to encourage travellers to divert into Taihape.

5. That the following recommendation from the Bulls Community Committee dated 9 June 2015 be confirmed:

**\*15/BCC/028**

~~That the Bulls Community Committee considers it is important to maintain the Rural Fire Service as locally based with Rangitikei District Council.~~



\*This is noted in the commentary on the Fire Services Review document, item 12.

## 19 Future items for the agenda

## 20 Public excluded

### Recommendation

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item 1: Council Property

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Council Property	Briefing contains information which if released would be likely unreasonably to prejudice the commercial position of the person who supplied it or who is the subject of the information and to enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

## **21 Next meeting**

Thursday 30 July, 1.00 pm

## **22 Meeting closed**

# Attachment 1

# Rangitikei District Council

## Council Meeting

Minutes – Thursday 28 May 2015 – 1:08 p.m.

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**Present:**

His Worship the Mayor, Andy Watson  
Cr Dean McManaway  
Cr Cath Ash  
Cr Richard Aslett  
Cr Nigel Belsham  
Cr Angus Gordon  
Cr Tim Harris  
Cr Mike Jones  
Cr Rebecca McNeil  
Cr Soraya Peke-Mason  
Cr Ruth Rainey  
Cr Lynne Sheridan

**In attendance:**

Mr Ross McNeil, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Ms Denise Servante, Strategy and Community Planning Manager  
Ms Katrina Gray, Policy Analyst/Planner  
Ms Gaylene Prince, Community & Leisure Services Team Leader  
Ms Samantha Whitcombe, Governance Administrator

**Deputation from Meridian Energy Limited:**

Mr Humphrey Tapper, Associate General Counsel - RMA  
Mr Steve Harding, Development Manager  
Ms Chris Thomson, Environmental Manager

**Tabled documents:**

- |                |   |
|----------------|---|
| <b>Item 3</b>  | Public Forum (Rangitikei Guardians – Project Central Wind, Madalene Frost – Project Central Wind, Charles Foot – Project Central Wind)  |
| <b>Item 7</b>  | Mayor's report  |
| <b>Item 12</b> | Project Central Wind: Consideration of objection from Meridian Energy to Council's decision to decline the application to extend the lapse date (legal advice from Martin J E Williams) |
| <b>Item 9</b>  | Rules Reduction Taskforce – Submission (updated submission)   |

## **1 Welcome**

His Worship the Mayor welcomed everyone to the meeting.

## **2 Public Forum**

Geoff and Gill Duncan – speaking on Item 12: Project Central Wind: Consideration of objection from Meridian Energy to Council's decision to decline the application to extend the lapse date

- Mr and Ms Duncan presented legal advice they had obtained from MF McClelland, QC. This considered that it was beyond Council's jurisdiction to consider a second extension, and also challenged whether Meridian had met the statutory tests.

His Worship the Mayor clarified that the legal opinion was to be treated as a tabled document, at which stage it was distributed to those present at the meeting together with a further opinion obtained from Council's legal adviser. He then ruled that the matter was within Council's jurisdiction to determine.

Rita Batley – speaking on Item 12: Project Central Wind: Consideration of objection from Meridian Energy to Council's decision to decline the application to extend the lapse date

- Ms Batley highlighted the inaccuracies and lack of information provided in Meridian's application and considered that this fell short of what was required, particularly the uncertainty of the need for additional electricity generation over the next 3-5 years. She observed that the community had understood that with the construction at Mill Creek that Project Central Wind would not proceed. s

Madalene Frost - speaking on Item 12: Project Central Wind: Consideration of objection from Meridian Energy to Council's decision to decline the application to extend the lapse date

- Ms Frost took issue with the question of 'substantial effort or progress' and also highlighted the potential risk to native birds from the wind turbines.

## **3 Apologies/Leave of absence**

Nil

## **4 Members' conflict of interest**

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## **5 Confirmation of order of business**

His Worship the Mayor informed Council that there would be no change to the order of business from that set out in the agenda. Item 12 would be taken at 2.00 pm.



## 6 Confirmation of minutes

**Resolved minute number**                      **15/RDC/154**                      **File Ref**

That the Minutes and Public Excluded Minutes of the Council meeting held on 14 May 2015 be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham / Cr Harris. Carried

## 7 Mayor's report

His Worship the Mayor spoke to his report.

**Resolved minute number**                      **15/RDC/155**                      **File Ref**                      **3-EP-3-5**

That the Mayor's report to Council's meeting on 28 May 2015 be received.

His Worship the Mayor / Cr Jones. Carried

## 8 Administrative matters – May 2015

Mr McNeil spoke to the items within the report.

Discussion was held around the following points:

- That regarding the upgrade of the ablution block at the Mangaweka Camp ground, Council Officers take into account Paul Eames' 'out-of-the-box' ideas and give him some flexibility.
- That Council Officers investigate the potential discharge of stormwater into the dam at Frae Ona Park, specifically in regards to issues around run-off from the bus depot up the road, with a report to the Assets/Infrastructure Committee.
- That any decision on the provision of a vehicle for the Mayor's use be made at a policy level that will be applicable to any future Mayor as well as the current one. Councillors acknowledged the substantial amount of work the Mayor does within the District.

**Resolved minute number**                      **15/RDC/156**                      **File Ref**                      **5-EX-4**

That the report 'Administrative matters – May 2015' be received.

Cr McManaway / Cr Gordon. Carried

**Resolved minute number**                      **15/RDC/157**                      **File Ref**                      **5-EX-4**

That Council grants a certificate of exemption under clause 14(3) of the Camping-Ground Regulations 1985 to the current operator of the Mangaweka Camping Ground (being a remote camping ground) for the requirements of the Schedule to those regulations for a

period of five years from 1 July 2015 subject to the Community & Leisure Assets Services Team Leader being satisfied that the camping ground provides a safe and hygienic environment.

Cr McManaway / Cr Aslett. Carried

<b>Resolved minute number</b>	<b>15/RDC/158</b>	<b>File Ref</b>	<b>5-EX-4</b>
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That Council invites representatives of Powerco Limited to meet with Elected Members and key staff during a meeting of the Assets/Infrastructure Committee.

Cr McManaway / Cr Belsham. Carried

<b>Resolved minute number</b>	<b>15/RDC/159</b>	<b>File Ref</b>	<b>5-EX-4</b>
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That Council records its preference that the Mayor of the Rangitikei District is allocated a vehicle for Mayoral and private use in accordance with the requirements of the Remuneration Authority, while acknowledging that this is a decision for the Mayor to make, and this be added as a footnote in the Council's Allowances and Reimbursements of Expenses Policy.

Cr Harris / Cr Sheridan. Carried

Cr McManaway left Chambers 1.52 pm / 1.56 pm

Discussion of item 8 stopped at 2.00 pm.

## **12 Project Central Wind: Consideration of objection from Meridian Energy to Council's decision to decline the application to extend the lapse date**

Mr Tapper, Associate General Counsel – RMA, led Meridian's presentation. He outlined the basis for Meridian's objection to the Council's decision on 14 May 2015, reiterating the three tests that had been addressed in submitting the application (and on further enquiry from the Council): these were what Council need to consider when making its decision.

Mr Hodder spoke to the report, noting additional work and suggesting the proposed recommendations provided a reference point irrespective of what decision Council made.

<b>Resolved minute number</b>	<b>15/RDC/160</b>	<b>File Ref</b>	<b>2-LP-5-RM08 (80065)</b>
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That the report 'Project Central Wind: Consideration of objection from Meridian Energy to Council's decision to decline the application to extend the lapse date' be received.

Cr Sheridan / Cr Jones. Carried

<b>Resolved minute number</b>	<b>15/RDC/161</b>	<b>File Ref</b>	2-LP-5-RM08 (80065)
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That in considering the application from Meridian Energy to extend the lapse date for the consents granted by the Council for Project Central Wind (and the objection to Council's previous decision to decline it) Council notes (and agrees) that:

- a. regard is required to be had to the three matters to be taken into account specified by section 125(1A) of the Resource Management Act 1991 and
- b. the wider policy context for the project would be of potential relevance, including the practical and economic realities of constructing and completing a major development but not the company's financial position.

Cr Sheridan / Cr Jones. Carried

<b>Resolved minute number</b>	<b>15/RDC/162</b>	<b>File Ref</b>	2-LP-5-RM08 (80065)
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That Council notes (and agrees) that

- a. the three matters to be taken into account specified by section 125(1A) of the Resource Management Act 1991 are evaluative, unprioritised, and inter-related, and that
- b. they do not comprise 'bottom lines' which must all be met conclusively, but instead they are a reasonable conclusion on each test must be reached, and an overall decision then made.

Cr Sheridan / Cr Belsham. Carried

<b>Resolved minute number</b>	<b>15/RDC/163</b>	<b>File Ref</b>	2-LP-5-RM08 (80065)
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That Council notes (and agrees) that

- a. the quantum of effort and progress which has been (and continues to be) made towards giving effect to the Council's consents for Project Central Wind is substantial,
- b. no physical construction has been done, and that
- c. further delay with the physical construction will make an overall assessment of 'substantial progress or effort' increasingly uncertain and unlikely.

Cr Jones / Cr Sheridan. Carried

Cr Ash voted against

**Motion**

That Council notes (and agrees) that consideration may be needed to alternative technologies should the present application be approved and there is a further application to extend the lapse date made in five years' time.

Cr Sheridan / Cr Belsham. Lost

**Motion**

That Council notes (and agrees) that the evidence from reviewing consenting activity before and after the consents for Project Central Wind is that there is a very small number only of persons who may be potentially adversely affected from granting the extension to lapse the Council's consents.

Cr Sheridan / Cr Jones.

**Amendment**

, but also notes that parties that have not applied for consent have not been identified

Cr Gordon / Cr Rainey. Carried

<b>Resolved minute number</b>	<b>15/RDC/164</b>	<b>File Ref</b>	<b>2-LP-5-RM08 (80065)</b>
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That Council notes (and agrees) that the evidence from reviewing consenting activity before and after the consents for Project Central Wind is that there is a very small number only of persons who may be potentially adversely affected from granting the extension to lapse the Council's consents, but also notes that parties that have not applied for consent have not been identified.

Cr Sheridan / Cr Jones. Carried

Cr Peke-Mason voted against

<b>Resolved minute number</b>	<b>15/RDC/165</b>	<b>File Ref</b>	2-LP-5-RM08 (80065)
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That Council notes (and agrees) that the operative District Plan is not undermined by granting the application to lapse the Council's consents for Project Central Wind.

Cr Sheridan / Cr McManaway. Carried

Councillors expressed differing views on whether there was sufficient evidence to justify granting the extension.

<b>Resolved minute number</b>	<b>15/RDC/166</b>	<b>File Ref</b>	2-LP-5-RM08 (80065)
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That Council, having considered the Notice of Objection dated 14 May 2015 from Meridian Energy Ltd,

- a. in terms of Standing Order 3.9.18, revokes resolution 15/RDC/127; and
- b. approves the application from Meridian Energy Ltd to extend the lapse date for the consents granted by Rangitikei District Council for Project Central Wind for five years (i.e. to 28 May 2020), thus resolving the objection.

Cr Belsham / Cr Sheridan. Carried

Cr Peke-Mason and Cr Ash voted against

Adjourned for afternoon tea 3.25 pm / 3.43 pm

## **8 Administrative matters – May 2015 - continued**

### **Motion**

That Council applies the savings in the award of the new roading contract by reducing the rates requirement for 2015/16.

Cr Jones / Cr Aslett. Lost (Equality of votes)

### **Motion**

That Council applies the savings in the award of the new roading maintenance contract by applying the savings to Council's Emergency Roothing Reserve fund.

Cr Sheridan / Cr Gordon. Lost

Council requested that further investigation be undertaken on where to allocate the savings obtained from the newly awarded roading contract (C980)

**Resolved minute number**                      **15/RDC/167**                      **File Ref**                      **5-EX-4**

That Council affirms its commitment to supporting a collaborative approach to securing improved facilities on Taihape Memorial Park, acknowledges the work done by Clubs Taihape to promote such a concept, and allows to lapse the commitment for a provisional lease to Clubs Taihape for part of Taihape Memorial Park until the current facilitation processes are complete and have identified a preferred option.

Cr Rainey / Cr Ash. Carried

**Resolved minute number**                      **15/RDC/168**                      **File Ref**                      **5-EX-4**

That the Chief Executive (i) requests the New Zealand Transport Agency to improve safety at the intersection of State Highway 3 and Williamsons Line, by installing a refuge right-turning lane and (ii) writes to Vern McDonald thanking him for his concern and informing him of Council's action.

His Worship the Mayor / Cr Sheridan. Carried

**Resolved minute number**                      **15/RDC/169**                      **File Ref**                      **5-EX-4**

That with respect to the annual domain fee of \$303 charged to the Hunterville Rugby Club, Council declines the request for waiver.

Cr Gordon / Cr Rainey. Carried

Cr McManaway left Chambers 3.48 pm / 3.50 pm

His Worship the Mayor left Chambers 4.12 pm / 4.17 pm, during this time the Deputy Mayor, Cr McManaway, took over as Chair.

Cr Sheridan the meeting 4.32 pm

Cr McManaway left the meeting 4.33 pm

## **9 Rules Reduction Taskforce – Submission**

**Resolved minute number**                      **15/RDC/170**                      **File Ref**                      **3-OR-3-5**

That the memorandum 'Rules Reduction Taskforce – Submission' be received.

Cr Belsham / Cr McNeil. Carried

**Resolved minute number**                      **15/RDC/171**                      **File Ref**                      **3-OR-3-5**

That Council authorises the Mayor to sign the proposed submission to the Rules Reduction Taskforce.

Cr Sheridan / Cr Peke-Mason. Carried



## **10 Adoption of draft Schedule of Fees and Charges 2015/16**

Mr McNeil spoke briefly to the item.

Cr Peke-Mason informed Council that the additional charge for the Ratana Urupa had been misunderstood by staff. Mr McNeil undertook to investigate this charge and make the appropriate amendments to the Schedule of Fees and Charges 2015/16.

**Resolved minute number**                      **15/RDC/172**                      **File Ref**

That Council adopts the final draft Schedule of fees and Charges 2015/16 as amended to come into force on 1 July 2015.

Cr Jones / Cr Sheridan. Carried

## **11 Adoption of draft Policy on Development Contributions**

Mr McNeil spoke briefly to the item.

**Resolved minute number**                      **15/RDC/173**                      **File Ref**

That Council adopts the final draft Policy on Development Contributions without amendment} to come into force on 1 July 2015.

Cr Peke-Mason / Cr Rainey. Carried

## **13 Draft final 2015-25 Long Term Plan following Deliberations**

Ms Servante spoke briefly to the report, highlighting the main changes that have been made to the Plan.

Council was informed that a petition in support of the Mangaweka Community's desire to have Council's preferred option of not maintaining the current wastewater treatment plant when the resource consent is due for renewal in 2024 removed from the 2015-2025 Long Term Plan was not considered during deliberations. Cr Aslett confirmed that the petition had been presented to the Taihape Office but inexplicably turned up in mail sent to his house. Council agreed to accept this petition as a submission to the 2015-2025 Long Term Plan

**Resolved minute number**                      **15/RDC/174**                      **File Ref**                      **1-LTP15-5-1**

That the memorandum "Draft Final 2015-25 Long Term Plan following deliberations: be received.

Cr Aslett / Cr McNeil. Carried

**Resolved minute number**                      **15/RDC/175**                      **File Ref**

That the petition in support of the Mangaweka Community's desire to have Council's preferred option of not maintaining the current wastewater treatment plant when the resource consent is due for renewal in 2024 removed from the 2015-2025 Long Term Plan, be accepted as a submission to the 2015-2025 Long Term Plan.

Cr Aslett / Cr Gordon. Carried

**Resolved minute number**                      **15/RDC/176**                      **File Ref**                      **1-LTP15-5-1**

- 1        That Council notes that (i) a review of the financial impact of the proposed revenue and financing policy showed that the allowable threshold for the Uniform Annual General Charge would be exceeded, and that (ii) amendments have been made to the policy so that its financial impact aligns with what was conveyed in "What's the Plan Rangitikei?..."
- 2        That the draft final 2015-25 Long Term Plan [as amended] be submitted to Audit New Zealand for scrutiny (and amendment as needed) prior to issue of its opinion and the adoption of the Plan by Council on 25 June 2015.

Cr Belsham / Cr McNeil. Carried

Ms Servante noted recent discussion with Trevor Nicholls, having regard for the closure of the dive well and the installation of a 25 metre bulkhead as part of the capital programme. These changes made it feasible to extend the swimming season at the Marton Pool from 1 September to the end of term 1 without additional operating expenditure.

**Resolved minute number**                      **15/RDC/177**                      **File Ref**

That Council accepts the proposal from Nicholls Swim Academy to alter the opening and closing dates of the Marton Swim Centre, provided this can be achieved within the existing budget.

Cr Belsham / Cr Harris. Carried

## **14      Draft response to submitters to "What's the Plan Rangitikei...?" and associated documents**

Council noted that a response to submitters had been drafted and included as Article 8 'Response to Submitters' in the Draft final 2015-25 Long Term Plan following Deliberations.

## 15 Receipt of committee minutes and resolutions to be confirmed

**Resolved minute number**                      **15/RDC/178**                      **File Ref**

That the minutes of the following meetings be received:

- Turakina Community Committee, 2 April 2015
- Turakina Reserve Management Committee, 2 April 2015
- Omatane Rural Water Supply Management Sub-Committee, 15 April 2015
- Hunterville Community Committee, 20 April 2015
- Finance/Performance Committee, 30 April 2015
- Bulls Community Committee, 12 May 2015
- Erewhon Rural Water Supply Management Sub-Committee, 13 May 2015
- Marton Community Committee, 13 May 2015
- Assets/Infrastructure Committee, 14 May 2015

Cr McNeil / Cr Peke-Mason. Carried

**Resolved minute number**                      **15/RDC/179**                      **File Ref**

That the following recommendations from Hunterville Community Committee dated 30 April 2015 be confirmed:

**15/HCC/003**

That the Hunterville Community Committee recommends that Council provide a replacement picnic table and appropriate seating for Centennial Hall, Hunterville.

His Worship the Mayor / Cr Aslett. Carried

**Resolved minute number**                      **15/RDC/180**                      **File Ref**

That the following recommendations from Finance/Performance Committee dated 30 April 2015 be confirmed:

**15/FPE/014**

That the Finance/Performance Committee recommends to Council that it proceed with further action pursuant to the Local Government Rating Act 2002, including the sale of the properties owned by the six ratepayers identified in the report who have been through all the prescribed steps, to recover the overdue unpaid rates on these properties.

His Worship the Mayor / Cr Belsham. Carried

## 16 Public Excluded – 4.53 pm

**Resolved minute number**                      **15/RDC/181**                      **File Ref**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item 1: Council Property

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of the matter to be considered</b>	<b>Reason for passing this resolution in relation to the matter</b>	<b>Ground(s) under Section 48(1) for passing of this resolution</b>
Item 1 Council Property	Briefing contains information which if released would be likely unreasonably to prejudice the commercial position of the person who supplied it or who is the subject of the information and to enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Aslett / Cr Belsham. Carried

## 17 Open Meeting – 4.56 pm

**Resolved minute number**                      **15/RDC/182**                      **File Ref**

I move that Council moves back into open meeting.

Cr Belsham / Cr Harris. Carried

**18 Late items**

Nil

**19 Future items for the agenda**

Nil

**20 Next meeting**

Thursday 25 June 2015, 1.00 pm

**21 Meeting closed – 4.58pm**

Confirmed/Chair: \_\_\_\_\_

Date: \_\_\_\_\_

# Attachment 2



# MEMORANDUM

TO: Council

FROM: Michael Hodder

DATE: 18 June 2015

SUBJECT: **Matters for decision before adoption of the 2015/25 Long Term Plan**

FILE: 1-LTP15-6-2

There are three key elements of the Long Term Plan which the Local Government Act 2002 requires to be specifically adopted before the Plan itself is adopted. These are:

- the financial strategy<sup>1</sup>
- the infrastructure strategy<sup>2</sup>, and
- the revenue and financing policy<sup>3</sup>.

The logic behind this requirement is that these three documents are the foundation for the Long Term Plan. Council recognised this in preparing the consultative document “What’s the Plan Rangitikei..?”. Following presentations and discussions at the Finance/Performance Committee and the Assets/Infrastructure Committee, both strategies were formally received at Council’s meeting on 11 December 2015<sup>4</sup>; at its meeting on 2 October 2014 the Finance/Performance Committee agreed that part B (the activity detail) of the Revenue and Financing Policy be used as the basis for calculating the funding implications of the 2015/156 budgets<sup>5</sup>.

One further matter which needs finalisation is carry-forwards to 2015/16 of grants received this year from external agencies which have not been fully spent (and which those agencies have agreed may be used next year). These are:

Road legalisation (Taihape Napier Road) – New Zealand Transport Agency	\$50,802.00
Arts promotion and participation – Creative New Zealand	\$56.44

<sup>1</sup> section 101A(1)

<sup>2</sup> section 101B(1)

<sup>3</sup> clause 10, Schedule 10 and section 102(1).

<sup>4</sup> 15/RDC/268 and 269

<sup>5</sup> 15/FPE/097

Youth engagement MYD Youth Development Fund (retention to be forwarded once final reporting requirements are met)	-\$5,200.00
Community Facilities Fund (Shelton Pavilion refurbishment)	\$84,010.91
Swim-4-All	\$23,375.80

## Recommendations

1. That the memorandum 'Matters for decision before adoption of the 2015/25 Long Term Plan' be received
2. That in terms of section 101A(1) of the Local Government Act, Council adopts the financial strategy as included in the 2015/25 Long Term Plan proposed for adoption.
3. That in terms of section 101B(1) of the Local Government Act, Council adopts the infrastructure strategy as included in the 2015/25 Long Term Plan proposed for adoption.
4. That in terms of clause 10, Schedule 10 and section 102(1) and section 102(1) of the Local Government Act 2002, Council adopts the revenue and financing policy as included in the 2015/25 Long Term Plan proposed for adoption.
5. That the following the unspent portion of the following special funds and external; grants be carried forward to 2015/16:
  - Road legalisation (New Zealand Transport Agency) \$50,802.00
  - Creative New Zealand \$56.44
  - Youth engagement MYD Youth Development Fund - \$5,200
  - Community Facilities Fund \$84,010.91
  - Swim-4-All \$23,375.80

Michael Hodder  
Community & Regulatory Services Group Manager

# Attachment 3

# MEMORANDUM

TO: Council

FROM: George McIrvine, Group Manager – Finance & Business Support

DATE: 18 June 2015

SUBJECT: **Adoption of Stormwater maps for rating purposes**

FILE: 5-RA-1-13

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Because of the importance of ensuring that the Council's funding impact statement, revenue and financing policy, and rates resolution, are all correctly drafted in accordance with legislation, a review of these documents has been undertaken by the legal firm of Simpson Grierson, Wellington.

In their review, Simpson Grierson pointed out the importance of defining the areas (and thus rating units) that are subject to the stormwater rate. This is because storm water is not a network to which connection is obvious, or indeed necessarily possible, as with water and wastewater.

Stormwater needs to be controlled in built up areas in particular. Because buildings and sealed areas cause accumulations of storm water, it is considered equitable to charge all rating units, whether or not they are directly connected to a reticulated storm water system within those built up areas.

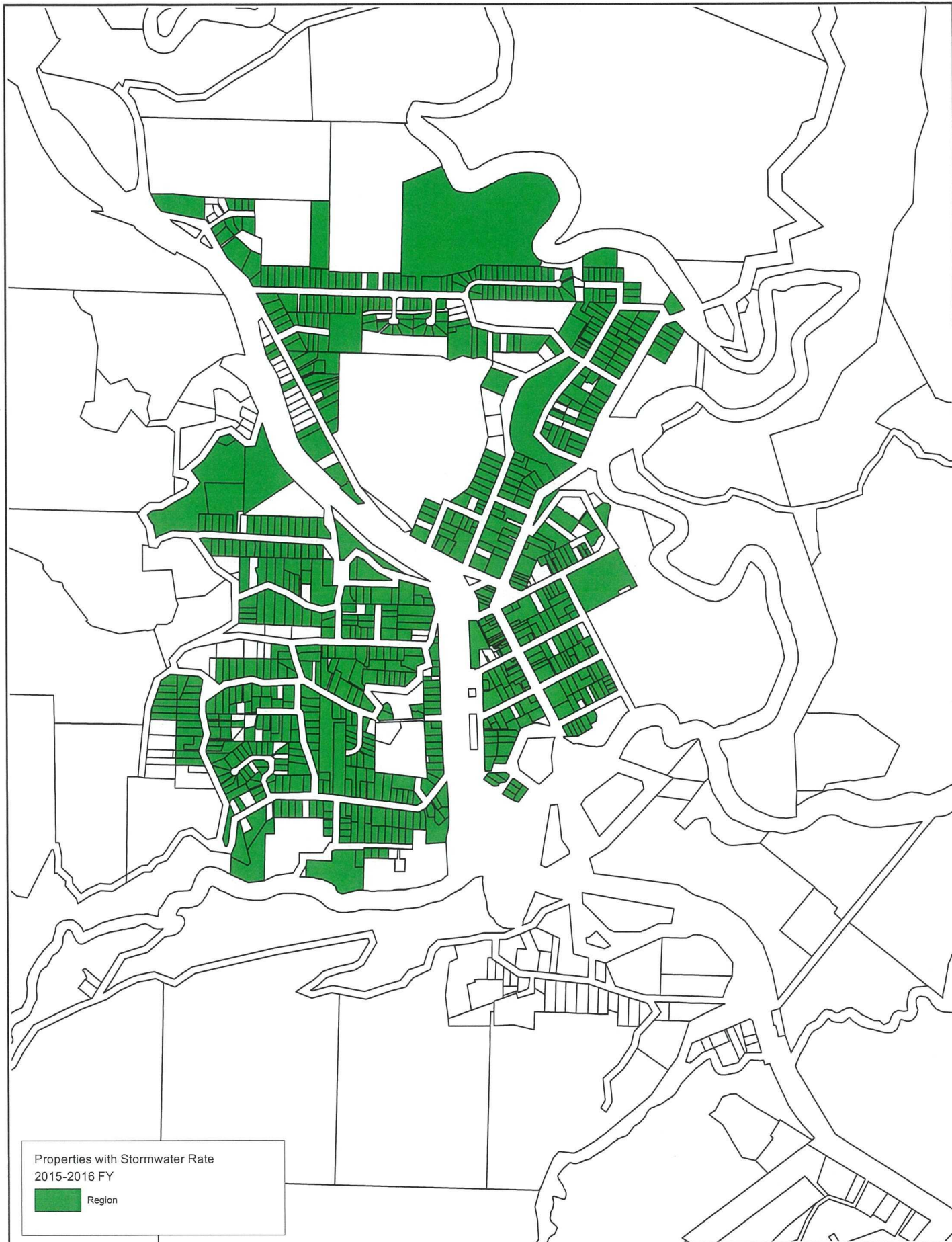
Simpson Grierson has pointed out that, to ensure that the stormwater charge is valid, it is necessary to have clearly defined areas to which the charge will apply. This negates any possibility of a legal challenge that the rate is not correctly set. The simplest way to do this is to define the areas on maps and for the Council to approve those maps as a basis for setting the charge. These maps have been prepared and are attached as Appendix 1.

## Recommendations

1. That the memorandum 'Adoption of Stormwater Maps for rating purposes' be received.
2. That the maps provided to Council's meeting of 25 June 2015 be the basis for rating for stormwater in 2015/16, and that the maps be made available on the Council's website.

George McIrvine  
Group Manager – Finance & Business Support

# *Appendix 1*



**Rangitikei**  
UNDEFEATED...

RANGITIKEI DISTRICT COUNCIL

Asset Management Systems

## Stormwater Rating Maps 2015-2016

Taihape Urban Area

SCALE

1 : 10,000



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Properties with Stormwater Rate  
2015-2016 FY

 Region



**Rangitikei**  
UNDISCOVERED...

RANGITIKEI DISTRICT COUNCIL

Asset Management Systems

## Stormwater Rating Maps 2015-2016

Mangaweka Urban Area

SCALE

1 : 5,000



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Properties with Stormwater Rate  
2015-2016 FY

Region



**Rangitikei**  
UNAPOLOGLY...

RANGITIKEI DISTRICT COUNCIL

Asset Management Systems

## Stormwater Rating Maps 2015-2016

Hunterville Urban Area

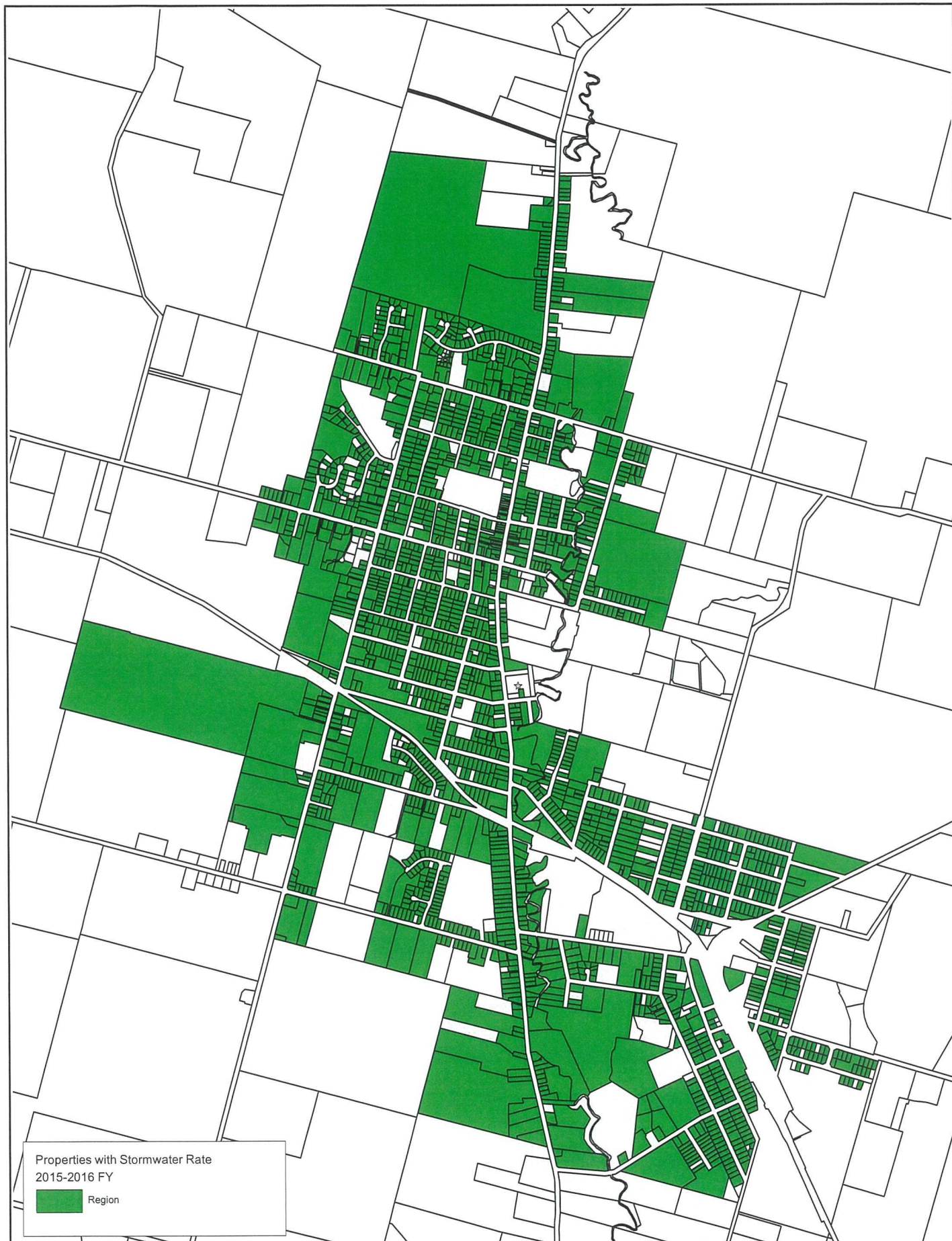
SCALE

1 : 10,000



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Asset Management Systems

## Stormwater Rating Maps 2015-2016

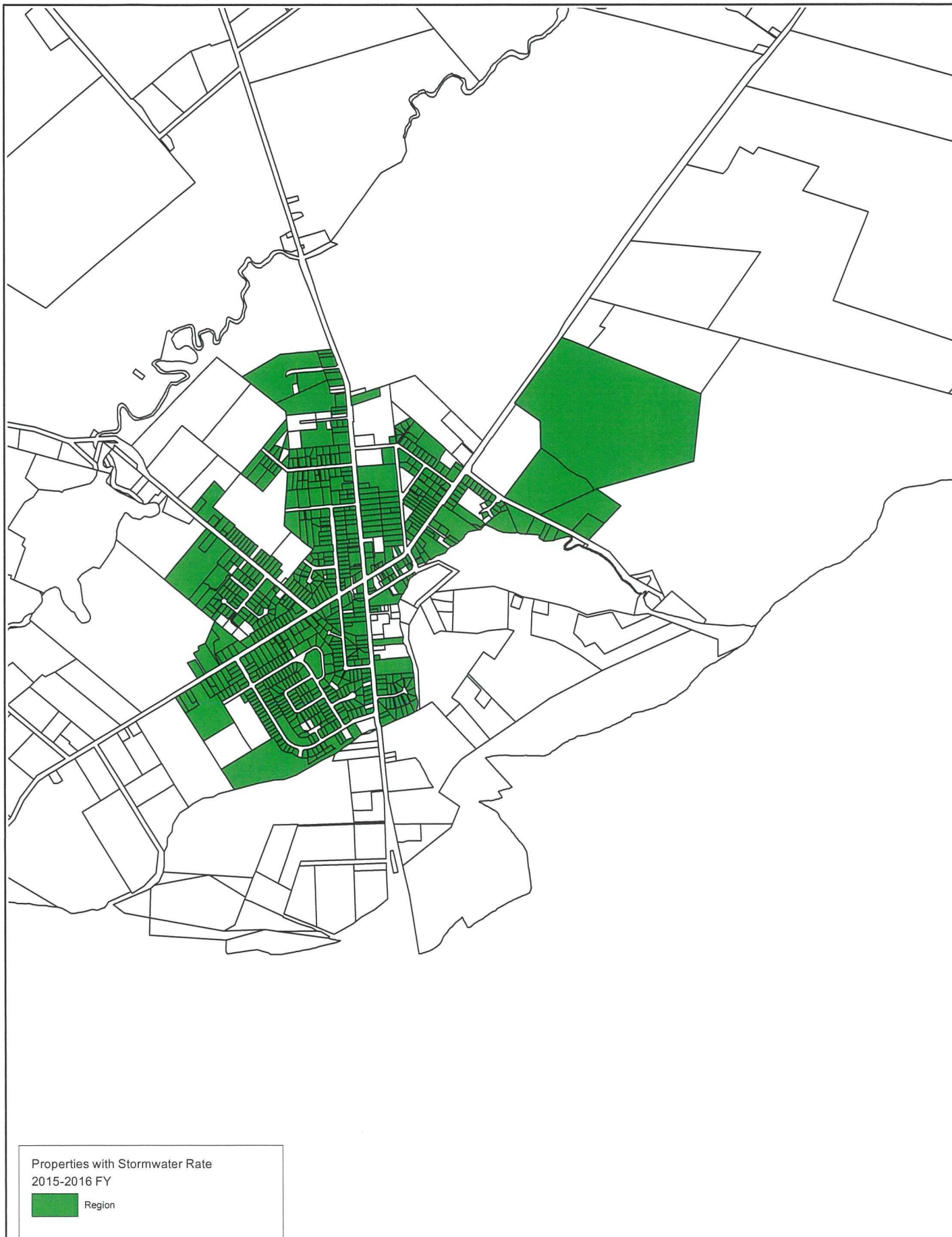
Marton Urban Area

SCALE

1 : 15,000



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Asset Management Systems

## Stormwater Rating Maps 2015-2016

Bulls Urban Area

SCALE

1 : 15,000



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Properties with Stormwater Rate  
2015-2016 FY

 Region



**Rangitikei**  
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Asset Management Systems

## Stormwater Rating Maps 2015-2016

Ratana Urban Area

SCALE  
1 : 5,000



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# Attachment 4

## Rangitikei District Council Rates Resolution

### For the Financial Year 1 July 2015 to 30 June 2016

1. That the Rangitikei District Council resolves under the Local Government (Rating) Act 2002 to set the following rates for the 2015/2016 financial year:

- (a) a uniform annual general charge under section 15(1)(b) of the Local Government (Rating) Act 2002 on all rateable land of \$616.40 (inc GST) per separately used or inhabited part of a rating unit.
- (b) a general rate under sections 13(2)(a) and 22 of the Local Government (Rating) Act 2002 for all rateable land, as follows:

Land subject to rate	Rateable Value	Rate in the dollar of Rateable Value (inc GST)
All rating units (excluding Defence land)	Capital Value	\$0.000695
Defence land	Land Value	\$0.001064

- (c) Community services targeted rates under sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 per rateable rating unit as follows:

Land subject to rate	Basis for Liability	Charge (inc GST)
Taihape Community Board area	Per rating unit	\$21.13
Ratana Community Board area	Per rating unit	\$174.15

- (d) a solid waste targeted rate under section 16(3)(a) and 16(4)(a) of the Local Government (Rating) Act 2002 on all rateable land of \$67.39 (inc GST) per separately used or inhabited part of a rating unit.
- (e) a roading targeted rate under sections 16(3)(a), 16(4)(a) and 22 of the Local Government (Rating) Act 2002 on all rateable land, as follows:

Land subject to rate	Rateable Value	Rate in the dollar of Rateable Value (inc GST)
All rating units (excluding Defence land)	Capital Value	\$0.001959
Defence land	Land Value	\$0.003000

- (f) a wastewater (public good) targeted rate under section 16(3)(a) and 16(4)(a) of the Local Government (Rating) Act 2002 on all rateable land of \$77.52 (inc GST) per separately used or inhabited part of a rating unit.
- (g) a wastewater (connection) targeted rate under sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 on all rating units connected to a wastewater scheme within the district of \$441.40 (inc GST) per water closet or urinal connected.
- (h) a Ruru Road sewer extension loan repayment targeted rate under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 of \$2,579.22 (inc GST) on rating units with the valuation reference numbers 1353005902, 1353006000, 1353005901, and 1353006501.
- (i) a water supply (public good) targeted rate under section 16(3)(a) and 16(4)(a) of the Local Government (Rating) Act 2002 on all rateable land of \$121.28 (inc GST) per separately used or inhabited part of a rating unit.
- (j) a water supply (connected) targeted rate under sections 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002 on all land connected to a water supply in the district set differentially for different categories of land, as follows:

Differential Category	Basis for Liability	Charge (inc GST)
Marton, Taihape, Bulls, Mangaweka, Ratana, <i>Residential</i>	Per separately used or inhabited part of a rating unit	\$593.63
Marton, Taihape, Bulls, Mangaweka, Ratana, <i>Non Residential</i>	Per rating unit	\$593.63

- (k) a water supply (by volume - Marton, Taihape, Ratana, Bulls and Mangaweka) targeted rate under section 19(2)(a) of the Local Government (Rating) Act 2002 set for all land connected to a water supply in Marton, Taihape, Ratana, Bulls and Mangaweka, and metered for extraordinary use in the period 1 July 2015 to 30 June 2016 of \$1.71 (inc GST) per m<sup>3</sup> for consumption in excess of 250m<sup>3</sup> per annum.
- (l) a water supply (by volume - Riverlands (Bulls)) targeted rate under section 19(2)(a) of the Local Government (Rating) Act 2002 set for all land connected to a water supply at Riverlands (Bulls) and metered for extraordinary use in the period 1 July 2015 to 30 June 2016 of \$1.19 (inc GST) per m<sup>3</sup> for consumption in excess of 250m<sup>3</sup> per annum.
- (m) a water supply (Hunterville urban connected) targeted rate under section 19(2)(a) of the Local Government (Rating) Act 2002 set for all land connected to the Hunterville Urban water supply scheme for water supplied in the period of 1 July 2015 to 30 June 2016 of \$3.33 (inc GST) per m<sup>3</sup>.
- (n) a water supply (rural supply – Hunterville) targeted rate for all land in the Hunterville rural area connected to the rural water supply scheme under section 19(2)(a) of the Local Government (Rating) Act 2002 for water supplied in the period of 1 July 2015 to 30 June 2016 of \$229.57 (inc GST) per unit or part unit of 365m<sup>3</sup>.
- (o) a water supply (rural supply – Erewhon) targeted rate for all land in the Erewhon rural area connected to the rural water supply scheme under section 19(2)(a) of the Local Government (Rating) Act 2002 for water supplied in the period of 1 July 2015 to 30 June 2016 of \$109.04 (inc GST) per unit or part unit of 365m<sup>3</sup>.
- (p) a water supply (rural supply – Omatane) targeted rate for all land in the Omatane rural area connected to the rural water supply scheme under section 19(2)(a) of the Local Government (Rating) Act 2002 for water

supplied in the period of 1 July 2015 to 30 June 2016 of \$148.34 (inc GST) per unit or part unit of 365m<sup>3</sup>.

- (q) a water supply (rural supply) targeted rate for all land in the Putorino rural area connected to the rural water supply scheme under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 of \$0.000780 (inc GST) per dollar of land value.
- (r) a stormwater (public good) targeted rate under section 16(3)(a) and 16(4)(a) of the Local Government (Rating) Act 2002 on all rateable land of \$27.71 (inc GST) per separately used or inhabited part of a rating unit.
- (s) a stormwater (urban) targeted rate under sections 16(3)(b) and 16(4)(a) and 18(2) of the Local Government (Rating) Act 2002 on all identified rateable land in the Marton, Bulls, Taihape, Mangaweka, Ratana and Hunterville urban areas of \$152.79 (inc GST) per rating unit.

### Due dates for payment

2. That the Rangitikei District Council resolves that all rates be due in four instalments, as set out in the table below:

Instalments	Due Date
1	19 August 2015
2	18 November 2015
3	17 February 2016
4	18 May 2016

### Penalties

3. That the Rangitikei District Council resolves to apply the following penalties on unpaid rates:
- (a) a charge of 10 per cent on so much of each instalment that has been assessed after 1 July 2015 and which is unpaid after the due date of each instalment, to be applied respectively on:
    - 20 August 2015
    - 19 November 2015
    - 18 February 2016
    - 19 May 2016
  - (b) **an additional charge of 10 per cent on so much of any rates assessed before 1 July 2015 and which remain unpaid on the first working day of the financial year.**



- (c) a further charge of 10 per cent on any rates assessed to which a penalty has been added under 3(b) above, if the rates remain unpaid 6 months after that penalty was added.

# Attachment 5



**Rangitikei**  
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# REPORT

SUBJECT: Administrative matters - June 2015

TO: Council

FROM: Ross McNeil, Chief Executive

DATE: 17 June 2015

FILE: 5-EX-4

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## 1 Fire Services Review

- 1.1 At its meeting on 11 June 2015, the Policy/Planning Committee considered the issues and options contained in the discussion document 'Fire Services Review' prepared by the Department of Internal Affairs. Submissions are due on 3 July 2015.
- 1.2 Fire services in New Zealand have a very high dependency on volunteers. In the Rangitikei, there are no career (i.e. paid) fire-fighters in either the urban or rural forces. All three options proposed in the Review document stress the importance of retaining, training and equipping volunteers. However, as the scope of involvement by fire services in non-fire emergencies has increased, for example motor vehicle accidents, water rescues, medical emergencies and storm damage, so too has the time commitment and the level of skill required. This is causing a drop in volunteer numbers, in part because small local businesses are unable to sustain more frequent absences.
- 1.3 This means that the current high level reliance on volunteers is unlikely to be a sustainable basis for New Zealand's fire services – and certainly not in rural areas. One response could be to establish career positions in rural centres; another could be to provide paid administrative support: the need for this will become greater with the proposed greater emphasis on national standards and reporting. However, the key issue in maintaining volunteer commitment seems to be the increasing number of response to non-fire emergencies. Restricting responses to such events to the larger paid brigades could help restore a more realistic commitment for volunteers.
- 1.4 The Bulls Community Committee has recently noted its view that it is important to maintain the Rural Fire Service as locally based with the Council<sup>1</sup>. The draft submission recommends early focus on securing a more realistic commitment

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<sup>1</sup> Bulls Community Committee, 9 June 2015: 15/BCC/028.

from volunteers. However, it also supports the long-term goal of an integrated national service (while preserving the local engagement opportunity for volunteers). The submission indicates that Council does not see rates as a funding source for an integrated national fire service.

- 1.5 Council may wish to express a view on the respective merits of the three structural options – the status quo, enlarged rural fire districts across the country and integrating the rural and urban forces. At present Rangitikei is a distinct rural fire authority, but the review document implies that funding through the grant scheme would be uncertain; increasing standards could see some volunteers withdraw because the time commitment was too high. If Rangitikei became part of an enlarged rural fire district, the funding commitment (from rates) would continue but direct oversight would cease. The third option is the integrated national service noted above.
- 1.6 A draft submission is attached as Appendix 1a. The presentation provided to the Policy/Planning Committee's meeting on 11 June 2015 is attached as Appendix 1b.

## **2 Building Act Emergency Management Proposals**

- 2.1 Also considered at the Policy/Planning Committee's meeting on 11 June 2015 was a consultation document from the Ministry of Business, Innovation & Employment (MBIE) on Building Act Emergency Management Proposals. Submissions are due on 24 July 2015. The Committee agreed with the suggested key points for Council's submission to MBIE.
- 2.2 On 15 June 2015, the Government announced changes to the Civil Defence Emergency Act 2002 aiming at a stronger focus on recovery. The powers proposed include removing or securing dangerous structures, leaving it unclear how the MBIE proposals will dovetail. A draft submission is attached as Appendix 2 and a recommendation is included authorising the Mayor to sign it.

## **3 Design of the 2018 Census**

- 3.1 At its meeting on 11 June 2015 the Policy/Planning Committee also considered the proposed changes to the 2018 Census questions from Statistics New Zealand contained in the report "Preliminary view of 2018 Census content: For public engagement and consultation". The submission process is online with submitters invited to upload comments under various chapter headings. Where it is considered that Council has a comment or submission to make, this has been reproduced in Appendix 3. The areas of concern are the proposed treatment of housing, car ownership and unpaid work.
- 3.2 Submissions are due on 30 June 2015.

#### **4 Future management of parks and town maintenance**

- 4.1 Arrangements to purchase vehicles, mowers and other equipment are being finalised, following discussion with the designate Parks and Reserves Team Leader, Athol Sanson, ahead of his formal commencement date. His horticultural expertise means that a separate contract for provision of horticultural supplies and advice will not be proceeded with for the time being. A report is being commissioned on turf condition on all sports fields and, following a review, this will be the basis for calling of tenders.
- 4.2 Following a review of the relevant maps, tenders for urban berm mowing, CBD cleaning and sexton duties are being prepared for uploading to Tenderlink by 22 June 2015.

##### *Ratana*

- 4.3 Currently the Ratana Communal Board of Trustees receives a grant (\$56,286) from Council to carry out parks and town maintenance out at Ratana. Council resolved that the current separate arrangement for maintenance of parks and town maintenance in Ratana be continued, subject to an independent review of the scope and pricing.
- 4.4 Peter Shore conducted this review based on a site visit with Gaylene Prince Team Leader Community & Leisure Services, and Cr Soraya Peke-Mason, who is Secretary to the Ratana Communal Board of Trustees. The work undertaken follows a specification document prepared in 2004. Because there are presently no detailed specifications, providing a detailed analysis of value for money was not possible within the scope of this work.<sup>2</sup> However it is quite reasonable and common to undertake analysis of contracts without critical data, but having regard for industry experience and knowledge of best practice within the industry. Peter Shore has over 20 years local government experience writing, managing and assessing contracts within the parks and property sectors.
- 4.5 The review has found the general standard of work inspected to be of a consistent and acceptable industry standard and that it is probably good value for money. He has made the following recommendations that it would be in the best interests of Council and the Ratana Communal Board to develop:
- a. detailed site plans, specifications for work and schedules of work required;
  - b. a revised specifications agreement based on the same or similar format as will be used for other parks, facilities and open space contracts; and

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<sup>2</sup> For example, it is not possible to compare the rates for mowing in Ratana with other communities with comparable facilities.

- c. a monthly report template that would enable the Communal Board to measure achievements and plan ahead is recommended; this template will also form the basis of a monthly update report to the relevant Council officer.
- 4.6 It is proposed to implement these recommendations in a new agreement with the Ratana Communal Board, to start from 1 August 2015. That means rolling over the present arrangement (and making a pro rata payment) for July 2015. A recommendation to confirm these arrangements is included.

*Koitiata*

- 4.7 A separate memorandum on the negotiations for parks maintenance at Koitiata will be tabled at the meeting.

**5 Town centre plan update**

Taihape

- 5.1 Peter Shore has held meetings with the following clubs and obtained commitments from them that they would have Committee resolutions in support of the Memorandum of Understanding for the Multisport Development Project by 20 June 2015:

Taihape Rugby & Sports Club  
Taihape Squash  
Taihape Bowls  
Utiku Old Boys Rugby  
The various equestrian groups  
Clubs Taihape  
Taihape Area School Board of Trustees

- 5.2 Taihape Netball has undertaken to consider the matter and a meeting has been scheduled, which leaves Tennis and Keep Taihape Beautiful yet to provide feedback. A copy of the memorandum is attached as Appendix 4. It could be helpful to signal Council's commitment to the process through a resolution authorising the Mayor to be a signatory.
- 5.3 A bus trip for members of the project group to look at comparable developments in Pahiatua and Levin is planned during the coming fortnight.
- 5.4 Prototype wayfinding signs have recently been attached to the rubbish bin outside the library building. These signs provide a directional guide to points of interest in the town such as Gumboot Lane and Memorial Park, and reports on the signs so far has been positive. A small group of local youth have been working away on a mural of the Kaimanawa ranges which will be fitted behind the deck at the library. The work is expected to be finished by the end of June. The Taihape Community Board hopes that there will be an opportunity to

undertake place-making activities on the vacant NZTA land on the corner of Hautapu Street and Mataroa Road.

#### Hunterville

- 5.5 The Hunterville Town Centre Plan Steering Group remains committed to getting the work finished off at Queens Park. Progress has been hampered by weather. The Steering Group wants to repair the fencing around the park and into the playground area.

#### Marton

- 5.6 The Marton Town Centre Plan Steering Group has received approval from the St Stephens Church Committee to link a shell rock pathway through the back of Marton Park to the church's existing pathway out to Broadway. A working bee is scheduled to take place on 27 June 2015 to carry out pathway works. The Steering Group has approached Rotary, Lions, Jaycees, and the rugby club for volunteers to help with this project. Lions, Jaycees and Rotary have also been approached to seek their interest in working with the Steering Group on future place making projects for the town.

#### Bulls

- 5.7 A small group of youth is working on a public art project for the town, designing and painting a series of Creative Cubes that reflect the characteristics of the town and its surrounds. It is expected that the cubes will be completed within the next two to three weeks.

### **6 Application of savings from new road maintenance contract**

- 6.1 At Council's meeting on 28 May 2015, consideration was given to how the potential savings from the new road maintenance contract with Higgins (effective from 1 July 2015) will be utilised. A motion to reduce the roading rate in 2015/16 by the amount saved was lost, but the savings could be accrued to reduce the rates in 2016/17.
- 6.2 At the meeting of the Assets/Infrastructure Committee, staff were asked to provide a report to the next meeting of that Committee on projects where the savings could be applied, specifically subsidised roading, footpath upgrades (including the five upgrades proposed during the LTP process), seal extensions, safety works and signage. The Committee will make recommendations to Council for a decision on 30 July 2015. One issue noted to that Committee was that the New Zealand Transport Agency must agree to an extension of the approved roading programme for the co-investment ration (62%) to apply. Securing that agreement could take several months.

- 6.3 This raises the question whether consideration should be given to other, non-infrastructure projects. If Council saw merit in that, the most expedient process would be for staff to compile a report for submission to Council's meeting on 30 July 2015, with some discussion with the Policy/Planning Committee at its meeting on 9 July 2015 if proposals had been sufficiently advanced by then.

## **7 MW LASS**

- 7.1 The latest newsletter is attached as Appendix 5. It highlights the collaboration with 25 councils to achieve substantial savings on insurance premiums.
- 7.2 Within the region there has been progress with a shared approach towards the new health and safety requirements and a protocol on sharing information from the CCTV cameras with the Police which complies with the Privacy Act 1993.
- 7.3 The latest newsletter (May 2015) from Archives Central is also attached together with statistics of use of the website database and material housed within the repository.

## **8 Proposed road closures**

- 8.1 There have been no applications for road closures since the last meeting

## **9 Fee discounts and waivers to non-profit community organisations**

- 9.1 The Ratana Communal Board of Trustees has asked for a waiver of the building consent fee of \$670 for a three bay farm shed to provide safe and secured storage for equipment and materials needed for ongoing maintenance work. The Board's letter is attached as Appendix 6.
- 9.2 Part of the work which the Board undertakes in the village is because of an agreement between the Board and the Council. The Board is a non-profit organisation registered with Charities Services.<sup>3</sup>
- 9.3 The Rangitikei Boxing Club has asked for a waiver of the fee for using the upper floor of the Marton Memorial Hall, currently charged at \$30 per session. Currently the Club holds a session twice a week. The Club's letter is attached as Appendix 7.
- 9.4 Recommendations for both applications are included.

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<sup>3</sup> Part of the Department of Internal Affairs. It was formerly the Charities Commission.



## **10 Staffing**

- 10.1 Athol Sanson has been appointed to the position of Team Leader, Parks and Town Maintenance. He will start on 13 July 2015.
- 10.2 Priscilla Jeffrey started on 2 June 2015 as Administrator, covering the maternity leave taken by Samantha Whitcombe from 10 June 2015.
- 10.3 David Rei Miller has resigned as Asset Engineer - Utilities (with the Shared Services Infrastructure Group) to take up employment in Hawera. His last day will be 30 June 2015.

## **11 Recommendations**

- 11.1 That the report 'Administrative matters – June 2015' be received.
- 11.2 That Council endorses the proposed stage 2 application to the Ministry for Primary Industries for co-investment from the Irrigation Acceleration Fund for a feasibility study into establishing a separate Tutaenui Rural Supply Scheme and decentralising the Hunterville Rural Water Supply Scheme.
- 11.3 That His Worship the Mayor sign the proposed submission [as amended/without amendment] to the Department of Internal Affairs on its discussion document 'Fire Service Review'.
- 11.4 That His Worship the Mayor sign a submission to the Ministry of Business, Innovation and Employment containing the three suggested key points [as amended/without amendment] in response to the consultation document for 'Building Act Emergency Proposals'.
- 11.5 That the Council submit to the Preliminary view of 2018 Census content: For public engagement and consultation process being undertaken by Statistics New Zealand as outlined in Appendix 3 [as amended/without amendment].
- 11.6 That the current agreement with the Ratana Communal Board of Trustees for parks and town maintenance at Ratana Paa be rolled over for July 2015, with a new agreement to start on 1 August 2015 for the period 2015/16-2017/18 subject to:
  - preparing a detailed agreement based on what is being used for the delivery of similar services elsewhere in the District, including detailed site plans and specifications for work and schedules of work required;
  - using a monthly report template that would enable the Board to measure achievements and plan ahead (and to provide the basis of reports to Council staff); and
  - making annual adjustments of Council's payment to reflect inflation (as used by Council in its budget management).

- 11.7 That the proposed arrangement [*to be tabled*] for parks and village maintenance at Koitiata during the period 2015/16-2017/18 be approved.
- 11.8 That His Worship the Mayor be authorised to be a signatory on behalf of the Council to the Memorandum of Understanding for the Taihape Memorial Park Multisport Development Project following confirmation that the identified groups in Taihape have committed to it.
- 11.9 That with respect to the building consent fee of \$670 charged to the Ratana Communal Board of Trustees for the erection of a farm storage shed, Council EITHER waives ....% of the fee OR declines the request for waiver.
- 11.10 That with respect to the hireage fee of \$30 per session charged to the Rangitikei Boxing Club for the upper floor of Marton Memorial Hall, Council EITHER waives ....% of the fee OR sets a monthly fee of \$.....OR declines the request for waiver.

Ross McNeil  
Chief Executive

# *Appendix 1a*

18 June 2015

File No: 3-OR-3-5

Hon Peter Dunne  
Minister of Internal Affairs  
P O Box 18041  
Parliament Buildings  
Wellington 6140

email: [fireservicesreview@dia.govt.nz](mailto:fireservicesreview@dia.govt.nz)

Dear Peter

### **Fire Services Review**

Thank you for the opportunity to contribute to the Department's thinking about the future provision of fire services in New Zealand. It is an important topic, both nationally and for every local community.

The discussion document highlights that fire services in New Zealand have a very high dependency on volunteers. In the Rangitikei, there are no career (i.e. paid) fire-fighters in either the urban or rural forces. All three options proposed in the Review document stress the importance of retaining, training and equipping volunteers. Council agrees with that thinking. However, as the scope of involvement by fire services in non-fire emergencies has increased, for example motor vehicle accidents, water rescues, medical emergencies and storm damage, so too has the time commitment and the level of skill required. This is causing a drop in volunteer numbers, in part because small local businesses are unable to sustain more frequent absences. In addition, the reduction of field staff in the Department of Conservation has meant the loss of a pool of people who could assist outside Conservation land (as well as being able to respond to fires within Conservation land).

This means that the current high level reliance on volunteers is unlikely to be a sustainable basis for New Zealand's fire services – and certainly not in rural areas. Council has the view that any change in the way the organisation and funding of fire services are managed needs to maintain a significant but realistic involvement by volunteers. There are two compelling reasons for doing this: volunteer involvement provides a way in which people can serve their communities and it reduces the need for central government funding.

However, a 'realistic' involvement will not be assured by more training and better equipment (although both are essential for an effective fire-fighting response). The key contribution from volunteers is *time*, and Council considers that this is being stretched too far by expecting rural

and urban volunteer forces to attend non-fire emergencies. There are various ways in which this could be addressed – for example, placing career (paid) fire fighters in some of the rural urban fire stations, or restricting such callouts to the larger urban brigades. Council also considers that funding administrative support would be an increasingly important way to ensure a sustained volunteer commitment: this is a need now and is likely to become greater with the proposed greater emphasis on national standards and reporting. We see establishing a realistic commitment from volunteers as a very early priority.

Longer-term, Council agrees with the objective of implementing an integrated national fire service. While Rangitikei has been fortunate in having volunteer firefighters who have skill and experience in responding to vegetation fires, establishing this capacity on a systematic basis throughout the country is a sound objective. However, there are significant challenges in securing an integrated national fire service. Rural and urban fire incidents are managed quite differently – necessarily so because of how each type of incident can evolve. This has meant a quite different culture between urban and rural firefighters: working with (and taking advantage of) this will take considerable leadership skill. In addition, a challenge in establishing an integrated fire service is to preserve the local engagement opportunity (and motivation) for volunteers. Requiring volunteers to assist with incidents at a distance from their homes or workplaces is a strain on the realistic commitment from these people.

The review discussion document sees an integrated national fire service would end involvement (and potentially) funding from local government for rural fire services. Council sees this as a correct reflection of the Government's intention in the recently altered purpose for local government: an integrated national fire service is not really an aggregation of a 'local public service'. In addition, if it funds an activity Council believes that it should have some ability to direct the use of that funding: Council is accountable to its ratepayer base for the use of the rates it collects. So we would oppose setting a rate to help fund a nationally controlled fire service. Nor does Council propose any modification to the structure to allow a local government voice: that would be a clumsy addition and could only provide a sector view not a local perspective.

I hope these comments are helpful. The Council would be very happy to host a session for you to talk with the District's volunteer firefighters.

Yours sincerely

Andy Watson  
Mayor of the Rangitikei District

# *Appendix 1b*

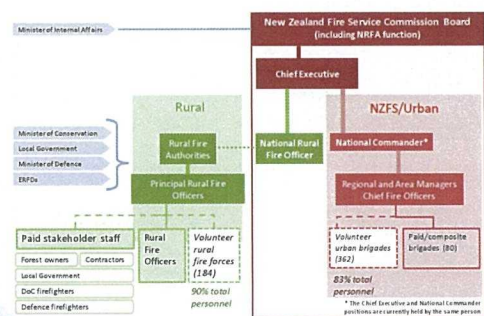
# Fire Services Review

Responding to the Discussion document issued 27 May 2015

## 65 years ago...

- Disastrous fire season 1946
- Forest and Rural Fire Act 1947 – established Rural Fire Authorities
- Ballantyne's fire 1947
- Single legislation for all urban brigades – Fire Services Act 1949
- National urban fire service under NZ Fire Services Commission 1976

## Current structure



## Issues

- Changing expectations –
  - Non-fire emergencies
  - International responses
- Lack of co-ordination and variable leadership
  - Poor co-ordination between RFAs and Urban brigades
  - No national incident reporting system for rural fires
- Under-investment, especially in rural sector
  - Low recovery of costs
  - No national understanding of income

## Doing better

flexibility, coordination, consistency, efficiency

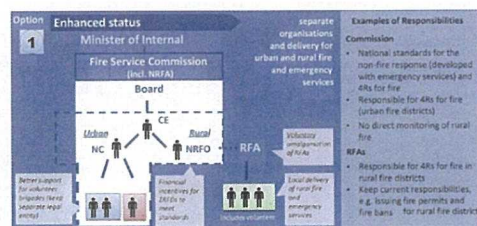
### Structural options

1. Enhanced status quo
2. Co-ordinated service delivery
3. One national fire service

### Funding options

1. Insurance (enhanced status quo)
2. Mixed funding model

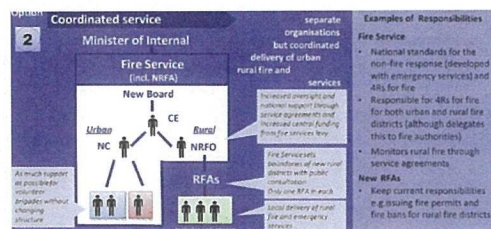
## Option 1



## Option 1

- Structure unchanged
  - Local government funding of RFAs continues
  - Ready integration with Civil Defence
  - Greater clarity of role of rural firefighters in non-fire emergencies
  - Stronger monitoring of RFAs
  - Comparatively quick to implement
- BUT**
- *May not achieve sufficient change*
  - *May lead to more stringent oversight by the Commission on RFAs*
  - *Uncertainty of NZFS grants to RFAs*

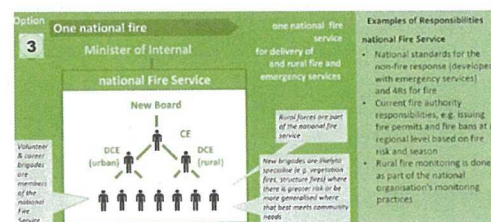
## Option 2



## Option 2

- Co-ordinated support within existing structure
  - Greater emphasis on rural fire
  - Ready integration with Civil Defence
  - Larger rural fire districts – local councils still engaged and funding (and potentially on a more equal basis)
- BUT**
- *Enforced amalgamation of smaller rural fire authorities*
  - *Reduced operational discretion for local councils*
  - *Potentially more expensive (for local councils)*
  - *Potential disengagement by volunteers (a diminished 'local' feel)*

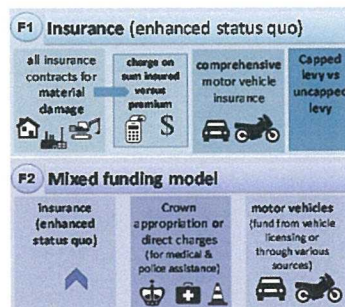
## Option 3



## Option 3

- New organisation –
    - operation and resources or
    - urban and rural
  - Rural Fire Authorities abolished (and local government funding)
  - Better support for volunteers
  - Clearer engagement with non-fire incidents
  - Consistent approach, but adapted to local needs
- BUT**
- *Substantial and time-consuming legislative and operational change*
  - *Different cultures and skill sets to manage*
  - *Uncertain integration with Civil Defence*
  - *Potential disengagement by volunteers*
  - *Expensive*

## Funding options







# *Appendix 2*

19 June 2015

File No: 3-OR-3-5

Hon Dr Nick Smith  
Minister for Building and Housing  
P O Box 18041  
Parliament Buildings  
Wellington 6140

email: [buildingactemergencymanagement@mbie.govt.nz](mailto:buildingactemergencymanagement@mbie.govt.nz)

Dear Nick

### **Building Act Emergency Management Proposals**

Thank you for the opportunity to comment on the consultation document. There are three aspects which the Council suggests warrant further consideration.

#### **The application of the proposed new powers is permitted only during a declared state of emergency**

The proposals stem from an identified need for transitional powers between the Civil Defence Emergency Management (CDEM) Act and the Building Act functions. The current system does not provide clarity and smooth management of potentially or actually unusable buildings after a state of emergency has been lifted. Since the issue of the consultation document, the Government has announced changes to the CDEM Act which will give stronger statutory powers during recovery. It is unclear how the Ministry's proposals will dovetail into that new framework. From the perspective of a Controller, it is preferable to be focussed on one piece of legislation.

#### **The balance between the rights of property owners (in terms of access to their buildings and obligations to meet costs without consultation) needs further consideration**

The consultation document quotes the observation by the Royal Commission that 'removing the rights of property owners outside of a state of emergency is not appropriate'. However, by extending powers under the Building Act to continue *after* the state of emergency has ceased would seem to contradict the position which the Royal Commission was anxious to safeguard. This means greater attention needs to be given to those rights.

For example, specific allowance is made in Proposal 6 to give at least 24 hours' notice (where possible) to Heritage New Zealand Pouhere Taonga before a warrant is issued to undertake work to remove significant and urgent dangers. It seems reasonable that the same process applies to the *owners* of any building where this need is identified.

Similarly, the requirements for removing dangers causing significant economic disruption should be similar for building owners and Heritage New Zealand Pouhere Taonga, which is not the case in Proposals 7 and 8. Allowing the latter at least two weeks to provide advice is potentially excessive.

The proposals are specific in not providing compensation to owners of buildings “lawfully removed” under the proposed powers, and where no appeal to the Chief Executive of MBIE is to be allowed. There is an unstated assumption that such owners will have insurance cover for such contingencies. The validity of such an assumption needs to be tested with insurers. It would be preferable for the Government itself to underwrite these costs, which could be significant. This would eliminate subsequent haggling whether there had been adequate consideration of more cost-effective alternatives.

The proposals should specifically provide for opportunities for a building owner (with appropriate assistance and safeguards).

**The proposals are overly focussed on damage done by earthquakes**

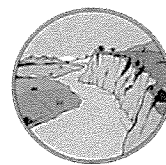
The evaluations contained in figure 4 are entirely related to earthquakes. However, the ‘building type’ would be different in the event of a major fire or flood. It would be helpful to work through such schematic evaluations for these.

I hope these comments prove helpful

Yours sincerely

Andy Watson  
Mayor of the Rangitikei District

# *Appendix 3*



**Rangitikei**  
UNDISCOVERED...

# Submission

## Preliminary view of 2018 Census

### Education and Training

This information is currently used by Rangitikei District Council and it would be useful for the data on education and training to be more in depth and to reflect changing needs for training and re-training.

### Ethnicity, culture and identity

This information is currently used by Rangitikei District Council and it would be useful for the data on ethnicity, culture and identity to be more in depth and to reflect changing needs.

### Families and households

This information is currently used by Rangitikei District Council and it would be useful to reflect increasing prevalence of blended families.

### Housing

Rangitikei District Council currently does not use this data to any great extent since it is not currently an area of growth. However, it is useful for Council to be able to continue to distinguish between “empty” and “residents away”. If, as predicted, absolute population decline eventually leads to a reduction in households as well as population decline, then the number of empty buildings may be important.

Council would also welcome more in depth data relating to housing quality.

### Income

This information is currently used by Rangitikei District Council and it would be useful for the data on income to be more in depth.

### Population structure

This information is currently used by Rangitikei District Council and it would be useful for the data on population structure to be more in depth and to reflect changing lifestyles.

### Transport

Rangitikei District Council remains concerned over the use of car ownership as a key indicator in the Deprivation Index. In rural areas, car ownership has long been a necessity rather than a luxury and many people in rural areas prioritise a car over other “luxury items” such as dishwashers or washing machines. Equally, inner city living is now a lifestyle choice for many because it enables them to walk, cycle or use

public transport and not own a car – again this decision is not one that is income related. Car ownership is no longer the indicator of affluence that it once was. It may be of more value to ask a question about the age of the car rather than the number of cars.

## **Work**

This information is currently used by Council and it would be useful for the data on work to be more in depth and to reflect changing trends in the workplace.

Council requests that the decision not to include a question on unpaid work is revisited. It believes that with the ageing of the population and the increasing contribution of voluntary and unpaid care work in providing, for example, essential social services, that this information is becoming increasingly important. From a rural local authority point of view, other sampling surveys methods are unlikely to be fully representative or reflective of our District.

# *Appendix 4*



Date:

# **Memorandum of Understanding**

**Between**

**Rangitikei District Council**

**Memorial Park Sports/Leisure User Groups**

**Sport Whanganui Regional Sports Trust**

**Taihape Area School**

**Taihape Community Development Trust**

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## **1. Background**

Various parties including the Rangitikei District Council, the Taihape Development Community Trust and representatives of the Memorial Park user community have been discussing options and possible plans for improvements at Memorial Park for a number of years. The broad focus of these discussions has been on implementing a range of facility developments and developing a "leisure hub" as a means of achieving a more effective and efficient Club structure.

While the initial project has suffered some setbacks there is still a very strong willingness amongst the various groups to work together to achieve greater outcomes for themselves and the broader Taihape Sports/Leisure Community.

Associated with this aim is an intention to enhance the value of Memorial Park as a District sports and leisure hub by developing a mutually beneficial working relationship between Council, formal sports users, the wider community and Taihape Area School.

## **2. Scope and Purpose of the Memorandum of Understanding (MoU)**

1. The Council wishes to enter into a MoU with the Memorial Park Sports User Groups (The Groups), Sport Whanganui Regional Sports Trust (Sport Whanganui), the Taihape Area School (TAS) and the Taihape Development Community Trust (TDCT) to optimise the use of Memorial Park for the benefit of the community.
2. The Council wishes to support The Groups so that it can provide recommendations to Council and assist with the optimisation of ground operations at Memorial Park, and (where applicable) Taihape Area School.

Some of the broad outcomes sought from such enhanced relationships include, but are not limited to, results such as:

- Optimised use of indoor and outdoor facilities at Memorial Park and Taihape Area School for competition games, training and development.
- Use of Memorial Park and Taihape Area School for larger scale events.
- Closer links between Council, clubs and the School.
- Better use of sports facilities within Memorial Park and the wider precinct (including the School).

This MoU represents the shared intention to work towards achieving these types of outcomes.

### **3. Principles**

The Parties agree to the following principles for the relationship:

*Trust based relationship* – a partnering relationship built on all Parties working on the basis of trust, respect and understanding.

*No surprises approach* – a partnering relationship built on all Parties behaving with integrity and in good faith, with appropriate knowledge and information sharing.

*Open communication* – a partnering relationship built on all Parties discussing issues openly, being open to constructive feedback, and understanding and respecting each other's knowledge, expertise, operating environment, and capabilities.

*Flexible* – a partnering relationship built on all Parties taking an open approach on differences of views and opinions and being flexible regarding the resolution of any issues which may arise.

### **4. Behaviours**

The Parties to the MoU will:

Make every effort to accommodate, acknowledge or fairly represent any dissenting view between the Parties.

Agree to act co-operatively and in good faith on issues of information and disclosure. Innovations, operational actions, discussions and confidential commercial information must not be shared with any third parties without the approval of both Parties. However, information in the public domain may be further distributed among usual channels and networks.

Acknowledge each Party's unique accountabilities and responsibilities.

### **5. Code of Conduct**

It is anticipated that the Parties to this MOU will act in a fair and reasonable way at all times and work in good faith.

### **6. Term**

This MoU has no fixed expiry date.

### **7. Management Agreement**

For the avoidance of doubt, the relationship of the Parties under this MoU is not one of legal partnership, joint venture or agency. The parties do not intend this MoU to be legally binding.

## **8. Confidentiality**

Further to section 4 above, the Parties will not disclose, directly or indirectly, any confidential information received from one of the other Parties to any third party without the written consent, unless required by processes under the Official Information Act 1982, in which case the disclosing Party will inform the other Party prior to the disclosure.

## **Schedule 1**

### **Definitions**

In this MoU the following words or phrases have the corresponding meanings unless otherwise specified:

- *Sports Facilities* - means the sports facilities located on Memorial Park or those located within Taihape Area School and covered under the MoU.
- *Parties* - means the parties to this Memorandum of Understanding.
- *Grounds* – means the open space playing surfaces within Memorial Park, and /or Taihape Area School (as per the MoU).
- *Memorial Park* – means the Council fields and facilities provided at Memorial Park.
- *School Premises* means the land and buildings comprising Taihape Area School
- *Council* – means RANGITIKEI District Council.
- *THE GROUPS* – means Memorial Park Sports and Leisure User Groups. The groups may be comprised of but not limited to the following Clubs and Organisations
  - Taihape Netball
  - Taihape Bowls
  - Taihape Squash
  - Taihape A and P Association
  - Utiku Old Boys Rugby Club
  - Taihape Rugby Club
  - Taihape Midgets Rugby
  - Taihape Cricket
  - Northern Whanganui Rugby sub Union
  - Taihape Dressage
  - Taihape Show jumping
  - Clubs Taihape
- *School* – means Taihape Area School (TAS).
- *Sport Whanganui* means Sport Whanganui Regional Sports Trust
- *TDCT* means - Taihape Development Community Trust

*Good faith* - means the requirement for the parties to be constructive in establishing and maintaining a productive working relationship in which the parties are, among other things, responsive and communicative.

## Memorandum of Understanding Sign-off page 1

Duly authorised by: \_\_\_\_\_

*(Club or Organisation)*

Supported by Committee / Trustee Resolution dated: \_\_\_\_\_

Signed by: \_\_\_\_\_

*(Name – of authorised signatory)*

Signature: \_\_\_\_\_

Duly authorised by: \_\_\_\_\_

*(Club or Organisation)*

Supported by Committee / Trustee Resolution dated: \_\_\_\_\_

Signed by: \_\_\_\_\_

*(Name – of authorised signatory)*

Signature: \_\_\_\_\_

Duly authorised by: \_\_\_\_\_

*(Club or Organisation)*

Supported by Committee / Trustee Resolution dated: \_\_\_\_\_

Signed by: \_\_\_\_\_

*(Name – of authorised signatory)*

Signature: \_\_\_\_\_

Duly authorised by: \_\_\_\_\_

*(Club or Organisation)*

Supported by Committee / Trustee Resolution dated: \_\_\_\_\_

Signed by: \_\_\_\_\_

*(Name – of authorised signatory)*

Signature: \_\_\_\_\_

Duly authorised by: \_\_\_\_\_

*(Club or Organisation)*

Supported by Committee / Trustee Resolution dated: \_\_\_\_\_

Signed by: \_\_\_\_\_

*(Name – of authorised signatory)*

Signature: \_\_\_\_\_

## Memorandum of Understanding Sign-off page 2

Duly authorised by: \_\_\_\_\_

*(Club or Organisation)*

Supported by Committee / Trustee Resolution dated: \_\_\_\_\_

Signed by: \_\_\_\_\_

*(Name – of authorised signatory)*

Signature: \_\_\_\_\_

Duly authorised by: \_\_\_\_\_

*(Club or Organisation)*

Supported by Committee / Trustee Resolution dated: \_\_\_\_\_

Signed by: \_\_\_\_\_

*(Name – of authorised signatory)*

Signature: \_\_\_\_\_

Duly authorised by: \_\_\_\_\_

*(Club or Organisation)*

Supported by Committee / Trustee Resolution dated: \_\_\_\_\_

Signed by: \_\_\_\_\_

*(Name – of authorised signatory)*

Signature: \_\_\_\_\_

Duly authorised by: \_\_\_\_\_

*(Club or Organisation)*

Supported by Committee / Trustee Resolution dated: \_\_\_\_\_

Signed by: \_\_\_\_\_

*(Name – of authorised signatory)*

Signature: \_\_\_\_\_

Duly authorised by: \_\_\_\_\_

*(Club or Organisation)*

Supported by Committee / Trustee Resolution dated: \_\_\_\_\_

Signed by: \_\_\_\_\_

*(Name – of authorised signatory)*

Signature: \_\_\_\_\_



## Memorandum of Understanding Sign-off page 3

Duly authorised by: \_\_\_\_\_  
(Club or Organisation)

Supported by Committee / Trustee Resolution dated: \_\_\_\_\_

Signed by: \_\_\_\_\_  
(Name – of authorised signatory)

Signature: \_\_\_\_\_

Duly authorised by: \_\_\_\_\_  
(Club or Organisation)

Supported by Committee / Trustee Resolution dated: \_\_\_\_\_

Signed by: \_\_\_\_\_  
(Name – of authorised signatory)

Signature: \_\_\_\_\_

Duly authorised by: \_\_\_\_\_  
(Club or Organisation)

Supported by Committee / Trustee Resolution dated: \_\_\_\_\_

Signed by: \_\_\_\_\_  
(Name – of authorised signatory)

Signature: \_\_\_\_\_

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(Club or Organisation)

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Signed by: \_\_\_\_\_  
(Name – of authorised signatory)

Signature: \_\_\_\_\_

Duly authorised by: \_\_\_\_\_  
(Club or Organisation)

Supported by Committee / Trustee Resolution dated: \_\_\_\_\_

Signed by: \_\_\_\_\_  
(Name – of authorised signatory)

Signature: \_\_\_\_\_

## Memorandum of Understanding Sign-off page 4

Duly authorised by: \_\_\_\_\_  
(Club or Organisation)

Supported by Committee/ Trustee Resolution dated: \_\_\_\_\_

Signed by: \_\_\_\_\_  
(Name – of authorised signatory)

Signature: \_\_\_\_\_

Duly authorised by: \_\_\_\_\_  
(Club or Organisation)

Supported by Committee / Trustee Resolution dated: \_\_\_\_\_

Signed by: \_\_\_\_\_  
(Name – of authorised signatory)

Signature: \_\_\_\_\_

Duly authorised by: \_\_\_\_\_  
(Club or Organisation)

Supported by Committee / Trustee Resolution dated: \_\_\_\_\_

Signed by: \_\_\_\_\_  
(Name – of authorised signatory)

Signature: \_\_\_\_\_

Duly authorised by: \_\_\_\_\_  
(Club or Organisation)

Supported by Committee / Trustee Resolution dated: \_\_\_\_\_

Signed by: \_\_\_\_\_  
(Name – of authorised signatory)

Signature: \_\_\_\_\_

Duly authorised by: \_\_\_\_\_  
(Club or Organisation)

Supported by Committee / Trustee Resolution dated: \_\_\_\_\_

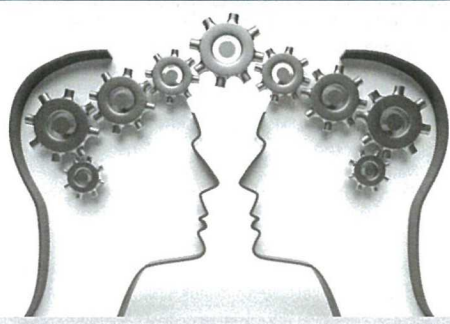
Signed by: \_\_\_\_\_  
(Name – of authorised signatory)

Signature: \_\_\_\_\_

# *Appendix 5*



# MANAWATU WANGANUI LASS LTD NEWSLETTER



APRIL 2015 ISSUE #9

## ■ WHAT IS MW LASS?



MW LASS stands for Manawatu-Wanganui Local Authority Shared Services. This is an initiative of seven councils in the Manawatu-Wanganui Region. This includes the Ruapehu, Wanganui, Rangitikei, Manawatu, Tararua and Horowhenua District Councils, as well as Horizons Regional Council.

The aim of MW LASS is to find ways of working together to provide services to our communities more efficiently and effectively. MW LASS is overseen by eight directors, the Chief Executives of each of the councils and an external director, Craig O'Connell.

## ■ MESSAGE FROM THE EXECUTIVE OFFICER

**On the national scene there is unquestionably a heightened awareness amongst Local Government entities of the differing models to support Councils working more collaboratively.**

One of those models is the LASS model. In my role as Executive Officer, I am often asked how MW LASS works so it is timely that I briefly explain this process.

Procurement and/or shared service opportunities are typically identified through a needs analysis, benchmarking exercise or simply as a creative idea from staff. Once a longer term business plan is set, the initiatives are processed through advisory groups.

These advisory groups are made up of representatives of the different member councils interested in a particular service. Each group is service specific; the participants initially decide the scope of the project and the desired outcomes and work collaboratively to achieve them. This enables us to benefit from the expert knowledge of staff and involve them in the process.

MW LASS assists with facilitation and also provides a legal entity. It is representative of all the councils and able to enter into contracts and agreements with the councils and/or external suppliers. An important requirement for MW LASS is that it adds value to the process. The exact form of the agreements will depend on the particular service and MW LASS may include options to customise arrangements to get the best solution.

MW LASS is also closely aligned with other LASS entities across the country which allows the benefits of scale, shared resourcing and the transfer of knowledge to be optimised.

**Craig Grant**  
*Executive Officer, MW LASS*



*Craig Grant*

## ■ PETER TILL BIO

As a student with acting pretensions Peter secured an Engineering cadetship from the NZBC, this was a lot of fun and enabled work all over the country in various studios and transmitting sites.

The Power Industry offered bigger budgets, rural life and more autonomy so Peter worked for Power Boards in South Canterbury, Horowhenua, South Taranaki and King Country ending with 10 years as CEO for King Country. The Bradford reforms of the late 1990s bought an end to that after 28 years.

Major change was required, so, 2 years as Sector Manager Technical Operations for the UN in Northern Iraq Capacity. An amazing spell of OE for a 50 year old. On return to NZ (another war in the middle east) he was offered a short term consulting job at Ruapehu. The last 10 years has seen him doing nearly everything that's vaguely technical at Ruapehu. CEO since the end of 2011.

LASS is an exciting opportunity – one way or another its is what will happen to the "backroom" of Local Government.

Outside interests are family, theatre, singing, farming, The Lines Company, Auckland Leaky Tower Blocks and the Gym. It's nearly time to hang up the suit and stop worrying the sheep.



*Peter Till*



## Insurance partnership saves millions

**A partnership between 25 councils has led to reduced insurance premiums and cost savings for ratepayers across Bay of Plenty, Hawke's Bay, the Horizons Region and the West Coast.**

Manawatu-Wanganui LASS, Bay of Plenty LASS, Hawke's Bay LASS and the West Coast Group of Councils recently joined together to tender for Insurance Brokerage and Risk Management services and have achieved significant cost savings in excess of \$3million, allowing each council to reallocate its savings to other priority activities.

Horizons Regional Council Group Manager and Executive Officer for MW LASS Craig Grant says the partnership demonstrates how councils across the country can work together where there is a common drive to achieve economies of scale.

"The Local Authority Shared Services or LASS model is paving the way for councils throughout New Zealand to work together to achieve cost savings or service improvements," he says.

"In this case, with assistance from our advisers Grant Thornton New Zealand, we've achieved substantial synergies in our insurance programs and, while there has been a softening of the market, these savings simply would not have been achieved had all 25 councils acted on their own."

"Through this process we have achieved the same level of insurance services for our councils, with an even better result for our ratepayers."

AON New Zealand will be providing Insurance Brokerage and Risk Management services to MW LASS, BOP LASS and the West Coast Group of Councils, with JLT providing these services to the HB LASS.



**HAWKE'S BAY COUNCILS DELIVER VALUE AND SERVICE**

## Town Security Crime Prevention Cameras

MW LASS are working on a memorandum of understanding with the New Zealand Police to access footage to assist in their enquiries of criminal activity.

Many community groups or councils have fund raised for camera systems across the region. These camera systems are being increasingly brought together to serve our communities. It will also be very helpful to have a consistent way to share the information with the New Zealand Police.

The purpose of the camera systems are to deter illegal activity, and detect incidence of crime disorder in identified high crime areas and provide evidence of criminal acts. They will increase peace of mind in respect to personal and building safety.

CCTV is not used to maintain surveillance on individuals or groups, although it may assist in the identification of individuals and vehicles in the area when a crime occurs. Cameras must be operated in a manner that complies with the Privacy Act 1993.

## HR Shared Service Opportunities

There has been some great progress with the HR Shared Service Initiatives introduced in the last newsletter. As a first step the HR Managers Group have developed a formal commitment to a collaborative way of working based on five key principles: Think Regionally; Meet Regularly; Communicate Openly; Share and Support; and, Shared Services as part of Core Roles.

Three priority sub-projects have been identified: Health & Safety; Regional Capability Development; and, Regional Attraction. The research phase for the Shared Health & Safety Project is well under way. The focus for this is on investigating the existing Health & Safety capability of MW LASS Members as well as their readiness for the upcoming changes to Health & Safety legislative requirements. Once this is established, the project team will be investigating shared opportunities that ensure each MW LASS Member is equipped to meet the new requirements and maintain a high standard of health and safety.

Project teams have been established for the remaining two priority areas, and the research phase for these will commence soon. If you have any questions about Shared HR Initiatives, please contact Project Manager Stephanie Rose.



Stephanie Rose

## Inter LASS Meeting

A key component of shared services is collaboration. Without it, the scene is set for duplication and lost opportunities to exercise the benefits of 'economies of scale'. With this thought in mind, management representatives from MW LASS, Bay of Plenty (BOP) LASS, Waikato LASS and Hawkes Bay LASS meet quarterly to 'swap notes' on respective business activities.

The most recent meeting was in April which was also attended by IM Managers from several member Councils. The focus was on ICT strategies and services including regional public data portals and shared software procurement. Through this discussion it also became apparent that duplication was occurring between LASS groups in the area of online services. So an inter LASS steering group was set up to explore inter LASS online services opportunities with the aim of achieving a better collective outcome.

The next inter LASS meeting is scheduled for August where the topic for discussion will be 'A green fields approach to inter LASS opportunities'.



## MW LASS Directors

<b>Michael McCartney</b> Horizons Regional Council (Chairman)	<b>Ross McNeil</b> Rangitikei District Council
<b>Craig O'Connell</b> Independent Director	<b>Lorraine Vincent</b> Manawatu District Council
<b>David Clapperton</b> Horowhenua District Council	<b>Blair King</b> Taranaki District Council
<b>Peter Till</b> Ruapehu District Council	<b>Kevin Ross</b> Wanganui District Council





*First Meeting of the Sealding  
Borough Council held in the Immigration  
Baracks on Monday, the 15<sup>th</sup> August 1881.  
Present, His Worship the Mayor, D. H. Macintosh  
(Chairman), Councillors Lettbridge, Chamberlain,  
Rutherford, Loudon, Johnston, Baker, Heiggen,  
and Thomson.*



## WELCOME

Welcome to the Archives Central newsletter. This is a monthly update that lets you know what we are up to, the sorts of archives we hold in the stacks and a bit about the history of the region.

## HIGHLIGHTS OF THE MONTH

Over April we had:

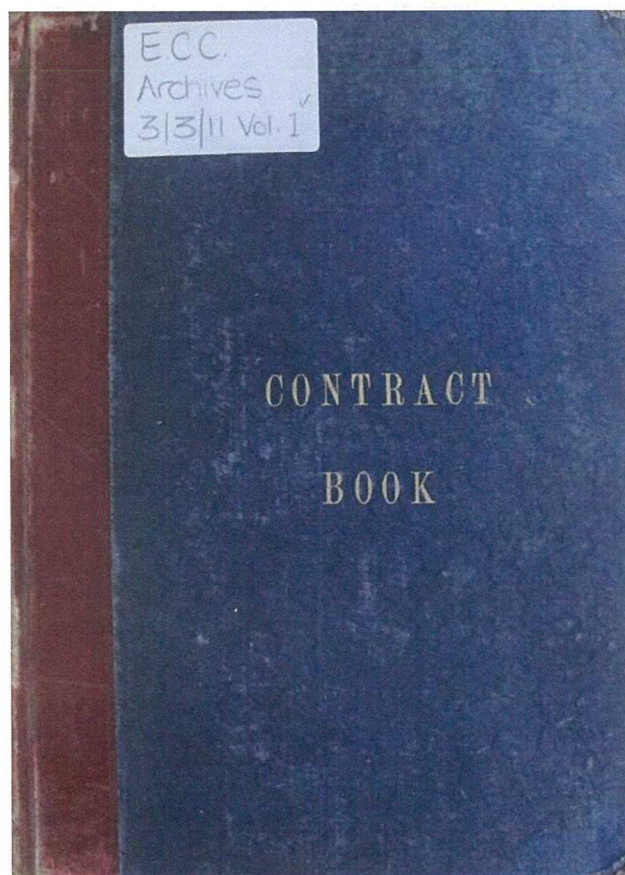
- 50 requests lodged with archives staff
- 2,092 unique visitors to the Archives Central website

We have received transfers from:

- Tararua District Council - a mix of records including contract registers from the Eketahuna, Woodville and Pahiatua County Councils
- Woodville Pioneer Museum - three old maps of Woodville Borough

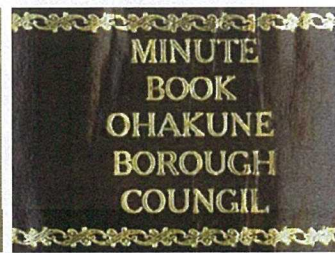
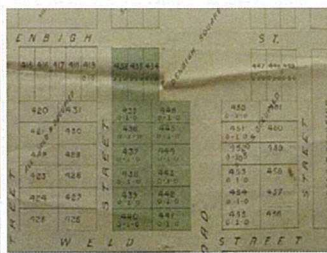
117  
Contract No 38 to Sharp

Date	Particulars	Folio	Dr.	Cr.	Dr. or Cr.
1920	Hauma-Hauma Road				
	Bush falling			30	
	Deposit			2	
June 14	Sharp & Co		30		
	Deposit		2		
			32	32	



STAFF ONSITE  
8.00am - 5.00pm Monday - Friday  
for enquiries

READING ROOM  
Open to Public 1.00pm - 5.00pm  
Tuesday to Friday

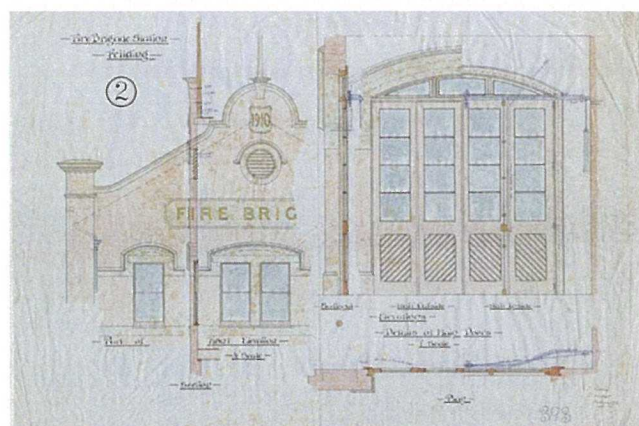
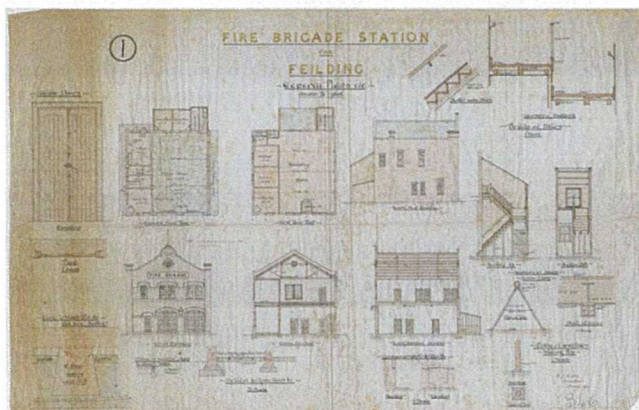


- Email: [enquiries@archivescentral.org.nz](mailto:enquiries@archivescentral.org.nz)
- Phone: (06) 952 2819
- Find us on Facebook. Search: Archives Central



**MWLASS**  
breaking boundaries, building opportunities





## FROM THE STACKS – FEILDING FIRE STATION PLANS

Back at the start of the year we received a transfer of drawings from the Manawatu District Council. They are all of the old Fire Station in Bowen Street, Feilding. They include the original building plans as well as later alterations from the 1930s.

The original plans have a few quirks. When it came to construction, they built the mirror image rather than stick to the original design. The architect signed and dated them 1911 - but the building was opened in 1910 and the plans of the parapet show the date as 1910.

The building was remodelled after the 1931 Napier Earthquake, and a number of concept plans were considered, including reducing the building to a single storey. In the end the top floor was demolished and rebuilt with less heavy masonry.

The current Fire Station was built in 1973 to replace this building and the old station was demolished in 1979. The plans from 1911-1932 have all been scanned and can be viewed on the Archives Central website.

## DID YOU KNOW?

### - Cemeteries

Early cemeteries in NZ were usually run by local churches or controlled by local trustees rather than by Councils.

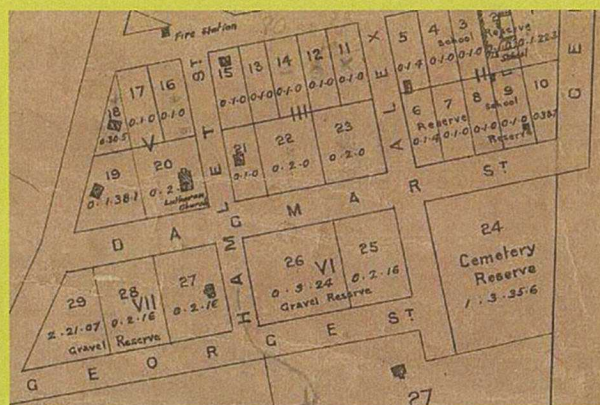
The 1882 Cemeteries Act started to change this and introduced a requirement that Councils had to provide a cemetery if one wasn't already available.

At the same time concerns were raised that if cemeteries were too close to towns that they might cause disease or pollute the ground water. As a result the Cemeteries Act required all new cemeteries to be established outside the boundaries of the boroughs and town districts.

Existing cemeteries were allowed to stay where they were, but the law change explains why there is usually some distance between town and the local cemetery. Dannevirke is a classic example of this. The old settlers

cemetery was established prior to 1882, so is near the centre of town, while the newer Mangatera Cemetery is at the northern end of the town, just outside the old Borough boundary.

By 1976 it was decided that these health concerns weren't backed up by the facts and the law was changed to allow cemeteries to be built within town boundaries again.





# Archives Central Website Statistics Report

## MAY 2015

### 1. Overall Site Statistics

Unique Visitors	Number of Visits	Searches <sup>1</sup>
1821	2420	860

### 2. Statistics broken down by basket

This section records the number of searches carried out by basket, the number of items/series entries viewed in each basket and how many times each homepage was viewed.

Section of site	Searches <sup>2</sup>	Items/Series Entries Viewed <sup>3</sup>	Homepage Viewed
<b>PNCC</b>	94	464	160
<b>WDC</b>	29	351	93
<b>HRC</b>	65	157	100
<b>TDC</b>	30	55	134
<b>MDC</b>	81	177	173
<b>RDC</b>	64	86	127
<b>HDC</b>	65	122	142
<b>RuDC</b>	61	100	94
<b>Overall Site</b>	343		174

### 3. Time spent on the website

This section notes how long each visit to the website lasted.

0s-30s	30s-2m	2m-5m	5m-15m	15m-30m	30m-1hr	1hr+
1807	256	111	92	52	50	52

<sup>1</sup> This statistic covers all searches carried out on the Archives Central website, regardless of basket. This includes minor baskets such as the News, Help and Agencies baskets, which are not included in Section 2 of this report.

<sup>2</sup> This column notes the searches carried out within each main basket. The overall site statistic for this column only records those searches which were specifically for the entire site.

<sup>3</sup> As all Items/Series entries are within the council baskets there is no Overall Site statistic for this.



# Archives Central Customer Statistics Report May 2015

## 1. Overall Customer Statistics

Total Requests Received	Visitors to Building
45	9

Note that visitors to the building are included in the total requests received.

## 2. Requests by Type

Internal	External General	External Student	External Family
24	14	0	7

## 3. Requests by Collection

Collection	Internal Customers	External Customers	Items Used
HRC	4	2	17
TDC	0	5	33
MDC	3	9	34
RDC	2	1	50
HDC	2	3	33
RuDC	13	0	37
<b>Total</b>	<b>24</b>	<b>20</b>	<b>204</b>

Note that this only reflects usage by collection. Internal customers could be from any council. For example staff from PNCC may request to view items from the MDC collection and that would be captured on the MDC line.

## 4. How Requests Are Lodged

By Email	By Phone	In Person
29	7	8

# *Appendix 6*

*Kororia, Honore, Hareruia kia Ihoa o nga Mano, Arepa, Omeka,  
Piriwiritua, Hamuera ko te Mangai kei roto aia nei, ake nei . .. Ae!*

**RATANA COMMUNAL BOARD OF TRUSTEES**  
**PO BOX 4**  
**RATANA PAA**

---

Ref 631

2<sup>nd</sup> June 2015

Rangitikei District Council  
Private Bag 1102  
MARTON

Tena Koutou



**RE : BUILDING CENSENT FARM SHED**

With reference to the above we convey the following.

The Board is establishing a fenced depo located at 4 Te Taihauauru Street, behind the old Post Office building. The area measures approximately 28 x 19 metres with a 1.8 metre high fence.

We are purchasing a three bay Farm Shed for the site from Versatile and seek a waiver for the building permit fee. Versatile are supplying and installing the Farm Shed. The fee would be helpful towards further works required in the site and or maintenance in other areas of the community.

In consideration we convey the following :

1. Ratana Communal Board is non profit organisation registered with Charities Commission with a nil tax exemption.
2. The purpose of the board is to maintain assets of the church within the community this consists of Temple, Manuao (Marae building), Historic House, Private Cemetery, including all green space areas.
3. The work of the board is undertaken with donations either in kind or financially from ratepayers and followers of the Church.
4. The board receives an annual grant to maintain areas under specification and jurisdiction of RDC.
5. All monies gained by the board are invested back into developing the community and purchasing capital expense items such as replacing mowers etc.

The functionality of this depo will provide a safe and secured area for storing equipment and stock piling materials for ongoing maintenance work.

Your time and consideration of this is appreciated.

Noho ora mai

Tainui Pene  
Hemana (Chairman).

.....no reira ko te Mangai hei tautoko mai aiane akenei ae!

# *Appendix 7*

Rangitikei Boxing Club  
Todd Spring / Bob Cakebread  
c/o 27 Pukepapa Rd  
Marton 4710  
06 327 4282

Chief Executive Officer  
Rangitikei Council

18/06/2015

**RE: Waiver of fees for use of the upper floor of the Memorial Hall,  
Wellington Rd, Marton.**

Dear Sir,

We, the representatives of the Rangitikei Boxing Club, have identified a opportunity that will encourage the youth of our community.

Since we founded the boxing club over ten months ago we have discovered that many young Marton people wish to participate in our activities, however due to the rental cost of the hall we have to charge a fee of five dollars.

This has become an issue for some families, as this fee is substantial for parents, many of whom are solo, when multiplied over several children. For this reason we have found that junior attendance can be very irregular because of hardship. Every parent wants to give their children the best opportunities to access the great activities available to them in the Rangitikei district and we feel that boxing club is able to provide a safe environment for exercise and enhanced self-esteem.

The club has a core base of approximately thirty juniors, both boys and girls. We believe that if we could offer free entry or even gold coin donation this would encourage greater and more regular participation.

The Rangitikei Boxing Club would like to extend an invitation to any council member to come and see our facility and get an idea of what great work goes on at the club.

We look forward to the council's response and hopeful cooperation in our endeavors in the future.



**Todd Spring**



**Bob Cakebread**



# Attachment 6

# REPORT

SUBJECT:           **Infrastructure Shared Services – Council Controlled Organisation (CCO) – investigation**

TO:                 Council

FROM:             Ross McNeil, Chief Executive

DATE:             15 June 2015

FILE:             3-OR-5-3

---

## **1 Purpose**

- 1.1    The investigation of the establishment of a Council Controlled Organisation for the provision of Infrastructure Services for the Manawatu and Rangitikei District Councils.

## **2 Background**

- 2.1    In June 2013 the Chief Executives of the Manawatu District Council (MDC) and Rangitikei District Council (RDC) initiated a review of the Shared Services arrangement between Manawatu District Council and Rangitikei District Council. Morrison Low was engaged to assist with this review which concluded in September 2013 with a Stage 1 report.
- 2.2    The key findings of the review were :
- The status quo was not sustainable
  - The establishment of a Council Controlled Organisation was the preferred option for the future of the MDC / RDC Infrastructure Shared Services.
- 2.3    The Stage 1 report was considered by senior staff at MDC and RDC and the outcome of the initial review was presented to a joint Workshop of Manawatu and Rangitikei District Council elected members in November 2014 with a follow-up joint Workshop in January 2015.

## **3 Comment**

- 3.1    As a result of the two joint Workshop presentations an 'Infrastructure Shared Services Joint Working Group' (joint Working Group) was established on the basis of the key conclusion of the initial review being that the Infrastructure Share Services arrangement was not sustainable in its current form. The terms of reference for the joint Working Group was to give detailed consideration to two options for the future structure of the MDC / RDC Infrastructure Shared Services, specifically:

- An enhanced status quo / Memorandum of Understanding
  - The establishment of the Council Controlled Organisation
- 3.2 The joint MDC/ RDC Working Group was established by both Councils with the following representation:
1. MDC Mayor –Margaret Kouvelis
  2. RDC Mayor – Andy Watson
  3. MDC Deputy Mayor – Tony Jensen
  4. RDC Deputy Mayor – Dean McManaway
  5. MDC Councillor – Alison Short
  6. RDC Councillor – Angus Gordon
- 3.3 The joint Working Group formally met on three occasions in early 2015 with support and facilitation from Malcolm Morrison (Morrison Low), the Chief Executives of MDC and RDC and the MDC General Manager – Infrastructure.
- 3.4 The outcome of the joint Working Group was the recommendation to establish a Council Controlled Organisation for the provision of MDC / RDC Infrastructure Shared Services. This was presented to a joint Workshop of Manawatu and Rangitikei District Councillors on 23 March 2015.
- 3.5 The next step in the process, should both Councils resolve to do so, is to establish a Governance Investigation Group (GIG) to oversee the development of a business plan for the establishment of a Council Controlled Organisation for the provision of Infrastructure Shared Services. The draft terms of reference are attached (as Appendix 1) to this report and it is envisaged that the GIG participants will be the same elected members who sat on the joint Working Group.
- 3.6 The development of a business plan is the formal investigation into the establishment of a Council Controlled Organisation for consideration by both Councils. The indicative plan for the investigation into the development of the Council Controlled Organisation business plan is as follows:

Group	Participants	Meeting Frequency
Governance Investigation Group (GIG)	Mayor, Deputy Mayor and one Councillor from both MDC and RDC	Monthly commencing mid-July
Project Board (PB)	CE's for MDC and RDC, GM Infrastructure and Malcolm Morrison (Morrison Low)	Monthly (or more) commencing early July



Project Management Group (PMG)	Project Manager, Workstream Leaders, Support	Fortnightly (or more) commencing late July
Workstreams (x 6)	Workstream Leaders and relevant staff, with additional support as required	Fortnightly (or more) commencing late July

- 3.7 It is intended to hold three joint Workshops with all Manawatu and Rangitikei District Council elected members between August and November 2015.
- 3.8 The Council meetings in February 2016 are where it is expected the final reports regarding the establishment of a Council Controlled Organisation for the provision of Infrastructure Shared Services will be considered.

## **4 Options**

- 4.1 There are two options available to Council:

1. Authorise the Chief Executive to investigate the establishment of a Council Controlled Organisation for the provision of Infrastructure Shared Services; or
2. Maintain the status quo for the provision of Infrastructure Shared Services in the interim with another decision making process to work through given the status quo has been agreed as unsustainable.

The recommended option is Option 1, to authorise the Chief Executive to investigate and report on the establishment of a Council Controlled Organisation for the provision of Infrastructure Shared Services.

## **5 Consultation**

- 5.1 No public consultation has been undertaken to date. Should Council adopt the resolutions contained within this report to investigate the establishment of a Council Controlled Organisation, and subsequently proceed on that basis, it will be publically consulted on via both Councils' draft 2016/17 Annual Plans in March – April 2016 in accordance with the requirements of the Local Government Act 2002.

## **6 Financial implications**

- 6.1 There are minimal separate funds allocated for the investigation a Council Controlled Organisation and it is envisaged that internal resources will be utilised wherever possible.

## **7 Statutory Requirements**

- 7.1 There are no statutory requirements regarding investigating the establishment of a Council Controlled Organisation. However, the establishment process for a Council

Controlled Organisation is governed by the provisions of the Local Government Act 2002, and these will be adhered to should MDC and RDC proceed with the establishment of a Council Controlled Organisation.

## **8 Delegated Authority**

- 8.1 The Council has authority to make a decision on this matter.

## **9 Recommendations**

- 9.1 That the report 'Infrastructure Shared Services – Council Controlled Organisation (CCO) – investigation' be received.
- 9.2 That Council authorises the Chief Executive to investigate the establishment of a Council Controlled Organisation for the provision of Infrastructure Shared Services and report back to Council in February 2016 as has already been authorised by Manawatu District Council for its Chief Executive.
- 9.3 That a Governance Investigation Group be established and that the membership of the Governance Investigation Group be the same as the Infrastructure Shared Services Joint Working Group.
- 9.4 That the draft terms of reference for the Governance Investigation Group be adopted and the final terms of reference be confirmed by the co-chairs of the Governance Investigation Group prior to the first meeting.

Ross McNeil  
Chief Executive

# *Appendix 1*

# CCO Establishment for Infrastructure Services

Rangitikei and Manawatu District Councils

Governance Investigation Group (GIG)

Terms of Reference

Prepared 2 June 2015

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## Purpose:

This document sets out the Terms of Reference for the Governance Investigation Group (GIG) for the Council Controlled Organisation (CCO) Establishment for Infrastructure Services for Rangitikei and Manawatu District Councils.

The core purposes of the GIG is to:

- Provide governance oversight and direction as required
- Endorse the Project Programme (PP) required for establishing the CCO as recommended by the Project Board (PB)
- Ensure that the approved PP and proposed CCO Business Plan are consistent with the direction from the joint Council Workshop of 23 March 2015 and the respective June 2015 Council meetings
- Receive, consider and provide direction on recommendations from the PB
- Report progress on the PP back to both Councils via joint Workshops

The agreed key attribute requirements as set out in the Terms of Reference for the Infrastructure Shared Services Working Group, are unchanged for the GIG, being:

- Equitable to both Councils
- Sustainable service performance and capacity to meet current and future obligations
- Robust inter-council processes eg. security/risk management if one Council wishes to withdraw from the governance arrangement
- Financial impacts
- Method of obtaining the best engineering advice

Within the context of this core purpose, the GIG will have these specific responsibilities:

- Receive progress reports from the PB
- Workshop the proposed CCO Business Plan and all other relevant matters with the joint Councils
- Endorse the report and proposed Statement of Proposal (SOP) to the Councils for consideration and adoption for public consultation
- Subject to the outcome of the public consultation process, endorse the report to the Councils for the establishment of the CCO

## Outcomes:

The GIG seeks the following outcomes to deliver on its core purposes:

1. The Business Plan and SOP are approved by both Councils for public consultation through the annual plan process 2016/17
2. Subject to public consultation both Councils' resolve to form the CCO

**Membership:**

The GIG will comprise the following members:

- RDC Mayor, Deputy Mayor, one councillor (to be appointed by RDC)
- MDC Mayor, Deputy Mayor, one councillor (to be appointed by MDC)

The GIG will be co-chaired by the two Mayors. There will be no changes to the GIG membership without the agreement of both Mayors.

The project structure showing the interrelationship between the various project levels and workstreams is contained within this Terms of Reference.

**Meetings:**

The indicative GIG meeting schedule for 2015 is monthly starting in mid July.

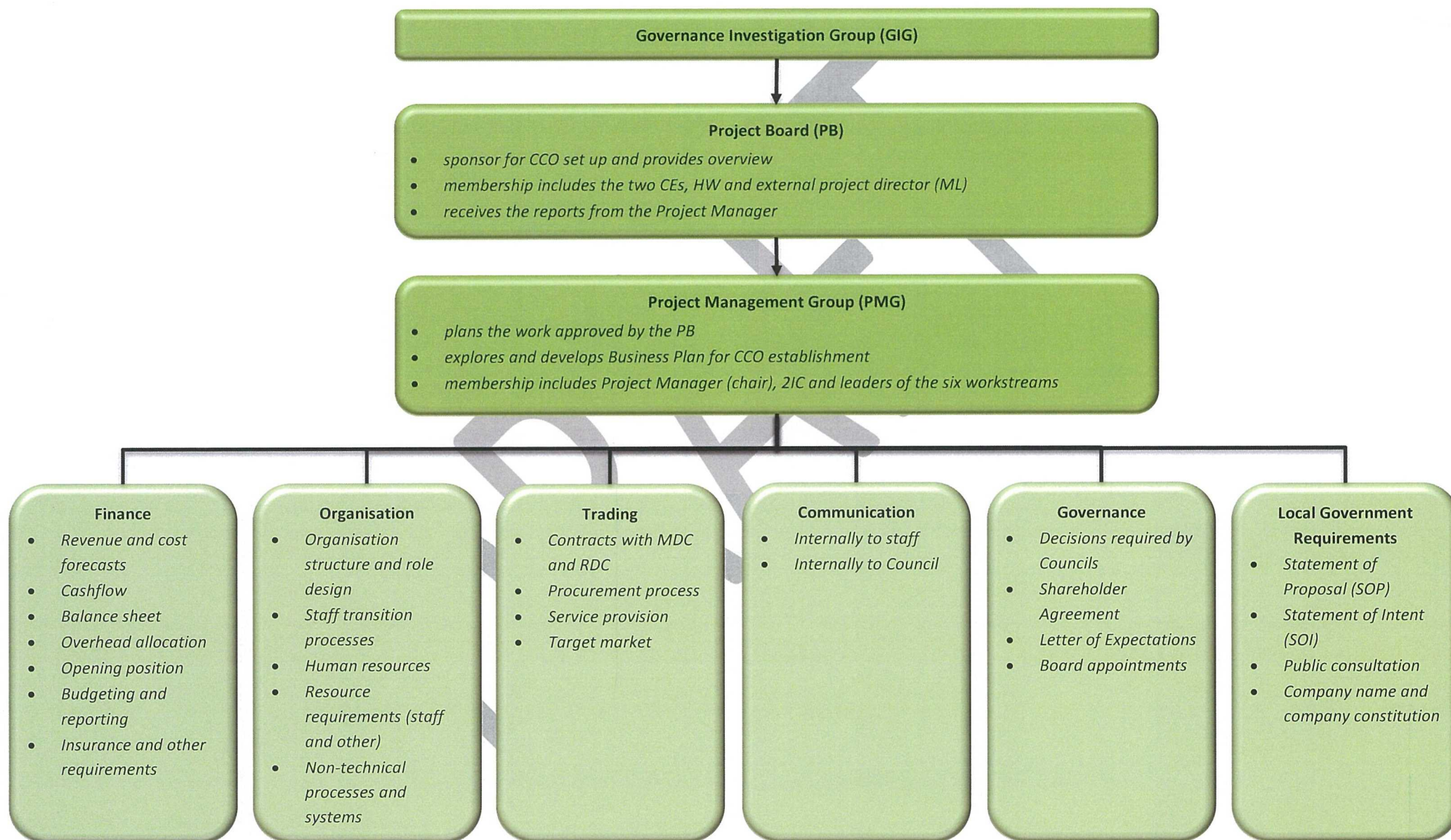
The agenda will be prepared by the PB and agreed and distributed at least five days in advance of the GIG meeting.

In addition, the GIG will present to three joint Council Workshops for the CCO set up starting August through to November 2015 (dates still to be confirmed).

The meeting protocol for members will be expected to be:

- Attend all meetings and adhere to timelines and milestone dates
- Consider the perspective of all GIG members in the advice and feedback provided
- Provide direction (subject to the joint Councils' formal adoption process) at agreed milestones for the CCO investigation
- Work in a consensus building manner

## Project Structure for Infrastructure Shared Services CCO Set Up



# Attachment 7



**Rangitikei**  
UNDEFEAT...

# REPORT

**SUBJECT:** Annual work plans and proposed funding allocations for Bulls and District Community Trust, Project Marton, rangitikei.com and Taihape Community Development Trust in 2015/16

**TO:** Council

**FROM:** Denise Servante, Strategy and Community Planning Manager

**DATE:** 18 June 2015

**FILE:** 3-GF-10

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## **1 Executive Summary**

- 1.1 During the preparation of the 2015-25 Long-Term Plan, Council reviewed the Memorandum of Understanding (MOU) that it had with four key stakeholder agencies: Bulls and District Community Trust, Project Marton, rangitikei.com and Taihape Community Development Trust. Particularly it developed the strategic performance framework to focus on outcomes that are closely aligned with levels of service in the Council's Community Well-being Group of Activities.
- 1.2 Council has a budget of \$100,000 set aside to fund agreed work programmes with its MOU partners. In 2012/13, Council agreed a process to allocate the funding based on the alignment of the work plans submitted by each organisation with Council's strategic priorities within these levels of service. It was agreed that the process would form the basis of funding for the period through to 30 June 2015, subject to annual performance review and Council's annual plan process. This process was confirmed for the period 1 July 2015 to 30 June 2018.
- 1.3 This report provides the quarterly reports reporting on progress against the work plans for 2014/15 and the proposed work programmes for 2015/16. It also suggests an allocation to be made for the year 2015/16 following a similar process to that used in the previous three years but reflecting Council's priorities from the 2015-25 LTP.

## **2 Background**

- 2.1 During the 2015-25 LTP process, Council reviewed the Memorandum of Understanding between it and four partnering organisations: Bulls and District Community Trust, Project Marton, rangitikei.com and Taihape Community Development Trust. The Memorandum provides for a Council contribution towards an agreed work programme on an annual basis, subject to performance and to annual plan process.



- 2.2 Specifically, Council agreed to continue investing in the four MOU agencies to deliver on specific elements of the Levels of Service for Community Partnerships and Economic Development and District Promotion activities. Council is seeking delivery of a number of outcomes from work programmes containing elements of a “contract for service” with specific measurable requirements and a “high trust contract” which contributes to building cohesive and resilient communities<sup>1</sup>.
- 2.3 The draft Levels of Service where a contribution is sought from the MOU agencies are:

Economic development and District promotion Levels of Service (extract)	
What people want	Council’s intended Level of Service is to:
Attractive and vibrant towns that attract business and residents.	Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District.
Up to date and relevant information for visitors and residents on a range of services, activities and attractions	Contract with local organisations to provide a range of information, such as: * Up-to-date calendar of events, and * Community newsletters, for local distribution
An up to date, relevant and vibrant on line presence with information about services, activities and attractions, the District lifestyle, job opportunities and social media contacts.	Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, with information about living in the District and social media opportunities.
Community Partnerships Levels of Service (extract)	
What people want	Council’s intended Level of Service is to:
Opportunities for residents to remain socially and physically active into their retirement years, to enable them to stay in the District for as long as possible	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District.
Opportunities for people with children to access the quality of life they desire for their families	Facilitate and lead on a Youth Action Plan that aims to enhance quality of life for children and young people in the District
Cohesive and resilient communities that welcome and celebrate diversity	Develop high trust contracts with agencies in each of the three main towns to undertake community development

<sup>1</sup> Council also agreed that it would use the Achieving Better Community Development (ABCD) framework to look at progress towards resilient and cohesive communities.

- 2.4 At its meeting on 29 January 2015, Council confirmed a draft work programme based on these outcomes and agreed that the split of the available funding was likely to be 60% towards the Economic Development and District Promotion activity and 40% towards Community Partnership activity.
- 2.5 Feedback was sought from the Marton and Bulls Community Committees, the Taihape Community Board and the Marton and Bulls Town Centre Plan Steering Groups<sup>2</sup>. The feedback was generally supportive of the draft work programme with some commentary around the process for agreeing any place-making initiatives undertaken by the MOU agencies as part of implementing the Town Centre Plans. Feedback also confirmed the need to ensure the calendar of events is kept up-to-date.
- 2.6 The four MOU agencies have since submitted both their quarterly reports for the nine months to March 2015 which are attached as Appendices 1 - 4. The proposed work programmes for 2015/16 submitted by all four MOU agencies are attached as Appendix 5.

### **3 Funding Allocation Methodology**

- 3.1 Previously, Council agreed an allocation to each of the four MOU agencies based upon three factors. Whilst it was recognised that this is a somewhat arbitrary process, it did enable Council to begin to move towards a more strategic alignment of its support for the MOU agencies with its priorities.
- 3.2 Firstly, an allocation was provided for each level of service. So, for example, 20% of the funding was allocated to the provision of information, such as local newsletters. This year, Council has agreed to broadly provide 60% of the funding to Economic Development and District Promotion activity and 40% to the Community Partnerships Activity. The table below indicates how this may be allocated within this broad division.
- 3.3 Secondly, a comparative assessment was made about how much the work programme put forward by the MOU agency was likely to contribute towards that level of service. This allows Council to encourage the MOU agencies to focus on areas of work which are a priority for Council without absolutely dictating what they should and shouldn't be doing.

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<sup>2</sup> The Taihape Town Centre Plan Steering Group had disbanded at this stage and rolled back into the Taihape Community Board.

Level of Service	Indicative allocation	
	%	Amount \$
Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District	25%	\$25,000
Contract with local organisations to provide a range of information, such as: * Up-to-date calendar of events, and * Community newsletters, for local distribution	25%	\$25,000
Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, with information about living in the District and social media opportunities.	10%	\$10,000
Develop high trust contracts with agencies in each of the three main towns to undertake community development	40%	\$40,000
<b>Total</b>	<b>100%</b>	<b>\$100,000</b>

- 4.1 Thirdly, an element of allocation was attributed to population on a per capita basis. This acknowledged that the different agencies will have a greater or lesser workload responding to requests from their communities for their services. It is suggested that for this current year, this methodology is used to partly distribute the allocation for the “high trust contract” between the three MOU agencies employing the community development resource in the three main towns.

Taihape and District population	3,350	27%
Marton and District population	6,300	50%
Bulls and District population	2,879	23%
Total population <sup>3</sup>	12,528	100%

- 4.2 Any allocation of funds on population basis will inevitably divert funding to Marton. However, Council has indicated that it sees the future of the District as very much dependent upon a strong and cohesive community in Marton as the main town servicing the District. It also reflects the greater contribution to this particular funding stream from the higher population centres.

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<sup>3</sup> Excludes Hunterville, Turakina, Ratana and Koitiata

**5 Level of Service: to contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District**

- 5.1 All four MOU agencies indicate that they would like to undertake work in this aspect of Council's business. Bulls and District Community Trust, Project Marton and Taihape Community Development Trust have undertaken to deliver on key high profile community events in each town and to support place-making initiatives. These are the key elements of the draft work programme agreed by Council in February 2015. rangitikei.com has undertaken to develop and implement a District-wide promotional strategy. Provision of \$10,000 to implement such a strategy is provided for in the economic development strategy but will inevitably impact disproportionately on the agency which undertakes a lead role.
- 5.2 It is suggested that the funding in this area for 2015/16 is allocated \$7,500 to each town-based agency and \$2,500 to rangitikei.com.

**6 Level of Service: to contract with local organisations to provide a range of information, such as an up-to-date calendar of events and community newsletters, for local distribution**

- 6.1 All three town centre based agencies provide a range of information to their community, including community newsletters. They are also responsible for uploading their local calendar of events on to a District-wide community events calendar. It is suggested that each town based agency is provided with \$5,000 towards this activity, as in previous years.
- 6.2 rangitikei.com has undertaken to maintain a webpage that lists events provided these are fed through from Eventfinda. The cost to the organisation for this is shown in the work programme as \$2,760 per annum. It is suggested that this cost is covered by Council.
- 6.3 The proposed additional allocation of funding towards this activity this year (an additional \$5,000 compared to 2014/15) is indicative of the additional requirement from Council for the calendar of events to be inclusive, exhaustive and up-to-date.
- 6.4 The use of Eventfinda as the mechanism for loading events onto a District-wide calendar of events is still being trialled by the MOU group. It is not yet clear whether it will be the most cost-effective method for listing regular community events as required by Council. rangitikei.com suggest that there is still some development work to be undertaken with the website to ensure that the uploading of events to the calendar can be easily done by events organisers, including the town based agencies.
- 6.5 The details of this will be presented to Council at its meeting on 25 June 2015. In the meantime, \$7,240 remains unallocated from the initial allocation of \$25,000 to this level of service.

**7 Level of Service: to provide a website that is a gateway to the District, with links through to more local web pages, with information about living in the District and social media opportunities**

7.1 The allocation of the \$10,000 for this area of work needs to recognise the lead role of rangitikei.com in maintaining and developing the [www.rangitikei.com](http://www.rangitikei.com) site. The other agencies all maintain town specific websites that feed into the main District portal. All agencies maintain on-line social media networks.

7.2 It is suggested that the allocation is \$2,000 to each town based agency and \$4,000 to rangitikei.com.

**8 Level of Service: to develop high trust contracts with agencies in each of the three main towns to undertake community development**

8.1 It is suggested that this element of the contract is allocated 50% on an equal basis between the three town based agencies and 50% proportional on population as indicated in 4.2. This acknowledges the larger population base of Marton but also recognises that community development work is labour intensive irrespective of the population being served.

8.2 This therefore equates to \$12,014 to Taihape Community Development Trust, \$16,724 to Project Marton and \$11,262 to Bulls and District Community Trust (total is \$40,000).

**9 Summary**

9.1 The table below summarises the proposed structure of funding for the MOU agencies for 2015/16. For comparison, the amounts allocated during 2012/13, 2013/14 and 2014/15 are also shown. As was the case last year, the funding profile for 2015/16 follows a very similar format to the last few years but with some iterative changes dependent on the projects that the MOU group is undertaking and where the lead role lies.

9.2 The exception is an unallocated provision for coordinating the calendar of events on the website which is still subject to agreement with rangitikei.com.

Proposed allocation of funding (\$100,000) for partnering agencies to the Memorandum of Understanding for 2015/16					
Level of Service	Bulls and District Community Trust	Project Marton	rangitikei.com	TCDT	Total
Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District	\$7,500	\$7,500	\$2,500	\$7,500	\$25,000
Contract with local organisations to provide a range of information, such as: * Up-to-date calendar of events, and * Community newsletters, for local distribution	\$5,000	\$5,000	\$2,760	\$5,000	\$17,760
Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, with information about living in the District and social media opportunities.	\$2,000	\$2,000	\$4,000	\$2,000	\$10,000
Develop high trust contracts with agencies in each of the three main towns to undertake community development	\$11,262	\$16,724	-	\$12,014	\$40,000
Total recommended for 2015/16	\$25,762	\$31,224	\$9,260	\$26,514	\$92,760
Comparison with 2014/15	\$28,000	\$31,650	\$16,000	\$24,350	\$100,000
Comparison with 2013/14	\$27,250	\$27,750	\$18,000	\$27,000	\$100,000
Comparison with 2012/13	\$26,000	\$32,250	\$16,000	\$25,750	\$100,000

9.3 It remains the case that Council only makes a contribution towards funding the work plan submitted by each partnering organisation. Council's intent with the MOU relationship is that the contribution from the ratepayer acts as leverage to bring in additional funding – and the hope is that it will leverage significant additional funds.

9.4 The table below provides an indication of the funding that has been secured by the MOU agencies from other sources than Council. This is based on the Council contribution of \$100,000 in 2011/12, 2012/13 and 2013/14. It is indicative of the leverage that can be anticipated from this investment.

Council MOU contribution (as a %age of the agency income)	2011/12	2012/13	2013/14
Bulls and District Community Trust	23%	31%	27%
Project Marton	39%	33%	28%
Rangitikei.com	56%	59%	79%
Taihapa Community Development Trust	18%	10%	33%
Total	28%	21%	32%

- 9.5 Council staff will continue to work with the MOU agencies to secure as much additional external funding as possible to enable the full work programmes to be completed.

## 10 Recommendations

- 10.1 That the report on “Annual work plans and proposed funding allocations for Bulls and District Community Trust, Project Marton, rangitikei.com and Taihapa Community Development Trust in 2015/16” be received.
- 10.2 That Council approves the allocation of funding for 2015/16 [as amended] outlined in the report “Annual work plans for Bulls and District Community Trust, Project Marton, rangitikei.com and Taihapa Community Development Trust 2015/16”, that is:

- Bulls and District Community Trust \$25,762
- Project Marton \$31,224
- rangitikei.com \$9,260
- Taihapa Community Development Trust \$26,514
- Unallocated \$7,240

Denise Servante  
Strategy and Community Planning Manager.

# *Appendix 1*



# STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS: BULLS AND DISTRICT COMMUNITY TRUST

July 2014 – Dec 2014

Group of Activities: Community Well-being

Activity: Economic development and District Promotion

Activity goals:

To promote the District as a place to visit and to live  
Attractive and vibrant towns which are sustainable

Contribution to four well-beings: Cultural well-being; Economic Well-being

Contribution to community outcomes: A buoyant District economy, Enjoying life in the Rangitikei

<b>Goal 1:</b>	<b>Promotion of the District as a place to visit and to live</b>	
<b>Outcome:</b>	<b>Up to date and relevant information for visitors and residents on a range of services, activities and attractions</b>	
	<b>Outputs and Milestones</b>	<b>Progress to date</b>
Project 1:		
Producing and disseminating information via newsletters and/or websites	Promote Rangitikei brochure/map Bulls and Rangitikei Welcome Packs Brochures Website Facebook Link to Rangitikei.com Raid on Wellington Bulls to Scotts Ferry Newsletter	<p>1 Welcome to Bulls Pack issued during this time to new residents. Influx of 38 Samoan families into Bulls November and January, packs to be distributed. 3 Samoan families arrived and were welcomed</p> <p>Bulls Enterprise handed management of the website and abull register to The Trust. Monthly bullitinn and events are shown on <a href="http://www.unforgetabull.co.nz">www.unforgetabull.co.nz</a>, with essential updates begun. Manage Facebook pages Bulls NZ (1315 likes). New information on community groups, events and happenings reaches at least 100 fans, with interactive posts at least once a week. With new business in Bulls and changes at Wallace imminent, a new business map is under production. This is an initiative to promote business, provide information. This was produced and paid for by businesses and distributed in December. Bulls to Scotts Ferry Newsletter continues strongly with funding from Dudding Trust. 1050 delivered by local volunteers. Printed by local business, and folded by local rest home residents which has</p>

		made them feel connected with the community.
Project 2:		
Assist with Bulls website <a href="http://www.unforgetabull.co.nz">www.unforgetabull.co.nz</a>	Maintain <a href="http://www.unforgetabull.co.nz">www.unforgetabull.co.nz</a> website Link to <a href="http://www.Rangitikei.com">www.Rangitikei.com</a>  Promote to local businesses to increase listings	Assist with queries from <a href="http://www.unforgetabull.co.nz">www.unforgetabull.co.nz</a> website. 4 new businesses are to be listed on the website.
Project 3:		
Manage social media sites	Maintain Bulls NZ FaceBook page	Increase of facebook fans, we now have 1315 likes, an increase of 44 since last period.
Project 4:		
Promote ad hoc events/activities	Bulls School held their annual cross country at Rangitikei Golf Club.  Late Night Shopping in Bulls – new initiative	A very successful cross country event with families and teachers praising the venue and the organisation of the event. This was held on 2 September 2014, and was a very successful and engaging event. Bulls School says this aligns with their community goals. Bulls businesses held a mid-winter late night shopping event on 9 July 4-8pm. This was a trial due to the cold weather, however was very successful with most of the 8 businesses making high sales. Some of the businesses noted that they had more sale in the 2 and a half hours than they did in the whole week. Other had more sales than what they had done in a day. All businesses that participated were happy with the outcomes. In the lead up to Christmas, we had two late night shopping events planned for Thursday 27 November and Friday 12 December 4-8pm. These were well supported by the locals and out of town stalls attended to support the event. Cr McNeil worked hard to ensure a successful event.
Project 5:		
Media	Regular articles in the local newspapers promoting events. Articles/adverts in other regional/national papers, as appropriate. Radio promotion as required and if funding available	Articles/adverts in other regional papers, as appropriate. Positive article on events held in Bulls. A large weekend write up was in the Wanganui Chronicle about Bulls, as well as a positive write up about the Rangitikei's Got Talent. As well as numerous regional articles surrounding the appointment of the new Community Development Manager.
Project 6:		
Brochure	Maintain Bulls brochure.	Developing new business map as above. We have 8,000 in production. We have a good stock of brochures which won't require reprinting for at least a year. Currently exploring options

		with the aim for it to be finished following the Wallace Developments completion. Done in December.
Project 7:		
Women's Lifestyle Expo	Organise and coordinate promotion regionally to promote the district with activities and events.	Rangitikei Tourism and the Trust have rebooked a site at the expo to be held 10 <sup>th</sup> and 11 <sup>th</sup> of May, planning is taking place for this now.
Project 8:		
Promote available assistance/advice services	Vision Manawatu/ Destination Manawatu Promote Business assistance/training opportunities	Rangitikei Tourism has taken the lead role building a relationship with these two organisations.

<b>Outcome:</b>	<b>Active promotion of the District nationally and internationally as a lifestyle destination</b>	
	<b>Outputs and Milestones</b>	<b>Progress to date</b>
Project 1:		
Producing and disseminating information via newsletters	Bulls to Scotts Ferry Bullitinn distributed to 1050 people in Bulls, Rural, Scotts Ferry and Ohakea.	Bulls to Scotts Ferry Bullitinn distributed to 1050 people in Bulls, Rural, Scotts Ferry and Ohakea. It is delivered monthly, 11 times a year. It is full of local news, and its popularity is always growing. We are having increased enquiries surrounding listings community groups and new businesses, as well as success stories of our Youth.
Project 2:		
Producing and disseminating information via websites and social media	Provide up to date information about projects, events, activities and community organisations.	Provide up to date information about projects, events, activities and community organisations on Bulls website and Facebook. This encourages the community to engage with local groups and events.
<b>Goal 2:</b>	<b>Attractive and vibrant towns which are sustainable</b>	<b>Attractive and vibrant towns which are sustainable</b>
<b>Outcome:</b>	<b>The development of events, activities and projects to enliven the towns and District</b>	<b>The development of events, activities and projects to enliven the towns and District.</b>
	<b>Outputs and Milestones</b>	<b>Outputs and Milestones</b>
Project 1:		
Matariki	Organise and coordinate	2014 Matariki did not eventuate due to the Marae's commitments. Planning to have an evening concert for the children in 2015. The Community Development Manager is planning with Parewahawaha Marae, and Bulls School. This event will happen 18 <sup>th</sup> June 2015.
Project 2:		
Rangitikei Wearabull Arts	Organise and coordinate	Wearabull Arts was held on August 30 <sup>th</sup> at the Bulls Town Hall. Last year was a record 35 entries, with this year's entries reaching 24. Although this was lower than hoped, we attained 11 entries from local primary schools, and a record 9 entries for Bulls Got Talent. This is more than double last year's entrants. The level of creativity and skill was noticeably higher in the Wearabull Arts, whereby the combined Got Talent show exhibited the wonderful range of talents through and varying cultures participating to such a high standard.
Project 3:		
Bulls Got Talent	Organise and coordinate	Show was held in conjunction with Wearabull Arts. We exceeded our aim of 8 entries for this show, and hope to expand in order to strengthen the event.

Project 4: Rangitikei's Got Talent	Promote, and encourage	Thanks to funding from RDC Community Initiatives and Lions foundation, Rangitikei's Got Talent was held at the Bulls Town Hall on 20 September. This was the first year that Bulls hosted the event, with an impressive turnout of 200 – especially on election day! There were great levels of talent, from young and mature, as well as local Samoan groups and locals. We attained great volunteer support for the event. Final cost to Trust was \$462.00.
Project 5: Free outdoor concert	Organise and coordinate an event for February 2014	The Rhythm in Bulls summer concert was on February 22 <sup>nd</sup> 2014. A time change of 4pm – 8pm meant that this was an ideal time for families (the target audience). Local Bulls Got Talent winner Anna Hartley also performed. 2015 event is planned for Saturday 28 February 4-7pm again with local talent performing.
Project 6: Bulls Christmas Parade and Family Fun Day	Facilitating, organising/encouraging and finding appropriate volunteers to assist.	The event held 8 <sup>th</sup> December 2014. Local volunteers helped out with the event, and we had 100 children through the cave on Saturday. Helen Cooper and James O'Regan worked hard to ensure a successful event. Collaboration with the Bulls School in running the Free Family Fun afternoon and Gala day, which was highly successful with the school raising \$20,000 and participation by many families.
Project 7: Youth Project	Work with youth – facilitate	Thanks to the support of council, I attended the Masterton Youth Conference in July. This was a hugely inspiring conference demonstrating the massive potential that we have with our youth in the district. I am looking to begin a district wide Youth Ambassadors group in future. New initiative: An agreement has been made with council regarding a Bulls Youth Project, contributing to the Town Centre Plan. The Community Development Manager has undertaken a Bulls Youth Project, with planning through October and the initial meetings with 12-24 year olds in November and December. Project ongoing with reduced number of students and high level of cooperation from Council Staff.
Project 8: Rangitikei event(s)	Work with other Town Coordinators on a Rangitikei's got talent.	Plans for towns to hold their own Talent shows with finale in September completed successfully here in Bulls. Marton to host

		2015 finale show on 5 September.
<b>Outcome:</b>	<b>Support, encourage and facilitate business investment within the towns and District</b>	
	<b>Outputs and Milestones</b>	<b>Progress to date</b>
Project 1:		
Wallace Development	Support, encourage, and liaise to provide links and information that if helpful to this new large development which will benefit our community.	Development is almost completed. BP together with Wild Bean Café has opened, as well as Jabies Doner Kebab and Feastabull, Mint Café, Four Square and Bar and the new 24 hour toilets. Thai House opened in November. Planning for Westpac ATM to be located on Development site following Bank closure in February. This type of investment is great for the town and we welcome new business.
Project 2:		
Encourage business opportunities	Encourage opportunities for business ventures as appropriate. Look at opportunities now and when they come along and report on them.	New business is opening up all over Bulls. We have a Barber shop opening where Posh Comfort used to be, Pritchards Kitchens has been bought and will be a new Aluminium Joinery company. Your Top Draw has expanded into Feilding, reopening as Coffee on the MOOve. Fashion-A-Bull outlet store has opened. LaBulls has relocated into Palmerston North, however Bali and Teek remains in Bulls. A pet lodge has also moved to Bulls. This movement is all great for the town, and maintains that most of the shops are tenanted.
Project 3:		
Promote businesses to start up and/or relocate to Bulls or Rangitikei	Provide information and show enthusiasm to those who show interest!	See Late Night Shopping initiative above. Three businesses have collaborated to produce a radio advertisement, as well as social media interactions and competitions to entice travel to Bulls, as well as raise engagement on social media. Businesses are beginning to prepare for the busy season, with lots of travellers around the town.

Group of Activities: Community Well-being

Activity: Community partnerships

Activity goals:

To proactively seek out opportunities for collaboration and support/facilitate inclusive partnerships to deliver across the community outcomes.

Contribution to four well-beings: Economic Well-being

Contribution to community outcomes; Access to health services, A safe and caring community, Lifelong educational opportunities, A buoyant District economy, A treasured natural environment, Enjoying life in the Rangitikei

Goal 1:		To proactively seek out opportunities for collaboration and support/facilitate inclusive partnerships to deliver across the community outcomes.
Outcome	Effective programme of work through the Path to Well-being Initiative	
	Outputs and Milestones	Progress to date
Project 1:		
Access to health services	Liaise with theme group.	The Trust continues to actively participate in this group, and the Southern Rangitikei Health and Social Services network meetings. A Fall Prevention Programme has been in Bulls since Sept, planned with Te Ora of the DHB, this concluded in November and has been aimed at older community residents, with evaluation results concluding this was a valuable course with increased awareness of services available.
Project 2:		
Safe and caring communities	Liaise with theme group. Continue education and get updates on installed CCTV cameras.	Will assist with information and links to groups in Bulls. Work with local Police and Community group in regards to the cameras. Coordinator has joined the CCTV working group which is facilitated by Council.
Project 3:		
Lifelong Educational Opportunities	Liaise with theme group, schools, early childhood centres	New Kindy to potentially open here in Bulls due to the inundation on waiting lists. This is great to support our future generations from a young age, and support families to stay in the area. Porse carers looking at working in the area.
Project 4:		
A buoyant District economy	Liaise with theme group	
Project 5:		
A treasured natural	Liaise with theme group, Rangitikei Environment	Rangitikei River meeting held in August, the volunteer work to

environment	Group/Friends of Mt Stewart/Rangitikei River Forum	remove Old Man's Beard is much appreciated. River users meeting postponed till March. River users group meeting held April. Well attended. New signs for rubbish. Planting plan for 2016.
Outcome	Increased social capital/cohesion/resilience	Increased social capital/cohesion/resilience
	Outputs and Milestones	Outputs and Milestones
Project 1:		
Acknowledging, thanking and rewarding volunteers	Thank you cards sent and acknowledgements to volunteers who helped with the What A Load Of Bulls Wearabull Arts	
Project 2:		
Collaboration and networking	Liaise with community groups and key individuals. Build/maintain relationships with the various communities within our community, eg Maori, seniors, sports clubs, Museum, etc	The Trust has supported the Steering Group in applying for funding to Pub Charity for a community initiatives project. Funding successful and accounted for.
Project 3: Community High Tea	Organise and Coordinate	This is planned for 8 March 2015, to collaborate with International Women's Day and Wanganui Women's Network. This will also aid in providing info for the Rural residents of the support services Wanganui and the Women's Network has to offer. This was cancelled due to lack of ticket sales..
Project 4: Town Centre Plan	All Steering Group meetings attended	Work with Steering Group, plan has been produced and presented to Council.
Project 5: Small Town Conference 2013	Liaise with Event Manager in Balclutha	The 2014 event was cancelled in Petone. Awaiting information for 2015. This Conference was attended by Bulls Community Development Manager late April 2015.
<b>Outcome:</b>	<b>Appropriate range of well-used Council and community facilities (ranging from active development of new facilities to ensuring the community gets good use out of what it has already)</b>	
	<b>Outputs and Milestones</b>	<b>Progress to date</b>
Project 1:		
Community leisure facilities	Domain – encourage more use, work with clubs to unite, support affiliation with Rugby and Sports Club. Encourage and work with Rangitikei Golf Club as they are at risk.	The Rangitikei Golf Club continues to be a benefit to the community and recognised by overseas players. Reports are published in the Bullitinn.  The Bulls Tennis Club continues to be used to a high level and is a great benefit to the community. Monthly updated are published in the Bullitinn.



Project 2:		
Golf Course Programme	Work on beautification in town, this includes town hall, museum, domain and golf club	PD workers have been out regularly. The coordinator managed 2 community workers, who undertook several duties which included assisting at the Bulls Rose Show, Golf Club, Painting of the Bull, assisting with Bulls Christmas Parade. Set up book Fair May 2015.
Project 3:		
Bulls Town Hall	Meet with users twice a year to establish any maintenance, new requirements	The installed lights continue to be of high benefit to the community, are used well and immensely appreciated. Meeting of users planned for May.
Project 4:		
Walker Park/Haylock Park	Ensure that facilities are clean, mown, cared for, and promoted well for people to use both local and travelling public	The parks are well used. The daffodils are currently coming through. Community garden is being explored for Haylock Park.

## *Appendix 2*

3<sup>rd</sup> Quarter 2014/2015: July-Mar 2015

## Project Marton

Group of Activities: Community Well-being

Activity: Economic development and District Promotion

Strategic Priorities:

- Attracting (and retaining) sustainable businesses in the District
- Attracting people to the Rangitikei to live (or to stay living here)

Contribution to four well-beings: Cultural well-being, Economic Well-being

Contribution to community outcomes: A buoyant District economy, Enjoying life in the Rangitikei



Key Strategic Priority:	Promotion of the District as a place to visit and to live.	
Goal 1:	To coordinate and support greater activity and community cohesion in the Marton and District areas.	
Outcome 1:	Up to date and relevant information for visitors and residents on a range of service, activities and attractions.	
	Outputs and Milestones	
Project 1: (1.1.1)		
Monthly newsletter	Project Marton will continue to produce a monthly community newsletter. This cements connectivity between residents, clubs, organisations, churches and businesses, effectively communicating information to the wider community.	<b>Achieved &amp; Ongoing:</b> 70 per month hard copies, delivered to public spaces. 850 monthly emailed. 79 Services supported with information disseminated and 128 Community Clubs/events promoted.
Project 2: (1.1.2)		
New Marton brochure:	Project Marton has developed the Discover Marton brochure, with ambient and captivating graphics this is a great brochure for visitors and is to be kept up-to date and in line with our new branding.	<b>Achieved:</b> 2000. Disseminated through info sites and cafes. A design that is easy to amend for reprints as change requires.
Project 3: (1.1.3)		
Information Packs	Produce Information Packs for new and potential residents. Include a wide range of information from schools to recreational opportunities and general useful information. Work with local real estate agents and property managers to disseminate.	<b>Achieved &amp; Ongoing:</b> 77 Distributed over this period.
Project 4: (1.1.4)		
Promotion of Ad hoc events	Promotion of events for other local organisations through FB, email, newsletter, community board. Encourage community	<b>Achieved &amp; Ongoing:</b> This is a popular service, received well. Events and activities promoted. 92 Social club, 87 Social services, 58

	support for local events.	events.
<b>Project 5: (1.1.5)</b>		
Rangitikei District Pack	Support town coordinators and Rangitikei Tourism to produce and disseminate promotional pack.	<b>Achieved:</b> Hard copies printed and PDF now available on line at rangitikei.com
<b>Project 6: (1.1.6)</b>		
Womens Expo	Support town coordinators and Rangitikei Tourism with the promotion of District at the Womens Expo.	<b>Achieved:</b> In collaboration with information centres and other town coordinators. Successfully raising awareness of Rangitikei and the facilities and events. Much interest in the heritage weekend and cycle trails.

<b>Outcome:2</b>	An up to date, relevant and vibrant on-line presence with information about services, activities and attractions, the District lifestyle & job opportunities.	
	<b>Outputs and Milestones</b>	
<b>Project 1 (1.2.1)</b>		
Social Networking	Establish interactive and up-to-date presence on Facebook. Help local businesses get their information on a collaborative platform. Use email e-newsletter to effectively get information of events, businesses, clubs and initiatives out to the public.	<b>Achieved &amp; Ongoing: Further.</b> Likes this quarter to 616. (30% increase in the 9months) Facebook regularly updated. Community updates emailed every week with all upcoming information for the community. Reach ranging from 1000-6500 per week.
<b>Project 2: (1.2.2)</b>		
Website	Work collaboratively with the Rangitikei-based Coordinators and District Council to support promotion of Rangitikei.com, including our own Marton page. <a href="http://www.MartonNZ.com">www.MartonNZ.com</a> This will create a strong and continuous front of mind marketing for Marton, and the entire Rangitikei District, including information for both local residents and visitors.	<b>Achieved &amp; Ongoing:</b> Regular updates to website including the Marton calendar and newsletter were conducted through until March. Website is constantly promoted through email signatures, Facebook, newsletter.

<b>Key Strategic Priority:</b>	<b>Attractive and vibrant towns that attract business and residents</b>	
<b>Goal 2:</b>	<b>To enhance visitor experience and economic potential</b>	
<b>Outcome 1:</b>	The development of events, activities and projects to enliven the towns and District	
	<b>Outputs and Milestones</b>	
<b>Project 1: (2.1.1)</b>		
Market Day:	Deliver successful Marton Market Day to encourage diversity and	<b>Achieved:</b> Despite poor weather forecasts it produced a very good

	create a platform to build on community connection and cohesion. The day is also significant for both established businesses and individuals looking for an opportunity to build new business.	day, with over 200 stall sites allocated, entertainment covering 2 stages. <b>Visitor number approx. 3.5k.</b>
<b>Project 2: (2.1.2)</b>		
Branding	Project Marton will further develop the Marton brand to support pride in our own unique identity.	<b>Achieved &amp; Ongoing:</b> Project Marton continues to sell the tee shirts and other merchandise. No further branding set yet for this year, however there remains strong interest in establishing more informative signs on SH1 and SH3.
<b>Project 3: (2.1.3)</b>		
Marton Harvest Festival	A month long Festival celebrating our identity, culture and history, including the much enjoyed Scarecrow competition. Promote the events on four successive Saturdays – culminating with the Project Marton Harvest Fair held at Marton Park. This all day event will include Craft Fair, a free outdoor concert, children's games and activities, the huge Giant Pumpkin Competition, and will feature celebrity chef demonstrating Harvest Fare. All events focus upon family-friendly days and activities for the whole community to come together and celebrate our history, culture and identity.	<b>Achieved:</b> Held on the 22 <sup>nd</sup> March in the Marton Park. Included stalls, music, beer brewing competition, scarecrow competition, pumpkin competition, celebrity chef demonstration Mike Van de Elzen. Most successful event to date with 5000+ attendees. Majority of visitors from out of town. Feedback in the Debrief highlighted the importance of this event in the Marton calendar to support social wellbeing, connectedness and sense of pride within the community.
<b>Project 4: (2.1.4)</b>		
Hanging Baskets	Continue working with service groups to enhance street beautification with the use of floral hanging baskets.	<b>Achieved &amp; Ongoing:</b> Were working in conjunction with Lions these were installed for summer with impatiens as main floral. These lasted well through the important visitor months of November, December and January. Have now handed over this activity to Marton Lions club.
<b>Outcome 2:</b>	Support, encourage and facilitate business investment within the towns and District	
	<b>Outputs and Milestones</b>	
<b>Project 1: (2.2.1)</b>		
Build and support strong networks and relationships with key business stakeholders, including the Youth	<ul style="list-style-type: none"> <li>*Attend required meetings</li> <li>*Disseminate information to stake holders</li> <li>*Attend and report to Marton Community Committee</li> <li>*Maintain awareness of opportunities to create sustainable economic growth.</li> <li>*Encourage healthy partnerships within the local community,</li> </ul>	<b>Achieved &amp; Ongoing:</b> Presented activity report at each MCC meeting. Facilitated monthly Health Network meetings Attended Marton Town Centre planning meetings, supporting initiatives from this, and disseminated information to public through usual channels.

Employment and Business Support Officer, Marton Ward Councillors, RDC staff and to assist in developing social activities during the year to enable local businesses to get to know each other share ideas and support.	<p>district and neighbours, actively promoting Marton outside of Marton.</p> <p>*Keep up to date with current information locally, regionally and nationally continually seeking out new possibilities and funding sources to enable community and economic development.</p> <p>*Identifying means through a collaborative framework to support council long term objectives to encourage sustainable economic development.</p>	Hosted 4 After 5 meetings at Club Hotel, Friendship club, Budget centre, Property Brokers.
<b>Project 2: (2.2.2)</b>		
Work with youth and business development co-ordinator.	Encourage business opportunities within Marton. Utilising the networking skills of a variety of resourceful people/organisations to encourage business to set up in Marton. This achieves more job opportunities, retain more residents, and encourage more people to come and live in Marton.	<u>In Progress</u> . Project Marton has been actively working within the parameters of the Steering committee to encourage new business and engage with the current ones through the initiatives created through the MTCP process.
<b>Project 3: (2.2.3)</b>		
Service Excellence Awards	Creating a culture of excellence throughout our businesses and community. Open for nomination from the public, a great opportunity for locals to connect with local business. Generate a high level of service, giving locals a town culture to be proud of.	<u>Achieved &amp; Ongoing</u> : This continues to be held quarterly. Winners to date for this period are Christine Lewis: Marton Pharmacy, Bill Mathews: McVerry Crawford, Alison Jacob: Community Support .
<b>Project 4: (2.2.4)</b>		
After 5 Network	Work collaboratively with local business to establish a networking group to support local business, identify potential initiatives, and develop a supportive framework with which to support and nurture new business and maximise opportunities for new business.	<u>Achieved &amp; Ongoing</u> : . Events held in this period at Club hotel, Friendship Club Hall, Budget Centre and Property Brokers. Covered topics including town revival, signage identification, business collaboration, keeping up with web based technology as well as using one forum as an introduction to candidates for the general election.
<b>Project 5: (2.2.5)</b>		
Security Cameras.	Continue to work with NZ Police, Rangitikei District Council and	<u>Achieved</u> : Entire funding was raised by Project Marton for the

	other town stakeholders towards successfully having CCTV cameras installed district wide.	Rangitikei District. Work completed, including latest technology CCTV cameras in Bulls, Marton, Hunterville and Taihape. The cameras are an effective tool for both identifying and apprehending suspects as well as enhancing the safety of the district.
<b>Goal 3:</b>	<b>Support greater community cohesion and engagement.</b>	
<b>Outcome 1:</b>	Increased social capital/cohesion/resilience	
	<b>Outputs and Milestones</b>	
<b>Project 1: (3.1.1)</b>		
Timebank	A community 'Bank' where participants give of their time, using their talents and skills, to help others. The hours can be accrued for personal use. Time banking is becoming a valuable tool within communities to effectively build community resilience. Marton will benefit by being able to engage members of the community, helping and supporting one another and bringing the community closer together. Time banking recognises the many hours that volunteers often put in, and helps to repay the favour...Often, due to lack of services or financial constraints people are unable to access the services they require. Timebanking is an effective method of filling that gap.	<b>In progress and Ongoing:</b> Regrouping, with support from coordinators nationwide. There remains strong interest in developing this to the level that would be truly comprehensive and supportive of members.
<b>Project 2: (3.1.2)</b>		
Rangitikei's Got Talent	Project Marton will support town coordinators and service groups to promote an environment for locals including youth to develop the talent potential within a supportive districtwide arena.	<b>Achieved:</b> Worked with both Taihape and Bulls to achieve this district-wide event. This year was held in Bulls. (Each year is held in different town) Work has begun to deliver the 2015 event in Marton.
<b>Project 3: (3.1.3)</b>		
Marton's Got Talent	Project Marton will support Youth development officer, youth leaders and service groups to help promote an environment for people to develop their talent potential, including musical, dance, and cultural. This will help to engage our youth in a productive manner, while building confidence and self-esteem, meet new friends and open their minds to new potentials.	<b>Achieved:</b> Very successful. Attended by 500. Presented the best opportunity so far for engagement with the Samoan community. Every category was won by members of our Samoan Community. Volunteer support was very diverse including churches, schools and sports clubs.
<b>Project 4: (3.1.4)</b>		
Christmas Tree Giving	Project Marton will support Westpac bank to run the Christmas Giving Tree project. Gifts are distributed through Marton Christian	<b>Achieved:</b> <u>Best result to date</u> . Hundreds of gifts were delivered to families and children throughout the community, along with food



	Welfare and Te Kotuku Hauora social services to families in need.	parcels prepared by Marton Christian Welfare.
<b>Project 5: (3.1.5)</b>		
Community Cooking Classes	Project Marton will facilitate community cooking classes by working collaboratively with groups in our area. This will empower community members, especially the young, to be able to be self-sufficient, while being more informed about their food choices, and the effect on their budget/nutrition.	<b>Achieved:</b> Full house, well received with participants all grading opportunity as "Very Valuable" Worked in conjunction with Budget Service and Super Grans, holding the classes at the Rangitikei College cooking rooms.
<b>Project 6: (3.1.6)</b>		
Build and support strong networks and relationships with key community stakeholders, and to deal appropriately with or pass on concerns or issues raised.	Attend agreed local meetings, particularly those that are relevant to building community capacity and any required by key funding partners such as Rangitikei District Council. Promote the activities and facilities available to the local community through support by: Support the development of the Marton website Produce and distribute monthly newsletter Liaise with local media (to promote new ideas and events and report on current ones). Develop and build on local events, and activities to engage all members of the community.	<b>Ongoing:</b> Coordinator reports to the Marton Community Committee every month, raising awareness of activities being undertaken within the community. Regularly updates website with events and activities Produced newsletter July/Aug/Sept/Oct/Nov/Dec/Feb/Mar/ Regular communication with press. Work with schools, clubs and churches to promote and support their events.
<b>Project 7: (3.1.7)</b>		
Acknowledging, thanking and rewarding volunteers	Open Day: Meet & Greet: Creating an opportunity for all groups, clubs and organisations to come together to promote their respective organisations and actively seek new recruitments. This opportunity for the community bridges the difficulty of the initial contact with new recruits, allowing a no obligation introduction to everything Marton has to offer. It allows a comfortable setting in which all locals are welcome to explore the opportunities available to them.	<b>Achieved:</b> Rather than holding an open day Project Marton held an open "Thank you BBQ" for volunteers in December. Held at Arahina. This was an opportunity to celebrate the volunteers.
<b>Outcome 2:</b>	<b>Appropriate range of well-used Council and community facilities and services</b>	
	<b>Outputs and Milestones</b>	
<b>Project 1: (3.2.1)</b>		
Promote use of facilities and services.	Promote the use of halls, community kitchen and parks. Encourage community events that use these facilities	<b>Ongoing:</b> Project Marton continues to receive queries for venues and uses every occasion to promote the facilities within the district, including our own events.

Group of Activities: Community Well-being

Activity: Community partnerships

Activity goals:

- Developing, with partners, the right mix of service provision to complement the attractions of the natural landscape and vibrant communities
- To proactively seek out opportunities for collaboration and support/facilitate inclusive partnerships to deliver across the community outcomes.

Contribution to four well-beings: Economic Well-being

Contribution to community outcomes; Access to health services, A safe and caring community, Lifelong educational opportunities, A buoyant District economy, A treasured natural environment, Enjoying life in the Rangitikei

Goal 4: Effective programme of work through the Path to Well-being Initiative		
Outcome 1: Actively participate in the Path to Well-being programme of work		
Outputs and Milestones		
Project 1: (4.1.1)		
Access to health services	<p>Through the Marton connections project we have identified the gaps and barriers to services within our area. Each one of these will be addressed.</p> <ul style="list-style-type: none"> <li>• Lack of public awareness of services available</li> <li>• Services unavailable in Marton</li> <li>• Lack of viable transport</li> <li>• Wrong or unhelpful information at agencies.</li> </ul> <p>Work with the steering committee to develop viable action plan for service delivery.</p>	<p><b>Ongoing:</b> Project Marton continues to work with agencies to address these issues for the community and to champion the on-going services here and attracting/supporting other agencies to deliver services within the community.</p>
Project 2: (4.1.2)		
Safe and caring communities	Build relationship with the organisations that support this outcome.	<b>Ongoing:</b> Continuing support for the community through dissemination of information from these organisations.
Project 3: (4.1.3)		
Lifelong Educational	Disseminate information as it comes to hand.	<b>Ongoing:</b> Dissemination of all information as it comes to hand.

Opportunities		
<b>Project 4: (4.1.4)</b>		
A buoyant District economy	Investigate opportunities for economic growth. Support business leaders and contribute to discussions on growth and promotion of businesses.	<b>Ongoing:</b> After a hiatus this group has regrouped, with new focus on regional economic development, Project Marton continues to facilitate After 5, supporting further opportunities for businesses. In discussion as to how we can support new initiatives such as Pop-up shops.
<b>Project 5: (4.1.5)</b>		
A treasured natural environment	Dissemination of information to the wider community. Liaise with group about concerns within the community. Encourage community participation with any projects.	<b>Ongoing:</b> Dissemination of all information as it comes to hand.
<b>Project 6: (4.1.6)</b>		
Enjoying life in the Rangitikei	Encourage retailers/craftspeople/community groups to promote their art/business. Ongoing discussion about events and opportunities for promotion of district and district wide events to encourage participation.	<b>Ongoing:</b> Leading the reproduction of a new arts brochure in conjunction with artists district-wide. In collaboration with other town coordinators, to promote district wide events nationally.

## *Appendix 3*

STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS:RANGITIKEI.COM

Group of Activities: Community Well-being

Activity: District and Business Promotion

Activity goals:

To promote the District as a place to visit and to live

Attractive and vibrant towns that attract growth

Contribution to four well-beings: Cultural well-being; Economic Well-being

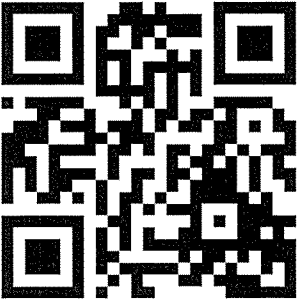
Contribution to community outcomes: A buoyant District economy, Enjoying life in the Rangitikei

<b>Goal 1:</b>	<b>Promotion of the District as a place to visit and to live</b>	
<b>Outcome:</b>	Up to date and relevant information for visitors on a range of services, activities and attractions	
	<b>Milestones</b>	
<b>Activity 1:</b>		
Produce and/or disseminate information via newsletters and/or websites	<ul style="list-style-type: none"> <li>• Maintain up to date district wide information on <a href="http://www.rangitikei.com">www.rangitikei.com</a></li> <li>• Quarterly e-newsletters to members and interested parties on district happenings via <a href="http://www.rangitikei.com">www.rangitikei.com</a></li> <li>• Maintain Social Media pages, promoting networking throughout Rangitikei Businesses and with other regional agencies</li> <li>• Website on mobile platform</li> </ul>	<ul style="list-style-type: none"> <li>• Rangitikei.com have maintained event listings while working on finding and correcting inefficiencies in the website.</li> <li>• E-Newsletters are now more frequent, by monthly. Members also receive updates on training opportunities made available through Vision Manawatu. <ul style="list-style-type: none"> <li>• Advice and quotes have been sought to seek funding for website upgrades and fix issues that have become present due to updates in technology.</li> <li>• Meet with Branding designer to work on creating a clear brand representation for rangitikei.com and the district. (Funding to be sought.)</li> <li>• New retail, service and produce businesses have joined the</li> </ul> </li> </ul>

		membership outside the scope of "Tourism".
<b>Activity 2:</b>		
Promote Rangitikei as a destination.	<ul style="list-style-type: none"> <li>Promote Rangitikei Tourism product through regional visitor initiatives.</li> </ul>	<ul style="list-style-type: none"> <li>4945 District brochures were distributed this period.</li> <li>82 District information packs have been distributed to real estate agents and Ohakea community coordinator. Also an edited version to assist the Samoan contingency arriving with extra, Medical and emergency information, Schools, childcare and immigration centre contacts.</li> <li>New Members approached ex. Village Milk to add a foodie trail to our district promotion showcasing local produce and products available from the farm gate.</li> <li>150 District information packs have been distributed.</li> <li>Continued contract with Palmerston north International Airport. Large d district map image advertising.</li> <li>Continued contract with Jasons travel media ltd. Nationwide distribution of Rangitikei district map. With 18,000 left until reprint 5390 distributed.</li> <li>With great demand the district cycle way maps are out. With scarce</li> </ul>

		<p>financial support a reprint is in question.</p> <ul style="list-style-type: none"> <li>• Collaborating on new cycleway map with Destination Manawatu due to go to print late June.</li> <li>• Destination Manawatu will adopt the same circular signage as Rangitikei and carry through their district cycle ways.</li> <li>• Maintain distribution contracts with Jasons travel media limited and Wickliffe distribution, for district map to 1780 locations NZ wide .</li> <li>• 63 District information packs have been handed out.</li> </ul>
<b>Outcome:</b>	Up to date and relevant information for residents on a range of services, activities and attractions	
	<b>Milestones</b>	
<b>Activity 1:</b>		<ul style="list-style-type: none"> <li>• Updates to community and Business directory.</li> <li>• Completed strategic plan and presented to council</li> </ul>



<p>Produce and/or disseminate information via newsletters and/or websites</p>	<ul style="list-style-type: none"> <li>• Maintain events listings on rangitikei.com.</li> <li>• Facebook posts and Twitter tweets for iconic events.</li> <li>• Image/video galleries on rangitikei.com, Facebook, YouTube Channel</li> </ul>	 <ul style="list-style-type: none"> <li>• QR code Product placement taster linking to Rangitikei.com.</li> <li>• Stickers have been placed in various locations through and around the district/country.</li> <li>• Regular tweets around event promotion and day to day random great finds or pics.</li> <li>• Use of online live chat system has increased.</li> <li>• Website traffic has increased by 26% 900+ user on the same period last year.</li> <li>• Facebook likes keep growing and Rangitikei tourism also have control of the Bulls NZ, and Rangitira golf club pages</li> <li>• Drafting event policy to streamline the process, and collection of event information. Coming into line with neighbouring districts policies which will also enable Rangitikei.com to take advantage</li> </ul>
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		<p>of their marketing media displays and big screens as well as increased promotion through the national event calendar. Connecting with Stuff, AA Travel, Time out, Yahoo NZ, MSN NZ, and the NZHerald.co.nz.</p> <ul style="list-style-type: none"> <li>• Website traffic has increased this period compared to last year up 44% from 10,953 to 15,784 With a 4% rise in returning visitors.</li> <li>• Facebook has had steady organic growth with the Photo competition activity hitting 1200 views in 3 hours.</li> <li>• On Completion of event policy MOU partners agree to undertake a trial using the event finder system.</li> <li>• At this stage it will be collected manually but with upgrades to web based calendar, we plan to incorporate an automatic feed system</li> <li>• A rangitikei nz eventfinder instructions log in and passwords have been given to town coordinators and community groups</li> <li>• A how to list your event tab has been created on Rangitikei.com with step by step instructions.</li> <li>• Facebook presence has increased</li> </ul>
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		<p>with photo competition activity with steady growth.</p> <ul style="list-style-type: none"> <li>• Web site traffic has doubled with a monthly average of 5030 veiws looking to hit 60,000 this year</li> </ul>
<b>Outcome:</b>	Active promotion of the District nationally and internationally as a lifestyle destination	

	Milestones	
<b>Activity 1:</b>		
Actively promote Rangitikei as a destination on the web	<ul style="list-style-type: none"> <li>Collaborate with Green Plum Group to promote Rangitikei as a visitor/lifestyle destination.</li> </ul>	
<b>Activity 2:</b>		
District wide promotion through media & promotional imagery.	<ul style="list-style-type: none"> <li>Collaborate with District groups on media promotions.</li> <li>Develop and keep up to date district promotional media aligned with rangitikei.com <ul style="list-style-type: none"> <li>Promote Rangitikei 'Postcard' DVD on USB Flash drives.</li> </ul> </li> <li>Update/cycle State Highway signs with new images promoting new strap line.</li> </ul>	<ul style="list-style-type: none"> <li>Working through the design of a collaborated Cycleways map with destination Manawatu.</li> <li>Received funding from creative communities NZ towards the walking photographic gallery to be completed post competition.</li> <li>Investigating the scope for business and event billboard to be placed in or around district entry points.</li> <li>Worked with Rangitikei farm stay and Country calendar to provide a visitor package. In conjunction with show going to air featuring RT Farm stay.</li> <li>Rangitikei.com photo competition is up and running. Supported by RDC, Rathmoy lodge, Gravity Canyon, Mangaweka adventure company and creative communities NZ</li> <li>Rangitikei.com provided new images to RDC, website and long term plan.</li> <li>Met with editor of Air New Zealand's Arrivals inflight magazine.</li> </ul>

<b>Goal 2:</b>	<b>Attractive and vibrant towns that attract growth</b>	
<b>Outcome:</b>	The development of events, activities and projects to promote the towns and District as a great place to live and visit	
	<b>Milestones</b>	
<b>Activity 1:</b>		
Annual district wide promotion through supporting iconic events.	<ul style="list-style-type: none"> <li>Promote all annual iconic events on rangitikei.com.</li> <li>Promote iconic events on Facebook and Twitter</li> <li>Follow up with post event information on Facebook &amp; Twitter</li> </ul>	<ul style="list-style-type: none"> <li>Promotion of the What a load of Bull Wear a Bull Arts and Bulls as got Talent on Facebook and Event finder as well as setting up and selling tickets to the event through the event finder ticket system.</li> <li>Rangitikei Farmstays Mud Muster set to become an iconic event for the district with double in numbers this year. We promoted through facebook, twitter, newsletters to our 700+ database and Newspapers.</li> <li>Carried out design and creation of the What a load of Bull Wear a Bull arts and Bull has got Talent. Theme, Tickets, Posters, Certificates, VIP packs and settings.</li> <li>Supported new coordinator through event organisation and running.</li> <li>Provide Information point at the Turakina highland games.</li> <li>600 brochures into packs for the Marton country music festival.</li> </ul>

		<ul style="list-style-type: none"> <li>• Rangitikei.com ran a best stall and customer service completion at the Marton Harvest Fair giving away a weekend escape with Rathmoy lodge.</li> <li>• Photo graphic competition editorials in the Whanganui chronicle, District monitor, Rangitikei mail and Manawatu standard.</li> <li>• Continued assistance and promotion of district events.</li> </ul>
<b>Activity 2:</b>		
District wide promotion through newly developed Cycle Trails.	<ul style="list-style-type: none"> <li>• Register new Cycle Trail from Wanganui to Hunterville with NZ Cycle Trails.</li> <li>• Organise official launching of Gentle Annie and new Wanganui/Rangitikei Cycle Trail.</li> <li>• Follow up with post event information on Website and Social Media pages</li> </ul>	<ul style="list-style-type: none"> <li>• Signage plan for the three rivers cycleway is completed and application being prepared to add the ride to the NZ Cycleways touring circuit.</li> <li>• 4500 Cycle maps have be distributed in the last 12 month, 500 left collaborating new map with Manawatu.</li> <li>• The Three rivers cycle way signage has been given to council for the roading team to erect. Sport Wanganui and crank it cycles have been approached to be involved in a cycle race on the trail.</li> </ul>

<b>Outcome:</b>	Support, encourage and facilitate business investment within the towns and District	
	<b>Milestones</b>	
<b>Activity 1:</b>		
Corridor Connection Events	<ul style="list-style-type: none"> <li>Hold 2-3 Corridor Connection Events each year for all tourism operators, people interested in starting a tourism business, regional partners and other interested parties. Invite engaging speakers and provide support to businesses through education opportunities, media, networking and other opportunities for each event.</li> </ul>	<ul style="list-style-type: none"> <li>Held AGM with guest speaker Lance Bickford from Destination Manawatu discussing "The Country road NZ" brand and Andrew Watt from Horizons on keeping our water ways protected as tourism operators/river users, also supplying spray bottle and detergent packs to pass on to visitors and make available to recreational groups and information centres. John Key was invited but returned apologies due to his busy election campaign. However were joined by Ian Mckelvie, whom briefly shared a few words on his view on tourism in the district.</li> </ul>

Group of Activities: Community Well-being

Activity: Community partnerships

Activity goals:

To proactively seek out opportunities for collaboration and support/facilitate inclusive partnerships to deliver across the community outcomes.

Contribution to four well-beings: Economic Well-being

Contribution to community outcomes; Access to health services, A safe and caring community, Lifelong educational opportunities, A buoyant

District economy, A treasured natural environment, Enjoying life in the Rangitikei

<b>Goal 1:</b>	<b>To proactively seek out opportunities for collaboration and support/facilitate inclusive partnerships to deliver across the community outcomes.</b>	
<b>Activities</b>	<b>Programme of work through the Path to Well-being Initiative</b>	
	<b>Outcomes and Milestones</b>	
<b>Activity 1:</b>		
Access to health services		
<b>Activity 2:</b>		
Safe and caring communities		
<b>Activity 3:</b>		
Lifelong Educational Opportunities		
<b>Activity 4:</b>		
A buoyant District economy	<ul style="list-style-type: none"> <li>Collaborate with neighbouring District/Regional organisations to create partnerships with a focus on promoting the Rangitikei as a lifestyle/visitor destination ensuring the district interests are fed into regional and national networks.</li> </ul>	Collaboration with Destination Manawatu on new cycleway maps. <ul style="list-style-type: none"> <li>Little explorer news letter distributed to 1400 school, and preschool students/households</li> </ul>
<b>Activity 5:</b>		
A treasured natural environment		<ul style="list-style-type: none"> <li>Distributed River user clean up kits to operators, community groups, scouts, hiking clubs.</li> </ul>
<b>Activity 6:</b>		
Enjoying life in the Rangitikei		



<b>Activities</b>	<b>Building social capital/cohesion/resilience</b>	
<b>Activity 1:</b>	<b>Outcomes and Milestones</b>	
Acknowledging, thanking and rewarding volunteers	<ul style="list-style-type: none"> <li>Recognition of local volunteer businesses and people who donate information and imagery for promoting the District.</li> <li>Acknowledge all organisations who participate in the launch of the new Cycleways.</li> </ul>	
<b>Activity 2:</b>	<b>Outcomes and Milestones</b>	
<b>Activity 3:</b>	<b>Outcomes and Milestones</b>	
<b>Activities:</b>	<b>Support, encourage and facilitate the use and development of Council and community facilities within each area (ranging from active development of new facilities, to ensuring the community gets good use out of what it has already)</b>	
	<b>Outcomes and Milestones</b>	
<b>Activity 1:</b>		
Produce and/or disseminate information via newsletters and/or websites	<ul style="list-style-type: none"> <li>Promote Council and community facilities on rangitikei.com</li> <li>Information in community newsletters as appropriate</li> </ul>	
<b>Activity 2:</b>		

**District Promotion/Website (Approx 12 hours/week):**

**\$15,000 +GST**

Continued development and maintenance of Rangitikei.com  
 Develop rangitikei.com on a mobile platform  
 Hosting fees, domain name registrations, email hosting  
 Updating page information  
 Uploading event information, image galleries, partnership links  
 Website promotion – regional/national  
 Corridor Connections/business support/training

**NZ Cycle Trail Registrations / New Trail Launches:**

**\$7000 +GST**

Complete NZ Cycle Trail application for Wanganui to Hunterville Cycle Trail  
Erect signage for Gentle Annie Trail and new Trail  
Coordinate official opening events for both trails  
Promotional material

**Update State Highway Signs with new images:**

**\$8000 +GST**

Run competition for residents and visitors to obtain new images  
Design new imagery for signs promoting "Rangitikei – Live your city escape"  
Produce and erect new signs  
Produce set of temporary skins for iconic events based on website images

## *Appendix 4*

Group of Activities: Community Well-being

Activity: Economic development and District Promotion

Activity goals:

To promote the District as a place to visit and to live  
Attractive and vibrant towns which are sustainable

Contribution to four well-beings: Cultural well-being; Economic Well-being

Contribution to community outcomes: A buoyant District economy, Enjoying life in the Rangitikei

Goal 1:	Promotion of the District as a place to visit and to live	To coordinate and support greater activity and community cohesion in the Taihape and district areas.
Outcome:	Up to date and relevant information for visitors and residents on a range of services, activities and attractions, promotions, residents and business	
	Outputs and Milestones	Progress to date
Project 1:		
Producing and disseminating information via newsletters and/or websites, face to face contact, email, all forms of telecommunication. Being accessible for all.	Promote Rangitikei brochure/map Promote the Rangitikei Information Pack 11 <i>Talk Up Taihape</i> e-newsletters per year emailed to at least 200 people.  Develop a '10 best things to see/do' in Taihape poster Newspapers, radio	Achieved. Hand out Information Packs as appropriate. <i>Talk Up Taihape</i> , Year 6 #6 was distributed on 25 June; #7 on 1 August, #8 on 1 September; #9 on 30 September, #10 on 3 November, #11 on 4 December, Year 7 #1 on 5 February, and #2 on 3 March, #3 on 31 March. Achieved. '10 best things to see/do' posters are on back of public + Info Centre toilet doors, and on display at the Gretna. Plan to enlarge poster to put on empty shop windows.
Project 2:		
Manage the Taihape website	Maintain <a href="http://www.taihape.co.nz">www.taihape.co.nz</a> website. Link to <a href="http://www.Rangitikei.com">www.Rangitikei.com</a>	Ongoing. Working on redesigning the website. Achieved.

	Promote to local businesses to increase listings. List Situations Vacant for the benefit of locals but also to attract people to live in Taihape.	Ongoing. New listings – Andrea Spicer Jeweller and Plateau Surveyors. Achieved. ManaBus advertised for drivers in the region. Local businesses and organisations could better use this facility.
<b>Project 3:</b>		
Manage social media sites	Maintain Taihape NZ FaceBook page          Maintain NZ Gumboot Day FaceBook page	Ongoing. Likes = 1,136. Hits: 507 – Taihape Birthday; 559 – Taihape College demolition; 426 – Faith wins; 368 – Taihape gymnasts; 269 – ex-musicians on Good Morning show; Spring Fling = 802; TGT = 816; 266 - Evento TAS; 230 - Mayor's notices; 4,278 – new Taihape gumboot sign; 2,437 – SEA Oct; 2,371 – SEA Nov; Gloria's Handbag = 352; Gentle Annie video = 526; Steam Inc. = 324; Puke Man v Horse = 330; Gumboot Day = 500+; Gumboot Day poster = 2,648; GD sponsors = 492; gymnastics display = 1,400; Queenstown photos 1,924. Ongoing. Likes = 870. Hits: GD poster = 263; Queenstown = 327.
<b>Project 4:</b>		
Promote ad hoc events/activities	Maintain relationship with KiwiRail to promote (steam) train visits to Taihape.    White Ribbon event. TV filming. Guinness World Record attempt at mass gumboot throwing. As required.	Promoted 28 Sept 14 train. Asked businesses to send 'blurb' to Jan, Rotary, to be promoted by train conductor – 5 responded. Gumboot Day 2015 Steam Train brought 260 pax – dropped 12 off at Mangaweka Bridge Opening. Put a man on train at P.Nth to promote local businesses and Gumboot Day. Achieved. <b>White Ribbon</b> events with W&I and REAP for 22/11 - Vic Tamati, Gabe Quirk and local gym attendees (tug-of-war with Riders), 26 Nov with Vic Tamati, Gabe Quirk, local musicians and 27 Nov (TAS). Waionu Paint & Panel repaired the big black gumboot in time for Gumboot Day – displayed in main street. <b>Community Christmas dinner 2014</b> – 72 people attended. Taihape New World donated much of the food, with sponsorship/help from Katrina O'Brien,

		<p>Bennetts Funeral Services, Senior Citizens, Angela Oliver, TWMC, Alastair Maclean, Anglican Church, Mayor Watson, Dave and Sandra Spier, TCB, Tania Paikea, Alf Simi, Tanya Beatty, Witika family, Straggle Muster (band). Submitted thank you advert in CD Times to all sponsors/helpers.</p> <p>Completed <b>Gumboot Day art workshops</b> to encourage participation in GD competitions – The Hutt, Older &amp; Bolder, Papanui Junction School, Mainly Music, Paua, Work &amp; Income = 51. Also worked with Playcentre, Day Care, both Kohanga Reo and TAS. Promoted Mangaweka Bridge Opening and Settlers Ball.</p> <p>List events on EventFinda.</p>
<b>Project 5:</b>		
Media	<p>Regular articles in the local newspapers promoting events.</p> <p>Articles/adverts in other regional/national papers, as appropriate.</p> <p>Radio promotion as required.</p> <p>Weekly radio interview with Ski FM to promote local events and activities.</p>	<p><b>CD Times:</b> 22 July – Talent time again – Taihape's Got Talent advert</p> <p><b>Wanganui Chronicle:</b> 23 July – Ideas fest planned for town's revamp</p> <p><b>Central District Times:</b> 29 July – Walkabout for future – Have your say now on elderly housing</p> <p>5 August – Taihape's Got Talent – advert</p> <p><b>Wanganui Chronicle:</b> 13 August – Taihape's talent urged to enter</p> <p><b>CD Times:</b> 5 August – Positive ideas to brighten town</p> <p>19 August – Stamping around globe – Taihape's Got Talent advert</p> <p>26 August – Painting the town yellow – Blast from the past photo – Taihape's Got Talent advert (thanks to sponsors/helpers)</p> <p><b>Wanganui Chronicle:</b> 3 Sept – Home-school students take Taihape event</p> <p><b>Mountain Scene, Queenstown:</b> 4 Sept – Queenstown hosting national gumboot throwing champs</p> <p><b>CD Times:</b> 9 Sept – Taihape Birthday – advert; 1894-</p>

		<p>2014 Taihape Celebrates</p> <p><b>Rangitikei Mail:</b> 11 Sept – RGT advert</p> <p><b>CD Times:</b> 23 Sept – Community make most of birthday</p> <p><b>Chronicle:</b> 24 Sept – A lot of talent on show in Rangitikei</p> <p><b>CD Times:</b> Letter to Editor – Blooming good Nicola-Mary Geraghty, TAS student, has now finished her weekly What's On In Taihape on Peak FM. Feed story ideas to CD Times/Chronicle reporters.</p> <p>11 Nov – Taihape promised technology edge; Xmas Parade advert.</p> <p>18 Nov – Gym members prepare for battle; Christmas dinner back on the menu.</p> <p>25 Nov – Xmas Parade advert.</p> <p>2 Dec – Christmas fun Saturday. Xmas Parade advert x 2.</p> <p>9 Dec – Memorial park makeover; Tinsel in Taihape; Festivity in the sun.</p> <p>12 Dec – Happy Christmas advert/Swim Centre advert.</p> <p>27 Jan – Youngsters gain swim skills</p> <p><b>NZ Herald:</b> 9 Jan – Taihape great little town, boots and all.</p> <p><b>CD Times:</b> 3 Feb – Gumboot becomes artwork</p> <p>17 Feb – The gumboot kings are back/Gumboot Day advert</p> <p><b>Wanganui Chronicle:</b> 18 Feb – 119-year landmark pub up for sale; Town 'will rise again' after stores close their doors</p> <p><b>CDTimes:</b> 24 Feb – Community Christmas dinner thanks advert; Cool pool fun; 3 page feature on Gumboot Day 2015</p> <p><b>Manawatu Standard:</b> 28 Feb – ½ page Gumboot Day advert</p> <p><b>Wanganui Chronicle:</b> 4 March – Gumboot Day – 'let's</p>
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		<p>give it a whirl' feature.</p> <p>9 March – A celebration of the good ol' gummies</p> <p><b>CD Times:</b> 10 March – Putting in the BOOT</p> <p>24 March –Gumboot Day competition results; Pool closes advert</p> <p>31 March – Gumboot Day thank you adverts – to sponsors, performing artists, and helpers.</p> <p>Was interviewed on Peak FM re Gumboot Day (and Mangaweka Bridge Opening/Settlers Ball). Was interviewed by Mark Sainsbury on Radio Live on Sunday 29 March re gumboot throwing as a sport. Assisted Jason Gunn and Lana to throw gumboots at Lane to promote their radio show and the taking of a lawnmower to Wellington! Their video was put on their FaceBook page and we shared it.</p>
<b>Project 6:</b>		
Brochure	Update Taihape brochure	Applied to Pub Charity for design and printing costs. Started planning design. Working with Greet n Meet Group.
<b>Project 7:</b>		
Town/district promotion	Organise and coordinate promotion in Wellington (Raid on Wellington?) and regional towns (eg Women's Expo in Palmerston North in May/Man Show in Nov) to promote Taihape and/or Rangitikei activities and events.	<p>Attended AGM of Rangitikei Tourism at Sugar Plum on 27 August.</p> <p>ELITR meeting decided it would be appropriate to attend Women's Expo and Man Show alternatively in future years.</p>
<b>Project 8:</b>		
Promote available assistance/advice services	<p>Vision Manawatu</p> <p>Training, eg Ruapehu REAP</p> <p>Mokai Patea Services</p> <p>Business assistance/training opportunities</p>	<p>Ongoing, as relevant.</p> <p>Promote REAP courses.</p> <p>Organising self defence for women course.</p>

<b>Outcome:</b>	Active promotion of the District nationally and internationally as a lifestyle destination	
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	Outputs and Milestones	Progress to date
<b>Project 1:</b>		
Regional/national promotion activities	Promote Gumboot Day regionally, nationally and internationally.	G Day tag is on email signature. NZ Rural Games at Queenstown on Waitangi Weekend 2015 was a major opportunity. Gumboot Day publicity campaign included Ruapehu Bulletin, Peak FM, CD Times, Rangitikei Mail, Chronicle, Manawatu Standard, Napier/Hastings paper, the Tribune, CD Farmer.
<b>Project 2:</b>		
Producing and disseminating information via newsletters	<i>Talk Up Taihape</i> e-newsletter distributed to at least 20 people living out of Taihape.	Achieved.
<b>Project 3:</b>		
Producing and disseminating information via websites and social media	As above. Provide up to date information about projects, events, activities and community organisations on Taihape website. Provide up to date information for R/T website which is linked to Taihape website.	Ongoing. Update website Events Calendar and FaceBooks weekly.

<b>Goal 2:</b>	<b>Attractive and vibrant towns which are sustainable</b>	
<b>Outcome:</b>	The development of events, activities and projects to enliven the towns and District	
	<b>Outputs and Milestones</b>	<b>Progress to date</b>
<b>Project 1:</b>		
Gumboot Day	Organise and coordinate Gumboot Day	Achieved. Saturday 7 March 2015. 24 stall-holders. Steve Hollander, Cutting Edge Sport (Event Manager NZ Rural Games) was MC. Art workshops were organised to encourage participation in Gumboot Day competitions – youth, W&I, seniors, schools/early childhood centres/ groups. The inaugural North Island Gumboot Throwing Champs resulted in a win by Brent Newdick. All activities were free – sack racing, hay

		bale stacking, egg throwing and catching, gumboot throwing. Gymnastics display. Fire Brigade display. Shave for Cure. Live music programme of local musicians throughout the Day. Great sponsorship from Skellerup and NZBTA. Local participation was well up on last year.
<b>Project 2:</b>		
Spring Fling	Organise and coordinate a Spring promotion for local businesses	<p>Achieved. Worked with Claybird Gallery &amp; Garden Centre to distribute 130 pots of spring flowers – daffodils, ranunculus and anemones– along the main street for Sept.</p> <p>Spring Fling window display had 19 businesses enter. The winner was Taihape Engineering Ltd (CD Times advertising package). 2<sup>nd</sup> was Producers Market/The Hair Shop (Peak FM advertising package). Highly commended were the Majestic Theatre and Pilgrim Threads. The People's Choice vote winner was the Triple Centre – a \$50 bouquet sponsored by Westpac. Worked with TCB to hold the Taihape 120<sup>th</sup> birthday (since the settlers arrived) on Monday 15 Sept at Majestic Theatre – cutting the cake, signing the birthday book and viewing the doco "Turangaarere: the John Pohe story" – 44 attendees.</p> <p>Greenhaus sponsored red and white geraniums to put outside shops in December – a Xmas look!</p>
<b>Project 3:</b>		
Christmas Parade	Organise and coordinate a 2014 Parade	<p>Achieved.</p> <p>The Christmas Parade was resoundingly successful – excellent positive feedback – 23 floats (30+ vehicles). Great to have carols playing in the street, and the ni-Vanuatu Singers dancing and singing in the street after the Parade – and to have locals dancing in the street too! New competition – best decorated bike/trike/scooter. Prizes from Property Brokers, Taihape Honda, Lianne Adams. Thanks to Les and Terry Karatau for</p>

		their help in organising the Parade.
<b>Project 4:</b>	Complete NZBTA Constitution and apply for incorporation. Attend the World Boot Throwing Championships if funding can be obtained.	Achieved. Incorporated on 12 July 2014. IGM was held on 28 Sept in Taihape – 11 attendees, 22 apologies. 26 members to date, of which 13 are financial, 2 are honorary. The NZBTA Board planned events in Queenstown for the inaugural Hilux NZ Rural Games and setting up a Taihape Gumboot-throwing Club. Skellerup is a major sponsor – for NZBTA admin, NI/SI champs, NZ Champs, Gumboot Day. 5 administrators/helpers, 2 men + 4 women throwers were taken to the NZ Champs in Queenstown. The inaugural South Island Gumboot Throwing Champs were held on the Saturday with the NZ Championships held on Sunday. Mairead Fox, Dunedin, won the NZ women champs. Brent Newdick, Auckland, won the NZ men champs. Air NZ declined sponsorship to the World Champs in Italy, but still waiting to hear from Emirates.
<b>Project 5:</b>		
International Women's Day	Organise and coordinate an event for 8 March	Achieved. An open mic gig was organised at Awastone, Mangaweka – to 'celebrate having a voice in today's society' - @ 12 attendees.
<b>Project 6:</b>		
Producers Market	Support and promote the Producers Market	Ongoing. Planning to have a monthly promotion in TUT.
<b>Project 7:</b>		
Taihape activity trail	Continue to develop a children's activity trail round Taihape town based on The Lost Gumboot book	
<b>Project 8:</b>		

Rangitikei event(s)	Work with Bulls and Marton Town Coordinators on Rangitikei's Got Talent. Work to support Ratana's Got Talent and Turakina's Got Talent for 2014. Work with Mangaweka organisers on Mangaweka Day + Fakes & Forgeries exhibition. Support the Rangitikei Youth Forum	Ratana, Turakina and Hunterville declined to be involved for 2014. There is interest by Hunterville for 2015. Final RGT held in Bulls on 20 Sept – Bulls Town Hall was packed! Organised a bus from Taihape to Bulls, via Marton, for supporters. Local band 'Faith' was runner-up in the Open section. Promoting RGT 2015 to Taihape performing artists.
<b>Project 9:</b>		
Hanging baskets	Continue to work with businesses to reinstitute floral hanging baskets	CCTV cameras are installed and operating. Waiting on RDC staff to get back to us re water for baskets.
<b>Project 10:</b>		
Taihape's Got Talent	Organise Taihape's Got Talent	Very successful TGT on 23 August – 8 entries/ 2 guest artists (Richard Aslett and John Seagar, violinist from Auckland) - enthusiastic interest in holding TGT 2015. However, TGT will not be held this year. TCDT offered Taihape Musicians Club to take this over, but they declined. Promoting RGT 2015 to Taihape performing artists.
<b>Project 11:</b>		
Service Excellence Awards	Continue to promote our monthly SEA to develop a culture of excellence throughout our businesses and community.	July winner was Nicki Gray (Greenstone Insurance), August winner was Julie Gates, (Claybird Gallery & Garden Centre) – for her work with daffodils in pots, Sept winner was Sheryl Srhoj, (Information Centre (9 nominees)), Oct winners were Joseelleene Greenlees/ Emily Srhoj (Taihape Pharmacy), Nov winner was Jeffrey Wong (Alex Wong Ltd), Dec winner was Chris Bennett (Bennett Funeral Services/Bennetts Furnishers), Jan winner was Paul Waretini (Paul's Tyres & Alignments), Feb was Gayle Nepe (New World), March was Pauline Baddeley (The Quilted Gumboot). McDonalds Taihape now sponsors this monthly Award - \$30 vouchers.

<b>Outcome:</b>	Support, encourage and facilitate business	
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	investment within the towns and District	
	<b>Outputs and Milestones</b>	<b>Progress to date</b>
<b>Project 1:</b>		
Support businesses to work together	Tai-Happy Hour Business Forum	Encouraged Arohanui Hospice to develop a brochure of all Opportunity shops in Taihape – to promote Taihape as an Op Shop destination. The 3 July Tai-Happy was hosted by Little Blue Lamb (8 people/7 businesses); 7 August by Just4You/ Arohanui Hospice (11 people/8 businesses); 4 Sept by Event Safety Medics (Keith Rowland) – (6 people/5 businesses), 2 Oct by Selwyn Bethune, Fixer (13 people/11 businesses), 6 Nov by Greenhaus (2 people/2 businesses), 4 Dec was cancelled. 5 Feb was hosted by TCB to promote the Town Centre Plan process (8 people/7 businesses), 5 March by PGG Wrightson (3 people/1 business). TCDT Board decided to put Tai-Happy Hour into recess.
<b>Project 2:</b>		
Promote business opportunities	Promote opportunities for business ventures as appropriate.	Ongoing. Businesses did not want a Totally Terrific Taihape winter sale promo.
<b>Project 3:</b>		
Promote businesses to start up and/or relocate to Taihape or Rangitikei	Encourage anyone who shows some interest!	Arohanui Hospice opened 21 Nov. Promoted Selwyn's new business, Fixer, by inviting him to host Tai-Happy Hour. Three new businesses – PilgrimThreads (now closed), Fixer, Kingfisher Cafe (now closed). New mosque has set up.
<b>Project 4:</b>	Support new businesses and help to retain existing businesses. Give opportunities to business to showcase themselves in <i>Talk Up Taihape</i> and on the Taihape FaceBook pages.	Offer space for a Business Profile in each <i>Talk Up Taihape</i> . Share information on FaceBook. Provide copy of <i>Talk Up Taihape</i> at Info Centre counter.
<b>Project 5:</b>		

Encourage late night shopping opportunities, especially prior to Xmas.	Promote this at Tai-Happy Hour and among individual businesses.	Will do so from Oct Tai-Happy Hour. No interest by businesses.
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Group of Activities: Community Well-being

Activity: Community partnerships

Activity goals:

To proactively seek out opportunities for collaboration and support/facilitate inclusive partnerships to deliver across the community outcomes.

Contribution to four well-beings: Economic Well-being

Contribution to community outcomes; Access to health services, A safe and caring community, Lifelong educational opportunities, A buoyant District economy, A treasured natural environment, Enjoying life in the Rangitikei

<b>Goal 1:</b>	<b>To proactively seek out opportunities for collaboration and support/facilitate inclusive partnerships to deliver across the community outcomes.</b>	
<b>Outcome</b>	<b>Effective programme of work through the Path to Well-being Initiative</b>	
	<b>Outputs and Milestones</b>	<b>Progress to date</b>
<b>Project 1:</b>		
Access to health services	Liaise with health professionals. Promote different forms of exercise in Taihape. Promote Green Prescription opportunities.	Ongoing. Attended the first session of the Falls Prevention Programme at the Health Centre on 3 July. Promoted Green Prescription opportunity at Pool to a member at 1 Oct Focus Group.
<b>Project 2:</b>		
Safe and caring communities	Liaise with theme group and TCB. Continue to ensure Taihape receives sufficient CCTV cameras. Promote anti-violence in town, eg Police programmes/poster, White Ribbon, work with Taumarunui Women's Refuge to	Achieved. Attended 16 March meeting – Senior Safety Expo, submit to LTP, brochure re services for seniors.  Signed an MOU with Refuge to provide crisis advocacy regarding safe housing requirements (Safe House) – and will start a group in Taihape to support battered

	enhance services to battered women.  Continue to work with RDC to develop youth services/Centre in Taihape.	women until Refuge workers can get down to Taihape. Achieved. Continue to support the work of The Hutt. Attended the opening on 1 July 14.
<b>Project 3:</b>		
Lifelong Educational Opportunities	Liaise with theme group, schools, early childhood centres, Te Kohango Reo, Ruapehu REAP	Regular liaison with REAP – promote REAP courses. Attended a REAP Board workshop on governance on 8 July.
<b>Project 4:</b>		
A buoyant District economy	Liaise with theme group. Support local businesses.	Encourage Buy Local in <i>Talk Up Taihape</i> . Attended 24 March initial meeting. Will promote this group to local business operators – and the Rangitikei Growth Strategy.
<b>Project 5:</b>		
A treasured natural environment	Liaise with theme group, Rangitikei Environment Group/Friends of Mt Stewart/Rangitikei River Forum	Ongoing. Attended AGM on Rangitikei Environment Group on 1 Sept.
<b>Project 6:</b>		
Enjoying life in the Rangitikei	Walk-tober Swim 4 Life Work with Coordinators to update Rangitikei Arts & Crafts brochure – liaise with local artists for up to date information	Cancelled ELITR changed to a new swim lesson programme. Gathered info from local artists for new brochure. This is currently being put together in Marton. Chaired the ELITR meetings on 30 July, 3 Nov and 16 March. Next meeting is 23 June.
<b>Project 7:</b>		
TimeBank	Continue to develop the TimeBank project to recognise the many hours that volunteers often put in and to help support bringing the community closer together.	

Outcome	Increased social capital/cohesion/resilience	
	Outputs and Milestones	Progress to date
<b>Project 1:</b>		



Acknowledging, thanking and rewarding volunteers	Liaise/work with Library on their Volunteer event, promote this.	Achieved. All volunteers for Gumboot Day will be acknowledged with a gift – Bandal vouchers, eggs, whatever.
<b>Project 2:</b>		
Collaboration and networking	<p>Liaise with community groups and key individuals.</p> <p>Build/maintain relationships with the various communities within our community, eg Maori, seniors, etc</p> <p>Become a face and vital link where the coordinator is accessible and approachable, and people feel listened to.</p> <p>Establish and promote Time-Banking.</p>	<p>Ongoing. Regular liaison with THL, O&amp;B, MPS, W&amp;I, RDC, Police, REAP, Heartlands, Project Marton, Rangitikei Tourism, Bulls &amp; District Community Trust, Richard Aslett (Mangaweka), TAS, TCB, REG, Rotary, Clubs Taihape, NZBTA.</p> <p>Will submit to LTP re mountain bike trail, fitness challenge trail, enhanced skate park.</p>
<b>Project 3:</b>		
Friends of Taihape	<p>Develop a database of 'Friends' – primarily ex-Taihapeites.</p> <p>Seek support for local projects, events, activities.</p>	
<b>Project 4:</b>		
Work with NGOs and government agencies	<p>Manage the MSD project, Taihape Connections, to meet the requirements of the funding. Liaise with Marton Connections. Promote the work/services of such agencies plus community groups.</p> <p>Develop the monthly Managers' Gatherings – TCDT, Police, THL, Mokai Patea Services, Raetihi Community Trust, W&amp;I, TAS.</p> <p>Develop the monthly Taihape Networking Group meetings with all service/community providers.</p>	<p>Ongoing.</p> <p>Ongoing.</p> <p>At present still trying to change days to meet.</p> <p>Achieved. Taihape Networking Group meetings held on 2 July, 6 August, 3 Sept, 1 Oct, 5 Nov, 3 Dec, 4 Feb, 4 Mch, Presentations were REAP, MPS budgeting services in Taihape, Community Dietician, MPS budget services/LAPP, CYF services, Youth</p>



	<p>Develop plans for an improved skate-park.</p> <p>Establish and develop the Rangitikei Housing Advisory Group.</p> <p>Continue to organise Civil Defence training for volunteers.</p>	<p>Aid services, update on RDC's Positive Ageing Strategy, Child Support reform.</p> <p>Waiting to hear back from RDC re re-siting memorial garden to extend the skate-park. Had this raised in Park Users mtg (+ mountain bike trail, fitness challenge)</p> <p>Achieved. 90 responses to housing survey. Held 2 x Focus Groups – Yes (will be retiring in Taihape) and No/ Undecided. Collated info – key need is a brochure describing services for seniors in Taihape – planning in progress. Attended presentation by Ryman Retirement Villages on 3 Sept.</p> <p>Held 3<sup>rd</sup> initial civil defence training on 25 March – total of 22 people now trained. Planning 1<sup>st</sup> meeting to develop a Community Response Plan – for those who have completed the first trainings – on 27 May.</p>
<b>Project 5:</b>		
Support community groups	Assist groups/act as an umbrella group for funding applications, eg Korowai Ball, Drama Club, Whanau Sports Day.	Achieved. Ongoing. Supported application by Birds on Signs group to Earle Creativity and Development Trust for signage – initially declined, but funded privately by the Earles. Provided letter of support for Taihape Museum's application to Lottery, and a support letter for Otaihape Maori Wardens. Working with Meet N Greet Group/TCB re gumboot stand at Gumboot Throwing Lane.
<b>Project 6:</b>		
<b>Project 7:</b>		
Finances	<p>Ensure accurate financial records are kept.</p> <p>Change to xero.com accounting system.</p>	<p>Achieved. Financial Statements for Yr End 30 June 2014 were approved.</p> <p>This has been slow progress, but is almost completed!</p>
<b>Project 8:</b>		
Funding	Apply to Lottery Community, Lottery Community Facilities Fund, Whanganui Community Foundation, Dudding Trust,	<p>Received \$3,632.85 ex <b>COGS</b> towards assistant manager's wage.</p> <p>Completed <b>Pub Charity</b> accountability report for</p>

	<p>COGS, RDC Community Grants (Creative Communities etc), Pub Charity, local sponsors, WPI and other funding providers as relevant.</p> <p>Ensure accountability reports are submitted.</p>	<p>\$717.40 towards TGT costs.</p> <p>Completed <b>Pub Charity</b> accountability report for \$1,743.10 towards costs of repairing the big black gumboot.</p> <p>Received \$517.50 ex <b>RDC</b> – final payment towards TGT/MGT/RGT 2013.</p> <p>Completed <b>Lottery Community</b> accountability report for 2013/14 grant - \$8,000.</p> <p>Granted \$15,000 ex <b>Lottery Community</b> for 2015/16.</p> <p>Received \$2,000 ex <b>Creative NZ Communities</b> for Taihape Grandstand mural project.</p> <p>Completed accountability report to <b>Infinity Foundation Ltd</b> for \$1,779.79 towards Xmas Parade costs.</p> <p>Completed accountability report to <b>Pub Charity</b> for \$843.51 for First Aid training for pool lifeguards.</p> <p>Received ex <b>Pub Charity</b> \$560 for signage for White Ribbon Events Boards.</p> <p><b>Grassroots Trust Ltd</b> declined our application for \$7,691.31 towards Gumboot Day costs.</p> <p>Completed accountability report to <b>Pub Charity</b> for \$2,500 towards Gumboot Day costs.</p> <p>Completed accountability report to <b>Dudding Trust</b> for \$4,000 towards Gumboot Day costs.</p>
<b>Project 9:</b>		
Staff/volunteers	<p>Manage staff and volunteers appropriately.</p> <p>Ensure contracts are up to date for all staff.</p>	<p>Had 2 volunteers – Christina Meredith (cataloguing photos of decorated gumboots, A3 paper gumboots) and Viv Mortland (media file). Invited all volunteers to TCDT Xmas BBQ 2014 and/or gave chocolates/ Farmlands vouchers.</p>

<b>Outcome:</b>	<b>Appropriate range of well-used Council and community facilities (ranging from active</b>	
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	<b>development of new facilities to ensuring the community gets good use out of what it has already)</b>	
	<b>Outputs and Milestones</b>	<b>Progress to date</b>
<b>Project 1:</b>		
Taihape Leisure Centre	Undertake the administration for Clubs Taihape Inc. of the development of Taihape Leisure Centre/Hub. Ensure the Business/Financial Plan is prepared for review by RDC.	Waiting on Gaylene for upgrade of lease of part of Memorial Park for the Hub. Les is on the Steering Group looking at town facilities/CBD upgrade – still waiting for result of this community consultation. Met with Danny Jonas, Sport Wanganui on 23 Sept – he is involved with district wide sport strategy. John B/Robert unable to attend. Received figures from RDC re costs of the Park maintenance contract (\$20,000pa). Met again with TCB and NZMCA re NZMCA using croquet grounds. C/T happy for casual camping but not for a formal lease with NZMCA.
<b>Project 2:</b>		
Hautapu hydro scheme	Coordinate the re-commissioning of the Hautapu hydro power scheme Ensure the RMA application is completed and submitted	Resource consent application still being worked on.
<b>Project 3:</b>		
Taihape Swim Centre	Manage the Taihape Swim Centre.	Annual Pool report for RDC for 2013/14 has been submitted. Pool Manager's updated employment contract has been signed. The Pool opened 3 Nov – closed on 29 March 2015.
<b>Project 4:</b>		
Taihape Town Hall	Encourage use of the Taihape Town Hall.	Ongoing.
<b>Project 5:</b>		
CCTV cameras	Help to ensure that Taihape has sufficient CCTV cameras to cover the need	Achieved.

## *Appendix 5*

## STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS

Name of MOU agency: Bulls & District Community Trust

### Activity: Economic development and District Promotion

Council's intended Level of Service is to:	Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District.
Continue to provide and develop engaging events for the community.	<p>Goal 1. 2015 Wearabull Arts.</p> <p>Goal 2. Continue to work with Bulls School and community members in providing Xmas parade and following free fun afternoon.</p> <p>Goal 3. Facilitate and organise the 2016 free Family Summer Concert.</p> <p>Goal 4. Gain wider district community support and engagement for the 2016 Free Family Summer Concert.</p> <p>Goal 5. Encourage families to shop in Bulls and continue supporting projects that encourage visitors to stop.</p> <p>Goal 6. Support Bulls Town Centre Plan place making projects.</p> <p>Goal 7. Participate in Enjoying Life in the Rangitikei group, and support the Buoyant District Economy theme group.</p>
Council's intended Level of Service is to:	<p>Contract with local organisations to provide a range of information, such as:</p> <ul style="list-style-type: none"> <li>* Up-to-date calendar of events, and</li> <li>* Community newsletters</li> </ul>
Community Engagement	<p>Goal 1. Continue to publish, edit and deliver the Bullitinn to 1050 locals and surrounding communities 11 months a year and continuing to involve the local rest home with folding these.</p> <p>Goal 2. Provide ongoing weekly engagement on Facebook, increase likes from 1322.</p> <p>Goal 3. Work towards upgrading website to increase usability.</p> <p>Goal 4. Ensure that Bulls-based events and activities are included on Rangitikei.com CoE and Eventfinder.</p>
Council's intended Level of Service is to:	Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, and social media opportunities.
Increased engagement in the community and wider district.	<p>Goal 1. Further develop online connections/collaboration with local businesses, as well as other towns in the district.</p> <p>Goal 2. Stronger links between Unforgetabull and Rangitikei website.</p> <p>Goal 3. Continue to respond enthusiastically to requests for information regarding business investment in Bulls and the Rangitikei – A-Bull names, website/facebook/bullitinn promotion.</p>

## Activity: Community Partnerships

Council's intended Level of Service is to:	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District.
Encourage WDHB Safer Community Injury Prevention Health Promoter to facilitate fitness & health education for older people.	Goal 1. Encourage facilitation of a sit fit class for elderly in Bulls. Goal 2. Increase awareness of health/support services available through the region for elderly. Goal 3. Participate in Safe & Caring Communities Theme Group. Goal 4. Support the Rangitikei Housing Action Group. Goal 5. Facilitate the Bulls River Users Group meetings and projects.
Action	Cumulative progress for this period
Council's intended Level of Service is to:	Facilitate and lead on a Youth Action Plan that aims to enhance quality of life for children and young people in the District
Engage and enable Youth to develop confidence and leadership for the future of our district.	Goal 1. Work with Rangitikei Wide Youth Goal 2. Encourage 3 Youth to give brief presentation to Council as part of Annual Plan Process 2016/17 Goal 3. Explore funding for youth forum 2017 Goal 4. Continue work with 10 Bulls Youth on Town Centre Plan Place making initiatives.
Council's intended Level of Service is to:	Develop high trust contracts with agencies in each of the three main towns to undertake community development
Work with a range of agencies to deliver programmes and events that offer the community opportunities to develop further and engage with others.	Goal 1. 2016 Matariki evening concert. Goal 2. Rangitikei's Got Talent. Goal 3. Support and Strengthen Community groups and organisations. Goal 4. Participate in monthly Southern Rangitikei Health Networking Group. Goal 5. Support and promote businesses and retail initiatives.



## STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS

Name of MOU agency: **Project Marton**

Activity: Economic development and District Promotion

Council's intended Level of Service is to:	Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District.
<b>Project Marton</b> proposed work programme	Action 1. Market Day Action 2. Harvest Fair Action 3. Work with the MTCP steering group to help roll out the town centre plan activities Action 4. Branding and further promotion of Marton. Action 5. Promotion of the district – Womens Expo.
Council's intended Level of Service is to:	Contract with local organisations to provide a range of information, such as: * Up-to-date calendar of events, and * Community newsletters
<b>Project Marton</b> proposed work programme	Action 1. Regular update messages to email database Action 2. Monthly community Newsletter Action 3. Placement of information on CoE and eventfinder and feed through to <a href="http://www.rangitikei.com">www.rangitikei.com</a> . Action 4. Promotion of events and activities of other community organisations.
Council's intended Level of Service is to:	Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, and social media opportunities.
<b>Project Marton</b> proposed work programme	Action 1. Update the Marton website. <a href="http://www.MartonNZ.com">www.MartonNZ.com</a> Action 2. Maintain and update the Project Marton Facebook page.

## Activity: Community Partnerships

Council's intended Level of Service is to:	Facilitate and lead on a Youth Action Plan that aims to enhance quality of life for children and young people in the District
<b>Project Marton</b> proposed work programme	<p>Action 1: Marton's Got Talent, including youth involvement towards planning and delivering the event.</p> <p>Action 2. Work with schools, to encourage participation with all events.</p> <p>Action 3. Provide opportunity for "ownership" of art projects within the events.</p>
Council's intended Level of Service is to:	Develop high trust contracts with agencies in each of the three main towns to undertake community development
<b>Project Marton</b> proposed work programme	<p>Action 1. Presentation to the MCC each month.</p> <p>Action 2. Facilitate the Rangitikei Health Networking group.</p> <p>Action 3 After 5 networking groups.</p> <p>Action 4. Volunteer tea.</p> <p>Action 5. Timebank.</p> <p>Action 6. Christmas giving tree.</p> <p>Action 7. Service Excellence Awards</p> <p>Action 8: Facilitate the cooking classes, run with support of our "Super Grans"</p> <p>Action 9. Support the development and activities of the "Men's Shed"</p> <p>Action 10. Support the activities of all of our local service clubs and organisations.</p>
Council's intended Level of Service is to:	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District.
<b>Project Marton</b> proposed work programme	<p>Action 1) Promote the activities that support well-being for our older citizens.</p> <p>Action 2) Support agencies that care for our elderly</p> <p>Action 3) Foster networks with service groups and clubs</p>



# STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS

Name of MOU agency: **Taihape Community Development Trust**

Activity: Economic development and District Promotion

Council's intended Level of Service is to:	Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District.
<b>Taihape Community Development Trust's</b> proposed work programme	<p>Goal 1. Develop and promote Taihape as Gumboot Capital of the World, through the annual Gumboot Day, associated gumboot throwing activities/events, eg NZBTA, developing gumboot throwing in other towns, and developing gumboot branding with local businesses</p> <p>Goal 2. Support 2 x Taihape Town Centre Plan place-making initiatives</p> <p>Goal 3. Encourage families to shop in Taihape and continue supporting projects that encourage visitors to stop, eg support the Taihape community to fill empty shops, re-establish hanging baskets, daffodil promotion in September</p> <p>Goal 4. Chair Enjoying Life in the Rangitikei theme group and promote and participate in the Buoyant District Economy theme group</p> <p>Goal 5. Participate in local and national media opportunities as they arise</p> <p>Goal 6. Promotion of the district, eg Men's Show/Women's Expo – alternate years</p>
Council's intended Level of Service is to:	<p>Contract with local organisations to provide a range of information, such as:</p> <ul style="list-style-type: none"> <li>* Up-to-date calendar of events, and</li> <li>* Community newsletters</li> </ul>
Taihape Community Development Trust's proposed work programme	<p>Goal 1. Develop new Taihape brochure</p> <p>Goal 2. Monthly <i>Talk Up Taihape</i> community newsletter</p> <p>Goal 3. Placement of information on CoE and Eventfinder and feed through to <a href="http://www.rangitikei.com">www.rangitikei.com</a></p> <p>Goal 4. Promotion of events and activities of other community organisations</p> <p>Goal 5: Develop a Welcome to Taihape pack</p>
Council's intended Level of Service is to:	Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, and social media opportunities.
Taihape Community Development Trust's proposed work programme	<p>Goal 1. Regularly update the Taihape website, <a href="http://www.taihape.co.nz">www.taihape.co.nz</a></p> <p>Goal 2. Further develop online connections/collaboration with local businesses, as well as other towns in the district (businesses)</p> <p>Goal 3. Provide ongoing weekly engagement on FaceBook pages -Taihape NZ; NZ Gumboot Day</p> <p>Goal 4. Upgrade Taihape website to increase usability and usage</p>

## Activity: Community Partnerships

Council's intended Level of Service is to:	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District.
Taihape Community Development Trust's proposed work programme	Goal 1. Develop a brochure for seniors of services available Goal 2. Promote recreational activities for seniors Goal 3. Lead Rangitikei Housing Action Group to enhance social housing availability Goal 4. Participate in Safe & Caring Communities theme group
Council's intended Level of Service is to:	Facilitate and lead on a Youth Action Plan that aims to enhance quality of life for children and young people in the District
Taihape Community Development Trust's proposed work programme	Goal 1. Enlarge and enhance the skate-park Goal 2. Support The Hutt and its projects/activities Goal 3. Work with schools, etc to encourage participation in events, eg Gumboot Day art, Christmas Parade
Council's intended Level of Service is to:	Develop high trust contracts with agencies in each of the three main towns to undertake community development
Taihape Community Development Trust's proposed work programme	Goal 1. Coordinate and develop networks (A) Goal 2. Coordinate and develop events which raise awareness of/target specific issues or sections of the community (B) Goal 3. Work to maintain and strengthen local clubs and organisations (C) Goal 4. Strengthen community resilience (D) Goal 5. Promote participation by Taihape residents and businesses in collaborative projects (E)

# STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS

Name of MOU agency: **rangitikei.com**

Activity: Economic development and District Promotion

Council's intended Level of Service is to:	Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District.
<b>rangitikei.com's</b> proposed work programme	<p>Action 1: Take a lead role in developing and implementing a strategy to promote the Rangitikei District as a visitor destination and place to visit, live, work and play and to increase economic impact to the District from the visitor industry (iconic events, adventure tourism, etc.)</p> <p>Action 2: Work collaboratively with our MOU partners, industry partners and key stakeholders, for example, a joint cycleways map with Destination Manawatu will increase local web presence on the country road NZ web portal.</p> <p>Action 3: Identify new and innovative promotional opportunities for businesses and events, for example:</p> <ul style="list-style-type: none"> <li>- creating walking photo galleries and mini billboards for what the district has to offer on footpaths and lamp posts in conjunction with town coordinators, community groups</li> <li>- review SH1 signage and investigate opportunities for new points on SH3 in accordance with new branding and fresh image approach information centres adding an art component to short pit stop walks</li> </ul> <p>Rangitikei.com is to market the District to visitors and to support economic growth in the District by providing an information portal to opportunities for businesses and supporting iconic events.</p>
Council's intended Level of Service is to:	<p>Contract with local organisations to provide a range of information, such as:</p> <ul style="list-style-type: none"> <li>* Up-to-date calendar of events, and</li> <li>* Community newsletters</li> </ul>
<b>rangitikei.com's</b> proposed work programme	<p>Action 1: Make available a D-I-Y LIST YOUR EVENT tab on rangitikei.com. The district event calendar will automatically feed from Eventfinda. Local events are then also promoted through the entire networks of sites, including Eventfinda, NZ Herald, Yahoo, MSN, Stuff.</p> <p>Action 2: Continue bimonthly newsletters via the mail chimp system, currently 813 on syndication</p> <p>Action 3: Review updates of district promotion material (Updates and reprints required on district map and cycle way maps)</p> <p>Action 4: Continue distribution of district promotional material nationwide, for example through Jason's Travel media, Wickliffe Distribution, Palmerston North Int Airport</p> <p>Action 5: Collaborate with stakeholders and businesses to improve their access to information and opportunities, for example to run digital media training workshops</p>

Council's intended Level of Service is to:	Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, and social media opportunities.
<b>rangitikei.com's</b> proposed work programme	<p>Action 1: Market the District to visitors and to support economic growth in the District by providing an information portal to opportunities for businesses and supporting iconic events and work with partners to position the central lower North island as a competitive tourism area</p> <p>Action 2: Rebranding - complete a district wide, all-encompassing branding document. Creating a recognised brand that will flow through to the district web portal (Rangitikei.com). We will use new image stock to make the web portal look and reflect a fresh interactive, family friendly lifestyle. This will also include a new logo to separate Rangitikei.com from the regulatory association of the Rangitikei district council in order to create a clear identity to visitors/locals of where to go for the "fun stuff".</p> <p>Action 3: Carry out upgrades to the web portal, creating user friendly Event calendar, Community directory and Business listing modules. This will also Include the responsive version for IOS/ Android platforms and including facilitating Bulls and District Community Trust with integration of the Bulls website. We plan to redirect their domain name (unforgettabull.co.nz) to Rangitikei.com and create a new Bulls website within the web portal as Marton currently do and we have offered the same option to Taihape.</p> <p>Action 4: Continue to maintain District Facebook pages, Twitter, Blog and Pinterest and use QR codes to create connections with our newsletter.</p> <p>Action 5: Develop community awareness of what Rangitikei.com does and how this benefits the wider community</p>

Running Budget 2015-2016	
Branding \$1800.00	\$1800.00
Distribution \$625.00 pm	\$7500.00
Web upgrades \$7900.00	\$7900.00
Digital media administration recommended by Etheory and Destination Manawatu at least 10 per week at \$25.00ph	\$13000.00
Eventfinder feed developer API \$230 pm	\$2760.00
Signage and promotional material up dates \$15000.00	\$15000.00
Palmerston North airport signage \$253.00pm	\$2036.00
Total	\$49996.00

# Attachment 8





**Rangitikei**  
UNPOWLED...

# REPORT

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TO: Council

FROM: Denise Servante, Strategy and Community Planning Manager

DATE: 16 June 2015

SUBJECT: **Registration of interest for Ultra-Fast Broadband 2, Rural Broadband Initiative 2 and Mobile Black Spot Fund**

FILE: 1-CO-1

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## **1 Background**

- 1.1 As a key part of the Government's strategy to enhance connectivity in New Zealand and narrow the digital divide, the Government is extending the Ultra-Fast Broadband (UFB2) and Rural Broadband Initiative (RBI2) programmes and establishing a Mobile Black Spot Fund (MBS).
- 1.2 Local authorities are asked to provide registrations of interest (ROI) providing information about where these programmes should be focused and what local support may be available to facilitate infrastructure deployment under each of these programmes. These may take the form of commitments to reducing costs, regulatory barriers, demand-side risks and other factors associated with deployment. The ROI must be submitted by 3 July 2015.
- 1.3 Council staff from across the Horizons region have been working together on their proposals and are seeking a joint commitment from the Mayors/Chair of participating authorities to this effect. Although each District will submit its own, competitive ROI, the collaboration has meant that the workload has been divided up between available staff and resources have been shared (for example, links to web tools designed to gather information on mobile black spots and local download speeds).
- 1.4 Information which local authorities submit in the ROI will be made available to potential infrastructure suppliers intending to prepare bids for deployment contracts in response to a Request for Proposals. Any offers of support made by local authorities must therefore be able to be relied on by any potential infrastructure supplier. Finally, the Government will select towns, areas or sites for deployment on the basis of the information provided in these first two stages.
- 1.5 The ROI is in three parts; firstly to indicate gaps in current broadband / connectivity, secondly to provide detail of the likely demand for additional

broadband / connectivity and, thirdly to indicate the support that the local authority will provide to assist deployment.

- 1.6 In addition, Government is asking all local authorities to develop Digital Enablement Plans (DEPs). These are intended to help local authorities identify economic and social benefits from the UFB2, RBI2 and MBS and to coordinate plans to maximise the use of digital infrastructure within their district. This needs to be completed by 18 September 2015.

## **2 Registration of interest – identification of need**

- 2.1 The regional staff group have identified gaps in existing provision and mapped this at a regional level. For Rangitikei, it identifies Marton, Bulls, Hunterville, Taihape and Ratana as priority areas for UFB2, the SH1 corridor (covering Utiku, Mangaweka, Ohingaiti and Rata), Turakina and Koitiata townships and Lake Alice area unit as priorities for RBI2, and the Taihape-Napier Road, Turakina Valley Road, Whanganui Road, Marton, Parewanui Road to Scott's Ferry and Santoft<sup>1</sup> area as priorities for MBS.

## **3 Registration of interest – identification of demand**

- 3.1 The ROI prescribes the minimum information that is required. For both UFB and RBI the following information is required:

- 3.2 From 2013 Census data by meshblock number:-

- Population
- Number of households
- Median household income
- Percentage of households with broadband;

- 3.3 By area unit:

- Statistics New Zealand population growth projections to 2021
- Description of business activities by town
- GDP per capita
- Number of businesses by type
- List of health-care facilities;

- 3.4 In addition, for UFB2, maps confirming the urban boundaries to each town, and identifying the area of the town inside the 50 kph zone are required. Local authorities are required to prioritise the towns in their district outlining their rationale for this.

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<sup>1</sup> The recent forest fire at Santoft highlighted the lack of mobile coverage in this area to support emergency management.

- 3.5 In addition for RBI2, the areas identified as in need should be prioritised and the rationale for this. Territorial authorities are also asked to provide evidence of unmet demand (for example, by providing the number of customers within the area waiting to connect to broadband on cabinets without sufficient customer broadband ports and / or the number of customers serviced by cabinets with no broadband service availability whatsoever).
- 3.6 The focus for the MBS programme is on areas where there is no reliable mobile service coverage for handheld devices from any operator and on sites which are either:
- Important tourist sites where there are likely to be public safety and economic/social benefits from improved coverage or
  - State highways where there are likely to be public safety benefits from improved coverage.

#### **4 Registration of interest – areas of local authority assistance<sup>2</sup>**

- 4.1 The ROI requests that Councils to look at how they may assist to reduce the costs to deploy broadband and to optimise use of the infrastructure in the following ways:

##### **Consents**

- 4.2 In line with the District Plan, suppliers of broadband infrastructure may require consents for any or all of the following:
- Over-grounding fibre cables (hanging on existing power, telephony or street lighting poles or using existing verandas in shopping strips)
  - Undergrounding ducts and fibre
  - Installation of towers to support wireless and mobile services
- 4.3 Councils can support suppliers to deploy broadband by:

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<sup>2</sup> On 10 September 2009, Council's Assets Committee considered a memorandum, "Broadband Friendly Council Protocols" and resolved "to facilitate opportunities to develop telecommunications infrastructure in the District in partnership with central government and/or private sector interests".

It further considered broadband friendly protocols at a workshop on 14 October 2009 in four key areas:

- Streamlining consenting processes for broadband infrastructure
- Permitting new deployment technologies (shallow and micro-trenching)
- Commercial neutrality (level playing field for providers)
- Leveraging Council-owned assets (underground ducts/pipes and roading renewal programmes)

At that time, given Council's capital commitment to existing infrastructure, Councillors were not minded to invest more resources in new infrastructure at that time. However, they were open to leveraging off existing commitments for the purpose of new investment in the District's telecommunications infrastructure.



- Providing regulatory assistance in facilitating deployment where resource consents are required to deploy broadband infrastructure, for example to advise on the relevant District Plan rules and whether a consent is needed or not
- Waiving consenting costs that are incurred directly by Council e.g. consent processing fees
- Permitting shallow trenching (of 300 mm minimum depth)
- Approving town-wide corridor access request with a target construction period for each town of between 12-24 months
- Where access to footpaths, berms and roads are required for deployment, commit to using the national reinstatement standards contained in the National Code of Practice for Utility Operators' Access to Transport Corridors, issued by the NZ Utility Advisors Group<sup>3</sup>
- Permitting the pro-bono use of Council-owned over-ground assets to deploy broadband (for example, to hang fibre from buildings), subject to a case-by-case options analysis to identify the best and most appropriate solution

#### **Identification of Infrastructure**

- 4.4 Council is asked to provide details of existing infrastructure that can be used to support deployment of broadband.
- 4.5 Council staff will aim to supply maps of:
- Existing pole infrastructure that may be used for over-grounding, with details of costs (set up and ongoing)
  - Existing ducts that can be used for laying fibre and details of costs (set up and ongoing) including rental fees
  - Abandoned pipes
  - Existing underground utility infrastructure to reduce risk of damage to existing infrastructure, details of costs involved including for putting right damage<sup>4</sup>
  - Existing fibre backhaul links to regional centres and owners of those links
- 4.6 Rates are charged to utility providers for pipes, cables, towers/masts and post boxes. Council is currently considering criteria for extending rates remissions to encourage economic development. It would be possible to include extending deployment of broadband infrastructure as one of the criteria for Council to consider.

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<sup>3</sup> Where Council currently provides a higher level of service, such as the Taihape CBD footpaths, then it would be expected that providers would use berms rather than footpaths to deploy duct.

<sup>4</sup> The Roading Manager advises that a 2 year maintenance liability is applied to utility network operators beyond which time, liability reverts to the Council.

### **Uptake and awareness assistance**

- 4.7 Council has a track record in understanding demand and informing residents through its development of the Marton and Surrounds ICT Hub<sup>5</sup> and through its extensive use of the Aotearoa People's Network at the District Libraries. The ICT Hub has developed its services to meet changing demands, for example, its participation in Computers in Homes. The ICT Hub reports that with the advent of mobile apps, one of the greatest demands is for wifi access rather than the hardware to operate from.
- 4.8 The ICT Hub in Marton operates from the Marton Library which has Fibre to the Premise (FTTP)<sup>6</sup>. Wifi is currently available within a small radius of the District Library between 9.00 am and 9.00 pm and is very well used.
- 4.9 As part of the regional collaboration to develop the ROI for the UFB2, RBI2 and MBS programmes, Council has published an online survey to generate interest and to gather information. It will promote this through the website, through Rangitikei Line and through the monthly community bulletin.
- 4.10 Over the next two months (July to September), Council will need to develop a Digital Enablement Plan which is intended as a tool to support inward investment in broadband infrastructure through identifying need and stimulating demand. An initial outline of the engagement plan is attached as Appendix 1.
- 4.11 Council will need to be willing to work with the successful UFB2/RBI2/MBS bidder contracted to deploy broadband to encourage take up of services.

### **Investment options**

- 4.12 The ROI asks for Council's to identify co-investment opportunities either with the Crown through Crown Fibre Holdings (CFH), or as grants to the provider of UFB within the district or as separate direct investment.
- 4.13 Council has not considered investment in new infrastructure in the recent 2015-25 LTP process. However, it may be an issue to consider in a future Annual Plan or LTP, particularly once the requirements of suppliers and the government's proposals for investment are better known.

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<sup>5</sup> The ICT Hub was developed through a partnership of local agencies in 2008/9 attracting investment from the government of \$250,000 to establish two state-of-the-art facilities, one each in Marton and Ratana. It has now been running successfully for 5 years. The Marton facility is also used as the Emergency Operations Centre (EOC) for the District emergency management activity. This means that Rangitikei is the only District in the region with an EOC that is good to go at a moments notice.

<sup>6</sup> Taihape Library has also got FTTP and Bulls Library will have once the development of the multi-purpose civic centre is complete.

4.14 However, in line with Council's previous decision to use its existing commitments to leverage new investment from third parties in the District's telecommunications infrastructure, Council could:

- Make available its forward works programme for roading rehabilitations and reseals and utility networks renewals with a commitment to align as far as possible with underground deployment of broadband infrastructure<sup>7</sup>
- Ensure that any developments or redevelopments of its community and leisure assets enable wider economic and social benefits through providing for extended broadband infrastructure<sup>8</sup>. This will be particularly significant for Council's intended investment in multi-purpose civic centres in the CBDs of Bulls, Marton and Taihape.

## **5 Funding implications**

5.1 The previous Council set aside \$100,000 for broadband initiatives. This has initially focussed on improving fibre connections between Council premises and offices and, to date, approximately \$25,000 has been spent. Council is asked to consider whether it is appropriate to set aside the balance for the costs identified in this paper to support deployment of the UFB2, RBI2 and MBS programmes, viz:

- Development of the Digital Enablement Plan
- Seed funding for projects forming part of the Digital Enablement Plan
- The provision of regulatory advice and the waiving of consent fees to support implementation of projects to deploy broadband, whether as projects in the Digital Enablement Plan or suppliers receiving support from the UFB2, RBI2 or MBS programmes
- Rates remissions on broadband infrastructure (if approved)

5.2 Council is asked to note that this funding is neither new money nor an allocation from the approved budget to implement the economic development strategy.

## **6 Recommendations**

6.1 That the report "Registration of interest for Ultra-Fast Broadband 2, Rural Broadband Initiative 2 and Mobile Black Spot Fund" be received.

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<sup>7</sup> The Roading Asset Manager confirms that programmes can be aligned as long as project plans are provided well in advance of the planned roll out. In addition, if it is known in advance of where roll out may be happening, duct can be installed in anticipation of future roll-out. confirms that in addition, the Roading Team could ensure that duct is available alignment of the roading programme

<sup>8</sup> The refurbishment of the Shelton Pavilion includes a suspended ceiling in the main function room. This will enable easy retro-fitting of fibre within the building.

- 6.2 That the Council endorses a regional statement signed by the Mayors/Chairs of participating authorities confirming joint support for individual Registrations of Interest and a joint commitment to collaborate, recognising that working together to get the region fully connected will assist in bringing associated benefits to communities.
- 6.3 That the Council confirms its intention to submit a Registration of Interest for the District and to provide support for deployment of the Ultra-Fast Broadband 2, Rural Broadband Initiative 2 and Mobile Black Spot programmes to include (but not limited to):
- Waiving consenting costs that are incurred directly by Council e.g. consent processing fees
  - Permitting shallow trenching (of 300 mm minimum depth)
  - Approving town-wide corridor access request with a target construction period for each town of between 12-24 months
  - Commit to using the national reinstatement standards contained in the National Code of Practice for Utility Operators' Access to Transport Corridors, issued by the NZ Utility Advisors Group for its footpaths, berms and roads (unless a higher level of service is currently offered by Council)
  - Permitting the pro-bono use of Council-owned over-ground assets to deploy broadband (for example, to hang fibre from buildings), subject to a case-by-case options analysis to identify the best and most appropriate solution

And

- Developing a Digital Enablement Plan as a tool to support inward investment in broadband infrastructure
- Working with the successful UFB2/RBI2/MBS bidder contracted to deploy broadband to encourage take up of services.
- During its discussions on the extension of rates remission for economic development, to include extension of broadband enabling infrastructure as a criteria for rates remission

And

- Making its forward works programme for roading rehabilitations and reseals and utility networks renewals available with a commitment to align as far as possible with underground deployment of broadband infrastructure
- Ensuring that any developments or redevelopments of its community and leisure assets enable wider economic and social benefits through providing for extended broadband infrastructure, particularly Council's intended investment in multi-purpose civic centres in the CBDs of Bulls, Marton and Taihape.

- 6.4 That the Council sets aside \$xx for the costs identified in the report “Registration of interest for Ultra-Fast Broadband 2, Rural Broadband Initiative 2 and Mobile Black Spot Fund” to support deployment of the UFB2, RBI2 and MBS programmes.

Denise Servante  
Strategy and Community Planning Manager

# *Appendix 1*



**Rangitikei**  
ESPECIALLY...

## DIGITAL ENABLEMENT PLAN

### Project description and background

The Government is providing local authorities with the opportunity to attract investment in digital infrastructure in their communities under the Ultra-Fast Broadband 2, Rural Broadband 2 and Mobile Black Spot Fund programmes. Rangitikei District Council aims to identify ways to achieve economic and social benefits from these programmes and to coordinate plans to maximise the use of digital infrastructure within the district. The completion of a digital enablement plan (DEP) will help Council to achieve these outcomes and also keep the Government informed of anticipated and ongoing developments in the District.

The DEP will be complimentary to the information and commitments made in the *Registration of Interest – Support (ROI – Support)* for local authorities. This outlines the gaps in UFB coverage in the District, demand for the services and Council's intended investment to support full access to UFB in the District. It also allows Government to provide local authorities with information on and best practice examples of ways to facilitate the deployment of the Ultra-Fast Broadband 2, Rural Broadband Initiative 2 and Mobile Black Spot Fund.

The DEP provides details of our vision, targets and plans to maximise the Internet to increase business profitability, bring economic advantages and engage the community in digital technology.

It focuses on 3 areas:

- Leadership – managing the plan and associated projects
- Business Growth – projects that help businesses grow by improving their use of technology or online services
- Community Enablement – projects that use technology to help the community, or that help the community use technology.

### Project Plan – preparatory phase

#### Engagement objectives (1)

- To gather initial information from a wide range of stakeholders about their needs and demands for improved broadband services.
- To identify key members to form a Steering Group
- To establish a Steering Group to develop the DEP
- To develop in-depth communication and engagement plans for each stakeholder group

#### Timeframe and completion date

4 weeks: 19 June to 17 July 2015

Key project stages	Completion date
Make information and survey available on line	19 June 2015
Promote through e-networks and in local media/newsletters etc.	26 June 2015
Target key stakeholders to participate in Steering Group: <ul style="list-style-type: none"> <li>• Council</li> <li>• The Marton and Surrounds ICT Hub</li> <li>• District Library Service</li> <li>• Schools</li> <li>• Local businesses</li> </ul>	26 June 2015
Initial meeting of Steering Group	30 June 2015
Reminders sent out weekly for survey returns	3 July and 10 July 2015
Steering Group identifies key stakeholder groupings and develops communication and engagement plan for each group	17 July 2015

### Communities to be engaged with

- Community groups (elderly groups, youth groups, clubs and societies)
- Ethnic groups (local iwi or Kaumātua, ethnic community groups)
- Not for profit organisations
- Educators (schools, preschools, tutors, tertiary institutions)
- IT representatives (IT leaders, technology experts)
- Local businesses (large, small, across industries – especially if you have a dominance of a specific industry group in your area, such as tourism or agriculture).
- Local government authorities
- Councillors and Community Board members
- Students (Schools, Tertiary institutions or studying at home)
- Elderly groups operating in the community
- Library staff, volunteers
- Other districts or regional stakeholders
- Powerco, WEL, Inspire and other providers



## Engagement tools and techniques to be used

Engagement Spectrum position desired: Collaborate/Empower

Community group or stakeholder	How this group will be engaged
Community groups (elderly groups, youth groups, clubs and societies)	Website Rangitikei Line Printed media E networks Newsletters Direct contact
Ethnic groups (local iwi or Kaumātua, ethnic community groups)	Website Rangitikei Line Printed media E networks Newsletters Direct contact
Not for profit organisations	Website Rangitikei Line Printed media E networks Newsletters
Educators (schools, preschools, tutors, tertiary institutions)	Direct contact
IT representatives (IT leaders, technology experts)	Direct contact
Local businesses (large, small, across industries – especially if you have a dominance of a specific industry group in your area, such as tourism or agriculture).	Buoyant Economy Theme group Direct contact
Students (Schools, Tertiary institutions or studying at home)	Website Rangitikei Line Printed media E networks Newsletters Direct contact
Elderly groups operating in the community	Website Rangitikei Line Printed media E networks Newsletters
Library staff, volunteers	Direct contact
Powerco, WEL, Inspire, Chorus and other providers	Direct contact

## Resources needed to complete the engagement

Resources beyond staff time required for this engagement are:

- notification in the local print media

## Communication planning

### Key messages

- You can see maps where we have already identified need by following this link <http://mgo.ms/s/oicph> - we would welcome your comments on whether we have got this right or whether there are areas that we have overlooked.
- You can help us to fill in the gaps by Identifying mobile blackspots using the online tool at <http://pncc.maps.arcgis.com/apps/Editor/index.html?appid=3ddd4316df4044d2816a8aa079fdc203>
- And please provide us with this and other information that is relevant by completing the online survey at Broadband Survey; this will identify existing unmet demand that will help the government to prioritise its subsidised programmes.
- Finally, if you are interested in working with a group of local stakeholders on an Action Plan of projects to achieve the economic and social benefits of broadband connectivity, then please also let us know.

## Basis of assessment and feedback to the communities involved

The feedback will be used to develop a long list of action points and stakeholder groups for further engagement in the next phase.

Team member	Role and responsibilities
Ross McNeil	Project sponsor
Denise Servante	Project leader
Denise Servante	Print media
Carol Downs	External messaging, communications
Anna Dellow	IT needs

## Engagement Plan – developing the DEP

### Engagement objectives (2)

- To analyse information from a wide range of stakeholders and to seek additional information/clarification as needed about their needs and demands for improved broadband services.
- To develop the DEP for submission by 18 September 2015

## Timeframe and completion date

8 weeks: 20 July - 18 September 2015

Key project stages	Completion date
Steering Group agrees stakeholder engagement plan for each group of stakeholders	17 July 2015
Implementation of engagement plans with stakeholders	5 September 2015
Steering Group agrees draft DEP	5 September 2015
Draft DEP circulated to stakeholders for comment	12 September 2015
Steering Group agrees final DEP and submits to MBIE	18 September 2015

## Communities to be engaged with

- Community groups (elderly groups, youth groups, clubs and societies)
- Ethnic groups (local iwi or Kaumātua, ethnic community groups)
- Not for profit organisations
- Educators (schools, preschools, tutors, tertiary institutions)
- IT representatives (IT leaders, technology experts)
- Local businesses (large, small, across industries – especially if you have a dominance of a specific industry group in your area, such as tourism or agriculture).
- Local government authorities
- Councillors and Community Board members
- Students (Schools, Tertiary institutions or studying at home)
- Elderly groups operating in the community
- Library staff, volunteers
- Other districts or regional stakeholders
- Powerco, WEL, Inspire and other providers

## Engagement tools and techniques to be used

Engagement Spectrum position desired: Consult/Empower

Community group or stakeholder	How this group will be engaged
Community groups (elderly groups, youth groups, clubs and societies)	TBC
Ethnic groups (local iwi or Kaumātua, ethnic community groups)	TBC
Not for profit organisations	TBC

Community group or stakeholder	How this group will be engaged
Educators (schools, preschools, tutors, tertiary institutions)	TBC
IT representatives (IT leaders, technology experts)	TBC
Local businesses (large, small, across industries – especially if you have a dominance of a specific industry group in your area, such as tourism or agriculture).	TBC
Students (Schools, Tertiary institutions or studying at home)	TBC
Elderly groups operating in the community	TBC
Library staff, volunteers	TBC
Powerco, WEL, Inspire and other providers	TBC
Community Committees and Community Boards	Briefings Officer report
Te Roopu Ahi Kaa	Briefings Officer report

### Resources needed to complete the engagement

Resources beyond staff time required for this engagement are:

- notification in the local print media

### Communication planning

#### Key messages

- Opportunity to develop some win-win projects that enhance business growth and community enablement
- Rangitikei cannot be left behind in the digital divide – if we are to retain and attract businesses and offer great lifestyle opportunities then we need to be able to offer ultra-fast broadband.

### Basis of assessment and feedback to the communities involved

- The Steering Group will then undertake a number of facilitated meetings to develop:
- The Vision for your digital enablement plan
- The objectives of your digital enablement plan
- A LIST OF POTENTIAL PROJECTS (including a description of the project, risks and mitigation for those risks, budget and potential funding body, likelihood of success score)
- 2-3 projects for business growth & 2-3 projects for community enablement
- The key actions or milestones required for each project's success (including action owner, estimated cost, target date, potential funding stream)
- Any projects or actions required to secure funding

Team member	Role and responsibilities
Ross McNeil	Project sponsor
Denise Servante	Project leader
Denise Servante	Print media
Carol Downs	External messaging, communications
Anna Dellow	IT needs

# Attachment 9

# MEMORANDUM

SUBJECT: **Future funding for youth development in Rangitikei 2015/16 - update**

TO: Council

FROM Denise Servante, Strategy and Community Planning Manager

DATE: 18 June 2015

FILE: 4-EN-12-3

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## 1 Background

- 1.1 Council has been supporting youth clubs in Marton and Taihape, through the provision of premises in each town, with funding from its allocation for youth development and through undertaking external fundraising. External fundraising has been providing diminishing returns.
- 1.2 Council's focus has been on working with the Ministry of Social Development (MSD) to establish a more sustainable approach to funding through the Marton Community Charter for Young People and their Families. MSD is the natural major partner as the key funding body nationally for community services of this nature, including youth support services focussing on employment opportunities.
- 1.3 However, progress has been slow and available project money is depleted. At its meeting in April 2015, Council agreed to fund the contracts with HYPE Academy to maintain the services in Marton and Taihape to 3 July 2015. It also requested a further report at its meeting on 26 June 2015 outlining:
  - progress made by the Marton Community Charter Board during May/June 2015 in confirming MSD investment, and
  - confirmed funding available for youth development from all other sources for 2015/16.

## 2 Update

- 2.1 The MSD representative to the Marton Community Charter Board has confirmed that a provision of \$20,000 (exc GST) has been included as an interim payment to maintain the services at Marton Youth Club until the end of 2015. MSD will work with the Board and Council to undertake an evaluation of the service and its contribution to the Charter and the mix of social services available to young people and their families in Marton/southern Rangitikei.

- 2.2 Particularly, MSD is keen to see young people actively participating in the Marton Community Charter and the evaluation of current service provision and design of future service provision. This will form an important part of the evaluation process.
- 2.3 Council has also been partially successful in securing funding from the Ministry of Youth Development (MYD) Partnership Development Fund (Round 11). The Council requested \$60,000 to deliver place-making initiatives in Marton, Bulls and Taihape that are led by young people. The award was for \$15,000 (exc GST). Council and MYD have agreed that this funding will be used to deliver one project in Taihape in the first instance.
- 2.4 HYPE Academy has been asked to prepare a programme to maintain the current level of service in both Marton Youth Club and Taihape Youth Hutt from 6 July 2015 to 31 January 2016 – in effect through to the end of the summer holidays. The cost of this is \$37,510 (exc GST).
- 2.5 Council will be aware that a particularly successful element of the Youth Action Plan in recent years has been two Youth Leadership Forums organised through Bulls and District Community Trust. The Trust is intending to hold this event and is actively fundraising to enable this to happen.
- 2.6 In 2015/16 Council has allocated \$9,000 for youth development in the District. In the past this has been used to support the facilitation of youth participation in various projects within the Action Plan. It is suggested that this year the fund is used to support Bulls and District Community Trust to deliver a Youth Leadership Forum and to support the engagement of young people in evaluating the Marton Youth Club and its potential for future service provision.

### **3 Recommendations**

- 3.1 That the report, "Future funding for youth development in Rangitikei 2015/16 - update", be received.
- 3.2 That Council:
- Agrees to the contract put forward by HYPE Academy to run youth services at the current level in Marton and Taihape until 31 January and requests that the young people aim to fundraise \$2,500 to contribute towards these services, and
  - Confirms that HYPE Academy will deliver the outcomes in Taihape that are required to meet the Council's contractual commitments to the MYD Partnership Development Fund, and
  - Supports the Bulls and District Community Trust to deliver a Youth Leadership Forum during 2015/16.



3.3 That Council:

- works with MSD, HYPE Academy, other service providers and young people in Marton and the southern Rangitikei to undertake a full evaluation of the existing service and feasibility of the development of a youth one stop shop in Marton, and
- reviews the future of the both youth clubs at its meeting on 26 November 2015 taking into account the results of the evaluation outlined above.

Denise Servante  
Strategy and Community Planning Manager

# Attachment 10

# Rangitikei District Council

## Finance/Performance Committee Meeting

Minutes – Thursday 28 May 2015 – 9:40 a.m.

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15	Meeting closed .....	6

**Present:** His Worship the Mayor, Andy Watson (Chair)  
Cr Nigel Belsham  
Cr Cath Ash  
Cr Tim Harris  
Cr Rebecca McNeil  
Cr Ruth Rainey  
Cr Lynne Sheridan

**In attendance:** Mr Ross McNeil, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mr George McIrvine, Finance & Business Support Group Manager  
Ms Kerry Parkins, Financial Services Team Leader  
Ms Denise Servante, Strategy and Community Planning Manager  
Ms Samantha Whitcombe, Governance Administrator

**Tabled documents:**    **Item 6**       Chair's Report

## **1 Welcome**

His Worship the Mayor welcomed everyone to the meeting.

## **2 Council prayer**

Cr Rainey read the Council prayer.

## **3 Apologies/leave of absence**

That the apologies for absence from Cr McManaway and Cr Peke-Mason, and the apologies for lateness from Cr Ash and Cr Harris be received.

Cr Belsham / Cr Rainey. Carried

## **4 Confirmation of order of business**

The Chair informed the Committee that there would be no change to the order of business from that shown in the agenda.

## **5 Confirmation of minutes**

**Resolved minute number**                      **15/FPE/018**                      **File Ref**

That the Minutes of the Finance/Performance Committee meeting held on 30 April 2015 be taken as read and verified as an accurate and correct record of the meeting.

His Worship the Mayor / Cr Sheridan. Carried

## **6 Chair's report**

His Worship the Mayor spoke briefly to his report.

**Resolved minute number**                      **15/FPE/019**                      **File Ref**                      **3-CT-14-1**

That the Chair's report to the Finance/Performance Committee meeting on 28 May 2015 be received.

His Worship the Mayor / Cr Belsham. Carried

## **7 Financial Highlights and Commentary to 30 April 2015**

Mr McIrvine spoke to the report, giving a brief overview of the commentary to the report and the budget variances.

Discussion was held around the following points:

- The desire to see a full breakdown of how the revenue for the Roding and Footpaths group of activities was applied.
- A note within the District Promotions activity that this budget includes work done by Peter Shore.

**Resolved minute number**                      **15/FPE/020**                      **File Ref**                      **5-FR-4-1**

That the report 'Financial Highlights and Commentary to 30 April 2015' be received.

Cr Harris / Cr Belsham. Carried

Cr Harris arrived 9.49 am  
Cr Peke-Mason arrived 9.51 am

## **8 New financial budgeting and reporting systems**

Mr McIrvine narrated a PowerPoint presentation on Council's financial budgeting and reporting systems, and what improvements could be made.

Mr McIrvine informed the Committee that he planned to invite representatives from the Local Government Funding Authority to the June 2015 meeting to make a presentation to the Committee.

**Resolved minute number**                      **15/FPE/021**                      **File Ref**

That the presentation on Council's financial budgeting and reporting systems be received.

Cr Sheridan / Cr Ash. Carried

## **9 Event Sponsorship Scheme Application Form**

Ms Servante spoke briefly to the item, identifying the specific feedback being sought from the Committee.

The Committee requested that the following changes be made to the application form:

- Move the right-hand column containing criteria and hints for filling in the form to the left-hand side.
- Amend the criteria that events cannot apply to other Council administered fund to make it explicit that this does not include funds that Council administers but does not supply the funding for (e.g. Creative Communities Scheme).
- Addition of a question on specifically what funds are being requested (e.g. advertising costs or cost of hiring equipment etc.).
- Opportunity for applicants to speak to their application if they wish.

The Committee agreed to hold two funding rounds per year with an 'up-to' amount signally within the first funding round.

**Resolved minute number**                      **15/FPE/022**                      **File Ref**

That the draft Event Sponsorship Scheme Application Form is received.

Cr Sheridan / Cr Ash. Carried

**Resolved minute number**                      **15/FPE023**                      **File Ref**

That the Event Sponsorship Scheme Application Form as amended is adopted.

Cr Sheridan / Cr McNeil. Carried

## **10 Growth projections for the 2015-25 Long Term Plan - Update May 2015**

Ms Servante spoke briefly to the item.

**Resolved minute number**                      **15/FPE/024**                      **File Ref**

That the discussion paper 'Growth projections for the 2015-25 Long Term Plan - Update May 2015' be received.

Cr Belsham / Cr Sheridan. Carried

**Resolved minute number**                      **15/FPE025**                      **File Ref**

That the medium population projections produced by Statistics New Zealand based on 2013 Census data be used as the basis for Council's strategic planning through the 2015-25 Long Term Plan

Cr Sheridan / Cr Belsham. Carried

**Resolved minute number**                      **15/FPE/026**                      **File Ref**

That key elements of labour force projections for the Rangitikei District contained in the discussion paper presented to the Finance/Performance Committee's meeting of 27 November 2014 be incorporated into the 2015/25 Long Term Plan.

Cr Sheridan / Cr Rainey. Carried

## **11 Update on Strategic Water Assessment and review of the Hunterville Rural Water Supply Scheme**

Mr McNeil provided a verbal update on progress with a potential Stage Two application for the Strategic Water Assessment. Council's Assets Team are putting together a report on water availability within Council's current assets.

## **12 Late items**

Nil

## **13 Future items for the agenda**

- Breakdown of the Roding budget –i.e. analysis of subsidised and unsubsidised programmes
- Holding of funds raised for the development of the Criterion Hotel site.

## **14 Next meeting**

Thursday 25 June 2015, 9.30 am

## **15 Meeting closed – 11.39 am**

Confirmed/Chair: \_\_\_\_\_

Date: \_\_\_\_\_



# Rangitikei District Council

## Taihape Community Board Meeting

Minutes – Wednesday 3 June 2015 – 5:30 p.m.

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**Present:** Mrs Michelle Fannin (Chair)  
Ms Gail Larsen  
Dr Peter Oliver  
Mrs Yvonne Sicely  
Cr Richard Aslett

**Also present:** Cr Ruth Rainey

**In attendance:** Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mrs Sheryl Srhoj, Administration

**Tabled documents:** Item 6 Chair's report  
Item 10 Youth Hutt report – May 2015  
Item 20 Submission form – PAF funds  
Submission form – Signage at Te Moehau junction  
Memorandum- Residents' Surveys 2015

## 1 Apologies

**Resolved minute number** 15/TCB/037 **File Ref**

That the apologies from Cr Gordon and His Worship the Mayor for absence be received.

Mrs Fannin/Ms Larsen. Carried

## 2 Public Forum

There were no members of the public present.

## 3 Confirmation of order of business

The Chair agreed to take the following items under Late Items (Item 20 on the Agenda) on the basis that they had arisen after the Order Paper had been compiled and a decision was required at this meeting.

Project Allocation Fund  
Signage at Te Moehau Junction  
Taihape Community Housing security  
Memorandum on Resident's Survey 2015

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest that they may have in respect of the items on this agenda.

## 5 Minutes of previous meeting

Dr Oliver felt that the Board was being left out of the process in determining options for the future development of Taihape Memorial Park. He also noted that the Steering Group was not in "recess" as stated in the Board's resolution on 4 February 2015. He said that the Steering Group had the option to reconvene at any time.

All agreed that Peter Shore be invited to attend the Boards workshop on 1<sup>st</sup> July 2015.  
Mr Hodder to ask that the Community & Leisure Services Team Leader check to see if he is available and to arrange for a copy of the draft MOU to be circulated to Board members.

**Resolved minute number** 15/TCB/038 **File Ref**

That the Minutes of the Taihape Community Board meeting held on 1 April 2015 be taken as read and verified as an accurate and correct record of the meeting.

Dr Oliver/Mrs Fannin. Carried

## 6 Chair's report

The Chair spoke to her tabled report, giving a brief outline of meetings that she had attended along with an update on the 2015 Community Boards Conference.

The Chair then went on to acknowledge all the organisations and individuals from the Taihape ward who had submitted to the 2015/25 Long Term Plan. In particular she noted that of 11 year old Anna King who had requested a recycling centre for the Kawhatau Valley.

She asked that more information be provided regarding the number of submissions received from Mangaweka residents and in particular what their thoughts were in regards to replacing reticulated water and waste water schemes for smaller communities.

**Resolved minute number**                      **15/TCB/039**                      **File Ref**

That the Chair's report to the 3 June 2015 meeting of the Taihape Community Board, as presented, be received.

Mrs Fannin/Ms Larsen. Carried

## 7 Council decisions on recommendations from the Taihape Community Board

There were no recommendations from the Board's meeting on 1 April 2015 requiring confirmation by the Council.

Council deliberated on all submissions to "What's the Plan Rangitikei..." at its meeting on 14 May 2015. A draft response to all submissions is being considered by Council at its meeting on 28 May 2015.

## 8 Update on the Small Projects Fund

Expenditure showing the Council's General Ledger is \$1,583. Mr Hodder advised that unspent funds could not be rolled over into the new financial year, when a new allocation (of \$5,000) would be made available to the Board.

## 9 Requests for service concerning Taihape – March-April 2015

Cr Rainey queried the number of Council housing/property maintenance requests for service that were shown as completed late or overdue. Taihape office staff reported that this was the result of contractors failing to notify Council staff that the jobs had been completed.

**Resolved minute number**                      **15/TCB/040**                      **File Ref**

That the report 'Requests for service concerning Taihape' – March-April 2015 be received.

Mrs Fannin/Ms Larsen. Carried

## 10 Youth Hutt report

A report for May was also tabled. This included a summary of the recent Youth Health Expo which had been a success.

**Resolved minute number** 15/TCB/041 **File Ref**

That the Youth Hutt reports – April and May 2015, be received.

Mrs Fannin/Mrs Sicely. Carried

## 11 Taihape Town Centre Plan – Update to 3 June 2015 meeting

Dr Oliver asked that the Taihape Town Centre Plan Updates be circulated to Board members.

Mr Hodder to action this request.

**Resolved minute number** 15/TCB/042 **File Ref**

That the memorandum 'Taihape Town Centre Plan – update to 3 June 2015 meeting' be received.

Mrs Fannin/Cr Aslett. Carried

## 12 Current infrastructure projects/upgrades and other Council activities in the Taihape Ward.

### Toroa Road

Mr Hodder advised that Council had agreed to fund repair work on the road by the Taihape Kindergarten. The Board were pleased with this decision, but wondered when the work was to be programmed.

Mr Hodder to ask that the Roading Manager provide an update to the Board's meeting of 5 August 2015.

**Resolved minute number** 15/TCB/043 **File Ref**

That the memorandum "Current infrastructure projects/upgrades and other Council activities in the Taihape Ward" be received.

## 13 Taihape Footpaths

Following a discussion on the slippery footpath surface, the Board agreed that this issue needed to be remediated as soon as possible.

Mr Hodder reported that the Roading Manager was arranging for scientific testing to be undertaken to determine any product defects. If this was confirmed, then Council would need to go back to the contactors/suppliers and request that they resolve this issue at their own cost.

The Board also noted that some of the concrete edge from the original work was giving way. This would need to be remediated at Council's expense.

**Resolved minute number**                      **15/TCB/044**                      **File Ref**

That the issues submission on Taihape Footpaths be received.

Mrs Fannin/Dr Oliver. Carried

**Resolved minute number**                      **15/TCB/045**                      **File Ref**

That the Taihape Community Board agrees that scientific testing by an independent party be undertaken on the main street footpath surface and that the results are reported to the Board's August meeting.

Mrs Fannin/Dr Oliver. Carried

## **14 Alex Wongs Corner- Place Making**

Mrs Fannin spoke to her submission. She was keen that a licence to occupy or other suitable agreement be obtained from NZTA which would allow the community to make use of this land parcel for a place making project.

Mr Hodder to ask that the Roading Manager follow up with this item.

**Resolved minute number**                      **15/TCB/046**                      **File Ref**

That the issues submission on Alex Wongs Corner – Place Making be received.

Mrs Fannin/Dr Oliver. Carried

**Resolved minute number**                      **15/TCB/047**                      **File Ref**

That the Taihape Community Board recommend that Rangitikei District Council obtains a licence to occupy or any other mutually suitable agreement for the NZTA land on the corner of Hautapu Street/Mataroa Road, Taihape, to enable a place making project to be undertaken by the community.

Mrs Fannin/Dr Oliver. Carried

## 15 Taihape Community Board Logo/Brand

Mrs Fannin spoke to her submission. She was keen for the Board to have their own logo in order to avoid confusion between themselves and the Taihape Community Development Trust.

Dr Oliver felt it was not worth the effort and associated costs for the Board to have its own logo, given that the Board didn't publish anything. He suggested that the Taihape Community Development Trust be asked to change their working title to 'Taihape Development Trust'.

All agreed that this idea be revisited at a later stage.

**Resolved minute number**                      **15/TCB/048**                      **File Ref**

That the issues submission on the Taihape Community Board Logo/Brand be received:

Mrs Fannin/Ms Larsen. Carried

## 16 Website – rangitikei.govt.nz

The Board were all in agreement that their profiles along with information regarding meeting frequency be added to the new Rangitikei District Council website. The Board also requested that a detailed map showing the district wards be included.

**Resolved minute number**                      **15/TCB/049**                      **File Ref**

That the issues submission on the Website – rangitikei.govt.nz be received.

Mrs Fannin/Cr Aslett. Carried

**Resolved minute number**                      **15/TCB/050**                      **File Ref**

That the Rangitikei District Council website be updated to include the Taihape Community Board member's profiles with contact details, information about meeting frequency and a district map identifying the wards.

Mrs Fannin/Dr Oliver. Carried

## 17 Taihape Main Street Banner

Mr Hodder advised that the Roading Manager was currently seeking advice from Manawatu District Council's engineering staff regarding the design for a pulley system which would allow for the street banner to be erected without the need for a traffic management plan.

Dr Oliver requested that any designs be passed onto the Board for their approval.

**Resolved minute number**                      **15/TCB/051**                      **File Ref**

That the issues submission on the Taihape Main Street Banner be received.

Mrs Fannin/Ms Larsen. Carried

**Resolved minute number**                      **15/TCB/052**                      **File Ref**

That Rangitikei District Council engage an engineer to design a pulley system for a street banner for the main street in Taihape e.g. from the Taihape Town Hall balcony across the road to the garden outside Oosh.

Mrs Fannin/Dr Oliver. Carried

## **18 Project Allocation Fund**

The Board was unanimous that an article be submitted to the Central District Times highlighting the Board's small project fund and inviting the public to present their ideas for use of this fund at the Board's next meeting.

The Board to arrange for a group photo to be taken and that this be included with the article.

**Resolved minute number**                      **15/TCB/053**                      **File Ref**

That the issues submission be received.

Mrs Fannin/Dr Oliver. Carried

**Resolved minute number**                      **15/TCB/054**                      **File Ref**

That the public notice of the Taihape Community Board's meeting on 5 August 2015 highlights an opportunity for local people to present their ideas for using the Board's Small Projects Fund and that, during July, an article about this opportunity is published in the Central District Times.

Mrs Fannin/Cr Aslett. Carried

## **19 Matters arising not elsewhere on the agenda – progress update**

### Off-road parking bay at Gumboot Park

Ms Larsen reported that this project was now completed and was working very well with adequate room for buses.



Ownership of gumboot sculpture

Ms Larsen was upset following recent discussions on Facebook regarding painting the Taihape gumboot sculpture black. She said that this was very disrespectful for the artist.

**Resolved minute number**                      **15/TCB/055**                      **File Ref**

That the report 'Matters arising not elsewhere on the agenda – progress update' be received.

Mrs Fannin/Ms Larsen. Carried

## 20 Late items

Project Allocation Fund

Mrs Fannin tabled a submission regarding possible projects to make use of the remaining funds.

Board members agreed that the remaining funds be used to cover some of the cost for the Taihape Main Street banner construction.

The Board to give consideration to other projects at their workshop and then this item to be placed on the Board's next agenda for validation.

**Resolved minute number**                      **15/TCB/056**                      **File Ref**

That the balance of the small project allocation fund be used to underwrite materials for the construction of the Taihape Main Street banner.

Dr Oliver/Mrs Fannin. Carried

Te Moehau Junction Sign

Mrs Fannin tabled and spoke to her submission on the possibility of a promotional sign being erected at Te Moehau junction in order to encourage travellers to divert to Taihape.

Board members supported this initiative. They discussed various options regarding design and funding etc. Mr Hodder advised that the first action would be for Council staff to determine whether the land is road reserve or privately owned. If it was the latter then Council would need to make an approach to the owner.

**Resolved minute number**                      **15/TCB/057**                      **File Ref**

That the Taihape Community Board ask the Council investigate the possibility of a business notice board for local businesses to be erected at Te Moehau junction as a means of advertising what is available in Taihape to encourage travellers to divert into Taihape.

Mrs Fannin/Dr Oliver. Carried

### Rubbish Bins

The Chair advised that she had received a request from a staff member of PGG Wrightson to install a rubbish bin by their forecourt as they were frequently picking up rubbish left from McDonalds and BP customers.

Ms Larsen said that the Board had previously requested that a bin be installed outside of McDonalds, but this had never been actioned.

Mr Hodder to ask that the Community & Leisure Services Team Leader arrange for the two spare bins that are currently in the Fulton Hogan yard to be installed outside of McDonalds and by PGG Wrightson forecourt.

### Community Housing Security

Mrs Sicely spoke on behalf of the Taihape Police regarding the recurring problem with theft and damage to Huia Street tenants' cars. She asked that consideration be given to providing safer parking and to increase the lighting.

Council staff advised that following investigations it was not possible to provide extra parking; however, they were looking at options to provide extra security lighting.

### Residents' Surveys 2015

A memorandum was tabled and discussed.

Dr Oliver suggested that future surveys include the question "Have you had any dealings with Council staff and if so was it good or bad?"

Mr Hodder agreed that this question may be worthwhile factoring in as it would give people the opportunity to comment.

**Resolved minute number** 15/TCB/058 **File Ref**

That the memorandum "Residents' Surveys 2015" be received.

Mrs Fannin/Ms Larsen. Carried

## **21 Future items for the agenda**

None.

## **22 Date of next meeting**

Next meeting to be held 5 August 2015

## **23 Meeting closed**

The meeting closed at 7.10pm.

**Confirmed/Chair:** \_\_\_\_\_

**Date:**

Unconfirmed

# Rangitikei District Council

## Huntermville Rural Water Supply Sub-Committee Meeting

Minutes – Monday 8 June 2015 – 3:05 p.m.

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9	Huntermville Rural Water Supply, Operations report .....	3
10	Update on actions.....	3
11	General business.....	3
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**Present:** Mr John McManaway (Chair)  
Mr Bernie Hughes  
Mr Brett Journeaux  
Mr Paul Peterson

**Apologies:** Mr Bob Crawford (for lateness)  
Mr Mark Dawson  
Mr Sam Weston  
Cr Dean McManaway  
His Worship the Mayor, Andy Watson

**In attendance:** Mr Andrew van Bussel  
Mr David Rei Miller  
Ms Joanna Saywell  
Mrs Priscilla Jeffrey and Ms Samantha Whitcombe, Governance  
Administrators

## **1 Welcome**

That in the absence of the Chair members present elected Mr John McManaway to chair the meeting. The Chair welcomed everyone to the meeting.

## **2 Apologies**

**Resolved minute number**                      **15/HRWS/012**                      **File Ref**

That the apology for absence from Mr Dawson, Mr Weston, Councillor McManaway and His Worship the Mayor Andy Watson be received.

Mr Hughes / Mr Peterson. Carried

## **3 Notification of late items**

**Resolved minute number**                      **15/HRWS/013**                      **File Ref**

That the letter, dated 21 April 2015 from the Consents Monitoring Officer, together with the tabled 'Compliance Report – Hunterville Water Supply for the period 1 May 2014 to 31 March 2015' be received for consideration.

Mr Journeaux / Mr Peterson. Carried

## **4 Confirmation of minutes**

**Resolved minute number**                      **15/HRWS/014**                      **File Ref**

That the Minutes of the Hunterville Rural Water Scheme meeting held on 13 April 2015 be taken as read and verified as an accurate and correct record of the meeting.

Mr Journeaux / Mr Peterson. Carried

## **5 Matters arising**

Nil

## **6 Chair's report**

Nil

## **7 Correspondence**

Nil

## **8 Financial report**

Consideration was given to the Financial Statement for period ending 30 April 2015.

**Resolved minute number**                      **15/HRWS/014**                      **File Ref**

That the Hunterville Rural Water Supply Financial Statement as at 30 April 2015 be received.

Mr John McManaway / Mr Peterson. Carried

Mr Bob Crawford entered the meeting at 3.10pm

## **9 Hunterville Rural Water Supply, Operations report**

Mr Miller spoke briefly to the report.

**Resolved minute number**                      **15/HRWS/013**                      **File Ref**                      **6-WS-3**

That the 'Hunterville Rural Water Supply, Operations Report', dated 26 May 2015 be received.

Mr Peterson / Mr Journeaux. Carried.

## **10 Update on actions**

There was nothing to report to the Committee from the previous two months.

## **11 General business**

Mr Miller apprised members on the tabled Compliance Report for the Hunterville Water Supply for the period 1 May 2014 to 31 March 2015.

## **12 Next meeting**

Monday 10 August 2015, 3.00 pm

## **13 Meeting closed – 3.40pm**

At the close of the meeting the Chair acknowledged and thanked Mr Miller for the work he had undertaken during his time with the Sub-Committee and wish him well for the future.

The Chair also thanked Ms Samatha Whitcombe for her support and contribution to the Sub-Committee and wished her well for her extended leave.

**Confirmed/Chair:** \_\_\_\_\_

**Date:**

Unconfirmed

# Rangitikei District Council

## Te Roopu Ahi Kaa Komiti Meeting

Minutes – Tuesday 9 June 2015 – 10:00 a.m.

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12	Update on the Path to Well-Being Initiative – June 2015.....	6
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**Present:** Mr Pahia Turia (Chair)  
Ms Barbara Ball  
Mr Hone Albert  
Ms Hari Benevides  
Mr Thomas Curtis  
Ms Jacqui Johnson  
Mr Pai Maraku  
Mr Peter Richardson  
Mr Chris Shenton  
Mr Peter Steedman  
Mr Terry Steedman  
His Worship the Mayor, Andy Watson  
Cr Cath Ash

**Apologies:** Mr Mark Gray

**In attendance:** Mr Ross McNeil, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Ms Denise Servante, Strategy and Community Planning Manager  
Mrs Priscilla Jeffrey and Ms Samantha Whitcombe, Governance Administrators

**Tabled documents:** **Item 9** Late Item (Te Ture Whenua Maori Reform)

## **1 Karakia/Welcome**

Mr Richardson performed the opening Karakia to the meeting.

The Chair welcomed everyone to the meeting and expressed his thanks for those who had organised April's hui at Moawhango marae.

## **2 Public forum**

Nil.

## **3 Apologies/leave of absence**

That apology for absence from Mr Gray be received.

Mr Curtis / Mr Shenton. Carried

## **4 Whakatau Nga Tuhinga Korero/Confirmation of Minutes**

Resolved minute number	15/IWI/010	File Ref
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That, subject to an amendment to the preamble to include Mr Terry Steedman as an apology, the Minutes of the Te Roopu Ahi Kaa Komiti meeting held on 14 April 2015 be taken as read and verified as an accurate and correct record of the meeting.

Mr T Curtis / Mr C Shenton. Carried

## **5 Chair's report**

The Chair gave a verbal report to the Committee. He thanked those who had participated in the sub-committee's discussions on 26 May 2015. MPI and MBIE had funded 38 members of Northland Iwi to come to Manawatu and Rangitikei to see agribusiness ventures. He reflected on the recent initiative by the Wanganui District Council in establishing Whanganui and Partners with its links to China, and thought something similar in the Rangitikei was worth consideration.

Resolved minute number	15/IWI/011	File Ref
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That the Chair's report to the Te Roopu Ahi Kaa Komiti meeting on 9 June 2015 be received.

Mr R Steedman / Ms H Benevides. Carried

## **6 Council decisions on recommendations from the Komiti**

There were no recommendations from the Komiti presented to Council's meeting on 30 April 2015.

## **7 Update from Council (April/May 2015)**

Mr McNeil gave an update on Council's decisions at its April and May 2015 meetings.

The Komiti was briefed on the basis of the decision to award the roading contract to Higgins – Council was guided by its procurement policy – and the way in which Council anticipated Higgins would employ local staff and use local contractors. That impact would not be known until after 1 July 2015, when the contract began. The Mayor noted that the parks and town maintenance contract with Fulton Hogan was not being renewed, with some aspects being drawn into direct Council management and others re-contracted out. This would also bring some change for local employment and local businesses.

The Chair looked for the Komiti to have an opportunity to comment on the evaluation criteria for awarding future major contracts.

Mr McNeil also spoke on the outcome of the submission process to the Long Term Plan. Most of Council's preferred options had been endorsed; the final rates increase for 2015/16 would be around 1.6%, taking into account carry-forward of some capital projects which did not need to be funded until 2016/17.

<b>Resolved minute number</b>	<b>15/IWI/012</b>	<b>File Ref</b>	<b>3-CT-8-1</b>
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That the report 'Update from Council (April/May 2015)' be received.

Ms B Ball / Mr T Curtis. Carried

Mr Turia left the room 10.51am / 10.53am

## **8 Maori Community Development Programme – update**

A letter from Te Runanga o Ngati Hauiti addressed to the Komiti was received on 20 April 2015.

<b>Resolved minute number</b>	<b>15/IWI/013</b>	<b>File Ref</b>	<b>3-GF-10-7</b>
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That the letter, dated 15 April 2015, from Te Runanga o Ngati Hauiti and update be received.

Mr C Shenton / Mr P Turia. Carried

## **9 Update on landlocked land and issues regarding the review of the Te Ture Whenua Maori Act**

Mr McNeil spoke to the tabled document entitled "Te Ture Whenua Maori Reform" and the extract from the exposure draft of the Te Whenua Maori Bill containing section 280 which addressed landlocked land. The proposed legislative changes to the Act included supporting and promoting the retention and use of Maori land by its owners; empowering Maori land owners to pursue their aspirations for the sustainable development of their land; enabling Maori land owners to make decision without needing Maori Land Court approval and

encouraging owner participation; respect the intrinsic cultural significance of Maori land; and provide an effective alternative to litigation to resolve disputes.

Ms Benevides noted that the Federation of Maori Authorities (FOMA) had concerns about transferring the determination about succession away from the Maori Land Court (with its considerable institutional knowledge) to the boards and about the distinction drawn in favour of participating owners and allowing them to make decisions. Mr Turia noted that the views of Iwi were not the same as those of FOMA.

The Komiti supported the Mayor's interest in attending the hui in Wanganui on 18 June 2015. There would be an Iwi Chairs Forum at Te Puni Kokiri's offices in Wanganui on 10 August 2015 at 2.00 pm. The Minister's office had been advised that the time to respond (3 July 2015) was unrealistically tight.

## 10 Outcome of meeting of the Sub-Committee

Mr Turia apprised members on the outcome of the Te Roopu Ahi Kaa Komiti Sub-Committee's meeting. He saw particular value in localising Iwi relationships with Ward Councillors and arranging a tour for Councillors to see what Ngati Apa is involved in. Mr Albert asked if there was to be a further meeting of the Sub-Committee that it be held on a Friday.

Referring to the section in the report concerning heritage, Ms Benevides noted various unsuccessful attempts to draw Maori perspectives into the work of the District's museums. It was agreed that Mr Terry Steedman could be a second representative of the Komiti on Rangitikei Heritage.

<b>Resolved minute number</b>	<b>15/IWI/014</b>	<b>File Ref</b>	<b>3-CT-8-3</b>
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That the notes of the Te Roopu Ahi Kaa Sub-Committee meeting held on 26 May 2015 be received.

Mr P Turia/ Ms B Ball. Carried

<b>Resolved minute number</b>	<b>15/IWI/015</b>	<b>File Ref</b>	<b>3-CT-8-3</b>
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That the proposed next steps identified in the notes of the Te Roopu Ahi Kaa Sub-Committee meeting held on 26 May 2015 be agreed to, and progress updates be brought to subsequent meetings of the Komiti.

Ms B Ball / Mr R Steedman. Carried

Ms B Ball left the room 12.07pm / 12.10pm  
Mr T Curtis left the room 12.11pm / 12.12pm

## 11 Events associated with Waitangi Day

Ms Servante gave an update on the Council's current funding for an Events Strategy. Part of the rationale for this strategy was to enable Te Ao Maori events to be held on the regular

calendar. The funding would be contestable, from a pool of \$25,000 (less what was required to purchase the market impact reports).

Cr Ash left the room 12.27pm / 12.30pm

Mr R Steedman left the room 12.35pm / 12.37pm

Mr T Steedman left the room 12.37pm / 12.39pm

## 12 Update on the Path to Well-Being Initiative – June 2015

Ms Servante gave an update on the Path to Well-Being Initiative. Mr Shenton noted that the Environment Theme Group had held a meeting at Mataroa, which had led to a catchment care group being formed – Cr Angus Gordon was leading this.

<b>Resolved minute number</b>	<b>15/IWI/016</b>	<b>File Ref</b>	<b>3-CT-8-1</b>
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That the memorandum 'Update on the Path to Well-Being Initiative – June 2015' be received.

Mr T Curtis / Mr C Shenton. Carried

## 13 Late items

Mr McNeil advised that the Local Government Commission had just announced its final proposal on the reorganisation of local government in the Hawkes Bay, noting that:

- one local government entity for the Hawkes Bay region which will comprise 18 Councillors from five local boards plus the Mayor.
- a Maori Board, comprising the Mayor and 3 Councillors – Maori representation to be determined after consultation with Iwi/hapu.
- a Statutory Regional Planning Committee comprising 10 hapu and iwi and 10 Councillors; it would be co-chaired.
- Rangitikei District was outside the boundary of the new Hawkes Bay Council (but it would administer the statutory catchment responsibilities)

The full final proposal would be circulated to Komiti members. 10% of electors could demand a poll: the outcome of that poll was binding. If there was no poll then the final proposal would be confirmed for the 2016 elections.

Ms Benevides advised that the Sergeant Gallery would be holding an open day on Friday, 31 July 2015 and iwi were invited to attend.

Ms Ball expressed concern in respect of the lack of insulation in Council owned properties and encouraged Council to remedy the issue.

**14 Date of next meeting**

Tuesday 11 August 2015, 10.00 am

Venue to be confirmed.

**15 Karakia – 12.48pm**

Mr Richardson performed the closing Karakia for the meeting.

Confirmed/Chair: \_\_\_\_\_

Date: \_\_\_\_\_

Unconfirmed

# Rangitikei District Council

## Bulls Community Committee Meeting

Minutes – Tuesday 9 June 2015 – 5:30 p.m.

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11	Current infrastructure projects/upgrades and other Council activities in the Bulls Ward .....	5
12	Small projects grant scheme .....	5
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14	Service Requests .....	6
15	Notification of business for the next meeting .....	7
16	Next meeting .....	7
17	Meeting closed – 7.30pm .....	7

**Present:** Mr H Dalrymple (Chair)  
Mr J Guinan  
Mr B Hammond  
Ms J Jamieson  
Mr K Scott  
Ms H Thorby  
Cr Tim Harris  
Cr Rebecca McNeil

**Apologies:** Ms S Boxall, Ms J Dunn and Ms C Lewis.

**In attendance:** K Sherriff  
Ms A Sidey

**Tabled Item:** Item 11: Current infrastructure projects/upgrades



## 1 Welcome

The Chairman welcomed everyone to the meeting.

## 2 Apologies

That the apologies for absence from Ms J Dunn, Ms S Boxall and Ms C Lewis be received.

Ms J Jamieson / Ms H Thorby. Carried

## 3 Confirmation of minutes

<b>Resolved minute number</b>	<b>15/BCC/022</b>	<b>File Ref</b>
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That the Minutes of the Bulls Community Committee meeting held on 12 May 2015 be taken as read and verified as an accurate and correct record of the meeting.

Mr K Scott / Ms H Thorby. Carried

## 4 Matters arising

Nil

## 5 Council decisions on recommendations from the Committee

There were no recommendations from the Committee presented to Council's meeting on 28 May 2015.

## 6 Bulls Town Centre Plan

The Committee noted the following:

- Fundraising programme being planned;
- Community consultation essential in near future;
- More details due July-August 2015.

## 7 Update on the Bulls Wastewater Upgrade Project Focus Group

The Committee noted that resource consents had been lodged. The agenda note included comment that there would be discharge of wastewater to groundwater by seepage from the wastewater treatment plant ponds and the rapid Infiltration Basin. The Committee looked for clarification on what that meant.

## 8 Council responses to queries at previous meeting

The agenda note provided a brief update on the proposed pedestrian crossing on SH-1 and the cleaning of footpaths. The Committee looked forward to the completion of the crossing by the end of June.

## 9 Bulls Gaol Update June 2015

Consideration was given to the improvements around the Gaol and it was suggested that this area could become an "anchor for travellers experience" and "linger node" as per the Bulls Town Centre Plan.

<b>Resolved minute number</b>	<b>15/BCC/023</b>	<b>File Ref</b>	<b>6-CF-4</b>
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That the memorandum 'Bulls Gaol Update – June 2015' be received.

Mr K Scott / Ms H Thorby. Carried

<b>Resolved minute number</b>	<b>15/BCC/024</b>	<b>File Ref</b>	<b>6-CF-4</b>
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That the balance of \$13,000 budget for the Bulls Gaol Exterior Refurbishment be used to paint the existing fence landscape the site and install seating.

Mr K Scott / Mr H Thorby. Carried

<b>Resolved minute number</b>	<b>15/BCC/025</b>	<b>File Ref</b>	<b>6-CF-4</b>
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That only the Cabbage Trees and other overgrown shrubs on the Bulls Courthouse and Gaol Reserve be removed and the site tidied; and that the Council's Parks & Reserves Team Leader consult with the Bulls Community Committee on future landscaping of grounds.

Mr B Hammond / Ms J Jamieson. Carried

## 10 Residents' Surveys 2015

A brief discussion was held in respect of the report and the following points were noted:

- Exact time period of survey was missing;
- Was the survey of residents/ratepayers;
- Size of sample surveyed;
- Issue of Bulls Domain raised (refer to Service Request 13.9)

## 11 Current infrastructure projects/upgrades and other Council activities in the Bulls Ward

A memorandum was be tabled at the meeting. Clarification was sought on whether the Bulls Domain area was included in the "Community Apportionment \$319, 318; Fergusson Street new".

**Resolved minute number** 15/BCC/026 **File Ref** 3-CC-1-5

That the memorandum 'Current Infrastructure projects / upgrades and other Council activities in the Bulls Ward' be received.

Cr T Harris / Mr J Guinan. Carried

## 12 Small projects grant scheme

The balance of the Small Projects Grant Scheme for the Bulls Ward was \$473.81 (being the allocation of \$1,193.00 minus the \$719.19 spent).<sup>1</sup>

In discussion it was agreed that the remaining balance should be approximately \$173.

**Resolved minute number** 15/BCC/027 **File Ref**

That the balance of the Bulls Community Committee's small project fund (\$173) for 2014/15 be spent on paint and potting mix to maintain Town Centre Projects.

Mr B Hammond / Ms J Jamieson. Carried

## 13 General business

The following matters were raised:

### Mr Dalrymple

- Expressed concern relating to the continuing "leaking loo" at Wallace Development site. Mr Hammond advised he would follow the matter up with the Council. It was suggested that the issue could be a product failure.

### Ms Thorby

- Expressed concern in regard to tagging and tidiness of the town and the proliferation of bill boards on the main roads. It was suggested that the Council's regulations were not being followed and that there needed to be improved methods of road signage for local firms. It was believed that the Council needed to be proactive in respect of its Control of

<sup>1</sup> At its meeting on 12 May 2015 the Committee asked for clarification as to whether the \$300 payable to the Bulls Museum was included in the \$473.81 balance. The agenda note for this item confirmed that the \$300 payable to the Bulls Museum was not included in the \$473.81 balance of the Scheme

Advertising Signage Bylaw 2013 adding that New Zealand Transport Agency had its own bylaws. It was suggested that the Council give due consideration to enforcing its Signage Bylaw.

#### **Councillor McNeil**

- Apprised members on the Business Development meeting of the Rangitikei District Council. The Committee requested that their members receive notification of these meetings.

#### **Ms A Sidey**

- Advised the Committee on the pending appointment of a new Business Development Manager for the Bulls & Districts Community Trust and the communication systems with the Bulls Community Committee for the new appointee.

#### **Mr Dalrymple**

- Queried the status of the local full time Police presence in Bulls.

#### **Mr Hammond**

- Gave notice of the Fireman's Ball on the 17<sup>th</sup> of October 2015.
- Presented a summary of New Zealand Fire Service review of structure of Service. He expressed concern regarding the urban versus rural fire service under the Rangitikei District Council administration.

#### **Resolved minute number**

**15/BCC/028**

#### **File Ref**

That the Bulls Community Committee considers it is important to maintain the Rural Fire Service as locally based with Rangitikei District Council.

Mr Dalrymple / Ms Thorby. Carried

## **14 Service Requests**

- 14.1 That maintenance be undertaken at the Bulls Domain on the fences, gates and fixtures.
- 14.2 That the tagging on lampposts near Beckles on State Highway 1 and near the Medical Centre be removed.
- 14.3 That the advertising signage on State Highways 1 and 3 be monitored to ensure Bylaw requirements were being met.
- 14.4 That the damaged Holland Crescent 'Give way' sign be mended.

## **15 Notification of business for the next meeting**

- Landscaping concepts for Gaol site.

## **16 Next meeting**

Tuesday 14 July 2015, 5.30 pm

## **17 Meeting closed – 7.30pm**

Confirmed/Chair: \_\_\_\_\_

Date:

Unconfirmed

# Rangitikei District Council

## Assets/Infrastructure Committee Meeting

Minutes – Thursday 11 June 2015 – 9:30 a.m.

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**Present:** Cr Dean McManaway  
Cr Nigel Belsham  
Cr Angus Gordon  
Cr Mike Jones  
Cr Ruth Rainey  
Cr Lynne Sheridan  
His Worship the Mayor, Andy Watson

**Also present:** Cr Cath Ash

**In attendance:** Mr Ross McNeil, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mr Hamish Waugh, Infrastructure Group Manager  
Mr Reuben Pokiha, Roading Operations Manager  
Ms Joanna Saywell, Asset Manager - Utilities  
Mr David Rei Miller, Assets Engineer – Utilities  
Mr Andrew van Bussel, Operations Manager  
Ms Gaylene Prince, Community and Leisure Services Team Leader  
Mrs Priscilla Jeffrey, Governance Administrator

**Tabled Document:**    **Item 6:**    Chair's report

## **1 Welcome**

The Chair welcomed everyone to the meeting.

## **2 Council prayer**

Councillor McManaway read the Council prayer.

## **3 Apologies/Leave of absence**

That apologies from Councillor Tim Harris for lateness and Councillor Peke-Mason for absence be received.

Cr Jones / Cr Gordon. Carried

## **4 Confirmation of order of business**

The Chairperson informed the Committee that there would be no change to the order of business from that set out in the agenda.

## **5 Confirmation of minutes**

**Resolved minute number**                      **15/AIN/034**                      **File Ref**

That the Minutes of the Assets/Infrastructure Committee meeting held on 14 May 2015 be taken as read and verified as an accurate and correct record of the meeting.

His Worship the Mayor / Cr Belsham. Carried

## **6 Chair's report**

The Chair spoke briefly to his tabled report.

**Resolved minute number**                      **15/AIN/035**                      **File Ref**                      **1-CT-13-1**

That the Chair's report to the Assets/Infrastructure Committee meeting on 11 June 2015 be received.

Cr McManaway / Cr Sheridan. Carried

## **7 Activity management templates**

Mr Waugh, Mr Pokiha, Ms Saywell, Mr Miller, Mr van Bussel and Ms Prince spoke to the non-financial reporting templates for May 2015, covering the following groups of activities:

- Roding & Footpaths
- Water Supply
- Sewerage & the Treatment and Disposal of Sewage



- Stormwater Drainage
- Community & Leisure Assets
- Rubbish & Recycling

Councillor Harris entered the meeting at 9.41am/left at 9.43am/entered again at 9.48am

While progress had been made in easing the stormwater issues from Russell Street, Marton (and, particularly, ponding in the playcentre), further investigation was being done for the long-term solution.

**Resolved minute number**                      **15/AIN/036**                      **File Ref**                      **5-EX-4**

That the non-financial reporting templates for Asset based groups of activities for May 2015 be received.

Cr Gordon / Cr Nigel Belsham. Carried

**Resolved minute number**                      **15/AIN/037**                      **File Ref**                      **5-EX-4**

That staff present options/projects to the July 2015 Assets/Infrastructure Committee for consideration in forms of utilising the savings to be realised through the new Road Maintenance Contract, and that those options/projects be limited to the following activity areas:

- Subsidised roading
- Footpath upgrades including the five upgrades submitted during the LTP process
- Seal extensions
- Safety works
- Signage

Cr Gordon / Cr Nigel Belsham. Carried

Councillor Sheridan left the meeting at 10.09am/entered again at 10.11am

Councillor Ash left the meeting at 10.15am

## **8 Tutaenui Rural Water Supply Scheme - Potential**

Mr Waugh spoke to the report.

The Chief Executive indicated that the recommendations in the report were matters to be explored in the proposed investigation of the feasibility of establishing a rural water supply scheme in the Tutaenui area and decentralising the Hunterville Rural Water Supply Scheme.

The context for this application (for co-funding from the Ministry for Primary Industries) was the Ministry's interest in irrigation potential and the regional growth strategy.

**Resolved minute number**                      **15/AIN/038**                      **File Ref**                      **6-WS-3-11**

That the report "Tutaenui Rural Water Supply Scheme – Potential" to the Assets/Infrastructure Committee meeting on 11 June 2015 be received.

Cr Rainey / Cr Harris. Carried

**Resolved minute number**                      **15/AIN/039**                      **File Ref**                      **6-WS-3-11**

That staff proceed with the preparation of a funding application to the Ministry for Primary Industries for a Rangitikei Strategic Water Assessment stage 2 project investigating the feasibility of establishing a rural water supply scheme in the Tutaenui area and decentralising the Hunterville Rural Water Supply Scheme to improve scheme efficiency/effectiveness, with this work to be based on assessing the feasibility of providing sufficient water for support a significant irrigation option within the project area.

Cr Harris / Cr Sheridan. Carried

Councillor Ash entered the meeting again at 10.18am

Councillor McManaway left the meeting at 10.23am/entered again at 10.27am

## **9        Effects on the roading network from the Bonny Glen landfill**

Mr Pokiha spoke to his memorandum and advised that he had investigated the concern that numerous truckloads of waste being carried to the Bonny Glen landfill was having a detrimental effect to the roading network. He believed that this was not the case and this was confirmed following discussions with the Roding Operations Manager and Mr Wiremu Greening who had previously managed a company which transported the majority of the material to Bonny Glen.

**Resolved minute number**                      **15/AIN/040**                      **File Ref**                      **2-LP-5-  
RM140009**

That the memorandum 'Effects on the roading network from the Bonny Glen landfill' be received.

Cr Jones / Cr Harris. Carried

Councillor Ash left the meeting at 11.21am

## **10        Renewal of the Marton Wastewater Treatment Plant**

Mr Waugh gave an update on the discussions with Midwest disposals and advised that it would be a few months before there was an agreed solution for the leachate issues. There was other work on the plant which also needed to be progressed; the timeframe for this may need to be extended depending on the outcome of discussions with Midwest. A consultant had been engaged to work through the process and investigate what options there were. The cost would sit with Midwest. At this stage there was no secretion of

leachate. There was an expectation and an obligation that Midwest would work with the District Council to remedy the issues.

Mr Waugh confirmed that Midwest understood that Council expected the Bony Glen landfill to accept sludge from the Marton Wastewater plant.

Councillor Ash entered the meeting again at 11.27am

**Resolved minute number**                      **15/AIN/041**                      **File Ref**                      **6-WW-1-4**

That the verbal update on renewal of the Marton Wastewater Treatment Plant be received

Cr Sheridan / Cr Rainey. Carried

## **11 Investigation into water supply for Dixon Way, Taihape**

The Chair advised that this matter would be deferred to the next meeting of the Committee.

## **12 Progress with resolving uncertainty over responsibility for Council's stormwater drainage network in urban areas**

Mr Miller gave a verbal update on the progress with resolving uncertainty over the responsibility for the Council's stormwater drainage network in the urban areas. Water courses could sometimes fall within the jurisdiction of Horizons. Drainage from the road pavement was managed (and funded) by roading.

## **13 Consent compliance – Jul 2014 to May 2015**

Mr Miller spoke briefly to the report.

**Resolved minute number**                      **15/AIN/042**                      **File Ref**                      **3-CT-13-4**

That the report 'Consent Compliance – Jul 2014 to May 2015' to the Assets/Infrastructure Committee meeting on 11 June 2015 be received.

Cr Belsham / Cr Gordon. Carried

The Chairperson thanked Mr Miller for his contribution over the last year. He had put in a good effort in the Asset Management area and the Committee wished him all the best for the future.

Mr Miller thanked the elected members and was of the view that the relationship had been good. He wished the Committee all the best for the future.

## **14 Arrangements for Managing the Taihape Pool in 2015/16**

The Chair of the Taihape Community Development Trust had advised the Chief Executive that the trustees supported formalising an agreement which closely mirrored that used for

the Marton Swim Centre. A formal exchange of letters and signing the agreement would follow.

The Chief Executive added that the agreement had not yet been signed.

**15 Late items**

Nil

**16 Future items for the agenda**

Nil

**17 Next meeting**

Thursday 9 July 2015, 9.30 am

**18 Meeting closed - 11.59am**

Confirmed/Chair: \_\_\_\_\_

Date:

# Rangitikei District Council

## Policy and Planning Committee Meeting

Minutes – Thursday 11 June 2015 – 1:00 p.m.

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**Present:** Cr Lynne Sheridan (Chair)  
Cr Richard Aslett  
Cr Nigel Belsham  
Cr Angus Gordon  
Cr Rebecca McNeil  
His Worship the Mayor, Andy Watson

**Apologies:** Cr Cath Ash and Cr Soraya Peke-Mason

**In attendance:** Mr Ross McNeil, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mr Johan Cullis, Environmental & Regulatory Services Team Leader  
Ms Denise Servante, Strategy and Community Planning Manager  
Ms Katrina Gray, Policy Analyst  
Mrs Priscilla Jeffrey, Governance Administrator

**Tabled documents:** Item 6 Shelterbelts/Dwelling separation discussion worksheet  
Item 14 Considerations in remission of rates as an incentive for business expansion

## **1 Welcome**

That the Chair welcomed everyone to the meeting.

## **2 Apologies/leave of absence**

That the apologies from Cr Ash and Cr Peke-Mason be received.

Cr Gordon / Cr McNeil. Carried

## **3 Confirmation of order of business**

The Chair informed the Committee that there would be no change to the order of business from that set out in the agenda.

## **4 Confirmation of minutes**

**Resolved minute number**      **15/PPL/034**      **File Ref**

That the Minutes of the Policy/Planning Committee meeting held on 9 April 2015 be taken as read and verified as an accurate and correct record of the meeting.

Cr Aslett / Cr Gordon. Carried

## **5 Chair's report**

The Chair spoke briefly to her report.

**Resolved minute number**      **15/PPL/035**      **File Ref**      **3-CT-15-1**

That the Chair's tabled report to the Policy/Planning Committee meeting on 11 June 2015 be received.

Cr Sheridan / Cr McNeil. Carried

## **6 Residential Zone Feedback and Rural Zone Discussion**

Ms Gray spoke to the report. She also tabled a document entitled "Shelterbelts/Dwelling Separation Discussion Worksheet".

Consideration was given to the proposed rule changes to the District Plan.

The issue of shelterbelts/dwelling separation was well canvassed.

**Resolved minute number**                      **15/PPL/036**                      **File Ref**                      **1-PL-2-4**

That the memorandum 'Residential Zone Feedback and Rural Zone Discussion' be received.

Cr Gordon / Cr McNeil. Carried

There was discussion about campervans parking on residential streets for prolonged periods.

**Resolved minute number**                      **15/PPL/037**                      **File Ref**                      **1-PL-2-4**

That the feasibility of implementing a freedom camping bylaw be investigated and reported back to a subsequent meeting of the Policy/Planning Committee.

His Worship the Mayor / Cr Gordon. Carried

**Resolved minute number**                      **15/PPL/038**                      **File Ref**                      **1-PL-2-4**

That the Policy/Planning Committee endorses the proposed rule changes for the District Plan as outlined in the Section 32 Report and presented to the meeting on 11 June 2015 and attached to these minutes of the meeting.

Cr Gordon / Cr Aslett. Carried

#### **Motion**

That there be a 2 metre high recession plan rule for shelterbelts.

Cr Gordon / Cr Aslett. Lost

#### **Motion**

That there be a 5 metre setback for shelter belts on roading corridors.

Cr Sheridan/ Lapsed for the want of a seconder

The Committee asked that the matter be put to the Roding Team for their advice on the potential impact of shelter belts on the roading corridor, including potential for preventing erosion.

## **7 Activity Management Templates**

Mr Hodder, Mr Cullis and Ms Servante spoke briefly to the activity management templates.

His worship the Mayor left the meeting at 2.31pm/entered again at 2.43pm



**Resolved minute number**                      **15/PPL/039**                      **File Ref**                      **5-EX-4**

That the activity management templates for Community Well-Being, Community Leadership and Environmental & Regulatory Services for April and May 2015 be received.

Cr Gordon /Cr McNeil. Carried

The Mayor asked that details of significant consents be included in future reports – not necessarily identified by a dollar threshold.

## **8 Update on Legislation and Governance Issues**

Mr Hodder spoke to the report noting the recent amendment to the Local Government Official Information and Meetings Act which required Council contractors to provide information. The Government had signalled its intentions with the Buildings (Earthquake-prone buildings) Amendment Bill ahead of the report back from the Parliamentary Committee.

**Resolved minute number**                      **15/PPL/040**                      **File Ref**                      **3-OR-3-5**

That the report 'Update on legislation and governance issues' to the Policy/Planning Committee's meeting of 11 June 2015 be received.

His Worship the Mayor / Councillor McNeil. Carried

**Resolved minute number**                      **15/PPL/041**                      **File Ref**                      **3-OR-3-5**

That the proposed outline of a submission to the Building Act Emergency Management Proposals be further developed, with particular regard for clarity and management around unusable buildings following a state of emergency being lifted; the Government to underwrite insurance costs associated with owners of buildings in the case of an earthquake to provide property owner with appropriate assistance and safeguards and included in the agenda for Council's meeting on 25 June 2015, with a view that (when finalised) it be provided to the Ministry of Business, Innovation and Employment.

Cr Gordon / Cr McNeil. Carried

## **9 Draft Heritage Strategy**

Ms Gray spoke to the report and draft Strategy.

**Resolved minute number**                      **15/PPL/042**                      **File Ref**                      **1-CP-5**

That the memorandum 'Draft Heritage Strategy' be received.

Cr Aslett / Cr McNeil. Carried

Main points raised in discussion were:

- Need to acknowledge historical progression of towns – what is now a heritage building typically replaced another building – how are such elements to be made known?
- Need to take into account the current state of the building, its value (i.e. what it is being used for and its future capability).
- Capacity of museums was also an issue to acknowledge alongside capacity of tangata whenua and Council.

**Resolved minute number**                      **15/PPL/043**                      **File Ref**                      **1-CP-5**

That the Committee acknowledges that the draft Heritage Strategy is a work in progress and that further input be sought from parties including Rangitikei Heritage and Te Roopu Ahi Kaa, with a further draft provided to the Committee's meeting on 9 July 2015.

Cr Aslett / Cr Gordon. Carried

**Resolved minute number**                      **15/PPL/044**                      **File Ref**                      **1-CP-5**

That the Committee requests an Engagement Plan be prepared for its meeting on 13 August 2015 to seek further public input into this working draft.

Cr Sheridan / Cr McNeil. Carried

The meeting adjourned at 3.17pm

The meeting resumed at 3.26pm

## **10 Walking/Cycle/Paddle Trail along the Rangitikei River**

Ms Gray spoke to the report.

**Resolved minute number**                      **15/PPL/045**                      **File Ref**                      **1-CO-4-6**

That the report 'Walking/Cycle/Paddle Trail along the Rangitikei River' be received.

Cr Gordon / Councillor Aslett. Carried

The Committee accepted the proposal for a staged approach, with 'joining the dots' coming later. Upgrades to the present access points to the Rangitikei River could include maps detailing this access, provision of picnic toilets and consideration of remote toilets.

**Resolved minute number**                      **15/PPL/046**                      **File Ref**                      **1-CO-4-6**

That further investigatory work be undertaken on upgrading the present access points to the Rangitikei River and developing a trail along the disused rail tunnels from Mangaweka to Utiku; with progress being reported back to subsequent meetings of the Committee.

Cr Sheridan / Cr Gordon. Carried

## **11 Fire Services Review – Discussion Document Suggested Points for Council Submission**

Mr Hodder gave a presentation on the Fire Services review discussion paper. A draft submission would be prepared for Council's meeting on 25 June 2015.

His Worship the Mayor and the Chief Executive noted the discussion at the recent Local Government New Zealand Rural and Provincial Sectors meeting. The Council was not bound by the view conveyed in the discussion document that an annual appropriation had been ruled out.

## **12 Preliminary View of 2018 Census Content**

Ms Servante spoke briefly to the report.

<b>Resolved minute number</b>	<b>15/PPL/047</b>	<b>File Ref</b>	<b>1-CO-2</b>
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That the memorandum "Preliminary view of 2018 Census content" be received.

Cr Gordon / Cr Aslett. carried

<b>Resolved minute number</b>	<b>15/PPL/048</b>	<b>File Ref</b>	<b>1-CO-2</b>
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That the Committee endorses a submission to Statistics New Zealand on the proposals for the content of the 2018 Census that provides feedback as requested and as outlined in the memorandum "Preliminary view of 2018 Census content".

Cr Gordon / His Worship the Mayor. Carried

## **14. Update on the Path to Well-Being Initiative and other community development programmes – June 2015**

Ms Servante spoke briefly to the report.

<b>Resolved minute number</b>	<b>15/PPL/051</b>	<b>File Ref</b>	<b>1-CO-4</b>
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That the memorandum 'Update on the Path to Well-Being Initiative and other community development programmes – June 2015' be received.

Cr Aslett / Cr McNeil. Carried

### **13 Review of Scope of Council's Rates Remission Policy – Suggested Criteria / Attributes**

Mr Hodder spoke briefly to the tabled a document on the review of scope of the Council's Rates Remission Policy and.

<b>Resolved minute number</b>	<b>15/PPL/050</b>	<b>File Ref</b>	<b>1-CO-4</b>
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That considerations in remission of rates as an incentive for business expansion be received.

Cr McNeil / Cr Aslett. Carried

The Committee asked for a draft policy incorporating the tabled criteria/attributes to be provided to the next meeting.

Cr McNeil left the meeting at 4.52pm

### **18. Next meeting**

Thursday 9 July 2015, 1.00 pm.

### **19. Meeting closed at 4.52: inquorate**

Next meeting

Confirmed/Chair: \_\_\_\_\_

Date: